

Professional Travel

Date: 02/15/18

Name: John Keating Legal name as it appears on DL (for booking flights)

D.O.B.: 09/24/63 Required for booking flights

.... INDIANAPOL Destination: 1

Departure Date: 02/07/18

Account No. ORG Code OBJ Code Proj Code Travel/Meals 11016000 69500 69500 Lodging 69550 **Registrations** 10000000 12180 Advance

Purpose: NCAA

Return Date: 02/08/18

Expenses	Before Trip Estimate	Advance Requested	During Trip Expenses	Prepaid or Billed
Mileage (\$0.545/mile 1-1-2018)	0.00	0.00 B 10 C	0.00	1910 (C. 1917)
Air Fare: Check if you want Purchasing to book flight				364.00
Parking Fees				
Taxi, bus, other transportation			82.01	
Car Rental: 🗌 Check if you want Purchasing to book rental car				
Registration Prepay City AMEX Reimb. Employee				
Meals/Per Diem (Complete Table below)	0.00			
Lodging Drepay (Include current W-9 from hotel)				142.74
Gratuities				
Other (please explain)				
TOTALS	\$0.00	\$0.00		\$506.74
Expenses incurre	d by employee:		\$82.01	
Plus P	repaid or Billed:		506.74	
Trip Total:		588.75		
Less travel advance (subtracted from expenses incurred):		0.00		
Amount due (TO) or			\$82.01	

Receipts and other supporting data must be attached. If payment is due the City, please attach payment at time of submission of form after trip is complete.

Director's Signature (Before Trip)

Amount

\$0.00

Meal Per Diem Breakdown

Date

Total

	nd last days of travel are reduced,
per GSA guidelines.	
	I certify that the expenses outlined above were incurred by me in
	the conducting of city business and are true and correct to the
	best of my knowledge.
	JAN A HATH
	Employee Signature (After Trip)
	V

Director's Signature (After Trip)

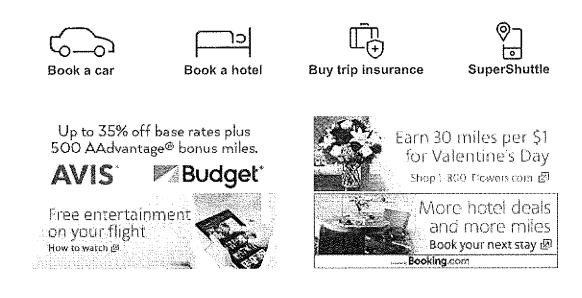
Approved for Payment

Employee Signature (Before Trip)

Revised 12/14/17

John Keating

FARE-USD	\$ 312.56
TAXES AND CARRIER-IMPOSED FEES	\$ 52.04
TICKET TOTAL	\$ 364.60



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Baggage Information

Baggage charges for your itinerary will be governed by American Airlines BAG ALLOWANCE -DFWIND-No free checked bags/ American Airlines BAG ALLOWANCE -INDDFW-No free checked bags/ American Airlines 1STCHECKED BAG FEE-DFWIND-USD0.00/ American Airlines /UP TO 50 LB/23 KG AND UP TO 62 LINEAR IN/158 LINEAR CM 1STCHECKED BAG FEE-INDDFW-USD0.00/ American Airlines /UP TO 50 LB/23 KG AND UP TO 62 LINEAR IN/158 LINEAR CM 2NDCHECKED BAG FEE-DFWIND-USD35.00/ American Airlines /UP TO 50 LB/23 KG AND UP TO 62 LINEAR IN/158 LINEAR CM 2NDCHECKED BAG FEE-INDDFW-USD35.00/ American Airlines /UP TO 50 LB/23 KG AND UP TO 62 LINEAR IN/158 LINEAR CM ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY

You have purchased a NON-REFUNDABLE fare. The itinerary must be canceled before the ticketed departure time of the first unused coupon or the ticket has no value. If the fare allows changes, a fee

FAIRFIELD INN & SUITES® Marriott.	Fartied1 	Fairfield inn & Suites [©]		501 West Washington St Indianapolis In 46204 317.636.7678
John Keating Po Box 6222 Indianapolis IN 46206 27873 Ncaa			Room: 318 Room Type: HARB Number of Guests: 1 Rate: \$122.00	Clerk: MLB
Arrive: 07Feb18 Date	Time: 03:56PM Description	Depart: 08Feb18	Time: 07:13AM Charges	Folio Number: 93063 Credits
07Feb18 07Feb18 07Feb18 08Feb18	Amount: 142.74 A	XXXXXXX1056/XXXX With: 546250 Signature on File ronically swiped on 07Feb18 Balance:	122.00 12.20 8.54 0.00	142.74

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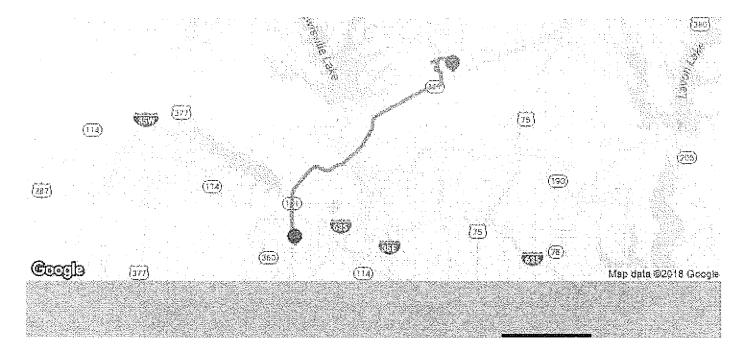
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Carrie Ardoin

From:	Henry Hill
Sent:	Thursday, February 8, 2018 4:03 PM
То:	Carrie Ardoin
Subject:	FW: Your Wednesday morning trip with Uber

From: "Uber Receipts" <<u>uber.us@uber.com</u>> Date: February 7, 2018 at 11:20:27 AM CST To: <<u>ipkstar@sbcglobal.net</u>> Subject: Your Wednesday morning trip with Uber





\$82.01

Thanks for choosing Uber, John February 7, 2018 | Select 😻 10:29am | 3580 Preston Rd, Frisco, TX

🕸 11:20am | 3200 Terminal C E Airfield Dr, Dallas, TX



You rode	with Kimberly	
27.38	00:50:26	Select
miles	Trip time	Car

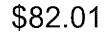


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Your Fare

Trip fare	82.01
Subtotal	\$82.01

CHARGED



Credits

A temporary hold of \$82.01 was placed on your payment method Personal •••• 5798 at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly. Learn More



Earn 4% back on on hotel & airfare, online purchases, the Uber Visa Car Learn more

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UBER