

Approved at 4/19/22 Council Meeting, Agenda Item # 20.



CHECK REQUEST FORM

Date 04/20/22

Vendor # _____

VendorName Frisco Chamber of Commerce

Address 6843 Main St

Frisco, Texas

Description	Org Code	Object	Project	Total Cost
Invoice 94534, 2022 Leadership Exchange Trip, Tammy Meinershagen	1016000	69550		3,000.00

TOTAL \$ 3,000.00

Holly McCall
Requestor Signature

*1 Holly
4/20/22*

Holly McCall/ CMO office

Department Signature _____

CHECK DISTRIBUTION:

Mail to Vendor

Hold for Department Pickup

(please circle - all checks other than employee reimbursements will be mailed by the Finance Dept)



Memorandum

To: Honorable Mayor Cheney and Members of the Frisco City Council

cc: George Purefoy, City Manager

From: Henry Hill, Deputy City Manager

Date: April 19, 2022

Subject: Consider and act upon approval of the attached reimbursement request presented to the Mayor and Council.

Action Requested: Consider and act upon approval of the attached reimbursement request presented to the Mayor and Council.

Background Information: Tammy Meinershagen's cost to travel to Cary, North Carolina for the Leadership Exchange trip, hosted by the Frisco Chamber of Commerce, was \$3,000. Mrs. Meinershagen is a candidate for City Council running unopposed. Her term will begin in early May, but the trip was scheduled before that date. Members of the City Council believe the trip provided knowledge and experience that serve the public purpose of the city and were beneficial to the duties of a City Council Member.

Financial Considerations: Upon approval, a payment of \$3,000 will be remitted to the Frisco Chamber of Commerce for Invoice #94534 on behalf of Tammy Meinershagen.

Legal Review: The City Attorney's Office reviewed the request and advised placing the issue on the City Council agenda for consideration.

Supporting Documents: Invoice #94534, Frisco Chamber of Commerce; Leadership Exchange Trip Itinerary

Frisco Chamber of Commerce
6843 Main Street
Frisco, TX 75034
www.friscochamber.com
(972) 335-9522

Invoicing Date: 03/15/2022
Member ID: 1150
Invoice Due: 03/29/2022

Tammy Meinershagen
City of Frisco
Accounts Payable
6101 Frisco Square Boulevard
Frisco, TX 75034

Description	Qty	Rate	Amount
2022 Leadership Exchange Trip			
2022 Attendee - Member Pricing - Trip 03/29/2022 to 04/01/2022 Meinershagen, Tammy	1	3,000.00	3,000.00

Total: 3,000.00
Amt Paid: 0.00
Balance Due: 3,000.00



Member ID	Invoice	Due Date	Total Due	Total Payment Enclosed
1150	94534	03/29/2022	\$3,000.00	\$

Please verify address and provide corrections

Tammy Meinershagen
City of Frisco
Accounts Payable
6101 Frisco Square Boulevard
Frisco, TX 75034

Correct Address

Make checks payable to:

Frisco Chamber of Commerce
6843 Main Street
Frisco, TX 75034
www.friscochamber.com
(972) 335-9522

☐ MasterCard ☐ Visa ☐ Discover ☐ American Express

Card No. Exp. Date Signature Sec. Code

Convenient online payment option at: <http://www.friscochamber.com>



presented by  **Baylor Scott & White**
HEALTH

Tuesday March 29

- 4:05 PM **Depart Dallas Love Field**
Southwest Flight #2393
- 7:40 PM Arrive at Raleigh/Durham Airport
- 9:00 PM **Dinner | Crosspoint Pub & Grill**
(Optional)

Wednesday March 30

- 8:00 AM **Breakfast | The Mayton**
- 8:30 AM **Welcome to Cary**
A History of Inter-City Visits
- 10:15 AM **What Makes Cary Tick?**
Presentation
- 12:00 PM Bus Leaves for RTP
- 12:30 PM **Pick up Lunch | Boxyard RTP**
Head to Bldg #800
- 12:45 PM **A Different Type of Office Park**
Presentation
- 3:00 PM **Cary Sports Venues**
Bus + Walking Tour
- 5:45 PM Bus Leaves for Dinner
- 6:00 PM **Dinner | Triangle Beer Company**
Contributing to the Economy
- 8:00 PM Enjoy Cary on Your Own

Thursday March 31

- 8:00 AM **Breakfast | The Mayton**
- 8:30 AM **Sports Anyone?**
Presentation/Panel Discussion
- 9:15 AM **Does This Park Seem Familiar?**
Presentation + Panel Discussion
- 10:15 PM **Wow! The Arts**
Walking Tour + Presentation
- 12:00 PM **Lunch | The Mayton**
- 1:30 PM Bus Leaves for Tours
- 2:00 PM **Not Your Ordinary Outdoor Venue**
Walking Tour
- 3:30 PM **Duke Energy Center**
Walking Tour
- 5:30 PM **Dinner | Chatham Station**
- 7:30 PM Enjoy Cary On Your Own

Friday April 1

- 8:00 AM **Breakfast | The Mayton**
- 8:30 AM **The Future of Healthcare**
Presentation + Panel Discussion
- 9:30 AM **Wrap Up Discussion + Q&A**
- 11:00 AM Pack + Check-Out
- 11:30 AM **Box Lunch | The Mayton**
Take a Walk + Relax + Enjoy
- 1:30 PM Bus Leaves for Airport
- 3:55 PM **Depart Raleigh/Durham Airport**
Southwest Flight #1620
- 5:55 PM Arrive at Dallas Love Field