



# ONLINE ATHLETIC FIELD RESERVATION TUTORIAL

Athletic field reservations are handled on a week-by-week basis. Every Monday at 12:00 p.m., all rentable fields are made available for Monday through Sunday rentals. Weekend rentals must be reserved by Friday at 5:00 p.m.

To get started, go to the online registration webpage located at: <https://friscotexas.gov/631/Online-Registration>. Field rentals are located under the "Athletic Complexes" heading. To rent a baseball or softball field, select "Diamond Field Rentals." To rent a soccer, football, or lacrosse field, select "Rectangle Field Rentals."

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## Online Registration

**Days of week**

- ☐ Sunday
- ☐ Monday
- ☐ Tuesday
- ☐ Wednesday
- ☐ Thursday
- ☐ Friday
- ☐ Saturday

**Date Range**

### Select an Activity

19 locations selected

#### 50+ Adults

- Arts
- Education & Enrichment
- Fitness & Wellness
- Games & Recreation
- Special Events
- Trips

#### Aquatics

- American Red Cross Certifications
- Learn to Swim

#### Athletic Complexes

- Diamond Field Rentals
- Rectangle Field Rentals

#### Camps

- Creative
- Sports
- STEM
- Super Summer Fun Days & Super Friday
- Fun Nights
- Tennis

#### Childcare

- Fun Club Reservations

#### Enrichment

- Art
- Dance
- Education
- Preschool

#### Fitness

- Adult & Youth Fitness Classes

#### Racquetball

- Racquetball Reservations

#### Rentals

- Frisco Heritage Center
- Park Pavilions
- Senior Center at Frisco Square

#### Special Events

- Merry Main Street Vendor Application

#### Sports

- Adult Sports
- Soccer Sparks
- Tae Kwon Do
- Tennis
- Youth Sports





After selecting the type of field to rent, a list of all fields in the city's inventory will populate in alphabetical order. If you know which field you would like to rent, scroll through the list until you find that field. To proceed, click the blue "Choose" button that is highlighted in the screenshot below.

If you are unsure which field to rent, use the filtering options on the left side of the page. These are highlighted in the screenshot below. Availability can be sorted by a date range, timeframe, or day(s) of the week. After selecting the filters and clicking the blue "Check Availability" button, each field will show whether it is available at that time.

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## Online Registration

Date within  
2/7/2017 & 2/17/2017

Time within  
7:30 AM & 10:30 PM

Length  
hrs : mins

Sun Mon Tue Wed Thu Fri Sat  
☐ ☐ ☐ ☐ ☐ ☐ ☐

[Check Availabil...](#) [Reset](#)

### Diamond Field Rentals

[← Back](#)

23 Results Found

**BFP - Diamond Field #1**

[Choose](#)

Diamond Field

A lighted youth diamond field, designed primarily for 8U baseball teams and younger. This field has a grass infield. The pitching rubber can be set between 30 and 43 feet, with bases set at either 50 or 60 feet. Left Field: [Read more](#)

**Location:** B.F. Phillips Community Park

**Amenities:** Baseball Field: 7U-8U, Grass Infield, Parking, Baseball Field: 5U-6U, Field Lighting, Restrooms

**BFP - Diamond Field #2**

[Choose](#)

Baseball Field

A lighted youth diamond field, designed primarily for 8U baseball teams and younger. This field has a grass infield. The pitching rubber can be set between 30 and 43 feet, with bases set at either 50 or 60 feet. Left Field: [Read more](#)

**Location:** B.F. Phillips Community Park

**Amenities:** Scoreboards, Concession Stands, Game Field - Baseball, Covered Seating, Grass Infield, Parking, Field Lighting, Covered Dugouts, Restrooms

**BFP - Diamond Field #3**

[Choose](#)

Baseball Field

A lighted youth diamond field, designed primarily for 8U baseball teams

### Location

- ☐ B.F. Phillips Community Park
- ☐ Harold Bacchus Community Park
- ☐ Shawnee Trail Sports Complex
- ☐ Warren Sports Complex
- ☐ Youth Center Park

### Facility Types





After selecting the specific field to rent, the availability will be shown on the next screen. Any available timeslot will show up as a blue box that says "Click to Reserve." To reserve the desired time, click the blue "Click to Reserve" box. After clicking, the box will turn green with a check mark. Before proceeding, you must enter the number of attendees in the highlighted "Number of people to attend" box. To proceed, click the blue "Reserve" box located at the bottom of the page.

B.F. Phillips Community Park

A lighted youth diamond field, designed primarily for 8U baseball teams and younger.

1 Activity and duration

Diamond Field Practice Rental

1 h 30 mins

2 Number of people to attend

3 Select an available time to reserve

Jump To Date

Feb 7 - 13, 2019							
Time	Thu Feb 7	Fri Feb 8	Sat Feb 9	Sun Feb 10	Mon Feb 11	Tue Feb 12	Wed Feb 13
12:00 PM			Click to Reserve	Click to Reserve			
1:30 PM			Click to Reserve	Click to Reserve			
3:00 PM							
4:30 PM			✓ Click to Reserve	Click to Reserve			
6:00 PM				Click to Reserve			
7:30 PM	Click to Reserve			Click to Reserve			
9:00 PM				Click to Reserve			

You're about to reserve:

- BFP - Diamond Field #1
- Diamond Field Practice Rental
- 2/09/19
- 04:30 PM-06:00 PM


New Time

Reserve





After clicking the reserve button, the system will prompt you to verify the booking attendee (user who is booking the reservation) and the item (the field, date, and time). Click the blue “Next” button in the bottom right corner to proceed to the next screen. See the screenshots below.

 Steve Dowhan ▾

[My Info](#) [Courses](#) [Launch Website](#)


[Back to Event](#) **BFP - Diamond Field #1** **Restrictions**  
Diamond Field Practice Rental  
2/09/19  
4:30pm - 6:00pm  
Attendees: 1  
Gender: Co-ed

1  
Attendees

2  
Review

3  
Payment

Who is making this reservation?

☒  Steve Dowhan (You)

Next


[My Info](#) [Courses](#) [Launch Website](#) [Booking Summary](#)

**Cart Summary**

1  
Attendees

2  
Review

3  
Payment

Item	Fee	Subtotal	
<div><div>D</div><div><b>Diamond Field Practice Rental - BFP - Diamond Field #1</b> 2/09/19 from 04:30 PM - 06:00 PM Steve Dowhan <a href="#">Modify Booking</a></div></div>	\$30.00	\$30.00	
		Subtotal: \$30.00	

[Add Another Reservation](#) [Checkout](#)





After clicking the blue “Checkout” button in the above screenshot, you will be taken to the payment screen to complete the transaction. For a quicker checkout experience, you can put a credit card on file.

Dowhan ▾, Steve

Credit Card ▾

VI-\*\*\*\*\*0000 ▾

Card Number \*

CVC \*

Cardholder's Name \*

Expiry Month \* ▾

Expiry Year \* ▾

Billing Address \*

City \*

Country/Region \* ▾

State/Province \* ▾

ZIP/Postal \*

Complete

Items	Qty	Price	Amount	Clear All
BFP - Diamond Field #1 (2/09/19)	1	\$30.00	\$30.00	
Pay Now			Total	\$30.00



My Info



Courses



Launch Website

## Family Member Detail

Edit

Manage Login

Add Family Member

FAC Auto Draft - Adult  
1 - FAC Membership

Ongoing

General Information

Contact Information

Schedules

Attendance History

History ▾ 31

Transactions

Transaction - Mem... ▾ 5

Finance Info

New

Finance Info EFT fo... ▾ 0

