



**CITY OF FRISCO, TEXAS  
ANNUAL BUDGET  
FISCAL YEAR 2020**



Cover Photo: *"Beacon"*

Beacon, created by Pete Beeman in 2017 for the City of Frisco's Public Art Program, is a 22-foot-tall kinetic sculpture located in Northeast Community Park. The piece is designed so that visitors can interact with the art by operating a hand crank on its base. As it is turned, the internal mechanics activate the red, orange and yellow wing-like forms that are reminiscent of a torch, adding a "beacon" of color to the park.



# City of Frisco

## Fiscal Year 2019-2020

### Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$2,094,625, which is a 1.60 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$7,439,490.

The members of the governing body voted on the budget as follows:

**FOR:** John Keating, Shona Huffman, Will Sowell, Bill Woodard, Tim Nelson, and Brian Livingston

**AGAINST:**

**PRESENT** and not voting: Mayor Jeff Cheney

**ABSENT:**

#### Property Tax Rate Comparison

	<b>2019-2020</b>	<b>2018-2019</b>
Property Tax Rate:	\$0.446600/100	\$0.446600/100
Effective Tax Rate:	\$0.434727/100	\$0.418386/100
Effective Maintenance & Operations Tax Rate:	\$0.285566/100	\$0.272088/100
Rollback Tax Rate:	\$0.463491/100	\$0.447088/100
Debt Rate:	\$0.155080/100	\$0.153233/100

Total debt obligation for City of Frisco secured by property taxes:  
\$536,332,503





# **DISTINGUISHED BUDGET PRESENTATION AWARD**



GOVERNMENT FINANCE OFFICERS ASSOCIATION

## *Distinguished Budget Presentation Award*

PRESENTED TO

**City of Frisco  
Texas**

For the Fiscal Year Beginning

**October 1, 2018**

*Christopher P. Morill*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Frisco, Texas** for its annual budget for the fiscal year beginning **October 1, 2018**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and we are submitting it to GFOA to determine its eligibility for another award.

# **WE VALUE:**

**Integrity**

**Outstanding Customer Service**

**Fiscal Responsibility**

**Operational Excellence**

**Our Employees**



**CITY OF FRISCO, TEXAS  
CITY COUNCIL**



John Keating  
Mayor Pro-Tem  
Place 1



Jeff Cheney  
Mayor



Bill Woodard  
Deputy Mayor Pro-Tem  
Place 4



Shona Huffman  
Place 2



Will Sowell  
Place 3



Tim Nelson  
Place 5



Brian Livingston  
Place 6

## **EXECUTIVE TEAM**

George Purefoy	City Manager
Henry J. Hill	Deputy City Manager
Nell Lange	Assistant City Manager
Ben Brezina	Assistant City Manager
Kristi Morrow	City Secretary
Dana Baird	Director of Communications and Media Relations
Anita Cothran	Director of Financial Services
David Shilson	Police Chief
Mark Piland	Fire Chief
Lauren Safranek	Director of Human Resources
Daniel Ford	Interim Director of Administrative Services
Curt Balogh	Director of Information Technology Services
Shelley Holley	Director of Library
Shannon Keleher	Director of Parks & Recreation
Paul Knippel	Director of Engineering Services & Public Works
John Lettelleir	Director of Development Services
Ron Patterson	President of the Economic Development Corporation
Marla Roe	Executive Director of Convention & Visitor's Bureau



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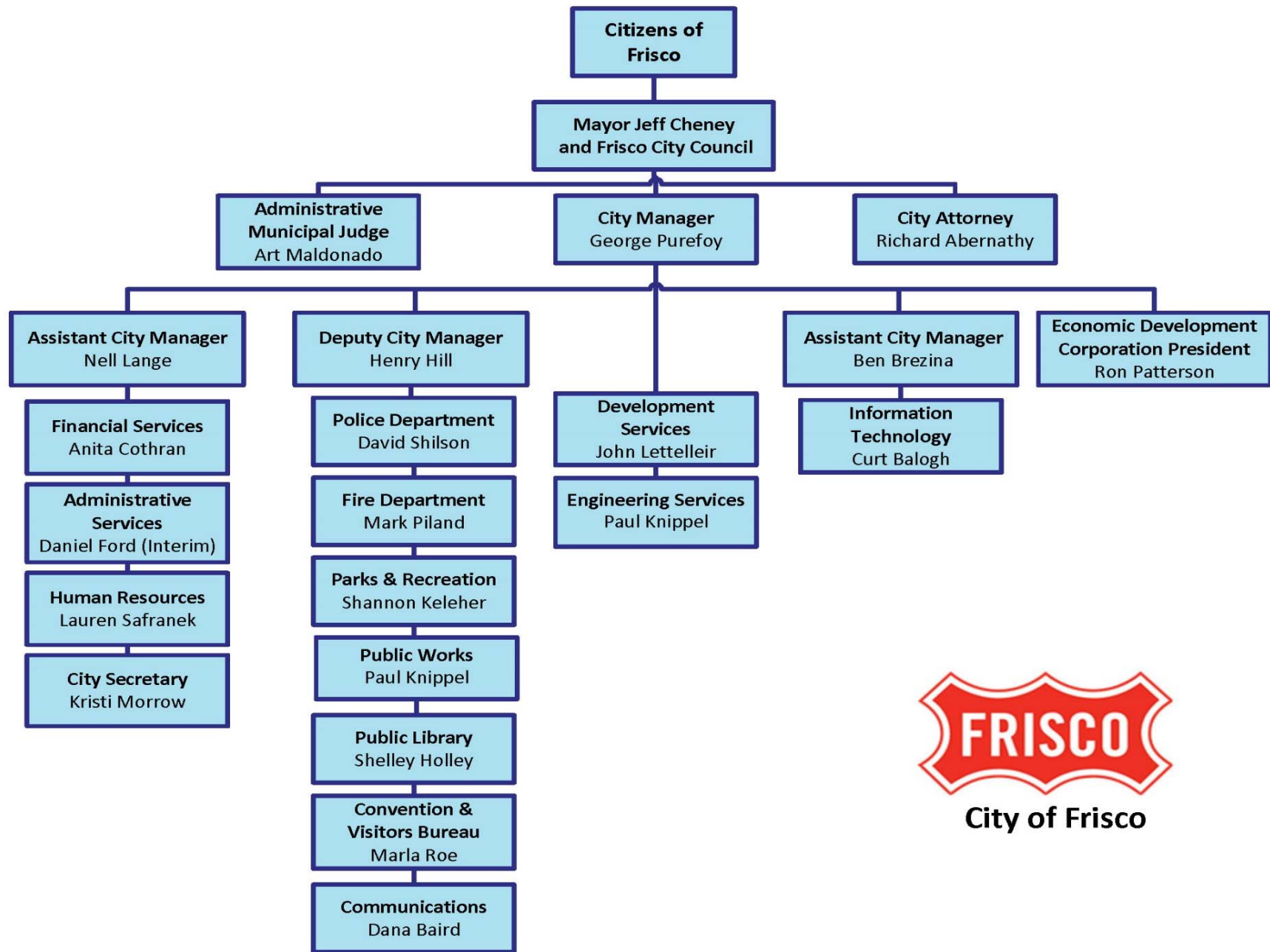
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## CITY OF FRISCO ORGANIZATIONAL CHART



# THE CITY OF FRISCO, TEXAS



The City of Frisco is a Texas home-rule charter city located within the counties of Collin and Denton counties. With an estimated population of 189,916, 59% of residents reside in Collin County and 41% reside in Denton County. The estimated buildout population is 297,800.

Total square mileage of the city including extraterritorial jurisdiction is 70 square miles of which 27% is undeveloped land.



## CITY OF FRISCO

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WWW.FRISCOTEXAS.GOV

September 17, 2019

Honorable Mayor Cheney and  
Members of the City Council  
City of Frisco, Texas

Honorable Mayor Cheney and City Council Members,

This has proven to be a challenging year for recommending a general fund budget. The primary challenges have to do with a decrease in revenue projections for some items and the effect of some of the legislation passed by the 86<sup>th</sup> Texas Legislature. First, I asked our staff to produce a budget which does not increase the tax rate, holds the Homestead Exemption at 10% and maintains the Over 65 Exemption at prior year rates, but at the same time complied in spirit with SB2. Even though SB2 does not go into effect until the FY21 budget, we reasoned that this year will provide us a good opportunity to evaluate and adjust to limit the potential negative effects on the budget going forward.

As it turns out, the percent increase of taxable value on like property from last year to this year is 2.16%. Thus, in theory, there does not have to be a tax rate decrease to stay within the 3.5% limit imposed by SB 2. However, other factors are limiting the City's revenues this coming year: (1) we project that the franchise tax legislation (SB1152) will decrease the City franchise taxes by approximately \$1,000,000; (2) even though legislation was passed that requires the city to abide by the building code as written with no local amendments for safety and quality reasons (HB2439), additional legislation (HB852) does not allow the City to use the recommended fee structure (based on value) contained in the same building code permit fees, we project this change will decrease building permit revenues by an additional \$1,000,000; and, finally, (3) the legislature has changed the amounts of the fees that the State assesses and that the Municipal Court collects and remits back to the State (SB346 and HB2048), we are still researching the impact on the City's budget for the collection fee that the State allows us to retain.

In addition to the above, the projected increase in the sales tax for the coming year is 2%. This projection is based on the reality of this year's sales tax which was projected at



a 5% increase for the budget but is coming in at approximately a 2% increase. The compounding effect of the two years of lower increases is approximately \$3,000,000 less to work with compared to what the FY2019 budget includes. There is no one big reason for the decrease, we believe it is a combination of the additional retail/restaurant opportunities in Plano and Prosper, the new Costco in McKinney, the new IKEA in Grand Prairie, consumer shifts to online retailers along with the loss of the Apple Store.

The City Council has made it a priority to develop commercial/retail along US 380, we believe the PGA project is going to provide the needed energy to see that goal to fruition. In addition, the recent rezoning of Hall Park will provide a great opportunity for Hall Park to combine with The Star, Frisco Station, and The Gate to be one of the most dynamic economic engines in the metroplex. We also continue to work with Stonebriar Centre and expect the opening of Kidzania this year combined with the opening of the Hyatt Regency a year later, both will provide an opportunity for Stonebriar Centre to stay a major economic force for Frisco.

Back to the budget, when you combine the above issues regarding general fund revenue, there is approximately \$5,000,000 less in revenue to work with this year than what we normally would have if not for the identified factors. Those additional funds would have provided the means to add additional personnel to address the growing service needs due to the population increase. However, recognizing the challenges presented by the reduced revenue, the only positions being added in the General Fund for FY20 are four Police Officers in the Patrol division. While it will be a challenge, we believe that this year will provide us the opportunity to adjust so that we don't face the same challenges next year. In addition, we will evaluate the performance of the budget at mid-year and possibly recommend some added positions at that time.

The Budgets as presented are balanced. Revenues are projected to support planned expenses with only 4 new public safety positions, no funding is available for new capital equipment except to support the 4 new staff, and there are no staff market compensation adjustments.

#### Total Adopted Expense Budgets for each major fund:

General Fund	\$ 178 million
Tax Increment Reinvestment Zone #1	48 million
Capital Projects Fund	121 million
Debt Service Fund	76 million
Utility Operating Fund	<u>101 million</u>
Total Major Funds FY20	\$ 524 million

#### Total Adopted Expense Budgets for the other funds which are considered non-major:

Subsidiary General Fund	\$ 5 million
Special Revenue Funds	17 million
Stormwater Utility Fund	4 million
Environmental Services Fund	19 million
Utility Capital Projects & Impact Fees Fund	<u>54 million</u>
Total Non-Major Funds FY20	\$ 99 million

Detailed information for each fund is provided with the *Fund Summaries*. Department's goals and performance measures are provided to support our program of services with the *Department Summaries*. The Budget in Brief, organizational charts, pay plans, debt schedules and the multi-year capital investment program are included for your review. The *Executive Summary*, immediately following this message, provides summary detail regarding the major funds, personnel costs, debt service and capital investment program and should be read in conjunction with this transmittal budget message.

## **Growth**

Frisco continues to experience fast growth. We have been consistently recognized by media as a great City to raise a family, work and live. With our population nearing 190,000 residents, we continue to address the challenges and opportunities of that fast growth.

We are supported by a large and growing property tax base reinforced by high demand for our desirable location in the northern DFW metroplex. As we are all very aware, population growth directly impacts operations. The special projects/events & public/private partnerships that we manage also impact City service levels and this proposal reflects some of these impacts, especially in the capital investment program. The estimated population growth for FY20 is 5.5%, to an estimated 200,361 by the end of the fiscal year. This represents approximately 870 additional residents each month moving into Frisco.

Council gave staff clear direction in January 2019 regarding their *Top 10 Priorities* for 2019/2020. These priorities are in addition to the day to day operations for public safety, health and welfare, development, and the other primary functions of a municipality. Additional funding has been included to continue implementing innovative systems and solutions for traffic systems and maintenance of our roads; a Performing Arts Center Plan is being formulated; our legislative plan is funded and staff is committed to telling our story to legislators and officials in Austin; funding for Downtown Frisco/Reinvest Frisco to start construction on roads and streets is included; Grand Park design and compliance for development with the Corps of Engineers is an ongoing funded project; the Parks Department *Play Frisco* Campaign has been rolled out to citizens; and facility expansion needs for Library and Municipal Court are in design. Frisco Economic Development Corporation funding includes corporate and business growth incentives and the north quadrant of the City is in the design phase with a developer. The Capital Investment Program will be funded by the 2019 Bond Authorization, Certificates of Obligation for self-supporting debt, the remainder of the 2015 Bond Authorization and Developer's Contributions. Several of the projects from the 2019 Authorization are included in this first year of the program FY20.

## **Our Employees**

Our employees are our most important asset and the largest expense (68%) for the General Fund. Employee compensation and benefits are a major investment for the City. Due to the State legislation discussed above, we will continue our merit program, but for this next fiscal year, the City will evaluate any required market adjustments on a case by case basis.

An average 3% merit for all employees is the continuation of the performance pay system that City Council has supported in the past. Health insurance costs are projected to increase by approximately 1.7%, but our current premium rates are projected to cover costs for 2020. One added benefit for employees and their dependents will be a City sponsored Employee Wellness Clinic. We are in the final stages of recommending a firm and will outsource this function. Retirement benefit contribution rates (14.20%-City & 7%-Employee) are properly funded for 2020 based on the retirement system (TMRS) actuarial study.

## **Capital Investment**

We are in the first year of the 2019 Bond Program, which was approved by voters in May 2019 totaling \$345 million. A total of \$59 million in voter approved bonds from this new authorization were sold this past June. The debt service payments associated with the additional bonds begin in the FY20 budget, which is reflected in the increase in the tax rate for debt. The new issuance provides funding for various roadway construction projects, public safety equipment and facilities, and the Library design costs. Additionally, we sold a total of \$10 million in voter approved bonds from the 2015 Bond Program for renovations and reinvestment at the current city hall. Debt service for the Utility Fund CIP includes the 2019 Certificates of Obligation of \$9,595,000 million issued for several reuse projects. And, finally we issued Certificates of Obligation of \$52,535,000, to fund the parking garage at the new Hyatt Hotel at the mall and for the City's portion of the capital investment for the PGA project.

## **Property Taxes**

Our adopted budget maintains strong fund balances and provides for no change in the property tax rate. Revenue collections are based on a property tax rate of \$.4466. The homestead exemption will remain at 10%, for a total exemption reduction of \$1.774 billion on homestead properties. The Over 65 exemption is also continued in the proposal for a reduction of \$570 million on 7,322 properties.

Assessed taxable values from FY19 to FY20 on the same properties (revalue) increased by 2.16%, or \$635 million. The overall increase in taxable value, including the new values of \$1.666 billion, is 7.84%. Overall the increase in taxable value is \$2.301 billion for a total certified assessed value of \$31.6 billion. The assessed values less the TIRZ value totals \$29.7 billion. The growth in the assessed property values allows us to fund the

merit compensation plan for employees and capital equipment replacement, per our replacement schedules.

The tax rate of \$.4466 is allocated so that a portion of the funds is used for maintenance and operations (M&O) with the remainder allocated to fund general obligation voter approved debt (I&S). The M&O rate is \$.29152, and the debt service rate is \$.15508. The effective tax rate (ETR), is the tax rate that would produce the same amount of taxes if applied to the same properties taxed in both years. The calculated M&O ETR for 2020 is \$.285566. The difference is \$.005954, 2%, or approximately \$1.7 million in additional funding that will support city operations in the General Fund.

### **General Fund**

The increase in property tax collections, of \$5.8 million, is due to growth and re-valuations in the General Fund and will be used to partially fund requests totaling over \$8.4 million.

\$6.0 million has been proposed for replacement capital equipment needs and \$2.4 has been requested for supplemental/new in the General Fund:

- Continuation items funded include:
  - \$1,000,796 for In-Car Video System (Police)\*\*
  - \$ 111,880 for Dispatch Consoles for EOC
  - \$ 118,000 for GPS Location Services Upgrade (Police)
  - \$ 801,493 for 11 Replacement Tahoes for Patrol (Police)
  - \$ 109,500 for 3 Replacement Motorcycles for Traffic (Police)
  - \$ 350,499 for Rescue Equipment and Vehicles (Fire)
  - \$ 225,000 for a Backhoe, Skid Steer Loader and Roller (Streets)
  - \$ 142,660 for a Replacement Bucket Truck (Signals)
  - \$ 158,644 for Facilities Equipment
  - \$ 760,000 for IT Equipment & Upgrades
  - \$ 500,000 for IT Disaster Recovery Phase II
  - \$ 200,000 for a wireless upgrade to City Hall
  - \$ 150,000 for the CCOM Hardware Upgrade (year 2)
  - \$ 699,376 for Library Materials and a Library Book Locker
  - \$ 380,000 FAC Equipment Replacement
  - \$ 287,300 Equipment Replacement for Parks Maintenance
  - \$ 36,790 for Engineering Transportation Equipment

- Supplemental items funded include:
  - \$ 82,383 for a Parking Enforcement Vehicle and Equipment
  - \$ 621,038 for 4 Police Officers and 2 Tahoes for Patrol
  - \$1,050,000 for the Employee Wellness and Medical Clinic \*\*
  - \$ 500,000 Library Mall Space Build-out
  - \$ 100,000 Traffic Signal Communication Software

\*\*The \$1 million for the In-Car Video System, in the Police vehicles, will be funded through a transfer to General Fund from the Capital Reserve Fund. The \$1.050 million for the initial set up and funding of the first year for the Employee Clinic will be funded through a transfer to General Fund from the Insurance Reserve Fund.

### **Enterprise Funds**

The Utility Fund working capital reserves are maintained for the next year. Projected growth in the customer base is an additional 5%. The fee increases are to offset pass through costs from the North Texas Municipal Water District (NTMWD). A rate study was completed and presented to City Council in August to support the utility rates.

Of the total expense budget for the Utility Fund, \$55.1 million (54%) of the expenses are the payments made directly to the NTMWD for water delivery and wastewater treatment. The funding levels for Environmental Services and Stormwater Drainage are sufficient to maintain contractual obligations and to recover costs by the fees charged. A fee increase in solid waste is necessary to recover costs of the program and was presented to City Council in August.

Frisco continues to meet with NTMWD and the other member cities regarding the water rate calculation methodology. Frisco has proposed a new rate which should address some of the concerns of the four member cities which filed the PUC rate case, but to date there has been no resolution.

No new staff positions are approved in the Utility Fund or Stormwater Fund with funding for staff merits averaging 3%. The primary capital funding includes \$375,000 for a Vac Truck for the sewer operations, \$135,000 for a Backhoe and other vehicles and equipment totaling \$358,140. Replacement capital totals \$868,140. The Stormwater Fund includes funding for a replacement crane truck and for maintenance costs for stormwater lines totaling \$337,000.

The Environmental Services Fund requested 3 new staff to form a litter crew, which has been approved, since the fund charges fees to offset new expenses. The crew and a truck and trailer total \$226,143 in new expenses. Staff merits averaging 3% are also funded.

## Summary

In our continuing efforts to improve our communications and transparency with the public concerning the City's finances and budgeting process, and in accordance with state laws, we held public hearings for the budget & tax rate and presented information a budget work session during the months of August and September. This document and all public presentations are posted on the City of Frisco website, [www.friscotexas.gov](http://www.friscotexas.gov). We welcomed all residents who were interested to attend the public hearings. If there is any additional information which you require, which is not included in this document, please do not hesitate to contact us.

Frisco is a dynamic, high growth community and regardless of outside forces and influences, this forward-looking budget proposal upholds the City Council priorities – first and foremost public safety, development and code standards, financial integrity, commitment to traffic improvements, old downtown reinvestments and enhancing our quality of life by encouraging new development projects and job growth.

The Budget Development process each year is a major endeavor for the management team here at the City and for our Budget Office Staff. The teamwork and contributions of all makes the process transparent for our residents and Council. In addition to this document, we have produced an Infographic, several short educational videos and a presentation with key points and charts for you to review on-line. There is also a Finance & Budget guide online which includes links to various topics related to the funding of City operations.

We again thank the City Council for their leadership, direction and oversight of Frisco's financial management policies and practices throughout the year. We, as public servants, continue to meet the many demands of the City of Frisco, while encouraging efficiency throughout the organization as we analyze and determine the best ways to continue to serve our active community.

Respectfully submitted,



George Purefoy  
City Manager

## EXECUTIVE SUMMARY

The Executive Summary is provided to summarize the details of the budget and should be read in conjunction with the City Manager's Transmittal Letter.

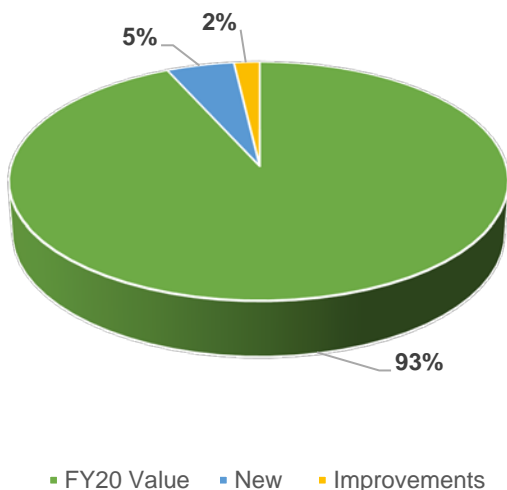
### GENERAL FUND REVENUES:

The adopted property tax rate remains the same at \$.4466 per \$100 of taxable assessed value for FY20.

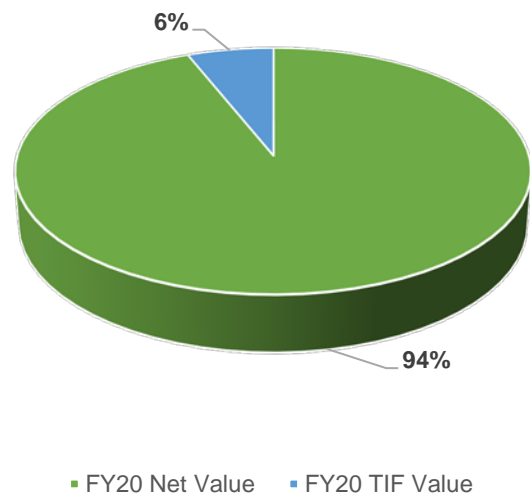
The property tax values for FY 2019-2020 (FY20) have been certified at \$31,652,546,777. Of this amount the Tax Increment Reinvestment Zones #1 & #5 have a captured value of \$2,187,614,993, with a taxable value of \$1,924,979,994 resulting in a current net taxable value of \$29,727,566,783 for operations and debt service. This is an 7.87% increase over the certified FY19 net taxable value of \$27,559,237,370. The Senior Homestead Exemption of \$80,000 (or 25% of the median home value for Seniors) remains the same. We also continue to offer the Homestead Exemption of 10% which remains the same from prior year. These exemptions provide some tax relief to our homeowners and are reflected in the taxable certified rolls presented.

The gross taxable value increase of \$2,301,227,919 (7.84%) is due to a combination of the increased value in existing property of \$635,421,885 (2.16%) and the value generated by new improvements and annexations equaling \$1,665,806,034 (5.68%). The Appraisal Districts still have property values totaling \$872,705,992 under review with the Appraisal Review Board which may be adjusted over the next three months. \$747,654,822 of the under-protest amount is included in the total certified value to arrive at the lower estimated certified amount of \$31,527,495,607. This amount is required for use in the effective tax rate calculation.

**FY20 Taxable Values**  
**\$31,652,546,777**



**FY20 Net Value less TIRZ**  
**\$29,727,566,783**



The tax rate is \$.446600. The effective tax rate \$.434727 per \$100 of taxable assessed value and the rollback rate is \$.463491.

The tax rate is allocated so that \$.291520 (65%) funds the General Fund operations and \$.155080 (35%) funds the annual debt payment requirements. The rollback tax rate is \$.016891 above the FY20 tax rate.

The total general fund revenue budget for the FY20 Budget year is \$178 million as compared to revised FY19 projections of \$172 million.

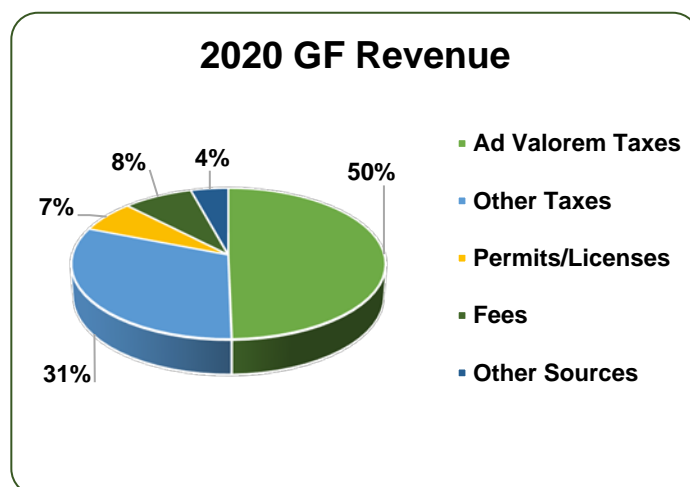
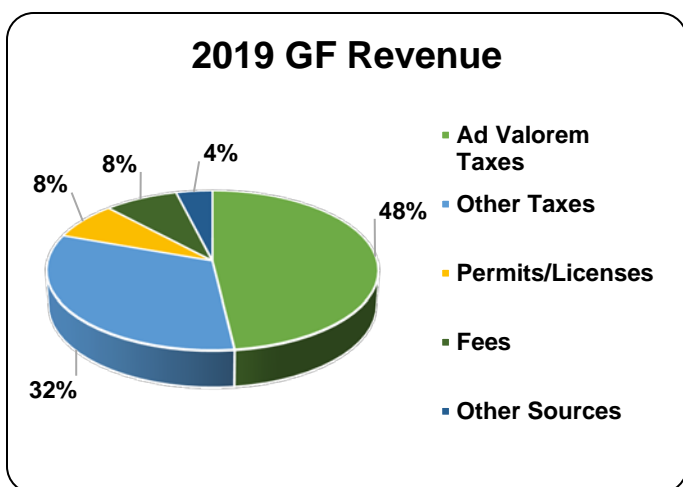
Key elements in the revenue budgets include:

Revenue from property tax collections are due to increases in total valuation, which accounts for a \$5.8 million increase.

Sales tax receipts are estimated to be \$44.7 million in the FY20 Budget, a projected increase of 2% over the revised FY19 revised budget of \$43.8 million. This estimate is based on the activity that we are seeing in the current year and some anticipated growth next year. Sales tax collections have leveled off in the past few years and we attribute this to the retail growth in our surrounding cities and additional online sales. The amount to be rebated back in Section 380 Sales Tax Grants in the General Fund in FY20 is projected to be \$5.2 million.

The sales taxes and franchise taxes represent 31% of total revenues. Projected franchise taxes are \$9.8 million, which represents (\$822,000) or a 7.7% decrease from FY19 revised estimates. Franchise tax projections are based on receipts from the utility companies who do business in Frisco, and we have decreased the cable/phone projection due to the legislation passed in 2019.

The FY20 building permit fee revenues are budgeted at \$9.8 million, a (\$1.1 million) or 10% decrease from previous year projections, which is down due to legislation and overall permit requests. We project single family permits issued in the range of 1,800 to 2,000 on an annual basis while the City is still in a growth phase, but with the change in methodology for calculating the permit fees, we are unsure of the actual impact. The City is contracting with a company to prepare a cost allocation study, which will allow us to capture the true costs of issuing permits and provide our fee basis for increases.





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## SUMMARY OF GENERAL FUND EXPENDITURES:

The General Fund operating expenditures are budgeted to be \$178 million, which is approximately a \$1 million increase from the projected FY19 year-end total. During the City Manager's Office review of the individual department requests, department priority in funding was considered as the budget was balanced. Additionally, the City Manager gave Department Heads clear direction to submit their requests below a 3% growth rate for the new fiscal year. With this directive, Department Heads did submit new programs and staffing needs, and with the exception of four Police Officers added in Patrol, the remainder of the expenditure budget increase is due to operational funding, replacement capital and the merit compensation program for employees.

**General Government** includes: *City Manager's Office, Communications and Media Relations, City Secretary's Office, Legal Services, City Council and Records Management.* The budget is \$6.6 million, which represents a 6% increase from FY19. The Assistant to the City Manager has been transferred from the Utility Fund, which accounts for a large part of the personnel cost increase. A total of \$100,000 is budgeted for a staffing and facility study, as we design and build some of the new facilities that were approved in the FY2019 Bond Election.

**Financial Services Department** includes: *Administration, Community Development, Budget Office, Accounting, Treasury, Municipal Court and Section 380 Sales Tax Grants.* The total budget is \$13.3 million, a decrease of 6%. Cost increase in contracts for tax assessment, billing and collection budgeted in Treasury is a significant expenditure in this Department. An approximate \$1 million reduction to 380 Sales Tax Grants accounts for a large portion of the overall decrease in the Department due to new developments budgeted in FY19 not completed. Additionally, Council approved the addition of two part-time Associate Municipal Court Judges in FY19 on an as needed basis to assist in handling case loads for the existing Municipal Court Judges.

**Police Department** expenditures total \$46.6 million, an increase of 7%. Continuation capital funding of \$1,000,796 is included for the purchase of replacement body and in-car cameras, which we are funding with a transfer from the Capital Reserve Fund. \$621,038 in personnel, operational and capital funding is budgeted for the addition of four Police Officers and two Tahoes in the *Patrol* division. \$118,000 is included for upgrades to GPS location services and high-speed data, and \$111,880 for one replacement dispatch console. We continue replacing patrol vehicles, in line with our current vehicle replacement schedule with eleven replacement vehicles and three Traffic Officer motorcycles for a total budgeted cost of \$910,993. Capital and operational funding of \$82,383 is included for a parking enforcement vehicle, equipment and software. This parking enforcement program was approved in prior years for the busy area around Frisco Square.

**Fire Department** budget totals \$41 million, or an increase of just over 3% from FY19. The slight increase includes four replacement vehicles totaling \$273,269 and replacement rescue equipment totaling \$64,130. Personnel funding is ongoing in FY20 for specialty pay for Firefighter Driver/Operators totaling \$475,000. Funds are also included to operate the new Fire Station #9 and Training Center which was opened in FY19.

**Public Works Department** budget is \$12.5 million, a decrease of 6% from FY19 revised projections. The decrease is primarily due to a replacement upgrade to handheld radios for the *Streets* division completed in FY19, a reduction in contract services costs associated with street repairs and maintenance, and a decrease in the capital costs for replacement vehicles and equipment. Continuation capital funding totaling \$367,660 is included in FY20 for the replacement of a bucket truck, backhoe, skid steer loader and small roller.

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**Human Resource Department** budget is \$3.7 million, or a 50% increase. This significant increase includes operational funding of \$1,050,000 which is provided to establish an employee clinic for all employees and dependents covered by City medical insurance. This is the first year of this program that will be funded by the Insurance Reserve Fund in FY20. After implementation, it is our expectation that the costs of claims for medical services will be diverted and offset the annual contract costs for the clinic. The clinic will also provide medical services including physicals for the sworn officers in Police and Fire, flu shots and biometric assessments for staff, that is all currently already being paid out to third parties. The inclusion of additional wellness promotions and educational opportunities will also contribute to the increase this year in this Department.

**Administrative Services Department** budget is \$10.6 million, which is a decrease of 5%. This department has several divisions: *Administration, Risk, Logistics, Purchasing, Fleet Services, Building Services and Support Services*. The primary causes of the decrease are due to funding provided in FY19 for a cooling tower replacement at the FAC totaling approximately \$640,000, along with multiple vehicle replacements across the department. Continuation capital for this year totals \$158,644 and includes five replacement servers, a manlift, an extractor, HVAC replacement at the Central Fire Station and a replacement APC Comet UPS, which keeps critical systems powered during outages for the Police Department.

**Information Technology Services Department (IT)** has six Divisions: *Administration, Development, Management Information Services (MIS), Project Management Office, Information Systems (IS)* and *Geographic Information Services (GIS)*. The budget for the IT Department totals \$8.3 million. This is an increase of 2% over the FY19 revised budget. A decrease of about \$881,000 to Microsoft associated software and services for disaster recovery implementation and \$22,000 for Security Awareness Training budgeted in FY19 are primary offsets to the FY20 budget. Continuation capital of \$1.6 million makes up about 20% of the FY20 budget and includes a network core upgrade, server refreshes, aging Cisco equipment replacements, crucial hardware replacements on the CCOM vehicle for the Fire Department and continued implementation of the enhancements to disaster recovery systems, which was partially funded the last two years.

**Library Services Department** annual total operating budget is \$5.9 million, which is a 14% increase from FY19. The increase is largely impacted by operational funding of \$500,000 to design a satellite location at Stonebriar Mall within the Hyatt Hotel. The books and materials continued capital funding is \$665,776 for FY20, a \$61,000 decrease from the FY19 budget for materials. Funding to maintain the collection at the high standards our patrons expect and the programming we are known for is sufficient. An additional capital replacement of a Library book locker is also included at a total of \$33,600.

**Parks and Recreation Department** is funded at \$18 million, an increase of 3% over the FY19 appropriation. A total of \$380,000 is budgeted for FAC capital equipment replacements, which include various types of cardio equipment. Additionally, capital funding of \$144,800 is provided for the replacement of four Ford trucks, along with \$142,500 for various equipment replacements for *Parks and Median Maintenance* including five replacement mowers, an infield groomer and an athletic field top dresser.

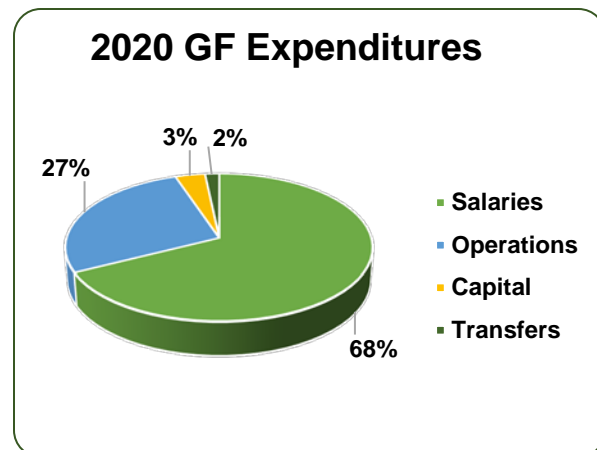
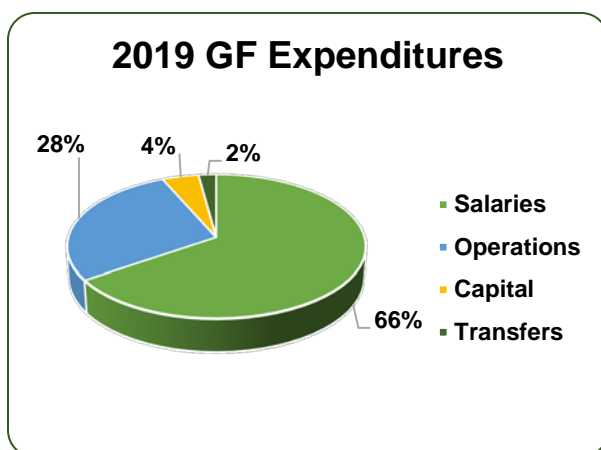
**Engineering Services Department** includes *Traffic Signal System, Engineering* and *Transportation* divisions. The total departmental budget is \$2.4 million, which is down 7% from FY19 revised totals. The decrease is primarily driven by carry forward purchase orders in FY19 totaling approximately \$211,000 in operational expenses, as well as a decrease in personnel costs due to the ROW Services Administrator position in *Engineering* being vacated in late FY19. This position is budgeted at salary minimum for FY20. Supplemental requests for the year also include \$100,000 for the

renewal of traffic signal monitoring software and \$36,790 for the replacement of one truck in the *Transportation* division.

**Development Services Department** includes the *Planning, Building Inspections, Code Enforcement and Health and Food Safety* divisions. The adopted budget is \$7.5 million, which represents a 9% decrease. The operational funding in Planning has reduced significantly from the implementation costs seen in FY19 from the Electronic Plan Review software, hardware and accessories. There are also no major studies or plan updates in FY20 as in prior years, and no capital replacements requested.

**Non-Departmental** in the General Fund decreased for FY20. The transfers to various other Funds decreased by \$802,269 for FY20. Additionally, there are estimated personnel cost attrition of \$1.5 million in FY20 for ongoing vacancies or delays in filling approved positions as well as \$1 million for a reduction to what the City owes for health insurance premiums.

In keeping with our prior budgeting practice, operating capital costs are reflected in the budgets of the individual departments and divisions as listed above. A list of all funded capital and requested capital is located at the beginning of the General Fund division section of the budget on the Capital and Supplemental Request Summary.



## UTILITY FUND

### REVENUES AND EXPENSES:

The Utility Fund budget provides for operational needs of the system and includes increased costs from the North Texas Municipal Water District. Total budgeted revenues are \$103.1 million as compared to revised projected revenues for the previous fiscal year of \$99.4 million. The revenues are based on the City increasing water and sewer rates to cover the costs associated with the expanded system operations and a water rate adjustment to account for the water cost increases and capital needs from the North Texas Municipal Water District (NTMWD). Expenses related to Water and Sewer services by the NTMWD account for 54% of the total expenses.

FY20 water revenues increase to \$54.9 million as compared to current year's revised projections of \$52.1 million. This reflects our best estimate given different variables: impact of water use restrictions, conservation in city operations and rate adjustments. Total sewer estimated revenues are \$42.3 million as compared to the previous year's revised revenues of \$39.7 million. This total reflects an increase due to the anticipated growth in the customer base and rate adjustments.

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We will continue transferring \$3 million from the Water and Sewer Impact Fee Fund to offset the debt service for additions and improvements to the water and sewer system. NTMWD bond issuances to expand the sewer plants are reflected in our payments back to the District.

The operational budgets in the Utility Fund are comprised of divisions from portions of several different departments including **City Manager's Office**, **Financial Services** (*Revenue Collections/UB*), **Administrative Services** (*Logistics*), **Public Works** (*Administration, Education and Outreach, Water Resources, Water, Sewer, Meters, Operations and Right of Way*), **Information Technology** (*Administration, Development, Project Management Office, Information Services, Management Information Services and Geographic Information Services*) and **Engineering Services** (*Administration, Engineering and Construction Inspection*).

**City Manager's Office** expenses total \$136,000, which represents a 64% decrease. This is due to the Assistant to the City Manager position's transfer to the General Fund in FY20 as well a decrease in expenses related to the NTMWD. The total operating budget is intended to cover NTMWD legal matters and support utility related project management.

*Revenue Collections Division* in the **Financial Services Department** has a budget of \$2 million, a 4% increase from the previous year's revised budget which includes funding for credit card fees and postage cost increases to cover mailing of bills each month. Total utility billings average over 60,000 bills per month printed and mailed.

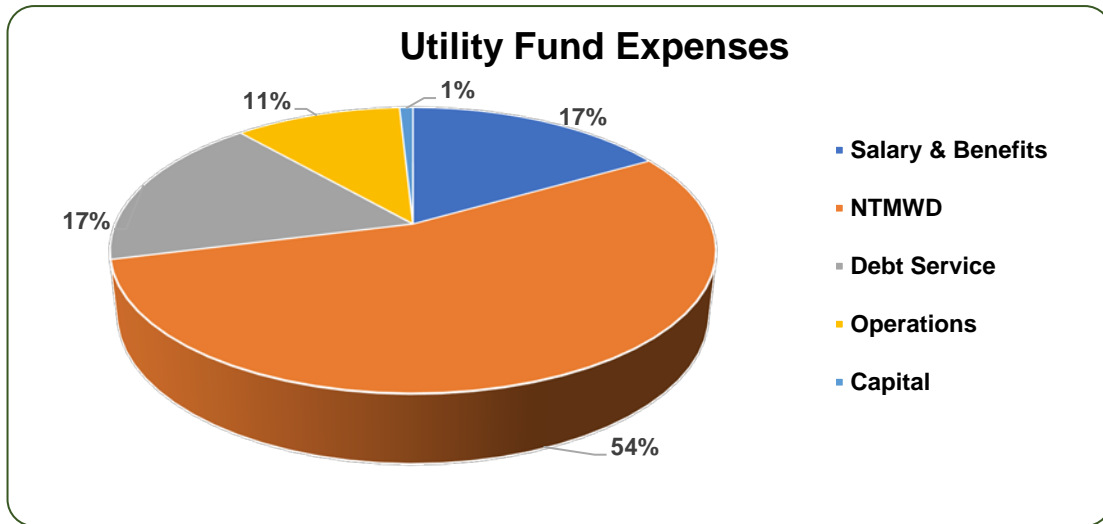
Expenses in the **Public Works Department** budget total \$74.3 million, which is a decrease of 1% when compared to FY19 revised projections. Of this amount, \$55.1 million represents payments to the NTMWD for water and sewer services. This increase includes a 2.4% rate increase from the NTMWD for water from \$2.92 per 1,000 gallons to \$2.99. The NTMWD will also pass through increases for services related to operating wastewater treatment plants. Replacement capital totals \$781,060 and includes a vac truck, backhoe, two trailers and six trucks. Details regarding the replacement equipment can be found in the Capital and Supplemental Request Summary in the Utility Fund section of this document.

The Utility Fund also provides funding for the **Information Technology Department** – with a total budget of \$3 million or an increase of 5%. The increase is primarily in the *Information Services* Division and associated with the inclusion of hosting services for Cityworks (Public Works workorder system software) and an increase in TrakIt (Development fee assessment software) maintenance costs.

**Administrative Services Department** expenses decreased 18%, or approximately \$34,000 due to a transfer of an Inventory Specialist position to the General Fund in FY19.

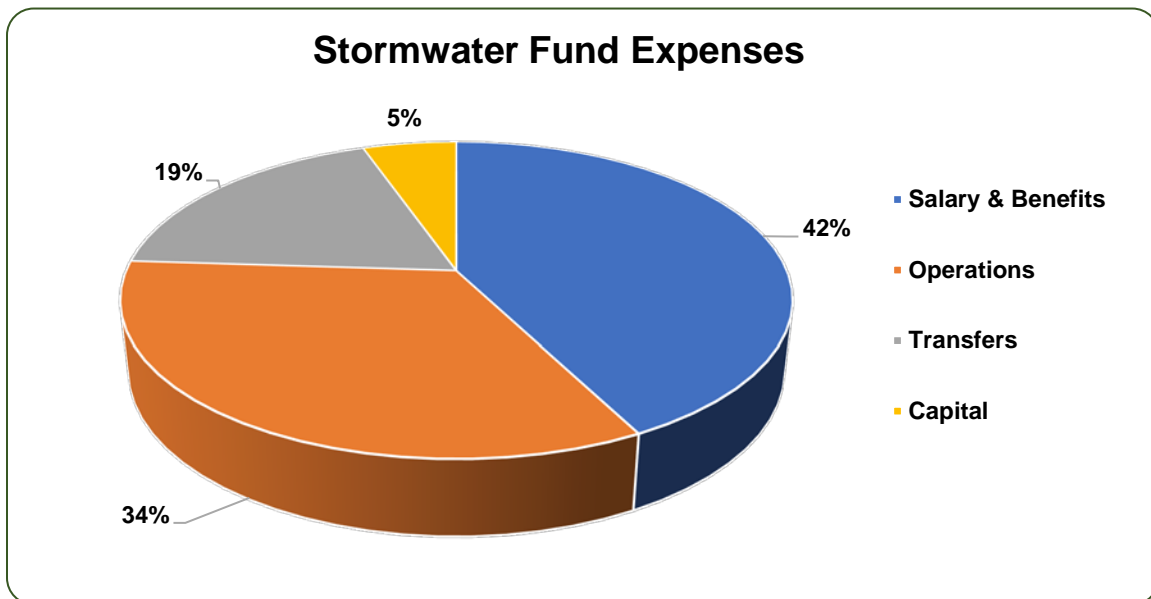
**Engineering Services Department** – *Administration, Engineering and Construction Inspection*, total budget is \$4.1 million, up 3%. Two replacement trucks are included at a total of \$73,580, and ongoing engineering studies have also been funded.

**Non-Departmental** expenses decreased 8% for FY20. The decrease is due to land purchased in FY19. Total Utility Fund debt service for FY20 totals \$17.7 million. Details for debt service by series are included in the Debt Section.



## STORMWATER FUND REVENUE AND EXPENSE:

Total estimated revenues for FY20 are \$4.1 million. Stormwater fee revenue represents a 5% increase over the revised FY19 fee revenue. The revenue stream from the fee has proven to be consistent with projections made when the fund was established. No rate increases are included for FY20.

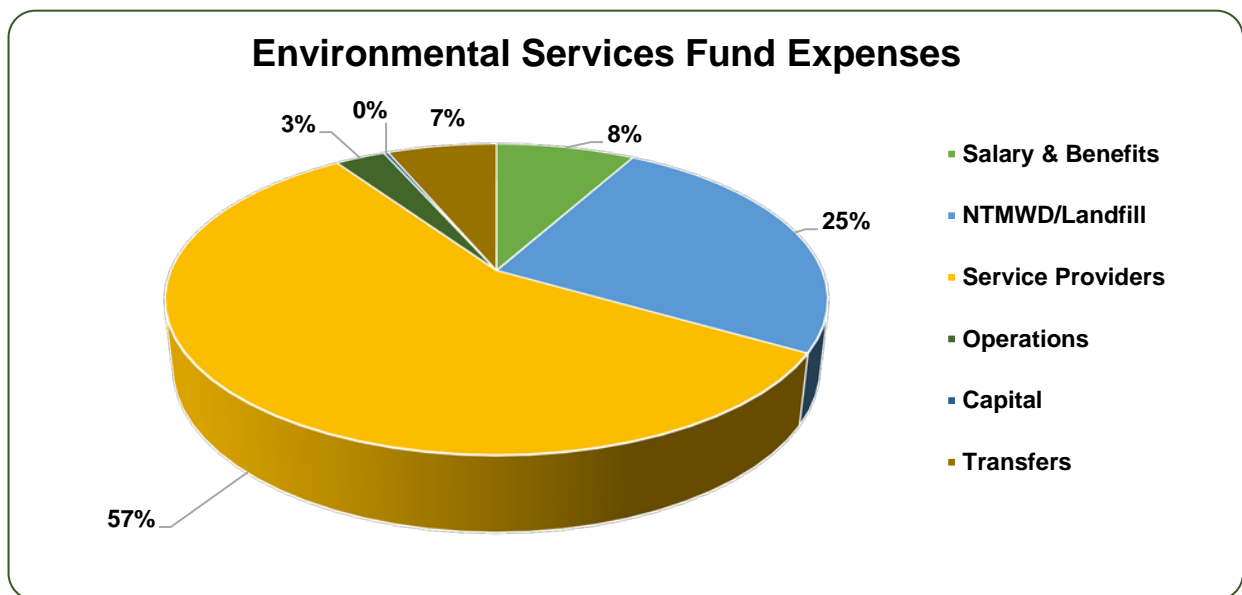


The projected expenses are \$3.9 million. This includes continuation capital funding of \$212,000 for a replacement crane truck, and \$125,000 in operations for CCTV storm critical stormwater lines. Transfers of \$733,088 for administrative costs and several capital projects are included in the funding approved for FY20.

## ENVIRONMENTAL SERVICES FUND REVENUE AND EXPENSE:

Budgeted revenues are \$19.1 million, which is a 6.7% increase over the FY19 revised revenues. This is due to anticipated increases in the number of households and business customers of the various services provided and a fee increase based on costs of service for residential, senior citizen and commercial accounts.

Expenses total \$18.9 million. Approximately 82% of the expenses for the fund are related to contracts for collection of garbage and recyclables, along with the cost of disposal charged by the NTMWD. The budgeted tonnage rate for the landfill for FY20 is \$38.25 per ton. This includes a \$1.2 million transfer to other funds to cover administrative costs and in lieu of franchise fees. Also included in FY20 are personnel and operational costs of a Litter Crew, which is comprised of one Crew Leader and two Maintenance Workers, along with capital funding for a truck and trailer to be utilized by the crew. Additional staff funding in this enterprise fund is covered by the fees charged for services.



## CAPITAL PROJECTS BUDGET:

The capital projects budget tracks the infrastructure and building projects which are funded with general operating transfers, intergovernmental revenue, bond funds and other special funding sources. The revised FY19 expenditure budget of \$334 million and adopted FY20 budget of \$121 million will fund the projects in the current plan. Bonds totaling \$121 million were sold in FY19 for the PGA golf course project, hotel garage, road projects, public safety construction projects and equipment, technology equipment and the new library and court facilities. Total authorized but unissued bonds, after the FY19 sale, will be \$352 million, including the authorizations approved by the voters in the 2006, 2015 and 2019 elections. At this time, we anticipate yearly funding consistent with prior issuances (\$50-\$75 million per year) to fund roads, parks, public safety, technology equipment and facilities.

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Building and infrastructure projects of this magnitude can typically span many years. Some projects can take up to six years to complete. The following list contains many of the projects that are either in design or under construction within FY19 through FY20.

1. Facilities totaling approximately \$193 million to include:

- Fire Stations and Equipment
- Police Station Headquarters
- Fleet Center Facility Expansion
- Library/Beal/GEA Building
- PGA Golf Course
- Public Works Building Expansion
- Cultural & Performing Arts Center
- The Grove - Adult Activity Center
- Municipal Court Expansion

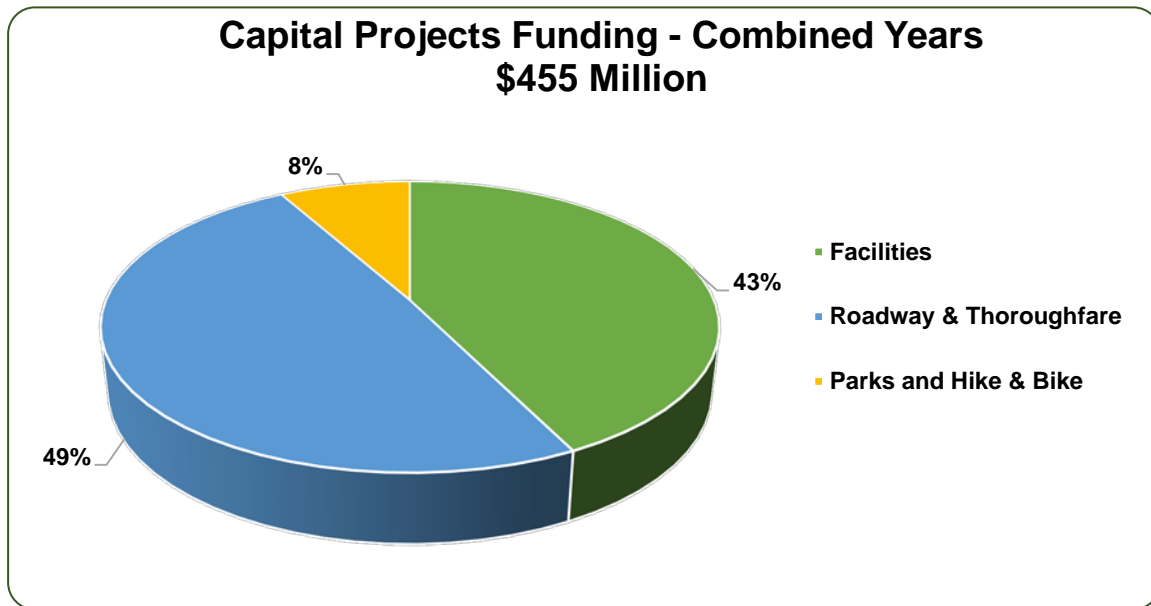
2. Roadway and thoroughfare improvements of approximately \$223 million to include:

- Custer Creek Farms Street Reconstruction
- Dallas Parkway (DNT Frontage Roads) Phase 2
- Panther Creek
- Rockhill Parkway
- Town & Country Rebuild
- Coit Road (SH 121 to Main Street)
- Lebanon Road (Parkwood Boulevard to Ohio Drive)

3. Parks and Hike & Bike Trail improvements totaling \$39 million, which include:

- Grand Park
- Northeast Community Park Phase 2
- Northwest Community Park Phase 1
- Reinvestment to Various Existing Parks
- Park in Frisco Square
- Dominion Trails

The listed projects are only a portion of the complete list, which can be found on the Capital Projects Fund Summary pages of the budget document.



## DEBT SERVICE FUND:

Current tax revenues budgeted to cover the debt service obligations are \$46,101,646. Additional revenues from the TIRZ (#1 and #5) funds supporting debt service total \$25,428,302. Additional contributions into the debt service fund include appropriations from Hotel/Motel Fund, the Frisco Community Development Corporation, the Frisco Economic Development Corporation and the Panther Creek Public Improvement Districts (payments made by residents of the Districts). Total revenues in the Debt Service Fund are budgeted at \$75,013,783 with 38% of that amount being supported from other revenue streams.

Obligations to be paid out of the debt service fund total \$75,525,516 (including fees) with a projected ending fund balance of \$4.7 million. The fund balance policy is to maintain approximately 1/12 of the annual general bond payment obligations as a reserve in this fund.

## PERSONNEL:

FY19 included 1,641 positions authorized. With the addition of 7 net positions, there will be 1,648 positions authorized, with 1,420.88 FTE (full time equivalent). Approximately, 7.09 FTE per 1,000 population.

### General Fund Positions

A net increase of 3 positions is reflected in the General Fund. This is due to a discontinuation in grant funding and reduction of two part-time Library Interns. We also transferred the Assistant to the City Manager position to the General Fund from the Utility Fund. The Police Department added 4 new positions in the Patrol division:

- 4 Police Officers



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### Enterprise Fund Positions

Utility Fund also has a net decrease of -1 position due to the Assistant to the City Manager position move to the General Fund as mentioned above.

Stormwater Fund has no increase in personnel in FY20.

Environmental Services Fund has an increase of 3 new positions for the addition of a Litter Crew:

- 1 Crew Leader
- 2 Maintenance Workers

### Other Fund Positions

Special Events Fund has added 2 new positions for the Heritage Museum to manage rentals and event set up, instead of contracting this service to a third party:

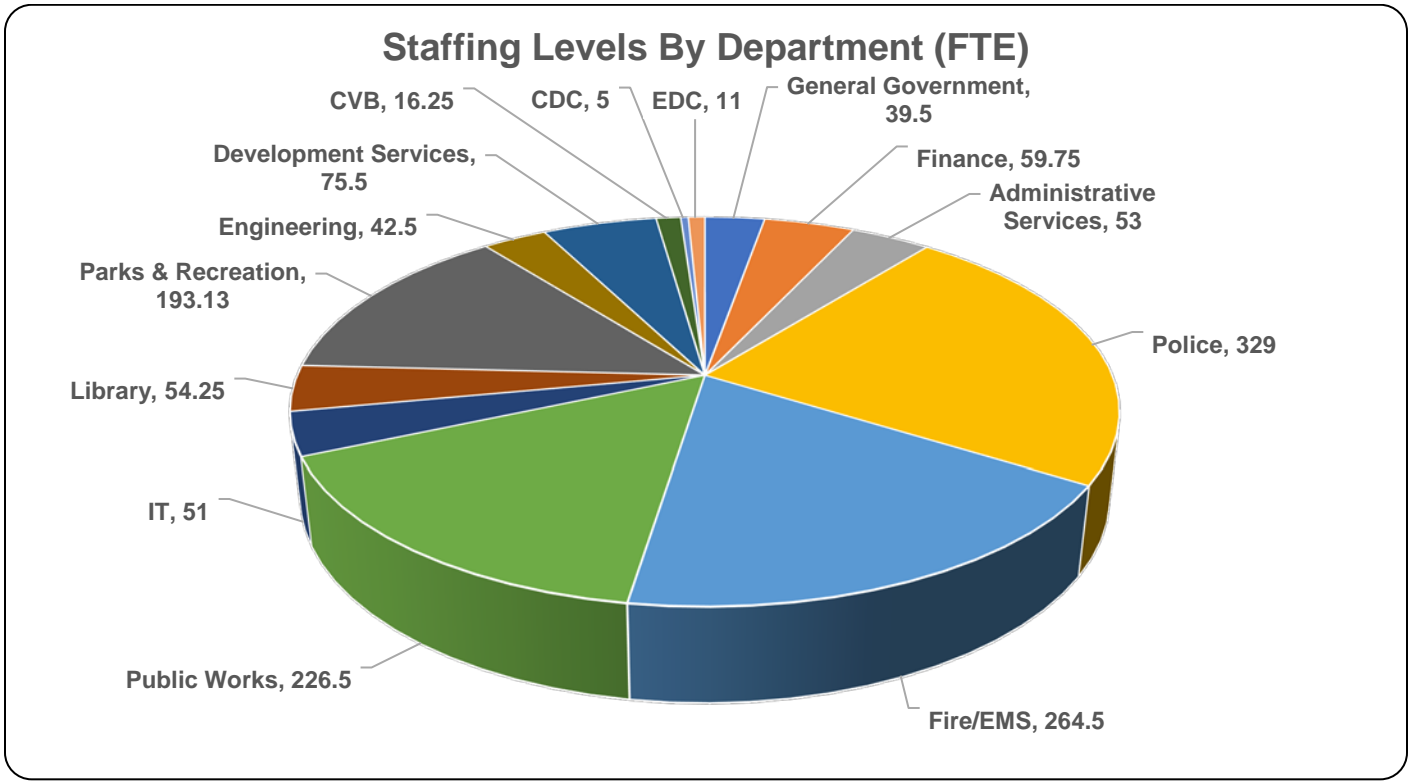
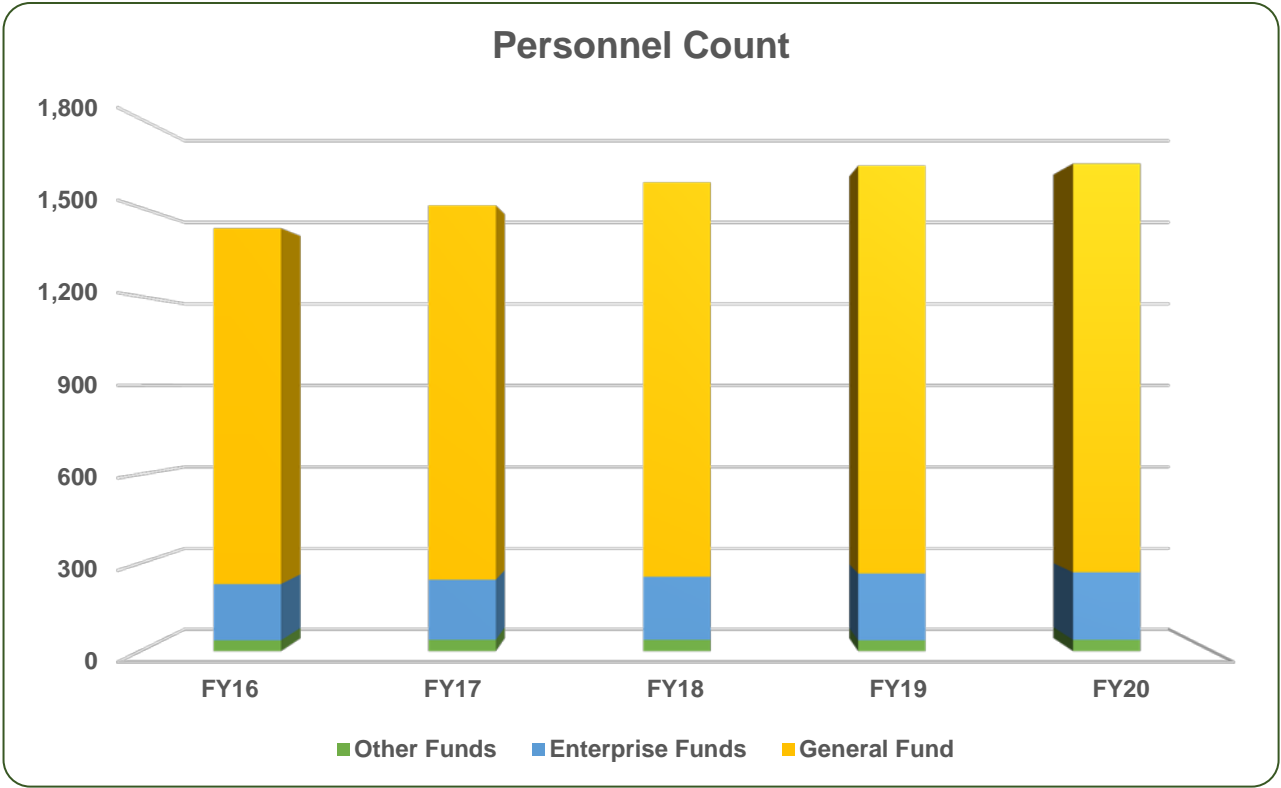
- 1 Rental Coordinator
- .5 Rental Aide Part-Time

There are no further personnel added for FY20 in any remaining funds including the Hotel/Motel (CVB) Fund, the Community Development Corporation (CDC) Fund or the Economic Development Corporation (EDC) Fund.

### Pay and Benefits

Funding of approximately \$4 million, for an average 3% merit-based increase for employees and one 3% step increase for police and fire personnel, is included in FY20 budget. We want to be competitive in the general market place, comparable to similar situated employers and we continue to address market changes, on a case-by-case basis. We do not anticipate any major market changes for FY20, but will reevaluate at mid-year, and determine if the hiring market is being affected by our offering salaries for new employees or our retention of our current employee base.

Insurance cost estimates for FY20 are based on our consultant's evaluation of costs and funding requirements. We also analyze our claims payments and stop loss premium payments monthly to insure we are on track with the amount the City expenses for premiums. A rate increase to the City and our employees will not be necessary for FY20 due to performance of the plan during the past few years. We do anticipate that the funding need will increase about 2% for FY20, but we have sufficient insurance reserves to absorb this increase for one year. With the approval of the clinic, our claims and some of the expenses related to offering wellness programs and annual physicals will be less after the clinic is fully operational. Claims will be diverted to the employee clinic with costs based on a fixed contract. The full Texas Municipal Retirement System (TMRS) rate of 14.2% is included in the budget, down from 14.34% for FY19. The latest actuarial study reflects that our plan is 80.02% funded as of 12/31/2018. This is lower than the prior year of 86.5%. The major difference for the decrease in the funded % is the expected actuarial experience and the actual experience.



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## CITY COUNCIL STRATEGIC FOCUS AREAS:

Frisco's Annual Budget is our plan of action detailing how the City's overall goals will be achieved. Each Department includes, as a part of its description of core services, information on their mission, strategies, objectives and measures. The work program specifics, which are included with the budget unit pages, describe the steps the operating departments are taking to align their budgets with City Council's Strategic Focus Areas and Strategic Goals. These goals are also aligned with the stated City Core Values:

Integrity  
Outstanding Customer Service  
Fiscal Responsibility  
Operational Excellence  
Our Employees

In 2003, the City Council established seven Strategic Focus Areas to guide the City's operations and provide the Council's long-term vision for the community:

1. ***Long-Term Financial Health*** - Responsible stewardship of financial resources balancing short- and long-term needs of the community.
2. ***Public Health & Safety*** - Provide quality programs and services which promote community well-being.
3. ***Infrastructure*** - Develop and maintain transportation systems, utilities and facilities to meet the needs of the community.
4. ***Excellence in City Government*** - Provide effective and efficient services with integrity in a responsive and fair manner.
5. ***Sustainable City*** - Promote the continued development of a diverse, unique and enduring city.
6. ***Civic Involvement*** - Encourage civic pride, community participation and a sense of ownership in our community.
7. ***Leisure and Culture*** - Provide quality entertainment, recreation and cultural development to promote and maintain a strong sense of community.

The City Council conducted its Strategic Work Session in January 2019 and had an Update Summer Work Session in June 2019. From the meeting, Council unanimously agreed upon specific priorities. These were formally adopted during FY 2019. The FY20 adopted budget provides funding, in most cases, to continue our progress towards achieving these priorities, either with bond proceeds or operating appropriations.

The Council's top priorities for 2019-2020 are as follows:

- Traffic – Innovation and Performance Measures
- Performing Arts Center
- Legislative Advocacy
- Downtown Infrastructure
- Parks – Play Frisco Roll Out
- Re-invest Frisco (including Frisco Junction and Frisco Square)
- Grand Park
- Library
- Corporate and Business Growth
- North Quadrant of City - 380

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# BUDGET IN BRIEF



## **BUDGET IN BRIEF**

The following pages provide a short and concise summary of the budget process and key budget points.

### **BUDGET PROCESS**

The budget process is a yearly activity as set forth in the City Charter. The City Council adopts an annual budget as prepared by the City Manager and City staff.

The process starts each year in January with the City Council Work Session at which the City Council and City Manager, along with Department Directors determine the strategic focus areas, long term goals and plans for the upcoming fiscal year for the City of Frisco. Financial models for cost of service and fee rates are also updated during this timeframe.

Throughout February and March, the Budget staff begins preparing training materials and forecasts. Staff continuously monitor current year revenues and expenditures and simulate subsequent fiscal year projections. Financial models for cost of service and fee rates are also updated during this timeframe.

Each year in April, the Management Team hosts a Budget Kickoff Meeting. At the Budget Kickoff Meeting, forms, guidelines and training materials needed to prepare the revised budget and proposed budget requests are provided. Preparation of the budget includes three parts; 1) the current year revised budget, 2) the subsequent fiscal year proposed budget, 3) and the subsequent fiscal year capital and supplemental requested amounts. Budget Office staff hold training sessions with the Departments during April to assist with budget software use and provide one-on-one assistance and instruction.

The current year revised budget is a projection of revenues and expenditures for the remainder of the current fiscal year. Departments submit justification for accounts that are expected to be over budget and accounts where funding is unutilized. All accounts are then evaluated and adjusted from the current budgeted amount to meet year end needs.

The subsequent fiscal year proposed budget is the expected cost for maintaining the current year base operations. Increases to the operating portion due to growth or inflation of the base are limited depending on the City Manager guidelines stated during the Budget Kick Off Meeting. Capital and one-time purchases from the previous fiscal year are not included in this base estimate.

Instead, activities that require additional resources, new or replacement equipment, or new programs are included in the capital and supplemental requested amounts. For each item requested, Departments provide a description, itemization and justification of the estimated costs. These requests are submitted by the Department in a list prioritized according to need. Fleet and computer replacements are submitted by the Fleet Division and Information Technology Department for each Department and evaluated during the Departmental Budget Review Meetings.

All budget preparation materials are due to the Budget staff in May. Throughout May, individual Departmental Budget Review Meetings are held with the Department Director and the Management Team to review and discuss their requests for changes to the current year, their upcoming year proposed budget and their capital and supplemental requests. The budget staff combines the proposed requests into the Revenue, Expenditure and Fund Summaries and submits to the City Manager, who then reviews, makes adjustments and submits the proposed budget to the City Council prior to August 15.

The City Council has the opportunity to review the proposed budget, discuss their opinions, ask questions with the City Manager, provide feedback and request changes at the Council Work Session in early August. After the Council Work Session there are two public hearings. The Charter requires at least one public hearing on the budget. In addition, if the proposed tax rate exceeds the effective tax rate, the City is required to hold two public hearings on the tax rate in addition to the public hearing on the budget. The public hearings allow citizens a chance to voice their opinions.

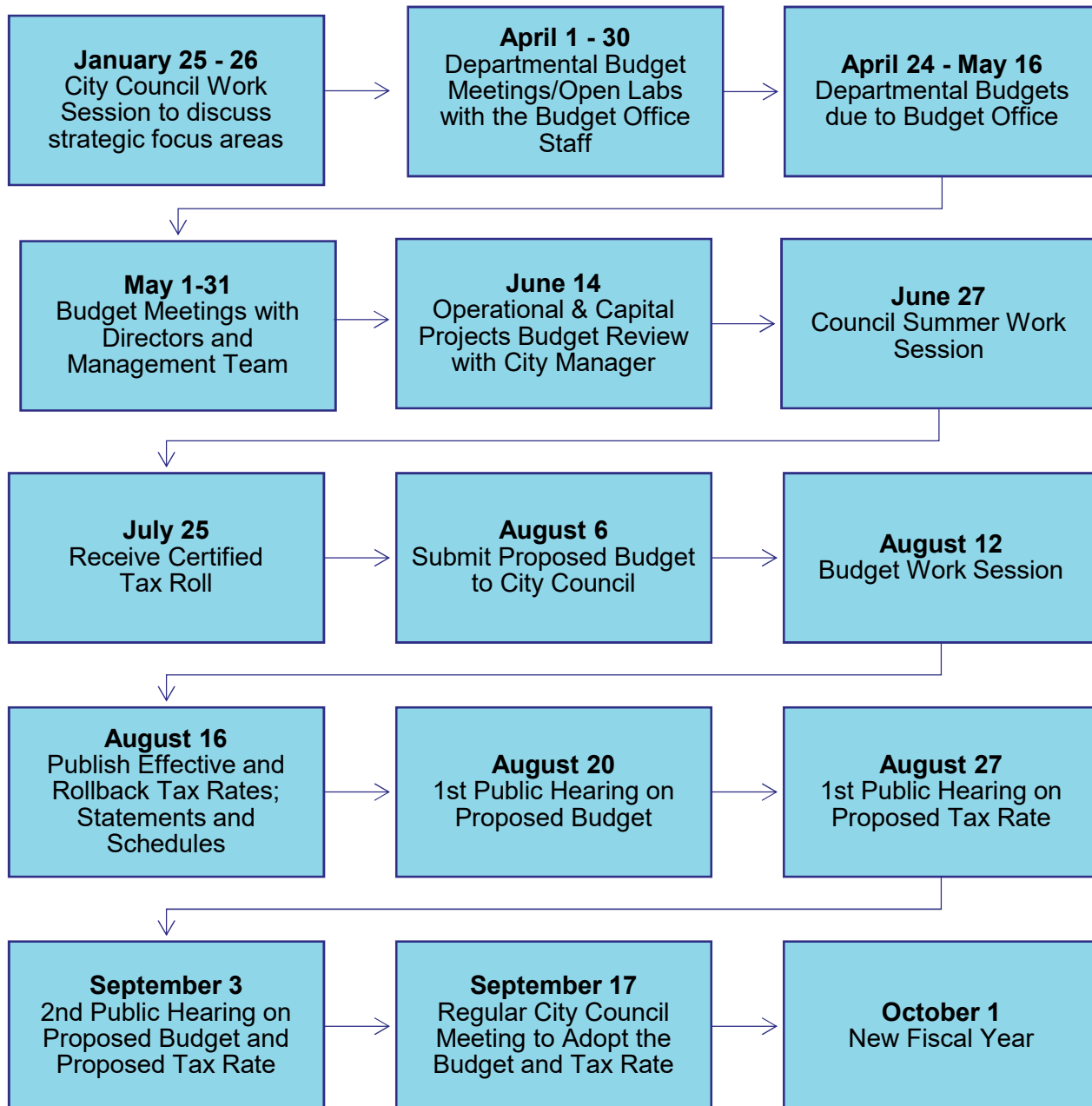
## **BUDGET IN BRIEF**

The City Council will adopt the final budget appropriation at a City Council meeting in September for the October 1 fiscal year start date.

### **BUDGET ADJUSTMENTS AND AMENDMENTS**

Budget changes that do not affect the total for a Department but transfer funds from one line item to another within a Department's operating budget are allowed at each Director's discretion. A budget adjustment that will bring a change in the total appropriation for a Department may be allowed by the City Manager at the written request of the Department, based on the City's ability to fund the request. A budget adjustment that requires a change in total appropriations at the fund level requires the City Council's approval in the form of an ordinance.

## **BUDGET PROCESS FLOWCHART**





**CITY OF FRISCO  
COMBINED BUDGET SUMMARY  
2019 - 2020**

Fund Title	Estimated Beginning Balance	Revenues by Type			
		Taxes	Licenses & Permits	Fees	Interest
General Fund	\$ 58,338,862	\$ 143,926,562	\$ 11,969,141	\$ 14,484,941	\$ 1,996,400
Insurance Reserve Fund	6,599,660	-	-	-	150,000
Capital Reserve Fund	8,014,535	-	-	-	150,000
Public Leased Facility Fund	633,097	-	-	1,429,592	6,000
Special Events Fund	493,495	-	-	225,000	5,000
Workforce Housing Fund	444,643	-	-	-	6,000
Public Art Fund	609,221	-	-	-	6,000
TIRZ #1 Fund	6,551,169	35,994,525	-	4,964,183	100,000
TIRZ #5 Fund	368,841	1,316,145	-	-	6,000
Court Technology Fund	217,319	-	-	190,000	4,800
Traffic Control Enforcement	241,944	-	-	-	2,400
Hotel/Motel Tax Fund	1,310,829	7,455,671	-	-	12,000
Panther Creek PID Fund	113,764	-	-	215,000	65,000
Grants Fund	-	-	-	-	-
CDBG Fund	-	-	-	-	-
Public Television Franchise Fund	808,479	171,473	-	-	10,000
Capital Projects Fund	39,294,079	-	-	-	-
Thoroughfare Impact Fees Fund	6,658,801	-	-	-	-
Park Dedication Fee Fund	16,645,818	-	-	-	-
Debt Service Fund	5,264,144	46,101,646	-	-	150,000
Utility Fund	45,239,767	-	-	98,643,713	550,000
Utility Capital Projects Fund	3,498,923	-	-	-	-
Utility Impact Fees Fund	19,874,665	-	-	-	-
Stormwater Fund	1,788,224	-	-	4,117,806	10,000
Environmental Services Fund	8,135,276	-	-	18,886,529	125,000
Community Development Fund	62,318,154	22,515,941	-	-	770,000
Economic Development Fund	77,357,176	22,515,941	-	-	650,000
Charitable Foundation Fund	12,435	-	-	-	-
<b>Totals</b>	<b>\$ 370,833,320</b>	<b>\$ 279,997,904</b>	<b>\$ 11,969,141</b>	<b>\$ 143,156,764</b>	<b>\$ 4,774,600</b>

**CITY OF FRISCO**  
**COMBINED BUDGET SUMMARY**  
**2019 - 2020**

Revenues By Type		Expenses by Object				
	Interfund Transfers				Interfund Transfers	Estimated Ending Balance
Miscellaneous	In	Salary & Benefit	Service & Commodity	Capital Outlay	Out	
\$ 1,826,566	\$ 3,674,894	\$ 120,161,328	\$ 48,455,147	\$ 6,248,144	\$ 2,996,910	\$ 58,355,837
-	-	-	-	-	1,050,000	5,699,660
-	1,500,000	-	-	-	1,500,796	8,163,739
-	100,000	-	1,135,190	332,500	-	700,999
81,500	105,600	-	354,445	-	-	556,150
-	-	-	25,500	-	-	425,143
-	291,310	89,361	157,949	-	-	659,221
-	6,949,592	-	21,221,683	-	26,950,380	6,387,407
-	-	-	-	-	1,269,933	421,053
-	-	-	118,032	-	84,000	210,087
-	-	-	32,023	212,321	-	-
1,127,125	-	1,916,119	3,440,171	-	2,755,842	1,793,493
-	-	-	-	-	280,000	113,764
4,288,724	400,000	-	1,888,724	1,800,000	1,000,000	-
1,332,675	-	-	1,332,675	-	-	-
-	-	-	-	583,143	-	406,809
110,000,000	8,375,000	-	-	121,100,000	-	36,569,079
-	-	-	-	-	-	6,658,801
-	-	-	-	-	4,500,000	12,145,818
-	28,762,137	-	75,525,516	-	-	4,752,411
570,000	3,370,499	16,939,901	83,639,857	868,140	-	46,926,081
23,000,000	19,000,000	-	-	31,985,000	-	13,513,923
-	-	-	-	-	18,000,000	1,874,665
-	-	1,669,512	1,325,339	212,000	733,088	1,976,091
85,300	-	1,526,278	16,100,439	48,245	1,202,509	8,354,634
1,283,187	2,792,011	265,000	15,155,480	150,000	8,586,597	65,522,215
73,275	-	1,769,549	26,627,792	-	4,410,988	67,788,063
1,500	-	-	1,500	-	-	12,435
\$ 143,669,852	\$ 75,321,043	\$ 144,337,048	\$ 296,537,462	\$ 163,539,493	\$ 75,321,043	\$ 349,987,578

**CITY OF FRISCO**  
**THREE YEAR REVENUE AND EXPENDITURE SUMMARY**

	Actual 2018	General Fund Revised 2019	Proposed 2020	Actual 2018	TIRZ #1 Fund Revised 2019	Proposed 2020
<b>Revenues</b>						
Taxes	\$ 128,348,757	\$ 138,000,807	\$ 143,926,562	\$ 31,239,162	\$ 33,435,683	\$ 35,994,525
Licenses & Permits	12,882,768	13,012,795	11,969,141	-	-	-
Fees	14,023,687	13,798,515	14,484,941	4,631,738	4,967,061	4,964,183
Interest	1,207,795	1,840,000	1,996,400	105,288	150,113	100,000
Miscellaneous	1,708,033	1,956,996	1,826,566	-	-	-
<b>Total Revenue</b>	<b>158,171,039</b>	<b>168,609,113</b>	<b>174,203,610</b>	<b>35,976,188</b>	<b>38,552,856</b>	<b>41,058,708</b>
<b>Expenditures</b>						
Salary & Benefit	106,624,406	115,934,823	120,161,328	-	-	-
Service & Commodity	38,462,650	49,405,167	48,455,147	16,496,942	19,489,949	21,221,683
Capital Outlay	7,095,788	7,854,910	6,248,144	-	-	-
<b>Total Expenditures</b>	<b>152,182,844</b>	<b>173,194,900</b>	<b>174,864,619</b>	<b>16,496,942</b>	<b>19,489,949</b>	<b>21,221,683</b>
<b>Net Revenue (Expenditures)</b>	<b>5,988,195</b>	<b>(4,585,787)</b>	<b>(661,009)</b>	<b>19,479,246</b>	<b>19,062,907</b>	<b>19,837,025</b>
<b>Other Sources (Uses)</b>						
Transfers In (Out)	(4,394,788)	(803,867)	677,984	(18,510,611)	(18,191,168)	(20,000,788)
Proceeds from Debt	-	-	-	-	-	-
<b>Total Resources (Uses)</b>	<b>(4,394,788)</b>	<b>(803,867)</b>	<b>677,984</b>	<b>(18,510,611)</b>	<b>(18,191,168)</b>	<b>(20,000,788)</b>
<b>Beginning Fund Balance</b>	<b>62,135,109</b>	<b>63,728,516</b>	<b>58,338,862</b>	<b>4,710,796</b>	<b>5,679,431</b>	<b>6,551,169</b>
<b>Ending Fund Balance</b>	<b>\$ 63,728,516</b>	<b>\$ 58,338,862</b>	<b>\$ 58,355,837</b>	<b>\$ 5,679,431</b>	<b>\$ 6,551,169</b>	<b>\$ 6,387,407</b>

(1) Actual is presented on a budgetary basis

**CITY OF FRISCO  
THREE YEAR REVENUE AND EXPENDITURE SUMMARY**

Debt Service Fund			Utility Fund			Total General Fund Subsidiaries		
Actual 2018	Revised 2019	Proposed 2020	Actual 2018	Revised 2019	Proposed 2020	Actual 2018	Revised 2019	Proposed 2020
\$ 39,438,699	\$ 42,193,291	\$ 46,101,646	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-	-	-	-
-	-	-	96,147,064	94,495,256	98,643,713	1,274,220	1,576,246	1,654,592
218,273	275,000	150,000	475,669	900,000	550,000	210,898	396,688	323,000
-	-	-	760,769	701,000	570,000	82,202	68,500	81,500
<b>39,656,972</b>	<b>42,468,291</b>	<b>46,251,646</b>	<b>97,383,502</b>	<b>96,096,256</b>	<b>99,763,713</b>	<b>1,567,320</b>	<b>2,041,434</b>	<b>2,059,092</b>
-	-	-	14,824,411	16,017,140	16,939,901	-	-	89,361
64,570,321	68,565,390	75,525,515	74,637,739	83,936,356	83,639,857	1,612,621	3,229,460	1,673,084
-	-	-	1,142,301	1,789,775	868,140	-	-	332,500
<b>64,570,321</b>	<b>68,565,390</b>	<b>75,525,515</b>	<b>90,604,452</b>	<b>101,743,271</b>	<b>101,447,898</b>	<b>1,612,621</b>	<b>3,229,460</b>	<b>2,094,945</b>
(24,913,349)	(26,097,099)	(29,273,869)	6,779,050	\$ (5,647,015)	(1,684,185)	(45,301)	(1,188,026)	(35,853)
25,247,640	25,179,439	28,762,136	3,319,743	1,348,194	3,370,499	5,089,797	1,255,850	(553,886)
-	-	-	-	-	-	-	-	-
<b>25,247,640</b>	<b>25,179,439</b>	<b>28,762,136</b>	<b>3,319,743</b>	<b>1,348,194</b>	<b>3,370,499</b>	<b>5,089,797</b>	<b>1,255,850</b>	<b>(553,886)</b>
5,847,513	6,181,804	5,264,144	39,439,795	49,538,588	45,239,767	11,682,331	16,726,827	16,794,651
<b>\$ 6,181,804</b>	<b>\$ 5,264,144</b>	<b>\$ 4,752,411</b>	<b>\$ 49,538,588</b>	<b>\$ 45,239,767</b>	<b>\$ 46,926,081</b>	<b>\$ 16,726,827</b>	<b>\$ 16,794,651</b>	<b>\$ 16,204,912</b>

**CITY OF FRISCO  
THREE YEAR REVENUE AND EXPENDITURE SUMMARY**

	Total Special Revenue Funds			Total Capital Projects		
	Actual 2018	Revised 2019	Proposed 2020	Actual 2018	Revised 2019	Proposed 2020
Revenues						
Taxes	\$ 7,131,529	\$ 8,102,411	\$ 8,943,289	\$ -	\$ -	\$ -
Licenses & Permits	-	-	-	-	-	-
Fees	667,073	542,825	405,000	17,488,401	13,200,000	-
Interest	149,075	141,869	100,200	4,630,735	5,352,000	-
Miscellaneous	5,053,978	6,185,946	6,748,524	40,987,120	32,518,119	-
<b>Total Revenue</b>	<b>13,001,655</b>	<b>14,973,051</b>	<b>16,197,013</b>	<b>63,106,256</b>	<b>51,070,119</b>	<b>-</b>
Expenditures						
Salary & Benefit	1,612,844	1,833,097	1,916,119	-	-	-
Service & Commodity	5,723,457	6,767,230	6,811,625	-	-	-
Capital Outlay	644,002	776,938	2,595,464	171,467,759	401,368,395	153,085,000
<b>Total Expenditures</b>	<b>7,980,303</b>	<b>9,377,265</b>	<b>11,323,208</b>	<b>171,467,759</b>	<b>401,368,395</b>	<b>153,085,000</b>
Net Revenue (Expenditures)	5,021,352	5,595,786	4,873,805	(108,361,503)	(350,298,276)	(153,085,000)
Other Sources (Uses)						
Transfers In (Out)	(5,088,027)	(7,007,447)	(4,989,775)	24,184,281	17,797,520	4,875,000
Proceeds from Debt	-	-	-	71,866,364	130,600,000	133,000,000
<b>Total Resources (Uses)</b>	<b>(5,088,027)</b>	<b>(7,007,447)</b>	<b>(4,989,775)</b>	<b>96,050,645</b>	<b>148,397,520</b>	<b>137,875,000</b>
Beginning Fund Balance	4,539,512	4,472,837	3,061,176	300,183,900	287,873,042	85,972,286
Ending Fund Balance	\$ 4,472,837	\$ 3,061,176	\$ 2,945,205	\$ 287,873,042	\$ 85,972,286	\$ 70,762,286

(1) Actual is presented on a budgetary basis

**CITY OF FRISCO  
THREE YEAR REVENUE AND EXPENDITURE SUMMARY**

Total Enterprise Funds			Total Component Units			Total All Funds		
Actual 2018	Revised 2019	Proposed 2020	Actual 2018	Revised 2019	Proposed 2020	Actual 2018	Revised 2019	Proposed 2020
\$ -	\$ -	\$ -	\$ 43,499,020	\$ 44,148,904	\$ 45,031,882	\$ 249,657,167	\$ 265,881,095	\$ 279,997,904
-	-	-	-	-	-	12,882,768	\$ 13,012,795	11,969,141
20,003,283	21,597,803	23,004,335	-	-	-	154,235,466	\$ 150,177,705	143,156,764
115,170	186,400	135,000	1,528,063	2,095,000	1,420,000	8,640,966	\$ 11,337,069	4,774,600
59,609	46,400	85,300	13,095,434	17,954,052	1,027,914	61,747,145	\$ 59,431,013	10,339,804
<b>20,178,062</b>	<b>21,830,603</b>	<b>23,224,635</b>	<b>58,122,517</b>	<b>64,197,956</b>	<b>47,479,796</b>	<b>487,163,511</b>	<b>\$ 499,839,677</b>	<b>450,238,213</b>
2,380,860	2,828,734	3,195,790	1,965,721	1,983,446	2,034,549	127,408,243	\$ 138,597,240	144,337,048
14,627,582	16,211,255	17,425,778	38,841,513	73,535,169	41,784,773	254,972,825	\$ 321,139,976	296,537,462
255,943	546,366	260,245	299,678	19,503,290	150,000	180,905,471	\$ 431,839,674	163,539,493
<b>17,264,385</b>	<b>19,586,355</b>	<b>20,881,813</b>	<b>41,106,912</b>	<b>95,021,905</b>	<b>43,969,322</b>	<b>563,286,539</b>	<b>\$ 891,576,890</b>	<b>604,414,003</b>
2,913,677	2,244,248	2,342,822	17,015,605	(30,823,949)	3,510,474	(76,123,027)	\$ (391,737,213)	(154,175,790)
(2,581,183)	(3,230,272)	(1,935,597)	(27,266,853)	(16,348,249)	(10,205,574)	-	-	-
-	-	-	-	3,913,545	330,048	71,866,364	\$ 134,513,545	133,330,048
<b>(2,581,183)</b>	<b>(3,230,272)</b>	<b>(1,935,597)</b>	<b>(27,266,853)</b>	<b>(12,434,704)</b>	<b>(9,875,526)</b>	<b>71,866,364</b>	<b>\$ 134,513,545</b>	<b>133,330,048</b>
10,577,030	10,909,524	9,923,500	193,197,666	182,946,418	139,687,765	632,313,652	\$ 628,056,988	370,833,320
<b>\$ 10,909,524</b>	<b>\$ 9,923,500</b>	<b>\$ 10,330,725</b>	<b>\$ 182,946,418</b>	<b>\$ 139,687,765</b>	<b>\$ 133,322,713</b>	<b>\$ 628,056,988</b>	<b>\$ 370,833,320</b>	<b>\$ 349,987,578</b>



## KEY BUDGET POINTS

### FISCAL YEAR 2020

GENERAL FUND BUDGET	\$	177,861,529
UTILITY FUND BUDGET	\$	101,447,898
TAXABLE VALUATION	\$	31,652,546,777
PROPOSED TAX RATE	\$	0.44660

### PROPERTY VALUATION ANALYSIS FOR THE PAST FIVE YEARS

TAX YEAR	CERTIFIED TAXABLE VALUATION	TOTAL GAIN (LOSS)		LESS NEW IMPROVEMENTS & ANNEXATIONS		GAIN (LOSS) ON PROPERTY ASSESSMENTS	
2014	18,046,803,425						
2015	20,795,469,824	2,748,666,399	15.23%	1,008,288,943	5.59%	1,740,377,456	9.64%
2015	20,795,469,824						
2016	24,283,388,226	3,487,918,402	16.77%	1,168,291,698	5.62%	2,319,626,704	11.15%
2016	24,283,388,226						
2017	26,532,839,613	2,249,451,387	9.26%	1,507,283,912	6.21%	742,167,475	3.06%
2017	26,532,839,613						
2018	29,351,318,858	2,818,479,245	10.62%	1,476,121,328	5.56%	1,342,357,917	5.06%
2018	29,351,318,858						
2019	31,652,546,777	2,301,227,919	7.84%	1,665,806,034	5.68%	635,421,885	2.16%

### 5 YEAR STAFFING TRENDS (Number of Authorized Positions)

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
General Fund	1,201	1,263	1,331	1,376	1,379
Public Leased Facility Fund	1	1	1	1	1
Special Events Fund	-	-	-	-	2
Public Art Fund	1	1	1	1	1
Hotel/Motel Fund	12	14	14	17	17
Capital Projects Fund	2	2	2	-	-
Utility Fund	163	173	180	190	189
Stormwater Drainage Fund	14	16	19	20	20
Environmental Services Fund	15	16	16	18	21
Community Development Fund	7	7	7	7	7
Economic Development Fund	14	14	14	11	11
Total All Funds	1,430	1,507	1,585	1,641	1,648



## **HISTORY**

### **History of Frisco Tells of Growth from Rich Soil and Good Farm Land**

By Bob Warren, Former Mayor of Frisco  
and updated by Staff

In February 1902, a town we now know as Frisco, was formed from the fertile black soil of west Collin County's beautiful rolling prairie land. However, to get a true picture of the history of our City, we need to look much further back in time, perhaps to the early 1800's.

At least three vital ingredients were present in the birth of Frisco. An abundance of rich soil made excellent farmland, but two other things were needed, transportation and water. Let's see how these three ingredients worked together to grow the Frisco we know today.

#### **Transportation**

As with any successful city, transportation has been key to the development of Frisco. Settlers first came to this area while traveling the Shawnee Trail.

In 1838, the Congress of the Republic of Texas appropriated money for the construction of a north – south road, thereby opening northern Texas to trade. The Shawnee Trail from Austin to the Red River was followed for this route. This road, for which our Shawnee Trail Sports complex is named, ran through the heart of what later became the City of Frisco.

A military post near the Red River was named for Captain William C. Preston, a veteran of the Texas Revolution. The Shawnee Trail, which would ultimately become Preston Trail, then Preston Road, was used by wagon trains moving south bringing immigrants to Texas and by cattle drives going north from Austin. The town, Lebanon, then a thriving cattle town and now a part of Frisco served as an assembly point for the cattle drives. South of this area in 1841, John Neely Bryan began the settlement of Dallas.

Next came another mode of transportation, the railroad, which gave birth to Frisco. The origin of railroads in this area began in 1849 in the state of Missouri. The Pacific Railroad Company was granted a charter to build a line from St. Louis to the western boundary of Missouri. Fifty- three years later the line had become a part of the St. Louis, San Francisco Railroad. Men at depot stations along the line soon shortened the name of the line to "Frisco".

#### **Water**

By 1869, the laying of track, which would become part of the Frisco line, was being completed in Texas. In 1902, one such line was completed from Denison to Carrollton through the center of what is now Frisco. The thirst of the steam locomotive brought the need of watering holes about every twenty to thirty miles. Since water was not as available on the higher ground along Preston Ridge, the Frisco Railroad looked four miles west to lower ground. There they dug a lake called Frisco Lake, on Stewart Creek, to provide water (the second ingredient in our growth story) for the engines.

#### **Soil or Land**

In 1902, what would eventually become Frisco was a piece of land owned by the Blackland Town Site Company, a subsidiary of the Frisco Railroad. The property was subdivided into lots and sold to potential settlers. The auction, which was held on February 13 and 14, 1902, was advertised up and down the rail lines as far away as Chicago, St. Louis and Kansas City. The sale also attracted residents and merchants from surrounding communities that had no rail access. Businesses and residents began moving here from Little Elm to the west and from Lebanon, which was seeing fewer and fewer cattle drives.

With the decline of Lebanon, some of the houses were physically moved from Preston Road to what is now downtown Frisco. One was the T.J. Campbell home which was rolled on logs and pulled into Frisco where it now stands, a historical monument.

The settlement was first called Emerson, named for Francis Emerson, owner of the farm where the town site was located. However, when application was made for a post office under the name "Emerson" the application was refused. There was a town called Emberson in Lamar County and authorities ruled that the names were too similar.

An existing post office called Eurida was transferred to the new town site from a community only two miles to the northwest. The postmaster, Tom Duncan, came along in the move. For some time, the office continued to operate under the name Eurida.

Later, in 1904, the people selected the name "Frisco City" for their town in honor of the railroad that founded the young city. It was soon shortened to Frisco and the Post Office Department approved the new name.

Frisco became a thriving town, serving as a trade center for the surrounding farming community. It was not until 1908, however, that the residents elected to make their community an incorporated City. On March 27, 1908 the citizens elected their first municipal government which included four aldermen, an alderman at large, a town marshal and Dr. I.S. Rogers, the town's first physician and mayor. Dr. Rogers, for which Rogers Elementary is named, served as mayor the first three years of the City's incorporated life.

The census of 1910, Frisco's first, showed a population of 332 pioneers. By the next census in 1920, the count was 733 and the town's population remained near that level through the 1950 census (736).

Quadruple digits were recorded in 1960 when the count showed 1,184. Slow but steady growth continued, bringing the total to 3,499 in 1980 and 6,141 in 1990. The nineties ushered in a "population explosion" bringing an estimated 21,400 people as of January 1, 1997. FY 2020 estimate is 200,361.

Today our three ingredients are still working to build Frisco. With 70 square miles of land (soil) within its boundaries the City is seeing a diversified crop produced. Where wheat, cotton, corn and feed once grew, we see people, houses, businesses, churches, schools, offices and parks.

Frisco Lake served its purpose as a railroad lake (and a swimming hole), then went the way of the steam locomotive. But water continues to be a key factor in our growth. Once served by water wells, today we have a contract with North Texas Municipal Water District to furnish over 10.1 billion gallons of water.

Though rail continues to be very important, automobiles and trucks and how to keep them moving now claim our attention. Frisco is blessed with a toll road, major State and Federal highways and new streets and thoroughfares are being built as fast as practical. Within the next 3 to 5 years an estimated \$183 million is to be spent on thoroughfare improvements within the City of Frisco.

The once small village of Frisco has reached perhaps adolescence. Its mother, the railroad, hardly recognizes her child. But, what of the future? The City's Master Plan says when the City develops fully into its 70 square miles, it may house as many as 297,800 people.

**We will be challenged to keep our ingredients in order!**

## **PERSONNEL**

		<u><b>FY18</b></u>	<u><b>FY 19</b></u>	<u><b>FY 20</b></u>	<u><b>FTE</b></u>
<b><u>General Fund</u></b>					
10-General Government	10 - City Manager's Office	10	10	11	11.00
	11 - Communications & Media Relations	9	10	10	10.00
	12 - City Secretary's Office	4	4	4	4.00
	17 - Records Management	2	2	2	2.00
20-Financial Services	10 - Administration	3	3	3	2.50
	19 - Community Development	2	3	3	3.00
	20 - Budget Office	5	5	4	4.00
	21 - Accounting	14	13	14	14.00
	22 - Treasury	1	3	3	3.00
	23 - Municipal Court	20	21	21	20.25
30-Police	10 - Administration	8	13	13	13.00
	10 - Personnel & Training	6	7	7	7.00
	31 - Community Services	11	9	9	9.00
	31 - Detention	18	21	21	21.00
	31 - Records	10	12	12	12.00
	31 - Communications	39	39	39	39.00
	31 - Radio Operations	-	6	6	6.00
	31 - Animal Services	8	7	7	7.00
	32 - Patrol	123	120	120	120.00
	32 - Traffic	12	13	17	17.00
	33 - School Resource Officer	30	30	30	30.00
	33 - Property and Evidence	8	8	8	8.00
	33 - Investigations	38	40	40	40.00
35-Fire	10 - Administration	13	14	14	14.00
	34 - Community Education	3	3	3	2.50
	35 - Fire Prevention	12	14	14	14.00
	35 - Emergency Management	2	2	2	2.00
	36 - Fire Operations	217	226	226	226.00
	37 - EMS	2	2	2	2.00
	39 - Fleet Services	4	4	4	4.00
40-Public Works	10 - Administration	5	5	5	5.00
	41 - Streets	37	38	38	38.00
	47 - Traffic Control Operations	10	8	8	8.00
	48 - Signal & Street Lighting Operations	11	12	12	12.00
	49 - ROW Inspection	-	1	1	1.00
50-Human Resources	10 - Human Resources	12	12	12	12.00
55-Administrative Services	10 - Administration	5	5	6	6.00
	51 - Risk-Property/Liability	2	2	2	2.00
	52 - Logistics	8	10	5	5.00
	53 - Purchasing Services	-	-	4	4.00
	55 - Building Services	19	23	23	23.00
	56 - Fleet Services	12	12	12	12.00

## PERSONNEL

		<u>FY18</u>	<u>FY 19</u>	<u>FY 20</u>	<u>FTE</u>
<b><u>General Fund, continued</u></b>					
60-Information Technology	10 - Administration	3	3	3	3.00
	60 - Development	-	-	1	1.00
	61 - Project Management Office	2	2	2	2.00
	62 - Information Services	8	8	8	8.00
	63 - Management Information Services	19	19	18	18.00
65-Library	10 - Administration	4	4	4	4.00
	65 - Library Services	64	71	69	50.25
75-Parks and Recreation	10 - Administration	8	12	11	10.50
	71 - Adult Activity Center - The Grove	11	12	12	8.50
	72 - Frisco Athletic Center	277	269	270	80.29
	73 - Natural Resources	-	-	13	13.00
	74 - Athletics	9	11	11	7.17
	75 - Parks & Median Maintenance	75	75	63	63.00
	76 - Special Events	4	3	3	3.00
	78 - Planning & CIP	4	4	3	3.00
	79 - Heritage Museum	2	3	3	2.17
80-Engineering Services	85 - Traffic Signal System	2	2	2	2.00
	88 - Engineering	1	1	1	1.00
	89 - Transportation	8	9	9	9.00
90-Development Services	10 - Planning	19	19	19	18.50
	94 - Health and Food Safety	9	9	9	9.00
	96 - Building Inspections	40	41	41	41.00
	98 - Code Enforcement	7	7	7	7.00
<b>General Fund Total</b>		<b><u>1,331</u></b>	<b><u>1,376</u></b>	<b><u>1,379</u></b>	<b><u>1,159.63</u></b>
<b><u>Public Leased Facility Fund</u></b>					
10-General Government	10 - Administration	1	1	1	0.50
<b>Public Leased Facility Fund Total</b>		<b><u>1</u></b>	<b><u>1</u></b>	<b><u>1</u></b>	<b><u>0.50</u></b>
<b><u>Special Events Fund</u></b>					
75-Parks and Recreation	79 - Heritage Museum	-	-	2	1.50
<b>Special Events Fund Total</b>		<b><u>-</u></b>	<b><u>-</u></b>	<b><u>2</u></b>	<b><u>1.50</u></b>
<b><u>Public Art Fund</u></b>					
75-Parks and Recreation	10 - Administration	1	1	1	1.00
<b>Public Art Fund Total</b>		<b><u>1</u></b>	<b><u>1</u></b>	<b><u>1</u></b>	<b><u>1.00</u></b>
<b><u>Hotel/Motel Fund</u></b>					
25-Convention & Visitor's Bureau	10 - Administration	14	17	17	16.25
<b>Hotel/Motel Fund Total</b>		<b><u>14</u></b>	<b><u>17</u></b>	<b><u>17</u></b>	<b><u>16.25</u></b>

## **PERSONNEL**

		<u>FY18</u>	<u>FY 19</u>	<u>FY 20</u>	<u>FTE</u>
<b><u>Capital Projects Fund</u></b>					
10-General Government	10 - Administration	2	-	-	-
<b>Capital Projects Fund Total</b>		<u>2</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Utility Fund</u></b>					
10-General Government	10 - City Manager's Office	1	1	-	-
20-Financial Services	26 - Revenue Collections	12	13	13	13.00
40-Public Works	10 - Administration	6	6	6	6.00
	13 - Education and Outreach	-	-	2	1.50
	40 - Water Resources	12	12	10	8.50
	42 - Water	37	39	39	39.00
	43 - Sewer	17	18	18	18.00
	44 - Meters	21	21	21	21.00
	47 - Operations	17	22	22	22.00
	49 - ROW	7	8	8	8.00
55-Administrative Services	52 - Logistics	2	1	1	1.00
60-Information Technology	10 - Administration	1	1	1	1.00
	60 - Development	3	3	3	3.00
	61 - Project Management Office	1	1	1	1.00
	62 - Information Services	3	3	3	3.00
	63 - Management Information Services	3	3	3	3.00
	64 - Geographic Information Services	7	8	8	8.00
80-Engineering Services	10 - Administration	5	5	5	5.00
	87 - Construction Inspection	13	13	13	13.00
	88 - Engineering	12	12	12	10.50
<b>Utility Fund Total</b>		<u>180</u>	<u>190</u>	<u>189</u>	<u>185.50</u>
<b><u>Stormwater Drainage Fund</u></b>					
40-Public Works	13 - Education and Outreach	-	-	1	1.00
	46 - Compliance	17	18	17	17.00
80-Engineering Services	88 - Engineering	2	2	2	2.00
<b>Stormwater Drainage Fund Total</b>		<u>19</u>	<u>20</u>	<u>20</u>	<u>20.00</u>
<b><u>Environmental Services Fund</u></b>					
40-Public Works	13 - Education and Outreach	-	-	1	1.00
	45 - Environmental Services	16	18	20	19.50
<b>Environmental Services Fund Total</b>		<u>16</u>	<u>18</u>	<u>21</u>	<u>20.50</u>
<b><u>Community Development Fund</u></b>					
75-Parks and Recreation	79 - Frisco Discovery Center	7	7	7	5.00
<b>Community Development Fund Total</b>		<u>7</u>	<u>7</u>	<u>7</u>	<u>5.00</u>

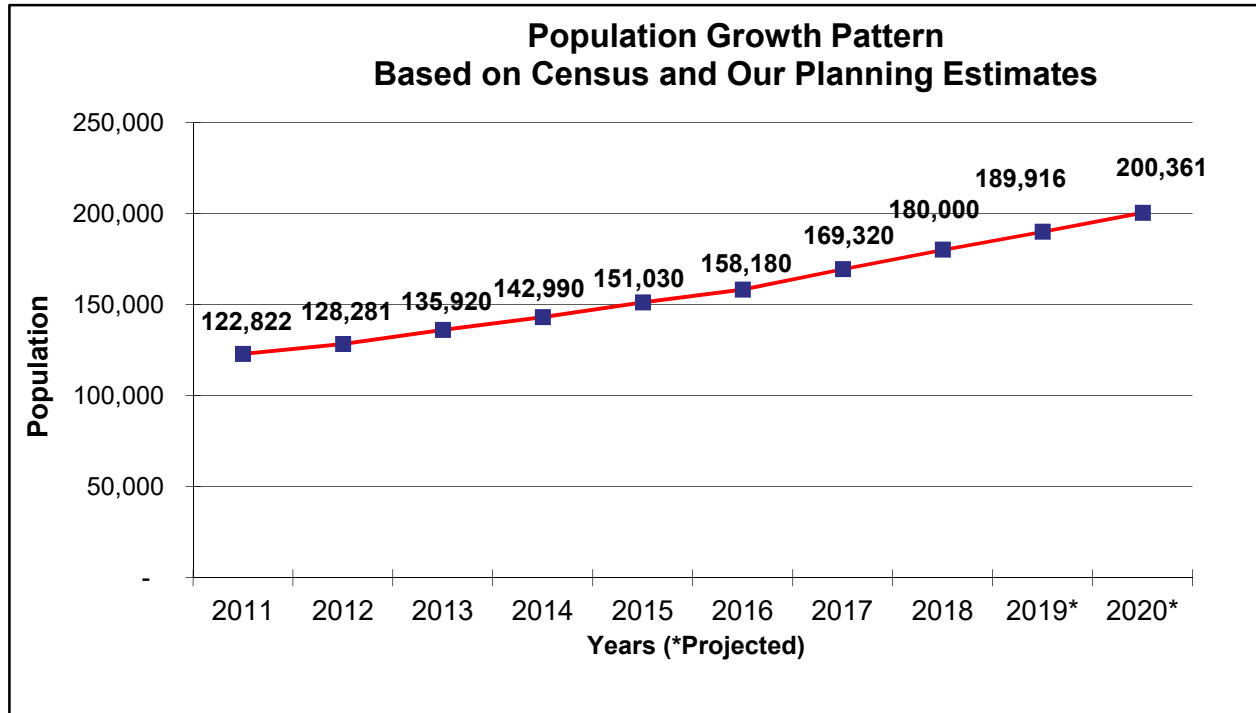
## PERSONNEL

		<u>FY18</u>	<u>FY 19</u>	<u>FY 20</u>	<u>FTE</u>
<b><u>Economic Development Fund</u></b>					
10-General Government	15 - Economic Development	14	11	11	11.00
	<b>Economic Development Fund Total</b>	<u>14</u>	<u>11</u>	<u>11</u>	<u>11.00</u>
<b>GRAND TOTAL</b>		<u>1,585</u>	<u>1,641</u>	<u>1,648</u>	<u>1,420.88</u>

FY 2020 Full Time & Part Time Positions

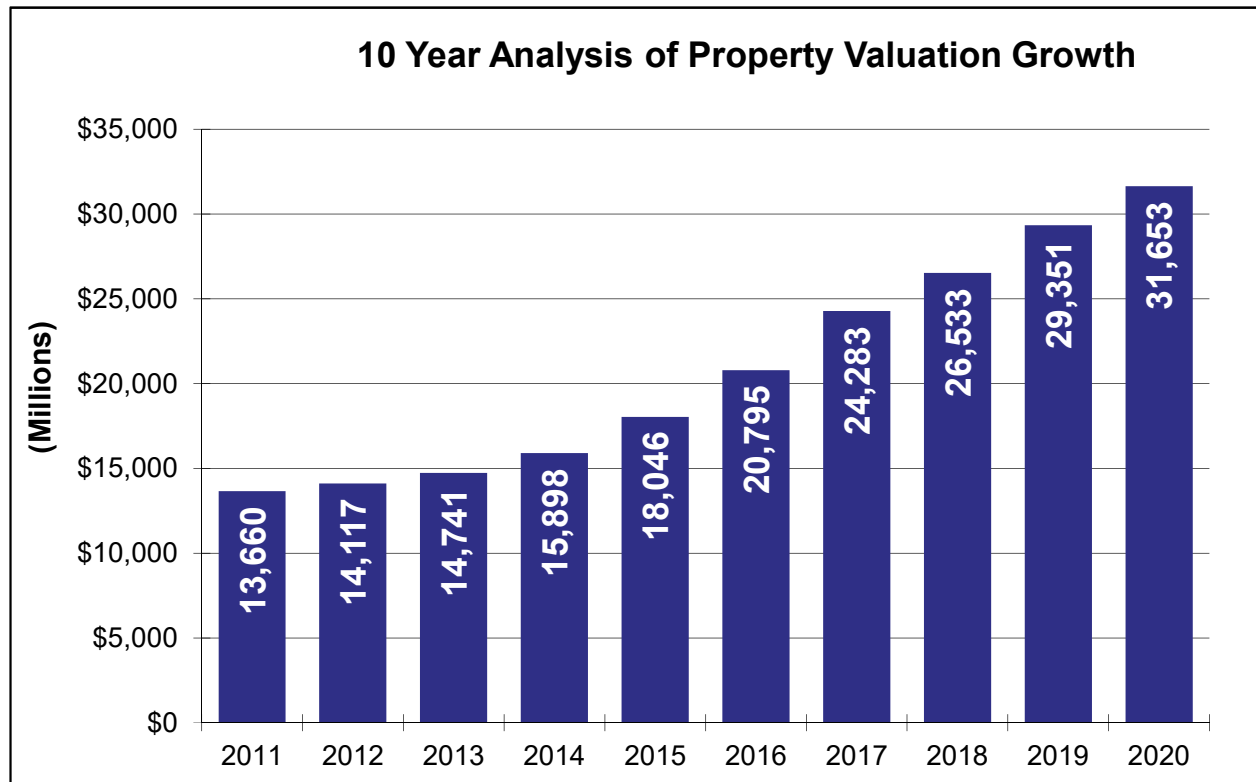
FUND	FT	PT
General Fund	1,072	307
Public Leased Facility Fund	-	1
Special Events Fund	1	1
Public Art Fund	1	-
Hotel/Motel Fund	16	1
Utility Fund	183	6
Stormwater Drainage Fund	20	-
Environmental Services Fund	20	1
Community Development Fund	3	4
Economic Development Fund	11	-
	1,327	321
<b>Total</b>	1,648	

## GROWTH CHARTS

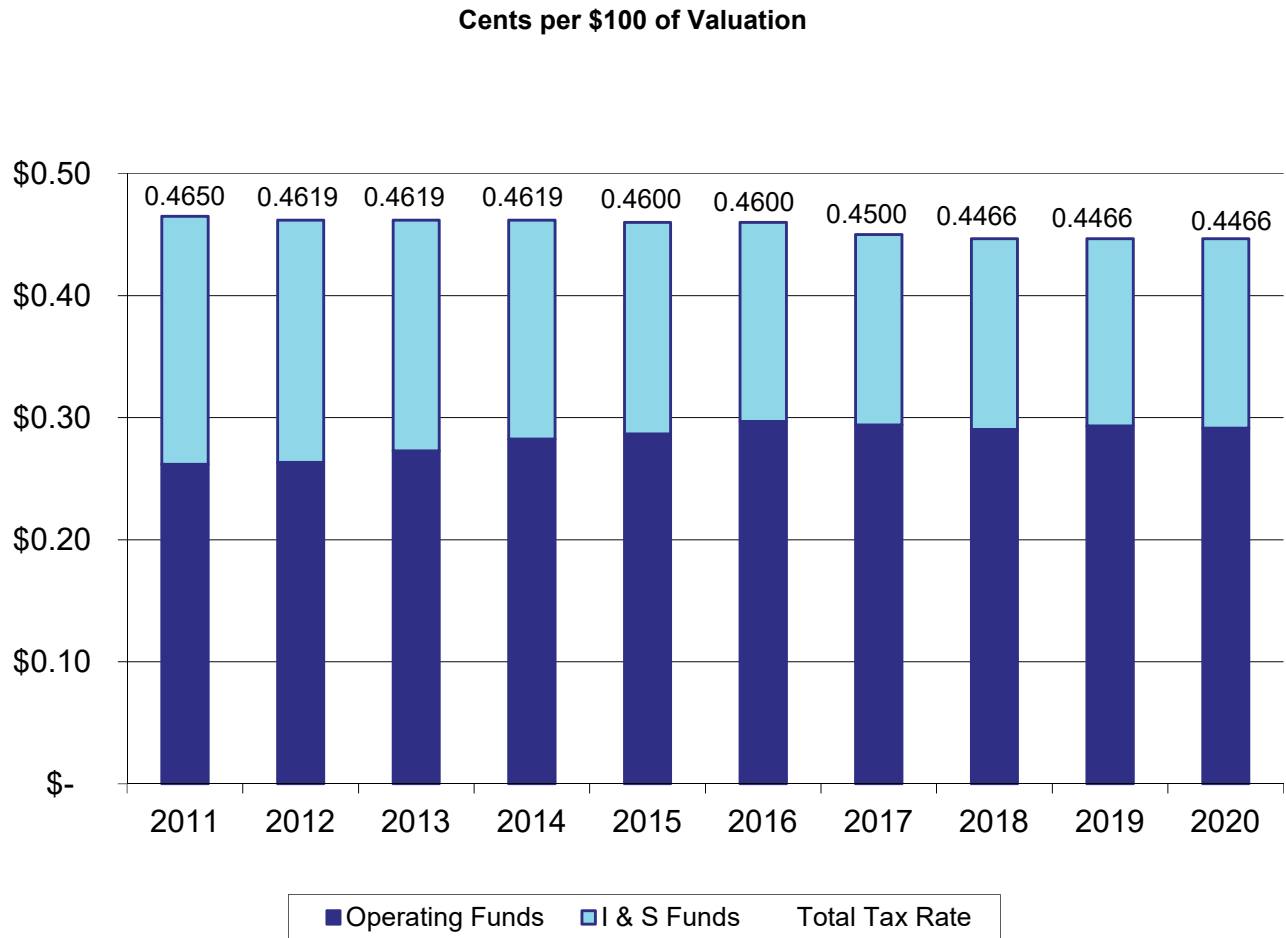


The 2010 Census showed the April 1, 2010 population for Frisco at 116,989 with 62% in Collin County and 38% in Denton County. FY20 estimates are based on a 5.5% growth assumption from our Development Services Department. The population at build-out is projected to be 297,800.

The 2020 Census will be conducted this next fiscal year. We will reset our population based on the official census.



## COMPOSITION OF TAX RATE FOR THE PAST TEN YEARS

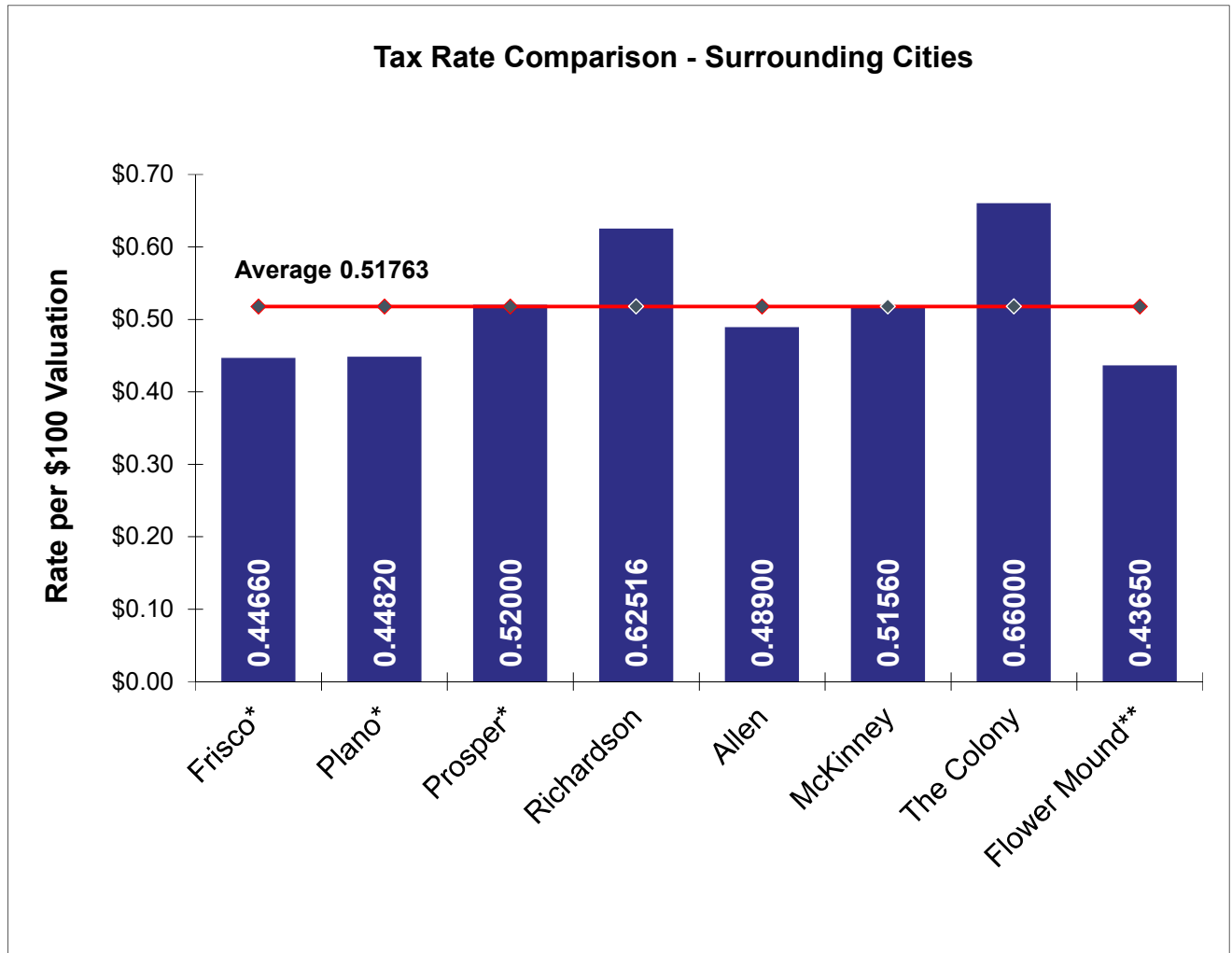


### 10 YEAR ANALYSIS OF TAX RATE

Fiscal Year	Operating Funds	I & S Funds	Total Tax Rate
2010-2011	0.261732	0.203268	0.46500
2011-2012	0.263446	0.198464	0.46191
2012-2013	0.272957	0.188953	0.46191
2013-2014	0.282626	0.179284	0.46191
2014-2015	0.286791	0.173209	0.46000
2015-2016	0.297064	0.162936	0.46000
2016-2017	0.294052	0.155948	0.45000
2017-2018	0.290435	0.156165	0.44660
2018-2019	0.293367	0.153233	0.44660
2019-2020	0.291520	0.155080	0.44660



## AREA TAX RATE COMPARISON



\* Grant a homestead exemption

\*\*Has a 1/4% sales tax for street maintenance and repair

## **BUDGET OVERVIEW**

This overview provides a general synopsis of the City's fiscal position. It is designed to appeal to the general public and consists of sections that give brief one-page summaries of each of the City's Funds and Departments. This overview has been separated into sections by fund types.

To aid in the analysis of this information, a brief explanation of our fund structure and the various fund types is available on the following pages:

## **FUND SUMMARIES**

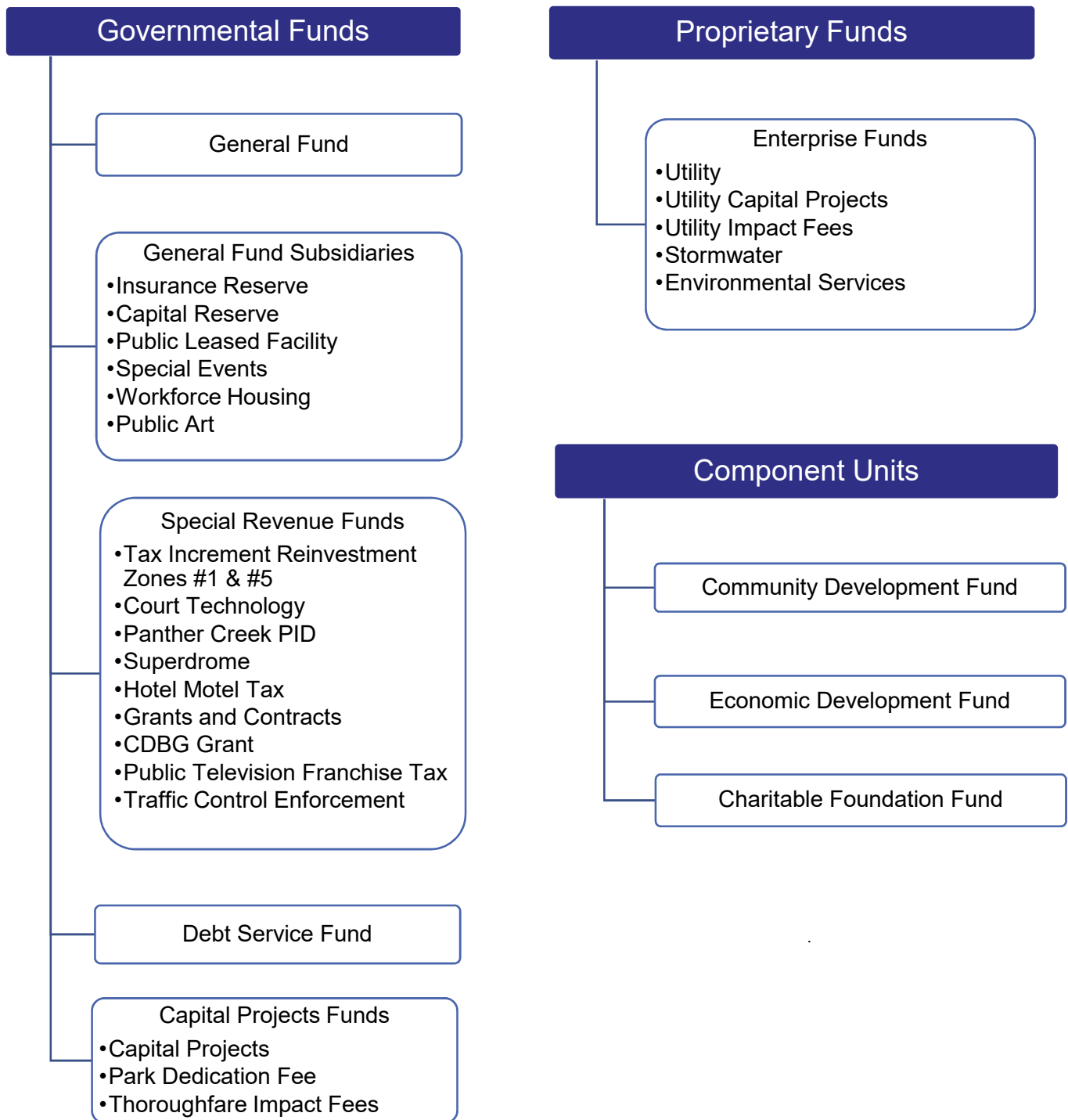
Fund Summaries provide an analysis of each separate fund including revenues, expenditures and fund balance. For comparative purposes, the immediately preceding fiscal years' audited figures are illustrated, as well as, current year original budget, revised current year budget and proposed budget for the next fiscal year.

## **DEPARTMENTAL SUMMARIES**

The pages following the "Fund Summaries" provide analysis of the various Departments, Divisions and Subdivisions of the City. For comparative purposes, the immediately preceding fiscal year's audited figures are illustrated, as well as revised current year budget and proposed budget for the next fiscal year.

## FUND STRUCTURE

Accounts are organized into a group based on similar properties and each fund is considered to be a separate entity. All funds are subject to budget approval.



## **FUND ACCOUNTING**

The accounts of the City of Frisco are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are summarized as follows:

### **GOVERNMENTAL FUND TYPES:**

The City accounts and budgets for Governmental Funds, at the fund level, using the modified accrual basis of accounting. This means that revenue is recognized in the accounting period in which it becomes available and measurable, while expenditures are recognized in the accounting period in which they are incurred.

General Fund - The General Fund is the operating fund of the City. All general tax revenues and other receipts that are not restricted by law or contractual agreement to some other fund are accounted for in this fund. The General Fund records the general operating expenditures, the fixed charges and the capital improvement costs that are not paid through other funds. Activities operating in the General Fund include: City Council, General Government Administration, Finance, Fire, Police, Human Resources, Administrative Services, Information Technology, Library, Parks and Recreation, Public Works, Traffic Engineering and Development Services. Subsidiary funds include: a Special Events Fund, Workforce Housing Fund, Public Art Fund, Public Leased Facility Fund, Insurance Reserve Fund and Capital Reserve Fund.

Debt Service Fund - The Debt Service Fund is used to account for accumulation of financial resources for the payment of principal and interest and related costs on general long-term liabilities paid from taxes levied by the City, contributions from leased facilities, Special Revenue Funds, component units and the TIRZ Fund.

Capital Projects Funds - The Capital Projects Funds are used to account for the acquisition or construction of capital facilities being financed from General Obligation or Certificate of Obligation Bond proceeds, grants, or transfers from other funds, other than those recorded in Proprietary Funds. The City's Capital Project Funds consist of the following: Capital Projects Fund, Park Dedication Fee Fund and Thoroughfare Impact Fees Fund.

Special Revenue Funds - The Tax Increment Reinvestment Zones (TIRZ#1 and TIRZ#5), Hotel/Motel Tax Fund, Panther Creek Public Improvement District Fund, Superdome Fund, the Community Development Block Grant (CDBG) Fund, the Grants Fund, the Traffic Control Enforcement Fund, the Court Technology Fund and the Public Television Franchise Tax Fund are used to account for specific revenues that are legally restricted to expenditures for particular purposes.

### **PROPRIETARY FUND TYPES:**

The City accounts and budgets for Proprietary Funds using the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liability is incurred.

Enterprise Funds - The Utility Fund, Environmental Services Fund and the Stormwater Drainage Fund account for the operations of the water and sewer system, the collection and disposal of solid waste and the development and maintenance of proper drainage services. These services for the general public are funded primarily on a user-charge fee basis.

## **FUND ACCOUNTING, CONTINUED**

### **COMPONENT UNITS:**

The City, although a legally separate entity, is considered to be financially accountable for three component units and budgets for them using the modified accrual basis of accounting.

Frisco Economic Development Corporation (FEDC) - The FEDC provides marketing and economic development services to the City. The City provides for custody and investment of assets, various administrative, personnel and legal services for the FEDC. Funding is derived from a half cent sales tax.

Frisco Community Development Corporation (FCDC) - The FCDC addresses recreational, cultural arts, senior citizen and other related community development needs of the City as well as some economic development activities. The City provides for custody and investment of assets and various administrative services for the FCDC. Funding is derived from a half cent sales tax and various lease revenues.

City of Frisco Charitable Foundation (CFCF) - The Foundation was established to address recreational, cultural arts, senior citizen, community safety education and other related community development needs. Funding is derived from contributions.

The chart below shows the relationship among the various funds and their primary revenue sources.

	Primary Revenue Sources			
	Ad Valorem Tax	Sales and Use Tax	User Fees	Special Revenue
General Fund	x	x		
Debt Service Fund	x			
TIRZ Funds	x	x*	x	
Hotel/Motel Tax Fund		x		
FCDC		x	x	
FEDC		x		
Utility Fund			x	
Environmental Services Fund			x	
Stormwater Fund			x	
Capital Projects Funds				x
Grant Funds				x
Special Revenue Funds				x

\* TIRZ#5

## FUND ACCOUNTING, CONTINUED

*The chart below demonstrates the fund relationships of each department:*

Department Description	General Fund	Capital Projects Funds	Other Governmental Funds	Utility Fund	Stormwater Fund	Environmental Services Fund	Other Enterprise Funds	CDC Fund	EDC Fund
	Governmental			Proprietary				Component Units	
General Government	X	X	X	X					X
Financial Services	X	X	X	X					
CVB		X	X						
Police	X	X							
Fire & EMS	X	X							
Public Works	X	X		X	X	X	X		
Human Resources	X	X	X						
Administrative Services	X	X	X	X					
Information Technology	X	X		X					
Library	X	X							
Parks and Recreation	X	X	X					X	
Engineering Services	X	X		X	X		X		
Development Services	X	X							
Non-Departmental	X	X	X	X	X	X	X	X	X

**Capital Projects Funds include:**

Capital Projects, Park Dedication Fee, Thoroughfare Impact Fees

**Other Governmental Funds include:**

Insurance Reserve, Capital Reserve, Public Leased Facility, Special Events, Workforce Housing, Public Art, TIRZ #1, TIRZ #5, Court Technology, Panther Creek PID, Superdome Fund, Hotel Motel Tax, Grants and Contracts, CDBG Grant, Public Television Franchise Tax, Debt Service Fund

**Other Enterprise Funds include:**

Utility Capital Projects, Utility Impact Fees



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# GENERAL FUND





**CITY OF FRISCO  
GENERAL FUND  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	<u>ACTUAL FY 2017-18</u>	<u>ORIGINAL BUDGET FY 2018-19</u>	<u>REVISED BUDGET FY 2018-19</u>	<u>PROPOSED BUDGET FY 2019-20</u>
Fund Balance, Beginning	\$ 62,135,109	\$ 50,976,343	\$ 63,728,516	\$ 58,338,862
Receipts:				
Revenues	158,171,039	169,977,113	168,609,113	174,203,610
Interfund Transfers	1,357,644	2,995,312	2,995,312	3,674,894
<b>Total Revenue</b>	<b>159,528,683</b>	<b>172,972,425</b>	<b>171,604,425</b>	<b>177,878,504</b>
<b>Funds Available</b>	<b>221,663,792</b>	<b>223,948,768</b>	<b>235,332,941</b>	<b>236,217,366</b>
Deductions:				
Expenditures	139,778,022	156,792,959	159,021,084	163,398,221
Capital Outlay	7,095,788	7,369,936	7,854,910	6,248,144
Section 380 Sales Tax Grant	4,309,240	6,116,512	6,116,512	5,218,254
Interfund Transfers-Capital Project	30,000	-	-	600,000
Interfund Transfers-Other Funds	5,722,432	1,735,728	3,799,179	2,396,910
Subtotal Deductions	156,935,482	172,015,135	176,791,685	177,861,529
Expenditures-Special one time	999,794	824,300	202,394	-
<b>Total Deductions</b>	<b>157,935,276</b>	<b>172,839,435</b>	<b>176,994,079</b>	<b>177,861,529</b>
<b>Fund Balance, Ending</b>	<b>63,728,516</b>	<b>51,109,333</b>	<b>58,338,862</b>	<b>58,355,837</b>
Contingent Appropriation **	-	2,443,642	2,477,064	2,529,247
<b>Unassigned Fund Balance, Ending</b>	<b><u>\$ 63,728,516</u></b>	<b><u>\$ 48,665,691</u></b>	<b><u>\$ 55,861,798</u></b>	<b><u>\$ 55,826,590</u></b>

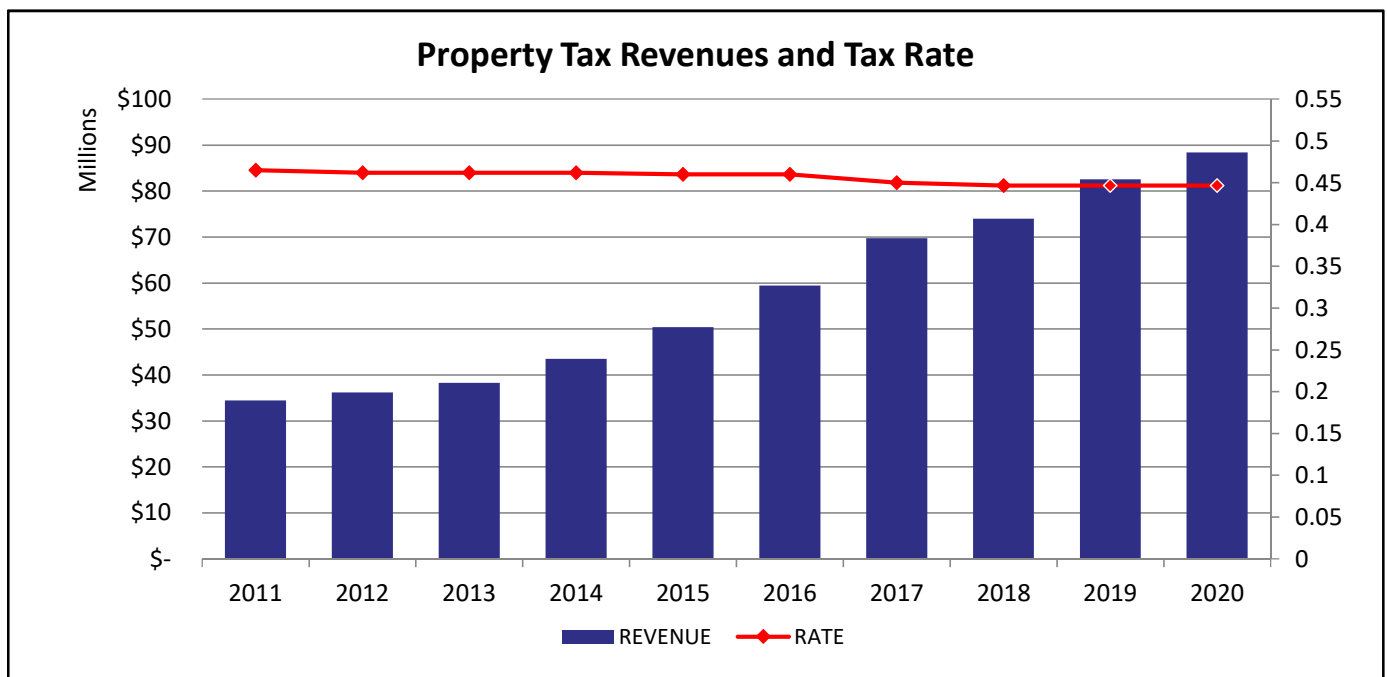
The City of Frisco policy is to maintain a fund balance of three (25%) months of operating expenditures as a reserve against an unanticipated decrease in revenue. The City Council also recognizes that many commitments have been made for future infrastructure projects. The City established the General Fund - Contingent Appropriation account item to set aside funds for unidentified future needs. The annual designation is 1.5% of operating expenditures or \$2,529,247 for FY20. The proposed Ending Fund Balance is 33.37% of operating expenditures and the Ending Fund Balance less Contingent Appropriation is 31.93% of operating expenditures.

## GENERAL FUND REVENUE SUMMARY

The revenue summary section provides a description and underlying assumptions for the major revenue sources of the General Fund, including significant trends that affect revenue assumptions in the current fiscal year.

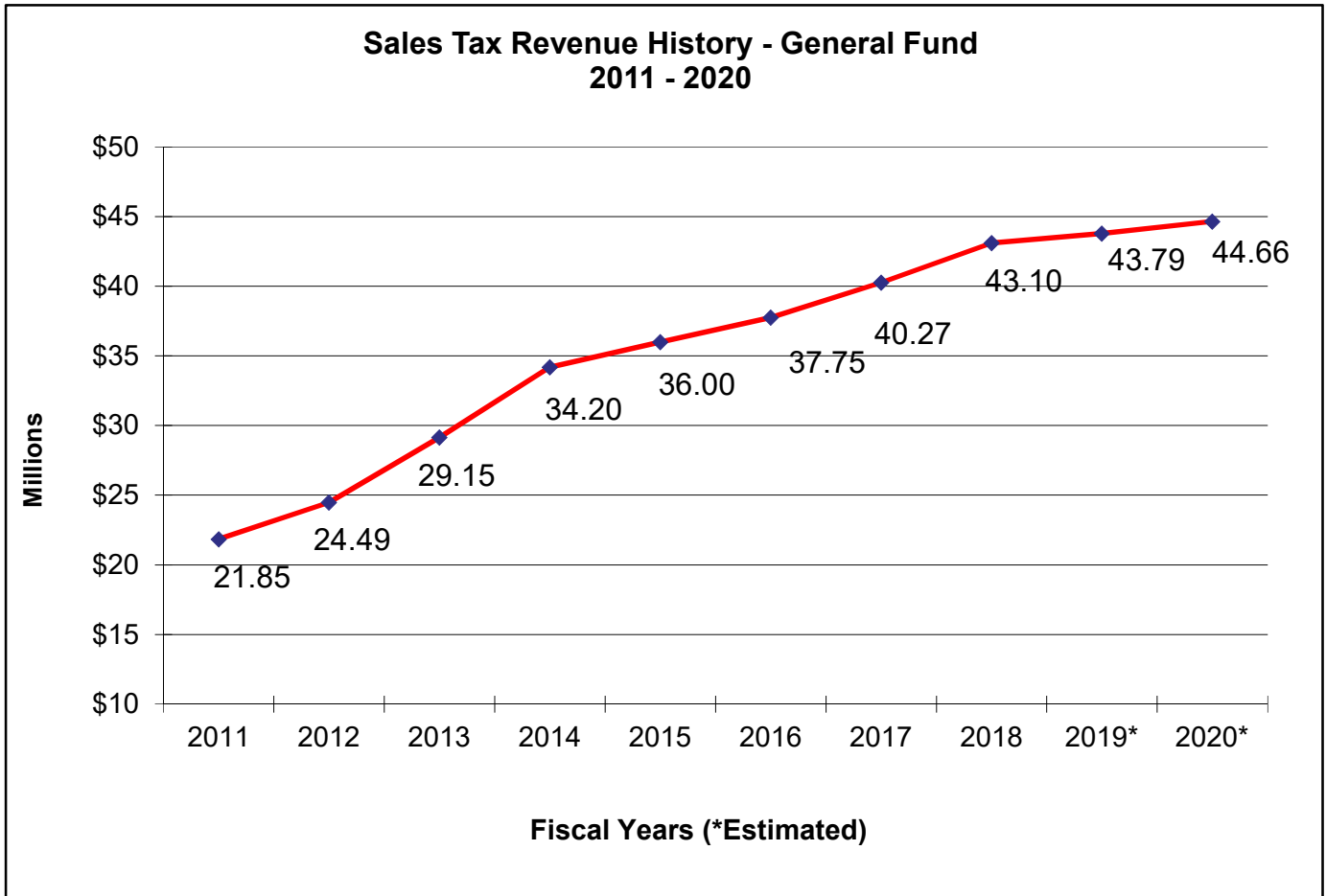
### **Tax Revenue:**

**Ad Valorem Taxes** - The City's largest revenue source, making up 49.7% of the General Fund budgeted revenues, or \$88.4 million for fiscal year 2019 - 2020. Ad valorem tax revenue is determined by two major factors: the total assessed value established by the Central Appraisal Districts (CAD) of Collin County and Denton County and the tax rate established by the Frisco City Council. The City's property tax is levied each October 1 on the assessed value listed as of the prior January 1 for all real and certain personal property located in the City. Appraised values are established by the CAD and certified by the Appraisal Review Board. The assessed values for FY 2019-2020 (FY20) have been certified at \$31,652,546,777. The collection rate is estimated at 100% and is based on the City's historically high collection rate. The tax rate is divided so that \$0.291520 funds the General Fund operations and the remaining \$0.155080 funds the Debt Service Fund.



**Sales Taxes** - Collected by retailers and remitted to the State Comptroller's Office for the sale of goods and services within the City of Frisco. The State returns 2% of the total sales tax collected. One cent is used for the General Fund and one cent is allocated 50/50 between the Frisco Community Development Corporation and the Frisco Economic Development Corporation. Sales tax collections make up approximately 25.1% of the total General Fund revenues. The sales tax revenue stream continues to increase as several new major retail establishments complete construction.

## GENERAL FUND REVENUE SUMMARY



**Franchise Fees** - The rental costs paid by utilities (electric, telephone, cable and gas) that use the City's rights-of-way or other City property to provide utility services to residents and businesses within the City. Franchise fees are based on a percentage of utility gross receipts. Franchise fees are projected to be \$9.83 million for fiscal year 2019 - 2020, based on an increase in population and utility usage.

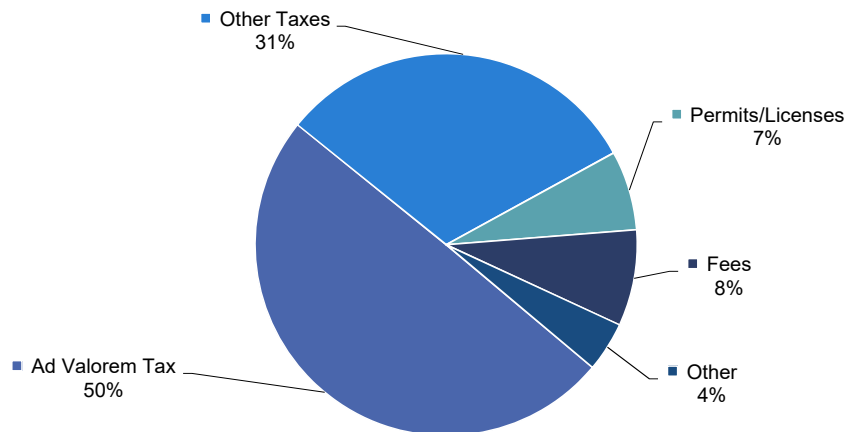
### **Permits / Licenses Revenue:**

**Permits and Licenses** - Represent approximately 6.7% of the total projected General Fund revenues for fiscal year 2019 - 2020. These include; building, pool, health and specific use permits and service fees collected by the Development Services Department. For FY 2020, we budgeted \$9.77 million in building permits, which is a conservative estimate for housing starts and new commercial development.

## GENERAL FUND SCHEDULE OF REVENUES

REVENUES	Actual FY16	Actual FY17	Actual FY18	Revised FY19	Proposed FY20
<b>Ad Valorem Tax</b>					
Current	55,558,671	64,451,221	69,839,436	80,849,680	86,661,668
Delinquent	1,115,483	1,452,418	1,127,949	1,025,000	1,050,625
Tax Penalty	573,023	813,466	668,036	563,750	577,844
Rollback	2,085,716	2,904,273	2,281,810	-	-
Tax Attorney Fees	56,363	83,719	64,474	100,000	100,000
<b>Ad Valorem Tax</b>	<b>59,389,257</b>	<b>69,705,097</b>	<b>73,981,705</b>	<b>82,538,430</b>	<b>88,390,137</b>
<b>Other Taxes</b>					
Sales	37,750,335	40,265,592	43,104,372	43,785,104	44,660,806
Beverage	843,535	849,168	1,070,871	1,027,530	1,048,081
Franchise - Electric	4,997,425	5,420,717	6,364,221	6,553,050	6,684,111
Franchise - Phone	595,828	592,793	566,609	661,943	675,182
Franchise - Cable	2,075,337	1,769,780	1,640,264	1,760,000	760,000
Franchise - Gas	1,107,798	1,321,708	1,620,715	1,674,750	1,708,245
<b>Other Taxes</b>	<b>47,370,258</b>	<b>50,219,758</b>	<b>54,367,052</b>	<b>55,462,377</b>	<b>55,536,425</b>
<b>Permits/Licenses</b>					
Building Permits	10,279,858	11,172,872	11,046,804	10,858,833	9,772,950
Pool Permits	213,295	203,166	193,036	234,181	238,865
Health Permits	308,644	392,145	430,425	504,250	514,335
Solicitor Licenses	10,596	12	-	-	-
Fire Permits	322,049	401,000	333,407	379,858	387,455
Alarm Permits	497,998	685,816	840,799	898,173	916,136
Misc. Permits	44,678	49,525	38,297	137,500	139,400
<b>Permits/Licenses</b>	<b>11,677,118</b>	<b>12,904,536</b>	<b>12,882,768</b>	<b>13,012,795</b>	<b>11,969,141</b>
<b>Fees</b>					
Ambulance	2,492,201	2,507,622	2,638,184	2,645,600	2,724,968
P&Z Fees	301,785	301,049	315,850	314,673	320,966
Fire	76,756	183,225	111,214	152,250	155,295
Intergovernmental - Dispatch/Amb.	3,395,184	2,401,473	2,517,437	2,166,413	2,209,741
Fines	1,894,501	1,817,676	2,011,962	2,121,000	2,083,420
Library	62,193	58,695	68,522	86,520	88,250
Charges for Service	433,242	912,822	557,690	524,660	535,153
Heritage Museum	35,264	38,273	27,386	47,286	48,232
Frisco Athletic Center	3,651,924	3,745,818	3,870,727	3,800,000	4,100,000
Recreation Fees	1,719,754	1,798,989	1,711,709	1,771,888	2,047,326
Court Security	166,426	168,055	193,006	168,225	171,590
<b>Fees</b>	<b>14,229,230</b>	<b>13,933,697</b>	<b>14,023,687</b>	<b>13,798,515</b>	<b>14,484,941</b>
<b>Other</b>					
Interest	493,411	482,840	1,207,795	1,840,000	1,996,400
Miscellaneous	801,614	719,515	438,738	597,617	453,593
Tower Leases	1,161,240	1,204,041	1,238,716	1,259,919	1,272,518
Contributions	36,596	26,801	30,579	99,460	100,455
Transfers - Other Funds	983,271	984,000	1,357,644	2,995,312	3,674,894
<b>Other</b>	<b>3,476,132</b>	<b>3,417,197</b>	<b>4,273,472</b>	<b>6,792,308</b>	<b>7,497,860</b>
<b>Total</b>	<b>136,141,993</b>	<b>150,180,285</b>	<b>159,528,683</b>	<b>171,604,425</b>	<b>177,878,504</b>

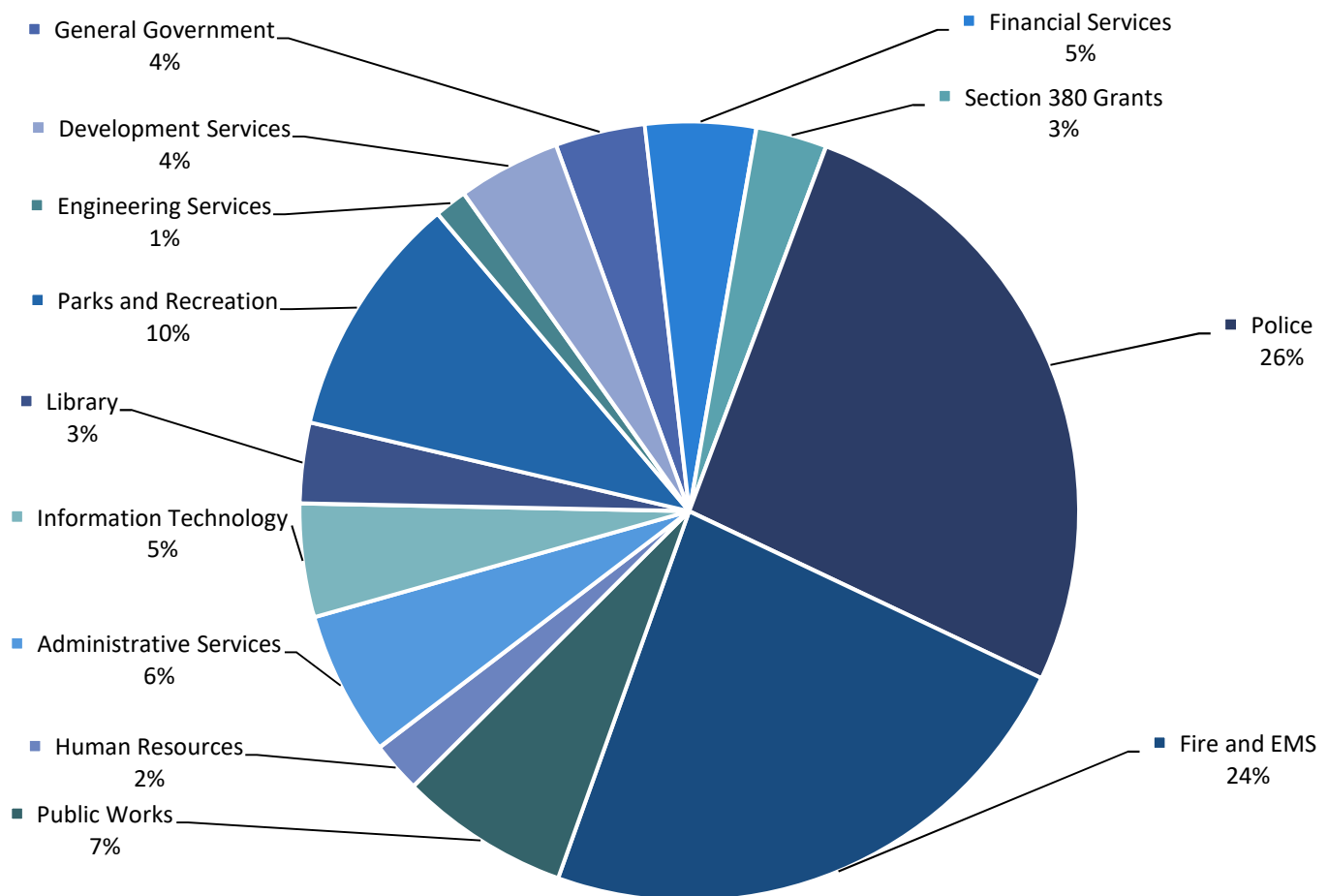
**General Fund Revenue by Source  
Fiscal Year 2020**



## GENERAL FUND SUMMARY EXPENDITURE REPORT BY DEPARTMENT

EXPENDITURES		Actual FY16	Actual FY17	Actual FY18	Revised FY19	Proposed FY20
10	General Government	5,530,722	6,461,925	6,563,430	6,237,642	6,590,183
20	Financial Services	5,938,753	6,332,462	6,739,433	8,040,400	8,120,500
20	Section 380 Grants	3,359,834	3,469,941	4,309,240	6,116,512	5,218,254
30	Police	30,068,497	34,745,518	39,124,610	43,440,419	46,571,949
35	Fire and EMS	30,942,499	34,390,338	37,899,128	40,333,033	41,412,433
40	Public Works	6,830,849	7,033,338	12,514,790	13,294,832	12,489,757
50	Human Resources	1,921,183	1,985,329	2,185,126	2,480,518	3,732,997
55	Administrative Services	6,995,926	7,701,707	9,296,169	11,083,231	10,580,865
60	Information Technology	3,587,803	3,519,091	5,620,943	8,184,750	8,317,855
65	Library	4,188,113	4,451,875	5,143,811	5,185,047	5,920,341
75	Parks and Recreation	14,602,708	14,876,129	16,321,574	17,487,793	17,964,673
80	Engineering Services	4,268,496	5,014,906	1,979,664	2,577,067	2,398,958
90	Development Services	7,102,886	6,562,896	7,135,037	8,315,156	7,545,854
	<b>Sub-Total</b>	125,338,270	136,545,455	154,832,955	172,776,400	176,864,619
99	Non Dept & Transfers Out	3,611,850	3,516,530	3,102,321	4,217,679	996,910
	<b>Total</b>	<b>128,950,119</b>	<b>140,061,984</b>	<b>157,935,276</b>	<b>176,994,079</b>	<b>177,861,529</b>

**General Fund Expenditures by Department as Percent of Total**



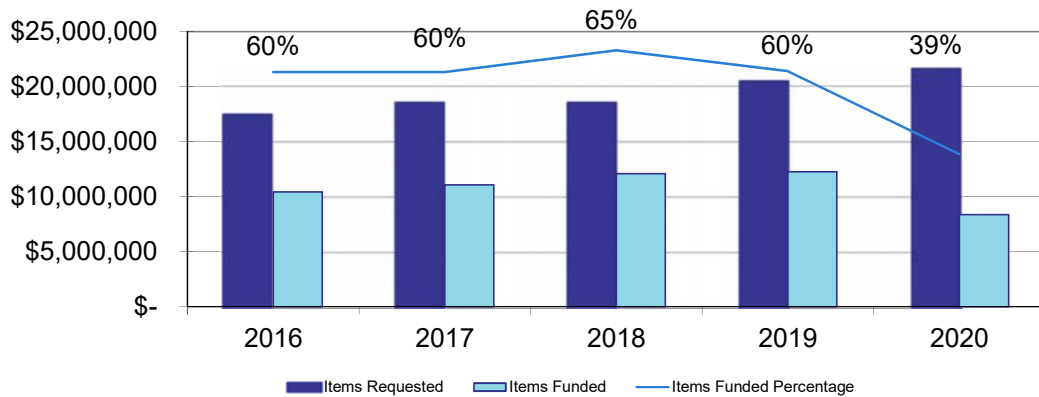
**CAPITAL, SUPPLEMENTAL AND PROGRAM EXPENDITURE  
FUNDED AND UNFUNDED REQUESTS  
FISCAL YEAR 2019 - 2020  
GENERAL FUND**

Division/Subdivision	Item Description	Continuation Capital	FTE	Supplemental Capital Items			Item Total
			Request	Personnel	Capital	Operations	
PD - Communications	Dispatch Consoles with Computers & Processors EOC	111,880	-	-	-	-	111,880
PD - Communications	Body Worn Camera and In Car Video System	1,000,796	-	-	-	-	1,000,796
PD - Communications	GPS Location Services Upgrade & High Speed Data	118,000	-	-	-	-	118,000
PD - Patrol	Patrol Officer (1) w/Vehicle	-	1.00	98,251	79,688	13,752	191,691
PD - Patrol	Patrol Officer (2)	-	1.00	98,251	6,825	13,752	118,828
PD - Patrol	Patrol Officer (3) w/Vehicle	-	1.00	98,251	79,688	13,752	191,691
PD - Patrol	Patrol Officer (4)	-	1.00	98,251	6,825	13,752	118,828
PD - Patrol	Replace: 2016 Tahoe (Unit 1601; 85,104 mi)	72,863	-	-	-	-	72,863
PD - Patrol	Replace: 2016 Tahoe (Unit 1602; 80,789 mi)	72,863	-	-	-	-	72,863
PD - Patrol	Replace: 2016 Tahoe (Unit 1603; 72,290 mi)	72,863	-	-	-	-	72,863
PD - Patrol	Replace: 2016 Tahoe (Unit 1605; 80,228 mi)	72,863	-	-	-	-	72,863
PD - Patrol	Replace: 2016 Tahoe (Unit 1606; 71,461 mi)	72,863	-	-	-	-	72,863
PD - Patrol	Replace: 2016 Tahoe (Unit 1607; 53,230 mi)	72,863	-	-	-	-	72,863
PD - Patrol	Replace: 2016 Tahoe (Unit 1608; 43,988 mi)	72,863	-	-	-	-	72,863
PD - Patrol	Replace: 2016 Tahoe (Unit 1609; 60,965 mi)	72,863	-	-	-	-	72,863
PD - Patrol	Replace: 2016 Tahoe (Unit 1610; 69,243 mi)	72,863	-	-	-	-	72,863
PD - Patrol	Replace: 2016 Tahoe (Unit 1611; 66,152 mi)	72,863	-	-	-	-	72,863
PD - Patrol	Replace: 2016 Tahoe (Unit 1612; 64,224 mi)	72,863	-	-	-	-	72,863
PD - Traffic	Parking Enforcement Vehicle, Equipment and Software	-	-	-	43,180	39,203	82,383
PD - Traffic	Replace: 2017 Motorcycle (Unit 1721, 15,379 mi)	36,500	-	-	-	-	36,500
PD - Traffic	Replace: 2017 Motorcycle (Unit 1720, 10,922 mi)	36,500	-	-	-	-	36,500
PD - Traffic	Replace: 2017 Motorcycle (Unit 1722, 14,164 mi)	36,500	-	-	-	-	36,500
Fire Operations	Battalion 1 & 2 Thermal Imaging Cameras	13,100	-	-	-	-	13,100
Fire Operations	Replace: Chevy Suburban (Unit BC 2; 85,603 mi)	119,815	-	-	-	-	119,815
Fire Operations	Replace: 2009 Tahoe PPV (Unit EMS 5; 81,090 mi)	72,308	-	-	-	-	72,308
Fire Operations	Replace: 2012 Chevy Tahoe LS (Unit S1; 81,404 mi)	42,931	-	-	-	-	42,931
Fire Operations	Rescue Equipment	64,130	-	-	-	-	64,130
Fire Fleet Services	Replace: 2006 Chevy 1500 HD (Unit Fleet 4; 110,200 mi)	38,215	-	-	-	-	38,215
PW - Streets	Replace: 2002 Gradall w/ Backhoe (Unit 41089; 7,360 hrs)	135,000	-	-	-	-	135,000
PW - Streets	Replace: 2005 Multiquip w/ Small Roller (Unit 41118; 396 hrs)	25,000	-	-	-	-	25,000
PW - Streets	Replace: Bobcat w/ Skid Steer Loader (Unit 41019; 1,322 hrs)	65,000	-	-	-	-	65,000
PW - Signal & Street Lighting	Replace: 2010 Ford F550 Bucket Truck (Unit 48004; 87,830 mi)	142,660	-	-	-	-	142,660
Human Resources	Employee Clinic	-	-	-	-	1,050,000	1,050,000
AS - Building Services	HVAC Central Fire Replacement	8,500	-	-	-	-	8,500
AS - Building Services	Speed Queen Commercial Extractor	5,787	-	-	-	-	5,787
AS - Building Services	Replace: Genie AWP 30 Lift (Unit 55027)	10,500	-	-	-	-	10,500
AS - Building Services	Replace: Servers (5)	54,745	-	-	-	-	54,745
AS - Building Services	Replace: APC Comet UPS	79,112	-	-	-	-	79,112
IT - MIS	Network Core Upgrade CH and PD	300,000	-	-	-	-	300,000
IT - MIS	Disaster Recovery Continuation	500,000	-	-	-	-	500,000
IT - MIS	Annual Server Refresh Program	230,000	-	-	-	-	230,000
IT - MIS	Replace: Cisco Equipment	230,000	-	-	-	-	230,000
IT - MIS	CCOM Hardware Upgrade (year 2 of 3)	150,000	-	-	-	-	150,000
IT - MIS	Wireless Upgrade	200,000	-	-	-	-	200,000
Library Administration	Library Materials Funding	665,776	-	-	-	-	665,776
Library Administration	Library Mall Space	-	-	-	-	500,000	500,000
Library Technical Services	Replace: Library Book Locker with Wrap	33,600	-	-	-	-	33,600
FAC - Facilities Maintenance	FAC - Replacement Equipment	380,000	-	-	-	-	380,000
Parks Median Maintenance	Replace: 2010 Kubota Z-Turn Mower (Unit 75189; 2,821 hrs)	16,500	-	-	-	-	16,500
Parks Median Maintenance	Replace: 2010 Toro 100-inch Mower (Unit 75191; 2,868 hrs)	45,000	-	-	-	-	45,000
Parks Median Maintenance	Replace: 2008 Kubota Z-Turn Mower (Unit 75176; 2,876 hrs)	16,500	-	-	-	-	16,500
Parks Median Maintenance	Replace: 2011 Kubota Z-Turn Mower (Unit 75194; 1,680 hrs)	16,500	-	-	-	-	16,500
Parks Median Maintenance	Replace: 2008 Kubota Z-Turn Mower (Unit 75188; 2,400 hrs)	16,500	-	-	-	-	16,500
Parks Median Maintenance	Replace: 2004 Ford F150 Truck (Unit 75086; 78,057 mi)	35,975	-	-	-	-	35,975
Parks Median Maintenance	Replace: 2006 Ford F150 Truck (Unit 75124; 61,670 mi)	35,975	-	-	-	-	35,975
Parks Median Maintenance	Replace: 2006 Ford F150 Truck (Unit 75126; 73,985 mi)	35,975	-	-	-	-	35,975
Parks Median Maintenance	Replace: 2005 Ford F250 Truck (Unit 75102; 99,763 mi)	36,875	-	-	-	-	36,875
Parks Median Maintenance	Replace: Smithco Ballfield Infield Groomer (Unit 75113)	24,000	-	-	-	-	24,000
Parks Median Maintenance	Replace: 2006 Turfco Top Dresser (Unit 75114)	7,500	-	-	-	-	7,500
ES - Traffic Signal System	Traffic Signal Communication Monitoring & Maint. Software	-	-	-	-	100,000	100,000
ES - Transportation	Replace: 2003 Chevy 1500 (Unit 89013; 77,052 mi)	36,790	-	-	-	-	36,790

<b>Total of Items Funded:</b>	6,031,938	4.00	393,004	216,206	1,744,211	8,385,359
<b>Total Supplemental Items Funded:</b>	2,353,421					
<b>Total Continuation Capital and Supplemental Items Funded:</b>	8,385,359					

**CAPITAL, SUPPLEMENTAL AND PROGRAM EXPENDITURE  
FUNDED AND UNFUNDED REQUESTS  
FISCAL YEAR 2019 - 2020  
GENERAL FUND**

**Five Year Comparison of Capital & Supplemental Program**



*Items Below This Line Are Not Funded*

Division/Subdivision	Item Description	Continuation Capital	FTE	Supplemental Capital Items			Item Total
			Request	Personnel	Capital	Operations	
Comm/Media Relations	Assistant Director	-	1.00	123,799	-	6,535	130,334
Comm/Media Relations	Special Events Coordinator	-	1.00	75,950	-	5,235	81,185
Comm/Media Relations	Media Asset Manager Software	-	-	-	-	100,000	100,000
Comm/Media Relations	Wireless Microphones	-	-	-	30,000	-	30,000
Record Management	OnBase-TrakIT Integration	-	-	-	-	16,500	16,500
Community Development	Rental/Housing Assistance	-	-	-	-	150,000	150,000
Accounting	Tyler Munis Hosted Solution and Hardware	500,000	-	-	-	-	500,000
PD - Administration	Shelving System	-	-	-	32,970	-	32,970
PD - Administration	Stairmaster 8 Series Gauntlet	5,400	-	-	-	-	5,400
PD - Administration	Intel/Crime Analyst (civilian)	-	1.00	74,602	6,500	5,600	86,702
PD - Personnel and Training	Training Officer (sworn)	-	1.00	98,251	6,825	13,752	118,828
PD - Community Services	Community Services Officer (sworn)	-	1.00	98,251	30,820	13,752	142,823
PD - Detention	Detention Officer (1)	-	1.00	60,654	-	3,022	63,676
PD - Detention	Detention Officer (2)	-	1.00	60,654	-	3,022	63,676
PD - Records	Envelope Folder	-	-	-	9,195	-	9,195
PD - Records	Citizen Online Reporting System	-	-	-	-	43,105	43,105
PD - Records	Records Data Specialist	-	1.00	65,268	-	4,350	69,618
PD - Communications	2 New Modular Work Stations	-	-	-	35,160	-	35,160
PD - Radio Operations	Motorola Radio Flash Upgrades	-	-	-	5,000	-	5,000
PD - Radio Operations	Dispatch Consoles - Communications	-	-	-	105,000	-	105,000
PD - Animal Services	Senior Animal Control Officer	-	1.00	74,602	6,100	10,238	90,940
PD - Animal Services	Mounted Thermal PTZ Camera	-	-	-	8,500	-	8,500
PD - Patrol	Patrol Officer (1) w/Vehicle	-	1.00	98,251	79,688	13,752	191,691
PD - Patrol	Patrol Officer (2)	-	1.00	98,251	6,825	13,752	118,828
PD - Patrol	Patrol Officer (3) w/Vehicle	-	1.00	98,251	79,688	13,752	191,691
PD - Patrol	Patrol Officer (4)	-	1.00	98,251	6,825	13,752	118,828
PD - Traffic	Deployment Sergeant	-	1.00	134,008	6,825	22,478	163,311
PD - Traffic	Deployment Officer (1) w/Vehicle	-	1.00	98,251	79,688	17,752	195,691
PD - Traffic	Deployment Officer (2)	-	1.00	98,251	6,825	17,752	122,828
PD - Traffic	Deployment Officer (3) w/Vehicle	-	1.00	98,251	79,688	17,752	195,691
PD - Property and Evidence	M-Vac Collection System	-	-	-	35,643	-	35,643
PD - Property and Evidence	CSI Quality Manager	-	1.00	83,757	-	12,598	96,355
PD - Investigations	Detective (1) Computer Forensics	-	1.00	98,251	26,200	49,478	173,929
PD - Investigations	Detective (2) w/Vehicle CAPERS	-	1.00	98,251	46,086	18,328	162,665
PD - Investigations	Detective (3) w/Vehicle Financial Crime	-	1.00	98,251	46,086	18,328	162,665
PD - Investigations	Detective (4) Special Inv/Intel	-	1.00	98,251	13,700	18,328	130,279



**CAPITAL, SUPPLEMENTAL AND PROGRAM EXPENDITURE  
FUNDED AND UNFUNDED REQUESTS  
FISCAL YEAR 2019 - 2020  
GENERAL FUND**

*Items Below This Line Are Not Funded, continued*

Division/Subdivision	Item Description	Continuation Capital	FTE Request	Supplemental Capital Items		Item Total
				Personnel	Capital Operations	
Fire Administration	Open Records Coordinator	-	1.00	65,268	-	76,028
Fire Community Education	PT to FT Fire Safety Educator	-	1.00	35,985	-	35,985
Fire - Training	Fire Lieutenant	-	1.00	130,642	-	141,398
Fire - Training	Firefighter/Paramedic	-	1.00	102,041	-	111,971
Fire - Training	John Deere Gator	-	-	-	15,000	15,000
Fire Operations	Deputy Fire Chief/Operations	-	1.00	180,488	-	194,494
Fire Operations	Deputy Fire Chief/Operations	-	1.00	180,488	-	194,494
Fire Operations	Firefighter/Paramedic (ERF)	-	1.00	102,041	-	113,141
Fire Operations	Firefighter/Paramedic (ERF)	-	1.00	102,041	-	113,141
Fire Operations	Firefighter/Paramedic (ERF)	-	1.00	102,041	-	113,141
Fire Operations	BC 5 - 2013 Tahoe PPV (65,673 mi)	72,308	-	-	-	72,308
Fire Fleet Services	Emergency Vehicle Tech	-	1.00	69,034	-	72,930
PW - Streets	Replace: Case Backhoe w/ John Deere (Unit 41127; 1,456 hrs)	135,000	-	-	-	135,000
PW - Streets	Replace: 1995 Case Loader (Unit 41055; 4,918 hrs)	155,000	-	-	-	155,000
PW - Streets	Crew Leader (Crew 1) w/ Truck	-	1.00	64,072	58,850	129,534
PW - Streets	Equipment Operator II (Crew 1)	-	1.00	58,509	-	64,121
PW - Streets	Maintenance Worker (Crew 1)	-	1.00	51,770	-	57,382
PW - Streets	Asset Manager Inspector w/ Truck	-	1.00	71,699	35,590	117,020
PW - Streets	Supervisor w/ Truck	-	1.00	80,520	39,600	136,101
PW - Streets	Bridge Maintenance Program (Consultant/5 Year Plan)	-	-	-	100,000	100,000
PW - Streets	New Interstate Heavy Duty Haul Trailer	-	-	-	22,000	22,000
PW - Streets	Reconstruction of Meadow Hill (Rogers to North County)	-	-	-	650,000	650,000
PW - Traffic Control Operations	Replace: 2007 Ford F150 (Unit 48505; 29,375 mi)	40,595	-	-	-	40,595
PW - Street Lighting Operations	New Ford F150	-	-	-	41,560	41,560
Human Resources	Replace: Workstation for Sr. Admin Asst	7,600	-	-	-	7,600
Human Resources	Benefits Admin System	-	-	-	91,000	91,000
Human Resources	Senior Organizational Process & Development Specialist	-	1.00	88,914	-	96,114
Human Resources	Ford Explorer	-	-	-	33,350	33,350
AS - Administration	Customer Service Representative	-	0.50	17,085	-	17,605
AS - Logistics	Logistics Supervisor	-	1.00	80,520	-	86,283
AS - Building Services	HVAC Metasys Controls Agreement	-	-	-	45,003	45,003
AS - Building Services	Maintenance Worker w/ Truck	-	1.00	50,898	35,695	98,211
AS - Building Services	Facilities Tech w/ Truck	-	1.00	56,465	43,600	111,683
AS - Building Services	Outsourced Facility Mgmt.	-	-	-	100,000	100,000
AS - Building Services	Fire Sprinkler Piping/Electrical	-	-	-	4,500	4,500
AS - Building Services	R22 HVAC Replacement Program	-	-	-	225,000	225,000
AS - Building Services	Concrete Floor Repair PD	-	-	-	50,000	50,000
AS - Building Services	Sr. Facilities Tech w/ Truck	-	1.00	74,602	43,600	129,820
AS - Building Services	Building Services Business Analyst	-	1.00	74,602	-	82,950
AS - Building Services	Portable Coolers	-	-	-	10,800	10,800
AS - Building Services	Asset Management System	-	-	-	45,000	45,000
AS - Building Services	City Hall Foyer Stratification	-	-	-	28,000	28,000
AS - Building Services	Armed Guard City Hall	-	-	-	41,330	41,330
AS - Building Services	Municipal Court Flag Pole	-	-	-	4,100	4,100
AS - Fleet Services	Def Tank & Dispenser	-	-	-	20,000	20,000
AS - Fleet Services	Exhaust System	-	-	-	18,000	18,000
IT - Information Services	Data Analyst	-	1.00	109,082	7,600	123,488
IT - MIS	Network Core Upgrade (adjusted)	100,000	-	-	-	100,000
Library Administration	Library Materials Increase	-	-	-	300,000	300,000
Library Administration	Library Materials Increase	-	-	-	130,513	130,513
Library Adult Services	Laser Cutter	-	-	-	25,246	25,246
Library Technical Services	Library Card Application Software	-	-	-	11,500	11,500
Library Technical Services	New Library Book Locker with Wrap	-	-	-	33,600	33,600
Parks Administration	Play Frisco Campaign	-	-	-	75,000	75,000
Parks Administration	GIS Technician	-	1.00	74,602	7,600	87,587
Parks Administration	Digital Asset Mgmt. Software	-	-	-	8,000	8,000
Parks Administration	Recreation Management Software	-	-	-	225,000	225,000
Parks Senior Center	The Grove Grand Opening Celebration	-	-	-	12,000	12,000
Parks Senior Center	Bus Driver (cost neutral)	-	1.00	49,213	-	51,472
Parks Senior Center	Rec Aide (PT) (cost neutral)	-	0.50	13,154	-	13,392
Parks Senior Center	Rec Aide (PT) (cost neutral)	-	0.50	13,154	-	13,392
Parks FAC	Intern - Bachelors	-	0.25	7,367	-	7,463

**CAPITAL, SUPPLEMENTAL AND PROGRAM EXPENDITURE  
FUNDED AND UNFUNDED REQUESTS  
FISCAL YEAR 2019 - 2020  
GENERAL FUND**

*Items Below This Line Are Not Funded, continued*

Division/Subdivision	Item Description	Continuation	FTE	Supplemental Capital Items			Item Total
		Capital	Request	Personnel	Capital	Operations	
Parks FAC	Renovation of fun club, zone and café	212,000	-	-	-	-	212,000
Parks FAC	FAC Replacement Equipment	100,000	-	-	-	-	100,000
Parks Athletics	Recreation Aide (PT)	-	0.50	13,154	-	206	13,360
Parks Median Maintenance	Ford F250 for Parks Supv Reclass (Seq 404)	-	-	-	39,775	-	39,775
Parks Median Maintenance	Parks Crew 1 - Crew Leader w/ Truck	-	1.00	64,072	39,775	12,085	115,932
Parks Median Maintenance	Parks Crew 1 - Maint Wkr w/ Mower	-	1.00	50,898	16,500	990	68,388
Parks Median Maintenance	Parks Crew 1 - Maint Wkr w/ Mower	-	1.00	50,898	16,500	990	68,388
Parks Median Maintenance	50HP Tractor	-	-	-	30,000	-	30,000
Parks Median Maintenance	Skid Steer Sweeper Attachment	-	-	-	7,000	-	7,000
Parks Median Maintenance	Dump Trailer	-	-	-	9,000	-	9,000
Parks Median Maintenance	Graffiti Pressure Washer	-	-	-	12,000	-	12,000
Parks Median Maintenance	Central Park Bridges Repair	-	-	-	-	100,000	100,000
Parks Median Maintenance	Replace: 2007 Ford F150 Truck (Unit 75167; 53,266 mi)	39,775	-	-	-	-	39,775
Parks Median Maintenance	Replace: 2012 Kubota Z-Turn Mower (Unit 75200; 1,827 hrs)	16,500	-	-	-	-	16,500
Parks Median Maintenance	Replace: 2010 Kubota Z-Turn Mower (Unit 75190; 2,576 hrs)	16,500	-	-	-	-	16,500
Parks Median Maintenance	Replace: 2008 Kubota Utility Vehicle (Unit 75169; 1,586)	15,000	-	-	-	-	15,000
Parks Median Maintenance	Field Turf Sweeper	-	-	-	8,000	-	8,000
Parks Median Maintenance	Dethatcher Machine (Core Aeration)	-	-	-	5,000	-	5,000
Parks Median Maintenance	Utility Vehicle (UTV)	-	-	-	15,000	-	15,000
Parks Median Maintenance	Replace: 2008 Ford F150 Truck (Unit 75185; 64,423 mi)	39,775	-	-	-	-	39,775
Parks Median Maintenance	Utility Vehicle (UTV)	-	-	-	8,500	-	8,500
Parks Median Maintenance	Replace: 2008 Ford F150 Truck (Unit 75184; 58,849 mi)	45,850	-	-	-	-	45,850
Parks Special Events	Slide The City Event (cost neutral)	-	-	-	-	40,000	40,000
Parks - Heritage Museum	Rental Coordinator (cost neutral)	-	1.00	66,493	5,947	4,176	76,616
Parks - Heritage Museum	Rental Aide (PT) (cost neutral)	-	0.50	13,154	-	415	13,569
ES - Traffic Signal System	Traffic Signal Detection - Year 2	1,034,000	-	-	-	-	1,034,000
ES - Traffic Signal System	Traffic Video Management Software Renewal for 3 Years	-	-	-	-	80,000	80,000
ES - Traffic Signal System	Signal System Operator	-	1.00	71,699	-	6,296	77,995
ES - Traffic Signal System	Traffic Signal Network Switch Equipment	-	-	-	150,000	-	150,000
ES - Traffic Signal System	IP Addressable Power Strips	-	-	-	-	110,000	110,000
ES - Transportation	Data Scientist	-	1.00	102,512	-	6,256	108,768
DS - Health and Safety	Customer Service Representative	-	1.00	53,580	-	6,300	59,880
DS - Code Enforcement	Commercial Clean-up	-	-	-	-	15,000	15,000
DS - Code Enforcement	Scooter Pilot Program	-	-	-	-	40,000	40,000
Non-Departmental	Financial ERP System Replacement Reserve Funding	1,000,000	-	-	-	-	1,000,000

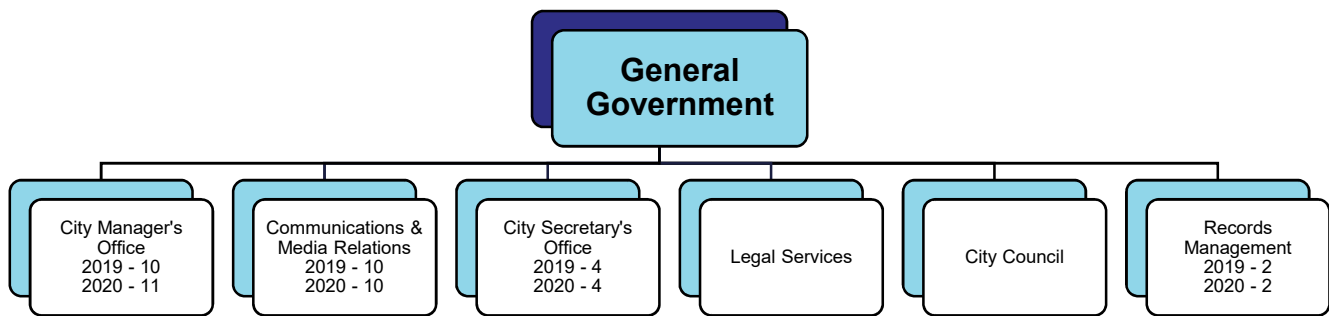
<b>Total of Items Not Funded:</b>	3,535,303	55.75	4,623,314	2,092,238	2,955,769	13,206,624
<b>Total of All Items Considered:</b>	9,567,241	59.75	5,016,318	2,308,444	4,699,980	21,591,983
<b>Total of All Capital and Supplemental Items:</b>	21,591,983					



# GENERAL GOVERNMENT DEPARTMENT SUMMARY

## DEPARTMENT MISSION

Continually seek to improve the quality of life for the residents of the City and administer all municipal business through the execution of City Council decisions. Communications and Media Relations, as well as the City Secretary's Office, empowers the public by providing information to improve the quality of life, promote civic pride and project transparency. Records Management empowers the City's residents with "readily available information" and provides efficient, economical and effective controls over the creation, distribution, organization, integrity, maintenance, management and disposition of records. Legal Services Division provides timely and quality legal services and advice.



## EXPENDITURE SUMMARY

Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
City Manager's Office	\$ 2,242,233	\$ 2,239,188	\$ 2,642,357	18.01%
Communications & Media Relations	1,192,931	1,361,709	1,479,833	8.67%
City Secretary's Office	497,473	507,361	502,981	-0.86%
Legal Services	2,200,321	1,577,273	1,480,000	-6.17%
City Council	124,633	173,026	173,711	0.40%
Records Management	305,839	379,085	311,301	-17.88%
<b>Totals</b>	<b>\$ 6,563,430</b>	<b>\$ 6,237,642</b>	<b>\$ 6,590,183</b>	<b>5.65%</b>

# GENERAL GOVERNMENT

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Long-term Financial Health

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>11010000 - City Manager's Office</b>						
	Plan for long-term financial security	Maintain City budget and finances	Per capita sales tax 1%	\$238	\$239	\$235
			1-year debt requirement per capita	\$381	\$381	\$398
✓		Gov Code Sec. 305.002, Texas Local Gov Code 140.0045 (2)	Associated expense	\$111,344	\$114,554	\$102,000

## Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>11012000 - City Secretary's Office</b>						
✓	Provide transparency in government	Respond to public information requests according to the statutes laid forth in the Texas Public Information Act	Number of requests	1,438	1,351	1,450
			Number of staff activities generated by requests	3,990	3,074	3,306
			Associated revenue	\$9,558	\$7,500	\$8,000
			Percentage responded to according to the State of Texas timeline	100%	100%	100%
✓		Gov Code Sec. 305.002, Texas Local Gov Code 140.0045 (1)	Associated expense	\$10,984	\$58,900	\$25,000
		Issuing and tracking City alcohol permits	Number of permits issued	304	396	350
	Provide customer service		Associated revenue	\$38,067	\$63,000	\$58,000

# GENERAL GOVERNMENT

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Long-term Financial Health

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>11016000 - City Council</b>						
✓		Gov Code Sec. 305.002, Texas Local Gov Code 140.0045 (2)	Associated expense	\$277	\$5,803	\$500

## Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>11017000 - Records Management</b>						
✓	Maintain systems, technologies and methodologies for consistent communication of goals, objectives, programs and activities	Staff training to improve efficiency and risk mitigation in records management	Conduct records management training sessions	25	35	25
		Manage cost effective storage of long-term records	Total number of boxes offsite	4,542	4,800	5,000
		Destroy information past retention to reduce risks and cost	Total number of boxes destroyed	321	650	350
		Track services provided for storage, retrieval and destruction of records	Total number of boxes processed by RIM	1,767	1,900	1,950
		Audit offsite storage boxes	Audit 15 boxes per quarter	N/A	15	45
		Conduct liaison compliance inspections	Number of inspections	N/A	N/A	4

# GENERAL GOVERNMENT

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Civic Involvement

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>11011000 - Communications &amp; Media Relations</b>						
✓	Design programs that encourage community partnerships	Expand available services using volunteers (calendar year)	Active volunteers	815	850	900
			Volunteer hours served	20,383	22,000	23,000
			Value of volunteer hours	502,241	548,000	575,000
	Engage with outside organizations who produce private special events and coordinate city services to ensure optimal results for the events		Number of events	161	150	160
	Increase participation in digital Newsletter, Focal Point		Increase subscriber base by 5% annually	44,912	50,000	52,500
			Increase opens by 5% annually	26.25%	28.00%	29.00%
			Increase clicks by 2% annually	2.30%	2.50%	2.70%
	Increase performance of City's primary website, www.friscotexas.gov		Number of visits - increase by 10% annually	1.3M	1.6M	1.68M
			Number of page views - increase by 10% annually	3.2M	3.36M	3.5M
			Unique page views - increase by 10% annually	2.6M0	3.0M	3.15M
			Mobile traffic - increase by 5% annually	49%	52%	54%

## GENERAL GOVERNMENT

### City Council Strategic Focus Areas served by this Department -



### Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
------------	--------------	-----------------	---------------

### Strategic Focus Area: Civic Involvement, cont.

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
11011000 - Communications & Media Relations						
✓	Use social media to engage, educate and inform community about city programs, services, special events, engagement opportunities and emergencies	Increase engagement by 5% annually	Twitter followers	56,639	64,000	68,000
			Facebook likes	18,387	25,000	26,250
			YouTube subscribers	878	1,100	1,300
11012000 - City Secretary's Office						
📁	Explore ways to improve voter turnout in City elections	Offer adequate polling locations for the public's convenience	Percentage of residents voting	7.5%	9.1%	10%
			Total registered voters	95,269	100,214	102,500



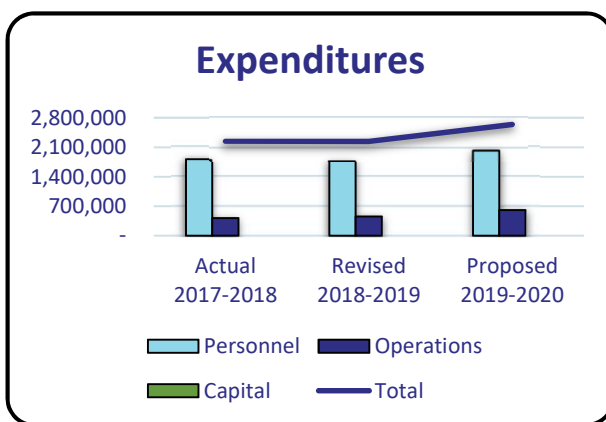
**Core Services**

The City of Frisco Charter provides for the appointment of the City Manager who "shall serve as the Chief Administrative Officer of the City." The City Manager strives to continually improve quality and efficiency of services provided, plan for the continued growth and expansion of the City, ensure that service is provided equally to all areas of the City and provide effective support for the City Council.

In that role, the City Manager's Office takes an active role in the evaluation of annual budget alternatives, coordinates inter-departmental activities to ensure effective and efficient work practices, implements policies and ordinances in a timely, fair and consistent manner and supports quality commercial and residential development.

**Key Points Affecting Service, Performance and Proposed Budget**

➤ The City Manager's Office takes a major role in the management and funding of the capital program, providing for planned growth and providing the support for the resolution of complex citizen issues.



**Expenditures - 11010000**

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>1,819,548</b>	<b>1,785,215</b>	<b>2,030,196</b>
<b>Operations</b>	<b>422,685</b>	<b>453,973</b>	<b>612,161</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>2,242,233</b>	<b>2,239,188</b>	<b>2,642,357</b>

**Major Budget Items**

- Operations include appropriations for contractual services which include funding for the annual lobbyist contract and management study contracts.
- The Assistant to the City Manager position has been transferred from the Utility Fund for FY20. The majority of the impact of this transfer is salary related.
- The increase in operations for FY20 is related to a staffing and facility study.

**Personnel**

	Level	FY 2018	FY 2019	FY 2020
City Manager	213	1	1	1
Deputy City Manager	212	1	1	1
Assistant City Manager	211	2	2	2
Assistant to the City Manager	157	-	-	1
Manager Intergovernmental Relations & Project Mgmt.	156	1	1	1
Special Assistant to the City Manager	153	1	1	1
Facility Project Manager	153	1	1	1
Administrative Supervisor	133	1	1	1
Administrative Assistant	124	2	2	2
<b>Total</b>		<b>10</b>	<b>10</b>	<b>11</b>

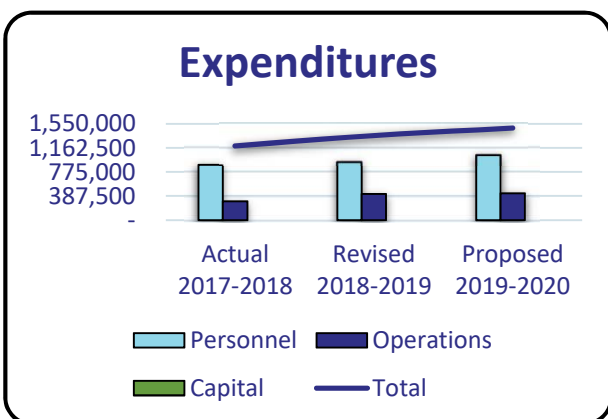
## Core Services

The Communications and Media Relations Division is responsible for educating, marketing, promoting and informing the public and greater North Texas about City of Frisco programs, services, special projects and events. Our goal is to make it easy for our residents to be informed, involved and knowledgeable about the up-to-date work of our City government.

Our communication tools include the City's bi-monthly resident newsletter, Focal Point; press releases, which are posted online and distributed to print and broadcast news organizations, as well as, a number of freelance journalists; an E-news service, which is subscriber based; social media, including Twitter, Facebook and YouTube; a cable TV, government access channel; as well as videos on demand, 24/7 streaming of the cable channel and live streaming of City Council and Planning & Zoning meetings.

## Key Points Affecting Service, Performance and Proposed Budget

- The Division is responsible for the content management of the City of Frisco's primary website, [www.friscotexas.gov](http://www.friscotexas.gov), as well as the content management of [friscofun.org](http://friscofun.org), [friscofiresafetytown.com](http://friscofiresafetytown.com) and [friscofreedomfest.org](http://friscofreedomfest.org).
- The Division responds to daily media inquiries which can involve providing and/or facilitating interviews, as well as, assisting with the sharing of records, documents, photographs or video related to City programs and services.
- The Division manages the Municipal Volunteer Program (MVP), which supports City sponsored events. Volunteers are also used to supplement various staffing needs. Recruiting, screening, onsite management, tracking of service hours and the volunteer appreciation reception, are components of the program.
- The Division provides video production, in the form of public service announcements, as well as, marketing, training and educational videos. Staff also provides audio/video production of City Council, Planning and Zoning and Town Hall meetings necessary to satisfy broadcast and archive needs. The Audio/Visual (AV) staff also coordinates the rebroadcast of Collin and Denton County commissioner meetings on Frisco's cable channel and website.



## Expenditures - 11011000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>890,559</b>	<b>938,519</b>	<b>1,048,081</b>
<b>Operations</b>	<b>302,372</b>	<b>423,190</b>	<b>431,752</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>1,192,931</b>	<b>1,361,709</b>	<b>1,479,833</b>

## Major Budget Items

- Professional services, contract services and advertising expenditures make up approximately 71% of the operational funding.

**GENERAL GOVERNMENT****Communications and Media Relations****Personnel**

	Level	FY 2018	FY 2019	FY 2020
Director of Communications and Media Relations	205	1	1	1
Sponsorship and Events Developer Administrator	148	1	1	1
Interactive Media Administrator	145	1	1	1
Producer	145	1	1	1
Audio Video Administrator	141	1	1	1
Communications Specialist	140	-	1	1
Videographer/Production Assistant	-	1	-	-
Videographer	138	1	2	2
Volunteer Coordinator	133	1	1	1
Administrative Assistant	124	1	1	1
Total		9	10	10

### Core Services

The role of the City Secretary's Office is to promote an environment throughout the City of Frisco that encourages transparency, compliance and efficiency by implementing policies and procedures that foster effective distribution of information to City Council, City Staff, candidates, citizens and voters.

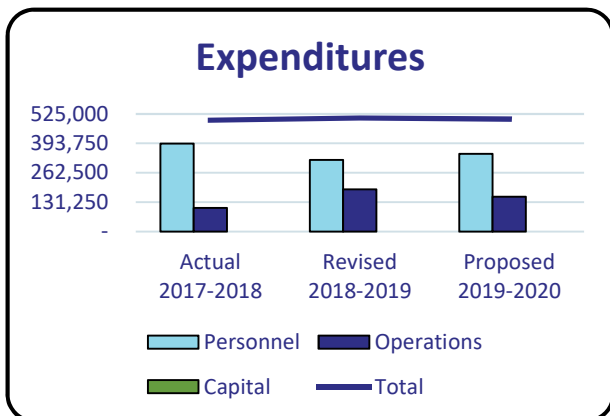
As the Election Administrator for City elections, the City Secretary's Office seeks to improve voter education, voter registration and voter turnout. The City Secretary's Office serves as the official repository for associated campaign and election document filings. Additionally, the division coordinates the City Council's Boards and Commissions appointment process and maintains the records relating to these appointments.

This division continually serves the public in the following ways: striving for excellence in preparation of all official documents and minutes, preserving the legislative history of the City, publishing official legal and election notices, updating and distributing the City's Code of Ordinances, serving as the City's Records and Information Management Officer and managing the alcohol permitting program.

Finally, the City Secretary's Office is responsible for upholding transparency by effectively and efficiently managing Public Information Requests. The division diligently fulfills all public information requests according to the statutes outlined by the Texas Public Information Act which is governed by the Texas Attorney General.

### Key Points Affecting Service, Performance and Proposed Budget

- As voter turnout for local elections continues to be low, the City Secretary's Office will strive to improve voter education programs, voter registration drives and overall voter turnout in FY20.
- The revenue for public information requests has decreased due to requestors invoking their right to inspect requested documents rather than paying for the requested information.



### Expenditures - 11012000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	392,540	319,130	347,509
Operations	104,933	188,231	155,472
Capital	-	-	-
<b>Total</b>	<b>497,473</b>	<b>507,361</b>	<b>502,981</b>

### Major Budget Items

- Cost of advertising for elections and contracts with Collin and Denton Counties for election services are the primary operational expenditures.

**GENERAL GOVERNMENT****City Secretary's Office****Personnel**

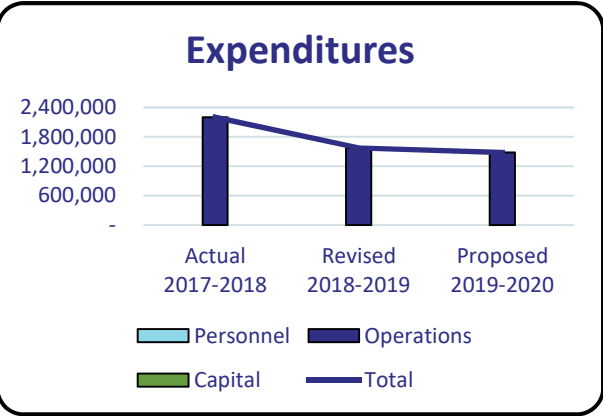
	Level	FY 2018	FY 2019	FY 2020
City Secretary	204	1	1	1
Deputy City Secretary	-	1	-	-
Assistant City Secretary	141	-	1	1
Open Records Coordinator	132	1	1	1
Administrative Assistant	124	1	1	1
Total		4	4	4

Core Services

The Legal Division provides legal support for the day-to-day operations of the City, including matters such as land use and development, human resources, economic development, litigation support and municipal court.

Key Points Affecting Service, Performance and Proposed Budget

➤ The City retains the law firm of Abernathy, Roeder, Boyd & Hullett. In addition to business related legal services, they provide prosecutorial services for matters brought before the Municipal Court, which are charged to the Municipal Court Division.



Expenditures - 11014000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	-	-	-
Operations	2,200,321	1,577,273	1,480,000
Capital	-	-	-
Total	2,200,321	1,577,273	1,480,000

Major Budget Items

- All General Fund legal expenses are included. Project related legal expenditures are charged to the specific capital project within the Capital Projects Funds. Other funds' legal expenditures are charged to the specific fund.
- During FY19, the EDC & CDC bought the Exide Battery Plant land from the company. Any legal expenses after the purchase date will be divided between the two component units. The decrease for FY19 and FY20 in legal services reflects the expenditure transfer to the current land owners.

Personnel

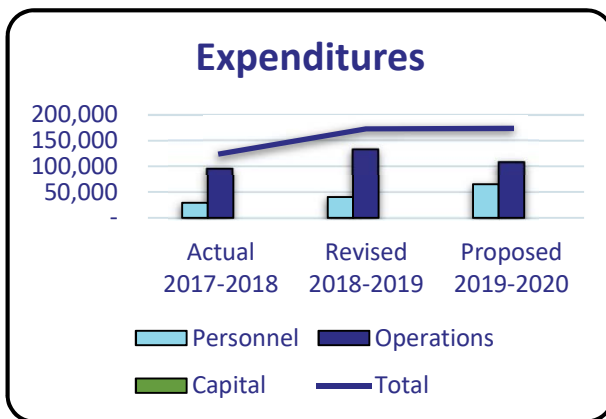
Note: No positions are funded in this Division.

## Core Services

The City Charter provides for the creation of a City Council that is vested with all powers of the City and the determination of all matters of policy.

The City Council's achievements include the support of a multi-million dollar capital program which supports the growth and development of the community. Initiatives and partnerships for commercial and residential growth continue. These efforts are designed to provide new jobs, obtain additional capital investment, increase retail square footage and provide for a diversified commercial base.

The City Council supports multiple opportunities for civic involvement in the governmental process including "Coffee with the Mayor", Town Hall meetings, the Mayor's Youth Council and the City Hall 101 program.



## Expenditures - 11016000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	29,066	40,369	65,238
Operations	95,567	132,657	108,473
Capital	-	-	-
<b>Total</b>	<b>124,633</b>	<b>173,026</b>	<b>173,711</b>

## Major Budget Items

- Travel and training expenditures account for slightly more than 19% of the operational budget. Some of the travel by the Mayor and Council Members is related to current legislative efforts on behalf of the City or to visit potential company prospects.
- Dues and member subscriptions to local, regional and national organizations account for 24% of operations. These memberships allow for attendance to meetings and conferences.
- FY20 stipends for the Mayor and Council Members increase with the approval of a proposition in the City Charter Amendment, passed at the May 2019 Special Election.

## Personnel

	Level	FY 2018	FY 2019	FY 2020
Mayor	-	1	1	1
Council Member	-	6	6	6
<b>Total</b>		<b>7</b>	<b>7</b>	<b>7</b>

**Note:** Council Members are not included in employee totals and receive a flat monthly stipend compensation based on the City Charter.

## Core Services

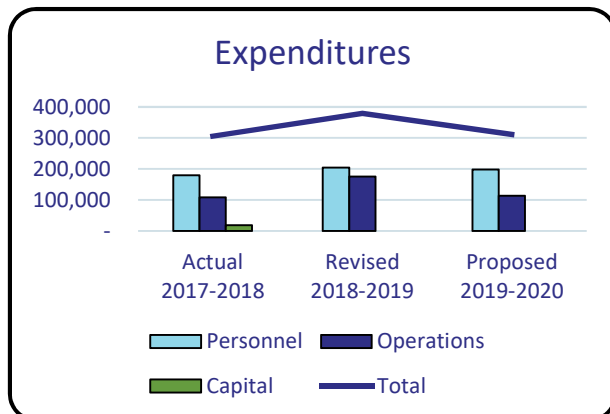
The Records and Information Management Division is responsible for overseeing and improving policy and processes to streamline the smooth handling of records and information. The program establishes and improves governance of information, both digital and paper, for the efficiency, security, integrity, retrieval, legal compliance, transparency and protection of information and vital records.

Records Management provides services related to storage, retention and destruction of records, implementation and integration of digital technology, long-term storage options in compliance with Federal, State and Local regulations. The Division also provides research and evaluates and compiles records for management and attorneys in response to specific requests and litigation.

Training is provided for new employees, records liaison staff and records management software.

## Key Points Affecting Service, Performance and Proposed Budget

- Maintain policies, processes, systems, technologies and methodologies for the management of records and information to ensure compliance with local, state and federal laws and to improve efficiency, data integrity, security and transparency.
- Develop strategy to improve compliance and develop LEAN comprehensive records management policies and procedures.
- Provide staff training on policies and processes. Manage, secure and preserve records, thereby improving record integrity and efficiency. Ensure compliance with Records and Information Management policies and procedures.



## Expenditures - 11017000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	178,988	204,251	197,986
Operations	108,455	174,834	113,315
Capital	18,396	-	-
<b>Total</b>	<b>305,839</b>	<b>379,085</b>	<b>311,301</b>

## Major Budget Items

- Personnel, continuing education and support are key expenditures.
- The FY19 budget included the purchase of the Records Management System, OnBase. The FY20 budget includes funding for an additional module that will link OnBase with the City's permitting and project tracking system, CRW/Trakit. The integration will improve retrieval, preservation and maintenance of over 1,000,000 electronic records.

## Personnel

	Level	FY 2018	FY 2019	FY 2020
Records & Information Management Administrator	153	-	1	1
Records Manager	-	1	-	-
Municipal Records & Information Management Coordinator	137	-	1	1
Records Clerk	-	1	-	-
<b>Total</b>		<b>2</b>	<b>2</b>	<b>2</b>

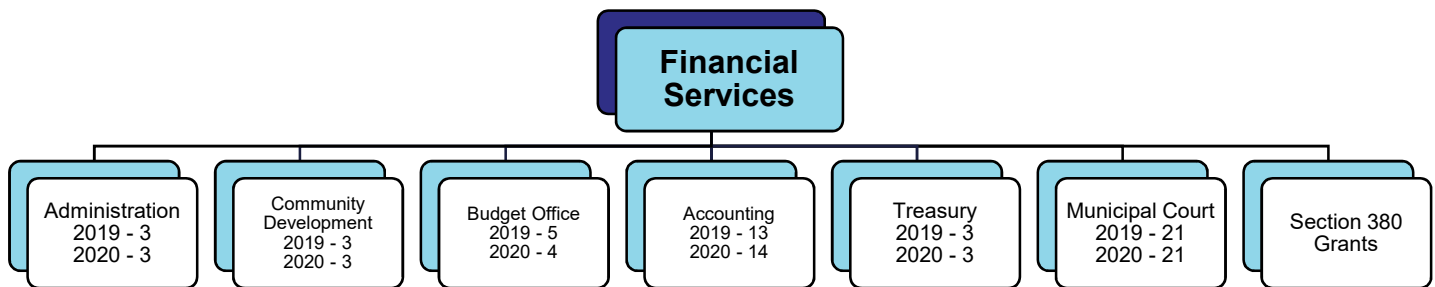




# FINANCIAL SERVICES DEPARTMENT SUMMARY

## DEPARTMENT MISSION

Accurately and fairly manage and present the City's financial affairs; protect and advance the City's financial position by maintaining proper internal controls and recommending sound financial policies; and provide quality customer service.



## Expenditure Summary

Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
Administration	\$ 318,507	\$ 507,975	\$ 345,313	-32.02%
Community Development	535,789	963,833	967,182	0.35%
Budget Office	637,458	705,050	635,263	-9.90%
Accounting	2,144,663	2,173,494	2,267,062	4.30%
Treasury	907,169	1,309,958	1,445,523	10.35%
Municipal Court	2,195,848	2,380,090	2,460,157	3.36%
Section 380 Grants	4,309,240	6,116,512	5,218,254	-14.69%
<b>Totals</b>	<b>\$ 11,048,673</b>	<b>\$ 14,156,912</b>	<b>\$ 13,338,754</b>	<b>-5.78%</b>

# FINANCIAL SERVICES

## City Council Strategic Focus Areas served by this Department -









## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Long-Term Financial Health

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>12010000 - Administration</b>						
	Provide customers (internal and external) with quality service	Provide information to financial advisors, bondholders, underwriters and rating agencies	City's general obligation bond rating (Benchmark AAA/Aaa)	S&P = AA	S&P = AAA	S&P = AAA
				Moody's = Aa1	Moody's = Aaa	Moody's = Aaa
		Meet reporting deadlines	Meet 100% of reporting deadlines	100%	100%	100%

## Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
12020000 - Budget Office						
	Provide stewardship of financial resources balancing the City's short and long-term needs	Maintain a competitive debt position	Debt requirement portion of tax rate	34.97%	34.31%	34.72%
		Maintain General Fund balance (Benchmark 25%)	Unassigned fund balance as % of operating budget	42.15%	32.29%	31.93%
12021000 - Accounting						
	Provide customers (internal and external) with quality service	Ensure prompt payments to City vendors and employees, as required by law	Vendors paid within the thirty-day prompt payment mandate	81%	80%	85%
			Accounts payable checks and transactions per technician	12,431	12,387	12,015
			Payroll checks and status changes processed per coordinator	42,190	45,260	46,620
			Employees per payroll coordinator	1,352	1,389	1,400

# FINANCIAL SERVICES





## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
12022000 - Treasury						
	Manage the City's investment portfolio	Earn benchmark yield as set by the City's investment policy and strategy	Annual investment rate of return: number of basis points greater than the six-month treasury bill rate	-18 bp*	-4 bp*	2 bp*
	Maintain percent of current property taxes collected	Maintain major revenue source collections	Collection rate	100%	100%	100%
	Create cash management refinements and enhancements	Deposits completed by deadline each day	Daily deposit deadlines met	100%	100%	100%
		Cash handler mandatory training	Selected employees trained in cash handling procedures	100%	100%	100%
12019000 - Community Development						
	Provide customers (internal and external) with quality service	Meet reporting deadlines for grants	Meet 100% of reporting deadlines for grants	100%	100%	100%
		Complete grant compliance requirements	Complete 100% of grant compliance requirements	100%	100%	100%

\* The City invests for cash flow, short term interest rates continue to increase which affect our rate of return.

# FINANCIAL SERVICES

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	 Frisco Policy
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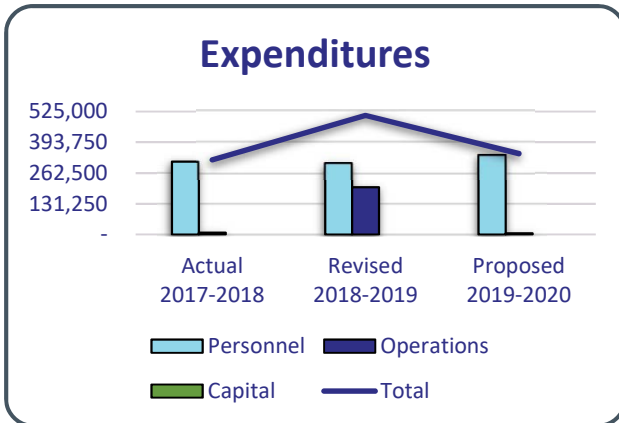
## Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>12023000 - Municipal Court</b>						
✓	Provide juvenile defendants sentencing alternatives and exposure to the judicial process for teens interested in a legal career	Maintain Teen Diversionary Program	Juvenile cases filed	635	400	400
			Juvenile cases referred to Teen Court	24%	20%**	20%**
📁	Provide excellent administrative and clerical support for municipal court proceedings	Provide the community with a high level of customer service	Cases closed/total cases filed	92%	100%	100%
✓			Cases closed	20,178	19,000	20,000
📁		Cases processed through automation	Forms processed by web and phone	30%	30%	30%
📁		Evaluate workflow demands by the community	Court processing costs per case	\$97	\$95	\$95

\*\* Change in state law resulted in a drop in Juvenile filings.

## Core Services

Financial Services is responsible for financial analysis and reporting, development of financial policies, evaluation of internal controls and management of the financial affairs of the City. This Division acts as the primary contact for the City's outside bond counsel, auditors, rating agencies, underwriters, bankers, investment advisors and financial advisors. Administration provides leadership, strategic planning and financial strategy to the City Council, City Manager's Office and other City Departments. Administration also represents the Department at City Council meetings.



## Expenditures - 12010000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>311,039</b>	<b>306,113</b>	<b>340,397</b>
<b>Operations</b>	<b>7,468</b>	<b>201,862</b>	<b>4,916</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>318,507</b>	<b>507,975</b>	<b>345,313</b>

## Major Budget Items

➔ Primary expenditures are personnel related. FY19 included funding for a City-wide cost allocations study.

## Personnel

	Level	FY 2018	FY 2019	FY 2020
<b>Director of Financial Services</b>	<b>210</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Office Manager</b>	<b>135</b>	<b>-</b>	<b>1</b>	<b>1</b>
<b>Senior Administrative Assistant</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>-</b>
<b>Special Projects Assistant (PT - 900 hours per year)</b>	<b>114</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Total</b>		<b>3</b>	<b>3</b>	<b>3</b>

### Core Services

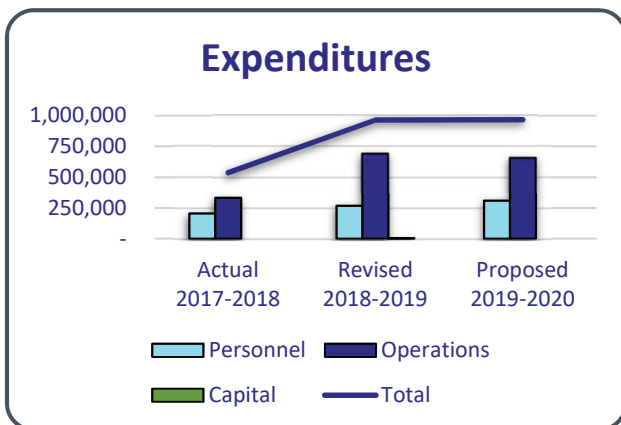
The Community Development Division oversees the application, implementation and reporting of public and private grants.

This Division implements and manages the Department of Housing and Urban Development Community Development Block Grant, the Social Services Grant, the Workforce Housing Program and the Historic Tax Exemption Program.

Staff facilitate a grant process culminating in the Social Services and Housing Board recommendation of the allocation of federal and local funds to the City Council. The Social Services and Housing Board approves policy for Community Development Block Grant programs, Social Services Grant programs and Workforce programs.

### Key Points Affecting Service, Performance and Proposed Budget

- Positions are supported by funding from the Community Development Block Grant (CDBG).
- Social service grant agencies receiving funding include: Boys & Girls Clubs of Collin County, Children's Advocacy Center for Denton County, City House, Family Place, Frisco Family Services, Hope's Door, Journey of Hope Grief Center, Texas Muslim Women's Foundation and Maurice Barnett Geriatric Wellness Center. These agencies are funded with an appropriation designation of \$1 per capita, or \$192,000 for FY20 based on the January 2019 estimated population.
- In addition, up to another \$48,000, or \$.25 per capita, will be provided as transportation grants to the following social service grant agencies: Boys & Girls Clubs of Collin County, Children's Advocacy Center for Denton County, City House, Family Place, Frisco Family Services, Samaritan Inn and the Veterans Center of North Texas.



### Expenditures - 12019000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>204,580</b>	<b>268,375</b>	<b>308,456</b>
<b>Operations</b>	<b>331,209</b>	<b>692,458</b>	<b>658,726</b>
<b>Capital</b>	<b>-</b>	<b>3,000</b>	<b>-</b>
<b>Total</b>	<b>535,789</b>	<b>963,833</b>	<b>967,182</b>

### Major Budget Items

- Expenditures for staff support include office supplies, training and mileage reimbursement. Staff expenditures are allocated to the CDBG Fund when appropriate.
- Operations appropriations include \$384,000 for transportation projects. The City has an interlocal agreement with the Denton County Transportation Authority for services.

**FINANCIAL SERVICES****Community Development****Personnel**

	<b>Level</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
<b>Community Development Manager</b>	<b>157</b>	-	1	1
<b>Community Development Supervisor</b>	-	1	-	-
<b>Grants Coordinator</b>	<b>139</b>	-	1	1
<b>Rehabilitation Specialist</b>	<b>139</b>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total</b>		<b>2</b>	<b>3</b>	<b>3</b>



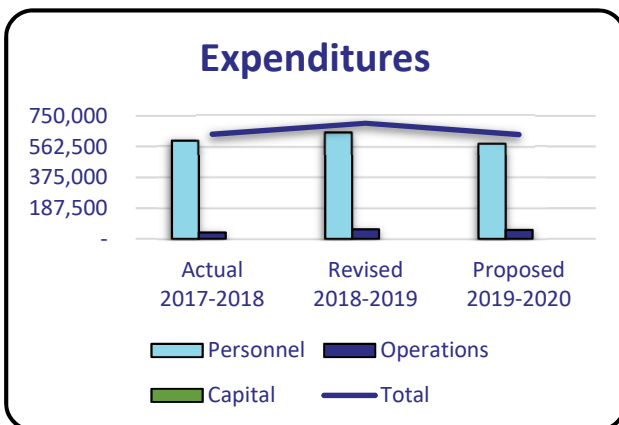
### Core Services

The Budget Office provides financial and management information for the City Manager, City Council and City Departments to ensure the most effective use of available resources. The Division manages the development and execution of the annual budget, assembles and guides the development of performance measures and performs special projects such as research and analysis, rate and fee determination and oversees the funding of the City's capital projects. The Division assists in managing the City's debt program and allocating existing appropriation to on-going capital projects.

The development of the City's Annual Budget, a priority of the Division, serves four basic functions for the City: a policy document that articulates the City's priorities and strategic issues of the upcoming fiscal year, an operations guide for staff in developing goals and objectives for the coming fiscal year and in monitoring and evaluating progress toward those goals, a fiscal document for the projection of revenues and expenditures and a communications tool that informs the City's residents of its expenditures and accomplishments.

### Key Points Affecting Service, Performance and Proposed Budget

➤ The FY19 Budget Document was submitted to the Government Finance Officers Association and did receive the Distinguished Budget Presentation Award for the Fiscal Year Beginning October 1, 2018. The Division will revise the current year's budget in accordance with GFOA's comments and submit it for the Distinguished Budget Presentation Award for the Fiscal Year Beginning October 1, 2019.



### Expenditures - 12020000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	598,349	647,033	580,541
Operations	39,109	58,017	54,722
Capital	-	-	-
<b>Total</b>	<b>637,458</b>	<b>705,050</b>	<b>635,263</b>

### Major Budget Items

➤ Personnel, continuing education and support are the key expenditures.  
 ➤ A Senior Financial Analyst has been transferred to the Accounting Division with the title of Senior Accountant CIP beginning in FY20. The position will still develop the CIP Budgets in addition to the accounting for CIP proceeds and expenditures.

### Personnel

	Level	FY 2018	FY 2019	FY 2020
Assistant Finance Director - Budget	204	1	1	1
Budget and Strategic Planning Manager	162	1	1	1
Senior Financial Analyst	147	2	2	1
Budget Analyst I	139	1	1	1
<b>Total</b>		<b>5</b>	<b>5</b>	<b>4</b>

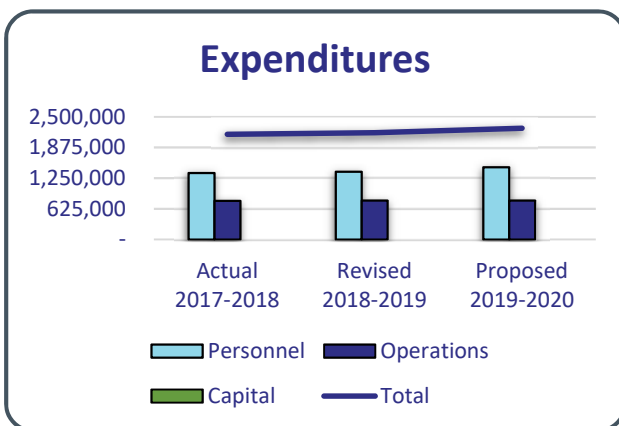
## Core Services

The Accounting Division is responsible for the proper, accurate and timely recording of the collection and disbursement of City funds and the reporting of these transactions in accordance with Generally Accepted Accounting Principles (GAAP). The Division provides policy, procedures, instruction and systems to the various City Departments regarding financial transactions.

Staffing includes accountants to monitor and report grant information to grantor agencies. Internal controls are monitored and reviewed by Staff.

## Key Points Affecting Service, Performance and Proposed Budget

- The City has been awarded the Government Finance Officers Association (GFOA) Certificate of Excellence in Financial Reporting for the reports from FY 2000 through 2018. The FY19 Comprehensive Annual Financial Report will be submitted to the GFOA for Certificate consideration. Staff also prepare a Popular Annual Financial Report and distribute to residents through the City website.
- The Accounting Division continues to analyze new financial software modules and encourage integration with other City software systems to improve efficiencies and controls.
- The Senior Accountant CIP is being transferred from the Budget Office Division in FY20.



## Expenditures - 12021000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	1,357,076	1,379,087	1,475,141
Operations	787,588	794,407	791,921
Capital	-	-	-
<b>Total</b>	<b>2,144,663</b>	<b>2,173,494</b>	<b>2,267,062</b>

## Major Budget Items

- External auditor contracts, internal review contracts & banking depository contracts are appropriated in this budget.
- In FY19, additional software licenses for Kronos and Telestaff were purchased (\$38,750).
- In FY19, funding was provided for an Employee Expense Module to be added to our current ERP system to streamline employee expense reporting and reimbursements.

**FINANCIAL SERVICES****Accounting****Personnel**

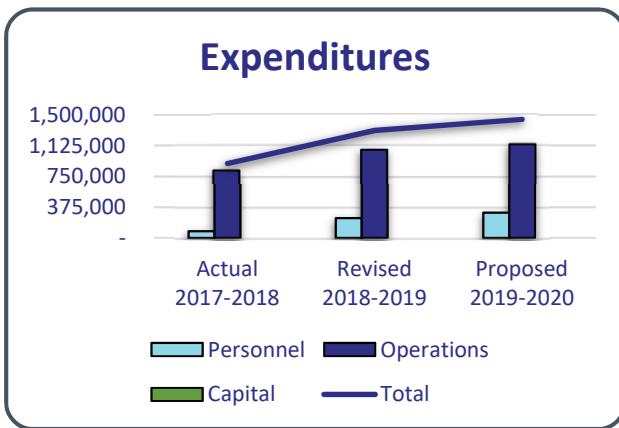
	Level	FY 2018	FY 2019	FY 2020
Assistant Finance Director - Controller	204	1	1	1
Assistant Controller	162	1	1	1
Accounting Manager	157	1	1	1
Financial Services Manager	157	1	1	1
Senior Accountant CIP	147	-	-	1
Accountant II	143	2	3	3
Treasury Analyst	-	1	-	-
Accountant	139	2	1	1
Senior Payroll Coordinator	135	-	1	1
Payroll Coordinator	131	1	1	1
Senior Accounting Technician	131	-	1	1
Senior Payroll Specialist	-	1	-	-
Accounting Technician II	125	<u>3</u>	<u>2</u>	<u>2</u>
Total		14	13	14

### Core Services

Managing the cash & debt management program as well as central cashiering, effective tax rate calculations, property tax accounting, billing for the Public Improvement Districts and billing for miscellaneous accounts receivable are the core services offered by this Division.

### Key Points Affecting Service, Performance and Proposed Budget

- The budget includes contractual service requirements including Denton and Collin County Central Appraisal Districts, the delinquent tax attorney, Hilltop Asset Management and the Tax Collector contract with Collin County.
- Collin County bills and collects the property taxes for the City (Collin and Denton County) for \$1 per parcel. Total estimated number of parcels for FY20 is 69,576.



### Expenditures - 12022000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>79,950</b>	<b>239,568</b>	<b>306,760</b>
<b>Operations</b>	<b>827,219</b>	<b>1,070,390</b>	<b>1,138,763</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>907,169</b>	<b>1,309,958</b>	<b>1,445,523</b>

### Major Budget Items

- Contracts for tax assessment, billing and collection are the major expenditures and represent 78% of operations.

### Personnel

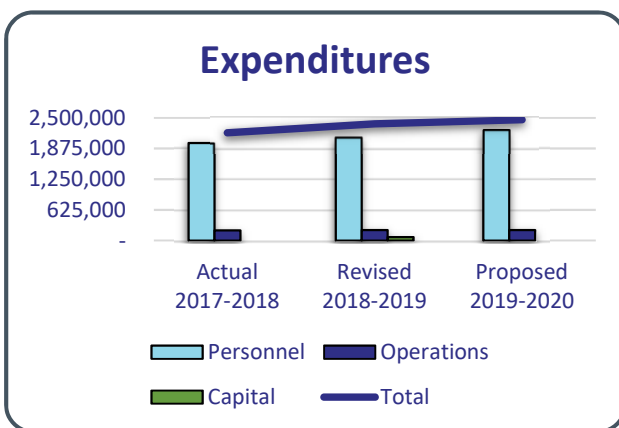
	Level	FY 2018	FY 2019	FY 2020
Treasury Manager	157	-	1	1
Treasury Analyst	141	-	1	1
Senior Customer Service Representative	128	1	1	1
<b>Total</b>		<b>1</b>	<b>3</b>	<b>3</b>

### Core Services

Municipal Court provides administrative and clerical support for municipal court proceedings. Responsibilities include: Collin and Denton County magistrate services, juvenile truancy prevention, collection of fines, fees and state costs, filing citations/complaints, court scheduling, issuing, tracking and clearing warrants, maintaining the juror database and updating and maintaining court records and reporting collections, convictions and statistical data to State agencies.

### Key Points Affecting Service, Performance and Proposed Budget

- To maintain the civic involvement of youth and provide for a diversionary sentencing program for juvenile offenders, the Court will continue to contract with the Collin County Teen Court Program.
- The Municipal Court continues to implement new technology to improve compliance and efficiency through the several dedicated funds established by law.
- The Municipal Court meets constitutional guarantees to defendants regarding the right to a trial by judge or jury by providing such trials through the Court system. Many cases are efficiently disposed of prior to trial. This reduces the number of bench and jury trials needed. The Court conducts 500-600 pre-trials per month.
- The Municipal Court provides reports and statistical analysis to City administrators that reflect accurate and relevant information on the activities of the Court.
- Court staff will continue to work with City Project Management team on the redesign of the current Senior Center for a court facility in FY20.



### Expenditures - 12023000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	1,990,496	2,098,196	2,244,027
Operations	205,352	213,627	216,130
Capital	-	68,267	-
<b>Total</b>	<b>2,195,848</b>	<b>2,380,090</b>	<b>2,460,157</b>

### Major Budget Items

- Technology expenditures are funded in the Court Technology Fund, a special revenue fund.
- During FY19, City Council approved and swore in two additional Associate Judges to assist with after hours hearings and dockets. Not included in the personnel count, the positions are filled on a contract basis.
- Contract Services for prosecutorial and City Attorney fees make up 50% of the operating budget.

**FINANCIAL SERVICES****Municipal Court****Personnel**

	Level	FY 2018	FY 2019	FY 2020
Administrative Municipal Court Judge	204	1	1	1
Associate Municipal Court Judge (1 FT, 1 PT)	201	2	2	2
Municipal Court Administrator	157	1	1	1
Senior Accountant - Compliance	147	1	1	1
Bailiff/Warrant Officer	42A	3	3	3
Municipal Court Coordinator	141	2	2	2
Senior Deputy Court Clerk	128	5	7	7
Senior Deputy Court Clerk - Warrant Clerk	128	1	1	1
Senior Deputy Court Clerk - Juvenile Case	128	1	1	1
Deputy Court Clerk II	124	-	2	2
Deputy Court Clerk	-	3	-	-
Total		20	21	21

**Core Services**

The expenditures of the Section 380 sales tax/property tax grants and agreements with various developers in Frisco are accounted for in this Division. Agreements include rebating a percentage of the increased sales tax or property tax back to the developer.

**Key Points Affecting Service, Performance and Proposed Budget**

- The City has the following active sales tax agreements:

	<u>Origination</u>	<u>Term</u>
Costco	2010	20 yrs
Blue Star	2013	26 yrs
Sales Center #8	2013	25 yrs
Frisco Station	2015	25 yrs
Skygroup	2015	5 yrs
Brixxmor	2016	10 yrs
Stonebriar Mall	2016	10 yrs
The Gate - IGO	2016	28 yrs
Walmart RE Trust	2016	10 yrs
BMC West	2017	25 yrs

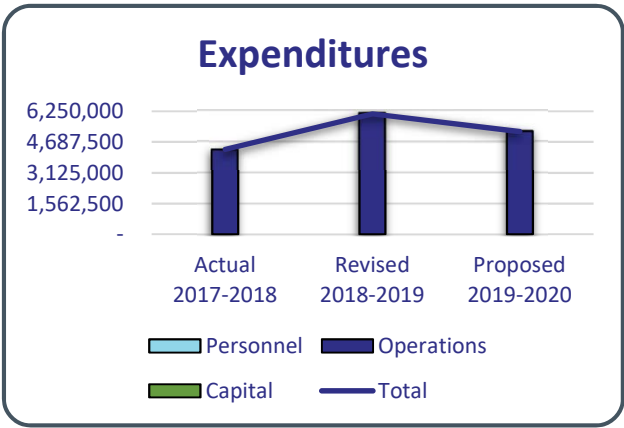
- The City has the following property tax agreements:

	<u>Origination</u>	<u>Term</u>
Champion Warren	2006	25 yrs
Costco	2010	10 yrs
Blue Star	2013	26 yrs
Hall Office Park 16	2014	10 yrs
Frisco Station	2015	25 yrs
Skygroup	2015	10 yrs
Hall Office Park 17	2016	25 yrs
The Gate - IGO	2016	28 yrs
Nack Development	2017*	1 yrs

\*Agreement extended in FY19 to December 2020.

- The City has the following sales use tax agreements:

	<u>Origination</u>	<u>Term</u>
Landon Homes	2014	10 yrs
Highland Homes	2015	10 yrs
First Texas Homes	2015	10 yrs
Toll Bros	2015	10 yrs
KOA Development	2018	25 yrs



Expenditures - 12028000			
	2017-2018	2018-2019	2019-2020
	Actual	Revised	Proposed
Personnel	-	-	-
Operations	4,309,240	6,116,512	5,218,254
Capital	-	-	-
Total	4,309,240	6,116,512	5,218,254

➡ The decrease in FY20 budget is due to some developments that were expected to open, not opening in FY19 as projected.

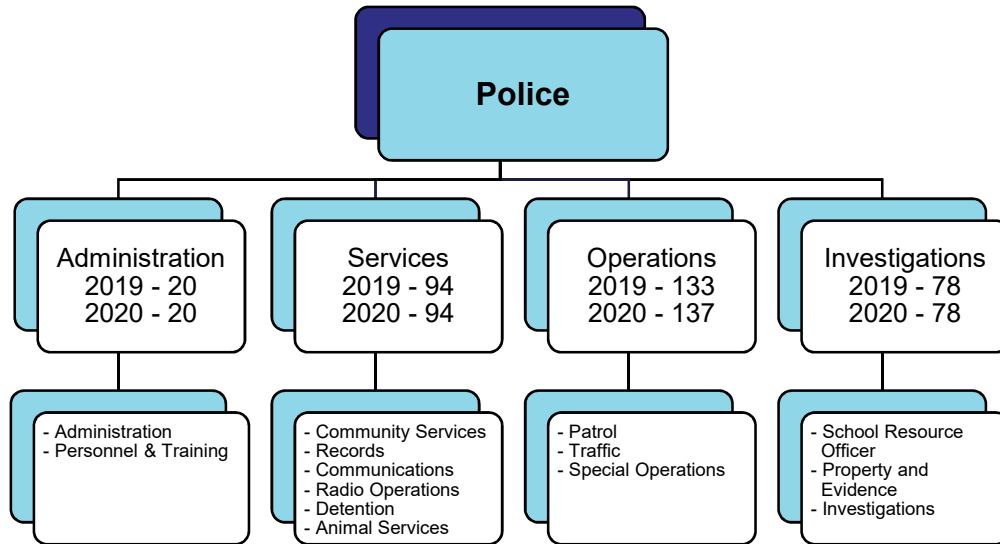




# POLICE DEPARTMENT SUMMARY

## DEPARTMENT MISSION

While promoting individual responsibility and community commitment, the Frisco Police Department will work together in a spirit that resolves problems, reduces crime and the fear of crime and provides a safe environment for everyone.



## Expenditure Summary

Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
Administration	\$ 1,399,775	\$ 2,270,976	\$ 2,212,709	-2.57%
Personnel and Training	883,601	1,251,546	1,233,957	-1.41%
Community Services	1,289,765	1,253,090	1,227,566	-2.04%
Detention	1,375,485	1,467,912	1,650,856	12.46%
Records	750,652	871,548	941,758	8.06%
Communications	4,872,678	2,703,532	3,346,543	23.78%
Radio Operations	-	2,287,340	3,512,970	53.58%
Animal Services	867,066	1,164,747	964,666	-17.18%
Patrol	16,704,914	17,410,464	17,974,391	3.24%
Traffic	1,810,665	1,979,432	2,646,718	33.71%
Special Operations	49,317	76,243	88,346	15.87%
School Resource Officer	4,204,471	4,604,611	4,544,956	-1.30%
Property and Evidence	751,704	816,219	831,893	1.92%
Investigations	4,164,516	5,282,759	5,394,620	2.12%
<b>Totals</b>	<b>\$ 39,124,610</b>	<b>\$ 43,440,419</b>	<b>\$ 46,571,949</b>	<b>7.21%</b>

# POLICE DEPARTMENT




## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Public Health & Safety

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
13010301 - Administration						
	Focus on service	Maintain accreditation compliance standards	Compliance with no applied discretions	100%	100%	100%
✓		Continuously evaluate our quality of service	Random and user surveys	100%	100%	100%
		Create and consult with the Community Advisory Board	Number of yearly meetings	N/A	N/A	2
✓	Implement approaches to reduce both reported and non-reported crime	Work with Patrol Watch Commanders and CID to identify analytical data used to respond to crime trends	Create reports with analysis on crime trends for COMPSTAT and other meetings to best utilize police resources	48	50	52
13010302 - Personnel and Training						
✓	Focus on learning	Provide officers with training to better understand crime patterns and behavior	Average training per year: 40 hours	100%	100%	100%
		Supervision improvement utilizing Developing Leaders Training	10 supervisors attend per year	100%	100%	100%
		Identify cost effective/efficient training methods for officers	In-house/ consortium training hours provided at no cost	7,500	7,500	7,500
	Focus on service	Enhance the Department's capabilities to address significant events	Positions filled with qualified applicants within 3 months	20%	20%	30%

# POLICE DEPARTMENT

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
------------	--------------	-----------------	---------------

## Strategic Focus Area: Public Health & Safety, cont.

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>13031311 - Community Services</b>						
✓	Focus on leading	Engage the community as a partner in crime prevention while promoting a positive image of the department	Total number of social media impressions received through the department's social media presence on Facebook, Twitter, Instagram, Next Door and YouTube	77,000 followers	84,000 followers	88,000 followers
	Focus on learning	Enhance crime prevention programs	Increase total participation in programs such as SAFECAM, FNW, CPA, COPS, block parties for Frisco CAN, etc.	27,500	29,800	31,000
<b>13031314 - Detention</b>						
📁	Focus on service	Enhance customer service skills	Bond and fine receipt accuracy	100%	100%	100%
✓	Develop all personnel to be consistent with our mission and values	Maintain processes with high standards of facility cleanliness, safety and security while mitigating City liability	Bookings conducted	3,553	3,650	4,000
<b>13031315 - Records</b>						
📁	Focus on service	Enhance customer service skills	Percentage of customers that rated our service as good or excellent	99%	99%	100%
⌚		Provide citizens with timely and accurate reports	Average number of days to process public information requests	5	5	4

# POLICE DEPARTMENT




## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
------------	--------------	-----------------	---------------

## Strategic Focus Area: Public Health & Safety, cont.

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
13031317 - Communications						
	Focus on service	Answer all calls quickly and professionally	Maintain an average answer time of less than 4 seconds	3	3	3
			Maintain an average hold time of less than 20 seconds	5	6	6
	Focus on learning	Dispatch all emergency calls quickly	Maintain an average dispatch time of less than 1 minute on all fire calls and priority 1 police calls	PD 48 sec	PD 1 min	PD 1 min
				FD 32.5 sec	FD 45 sec	FD 45 sec
13031319 - Animal Services						
	Provide superior service delivery	Implement systems that provide services in the most efficient and accurate manner	Respond to complaints within 24 hours	100%	100%	100%
13032321 - Patrol						
✓	Focus on service	Respond to all calls quickly and professionally	Response times (priority 1 calls)	5:13	4:50	Under 5:00
	Develop all personnel to be consistent with our mission and values	Ensure all personnel have received training needed	Personnel obtaining basic and specialized training	100%	100%	100%
13032322 - Traffic						
✓	Build stronger community partnerships to enhance communications and promote civic involvement	Expand traffic enforcement and education	Traffic enforcement (citizen contacts)	12,500	13,000	13,000+
	Focus on safety	Expand CVE enforcement	CVE enforcement (trucks inspected)	480	500	520

# POLICE DEPARTMENT

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Public Health & Safety, cont.

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>13032324 - Special Operations</b>						
✓	Provide the highest level of quality service, integrity and professionalism	Ensure all personnel have received training needed for Special Operations situations	Training hours per operator	250	250	250
		Address critical response situations within the City	Successful critical incident responses with after action analysis unit activations	6	6	6
📁	Focus on service	Maintain operational readiness and capabilities to address any significant/high risk event	Table top exercises completed with 100% results within defined standards	4	4	4
<b>13033332 - School Resource Officer</b>						
📁	Focus on service	Improve school campus safety related programs	Positive feedback received from principals on SRO performance and presentations	95%	98%	100%
✓	Focus on learning	Expose youth to positive roles in law enforcement through ongoing educational programs	Number of students impacted through Shattered Dreams, It's Party Time, JIP, JPA	1,799	1,900	2,000
<b>13033333 - Property and Evidence</b>						
📁	Focus on service	Enhance abilities to receive, maintain and purge property/evidence in an orderly and timely manner	Number of items received/Number of items purged	9,753 /5,767	8,800 /3,600	10,000 /5,000
⌚		Enhance abilities to analyze and process all evidence in a timely manner and reduce backlog	Number of evidentiary items analyzed, processed or requested	6,600	7,500	8,000

# POLICE DEPARTMENT

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Public Health & Safety, cont.

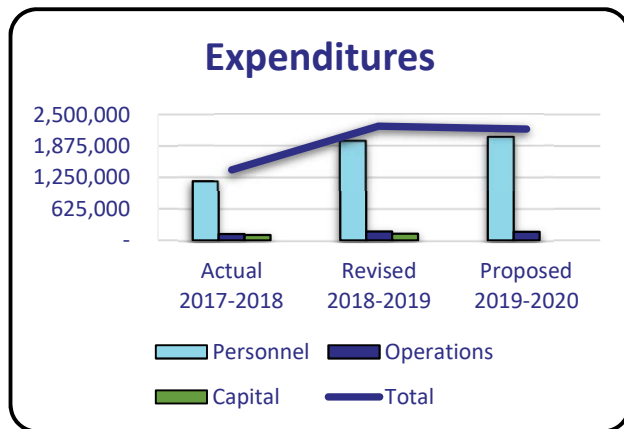
Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>13033336 - Investigations</b>						
	Focus on service	Provide timely and thorough investigations	Average overall clearance rate per 1000	25	25	28
✓	Focus on leading	Increase solvability of crimes through use of technology and specialized training	Print identifications made	18	95	100

### Core Services

Administration is responsible for the overall management and function of the Police Department. Administration accomplishes this task in a variety of different ways that include: preparation of the Department's annual budget, review of citizen surveys to ensure superior service is being provided by personnel, review of policies and procedures, maintain the Commission on Accreditation for Law Enforcement Agencies (CALEA) accreditation status and use crime analysis to better respond and deploy officers in response to crime trends.

The Department's commitment to accreditation through CALEA benefits the residents of Frisco by ensuring that the highest quality of service is provided to them. Maintaining accreditation status requires a constant review of policies to ensure that Frisco PD is in compliance with standards set forth by both CALEA and the law. In addition to accreditation, the increased use of crime analysis is improving efficiencies. Trends are identified and mapping is completed to assist officers with snapshot views of crime trends, so they are better informed as they patrol the streets.

Administration is the Police Department's representative voice at City Council meetings and many other community events.



### Expenditures - 13010301

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	1,171,426	1,970,244	2,044,053
Operations	122,869	171,911	168,656
Capital	105,479	128,821	-
<b>Total</b>	<b>1,399,775</b>	<b>2,270,976</b>	<b>2,212,709</b>

### Major Budget Items

➔ Personnel, continuing education and support are the key expenditures.

### Personnel

	Level	FY 2018	FY 2019	FY 2020
Police Chief	211	1	1	1
Assistant Police Chief	68A	1	2	2
Deputy Chief	65A	1	3	3
Lieutenant	57A	1	1	1
Crime Analyst Administrator	148	-	1	1
Accreditation Administrator	141	1	1	1
Crime Analyst	139	1	1	1
Office Manager	135	1	1	1
Administrative Assistant	124	1	2	2
<b>Total</b>		<b>8</b>	<b>13</b>	<b>13</b>



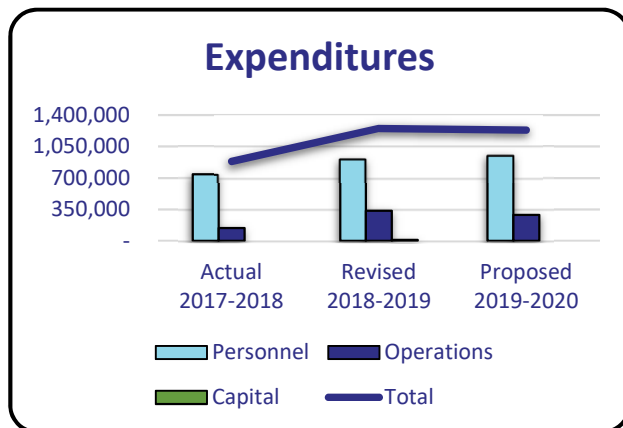
### Core Services

Personnel and Training is responsible for ensuring that vacancies within the department are filled with high quality applicants. In addition, they must identify the training needs for all facets of the department and ensure that Texas Commission on Law Enforcement (TCOLE) requirements are achieved at all times. Staff has been very aggressive in identifying training classes to host on-site to save on travel costs. Instructors already employed by the City are utilized to host classes for both internal needs and for other agencies. Training is of the utmost importance in law enforcement and staff seeks to find the highest quality training. The 60 training hours per employee average exceeds the 20 hours required by TCOLE. Training records are kept and maintained on all employees of the Department.

Recruiting is another important function of staff. The Personnel and Training staff accomplish this function by making appearances at job/career fairs to find qualified applicants. Once applicants enter the hiring process, they are screened and a thorough background check is completed.

### Key Points Affecting Service, Performance and Proposed Budget

- ➔ FY20 focus will be on developing the Frisco Police Department Training Academy.
- ➔ Creating an environment where the principles of the 21st Century Policing model is implemented through our training efforts. Expanding our training efforts to create more effective supervision and management. Finding additional trainings to host or through in-service means to enhance the Department's overall readiness.
- ➔ \$64,000 in FY19 funding was provided for tasers for all staff and accounts for the majority of the decrease in FY20 from FY19 operations.



### Expenditures - 13010302

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	740,742	907,814	946,947
Operations	142,860	333,507	287,010
Capital	-	10,225	-
<b>Total</b>	<b>883,601</b>	<b>1,251,546</b>	<b>1,233,957</b>

### Major Budget Items

- ➔ Efforts will continue to train supervisors by sending them to ILEA and the Developing Leaders course. The cost is \$695 per student and the goal is to train 10-15 per year. We will also continue to identify specialized training courses in line with objectives from the 21st Century Policing model.
- ➔ Increased quantity of ammunition will continue due to increased size of department and training needs.

**POLICE ADMINISTRATION****Personnel and Training****Personnel**

	Level	FY 2018	FY 2019	FY 2020
Professional Standards Sergeant	52A	1	1	1
Training Sergeant	52A	-	1	1
Professional Standards Investigator	42A	3	3	3
Training Officer	42A	1	1	1
Administrative Assistant	124	<u>1</u>	<u>1</u>	<u>1</u>
Total		6	7	7

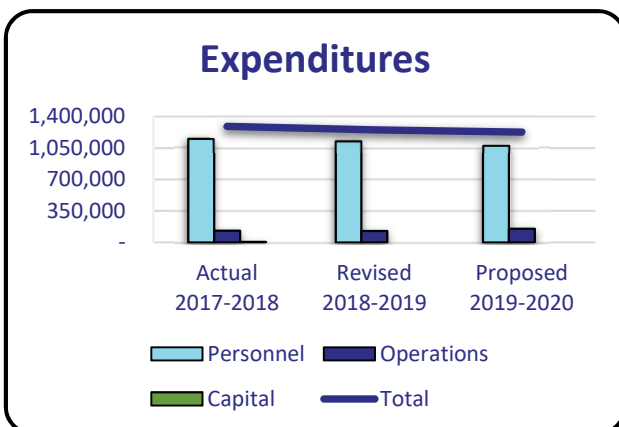
### Core Services

Community Services facilitates and coordinates efforts to reduce crime through the development, promotion and implementation of effective crime prevention-based strategies. The Subdivision is home to the Department's Public Information Officers. These individuals are responsible for media responses to major incidents as well as promoting an overall positive image of the Frisco PD. This group also maintains a presence on Social Media. This has become an invaluable tool for police departments to interact with the community they serve by providing information and receiving tips on recent crimes.

Additionally, staff strengthens public trust through education and partnerships. In order to achieve goals, it partners with citizens and businesses, government and civic organizations, as well as schools and education-based programs.

### Key Points Affecting Service, Performance and Proposed Budget

- As the city continues to thrive, our commitment to our citizens and our role in social media will continue to grow and we must make the PD more accessible to our technology savvy citizens. These efforts will continue in FY20. As relationships are built and citizen involvement and programs increase, this will tax our current staff. We still want to be able to provide the highest attention and service to our citizens.
- Community Services will endorse personal and professional development by providing continuing education, program specific training and creating a cooperative team workflow during weekly divisional meetings.
- Community Services Programs: Citizens on Patrol, R.A.D Self Defense System, Frisco C.A.N., Safety Fair, Frisco Neighborhood Watch, Community Outreach, Department Tours and the Chaplain Program.



### Expenditures - 13031311

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>1,153,669</b>	<b>1,126,487</b>	<b>1,075,790</b>
<b>Operations</b>	<b>130,570</b>	<b>126,603</b>	<b>151,776</b>
<b>Capital</b>	<b>5,526</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>1,289,765</b>	<b>1,253,090</b>	<b>1,227,566</b>

### Major Budget Items

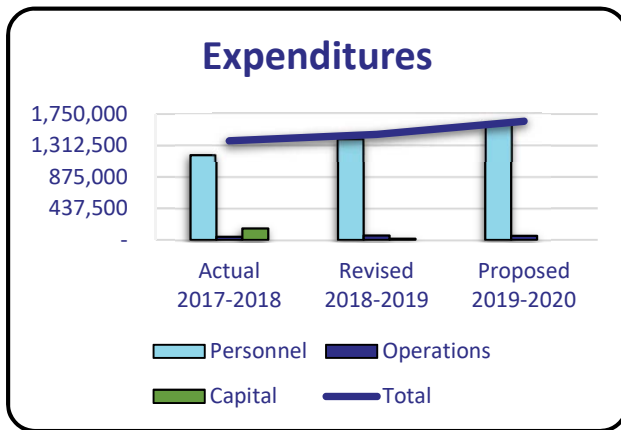
- The majority of the operational appropriations provide for uniforms, protective gear, software maintenance, training related to certifications and vehicle expenditures.

### Personnel

	Level	FY 2018	FY 2019	FY 2020
<b>Deputy Chief</b>	-	1	-	-
<b>Lieutenant</b>	57A	1	1	1
<b>CSO - Sergeant</b>	52A	1	1	1
<b>CSO - Police Officer</b>	42A	4	4	4
<b>Administrative Assistant</b>	124	2	1	1
<b>Public Services Officer</b>	124	2	2	2
<b>Total</b>		<b>11</b>	<b>9</b>	<b>9</b>

### Core Services

All persons arrested by Frisco Police Officers are brought to the jail facility where they may be housed until their release or transferred to a county jail facility. The jail is fully staffed by Detention Officers 24 hours a day, 7 days a week, 365 days a year. Currently, the jail has an authorized detention staff that includes, one Detention Manager, four Detention Supervisors, four Senior Detention Officers and twelve Detention Officers.



### Expenditures - 13031314

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>1,176,736</b>	<b>1,396,454</b>	<b>1,597,992</b>
<b>Operations</b>	<b>40,390</b>	<b>57,015</b>	<b>52,864</b>
<b>Capital</b>	<b>158,358</b>	<b>14,443</b>	<b>-</b>
<b>Total</b>	<b>1,375,485</b>	<b>1,467,912</b>	<b>1,650,856</b>

### Major Budget Items

- ➡ Personnel, continuing education and support are the key expenditures.
- ➡ The increase in FY20 personnel costs is due to ongoing vacancies throughout FY19, along with the transfer and reclass of the Animal Services Manager position from the Animal Services Division to a Detention Manager position. The position was vacant for most of FY19, but it and other vacancies are fully funded for FY20.
- ➡ One-time expenditures for furniture and computer hardware replaced in FY19 account for the decrease in operations for FY20.

### Personnel

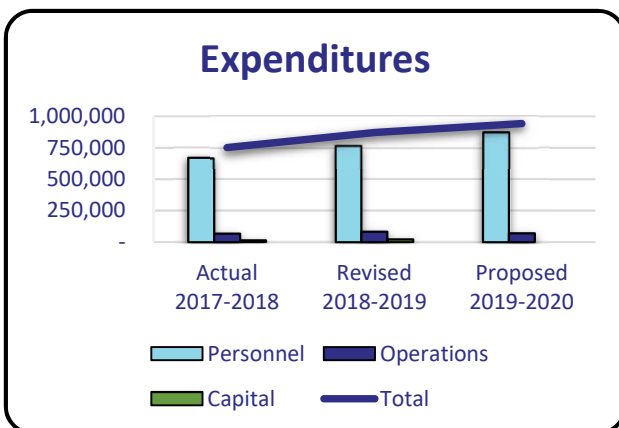
	Level	FY 2018	FY 2019	FY 2020
<b>Detention Manager</b>	<b>153</b>	<b>-</b>	<b>1</b>	<b>1</b>
<b>Detention Supervisor</b>	<b>143</b>	<b>2</b>	<b>4</b>	<b>4</b>
<b>Senior Detention Officer</b>	<b>131</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Detention Officer</b>	<b>128</b>	<b>12</b>	<b>12</b>	<b>12</b>
<b>Total</b>		<b>18</b>	<b>21</b>	<b>21</b>

### Core Services

The primary function of the Records Subdivision is management of the Department's records, which is done in accordance with the Texas State Library and Archives Commission. The Subdivision is also responsible for the processing and approval of reports; including the proper coding of crimes, in accordance with the Uniform Crime Reporting program, responding to other agency requests for information, expunging or restricting records pursuant to court order and answering the main phones and staffing the reception area of the main lobby.

### Key Points Affecting Service, Performance and Proposed Budget

- As seen in FY19, the public information requests, other agency requests, expunctions and alarm permits continue to increase. More than 8,500 Public Information Requests were processed last year and this number will continue to rise as we have more incidents.
- As the population continues to grow and officers are added, there will be more requests for assistance and additional reports will be generated.



### Expenditures - 13031315

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	669,960	767,233	872,308
Operations	67,656	82,579	69,450
Capital	13,036	21,736	-
<b>Total</b>	<b>750,652</b>	<b>871,548</b>	<b>941,758</b>

### Major Budget Items

- While the majority of the expenditures are personnel related, postage and software maintenance account for a large portion of the operational appropriations.
- Computer software was purchased in FY19 for new staff, this expenditure will not be needed for FY20 and accounts for \$21,000 of the decrease from FY19 revised.

### Personnel

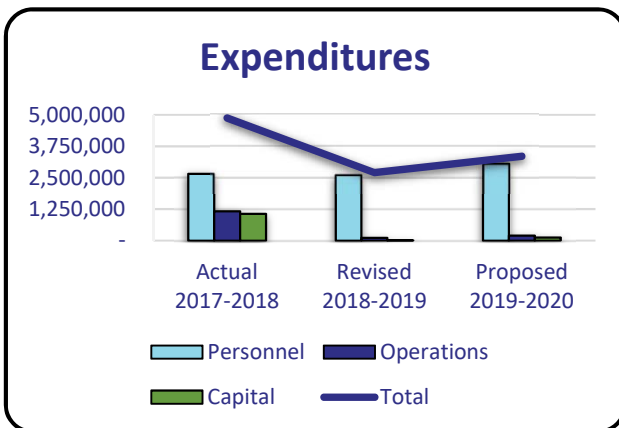
	Level	FY 2018	FY 2019	FY 2020
Records Manager	153	1	1	1
Records Supervisor	143	1	1	1
Open Records Coordinator	132	2	2	2
Senior Records Services Technician	128	2	3	3
Records Services Technician	121	4	5	5
<b>Total</b>		<b>10</b>	<b>12</b>	<b>12</b>

### Core Services

Communications is comprised of one manager, three supervisors and thirty-three dispatchers who work three, 8-hour shifts to provide 24-hour coverage. Dispatchers are specially trained to handle all types of emergency and non-emergency calls. These calls can range from simple inquiries about police services to assisting in the administering of CPR during life-and-death situations. Dispatchers are responsible for answering all calls for service placed to the Frisco Communications Center for police, fire and animal services.

### Key Points Affecting Service, Performance and Proposed Budget

➤ With the continuous growth of the city, we have an increase in the number of emergency and non-emergency calls for service. Each of these calls are answered by Communications and routed to the proper personnel, patrol officers or our fire department.



### Expenditures - 13031317

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>2,652,321</b>	<b>2,595,204</b>	<b>3,046,400</b>
<b>Operations</b>	<b>1,157,313</b>	<b>105,458</b>	<b>188,263</b>
<b>Capital</b>	<b>1,063,045</b>	<b>2,870</b>	<b>111,880</b>
<b>Total</b>	<b>4,872,678</b>	<b>2,703,532</b>	<b>3,346,543</b>

### Major Budget Items

➤ Continuation capital funding of \$111,880 is provided for two consoles which will improve daily operations as well as cover special events, training, tactical incidents and updated systems. The Communications Center has implemented a new process for CAD and mapping updates. This process was implemented to test new updates to our CAD and mapping software prior to pushing the updates into live production. Adding these consoles will allow the Communications Center to manage personnel for day-to-day operations, while continuing with the testing and training environments.

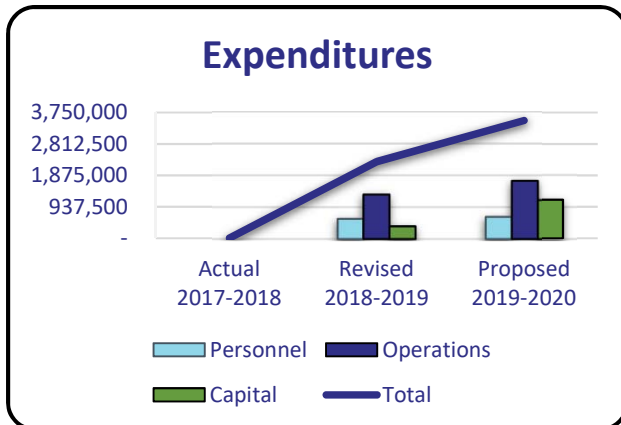
### Personnel

	Level	FY 2018	FY 2019	FY 2020
Radio Systems Manager	-	1	-	-
Communications Manager	157	1	1	1
Senior Radio Technician	-	1	-	-
Communications Supervisor	145	3	3	3
Communications Training Coordinator	145	1	1	1
Public Safety Equipment Technician	-	1	-	-
Quality Assurance Coordinator	140	1	1	1
Senior Police Dispatcher	138	12	12	12
Dispatcher	136	18	21	21
<b>Total</b>		<b>39</b>	<b>39</b>	<b>39</b>

### Core Services

Radio Operations provides technical support to Police, Fire and Public Works. This support includes technical support for mobile video, CAD, recording systems and general technical support.

### Key Points Affecting Service, Performance and Proposed Budget



### Expenditures - 13031318

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	-	596,553	652,905
Operations	-	1,313,133	1,713,969
Capital	-	377,654	1,146,096
<b>Total</b>	<b>-</b>	<b>2,287,340</b>	<b>3,512,970</b>

### Major Budget Items

➤ The current L3 system, including body camera and in car video system is failing at over 400% and unable to be supported. L3 has been sold and is no longer providing satisfactory service. Continuation capital funding of \$1,000,796 is provided to purchase replacement body cameras and in-car cameras for the officers to protect the citizens, the City and the officers. Upgrades to GPS Location Services and High-Speed Data will also receive funding of approximately \$118,000.

### Personnel

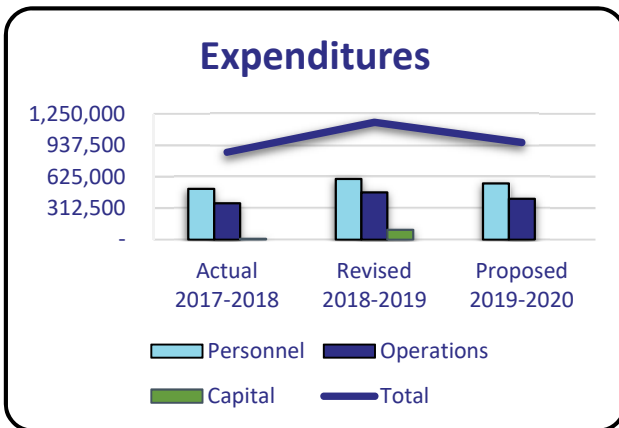
	Level	FY 2018	FY 2019	FY 2020
Radio Systems Manager	157	-	1	1
Senior Radio Technician	145	-	1	1
Public Safety Equipment Technician	137	-	2	2
Public Services Officer	124	-	2	2
<b>Total</b>		<b>-</b>	<b>6</b>	<b>6</b>

**Core Services**

Animal Services delivers effective, courteous and responsive animal care and control services to the residents. Animal Services accomplishes the goals of protecting public safety and ensuring animal welfare through compassionate, responsive, professional enforcement of the laws and public policy.

**Key Points Affecting Service, Performance and Proposed Budget**

- ➔ The Division will provide education programs for residents on rabies, bite prevention and other animal nuisances.

**Expenditures - 13031319**

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>502,600</b>	<b>600,560</b>	<b>558,979</b>
<b>Operations</b>	<b>358,939</b>	<b>468,682</b>	<b>405,687</b>
<b>Capital</b>	<b>5,526</b>	<b>95,505</b>	<b>-</b>
<b>Total</b>	<b>867,066</b>	<b>1,164,747</b>	<b>964,666</b>

**Major Budget Items**

- ➔ The Interlocal Agreement with Collin County Animal Shelter accounts for 79% of the operations budget in FY20.
- ➔ The reduction in personnel costs is due to a transfer in late FY19 of the vacant Animal Services Manager position to Detention Services, where it was reclassified to a Detention Manager. This position, while funded, was vacant in Animal Services. All personnel are fully funded in FY20.
- ➔ FY19 capital funding provided for the replacement of two Animal Services trucks.
- ➔ FY19 operations had one-time purchases of \$21K in furniture, \$19K in equipment purchases and \$31K in the Interlocal Agreement with the Collin County Animal Shelter.

**Personnel**

	Level	FY 2018	FY 2019	FY 2020
<b>Animal Services Manager</b>	-	1	-	-
<b>Animal Services Supervisor</b>	143	1	1	1
<b>Animal Services Officer</b>	131	6	6	6
<b>Total</b>		<b>8</b>	<b>7</b>	<b>7</b>



### Core Services

Patrol is the most visible and recognizable unit of the Police Department, operating 24 hours a day, 7 days a week, 365 days a year. Patrol officers are first responders who provide proactive police patrols, enforce federal, state and local laws, traffic laws and report offenses. In short, the Patrol Subdivision performs initial investigations of offenses and prevents or deters crime through their presence and community involvement.

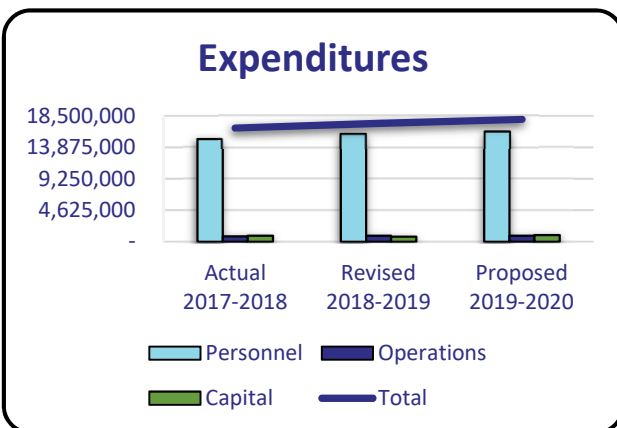
To effectively provide coverage throughout the City, Patrol utilizes four shifts responsible for different geographic regions of the City. The Patrol shifts work in 12-hour rotations with both day and night shift coverage.

Patrol is managed by eight watch commanders who are Lieutenants in rank and all report directly to the Operations Deputy Chief. Each watch commander has two to four Sergeants who report directly to them, with each Sergeant being responsible for one of the four geographic regions of the City.

Patrol also encompasses two K-9 Units.

### Key Points Affecting Service, Performance and Proposed Budget

➤ The Department currently staffs four sectors in the City with patrol coverage. Due to growth in the population, the Department currently has two Watch Commanders working on each shift with responsibilities split between the north and south sides of the City.



### Expenditures - 13032321

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>15,087,407</b>	<b>15,856,962</b>	<b>16,170,719</b>
<b>Operations</b>	<b>779,278</b>	<b>838,422</b>	<b>856,453</b>
<b>Capital</b>	<b>838,228</b>	<b>715,080</b>	<b>947,219</b>
<b>Total</b>	<b>16,704,914</b>	<b>17,410,464</b>	<b>17,974,391</b>

### Major Budget Items

- The Parking Enforcement Officer was added in FY19 to manage parking situations in certain areas of the City.
- Continuation Capital funding will provide for the replacement of eleven 2016 Tahoe patrol units in FY20. Average mileage on these units meets or exceeds the City requirements for replacements.
- Personnel and operational funding is provided in FY20 for the addition of four Police Officers, along with associated capital funding for two new Tahoes.
- As part of the restructure of the Deployment Team, a Sergeant, three Police Officer positions and related expenses will be transferred to the Traffic Division.

**POLICE OPERATIONS****Patrol****Personnel**

	Level	FY 2018	FY 2019	FY 2020
Deputy Chief	-	1	-	-
Lieutenant	57A	8	8	8
Sergeant	52A	17	17	16
Corporal	43A	14	16	16
Police Officer	42A	79	77	78
Parking Enforcement Officer	131	-	1	1
Senior Records Services Technician	128	1	1	1
Police Service Assistant	-	1	-	-
Public Service Officer	-	2	-	-
		<hr/>	<hr/>	<hr/>
Total		123	120	120

## Core Services

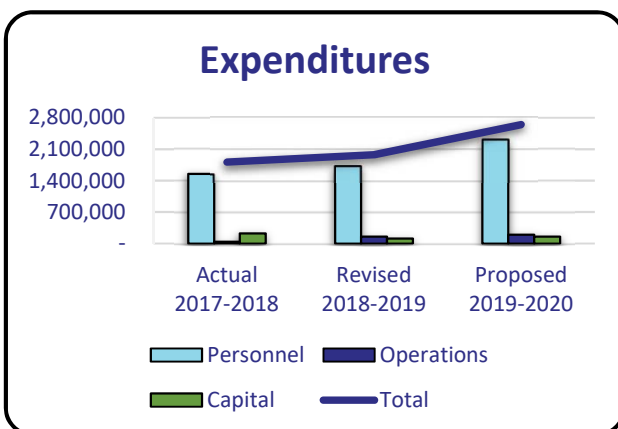
The Traffic Unit is the Department's specialized unit that focuses on traffic enforcement, accident investigation, commercial vehicle enforcement (CVE) and investigates and prosecutes hit and run accidents.

The unit is comprised of two Sergeants and thirteen Police Officers. Of the thirteen officers, six are assigned to the Motors Unit and utilize police-model Harley Davidson motorcycles for traffic enforcement. The Motors Unit also works several special events (Community Parade, 5k Runs) and conducts escorts within the City related to special events. The remaining three officers assigned to the unit work day and evening shift assignments utilizing the Chevrolet Tahoe patrol vehicle. The remaining three officers are part of the Deployment Team which is responsible for "Hot Spot Policing" in response to areas that have seen spikes in crime. The Deployment Team also focuses on Frisco's tourist areas to provide increased presence during events and in areas where a high number of visitors or citizens gather, such as the Stonebriar Mall, The Star and Frisco Square.

All personnel assigned to the Traffic Unit receive specialized, in-depth training into accident investigation and reconstruction. All officers have received training from the Texas Department of Public Safety on commercial vehicle enforcement.

## Key Points Affecting Service, Performance and Proposed Budget

- Staff are involved in administrative duties that include the Selective Traffic Enforcement Program (STEP), commercial vehicle enforcement and accident investigation.



## Expenditures - 13032322

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	1,550,521	1,726,850	2,301,791
Operations	34,891	147,619	192,247
Capital	225,253	104,963	152,680
<b>Total</b>	<b>1,810,665</b>	<b>1,979,432</b>	<b>2,646,718</b>

## Major Budget Items

- As part of the restructure of the Deployment Team, a Sergeant and three Police Officer positions have been transferred from the Patrol Division.
- FY19 operational funding provided for \$6,000 in computer replacements and \$19,427 in furniture. Capital funded in FY19 provided for replacement vehicles, while FY20 capital funding is for three replacement motorcycles and one new parking enforcement vehicle.

## Personnel

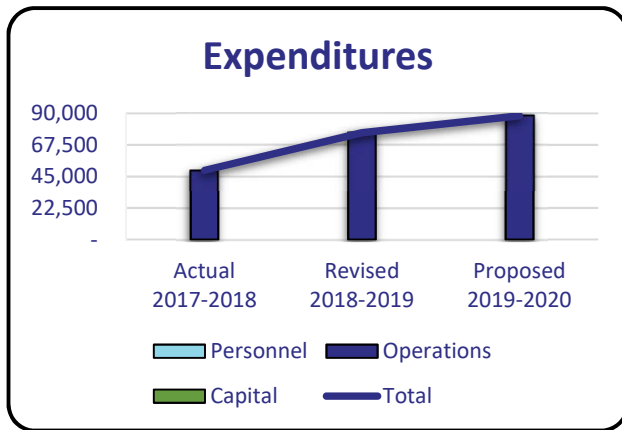
	Level	FY 2018	FY 2019	FY 2020
Lieutenant	57A	-	1	1
Sergeant	52A	1	1	2
Police Officer	42A	10	10	13
Parking Enforcement Officer	131	1	1	1
<b>Total</b>		<b>12</b>	<b>13</b>	<b>17</b>

### Core Services

The Special Operations Unit (SOU) is a specially trained and equipped unit, staffed and prepared to address critical response situations. Consisting of three functional teams including the Tactical Operations Team, Crisis Negotiations Team and Sniper Team, members of SOU are called upon to address problems such as barricaded persons, hostage situations and high-risk warrant service.

### Key Points Affecting Service, Performance and Proposed Budget

➤ Special Operations funds only the operating activities of the functional teams. These activities are performed by personnel in other Subdivisions in addition to their regular duties.



### Expenditures - 13032324

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	-	-	-
Operations	49,317	76,243	88,346
Capital	-	-	-
Total	49,317	76,243	88,346

### Major Budget Items

➤ Approximately 65% of the operational funding is for specialized training, equipment and protective gear for staff functioning as Special Operations.

### Personnel

**Note: No positions are funded in this Subdivision.**

**Core Services**

The School Resource Officer (SRO) Subdivision is a partnership between the Frisco Police Department and the Frisco Independent School District (FISD). SRO's are full-time Frisco police officers assigned to all secondary schools within the FISD.

The SROs serve three fundamental functions in their role as a school resource officer:

1. Law Enforcement Officer
2. Teacher
3. Counselor

The primary purpose of the SRO program is the reduction and prevention of crimes committed by juveniles and young adults.

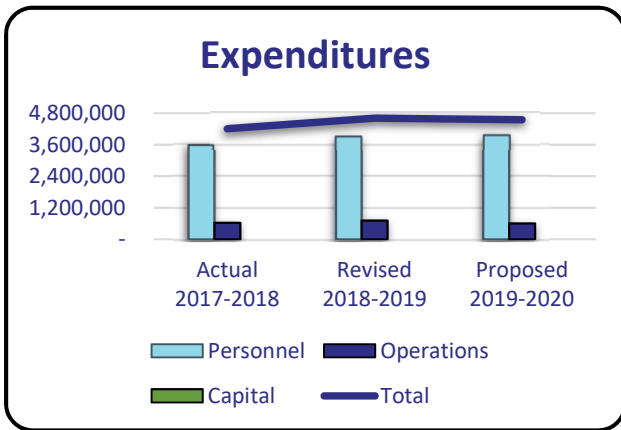
Additional goals of the program include: establishing a rapport with students, parents, faculty, staff and administrators; creating and expanding programs with vision and creativity to increase student participation; presenting a positive image for students; and providing safety for students and others within the school district.

Through various educational programs, School Resource Officers expose youth to positive roles in law enforcement. These programs include Bedrooms Backpacks and Beyond, "It's Party Time", Shattered Dreams and other activities.

Increased teen awareness of traffic safety issues and responsibilities is a goal. Shattered Dreams is a two-day program designed to educate students, parents and the community about the serious issue of underage drinking and driving, by providing a realistic experience and encouraging them to make positive choices. Shattered Dreams takes place at two different High School Campuses each year. The Junior Police Academy (JPA) grew to its largest size ever this year. The JPA cadets learn the basic functions of a Police Department and have the opportunity to practice what they learn in practical exercises. Juvenile Impact Program (JIP) brings together law enforcement officers and corrections personnel in an attempt to divert area youth from future involvement with the criminal justice system. Law Enforcement personnel give firsthand accounts of the negative effects these youth might face if they continue to make poor decisions and participate in delinquent conduct. JIP impresses upon the participants that they must take responsibility for their actions.

**Key Points Affecting Service, Performance and Proposed Budget**

➡ The City currently funds School Resource Officers for schools within the Frisco ISD District and the City's incorporated areas. There are 17 Middle Schools, 10 High Schools and 3 Special Program Centers. The specialty centers include the Career and Technical Education Center, Early Childhood School and the Student Opportunity Center.

**Expenditures - 13033332**

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>3,582,384</b>	<b>3,898,208</b>	<b>3,946,241</b>
<b>Operations</b>	<b>622,087</b>	<b>706,403</b>	<b>598,715</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>4,204,471</b>	<b>4,604,611</b>	<b>4,544,956</b>

**Major Budget Items**

➤ The School Resource Officer program will continue to offer training that is approved by the National Association of School Resource Officers (NASRO). The NASRO is a not-for-profit organization created especially for school-based law enforcement officers, school administrators and school security/safety professionals. Members work as partners to protect students, school faculty and staff and the schools they attend. In FY20, the National NASRO Conference will be in Dallas making it possible for every SRO to attend without travel expenses.

➤ FY19 computer replacement schedule included 26 computers, which is 23 more computers than FY20 and accounts for the operational expenditure decrease.

**Personnel**

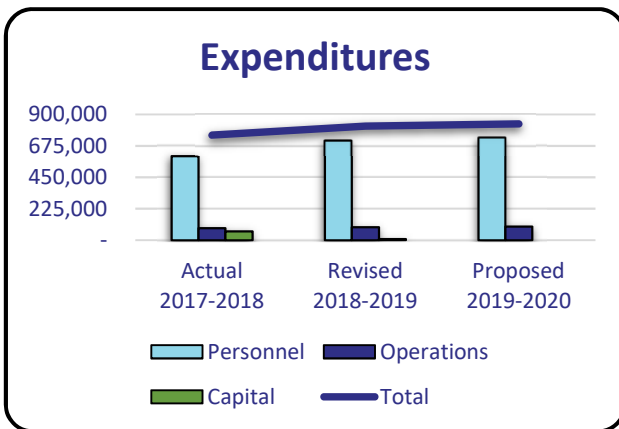
	Level	FY 2018	FY 2019	FY 2020
School Resource Officer Lieutenant	57A	1	1	1
School Resource Officer Sergeant	52A	3	3	3
School Resource Officer	42A	<u>26</u>	<u>26</u>	<u>26</u>
<b>Total</b>		<b>30</b>	<b>30</b>	<b>30</b>

### Core Services

The Property and Evidence Subdivision is responsible for the safe keeping and chain of control for all property that comes to the Police Department as evidence, recovered or found property. The property room is responsible for receiving, maintaining and purging property and evidence in an orderly and timely manner.

### Key Points Affecting Service, Performance and Proposed Budget

➤ Property and Evidence is currently staffed with the following: one Property and Evidence Manager, one Property and Evidence Supervisor, four Criminalists and two Property and Evidence Technician positions. In the last four years, the volume of property handled by the property room has doubled. The amount of video evidence collected and processed for prosecution has grown significantly due to the increased implementation of body worn cameras.



### Expenditures - 13033333

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>602,498</b>	<b>714,861</b>	<b>735,204</b>
<b>Operations</b>	<b>86,288</b>	<b>93,583</b>	<b>96,689</b>
<b>Capital</b>	<b>62,917</b>	<b>7,775</b>	<b>-</b>
<b>Total</b>	<b>751,704</b>	<b>816,219</b>	<b>831,893</b>

### Major Budget Items

➤ Personnel, continuing education and support are key expenditures.

### Personnel

	Level	FY 2018	FY 2019	FY 2020
Property and Evidence Manager	153	1	1	1
Property and Evidence Supervisor	143	1	1	1
Criminalist	139	4	4	4
Property and Evidence Technician	126	2	2	2
<b>Total</b>		<b>8</b>	<b>8</b>	<b>8</b>

# POLICE INVESTIGATIONS

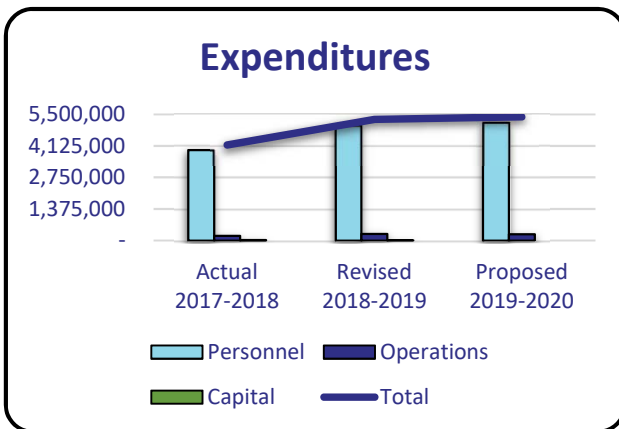
# Investigations

## Core Services

Criminal Investigations (CID) is the investigative branch of the Police Department, performing all criminal investigations. CID works closely with both the Collin County and Denton County District Attorney's Offices to prosecute all criminal cases.

Detectives assigned to CID are police officers who have been specially selected and trained. They must commit to a minimum of two years to the Division.

Once a case is received by CID, it is assigned to one of three investigative groups: Crimes Against Persons (CAPERS), Property Crimes or the Special Investigations Unit (SIU). Cases are assigned based on the elements of the offense and the investigative focus required by the investigators.



## Expenditures - 13033336

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>3,940,119</b>	<b>4,985,723</b>	<b>5,118,923</b>
<b>Operations</b>	<b>207,818</b>	<b>289,237</b>	<b>275,697</b>
<b>Capital</b>	<b>16,579</b>	<b>7,799</b>	<b>-</b>
<b>Total</b>	<b>4,164,516</b>	<b>5,282,759</b>	<b>5,394,620</b>

## Major Budget Items

➔ Currently two of the Crime Victim Advocates are funded through a grant that expires in September 2020.

## Personnel

	Level	FY 2018	FY 2019	FY 2020
Lieutenant	57A	1	1	1
Sergeant	52A	4	4	4
Detective	42A	27	28	28
Special Investigator	42A	1	1	1
Victim Assistance and Grants Administrator	148	1	1	1
Victim Advocate	140	2	2	2
Senior Records Services Technician	128	2	3	3
<b>Total</b>		<b>38</b>	<b>40</b>	<b>40</b>

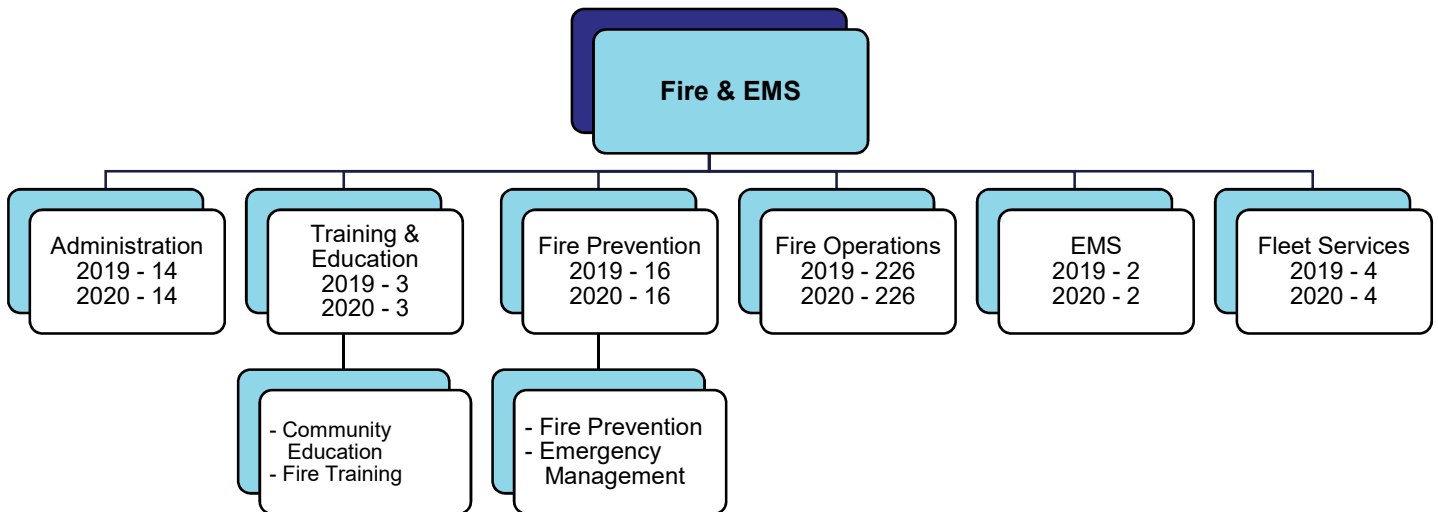




# FIRE DEPARTMENT SUMMARY

## DEPARTMENT MISSION

Committed to your health and safety through exceptional service.



## Expenditure Summary

Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
Administration	\$ 2,464,993	\$ 2,752,125	\$ 2,672,322	-2.90%
Community Education	266,535	345,329	362,713	5.03%
Fire Training	337,191	502,837	385,812	-23.27%
Fire Prevention	1,391,923	1,719,038	1,711,788	-0.42%
Emergency Management	289,343	449,796	364,117	-19.05%
Fire Operations	30,483,280	31,438,881	32,801,035	4.33%
Emergency Medical Services (EMS)	1,473,365	1,587,320	1,565,818	-1.35%
Fleet Services	1,192,499	1,537,707	1,548,828	0.72%
<b>Totals</b>	<b>\$ 37,899,128</b>	<b>\$ 40,333,033</b>	<b>\$ 41,412,433</b>	<b>2.68%</b>

# FIRE DEPARTMENT

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Public Health & Safety

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
13534341 - Community Education						
✓	Increase citizen participation	Effective use of volunteers to supplement community education programming	Volunteer hours - Frisco Fire Safety Town	3,588	3,500	3,500
			Volunteer hours - Citizen Fire Academy alumni	1,147	1,100	1,100
📁	Prevention of fire related deaths in targeted populations	Minimize % change of fire deaths	% change of fire deaths year to year	0%	0%	0%
✓		Population reached through fire prevention efforts	Total fire prevention contacts through Frisco Fire Safety Town, Clown Program and Outreach efforts	81,608	85,000	85,000
13534343 - Training						
✓	Enhanced core competencies and skills	Utilize state-of-the-art training techniques	Training hours of ISO training requirements	18 monthly per firefighter	20 monthly per firefighter	20 monthly per firefighter
			Hours of enhanced specialty training	14,000	14,350	14,700
13535351 - Emergency Management						
📁	Promotion of emergency and disaster preparedness	Accurately document disaster planning	Emergency Management Plan designation from State of Texas	Advanced	Advanced	Advanced
			Hazard Mitigation Plan	FEMA Approved	FEMA Approved	FEMA Approved
	Notification of citizens pre-disaster	Maintain effective outdoor notification coverage of population	Percentage of citizens within effective radius of outdoor warning sirens	89%	89%	93%

# FIRE DEPARTMENT



## City Council Strategic Focus Areas served by this Department -




## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Public Health & Safety, cont.

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
13536000 - Fire Operations						
	Protection of lives and property	Provide timely response to emergency calls	Average response times	5:56	5:55	5:55
	Achieve operational excellence	Provide adequate deployment	% of calls with 1st unit arrival within 5 minutes (Target 90%)	69%	67%	90%
			% of calls with 2nd unit arrival under 8 minutes (Target 90%)	86%	85%	90%
13537000 - Emergency Medical Services (EMS)						
	Protection of lives	Timely response to emergency calls	EMS response time average (Minutes)	6:19	6:30	6:00

## Strategic Focus Area: Infrastructure

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
13535000 - Fire Prevention						
✓	Achieve operational excellence	Facilitate quality development	No more than an average of 5 review days per submitted plan	11.0	11.4	5.0
			Total number of permits	1,656	1,422	1,550
		Maintain life safety and fire protection in existing businesses	Total number of Inspections	2,708	2,968	3,228
			Fires in non-residential properties/total structure fires	32 of 76	7 of 16	38 of 85
13539000 - Fleet Services						
	Build a successful organization	Proactive maintenance of emergency vehicles and equipment	Preventive maintenance meets industry standards	Met	Meet	Meet

# FIRE DEPARTMENT

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Excellence in City Government

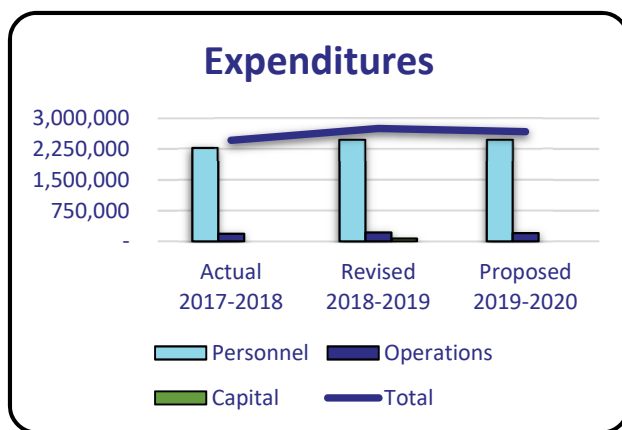
Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>13510000 - Administration</b>						
	Protection of lives and property	Maintain or strive to achieve ISO PPC Rating of ISO Class-1	Maintain ISO Class-1 PPC Rating	ISO Class-1	ISO Class-1	ISO Class-1
	Firefighter Safety	Meet or exceed industry standards for personnel safety	Meet NFPA Standards related to Apparatus, PPE and Facilities	Met	Meet	Meet
			Comply with NFPA 1500 Standard on Fire Department Occupational Safety and Health Program	N/A	Meet	Meet

## Core Services

To provide leadership, coordinate and accomplish the mission, goals and objectives of the Frisco Fire Department. In an effort to meet these expectations, Fire Administration provides policy governance for the department; develops and administers the Annual Budget and provides leadership and coordination with the City Council, the City Manager's Office and other City Departments, as well as coordinating with National, State and Local Agencies. Fire Administration also represents the Department at City Council meetings.

## Key Points Affecting Service, Performance and Proposed Budget

- ➔ Call volume has shown a steady year-to-year increase of approximately 10% over the past three years and is expected to grow by an additional 10% in FY20.
- ➔ Demands upon Fire Department administrative staff have steadily increased over the past few years and are expected to continue to increase over the foreseeable future.



## Expenditures - 13510000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>2,280,191</b>	<b>2,471,882</b>	<b>2,474,738</b>
<b>Operations</b>	<b>184,802</b>	<b>212,786</b>	<b>197,584</b>
<b>Capital</b>	<b>-</b>	<b>67,457</b>	<b>-</b>
<b>Total</b>	<b>2,464,993</b>	<b>2,752,125</b>	<b>2,672,322</b>

## Major Budget Items

- ➔ Operational appropriations include \$22,900 to replace seven computers and related accessories and \$58,000 for continued software maintenance and support for vital software applications utilized by the Fire Department.

## Personnel

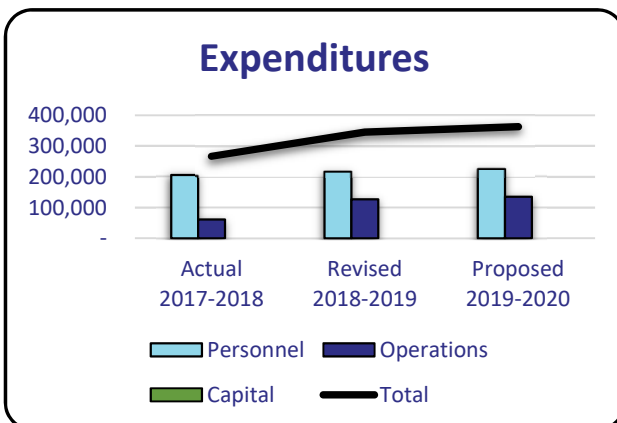
	Level	FY 2018	FY 2019	FY 2020
Fire Chief	211	1	1	1
Assistant Chief	67A	2	2	2
Operational Deputy Chief	63A	1	1	1
Deputy Chief of Support Services	63A	1	1	1
Battalion Chief	59A	1	4	4
Captain	-	1	-	-
Professional Standards Coordinator / Fire Investigator	42A	1	1	1
Firefighter / EMT	-	1	-	-
Strategic Services Manager	153	1	1	1
Office Manager	135	1	1	1
Administrative Supervisor	133	-	1	1
Senior Administrative Assistant	-	1	-	-
Administrative Secretary	121	1	1	1
<b>Total</b>		<b>13</b>	<b>14</b>	<b>14</b>

## Core Services

To develop and implement innovative fire and life safety educational programs for the residents of the City of Frisco. Recognizing that residents are never too old to learn about safety, community education programming is available for all ages and to those who live or work in the City.

## Key Points Affecting Service, Performance and Proposed Budget

- Requested funding for FY20 will allow the Fire Department to continue its unique fire and safety programs for residents, including birthday parties and fire station tours. Additionally, the Department will continue to provide courses that give an overview of departmental activities and safety programs like the Citizen Fire Academy and the Community Emergency Response Team.
- Educating our youngest residents and their families is the goal of Frisco Fire Safety Town, an innovative safety education facility located adjacent to Central Fire Station. The Frisco Fire Safety Town Mission Statement is "providing a hands-on, fun place where we teach children of all ages how to play it safe everywhere, every day."
- The second week of October is recognized annually as National Fire Prevention Week. As a result of the large youth population in Frisco, the entire month of October is dedicated as Fire Prevention Month. While Firefighters and Safety Town provide year-round educational opportunities, Frisco Fire Clowns visit all Frisco Independent School District elementary schools during October to "clown around" with the kids and provide important safety messages to students. Using fun and lively skits, the Frisco Fire Clowns show students the importance of preventing fires, planning fire escape routes in their homes, testing their smoke detectors and other safety messages.



## Expenditures - 13534341

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>205,755</b>	<b>219,047</b>	<b>227,264</b>
<b>Operations</b>	<b>60,779</b>	<b>126,282</b>	<b>135,449</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>266,535</b>	<b>345,329</b>	<b>362,713</b>

## Major Budget Items

- Operational funding requested for FY20 will continue to provide Community Education with promotional and educational items and for maintenance of Frisco Fire Safety Town jeeps and bicycles.

## Personnel

	Level	FY 2018	FY 2019	FY 2020
<b>Community Education Coordinator</b>	<b>141</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Fire Safety Educator (1 FT, 1 PT)</b>	<b>137</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Total</b>		<b>3</b>	<b>3</b>	<b>3</b>

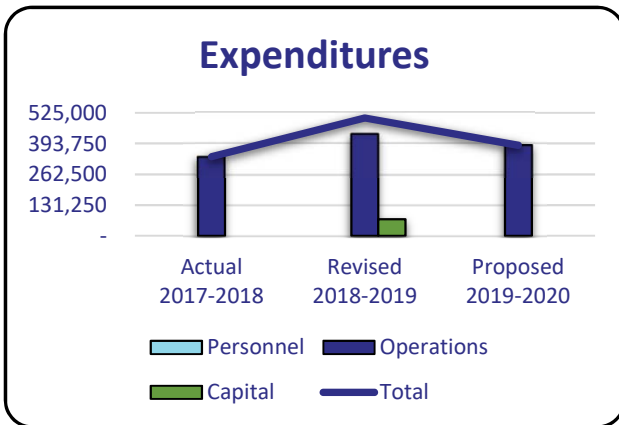
## Core Services

The Training Subdivision is responsible for the education, skills and competencies of the Frisco Fire Department staff, utilizing state-of-the-art training techniques and the latest, most efficient technology. These efforts contribute towards maintaining an overall safe environment.

Through advanced training opportunities provided by the Department, firefighters are increasing their skills and knowledge. A recent change has eliminated the Department's live training facility and required the Department to travel outside the City in order to meet State and Local standards of training. Through FY14 grant purchases, the Department received a state-of-the-art training simulator for EMS training. The Department also changed providers in Medical Control Services. The combination of these two improvements have improved the quality EMS care provided by Frisco Paramedics and EMTs.

## Key Points Affecting Service, Performance and Proposed Budget

➔ Funding depends on the level and expertise of current training to meet State Certification Requirements as well as the frequency and complexity of training requirements for specialty services.



## Expenditures - 13534343

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	-	-	-
<b>Operations</b>	337,191	431,987	385,812
<b>Capital</b>	-	70,850	-
<b>Total</b>	337,191	502,837	385,812

## Major Budget Items

➔ Training and certifications are the primary expenditures. The training portion of the budget has been reduced in the FY20 budget as part of a city-wide reduction which accounts for a large portion of the decrease (\$35,580) from FY19 to FY20.

## Personnel

**Note: No positions are funded in this Subdivision.**

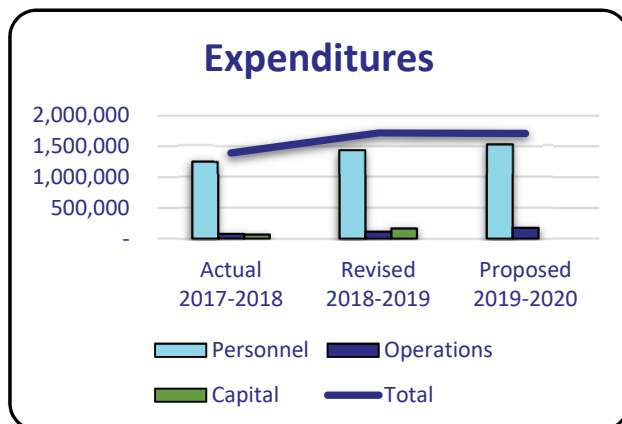


## Core Services

The Fire Prevention Division provides a variety of services including: investigation into the origin and cause of all fires, completing background investigations of new hires, review of development site plans and fire protection system plans for new construction, routine inspection of existing businesses, criminal investigations and prosecution of fire-related crimes as well as research and development of fire and life safety codes and ordinances to protect the lives and property of all those who live, work or visit the City of Frisco.

## Key Points Affecting Service, Performance and Proposed Budget

- Fire Prevention Division currently reviews development infrastructure, certain types of new building plans, fire alarm and protection system plans for new and existing developments. It is a continuing effort to be efficient, accurate and timely with these reviews and the department strives to find ways to reduce turnaround. Recent increases in development applications and projects have increased the workload in the office.
- In the 81st Texas Legislative Session, HB 3866 was passed by the Legislature and went into effect September 1, 2009. HB 3866 applies to fire code inspections conducted after September 1, 2011. As such, state law now requires that anyone enforcing a fire code or an ordinance related to fire codes adopted by law or ordinance by a state, county or local government entity, must be a Certified Fire Inspector by the Texas Commission on Fire Protection. While this currently applies only to facilities which require licensure inspection by State or local entities, this will continue to expand to inspections of all publicly accessible facilities in the future.



## Expenditures - 13535000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>1,253,549</b>	<b>1,441,992</b>	<b>1,535,264</b>
<b>Operations</b>	<b>73,797</b>	<b>112,050</b>	<b>176,524</b>
<b>Capital</b>	<b>64,576</b>	<b>164,996</b>	<b>-</b>
<b>Total</b>	<b>1,391,923</b>	<b>1,719,038</b>	<b>1,711,788</b>

## Major Budget Items

- The operations budget will provide funding of \$68,774 for the replacement of computer hardware required with the implementation of the Electronic Plan Review system as well as food, medical care and training for the K9 program.

## Personnel

	Level	FY 2018	FY 2019	FY 2020
<b>Fire Marshal</b>	<b>63A</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Deputy Fire Marshal</b>	<b>59A</b>	<b>-</b>	<b>1</b>	<b>1</b>
<b>Fire Captain</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>-</b>
<b>Senior Fire Protection Engineer</b>	<b>160</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>EOD K9 / Fire Investigator</b>	<b>50A</b>	<b>-</b>	<b>1</b>	<b>1</b>
<b>Fire Protection Engineering Associate</b>	<b>146</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Fire Inspector</b>	<b>142</b>	<b>7</b>	<b>8</b>	<b>8</b>
<b>Administrative Assistant</b>	<b>124</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Total</b>		<b>12</b>	<b>14</b>	<b>14</b>

## Core Services

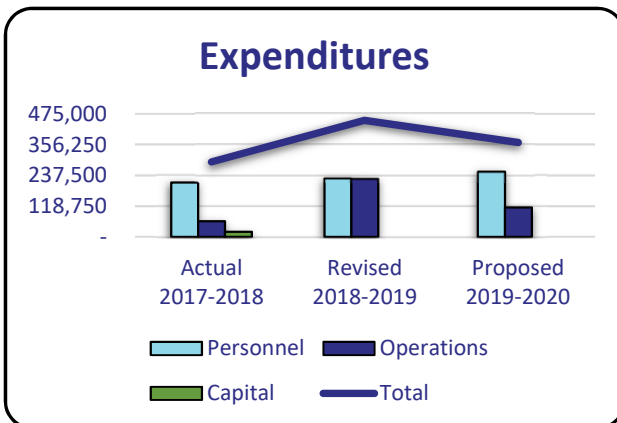
Emergency Management develops and coordinates the City's Emergency Management Plan (EMP), providing basic general guidance for emergency management activities and an overview of the City's methods of mitigation, preparedness, response and recovery. The plan describes the City's emergency response organization and assigns responsibilities for various emergency tasks. The plan is intended to provide a framework for more specific functional annexes that describe in detail "who does what, when and how." The EMP applies to all local officials, departments and agencies.

The City of Frisco maintains a high-level Emergency Operations Center (EOC), which includes state-of-the-art technology. The EOC receives vital information from local TV, cable channels, area public safety departments and an advanced weather monitoring service. Within the EOC, staff has multiple communication capabilities.

During major events, the EOC serves as a gathering point for City officials and other decision makers who utilize the EMP to ensure the safety of our residents.

## Key Points Affecting Service, Performance and Proposed Budget

- As the Emergency Management Coordinator for the City, reviewing and updating the EMP falls within the scope of the Fire Department. Of the three (3) rating levels approved by the State of Texas, the City of Frisco EMP maintains the highest level (Advanced).
- The Fire Department has also made a conscious effort to integrate into statewide disaster programs and responses to further train/broaden the Fire Department personnel to disaster experience.
- The Fire Department has previously partnered with the County to establish a Hazard Mitigation Plan. Completion and Federal approval of this plan has met criteria for certain federally funded grant requirements. This plan is established above and beyond State requirements and is not common in many municipalities. A Frisco-specific annex has been completed and incorporated into the Collin County Hazard Mitigation Plan.



## Expenditures - 13535351

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	209,543	225,533	251,312
Operations	60,533	224,263	112,805
Capital	19,266	-	-
<b>Total</b>	<b>289,343</b>	<b>449,796</b>	<b>364,117</b>

## Major Budget Items

- FY20 funding provides for operations and maintenance of the Emergency Operations Center, the City's Outdoor Warning System and the City's Emergency Management Program.
- FY19 funding provided for the replacement of 30 computers compared to 2 replacements in FY20 accounting for a reduction of \$73K.

## Personnel

	Level	FY 2018	FY 2019	FY 2020
Deputy Emergency Management Coordinator	163	1	1	1
Emergency Management Analyst	140	1	1	1
<b>Total</b>		<b>2</b>	<b>2</b>	<b>2</b>

**Core Services**

The Frisco Fire Department has developed and trained a dedicated group of professionals who provide fire and rescue services to the residents of Frisco. The Fire Department places a priority on the safety of firefighters and Department staff and maintains a state-of-the-art health and welfare program, as well as safety training intending to incorporate this priority into all emergency and non-emergency situations. Specialized equipment such as mobile Light/Air/Rehab (LAR) 1, an emergency vehicle specific to the support of firefighters and paramedics, are utilized to support firefighter and paramedic safety on emergency scenes.

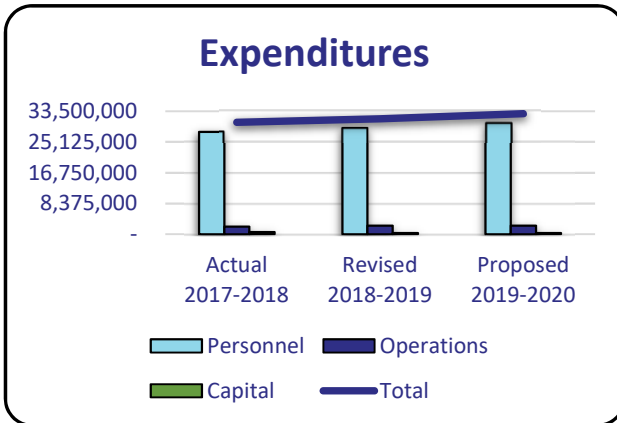
The Department includes nine stations. The firefighter's shift structure includes working 24 hours, which is followed by 48 hours off-duty. There are three shifts, named A, B and C Shifts. A group of firefighters, assigned to a particular fire engine, fire truck, medic (ambulance) or special operations unit make up a Company. Each fire station has a unique compliment of personnel and apparatus.

**Key Points Affecting Service, Performance and Proposed Budget**

- To meet the City Council's Strategic Focus Area, Public Health and Safety, the Fire Department will continue to maintain and enhance fire protection services through the provision of fire protection coverage that results in an Insurance Services Office Inc. (ISO) Public Protection Classification (PPC) rating of Superior (ISO Class-1). The ISO PPC program provides important, up to date information about municipal fire protection services by collecting information about the quality of public fire protection in fire districts across the country. In each of those fire districts, ISO evaluates all the relevant data and assigns a PPC rating from ISO Class-1 to ISO Class-10. Frisco Fire Department continues to maintain ISO Class-1.
- The Fire Department currently staffs nine (9) engine companies, three (3) fire truck companies, one (1) heavy rescue company, seven (7) medics (ambulances), two (2) Battalion Chiefs, the Emergency Operations Center and a Hazardous Materials/Command and Communications Team, 24 hours a day, 7 days a week. An additional fire engine company was placed into service at the end of FY 2019.
- The Frisco Fire Department's intent is to consistently maintain timely response to emergency calls and has established as a goal a maximum response time of six minutes for emergency calls from the time a call is received to arrival on scene.

## FIRE SUPPRESSION

## Fire Operations



### Expenditures - 13536000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	27,844,168	28,821,001	30,150,849
<b>Operations</b>	2,103,016	2,311,811	2,337,902
<b>Capital</b>	536,096	306,069	312,284
<b>Total</b>	30,483,280	31,438,881	32,801,035

### Major Budget Items

- Continuation capital provides for the replacement of a Chevy Suburban, two Chevy Tahoe's, thermal imaging cameras for battalion units 1 & 2 and rescue equipment.
- Funding is included in the form of a SAFER Grant for the continuation of 21 Firefighter/Paramedics and related expenditures during FY20.

### Personnel

	Level	FY 2018	FY 2019	FY 2020
Battalion Chief	59B	6	6	6
Captain / Paramedic	56B	27	30	30
Lieutenant / Paramedic	50B	15	15	15
Firefighter / Paramedic	45B	125	140	140
Field Incident Technician	36B	1	1	1
Firefighter / EMT	36A/36B	38	29	29
Fire Incident Safety Officer	36A/36B	2	2	2
Fire Safety Equipment Technician	137	-	1	1
Senior Administrative Assistant	131	1	1	1
Administrative Assistant	124	1	1	1
Administrative Secretary	-	1	-	-
<b>Total **</b>		217	226	226

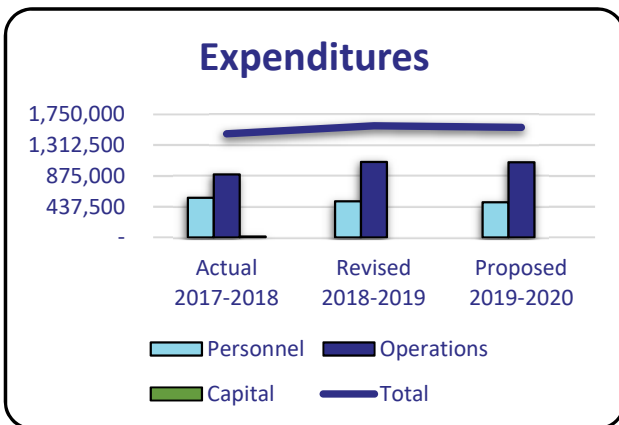
\*\* Paramedics / Special Events (PT) are not counted in the employee totals. 20 positions were funded in FY19 to provide additional personnel during major events throughout the City and are contract personnel. Funding is continued in FY20 for this program.

**Core Services**

The Frisco Fire Department has developed and trained a dedicated group of professionals who provide emergency and non-emergency medical services.

**Key Points Affecting Service, Performance and Proposed Budget**

- Emergency Medical Services (EMS) continues to research best practices in the provision of pre-hospital care and will endeavor to implement protocols and practices that ensure the highest level of care possible to the sick and injured in the City of Frisco. The Fire Department maintains a proactive effort to provide the necessary safeguards for paramedics from the potential exposures they may encounter while performing their duties. Some examples include: universal medical precautions, access to vaccinations, medical and wellness exams, as well as continuing education on the hazards they may encounter.
- The Department intent is to continually maintain timely response to emergency calls and has established as a goal a maximum response time of six minutes for emergency calls from time call received to first unit arrival.



**Expenditures - 13537000**

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>564,983</b>	<b>512,342</b>	<b>499,001</b>
<b>Operations</b>	<b>894,730</b>	<b>1,074,978</b>	<b>1,066,817</b>
<b>Capital</b>	<b>13,651</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>1,473,365</b>	<b>1,587,320</b>	<b>1,565,818</b>

**Major Budget Items**

- Approximately 56% of the operational funding in this division provides for medical equipment/maintenance, protective gear and medical supplies for all emergency apparatus.
- The decrease in personnel expenses from FY19 to FY20 is due to certification pay for many paramedics being budgeted in Fire Operations in FY20.

**Personnel**

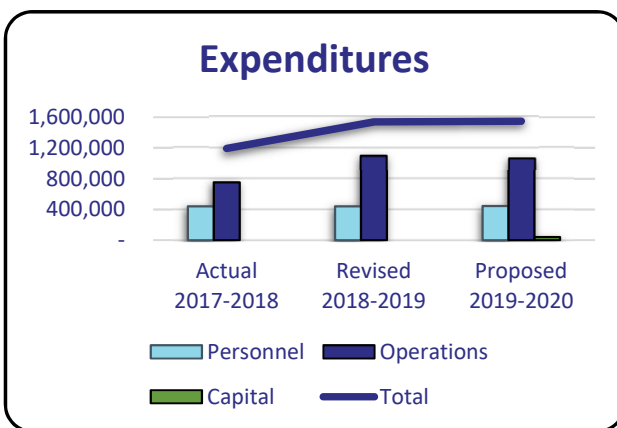
	Level	FY 2018	FY 2019	FY 2020
<b>Battalion Chief of EMS</b>	<b>59A</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Captain</b>	<b>56A</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Total</b>		<b>2</b>	<b>2</b>	<b>2</b>

## Core Services

Fleet Services is responsible for maintaining the Frisco Fire Department fleet in order to achieve a consistent state of readiness to respond to fire, medical and non-fire related emergencies. Fleet Services also assesses the future capital needs in relation to apparatus, various equipment and facilities-related items.

## Key Points Affecting Service, Performance and Proposed Budget

- There are currently two (2) Certified Emergency Vehicle Technician (EVT) positions who do a majority of all emergency vehicle maintenance at the Fire Department Fleet Facility adjacent to Central Fire Station on Tomlin Drive.
- The Department continues to meet stringent preventative maintenance standards for emergency vehicles and equipment. Through a quality fleet management program, the emergency vehicles and equipment are maintained for the safety of the firefighters and to ultimately yield a longer service life.



## Expenditures - 13539000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>441,051</b>	<b>441,626</b>	<b>444,360</b>
<b>Operations</b>	<b>751,448</b>	<b>1,096,081</b>	<b>1,066,253</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>38,215</b>
<b>Total</b>	<b>1,192,499</b>	<b>1,537,707</b>	<b>1,548,828</b>

## Major Budget Items

- Continuation capital includes funding for replacement of a Chevy 1500 heavy duty truck.

## Personnel

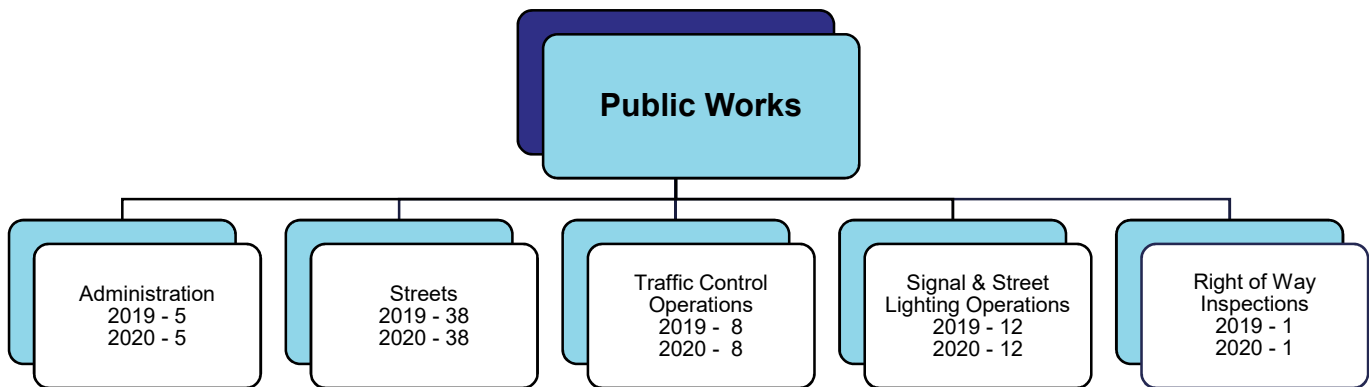
	Level	FY 2018	FY 2019	FY 2020
<b>Fleet Manager</b>	<b>147</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Emergency Vehicle Technician</b>	<b>135</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Inventory Specialist</b>	<b>126</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Total</b>		<b>4</b>	<b>4</b>	<b>4</b>



# PUBLIC WORKS DEPARTMENT SUMMARY

## DEPARTMENT MISSION

Maintain street and traffic safety through the street improvement program, drainage work, sidewalk/curb repair and pothole repair. Operate and maintain a safe and efficient transportation system for the City of Frisco. Provide for the electrical costs associated with providing street lights and traffic signals.



## Expenditure Summary

Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
Administration	\$ 606,156	\$ 652,832	\$ 678,962	4.00%
Streets	6,319,195	7,399,684	6,826,139	-7.75%
Traffic Control Operations	1,385,043	1,579,189	1,443,018	-8.62%
Signal & Street Lighting Operations	4,204,395	3,589,156	3,463,102	-3.51%
Right of Way Inspections	-	73,971	78,536	6.17%
<b>Totals</b>	<b>\$ 12,514,790</b>	<b>\$ 13,294,832</b>	<b>\$ 12,489,757</b>	<b>-6.06%</b>



# PUBLIC WORKS

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Public Health & Safety, Sustainable City and Civic Involvement

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>14010000 - Administration</b>						
✓	Public Works accreditation	Improve employee productivity and customer satisfaction	Complete BMPs in the APWA accreditation manual (1.5-year project)	N/A	80%	100%
	Preparedness and public safety	Supervisors and Superintendents familiar with basic NIMs procedures	Complete NIMs courses ICS-300 and ICS-400	N/A	50%	100%
	Safety	Improve safety awareness	8 Divisions meet monthly separately to discuss safety issues / concerns related to their particular tasks and operations	N/A	100%	100%
📁	Safety	All Public Works operators of backhoes receive training	(For 2019) backhoe training for new Operator I promotions	N/A	16 employees	13 employees
⌚	Efficiency	All Public Works vehicles comply with idle time policy	Each division meet goal of 15% idle time or less	N/A	N/A	15% or less per division
<b>14041000 - Streets</b>						
✓	Maintain existing infrastructure	Provide safe sidewalks and walkways for pedestrians	Length of time between customer request and repair	154 days (over 5 months)	130 days (over 4 months)	120 days (4 months)
		Improve asphalt streets	Resurface and rebuild at least 5% of HMA lane miles annually	8.3%	21.0%	20.0%
		Repair street and alley failures	Cubic yards of concrete poured	2,000	2,050	2,200
📁		Recondition existing asphalt streets	Number of asphalt streets resurfaced	13	71	44

# PUBLIC WORKS

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Public Health & Safety

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>14047000 - Traffic Control</b>						
✓	Provide a safe driving environment through adequate signage	Make sure signs meet minimum retro reflectivity levels	Traffic signs produced and installed for replacements or new installs	6,713	5,000	5,250
📁	Provide safe school zones	Provide necessary traffic control signs and markings for safe pedestrian travel in school zones	Refurbish or re-locate all school zone markers	47 (196 Total)	50 (204 Total)	55 (212 Total)
📁	Effective communication with the public	Help manage traffic during special events and provide public service messages	Staff hours spent setting up message boards	369.25	500	500
✓	Provide a safe driving environment through adequate striping	Restripe intersections once every 3 years, restripe mid-block arterials once every 4 years	Miles of new or refreshed striping installed	16.4	15.5	16.3

## Strategic Focus Area: Infrastructure and Public Health & Safety

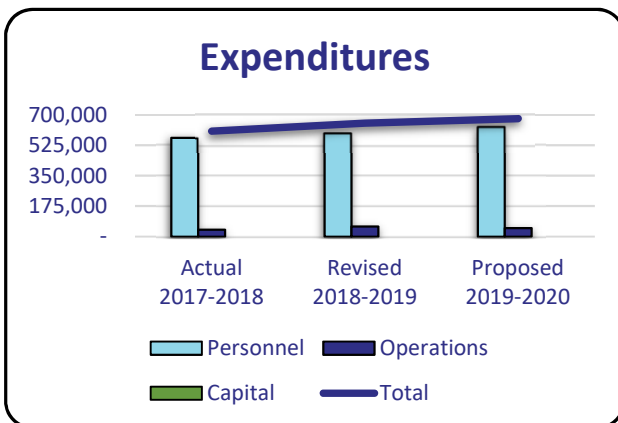
Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>14048000 - Street Lighting &amp; Signal Control</b>						
📁	Ensure proper operation of school zone flashers and speed boards	Complete scheduled maintenance & trouble call repairs	School zone flashers maintenance/repair visits	190	215	225
	Ensure proper operation of signal equipment	Complete scheduled maintenance & trouble call repairs	Traffic signal maintenance/repair visits	1,046	1,100	1,200
	Ensure proper installation of street lights	Complete scheduled maintenance & trouble call repairs	Operational fixtures maintained	97% of 6,613 fixtures	98% of 6,880 fixtures	98% of 7,360 fixtures
✓	Provide safe and efficient driving environment	Install new school zone flashers	School zone flashers installed	12	8	8
			Training sessions offered to City staff	30	32	32

### Core Services

Administration is responsible for activities and projects within the Public Works Department that address safety operations, emergency management and disaster preparedness programs, training and other organizational processes, policies and procedures.

### Key Points Affecting Service, Performance and Proposed Budget

➤ The Business Analyst is the lead charged with accomplishing a department self-assessment to evaluate and improve business processes that lead to the American Public Works Association National Accreditation. The process of addressing deficiencies and/or improvements in best management practices can affect appropriation requirements in the various Public Works Divisions.



### Expenditures - 14010000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	566,952	594,714	629,686
Operations	39,204	58,118	49,276
Capital	-	-	-
<b>Total</b>	<b>606,156</b>	<b>652,832</b>	<b>678,962</b>

### Major Budget Items

➤ Personnel, continuing education and support are key expenditures.

### Personnel

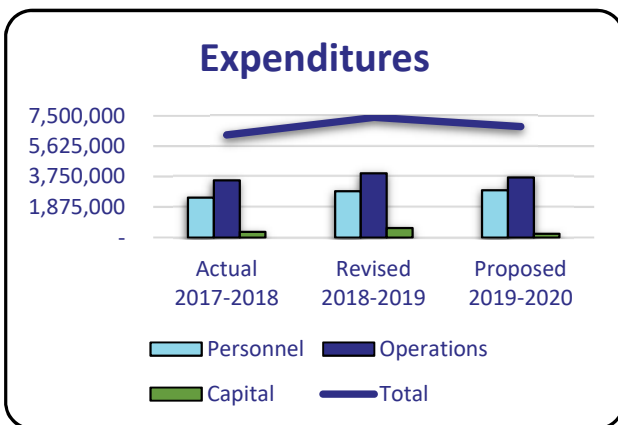
	Level	FY 2018	FY 2019	FY 2020
Assistant Director of Public Works Operations	204	1	1	1
Business Analyst	154	1	1	1
Office Manager	135	1	1	1
Administrative Supervisor	133	1	1	1
Data Entry Operator	121	1	1	1
<b>Total</b>		<b>5</b>	<b>5</b>	<b>5</b>

### Core Services

Streets is responsible for the repair and maintenance of streets, sidewalks and alleys. Streets rebuilds asphalt streets, makes minor concrete street and alley repairs, builds and repairs sections of sidewalk and curbs and sands driving surfaces during icy weather.

### Key Points Affecting Service, Performance and Proposed Budget

- Sidewalk, roadway repair, replacement, maintenance and other street-related materials account for approximately 89% of FY20 operations appropriations. Changes in program requirements for street-related repair or replacement will directly impact appropriation requirements.
- The Division has generated a pavement preservation program that addresses a comprehensive set of maintenance and repair best management practices and promotes more cost-effective techniques to extend the life of pavement. Subsequently, this reduces the need for expensive rehab/replacement projects prematurely.
- Streets has an employee on-call, 24 hours-a day, 7 days a week, 365 days a year.



### Expenditures - 14041000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	2,452,308	2,858,564	2,907,531
Operations	3,529,897	3,949,662	3,693,608
Capital	336,990	591,458	225,000
<b>Total</b>	<b>6,319,195</b>	<b>7,399,684</b>	<b>6,826,139</b>

### Major Budget Items

- Capital funding of \$225,000 has been included in FY20 for the replacement of the following equipment: a backhoe, a small steel wheel roller and a skid steer loader.
- Operations in FY20 has decreased in equipment, professional services, computer hardware and small tools.

### Personnel

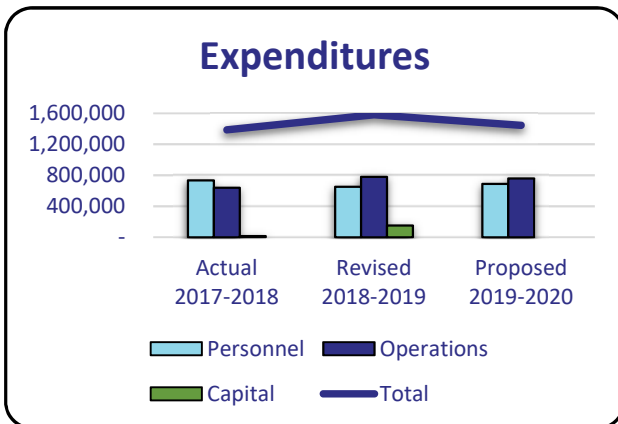
	Level	FY 2018	FY 2019	FY 2020
Public Works Senior Civil Engineer	160	-	1	1
Street Superintendent	153	1	1	1
Street Supervisor	143	3	3	3
Senior Construction Inspector	139	-	1	1
Construction Inspector	137	2	1	1
Crew Leader	131	8	8	8
Equipment Operator I/II	124/126	14	14	14
Maintenance Worker	119	9	9	9
<b>Total</b>		<b>37</b>	<b>38</b>	<b>38</b>

### Core Services

Traffic Control Operations' responsibility includes the fabrication, installation and maintenance of all signs, fabrication of vehicle logos and maintenance of pavement markings on City streets.

### Key Points Affecting Service, Performance and Proposed Budget

- ➡ To standardize signs within the City and to take advantage of economies of scale, the City maintains its own sign shop.



### Expenditures - 14047000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	732,795	651,209	685,944
Operations	636,440	778,606	757,074
Capital	15,808	149,374	-
<b>Total</b>	<b>1,385,043</b>	<b>1,579,189</b>	<b>1,443,018</b>

### Major Budget Items

- ➡ 36% of FY20 operations budget, \$275,000, is for replacement signs and pavement marking materials. Changes in materials expenditures or requirements for street sign or pavement marking quality will affect budget appropriation levels.
- ➡ FY20 operations will see reductions in computer replacements, equipment and uniforms.

### Personnel

	Level	FY 2018	FY 2019	FY 2020
Signs and Marking Supervisor	143	1	1	1
Sign Shop Coordinator	138	1	1	1
ROW Coordinator	-	1	-	-
Senior Signs and Marking Technician	132	3	2	2
Signal Technician I	128	1	2	2
Signs and Marking Technician	119	3	2	2
<b>Total</b>		<b>10</b>	<b>8</b>	<b>8</b>

## PUBLIC WORKS

## Signal & Street Lighting Operations

### Core Services

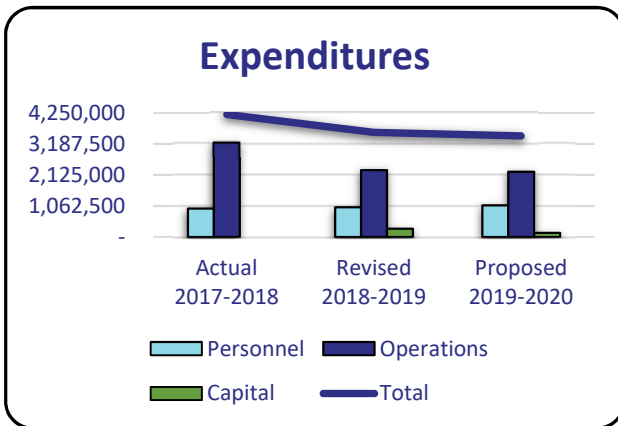
The Signal & Street Lighting Operations Division is responsible for the maintenance, installation and construction inspection of all traffic signals, street lights, school zone flashers and radar speed boards in operation. Our goal is to ensure that the City's assets are operating properly 24/7, 7 days a week to provide the highest quality infrastructure and level of service for present and future Frisco residents. This Division also provides for the electrical expenditures associated with providing street lights and traffic signals.

### Key Points Affecting Service, Performance and Proposed Budget

➔ Staff periodically scan designated areas at night to ensure street lights are working. If outages are noticed (or a resident reports an outage), a work order is prepared and the City (or resident) works with the electric provider to repair the light.

➔ Number of street lights:

	FY 2018	FY 2019	FY 2020
Gexa (Oncor)	2,105	2,207	2,317
Denton County Electric (CoServ)	4,525	4,787	5,247
<b>Total</b>	<b>6,630</b>	<b>6,994</b>	<b>7,564</b>



### Expenditures - 14048000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>968,046</b>	<b>1,017,864</b>	<b>1,080,084</b>
<b>Operations</b>	<b>3,236,348</b>	<b>2,287,926</b>	<b>2,240,358</b>
<b>Capital</b>	<b>-</b>	<b>283,366</b>	<b>142,660</b>
<b>Total</b>	<b>4,204,395</b>	<b>3,589,156</b>	<b>3,463,102</b>

### Major Budget Items

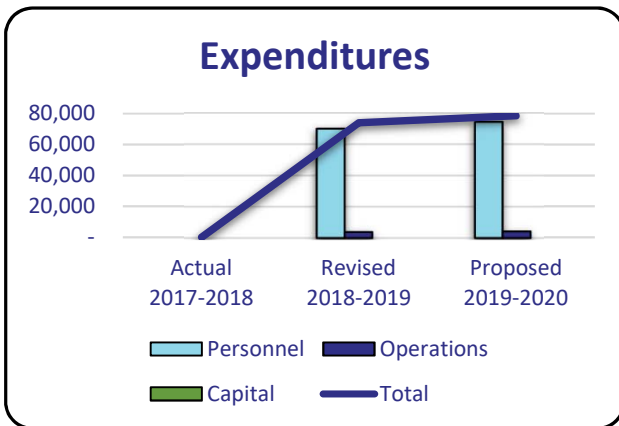
➔ Capital funding of \$142,660 has been provided for the replacement of a 2010 Ford 550 bucket truck.

### Personnel

	Level	FY 2018	FY 2019	FY 2020
Traffic Superintendent	153	1	1	1
Traffic Signal and Lighting Supervisor	143	1	1	1
Senior Roadway Lighting Technician	-	1	-	-
Traffic Signal and Lighting Inspector	136	-	1	1
Senior Signal Technician	135	2	3	3
Roadway Lighting Technician	135	-	1	1
Traffic Technician	135	1	1	1
Signal Technician II	-	3	-	-
Signal Technician I	128	2	4	4
<b>Total</b>		<b>11</b>	<b>12</b>	<b>12</b>

### Core Services

The Right of Way Inspection Division is responsible for the management and permitting process for the use of City right-of-way areas and easements. Division personnel are also responsible for the management and permitting process for network nodes/small cell installations in the City's right-of-way. They also assist with monitoring the roadways through the WAZE dashboard and traffic cameras to ensure that travel lanes are not closed and contractors are not boring outside of the approved daytime non-peak commute hours per the City's ROW Ordinance.



### Expenditures - 14049000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	-	69,997	74,177
<b>Operations</b>	-	3,974	4,359
<b>Capital</b>	-	-	-
<b>Total</b>	-	73,971	78,536

### Major Budget Items

- ➡ Primary expenditures are personnel related.

### Personnel

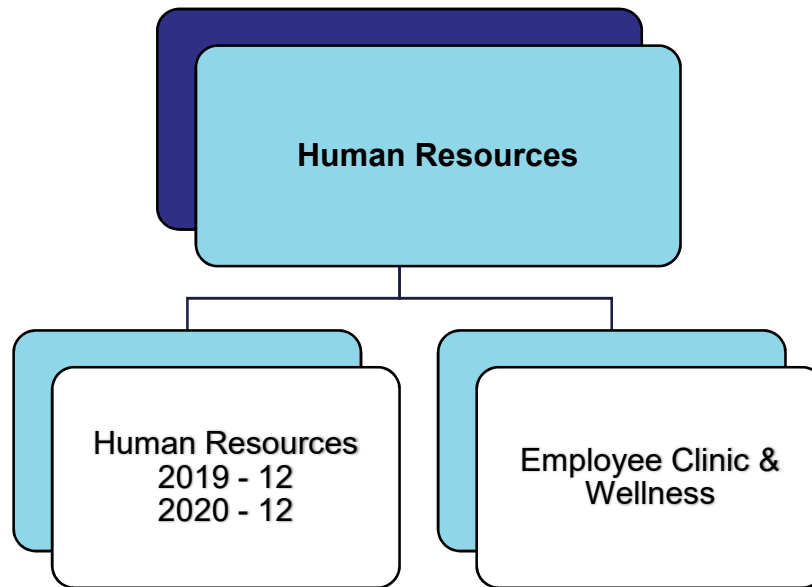
#### ROW Coordinator

Level	FY 2018	FY 2019	FY 2020
131	-	1	1
<b>Total</b>	-	1	1

# HUMAN RESOURCES DEPARTMENT SUMMARY

## DEPARTMENT MISSION

Sets the standard among public sector employers in which every worker is a valued and respected team member. The Department will work to maintain the City's competitiveness in the market by enhancing customer service, optimizing business processes, delivering competitive services, achieving a positive employee climate, recruiting and retaining a skilled, diverse workforce and promoting learning and growth.



## Expenditure Summary

Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
Human Resources	\$ 2,185,126	\$ 2,480,518	\$ 2,682,997	8.16%
Employee Clinic & Wellness	-	-	1,050,000	N/A
<b>Totals</b>	<u>\$ 2,185,126</u>	<u>\$ 2,480,518</u>	<u>\$ 3,732,997</u>	<u>50.49%</u>



# HUMAN RESOURCES

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>15010000 - Human Resources</b>						
	Build and support safety culture	Reduce workers compensation (WC) injuries, cost and lost time	Reduce WC incurred loss cost per \$100 payroll - Peer 2019 \$1.03	0.49	0.73	0.73
			Reduce WC modifier	0.32	0.42	0.39
			WC continuous leave as a % of worked hours	0.24%	0.15%	0.15%
	Positively impact employee well being	Improve health and retirement security of employees	Increase supplemental retirement savings participation/savings %	14% Pat / 5.5% Savings	16% Pat/ 6.0% Savings	18% Pat/ 6.5% Savings
			Reduce employee high risk factor - % =>3 factors	27%	26%	25%
			Increase wellness screening participation rates	76%	78%	80%
			Sick leave as a % of worked hours	3.75%	3.94%	3.94%
		Provide cost effective benefits	Control annual per member health cost	\$6,268	\$6,260	\$6,323
			% of total paid for high cost claims	45.1%	46.3%	44.0%
	Promote learning and growth	Increase average number of training hours per employee - GOAL is 31 hr/ee	Hours per employee per year provided by HR	17.00	17.56	18.50
	Recruit and retain a skilled and diverse workforce	Reduce involuntary terminations for FT EE's within the 1st year of employment	First year turnover	34%	33%	34%
✓		Maintain city-wide turnover at less than 10%	City employee turnover	10%	10%	10%
			New hires and re-hires	375	410	411

# HUMAN RESOURCES

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	 Frisco Policy
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## Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>15010000 - Human Resources</b>						
✓	Achieve a positive employee climate	Assure consistent and fair administration of policies	Number of grievances and case management	125	93	94
			Ethics hotline reports or investigations	8	9	10
			Leave and return to work management	158	250	270
		Process timely and accurate changes in employee status and pay	Personnel action entries	5,812	4,479	6,318

### Core Services

Human Resources (HR) provides services and support to managers, employees and applicants; assists in recruiting and retaining a skilled and efficient workforce; and works to maintain the City of Frisco's competitiveness as an employer in the marketplace through salary, benefits, training, leadership development and employee relations.

HR develops personnel policies to fulfill the requirements of the City Charter, Federal and State Laws. HR also develops policies that provide for due process, enhanced communication, guidelines for conduct and consistent and equal treatment of employees.

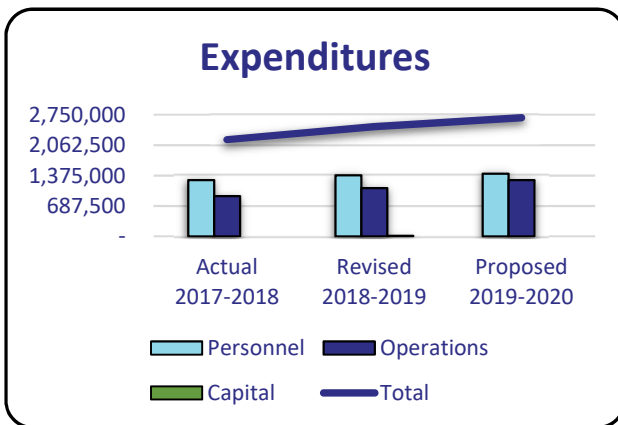
HR evaluates salaries and benefits to assure the City of Frisco is competitive in the market and provides affordable, quality health care. HR continues to respond to growth and changes in Departments with the development of new positions and/or reclassification of current positions.

### Key Points Affecting Service, Performance and Proposed Budget

- Human Resources will work with City management and insurance consultants to evaluate high quality, cost effective care that promotes wellness and addresses disease management. Through incentives and plan design, HR will work with consultants to address lifestyle changes to control cost of the City's self-insured plan. With benefit administration tools, HR will improve the efficiency of managing increasingly complicated plans intended to address need and promote change and savings.
- The Human Resources Department will continue to work with TML Intergovernmental Risk Pool to improve the City's current Experience Modifier. The Experience Modifier is a rating between 0.0 - 1.0 that is used in the calculation of workers comp rates. The modifier is based on the frequency and severity of workers comp claims, payroll growth and workers comp claims experience over the past 3 years. Frisco's modifier is .39. The goal is to obtain the lowest available modifier of .2 compared to the average of .91 for the DFW Metroplex.
- Use technology to optimize business processes and enhance the employment experience for employees and provide resources for managers. HR will continue to enhance the recruitment, hiring and on-boarding process through the use of artificial intelligence assessments for prospective employees and on-boarding for new employees. HR will continue to expand and improve employee development through the utilization of on-line tools including learning management systems for orientation, safety training and professional development.
- Continue to monitor and investigate ethics hotline reports which provide a process through which employees can anonymously report possible violations or concerns including, but not limited to harassments, misuse of City property, insurance fraud, theft, unsafe working conditions, etc.
- Implement programs and provide tools that focus on, incorporate, cultivate and recognize the City's Core Values as demonstrated by employees and incorporated by management. Develop executive and upper management staff to lead the City's workforce and reinforce the Core Values.

## HUMAN RESOURCES

## Human Resources



### Expenditures - 15010000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	1,272,762	1,377,540	1,414,905
Operations	912,364	1,092,178	1,268,092
Capital	-	10,800	-
<b>Total</b>	<b>2,185,126</b>	<b>2,480,518</b>	<b>2,682,997</b>

### Major Budget Items

► Operational funding in FY20 provides for the continuing of programs that support the Core Services such as the ethics hotline, executive coaching, routine motor vehicle/criminal history background checks, pre-employment assessments, required physical agility testing, training and leadership programs offered to all employees. Tuition reimbursement for employees seeking higher education and wellness programs that contribute to insurance savings for the City and its employees are also funded.

### Personnel

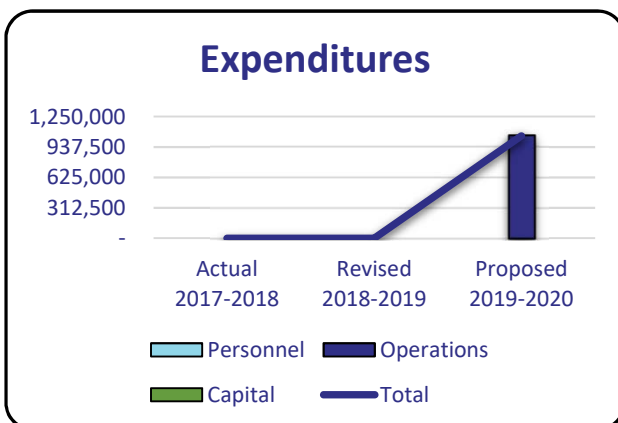
	Level	FY 2018	FY 2019	FY 2020
Director of Human Resources	207	1	1	1
Total Rewards Manager	157	1	1	1
Employee Relations & Talent Management Manager	157	1	1	1
Senior Comp & Class Analyst	147	1	1	1
Senior Human Resources Analyst	147	1	1	1
Benefits & Wellness Analyst	142	1	1	1
Human Resources Analyst	142	1	1	1
Learning & Development Coordinator	139	1	1	1
Human Resources Generalist	137	3	3	3
Senior Administrative Assistant	131	1	1	1
<b>Total</b>		<b>12</b>	<b>12</b>	<b>12</b>

## Core Services

The City manages a modified self-insurance plan for full time employees for which there is a constant challenge to drive engagement, improve outcomes and lower plan costs. The City employee and wellness clinic will remove obstacles to health care for employees and covered dependents. The clinic will provide more cost-efficient services including timely acute care appointment, visits without waiting and quality appointments that work with employees to address and control chronic health conditions.

## Key Points Affecting Service, Performance and Proposed Budget

- The clinic should help divert health care cost by providing convenient quality services for employees and covered dependents that attract patients away from more costly options including urgent care facilities and emergency rooms for non-emergency issues.
- The clinic should help control cost through quality care and engagement with employees to manage chronic conditions to prevent catastrophic outcomes.
- Occupational health and wellness services already included in the HR budget and paid to other vendors for police and fire physicals, drug tests, biometric screenings and flu shots will be included as part of the operational cost for the clinic.
- First year expenses include finish-out costs of an existing City facility that will be used for the clinic. Clinic administrative costs will be funded through the off-set of medical expenses paid through the medical plan in FY19.



## Expenditures - 15059000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	-	-	-
Operations	-	-	1,050,000
Capital	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>1,050,000</b>

## Major Budget Items

- \$1,050,000 of operational funding is provided for the implementation of an Employee Clinic for the employees and dependents covered with the City of Frisco health insurance plans. The funding will be provided via transfer from the Insurance Reserve Fund in the first year. Savings will be realized, once the clinic is operational, in our claims activity with our insurance provider by diverting claim costs to the clinic.

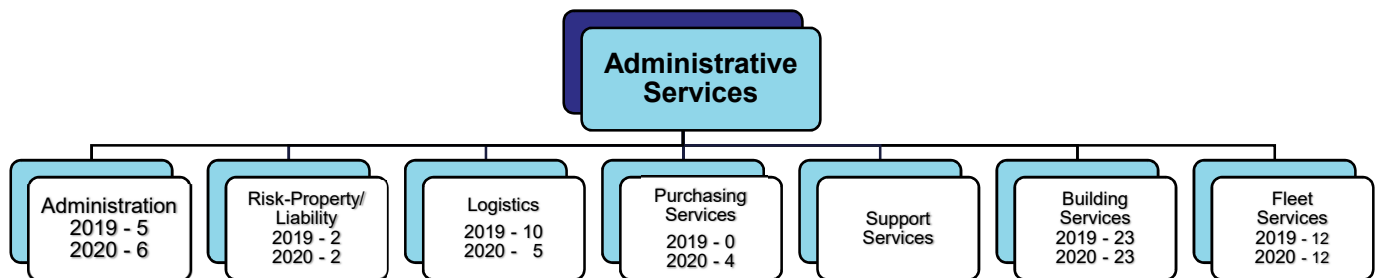
## Personnel

**Note: No positions are funded in this Division. The personnel will be contract employees.**

# ADMINISTRATIVE SERVICES DEPARTMENT SUMMARY

## DEPARTMENT MISSION

Ensures the highest level of value and ethics in the procurement of buildings, equipment, goods and services and maintaining these items through preventative maintenance, repairs and risk avoidance. The Department will strive to provide the highest level of customer service to internal and external citizens, vendors and employees.



## Expenditure Summary

Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
Administration	\$ 628,706	\$ 759,419	\$ 951,674	25.32%
Risk-Property/Liability	1,046,139	1,183,605	1,424,754	20.37%
Logistics	700,887	907,305	400,240	-55.89%
Purchasing Services	-	-	429,415	N/A
Support Services	958,672	1,377,936	1,380,030	0.15%
Building Services	4,590,747	5,361,023	4,698,395	-12.36%
Fleet Services	1,371,019	1,493,943	1,296,357	-13.23%
<b>Totals</b>	<b>\$ 9,296,169</b>	<b>\$ 11,083,231</b>	<b>\$ 10,580,865</b>	<b>-4.53%</b>

## ADMINISTRATIVE SERVICES

### City Council Strategic Focus Areas served by this Department -



### Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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### Strategic Focus Area: Long-Term Financial Health

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>15551000 - Risk-Property/Liability</b>						
✓	Loss prevention through safety training initiatives focused on loss trends	Train city staff based on loss trends	Risk/Safety training classes offered	15	14	14
📁	Ensure adequate protection of City resources and personnel	Manage insurance to maintain compliance with City specifications	Accurately account for City assets	Yes	Yes	Yes
	Reduce accidents by analyzing loss trends and providing appropriate follow up	Decrease the number of auto accidents by 5%	Auto accidents reduced	1%	2%	2%
<b>15553000 - Purchasing</b>						
✓	Ensure City assets are disposed of properly	Conduct the auction of assets	Auction revenue received	\$166,966	\$298,511	\$300,000
📁	Vendor outreach and targeting vendors for bid solicitation and distribution	Increase the number of registered suppliers on e-procurement platform	Registered and active vendors* (*new platform in 2019-Bonfire)	2,515	363	750

# ADMINISTRATIVE SERVICES

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
------------	--------------	-----------------	---------------

## Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>15510000 - Administration</b>						
	Provide customers (internal and external) with quality service	Provide a timely response to administrative matters	Respond to critical matters within 24 hours and non-routine matters within 30 days	Yes	Yes	Yes
	Provide good customer service	Keep customer complaints to a minimum	Complaints forwarded to management level	-	-	-
✓	Costs to deliver City services will remain competitive with surrounding Cities	Costs to deliver City services will remain competitive with surrounding Cities	Postal unit targeted effort to increase revenue or decrease expense	2	3	4
			Vendor targeted effort to increase revenue or decrease expense	1	2	2
	Market the Contract Postal Unit to potential customers	Encourage customers in the area and patrons of City Hall and the Library	Increase in dollars received	0.021%	0.016%	0.035%



# ADMINISTRATIVE SERVICES





## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
------------	--------------	-----------------	---------------

## Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
15552000 - Logistics						
	Provide internal customers with quality service delivery	Stock relevant inventory that is needed on a day to day basis	Inventory turnover ratio (cost of goods sold/average inventory value)	4.02	3.0	2.5
		Inventory under a form of contract (excluding sole source)	Contract ratio (inventory items under contract/total item inventory count)	83%	86%	85%
		Sustain accurate inventory records	Accuracy ratio (accurate records/inventory records) of quarterly counts	98%	99%	95%
	Warehouse inventory		Pick tickets processed	3,413	4,600	5,000
			Inventory issued (dollar value)	\$4,100,000	\$5,400,000	\$5,600,000
			Inventory line items	690	820	1,000
	Fleet inventory		Pick tickets processed	2,000	2,500	2,700
			Inventory issued (dollar value)	\$611,183	\$615,000	\$620,000
			Inventory line items	1,497	1,886	1,900
15555000 - Building Services						
	Ensure City assets are maintained properly	Manage building support systems, meeting or exceeding historic trends	Cost per square foot for maintenance	1.74	1.38	1.20
	Prolong life of assets by maintaining preventative maintenance schedules	Ensure contracted preventative maintenance and custodial work is done on time and according to contracted specifications including callbacks	Contract maintenance/ custodial work requirements met	90%	83%	90%
			Contract preventative work: callbacks	10%	7%	7%

## ADMINISTRATIVE SERVICES

### City Council Strategic Focus Areas served by this Department -



### Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
------------	--------------	-----------------	---------------

### Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
1555000 - Building Services, cont.						
📁	Keeping staff competencies aligned with Divisional goals	Employees become proficient in skills to maximize equipment up-time	% of competencies identified in position descriptions	N/A	95%	95%
			% of competencies identified as mission-critical	N/A	95%	95%
			Number of training opportunities identified for adding and improving competencies	N/A	394	721
			% of training opportunities capitalized on	N/A	96.7%	95%
⌚	Efficient and effective equipment	Quality of service	Critical work order response times (minutes)	182	165	150
		Provide the most efficient and effective equipment	Number of monthly energy consumption reports	N/A	12	12
		Minimize energy waste	Reduction of electricity consumption total citywide	11,318,872 Kwh	13,523,823 Kwh	12,029,307 Kwh
			Reduction of gas consumption for core facilities	55,019	66,301	67,627
		Cost of services is minimized	Cost of outsourced services	\$1,237,032	\$2,500,000	\$3,000,000
15556000 - Fleet Services						
⌚	To minimize downtime and repair costs on vehicles and equipment	Schedule routine PM service & perform repairs	Average downtime hours	6.39	7.00	6.55
			Repair costs/value of total fleet	0.21%	0.19%	0.18%
	Provide functional fueling sites for city vehicles & equipment	Maintain fueling sites utilized by City Departments	Gallons pumped	435,708	480,000	500,000

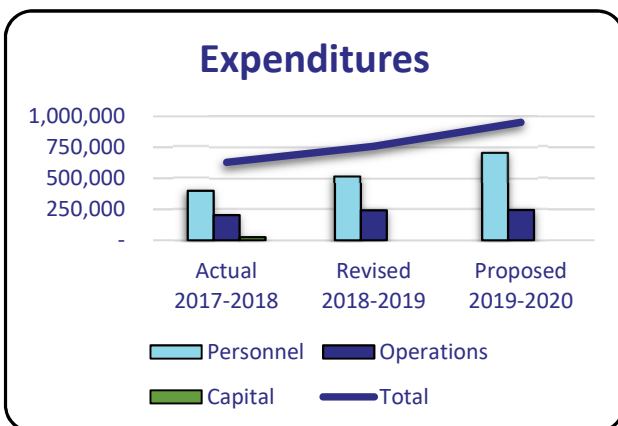
### Core Services

The Administration Division is responsible for the management and oversight of the Department, as well as the continuing operation of the City's Contract Postal Unit (CPU) and internal mail room. Executive personnel in this division oversee internal operations including procurement of supplies/materials, solicitation of various contracts and agreements, the protection of the City's physical assets and related support services for Frisco residents and City operations. Core services managed in this department include: Purchasing - Risk Management - Fleet - Building Services - Support Services - Logistics.

Postal unit targeted efforts to increase revenue are done by way of marketing the services available at the City Hall Contract Postal Unit to recruit more customers. In an effort to decrease expenses in the future, our inventory will be kept at an operating minimum.

### Key Points Affecting Service, Performance and Proposed Budget

- Providing outstanding customer service is a top priority for the CPU and we aim to resolve any customer issues as they occur. This effort is maintained by continued coaching and training for the employees directly involved.
- Marketing the CPU to create awareness of the services offered is done through local business handouts, promotional items and flyers to advertise postal services and available hours.



### Expenditures - 15510000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	400,061	517,455	707,978
Operations	202,763	241,964	243,696
Capital	25,882	-	-
<b>Total</b>	<b>628,706</b>	<b>759,419</b>	<b>951,674</b>

### Major Budget Items

- The Assistant Director of Administrative Services position is being transferred from Logistics for FY20.
- The Division funds services that support the entire organization including the Mailroom and Contract Postal Unit.
- Revenue sources for the CPU consist of those from TollTag sales, USPS stamp and USPS meter sales. FY19 postal revenue projections are estimated at \$174,000 and \$180,000 for FY20. This revenue fluctuates with the demand for stamps, package services and the number of visitors to City Hall and the Library on a regular basis.

**ADMINISTRATIVE SERVICES****Administration****Personnel**

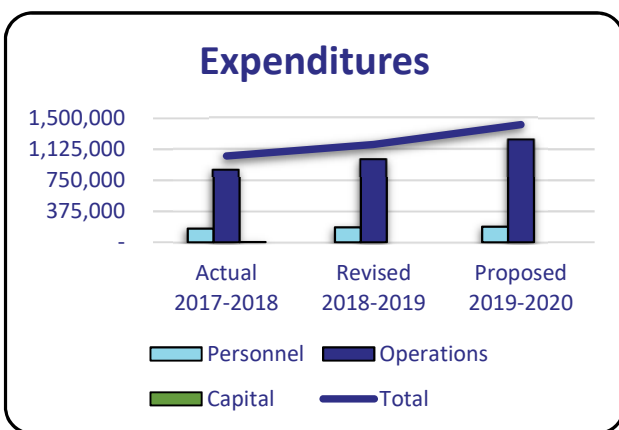
	Level	FY 2018	FY 2019	FY 2020
Director of Administrative Services	207	1	1	1
Assistant Director of Administrative Services	202	-	-	1
Property Administrator	148	1	1	1
Administrative Supervisor	133	1	1	1
Customer Service Representative	121	<u>2</u>	<u>2</u>	<u>2</u>
Total		5	5	6

## Core Services

This Division handles the function of risk management and works to eliminate risk sources through loss prevention. Risk sources have been eliminated through accident review processes, effective claims processing, regular facility inspections, timely replacement of unsafe vehicles and equipment and other means that have helped prevent future incidents.

## Key Points Affecting Service, Performance and Proposed Budget

- The Division administers the City's insurance programs and ensures adequate protection of City resources, through risk management; including monitoring insurance requirements for all City contracts, agreements, requests for proposals and special events.
- The City's insurance provider has projected no increase in property and liability insurance costs, except for growth in the amount being insured (e.g. new vehicle, new buildings, etc.) for FY20.



## Expenditures - 15551000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	164,373	179,166	186,807
Operations	881,636	1,004,439	1,237,947
Capital	129	-	-
<b>Total</b>	<b>1,046,139</b>	<b>1,183,605</b>	<b>1,424,754</b>

## Major Budget Items

- Approximately 98% of the Operations budget is to provide Property and Liability Insurance.

## Personnel

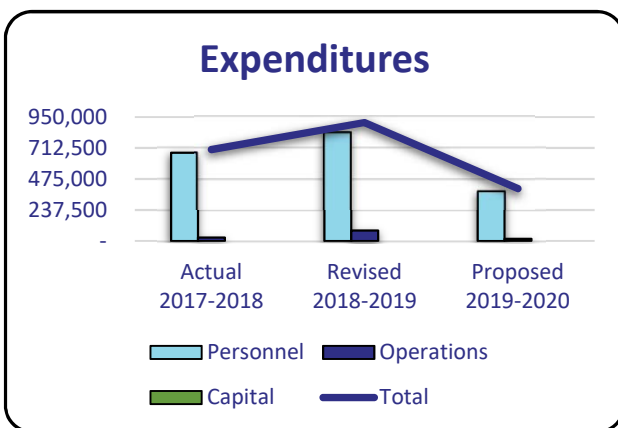
	Level	FY 2018	FY 2019	FY 2020
Risk Administrator	148	1	1	1
Safety Coordinator	142	1	1	1
<b>Total</b>		<b>2</b>	<b>2</b>	<b>2</b>

### Core Services

This Division is responsible for the procurement of goods and services, inventory management and coordination of goods to end users within the Departments. Logistics oversees the flow of materials in and out of inventory, maintains reasonable "buffer stock", coordinates bids and works with supported Departments to establish and maintain annual supply contracts. In addition, Logistics consults with various Departments to determine areas for logistical improvement within their areas.

### Key Points Affecting Service, Performance and Proposed Budget

- This Division has been renamed from Purchasing Services to Logistics. Purchasing Division functions have been reassigned to 15553000-Purchasing Services, along with all related personnel and operational funding.
- Continued improvement of automated processes to improve inventory efficiency along with managing warehouse distribution of materials for projects, operations and maintenance.



### Expenditures - 15552000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>675,654</b>	<b>827,387</b>	<b>383,944</b>
<b>Operations</b>	<b>25,232</b>	<b>79,918</b>	<b>16,296</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>700,887</b>	<b>907,305</b>	<b>400,240</b>

### Major Budget Items

- Personnel, continuing education and support are key expenditures.
- The Assistant Director of Administrative Services position is being transferred to the Administration Division in FY20. In addition, three Senior Buyer positions and one Buyer position have been transferred to the Purchasing Services Division in FY20. Remaining staff support the warehouse and inventory operations.

### Personnel

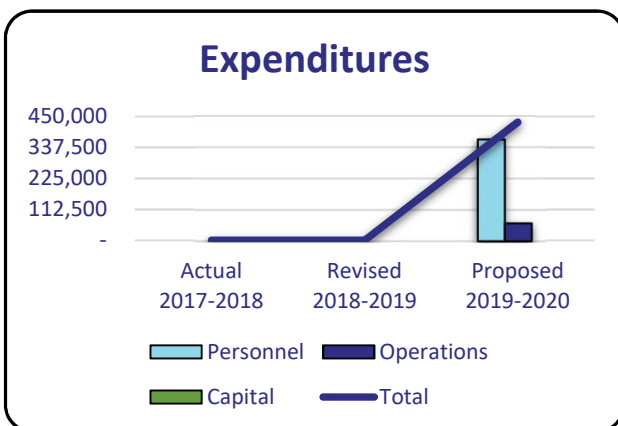
	Level	FY 2018	FY 2019	FY 2020
Assistant Director of Administrative Services	-	-	1	-
Purchasing Manager	-	1	-	-
Senior Buyer	-	1	3	-
Buyer	-	2	1	-
Inventory Coordinator	137	2	2	2
Inventory Specialist	126	2	3	3
<b>Total</b>		<b>8</b>	<b>10</b>	<b>5</b>

### Core Services

Purchasing Services is responsible for the procurement of goods and services. The Division coordinates bids, establishes and maintains annual supply contracts, supports vendor outreach and supplier communications and assists internal and external customers throughout the procurement process. In addition, Purchasing is responsible for the management and oversight of the procurement card program (P-card).

### Key Points Affecting Service, Performance and Proposed Budget

- Purchasing Services continues to seek automated processes to increase efficiency, which will allow the current staff to keep pace with growing volumes and responsibilities. As a major component of this effort, a Procurement Card program will be introduced in FY19 and continue in FY20 to additional areas. The Procurement Card program is a targeted effort to create efficiencies in purchasing small dollar items while maintaining strict compliance with City purchasing policies, procedures, oversight and reporting.
- Purchasing Services received the Achievement of Excellence in Procurement Award for the 15th consecutive year in 2019. The award is given to Purchasing organizations that demonstrate excellence by obtaining a high score based on standardized criteria. The criteria are designed to measure innovation, professionalism, productivity, e-procurement and leadership attributes of the procurement organization. Participants need to achieve a score of 100 points to win the award.



### Expenditures - 15553000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	-	-	365,364
<b>Operations</b>	-	-	64,051
<b>Capital</b>	-	-	-
<b>Total</b>	-	-	429,415

### Major Budget Items

- Purchasing Services and Logistics have been separated into two Divisions in FY20. Historical data for both areas remains in the Logistics Division of 15552000.
- Professional Services related to the City's Procurement Card Solution account for just under 71% of the Operations budget.

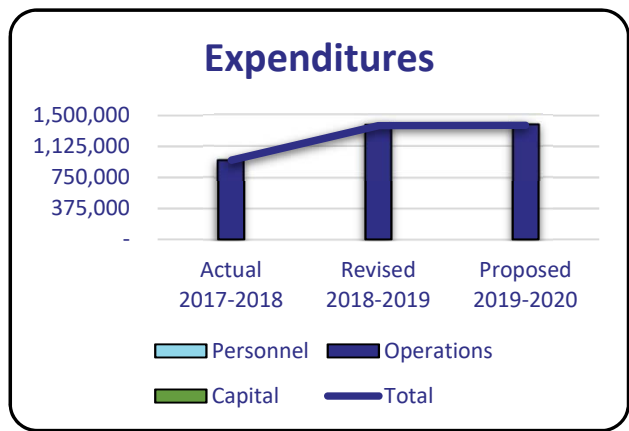
### Personnel

	Level	FY 2018	FY 2019	FY 2020
<b>Senior Buyer</b>	143	-	-	3
<b>Buyer</b>	139	-	-	1
<b>Total</b>		-	-	4

Core Services

The Support Services Division is responsible for purchasing utility services for City facilities and services within the General Fund.

Key Points Affecting Service, Performance and Proposed Budget



Expenditures - 15554000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	-	-	-
Operations	958,672	1,377,936	1,380,030
Capital	-	-	-
Total	958,672	1,377,936	1,380,030

Major Budget Items

◆ The Division funds services that support the entire organization including: telephone system charges and utility costs such as electricity, water and gas, for the operation of the buildings and facilities. Electricity expenditures account for approximately 58% of the operational budget. Operational appropriations for telephone related expenditures are estimated to account for approximately 22% of the FY20 budget.

Personnel

Note: No positions are funded in this Division.



**Core Services**

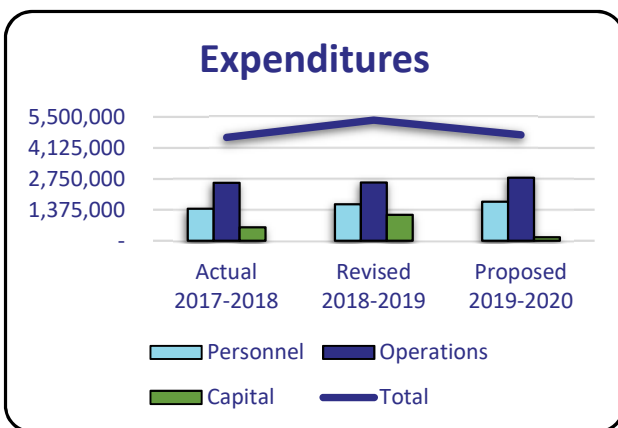
Building Services ensures that City's assets are maintained properly, the life of assets are prolonged by achieving preventative maintenance schedules, a clean and safe working environment exists for our customers and City staff and HVAC systems are set for proper temperatures and efficiency.

**The following buildings are maintained:**

<u>Facility</u>	<u>Square Footage</u>
911 Relay Tower	500
Beal Building - Ste.101 - GEA	100,000
Beal Building - Ste.101 - FDC	50,000
George A. Purefoy Municipal Center	150,000
Ferguson Building	4,000
Fire - Central / Safety Town	45,152
Fire - Fleet Maintenance	11,161
Fire - Stations 2-9	103,718
Fleet Services/Logistics	30,879
Frisco Athletic Center	125,000
Heritage - Museum	17,000
Heritage - Center	7,980
Legends	11,000
Municipal Court	7,913
Old Water Tower Radio Building	1,700
Parking Garage - City Hall	200,000
Parking Garage 1 - Comerica Arena	364,928
Parking Garage 2 - Comerica Arena	182,464
Parks - Administration	3,700
Parks - Annex (Gaylord)	1,500
Parks - Annex (Main Street)	1,954
Police	110,000
Public Safety Training Center	9,390
Public Works	21,000
Radio Building 2 - 7200 Stonebrook	500
Radio Building 3 - 12134 Eldorado	500
School of Rock	7,391
Senior Center	17,645
Simms-Moore	9,000
Weir Property	800
	<hr/>
	1,596,776

**Key Points Affecting Service, Performance and Proposed Budget**

- Requirements being met and reductions in callbacks are being improved through better specifications, higher expectations and better contract management.
- Decreased cost per square foot is reflective of an increase in square footage being serviced and improved preventative maintenance processes, as well as energy consumption reduction (cost per square foot calculation includes direct labor and purchases/contracts).
- Competencies - FY19 competencies have gone down slightly because one of the intended purposes for our Senior Administrative Assistant is to build and administer an Asset Management System. This system has not yet been purchased, though it has been approved by the Project Steering Committee.
- Training Opportunities - In FY21, our goal will be to send each employee to at least one professional training opportunity. We will use FY20 to research training opportunities that are general in nature and those that are position-specific.

**Expenditures - 15555000**

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>1,425,218</b>	<b>1,617,248</b>	<b>1,739,172</b>
<b>Operations</b>	<b>2,572,427</b>	<b>2,591,229</b>	<b>2,800,579</b>
<b>Capital</b>	<b>593,102</b>	<b>1,152,546</b>	<b>158,644</b>
<b>Total</b>	<b>4,590,747</b>	<b>5,361,023</b>	<b>4,698,395</b>

**Major Budget Items**

- Continuation capital funding of \$158,644 is provided for the following replacements: HVAC at Central Fire, Speed Queen Commercial Extractor, Genie AWP 30 Lift, five servers and the APC Comet UPS.
- FY20 increase in operations is driven primarily by facilities maintenance costs.
- FY19 capital funding provided \$640K for the FAC cooling tower and \$340K for replacement vehicles.

**Personnel**

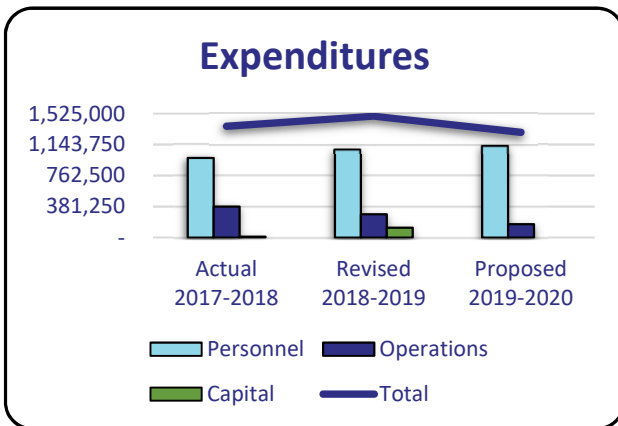
	Level	FY 2018	FY 2019	FY 2020
Facilities Manager	156	1	1	1
Facilities Maintenance Supervisor	143	2	3	3
Senior Facilities Technician	139	3	3	3
Senior Administrative Assistant	131	1	1	1
Administrative Assistant	124	1	1	1
Facilities Technician	124	6	7	7
Senior Custodian	116	1	5	5
Custodian	112	4	2	2
<b>Total</b>		<b>19</b>	<b>23</b>	<b>23</b>

**Core Services**

Fleet Services is responsible for supporting City Departments with their vehicle and equipment needs. This function is performed by developing specifications, scheduling and conducting routine preventative maintenance, performing repairs as needed, establishing guidelines and making replacement recommendations.

**Key Points Affecting Service, Performance and Proposed Budget**

- Provide and maintain fuel sites that comply with Texas Commission on Environmental Quality (TCEQ) requirements.
- To adequately staff Fleet Services in order to see a reduction in repair cost/total value of fleet and keep downtime at a reasonable level.

**Expenditures - 15556000**

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>980,009</b>	<b>1,089,235</b>	<b>1,134,164</b>
<b>Operations</b>	<b>382,514</b>	<b>285,636</b>	<b>162,193</b>
<b>Capital</b>	<b>8,495</b>	<b>119,072</b>	<b>-</b>
<b>Total</b>	<b>1,371,019</b>	<b>1,493,943</b>	<b>1,296,357</b>

**Major Budget Items**

- The reduction in FY20 operations is due to the FY19 completion of the resurfacing of the fleet shop floors (\$65,000) and the fuel management system (\$68,000).

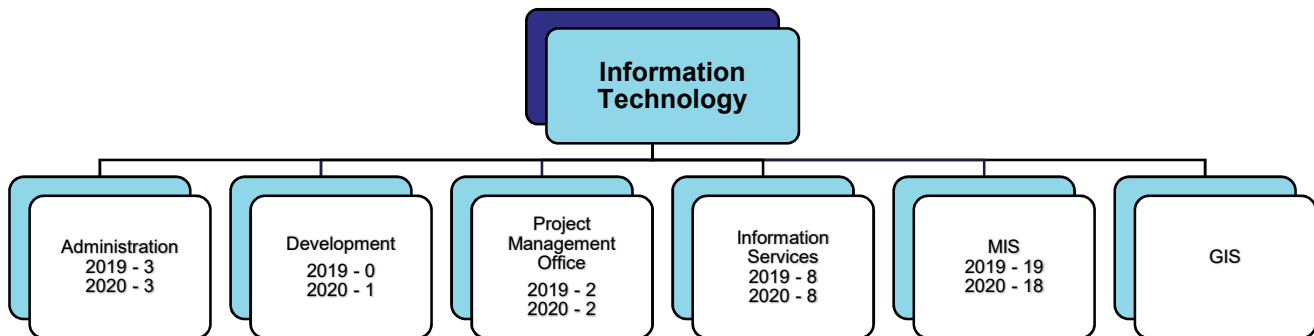
**Personnel**

	Level	FY 2018	FY 2019	FY 2020
<b>Fleet Services Manager</b>	<b>156</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Fleet Services Supervisor</b>	<b>147</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Foreman/Master Fleet Technician</b>	<b>141</b>	<b>1</b>	<b>2</b>	<b>2</b>
<b>Master Fleet Technician</b>	<b>136</b>	<b>6</b>	<b>4</b>	<b>5</b>
<b>Senior Fleet Technician</b>	<b>132</b>	<b>1</b>	<b>2</b>	<b>1</b>
<b>Senior Administrative Assistant</b>	<b>131</b>	<b>-</b>	<b>1</b>	<b>1</b>
<b>Fleet Technician</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>-</b>
<b>Fleet Technician Apprentice</b>	<b>122</b>	<b>-</b>	<b>1</b>	<b>1</b>
<b>Administrative Assistant</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>-</b>
<b>Total</b>		<b>12</b>	<b>12</b>	<b>12</b>

# INFORMATION TECHNOLOGY DEPARTMENT SUMMARY

## DEPARTMENT MISSION

Ensures reliability, availability, serviceability and security of computer and telecommunications-related systems required for City Departments to effectively accomplish their missions.



## Expenditure Summary

Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
Administration	\$ 397,016	\$ 516,054	\$ 518,552	0.48%
Development	-	-	104,352	N/A
Project Management Office	173,832	293,569	300,248	2.28%
Information Services	929,154	1,095,794	1,212,145	10.62%
Management Information Services	4,120,941	6,279,333	6,176,558	-1.64%
Geographic Information Services	-	-	6,000	N/A
<b>Totals</b>	<b>\$ 5,620,943</b>	<b>\$ 8,184,750</b>	<b>\$ 8,317,855</b>	<b>1.63%</b>

# INFORMATION TECHNOLOGY



## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
------------	--------------	-----------------	---------------

## Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
16010000 - Administration						
	Ensure the integrity, reliability and availability of key systems	Implement Disaster Recovery for identified key systems	Implement Current Phase of the DR Systems Implementation project	90%	90%	100%
	Maintain elevated employee awareness for maintaining a secure technical environment	Provide security awareness training to City staff	Train all new full-time employees on security awareness topics	98%	98%	100%
			Complete annual training of all computer users on security awareness topics	N/A	N/A	95%
16060000 - Development						
	Survey customers to ensure satisfaction	Customer satisfaction	Customers indicate satisfaction with the service they received related to service requests and problem tickets	100%	N/A	95%
	Develop highly effective, reliable, secure and innovative applications and integrations	Work with Project Manager and Business Analyst to ensure project requirements are documented and met	Systems development and integration initiatives meet documented requirements	90%	100%	90%

# INFORMATION TECHNOLOGY

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
------------	--------------	-----------------	---------------

## Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>16061000 - Project Management Office (PMO)</b>						
	Facilitate project management such that scheduled projects are successfully completed	Support project managers and business units by overseeing project processes to ensure accountability in all projects	Projects successfully completed within budget, on time and in scope	86%	88%	100%
	Guide vendor selection process to ensure the solution meets business requirements	Support business project scope and definition by creating and/or collaborating on requirements in all projects led by the PMO	Produce requirements for approved technology selection projects	100%	100%	100%
	Provide the most cost-effective approach to sustaining or improving services delivery	Provide for steering committee review of all projects meeting criteria developed for Information Technology projects process	Projects reviewed by steering committee	100%	100%	100%
	Utilize industry standard best practices for project management activities lead by the PMO	Stay current in the industry utilizing professional development services offered via online training, classroom training and conferences	Participate in at least one professional training exercise and/or conference each year	100%	100%	100%

# INFORMATION TECHNOLOGY

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
------------	--------------	-----------------	---------------

## Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>16062000 - Information Services</b>						
	Survey customers to ensure satisfaction	Customer satisfaction	Customers indicate satisfaction with the service they received related to service requests and problem tickets	96%	95%	95%
	Business applications are kept current to help ensure reliability and maximize the availability of features	Ensure system functionality and reliability	Core applications are kept up to date and in support with regularly scheduled updates/upgrades	95%	100%	100%
<b>16063000 - Management Information Services</b>						
	Survey customers to ensure satisfaction	Customer satisfaction	Customers indicate satisfaction with the service they received related to service requests and problem tickets	95%	95%	95%
	Ensure all computer systems and communication infrastructure are reliable by maintaining all systems, including Public Safety, at the correct operating levels	Maintain average time to resolve desktop computer and software installation issues	Resolve desktop systems in less than 4 hours	75%	90%	95%
		Maintain average time for restoration of enterprise hardware, applications and network connectivity	Restore servers, connectivity and applications in less than 4 hours	90%	90%	94%
		Leverage the City's investment in Microsoft technologies to maintain efficiency while reducing costs	Ensure all desktops, laptops and mobile devices are maintained and current	95%	95%	95%
	Ensure all staff members are educated and trained on current and new technologies	Pursue the training plan so that internal capabilities can be used to achieve system support strategies	System support strategies achieved with new training/all planned systems	85%	90%	92%

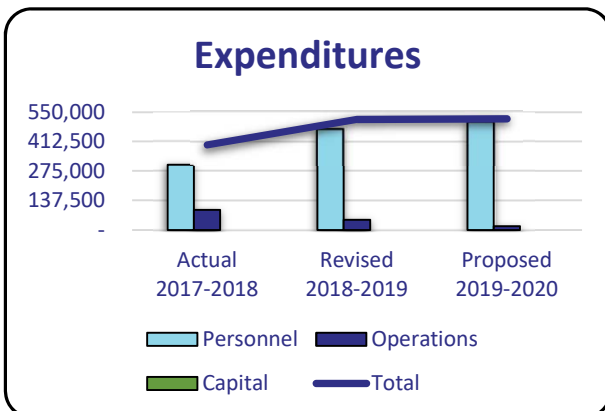
## Core Services

Information Technology Administration guides the operations of the Project Management Office, Management Information Services, Information Services, Geographic Information Systems and Development. It is the goal and practice of Information Technology Administration to work both strategically and tactically with all City Departments to ensure the cost-effective deployment and support of technology as needed to improve both the efficiency and effectiveness of City services delivery. The Information Technology department installs, maintains and/or supports:

- An internal private network infrastructure connecting 24 City facilities
- A private and public Wi-Fi network in all City facilities
- Nearly 300 physical and virtual servers
- Desktops/laptops/Mobile Data Computers (MDC's), telephones and cell phones for over 1400 employees
- Direct support for 20 core enterprise level applications and secondary support for another 80 ancillary applications
- 25-30 department technology projects per year
- GIS services for the City, the Town of Prosper and for the Frisco EDC.

## Key Points Affecting Service, Performance and Proposed Budget

- ➔ Overall the Information Technology (IT) Department continues to work with Departments to effectively plan and implement technology systems for continuous improvement in the delivery of services.
- ➔ Information Technology Administration will ensure appropriate review of all decisions requiring use of technology systems so that both user business requirements and ongoing support requirements are properly documented and an integral part of procurement decisions.



## Expenditures - 16010000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>304,264</b>	<b>469,518</b>	<b>502,074</b>
<b>Operations</b>	<b>92,753</b>	<b>46,536</b>	<b>16,478</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>397,016</b>	<b>516,054</b>	<b>518,552</b>

## Major Budget Items

- ➔ Personnel, continuing education and support are key expenditures.
- ➔ FY19 operations funding provided for Security Awareness training of \$22K and \$10K in replacement computer hardware. These items are not budgeted in FY20.

## Personnel

	Level	FY 2018	FY 2019	FY 2020
<b>Director of Information Technology</b>	<b>210</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Security Officer</b>	<b>163</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Administrative Assistant</b>	<b>124</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Total</b>		<b>3</b>	<b>3</b>	<b>3</b>



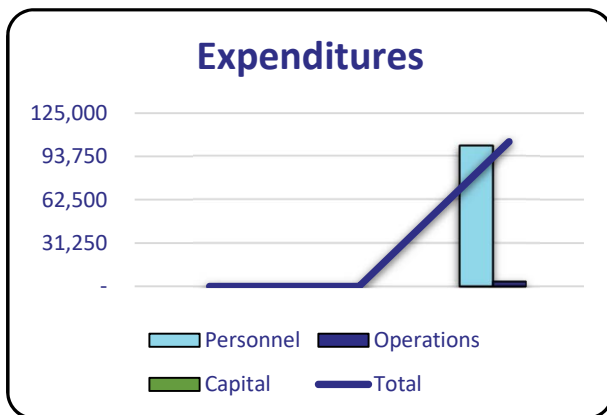
**Core Services**

The Development Division is committed to the design, development and implementation of business applications and integrations in support of the City's mission and goals.

- Ensures reliability of product by developing to standard, testing code, applying change management principles and monitoring performance.
- Coordinates with business owners, software vendors and IT resources to develop and support software integrations between new and existing City systems.
- Seeks continuous improvement on previously developed applications and integrations by soliciting user feedback and updating system capabilities according to currently available technology.
- Researches industry trends and understands the impact to current environment and integrated applications.

**Key Points Affecting Service, Performance and Proposed Budget**

- ➔ The Division must maintain current knowledge of software development trends and utilize state of the art technology to deliver custom applications, integrations and documentation.



**Expenditures - 16060000**

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	-	-	100,837
Operations	-	-	3,515
Capital	-	-	-
<b>Total</b>	-	-	104,352

**Major Budget Items**

- ➔ A Software Developer position has been transferred from Management Information Services.

**Personnel**

	Level	FY 2018	FY 2019	FY 2020
Software Developer	155	-	-	1
<b>Total</b>		-	-	1

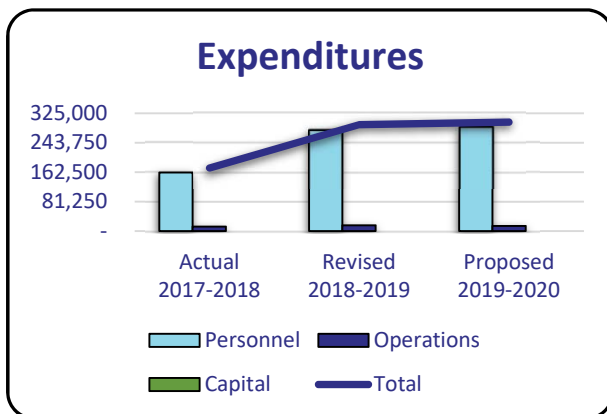
**Core Services**

The Information Technology Project Management Office (PMO) works with all Departments to ensure technology purchases and improvements are properly researched, evaluated, managed, documented, tested and aligned with the strategic direction of the City. The PMO office:

- Oversees the technology process for project initiation, funding, IT resource. Allocation and prioritization of initiatives working under the authority of the Project Steering Committee.
- Sets standards for project life cycle and planning, guiding Departments who purchase or change software/hardware that is integrated into their business processes.
- Serves as integral part of technology procurements including requirements definition, vendor evaluation and solution recommendations.
- Supports development and integration projects with design specifications, use cases and testing resources.
- Coordinates software project implementation deliverables and assists with project planning, configuration, testing and documentation.
- Consults with City Departments for technology strategic direction and facilitates IT solutions to business problems.
- Gathers and produces project status reporting for City management review.

**Key Points Affecting Service, Performance and Proposed Budget**

➔ FY20 funding continues the support for enterprise project management for IT related projects including Facilities Asset Management, Waze Data Analysis, Disaster Recovery and Radio GPS Integration with SAFER.



**Expenditures - 16061000**

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	161,466	277,553	286,128
<b>Operations</b>	12,366	16,016	14,120
<b>Capital</b>	-	-	-
<b>Total</b>	173,832	293,569	300,248

**Major Budget Items**

➔ Approximately 51% of the operational funding is related to project management software subscriptions.

**Personnel**

	Level	FY 2018	FY 2019	FY 2020
<b>Senior Business Analyst</b>	155	1	1	1
<b>Business Analyst</b>	151	1	1	1
<b>Total</b>		2	2	2

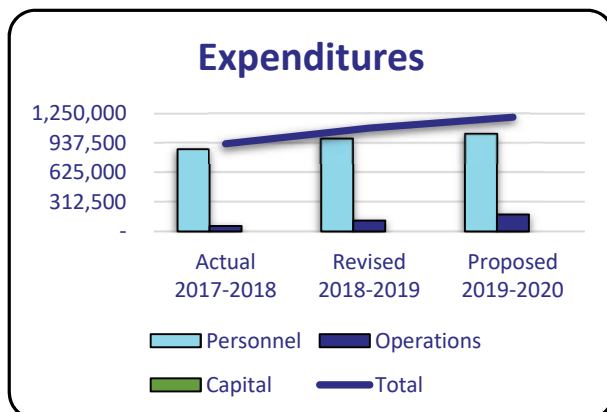
## Core Services

The Information Services (IS) Division provides a system of tools, processes and support for information management and workflow programs used for gathering, processing, storing and sharing information throughout all City departments. The personnel in this division provide technical and user support to all Departments for 20 core applications and over 80 ancillary applications. This Division also provides implementation support for new projects and applications, helping to ensure that systems deliver the performance that departments require. Some of the software for which this Division supports and has in-depth knowledge of includes:

- **MUNIS:** the financial and human capital system used throughout the City
- **Incode:** the utility billing system used to track and bill water & sewer usage, solid waste fees and stormwater fees throughout the City
- **Integrated Computer Systems:** computer aided dispatch and records management system used by public safety to track incidents and responders
- **Cityworks:** work order software system used by the Public Works Department
- **TRAKiT:** software used by developers, Development Services, Engineering and the Public Works Departments to manage permitting and development services throughout the City
- **MCRS:** Municipal Court records management and point of sale system
- **Firehouse:** records management and preplanning system used by the Fire Department
- **OnBase:** used to post agendas and serves as a records repository
- **Kronos:** Electronic timecard and approval software

## Key Points Affecting Service, Performance and Proposed Budget

➔ The annual budget provides the continued support, maintenance and expansion of the functionality and usage of the applications used. It also allows for the continued education and training of the Information Services staff members enabling them to provide reliable and consistent support for City staff.



## Expenditures - 16062000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>872,496</b>	<b>982,275</b>	<b>1,034,499</b>
<b>Operations</b>	<b>56,658</b>	<b>113,519</b>	<b>177,646</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>929,154</b>	<b>1,095,794</b>	<b>1,212,145</b>

## Major Budget Items

- ➔ The operations budget includes training and continuing education for the Information Services staff to provide reliable and consistent support for the various applications and systems maintained.
- ➔ Funding for the Projectdox licensing for the Electronic Plan Review system accounts for \$126,720 of the operations budget for FY20.

## Personnel

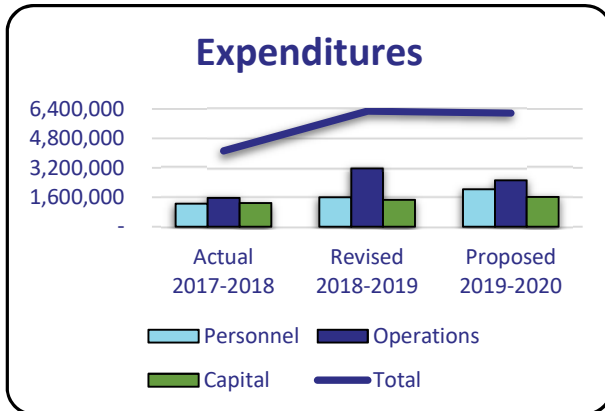
	Level	FY 2018	FY 2019	FY 2020
<b>Information Services Manager</b>	<b>160</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Information Services Supervisor</b>	<b>155</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Application Systems Administrator II</b>	<b>152</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Total</b>		<b>8</b>	<b>8</b>	<b>8</b>

**Core Services**

Management Information Services (MIS) is responsible for maintaining telecommunication systems, network infrastructure, desktop/laptops/mobile devices and server infrastructure on which all City data systems reside.

**Key Points Affecting Service, Performance and Proposed Budget**

➔ To ensure systems reliability, availability, serviceability and security, the MIS Division maintains inventory of all desktop, laptop, servers, switches and other infrastructure and determines annual replacement schedules to prevent infrastructure from aging beyond usefulness.



**Expenditures - 16063000**

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>1,256,118</b>	<b>1,606,418</b>	<b>2,041,617</b>
<b>Operations</b>	<b>1,569,429</b>	<b>3,220,399</b>	<b>2,524,941</b>
<b>Capital</b>	<b>1,295,394</b>	<b>1,452,516</b>	<b>1,610,000</b>
<b>Total</b>	<b>4,120,941</b>	<b>6,279,333</b>	<b>6,176,558</b>

**Major Budget Items**

- ➔ A Software Developer position has been transferred to the Development team in FY20.
- ➔ Major budget items for this year are the continuation of the disaster recovery project, Cisco VOIP equipment refresh, network core refresh, server refresh and a refresh of the wireless network equipment. These are all to either replace existing equipment because of age, technology, or due to network reconfigurations, architecting and expansions due to current and upcoming projects.
- ➔ Personnel costs are higher in FY20 due to multiple vacancies in prior years that are fully funded in FY20.
- ➔ FY20 operations decrease is driven by Microsoft expenditures in computer software and professional services of approximately \$881,000.

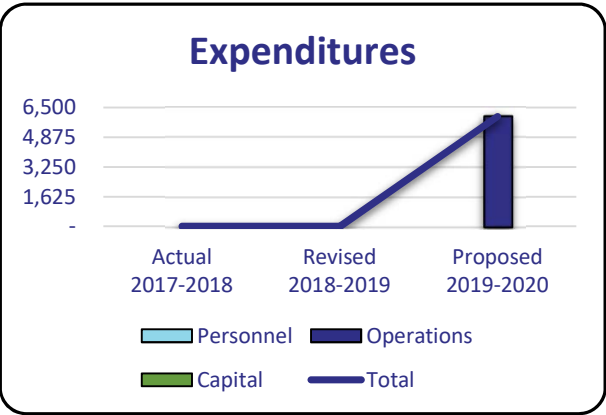
**Personnel**

	Level	FY 2018	FY 2019	FY 2020
MIS/Computer Technology Manager	160	1	1	1
MIS Supervisor	157	1	1	1
Network Engineer	155	2	2	2
Software Developer	-	-	1	-
Systems Engineer	155	7	6	6
Unified Communications Specialist	155	2	2	2
MIS Supervisor/Desktop Administrator	143	1	1	1
Technical Support Specialist I	137	5	5	5
<b>Total</b>		<b>19</b>	<b>19</b>	<b>18</b>

Core Services

The Geographic Information Services (GIS) Division contributes directly to the success of City operations, citizen engagement, business attraction and retention by providing tools, analysis, processes and support for use of geographic data to answer questions, solve problems and illustrate value.

- Supports City spatial data requests and other information requirements to assist with operation and function of interrelated systems and programs including those used by Public Safety for first response.
- Interprets and transfers data from source documents including digital and/or printed plats, record drawings, plans, profiles and legal descriptions. Collect field data using GPS.



Expenditures - 16064000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	-	-	-
Operations	-	-	6,000
Capital	-	-	-
Total	-	-	6,000

Major Budget Items

- ➡ Operational funding is related to the maintenance of the Geocortex Workflow Software for SAFER customization.

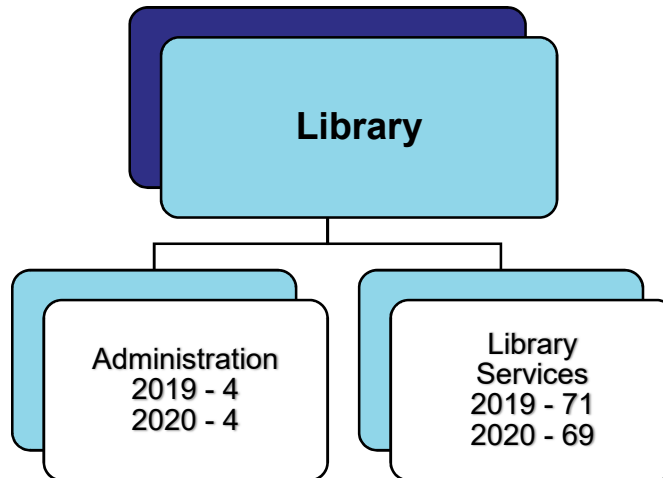
Personnel

Note: No positions are funded in this Division.

# LIBRARY DEPARTMENT SUMMARY

## DEPARTMENT MISSION

The Library and its staff will inspire intellect, curiosity and imagination.



## Expenditure Summary

Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
Administration	\$ 1,503,643	\$ 1,340,130	\$ 1,821,664	35.93%
Library Services	<u>3,640,168</u>	<u>3,844,917</u>	<u>4,098,677</u>	<u>6.60%</u>
<b>Totals</b>	<u>\$ 5,143,811</u>	<u>\$ 5,185,047</u>	<u>\$ 5,920,341</u>	<u>14.18%</u>

# LIBRARY

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Infrastructure

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>16565654 - Technical Services</b>						
✓	Maximize Library's availability to residents	Increase website use	Number of website sessions	1,019,028	1,049,599	1,080,170
📁	Improve resident Library experience	Assure new material purchases are available quickly	New materials on the shelves within two business days	100%	100%	100%
	Maximize taxpayer investment in library services	Collect materials desired by residents	Increase number of newly purchased materials that circulate	98.6%	98.7%	98.8%

## Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>16510000 - Administration</b>						
📁	Quality of library services will remain competitive with regional libraries	Acquire library materials to meet state accreditation requirements and patron needs	Collection size per capita	1.24	1.22	1.23
		Offer a wide range of Library services to meet resident needs and expectations	Meet Library of Excellence Award standards in all 10 criteria	100%	100%	100%
	Costs to deliver library services will remain competitive with regional libraries	Exceed benchmarks for transactions per Full Time Equivalent (FTE) position	Transactions per FTE (benchmark)	4,723 (2,880)	6,100 (3,400)	6,500 (3,400)

# LIBRARY

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>16565653 - Circulation Services</b>						
📁	Improve customer convenience by addressing their desires and needs	Maintain customer service efficiency	Length of time to get items back on the shelf (hours)	24	22	21
		Maintain efficiency in customer service in available books	Percentage of "held" items made available (daily)	80%	83%	85%
✓	Increase efficiency and time-saving for patrons and staff	Maintain accuracy with items available on shelf	Number of hours shelf read (monthly)	80	82	85

## Strategic Focus Area: Sustainable City and Civic Involvement

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>16565651 - Adult Services</b>						
✓	Provide quality programs for adult residents	Increase the number of adult programming participants	Participants	5,989	6,002	6,302
	Encourage civic pride and community involvement	Offer volunteer opportunities	Adult volunteer hours	2,979	3,128	3,284
	Support development of workforce skills	Provide opportunities to develop technical job skills	Number of uses of MakerSpace Equipment and Maker Kits	6,859	7,000	7,350



# LIBRARY

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Sustainable City and Civic Involvement, cont.

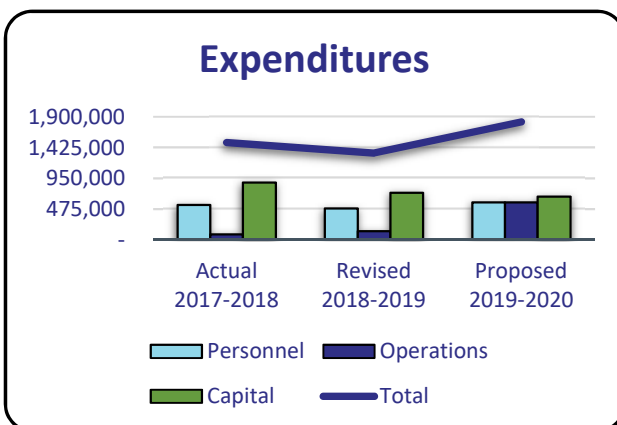
Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>16565652 - Youth Services</b>						
✓	Provide an opportunity for teen civic involvement	Create volunteer opportunities for teens	Teen volunteer hours	3,175	3,200	3,300
	Support reading and learning success among children and teens	Offer summer programs that reinforce reading and learning skills during the summer	Number of participants in summer reading program and active learning activities	16,397	17,525	18,675
	Provide and support reading development for young children and their families	Encourage children ages 0-5 and their families to engage in reading skills	Attendance at story time, Ready to Read Railroad and workshops that encourage reading skill development	101,279	102,603	103,989

### Core Services

The Library seeks to inspire intellect, curiosity and imagination. The intellectual, educational and cultural needs of the community are the foundation for the services and collections of the Library. It is a goal of the Library to provide access to innovative programs, current materials and emerging technology. The Library Administration Division guides the operations of Adult Services, Youth Services, Circulation Services and Technical Services Divisions. Library Administration is also responsible for working with the Library Foundation Board and The Friends of the Frisco Public Library.

### Key Points Affecting Service, Performance and Proposed Budget

- The Library will strive to be recognized as a library of excellence by achieving the Library of Excellence Award and retaining State of Texas Library Accreditation, thereby achieving high standards for Library service.
- To enhance services for Frisco residents, the Frisco Library has entered into mutually beneficial reciprocal partnerships with the libraries of Allen, McKinney, Plano and The Colony. Frisco residents may use these libraries without a charge. Those who do not live in Frisco or our partner cities, will be charged a \$50 annual membership fee to use the Library.



### Expenditures - 16510000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>535,618</b>	<b>481,017</b>	<b>579,172</b>
<b>Operations</b>	<b>82,384</b>	<b>132,007</b>	<b>576,716</b>
<b>Capital</b>	<b>885,641</b>	<b>727,106</b>	<b>665,776</b>
<b>Total</b>	<b>1,503,643</b>	<b>1,340,130</b>	<b>1,821,664</b>

### Major Budget Items

- Operating capital for the purchase of Library materials is \$665,776, these materials are available for circulation to library cardholders.
- Operational funding of \$500,000 is provided for the design of the satellite location at the mall, which will provide citizen focused services.

### Personnel

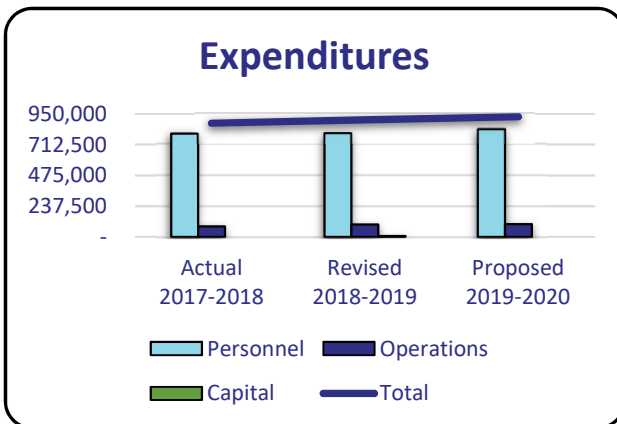
	Level	FY 2018	FY 2019	FY 2020
<b>Library Director</b>	<b>205</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Assistant Library Director</b>	<b>200</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Senior Administrative Assistant</b>	<b>131</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Total</b>		<b>4</b>	<b>4</b>	<b>4</b>

### Core Services

The Library seeks to inspire intellect, curiosity and imagination. Adult Services provides library services and offerings to those age 18 and older.

### Key Points Affecting Service, Performance and Proposed Budget

- ➔ Adult Services will focus on workforce skill development with a focus on technical skills.
- ➔ Adult Services staff's ability to meet patron expectations requires staff training on technology.



### Expenditures - 16565651

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>797,466</b>	<b>801,271</b>	<b>829,613</b>
<b>Operations</b>	<b>80,560</b>	<b>96,582</b>	<b>97,941</b>
<b>Capital</b>	<b>-</b>	<b>5,396</b>	<b>-</b>
<b>Total</b>	<b>878,026</b>	<b>903,249</b>	<b>927,554</b>

### Major Budget Items

- ➔ Personnel, continuing education and support are key expenditures.
- ➔ Adult Services has assumed responsibility for the supplies of public printing and Trail Blazer Press services from the Circulation Subdivision.

### Personnel

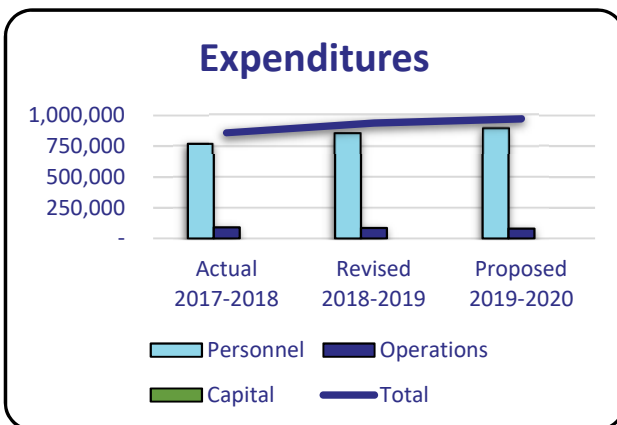
	Level	FY 2018	FY 2019	FY 2020
<b>Adult Services Manager</b>	<b>153</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Senior Librarian</b>	<b>143</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Librarian (3 FT, 1 PT)</b>	<b>139</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Library Assistant (4 FT, 3 PT)</b>	<b>132</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>Total</b>		<b>13</b>	<b>13</b>	<b>13</b>

### Core Services

The Library seeks to inspire intellect, curiosity and imagination. Library - Youth Services is responsible for library services and offerings for ages birth to 17 years old.

### Key Points Affecting Service, Performance and Proposed Budget

- ➔ Youth Services develops and implements weekly classes and services for children and their families to encourage literacy development.
- ➔ Teen Frisco Action and Advisory Board (FAAB) provides civic involvement for teens. The FAAB consists of three Library staff members and teen volunteers who advise on Library programs and manage the VolunTEEN effort.



### Expenditures - 16565652

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>769,708</b>	<b>853,565</b>	<b>892,899</b>
<b>Operations</b>	<b>89,592</b>	<b>85,744</b>	<b>80,454</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>859,300</b>	<b>939,309</b>	<b>973,353</b>

### Major Budget Items

- ➔ Two grant funded Intern (PT) positions in the FY19 personnel count are not planned to carry forward into FY20.

### Personnel

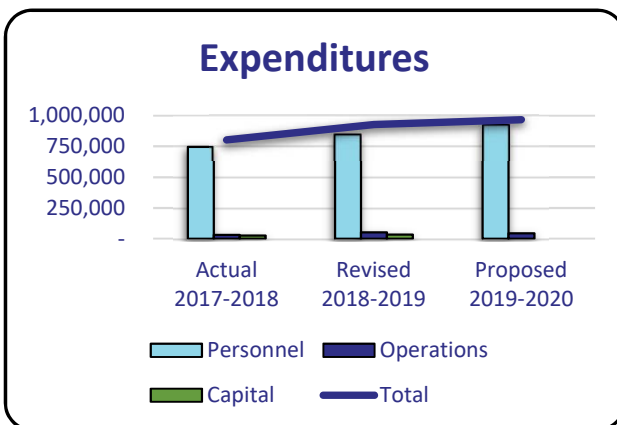
	Level	FY 2018	FY 2019	FY 2020
<b>Youth Services Manager</b>	<b>153</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Senior Librarian</b>	<b>143</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Librarian</b>	<b>139</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Library Assistant (2 FT, 7 PT)</b>	<b>132</b>	<b>8</b>	<b>9</b>	<b>9</b>
<b>Intern (PT)</b>	<b>114</b>	<b>3</b>	<b>5</b>	<b>3</b>
<b>Total</b>		<b>17</b>	<b>20</b>	<b>18</b>

### Core Services

The Library seeks to inspire intellect, curiosity and imagination. Circulation Services is responsible for making the library's collections available to the public through overseeing checking items in and out, returning items to the shelves and managing library members accounts. This Subdivision also manages the passport application program.

### Key Points Affecting Service, Performance and Proposed Budget

- ➔ Library Circulation Services seeks to support an increase in circulation of 7% over FY19.
- ➔ With increased efficiency due to continuous process improvements, Circulation will strive to get materials back on the shelves within 21 hours.



### Expenditures - 16565653

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>745,622</b>	<b>845,231</b>	<b>923,990</b>
<b>Operations</b>	<b>31,578</b>	<b>52,071</b>	<b>43,842</b>
<b>Capital</b>	<b>25,043</b>	<b>31,938</b>	<b>-</b>
<b>Total</b>	<b>802,243</b>	<b>929,240</b>	<b>967,832</b>

### Major Budget Items

- ➔ One Library Technician (PT) position is being transferred to Technical Services for FY20.
- ➔ One Circulation Services Supervisor position was transferred to Technical Services and two Library Technician (PT) positions were added in FY19.
- ➔ FY20 appropriations associated with the Trail Blazer Press supplies have been reclassified to Adult Services, reducing the office supply budget.

### Personnel

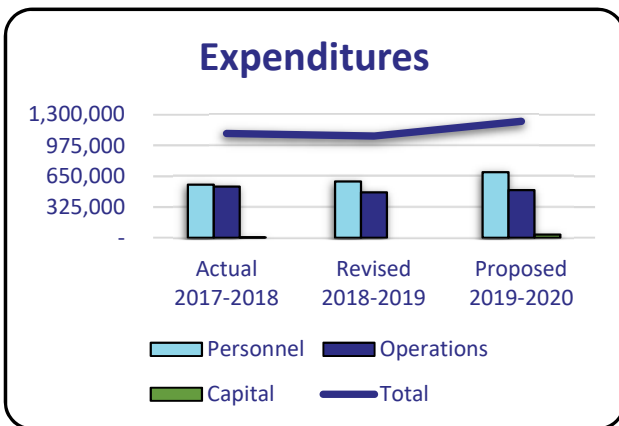
	Level	FY 2018	FY 2019	FY 2020
<b>Circulation Manager</b>	<b>153</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Circulation Services Supervisor</b>	<b>133</b>	<b>-</b>	<b>1</b>	<b>1</b>
<b>Senior Library Technician</b>	<b>128</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Library Technician (4 FT, 17 PT)</b>	<b>121</b>	<b>20</b>	<b>22</b>	<b>21</b>
<b>Intern (PT)</b>	<b>100</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Total</b>		<b>28</b>	<b>31</b>	<b>30</b>

### Core Services

Technical Services functionality maintains and improves the use of all Library automated systems and computers, including the website, express check out system, automated check-in and sorter system and other technology. The material services functionality, combined with technical services, includes those services required to maintain the collections, catalog and provide a collection acquisition process.

### Key Points Affecting Service, Performance and Proposed Budget

➔ The key drivers for the Technical Services Subdivision are supporting and maintaining the numerous integrated software and hardware systems that provide library services to the public directly and through the staff, making newly acquired materials findable and available to the public quickly and efficiently and developing optimum utilization and productivity from automation systems through staff training and skills development.



### Expenditures - 16565654

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	559,502	595,078	692,590
Operations	541,071	478,041	503,748
Capital	25	-	33,600
<b>Total</b>	<b>1,100,599</b>	<b>1,073,119</b>	<b>1,229,938</b>

### Major Budget Items

- ➔ Capital funding of \$33,600 has been provided for the replacement of an existing library locker located at the Frisco Athletic Center. This locker can increase the number of hold items available, enabling greater efficiency for staff and the public.
- ➔ The Digital Services Manager position was reclassified and transferred from Circulation Services during FY19.
- ➔ One Library Technician (PT) position is being transferred from Circulation Services for FY20.

### Personnel

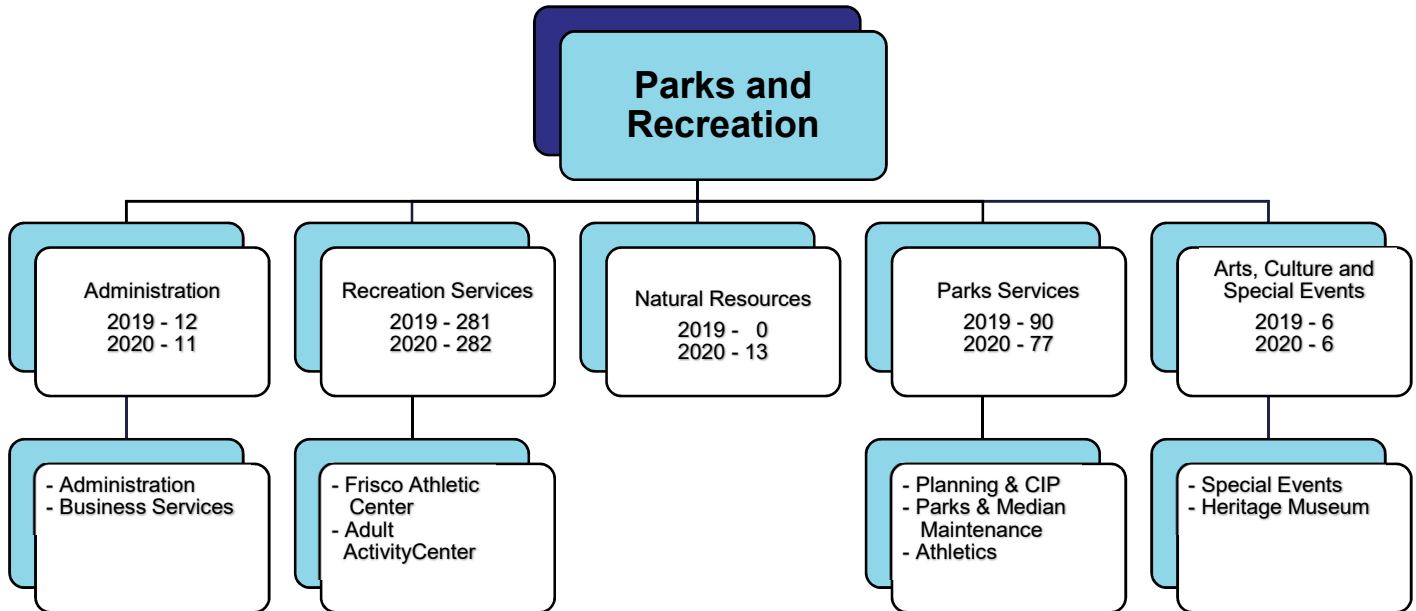
	Level	FY 2018	FY 2019	FY 2020
Material Services Manager	153	-	1	1
Digital Services Manager	153	-	1	1
Library Systems Specialist	147	1	1	1
Senior Librarian	143	3	2	2
Library Production Specialist	137	1	1	1
Library Technician (1 FT, 1 PT)	121	1	1	2
<b>Total</b>		<b>6</b>	<b>7</b>	<b>8</b>



# PARKS AND RECREATION DEPARTMENT SUMMARY

## DEPARTMENT MISSION

Create a sense of well-being through Play.



## Expenditure Summary

Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
Administration	\$ 1,118,920	\$ 1,518,001	\$ 1,367,117	-9.94%
Adult Activity Center	664,916	738,171	729,074	-1.23%
Frisco Athletic Center	4,941,232	5,001,341	5,134,937	2.67%
Natural Resources	-	-	1,646,790	N/A
Athletics	499,125	606,634	605,312	-0.22%
Parks & Median Maintenance	8,098,185	8,582,926	7,352,069	-14.34%
Special Events	469,356	459,854	555,854	20.88%
Planning & CIP	385,005	382,153	341,769	-10.57%
Heritage Museum	144,835	198,713	231,751	16.63%
<b>Totals</b>	<b>\$ 16,321,574</b>	<b>\$ 17,487,793</b>	<b>\$ 17,964,673</b>	<b>2.73%</b>



# PARKS AND RECREATION

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Long-Term Financial Health

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>17572000 - Frisco Athletic Center</b>						
	Encourage fiscal responsibility	Utilize a business-model approach to attract revenue streams while monitoring expenditures	Maintain a significant cost recovery rate for the FAC's operations (100% goal)	93%	94%	96%

## Strategic Focus Area: Infrastructure

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>17578000 - Planning &amp; CIP</b>						
	Imagination	Ensure equitable access to quality parks	Residents who can walk to a City park in 15 minutes	77%	77%	77%
	Imagination	Implement Department Master Plan recommendations	Achieve short-term recommendations identified in the Hike & Bike Trail Master Plan	N/A	N/A	50%
<b>17579000 - Heritage Museum</b>						
	Imagination	Implement Department Master Plan recommendations in the Collections Assessment for Preservation (CAP) Survey Report	Implement collection conservation, staffing and building management priorities	10%	25%	50%

# PARKS AND RECREATION

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
------------	--------------	-----------------	---------------

## Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
17510000 - Administration						
✓	Continuous improvement	Build a LEAN culture	% of full-time employees that earn Bronze Level Certification	N/A	80%	90%
			Complete an advanced process improvement project each quarter	N/A	1	4
📁		Strengthen CAPRA Accreditation Assessment	Enhance all 151 CAPRA standards annually	34	75	151
📁		Foster a culture of service excellence	Create customized training initiatives totaling 2% of each position's budgeted hours	N/A	1%	2%
17575000 - Parks & Median Maintenance						
📁	Continuous improvement	Proactively care and protect park properties	Response rate for service requests submitted via Cityworks	N/A	48 hrs	24 Hrs

## Strategic Focus Area: Sustainable City

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>17578000 - Planning &amp; CIP</b>						
✓	Imagination	Ensure equitable access to quality parks	Implement Park Reinvestment Program with one park completed each year	1	1	1
<b>17575000 - Parks &amp; Median Maintenance</b>						
📁	Preservation and conservation	Proactively care and protect park properties	Park acres per maintenance employee	40.5:1	40.6:1	40:1

# PARKS AND RECREATION

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Civic Involvement

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>17510000 - Administration</b>						
📁	Building awareness	Increase community outreach	Appointed Board Members achieve 10% participation in Department activities	N/A	5%	10%
<b>17571000 - Adult Activity Center</b>						
✓	Building awareness	Increase community outreach	Annual volunteer hours at the Senior Center	2,500	1,300	1,500
	Encouraging Play	Inspire community participation	Provide congregate Meals-On-Wheels meals annually	4,600	9,000	9,300

## Strategic Focus Area: Leisure and Culture

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>17572000 - Frisco Athletic Center</b>						
✓	Encouraging Play	Inspire community participation	FAC annual membership visits	554,000	582,000	599,000
			FAC annual program visits	125,000	122,000	125,000

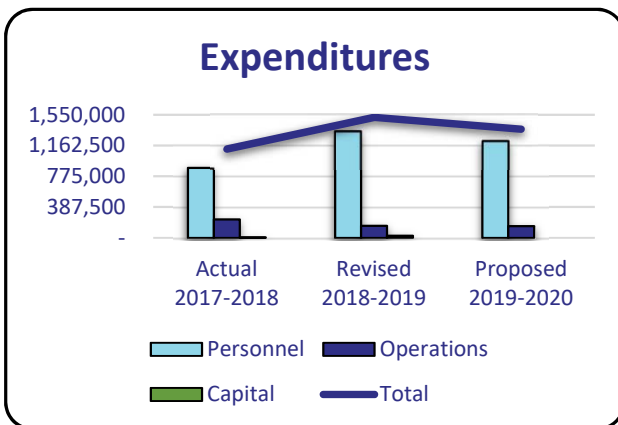
### Core Services

The Administration Division is comprised of the department's Leadership Team who are responsible for providing strategic leadership for our highly qualified and diverse staff. Through implementation of the department's strategic plan, the Big Plays, staff will operate more efficiently and effectively and therefore provide continually improved services to our citizens and visitors. By combining the adoption of LEAN principles with adherence to the comprehensive framework outlined by the Commission for Accreditation of Parks and Recreation Agencies (CAPRA), the department has a vision in which "Play will become essential regardless of age or ability".

The Department received its initial national accreditation from CAPRA in 2012 and was re-accredited in 2017. Only 15 agencies in Texas have received this prestigious national recognition.

### Key Points Affecting Service, Performance and Proposed Budget

- The FY20 budget supports increased collaboration with the IT Department regarding utilizing GIS capabilities to expand internal efficiencies for park maintenance activities.



### Expenditures - 17510000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	882,637	1,339,264	1,218,966
Operations	229,613	151,467	148,151
Capital	6,670	27,270	-
<b>Total</b>	<b>1,118,920</b>	<b>1,518,001</b>	<b>1,367,117</b>

### Major Budget Items

- The Arts and Special Events Manager position is being transferred to Special Events and the Recreation Services Manager position is being transferred to the Frisco Athletic Center. In addition, an Intern position is being transferred from the Special Events Division to Administration in FY20.
- In order to increase awareness and reduce overall expenditures, the tri-annual Play Frisco Magazine and the monthly Senior Center Newsletter will be combined. As a result, the costs for the production have been reassigned into the Administration Division and reduced in the Senior Center budget. This plan will reduce overall printing costs.
- Other management changes for FY20 include creating a Natural Resources Division and a coordinated effort to combine the education professionals from all City Departments to report to the Parks and Recreation Director and create one message and coordinated curriculum.

**PARKS AND RECREATION****Administration****Personnel**

	Level	FY 2018	FY 2019	FY 2020
Director of Parks and Recreation	207	1	1	1
Assistant Director - Parks Operations	200	1	1	1
Arts, Culture and Special Events Manager	-	1	1	-
Business Services Manager	156	-	1	1
Recreation Services Manager	-	1	1	-
Marketing Administrator	140	1	1	1
Business Process Analyst	139	-	1	1
Marketing Production Specialist	137	1	1	1
Office Manager	135	1	1	1
Administrative Assistant	124	1	3	3
Intern (PT)	114	-	-	1
Total		8	12	11

## RECREATION SERVICES

## Adult Activity Center - The Grove

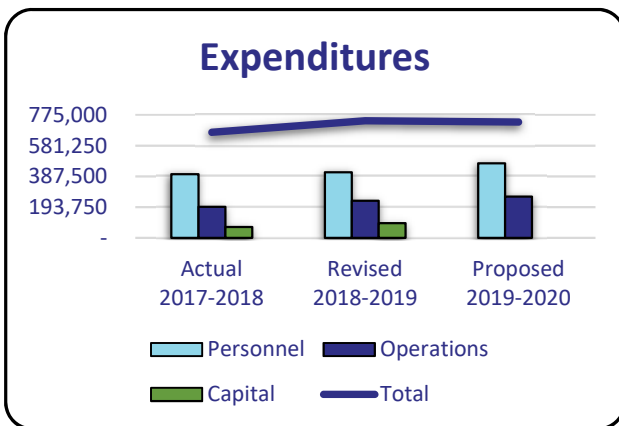
### Core Services

The Senior Center at Frisco Square is an award-winning facility which provides a large variety of programs and activities for Frisco's active adult population.

Originally opened in 2004, the 17,000 square-foot facility has hundreds of participatory programs, trips and special events. In addition, the facility provides an excellent avenue for self-paced and social opportunities. The Senior Center prides itself as a welcoming gathering place for those interested in visiting with their friends and making new friends - all while keeping the mind and body energized.

### Key Points Affecting Service, Performance and Proposed Budget

- The Frisco Senior Center has maintained staff at current levels as attendance has risen and the number of programs has increased. The current staff's roles include providing excellent customer service, maintaining a safe and welcoming environment, researching, organizing, hosting activities to benefit the senior population and aiding with transportation so more members can partake of the amenities and activities.
- The FY15 bond sale included funds for the new Adult Activity Center Facility - The Grove at Frisco Commons. With an anticipated opening in FY20, staff is preparing for the new facility and its expanded level of services. The current facility will be repurposed for Municipal Court.



### Expenditures - 17571000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>400,765</b>	<b>412,391</b>	<b>469,654</b>
<b>Operations</b>	<b>195,487</b>	<b>233,592</b>	<b>259,420</b>
<b>Capital</b>	<b>68,664</b>	<b>92,188</b>	<b>-</b>
<b>Total</b>	<b>664,916</b>	<b>738,171</b>	<b>729,074</b>

### Major Budget Items

- Operational funding provides for instructors and supplies needed for programs, maintenance and upkeep of the equipment and supplies needed to meet the goals outlined in the core services.

### Personnel

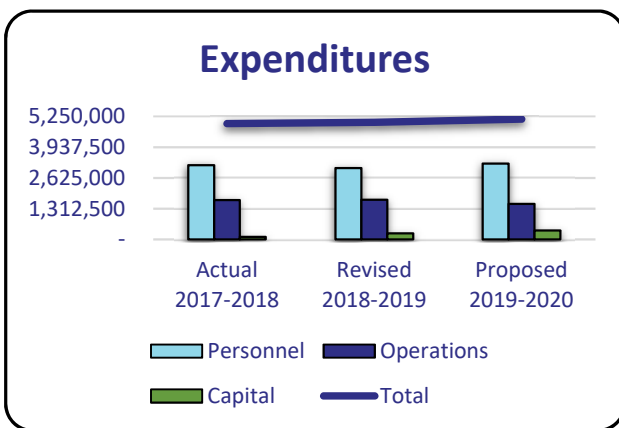
	Level	FY 2018	FY 2019	FY 2020
<b>Center Supervisor</b>	<b>141</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Recreation Programmer</b>	<b>133</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Senior Recreation Leader - Programs</b>	<b>121</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Driver Van/Bus (PT)</b>	<b>116</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Recreation Aide (PT)</b>	<b>110</b>	<b>3</b>	<b>4</b>	<b>4</b>
<b>Total</b>		<b>11</b>	<b>12</b>	<b>12</b>

## Core Services

The Frisco Athletic Center (FAC) is an award-winning, 160,000 square foot, family-focused fitness and aquatic facility which provides a multitude of opportunities for all ages to engage in various types of play. Originally opened in 2007, the facility hosts several amenities including a 22,000 square foot fitness floor, more than 70 group fitness classes weekly, two basketball courts, two racquetball courts, aqua fitness classes, an Outdoor Water Park and an Indoor Aquatic Center. The facility also hosts more than 1,700 recreation camps, classes and programs. The FAC plays a vital role in encouraging citizens and guests to Play Frisco.

## Key Points Affecting Service, Performance and Proposed Budget

➤ The FAC aims to recover 100% of operational costs through affordable membership and program registration fees. The FAC routinely welcomes more than 700,000 visitors per year. The FAC's goal is to provide outstanding customer service to all members and guests, excellent programs and activities, state-of-the-art equipment and a safe, well-maintained environment.



## Expenditures - 17572000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>3,165,067</b>	<b>3,047,132</b>	<b>3,234,046</b>
<b>Operations</b>	<b>1,672,905</b>	<b>1,694,336</b>	<b>1,520,891</b>
<b>Capital</b>	<b>103,260</b>	<b>259,873</b>	<b>380,000</b>
<b>Total</b>	<b>4,941,232</b>	<b>5,001,341</b>	<b>5,134,937</b>

## Major Budget Items

- The Recreation Services Manager position is being transferred to the Frisco Athletic Center in FY20.
- Replacement cardio equipment is planned for the fitness floor, including treadmills, ellipticals, rowers and bikes. The replacement equipment is an established policy of the City Council to maintain the new equipment for the FAC patrons.
- The goal is to recover 100% of operational costs while building expenditures are covered by General Fund revenues.

**RECREATION SERVICES****Frisco Athletic Center****Personnel**

	Level	FY 2018	FY 2019	FY 2020
Recreation Services Manager	156	1	-	1
Business Services Manager	-	1	-	-
Aquatic Operations Superintendent	153	1	1	1
Programming & Fitness Superintendent	153	1	1	1
Customer Service Superintendent	153	1	1	1
Recreation Center Supervisor	141	3	2	2
Aquatic Program Supervisor	141	1	1	1
Senior Facilities Technician	139	1	1	2
Athletic Center Coordinator	133	3	3	2
Aquatic Center Coordinator	133	2	2	2
Aquatic Program Coordinator	133	1	1	1
Fitness Coordinator	133	-	1	1
Facility Technician	-	1	-	-
Administrative Assistant	-	1	-	-
Customer Service Representative	121	4	4	4
Recreation Leader (PT)	116	4	4	4
Head Lifeguard (8 PT, 9 SL)	116	17	17	17
Water Safety Instructor (14 PT, 8 SL)	116	22	22	22
Recreation Aide (2 FT, 42 PT, 14 SL)	110	58	58	58
Lifeguard (41 PT, 91 SL)	110	132	132	132
Assistant Swim Instructor I/II (11 PT, 7 SL)	106/110	<u>22</u>	<u>18</u>	<u>18</u>
Total		277	269	270

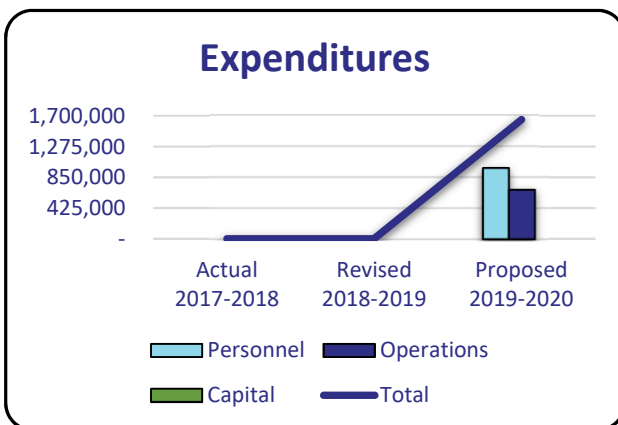


**Core Services**

The Natural Resources Division is new to the Parks & Recreation Department. The Division will focus on maintaining and preserving properties that align with conservation and open space areas; while also educating the public on the importance of these natural spaces.

**Key Points Affecting Service, Performance and Proposed Budget**

- The Natural Resources Division is new beginning in FY20. All positions are being transferred from the Parks & Median Maintenance Division as part of a Department restructure to reallocate specific staff to meet the Core Services outlined.



**Expenditures - 17573000**

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	-	-	972,417
<b>Operations</b>	-	-	674,373
<b>Capital</b>	-	-	-
<b>Total</b>	-	-	1,646,790

**Major Budget Items**

- Operations funding includes \$590,700 for contract services for median maintenance (mowing, edging, trimming and litter removal). Other primary expenditures include chemical supplies and fuel.
- The Natural Resources Manager position was originally a Maintenance Worker position in the Parks Median & Maintenance Division. Funding has been transferred and the position reclassified.
- The Natural Resources Superintendent, Crew Leader, Equipment Operator and Maintenance Worker positions are being transferred from other Parks and Recreation Divisions in FY20.

**Personnel**

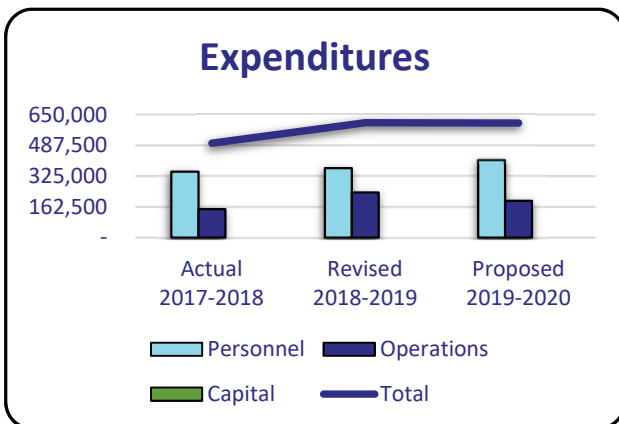
	Level	FY 2018	FY 2019	FY 2020
<b>Natural Resources Manager</b>	<b>156</b>	-	-	1
<b>Parks Superintendent</b>	<b>153</b>	-	-	1
<b>Crew Leader</b>	<b>131</b>	-	-	2
<b>Equipment Operator</b>	<b>123</b>	-	-	2
<b>Maintenance Worker</b>	<b>118</b>	-	-	7
<b>Total</b>		-	-	13

**Core Services**

The Athletic Facilities Division oversees internal and outside organizational usages for Athletic Facilities. The Division works as a liaison with associations that offer recreational activities to youth and adult residents. Adult sports currently offered are softball, flag football, kickball, soccer and cricket. The Division also offers Athletic Events, such as MLB's "Pitch, Hit, & Run" and the NFL's "Punt, Pass, & Kick".

**Key Points Affecting Service, Performance and Proposed Budget**

- ➡ Due to popularity, cricket leagues will be expanded as part of the adult sport offerings available to our citizens.



**Expenditures - 17574000**

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>348,822</b>	<b>367,479</b>	<b>410,673</b>
<b>Operations</b>	<b>150,303</b>	<b>239,155</b>	<b>194,639</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>499,125</b>	<b>606,634</b>	<b>605,312</b>

**Major Budget Items**

- ➡ This Division will continue to expand and offer new leagues as citizens are interested.
- ➡ Decrease in operations is due to a reduction in contract services associated with athletics, games and courses.

**Personnel**

	Level	FY 2018	FY 2019	FY 2020
<b>Athletics Program Supervisor</b>	<b>141</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Recreation Center Supervisor</b>	<b>141</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Athletic Coordinator</b>	<b>133</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Recreation Facilities Monitor (PT)</b>	<b>122</b>	<b>2</b>	<b>4</b>	<b>4</b>
<b>Customer Service Representative</b>	<b>121</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Recreation Aide (PT)</b>	<b>110</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Total</b>		<b>9</b>	<b>11</b>	<b>11</b>

## PARKS SERVICES

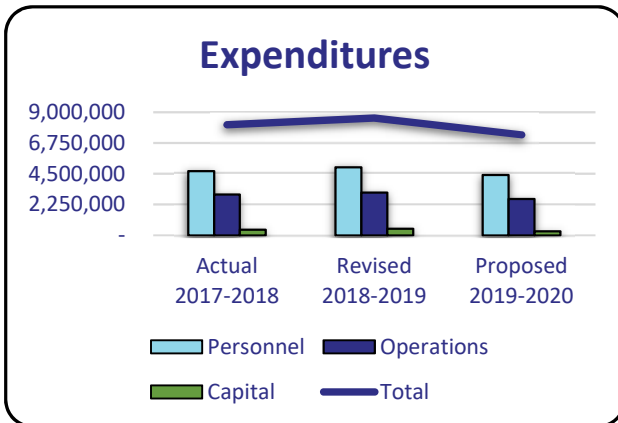
## Parks & Median Maintenance

### Core Services

The Parks & Median Maintenance Division manages the maintenance of the City's neighborhood parks, community parks, hike & bike trails and additional special purpose park sites. Parks is continually striving to provide the City's growing population with quality parks, open spaces and facilities. Parks is committed to providing a great park system that complements the overall image and livability of the City.

### Key Points Affecting Service, Performance and Proposed Budget

- More than 1,500 acres of park land, including nearly 60 athletic game fields are managed.
- Approximately 300 acres of medians along the City's roads and highways are maintained.



### Expenditures - 17575000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>4,700,785</b>	<b>4,971,370</b>	<b>4,420,633</b>
<b>Operations</b>	<b>2,985,330</b>	<b>3,131,132</b>	<b>2,644,136</b>
<b>Capital</b>	<b>412,070</b>	<b>480,424</b>	<b>287,300</b>
<b>Total</b>	<b>8,098,185</b>	<b>8,582,926</b>	<b>7,352,069</b>

### Major Budget Items

- Thirteen positions are being transferred to the newly created Natural Resources Division in FY20: Natural Resources Manager, Parks Superintendent, two Crew Leader, two Equipment Operator and seven Maintenance Worker positions. In addition, the Parks Services Manager position is being transferred into Parks.
- Capital funding is provided to replace five mowers, three Ford F-150's, a Ford F-250, a Smithco Ballfield Groomer and a Turfco Top Dresser.

### Personnel

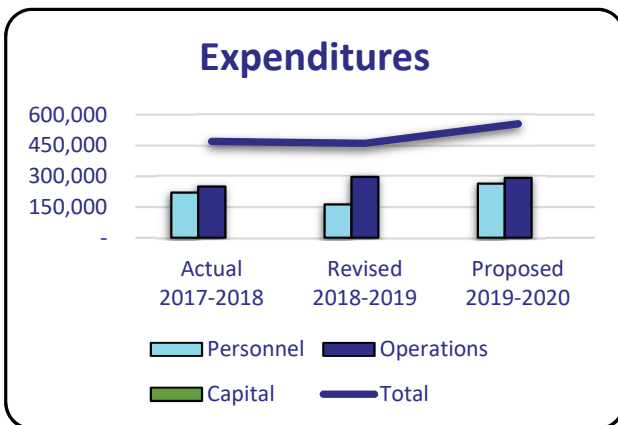
	Level	FY 2018	FY 2019	FY 2020
Natural Resources Manager	-	-	1	-
Parks Services Manager	156	-	-	1
Parks Superintendent	153	3	3	2
Parks Supervisor	143	1	2	2
Crew Leader	131	13	13	11
Certified Applicator	129	1	1	1
Licensed Irrigator	126	2	1	1
Equipment Operator	123	11	11	9
Senior Small Engine Mechanic	122	1	1	1
Small Engine Mechanic	120	1	1	1
Irrigation Technician	120	4	4	4
Maintenance Worker	118	38	37	30
<b>Total</b>		<b>75</b>	<b>75</b>	<b>63</b>

### Core Services

The Special Events Division provides direction and managerial oversight for each of the following areas: recreation programs and special events. The Division services the residents by improving the quality of life for our community through exceptional programs and special events.

### Key Points Affecting Service, Performance and Proposed Budget

➔ The FY20 Budget provides for a variety of recreational programs with an emphasis on administering memorable special events such as Merry Main Street, Daddy Daughter Dance, Freedom Fest, Mother Son Dance and the Frosty 5K Run. New and fresh events such as Concert in the Park, Paws in the Pool and a month-long calendar of events in July supporting National Parks and Recreation Month will also be offered.



### Expenditures - 17576000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	219,915	162,594	263,342
Operations	249,441	297,260	292,512
Capital	-	-	-
<b>Total</b>	<b>469,356</b>	<b>459,854</b>	<b>555,854</b>

### Major Budget Items

- ➔ A large portion of the operational funding is contract services and rental of equipment needed for various programs and special events offered to the community.
- ➔ Personnel changes for FY20 include the transfer of the Arts and Special Events Manager position from Administration and the Intern (PT) being transferred to Administration.

### Personnel

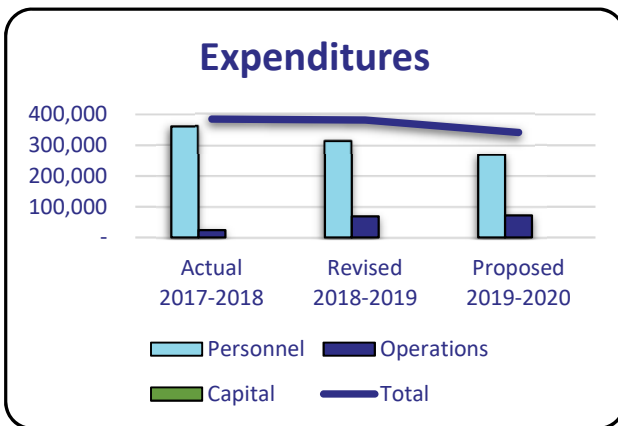
	Level	FY 2018	FY 2019	FY 2020
Arts and Special Events Manager	156	-	-	1
Special Events Program Supervisor	141	1	1	1
Recreation Programmer	133	1	1	1
Administrative Assistant	-	1	-	-
Intern (PT)	-	1	1	-
<b>Total</b>		<b>4</b>	<b>3</b>	<b>3</b>

**Core Services**

The Planning & CIP Division provides for long-range planning of the City's parks and recreation system, including the acquisition and development of parks, open space and trail systems within the community.

**Key Points Affecting Service, Performance and Proposed Budget**

- Staff is currently managing over 30 different projects. Projects range from small scale renovations to large scale Community Park design and construction projects.



**Expenditures - 17578000**

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>361,258</b>	<b>313,838</b>	<b>269,866</b>
<b>Operations</b>	<b>23,747</b>	<b>68,315</b>	<b>71,903</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>385,005</b>	<b>382,153</b>	<b>341,769</b>

**Major Budget Items**

- The majority of the funding is for salary and benefits, along with routine operations.
- The Parks Services Manager is being transferred to Parks & Median Maintenance in FY20.
- The overall management of the Planning CIP-Parks will be assigned to the Assistant Director of Engineering. The project team will work closely with the Parks and Recreation Department staff and Engineering Services will manage job workflows and tasks.

**Personnel**

	Level	FY 2018	FY 2019	FY 2020
<b>Parks Services Manager</b>	-	1	1	-
<b>Parks Planning Superintendent</b>	153	-	1	1
<b>Senior Planner - Parks</b>	147	1	1	1
<b>Planner</b>	141	2	1	1
<b>Total</b>		<b>4</b>	<b>4</b>	<b>3</b>

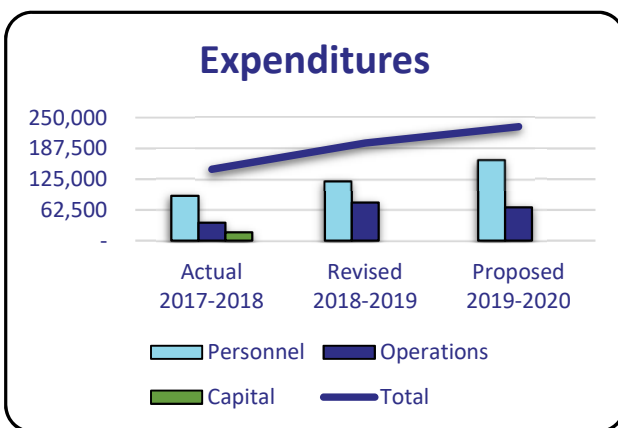
### Core Services

Through a visit to the Frisco Heritage Museum and Frisco Village, Frisco residents and visitors can embark on a journey through local history. The Museum features exhibits highlighting local artifacts and photographs, as well as, an old-time cinema house showing multimedia presentations.

Frisco Village is comprised of buildings representing the area's rich history.

### Key Points Affecting Service, Performance and Proposed Budget

- The Heritage Museum will support the City Council's goal of making the Museum and Frisco Village a premier destination by actively providing information about the facilities and what they have to offer.
- The Heritage Museum staff will enhance exhibits and events that will support increased visitor attendance and participation.



### Expenditures - 17579000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>91,254</b>	<b>121,569</b>	<b>164,113</b>
<b>Operations</b>	<b>36,543</b>	<b>77,144</b>	<b>67,638</b>
<b>Capital</b>	<b>17,038</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>144,835</b>	<b>198,713</b>	<b>231,751</b>

### Major Budget Items

- Approximately 35% of the operations budget is related to contract services for programs and events.

### Personnel

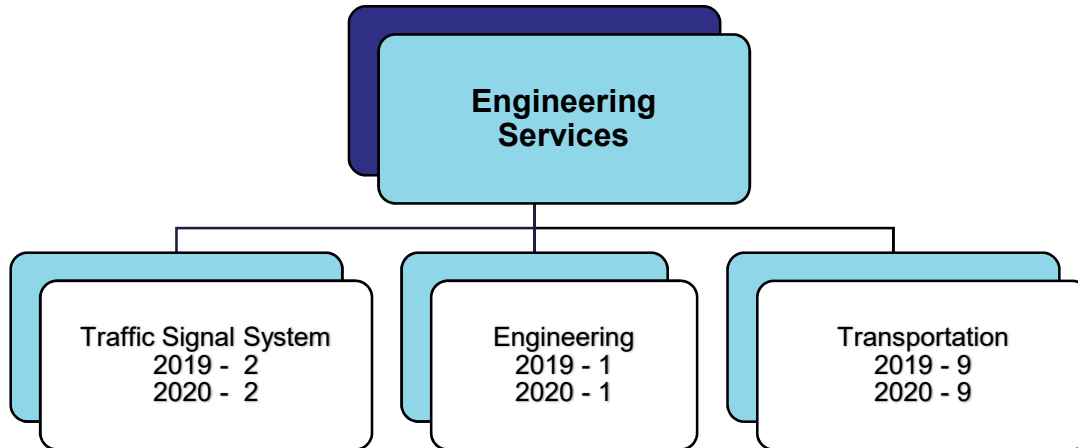
	Level	FY 2018	FY 2019	FY 2020
Heritage Park Administrator	140	1	1	1
Arts & Culture Educator	137	-	1	1
Recreation Aide (SL)	110	1	1	1
<b>Total</b>		<b>2</b>	<b>3</b>	<b>3</b>



# ENGINEERING SERVICES DEPARTMENT SUMMARY

## DEPARTMENT MISSION

To provide municipal infrastructure delivery through management of City funded capital projects and review of private development projects, provide transportation engineering and operations services to the residents and facilitate engineering and technical services to infrastructure operations and maintenance.



## Expenditure Summary

Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
Traffic Signal System	\$ 536,977	\$ 786,153	\$ 614,397	-21.85%
Engineering	170,998	157,492	99,497	-36.82%
Transportation	<u>1,271,689</u>	<u>1,633,422</u>	<u>1,685,064</u>	<u>3.16%</u>
<b>Totals</b>	<u>\$ 1,979,664</u>	<u>\$ 2,577,067</u>	<u>\$ 2,398,958</u>	<u>-6.91%</u>



# ENGINEERING SERVICES

## City Council Strategic Focus Areas served by this Department



### Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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### Strategic Focus Area: Excellence in City Government

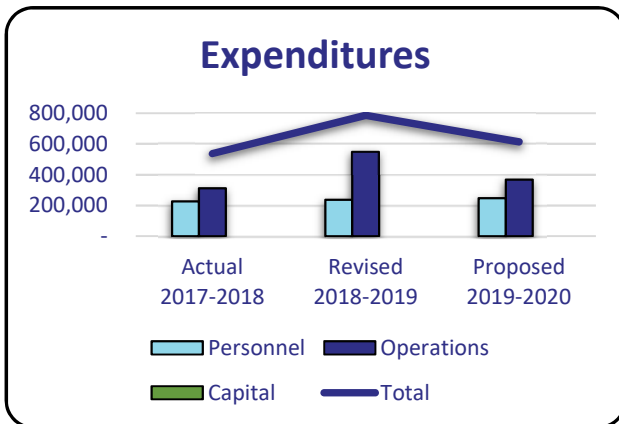
Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>18088000 - Engineering</b>						
✓	Prepare for the future	Acquire ROW/Easements for CIP Projects prior to construction	ROW/Easements Acquired	62	95	128
		Conduct Group and Individual Utility Coordination meetings	Meetings held	34	40	45

### Strategic Focus Area: Infrastructure, Sustainable City and Public Health & Safety

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>18085000 - Traffic Signal System</b>						
✓	Enhance mobility and safety along arterial streets	Proactively identify problems with the traffic signal system	Work Orders created to fix traffic signal problems	384	400	400
<b>18089000 - Transportation</b>						
✓	Enhance mobility and safety along arterial streets	Enhance mobility and safety for all travelers	Traffic signals installed	7 New & 0 Rebuild	11 New & 9 Rebuild	12 New & 1 Rebuild
	Provide safe and efficient driving environment	Install new arterial lighting	Miles of arterial roadway lighting added	4	6	9
	Improve traffic safety through design and operations	Reduce the number of crashes	Crashes per 1,000 residents	11.34	11.45	11.25
	Provide superior private development review	Meet established expectations	Submittals reviewed within 4 weeks turnaround time	90% of 1,339	91% of 1,250	94% of 1,250
	Provide superior private development review	Meet established expectations	Residential submittals reviewed within 4 weeks turnaround time	49% of 67	67% of 60	72% of 55
⌚	Accommodate event traffic at Toyota Stadium and Ford Center	Clear traffic for events with < 15,000 attendees	Events cleared in 45 minutes or less	10 of 11	10 of 11	10 of 11
		Clear traffic for events with >15,000 attendees	Events cleared in 75 minutes or less	9 of 10	9 of 10	9 of 10

**Core Services**

The Traffic Signal System Division operates the traffic signal system which includes traffic cameras, radio equipment and communications and networking equipment.

**Expenditures - 18085000**

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>226,017</b>	<b>237,496</b>	<b>246,344</b>
<b>Operations</b>	<b>310,960</b>	<b>548,657</b>	<b>368,053</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>536,977</b>	<b>786,153</b>	<b>614,397</b>

**Major Budget Items**

- Operational funding of \$100,000 is appropriated in FY20 for traffic video management software renewal.
- FY19 revised operations include a carry forward purchase order of \$112,000 for traffic controllers.

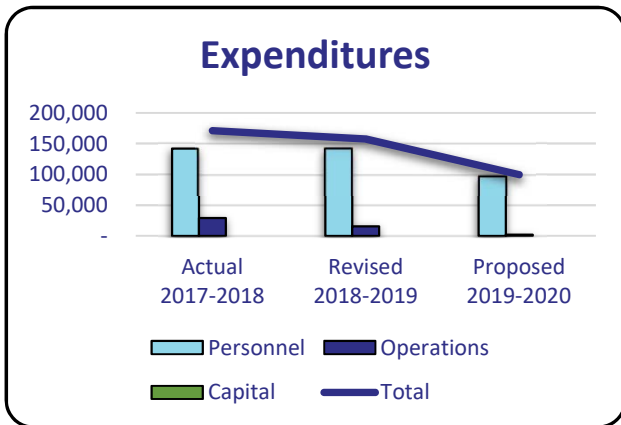
**Personnel**

**ITS Project Manager**  
**Signal Systems Operator**

Level	FY 2018	FY 2019	FY 2020
<b>150</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>137</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Total</b>	<b>2</b>	<b>2</b>	<b>2</b>

**Core Services**

The Right of Way Services Administrator is responsible for acquiring Right of Way for both capital and development projects and managing franchise utility relocations for Capital Projects.

**Expenditures - 18088000**

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>142,113</b>	<b>142,226</b>	<b>97,506</b>
<b>Operations</b>	<b>28,885</b>	<b>15,266</b>	<b>1,991</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>170,998</b>	<b>157,492</b>	<b>99,497</b>

**Major Budget Items**

- Primary expenditures are personnel related. For FY20, the ROW Services Administrator position has been budgeted at the minimum pay range due to a current vacancy.
- FY19 revised operations include \$12,640 for consulting services not needed in FY20.

**Personnel**

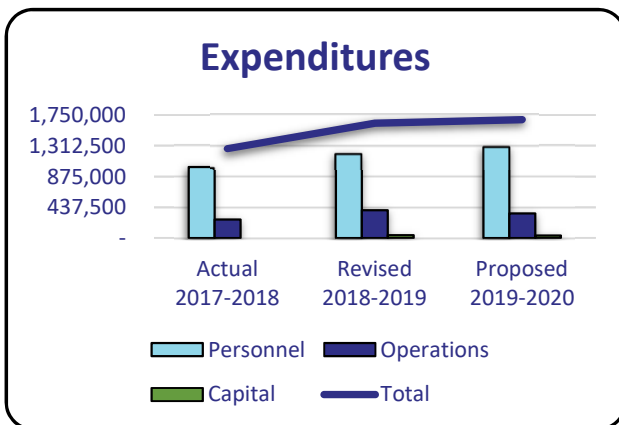
	Level	FY 2018	FY 2019	FY 2020
<b>ROW Services Administrator</b>	<b>150</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Total</b>		<b>1</b>	<b>1</b>	<b>1</b>

### Core Services

The Transportation Division is responsible for the management of traffic signal and lighting capital projects, operation of transportation infrastructure, special event traffic operations, infrastructure planning, data collection and analysis, transit, Smart City technology and transportation engineering review for all development in the City.

### Key Points Affecting Service, Performance and Proposed Budget

- The majority of operational expenditures consist of independent studies by outside consultants. These studies typically result in master planning documents or reports analyzing transportation data or alternatives. The funding for consulting work in FY20 will include data collection, reviewing the design of roundabouts proposed by developers, researching neighborhood traffic calming strategies and developing performance measures for our traffic signal system.
- Operating a transportation system has become increasingly dependent upon the collection and analysis of more and more data. In addition to the City's own traffic count and crash databases, new data is constantly being collected by smart phones, websites and apps, traffic cameras, traffic signal computers and vehicles themselves.



### Expenditures - 18089000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	1,009,984	1,200,101	1,297,969
Operations	261,705	394,836	350,305
Capital	-	38,485	36,790
<b>Total</b>	<b>1,271,689</b>	<b>1,633,422</b>	<b>1,685,064</b>

### Major Budget Items

- Capital funding is included for replacement of a 2003 Chevy 1500 truck.
- FY19 revised operations include carry forward purchase orders in the amount of \$86,000 for professional services.

### Personnel

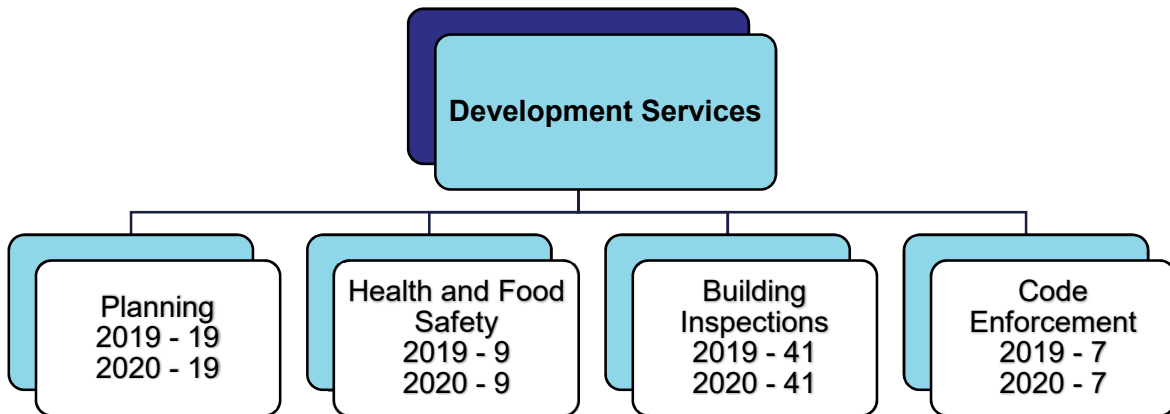
	Level	FY 2018	FY 2019	FY 2020
Asst Director of Engineering Services/Transportation	204	1	1	1
Transportation Planning Manager	163	1	1	1
Traffic Signal and ITS Manager	163	1	1	1
Senior Traffic Engineer	160	-	1	1
Traffic Engineer	155	3	2	2
Engineer In Training	146	1	1	1
Traffic Technician	135	1	2	2
<b>Total</b>		<b>8</b>	<b>9</b>	<b>9</b>



## DEVELOPMENT SERVICES DEPARTMENT SUMMARY

### DEPARTMENT MISSION

To support the City's efforts in becoming a community of value that focuses on the quality of life through services we provide and laying the foundation for a sustainable future through innovative planning and building practices. The Department will provide services and programs to minimize the risk of illness and injury to the community.



### Expenditure Summary

Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
Planning	\$ 2,113,314	\$ 2,671,944	\$ 1,841,802	-31.07%
Health and Food Safety	814,947	990,983	1,059,060	6.87%
Building Inspections	3,705,849	3,937,633	3,989,290	1.31%
Code Enforcement	<u>500,927</u>	<u>714,596</u>	<u>655,702</u>	<u>-8.24%</u>
<b>Totals</b>	<b><u>\$ 7,135,037</u></b>	<b><u>\$ 8,315,156</u></b>	<b><u>\$ 7,545,854</u></b>	<b><u>-9.25%</u></b>

# DEVELOPMENT SERVICES




## City Council Strategic Focus Areas served by this Department



## Performance Measures

✓ Workload    ⌚ Efficiency    📁 Effectiveness    Frisco Policy

## Strategic Focus Area: Public Health & Safety

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
19010000 - Planning						
	Provide superior development review services	Provide services in the most efficient manner and accurate manner	Staff comments for pre-submittal meetings provided to applicants within 2 business days from the day the meeting is held	N/A	N/A	100%
			Staff comments for plans/plats provided to applicants within 10 calendar days	100%	100%	100%
19094000 - Health and Safety						
	Provide superior service delivery	Provide services in the most efficient accurate manner	Review time: food establishments 15 business days	95%	95%	100%
			Review time: pool plans 10 business days	93%	95%	100%
19096000 - Building Inspections						
✓	Provide superior development review services	Provide services in the most efficient and accurate manner	Goal of 15 inspections per inspector per business day	21	16.5	15
19098000 - Code Enforcement						
	Provide quality programs and services which promote community well being	Proactively improve public health and safety	Maintenance/ Zoning complaint response within 1 business day (weekends & Holidays not included)	100%	100%	100%
	Provide quality programs and services which promote community well being	Provide quality education through multiple outlets	Conduct 20 outreach efforts (HOA; Round Table; Cable Channel; City Events)	N/A	20	20

# DEVELOPMENT SERVICES

## City Council Strategic Focus Areas served by this Department



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>19010000 - Planning</b>						
✓	Promote and develop standards and provide services that maintain sustainable property values	Maintain participation in the 5-Star Neighborhood Program	Review ten 5-Star Neighborhoods annually	N/A	N/A	14
<b>19096000 - Building Inspections</b>						
📁	Provide superior development review services	Provide services in the most efficient manner and accurate manner	Single family plans review - 10 business days	82%	90%	90%
			Commercial plans review - 15 business days	85%	90%	100%
✓	Promote and develop standards and provide services that maintain sustainable property values	Use programs to work with property owners, managers and landlords to maintain code compliance	Multifamily structures inspected for code compliance (100%)	51	56	67
<b>19098000 - Code Enforcement</b>						
✓	Promote and develop standards and provide services that maintain sustainable property values	Coordinate neighborhood cleanups	Conduct neighborhood cleanups (as needed)	3	2	2
📁		Compliance	Cases abated within 30 calendar days	N/A	90%	90%

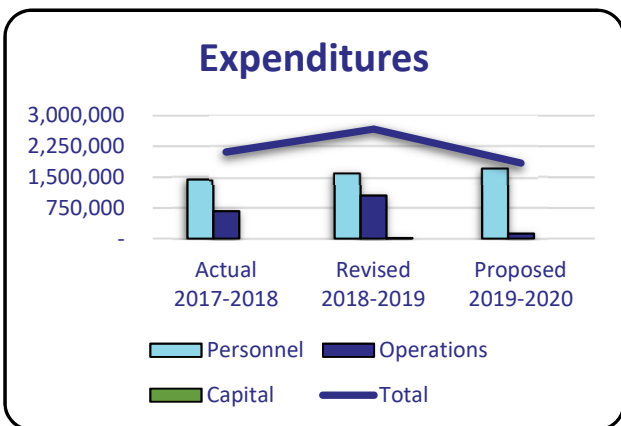


## Core Services

The Planning Division coordinates the updating/administering of the City's Comprehensive Plan's policy statements that addresses planning and development topics and forecasts of demographic data. Planning also oversees the development of the City to ensure compliance with the City's Zoning and Subdivision Ordinances and coordinates the pre-submittal meetings and development review process. Planning manages the processing of zoning and development cases through the development process and prepares staff reports to the Planning & Zoning Commission and City Council.

## Key Points Affecting Service, Performance and Proposed Budget

- Continue the development of the Downtown Master Plan by working with Engineering Services on the design of Main Street and Elm Street. Continue partnering with Parks and Recreation on the design of Fourth Street Plaza.
- Continue to implement the 5-Star Neighborhood Program to work with communities on best practices for managing a homeowners' association.
- Evaluate the Old Downtown Commercial and Old Town Residential standards.
- Implementation of City-wide electronic plan review software.
- Per the Department's Strategic Plan, the staff routinely reviews ordinances to keep current of recent legislative changes. Continue the US 380 Overlay District, scheduled for completion October 2019. Continue the SUP Recension and Rezoning Multi-Family properties that have developed as Single-Family. Additionally, staff will look to recodify the Zoning & Subdivision Ordinances.
- Continue to implement the Neighborhood Partnership Plan to strengthen neighborhoods through partnerships with City Departments and resources.



## Expenditures - 19010000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	1,441,576	1,606,158	1,721,214
Operations	671,739	1,049,143	120,588
Capital	-	16,643	-
<b>Total</b>	<b>2,113,314</b>	<b>2,671,944</b>	<b>1,841,802</b>

## Major Budget Items

- The operational funding will level out from the implementation expenditures encountered in FY19 related to the Electronic Plan Review Software and related hardware and accessories. Additionally, there is no new funding required for studies or plan updates as in prior years.

**DEVELOPMENT SERVICES****Planning****Personnel**

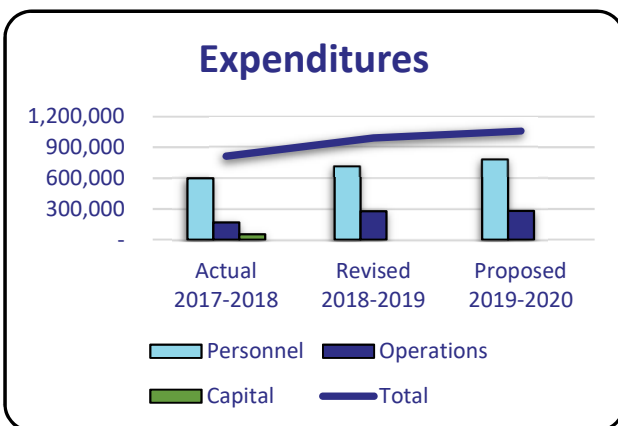
	Level	FY 2018	FY 2019	FY 2020
Director of Development Services	210	1	1	1
Planning Manager	157	1	1	1
Senior Planner	147	2	2	2
Senior Landscape Architect	147	2	2	2
Landscape Architect	-	1	-	-
Planner	141	5	5	5
Landscape Inspector	137	-	1	1
Administrative Supervisor	133	1	1	1
Planning Technician	129	3	3	3
Senior Department Records & Info Management Tech	128	-	1	1
Administrative Assistant	124	1	1	1
Records Clerk	-	1	-	-
Intern (PT)	118	1	1	1
Total		19	19	19

## Core Services

Health and Food Safety provides services, programs, public health education and standards to ensure the public health regarding health and swimming pool sanitation and monitors third party contractor for West Nile Virus testing and spraying.

## Key Points Affecting Service, Performance and Proposed Budget

- Per the Department's Strategic Plan, the staff routinely reviews ordinances to keep current on recent legislative changes and International Code Council changes. The Health ordinance will be reviewed in FY20.
- Staff manages the Mosquito Surveillance and Response program.
- The Division supports the dual Strategic Focus Areas of Public Health and Safety as well as Excellence in City Government through surveillance efforts of mosquito-borne diseases.



## Expenditures - 19094000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	597,471	714,797	778,341
Operations	166,196	276,186	280,719
Capital	51,280	-	-
<b>Total</b>	<b>814,947</b>	<b>990,983</b>	<b>1,059,060</b>

## Major Budget Items

- Approximately 77% of the operational budget provides for the continuation of the mosquito management services contract and supplies.

## Personnel

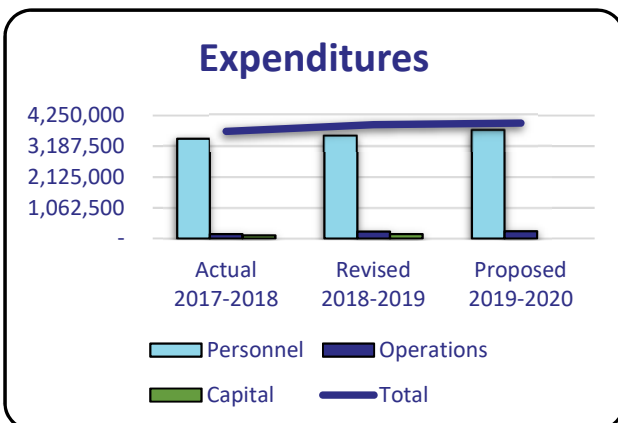
	Level	FY 2018	FY 2019	FY 2020
Environmental Health Supervisor	147	1	1	1
Senior Environmental Health Specialist	143	1	1	1
Environmental Health Specialist	137	4	4	4
Senior Environmental Health Inspector	134	1	1	1
Environmental Health Inspector	132	1	1	1
Environmental Health Technician	129	1	1	1
<b>Total</b>		<b>9</b>	<b>9</b>	<b>9</b>

## Core Services

The Building Inspections Division is responsible for safeguarding the public health and safety through the review and inspection of all building construction, remodel, addition and alteration. Accessory permits of signs, pools and fences are processed and inspected. Maintenance functions of Multi-family routine inspection and complaint investigation are performed. The Division provides a "walk-in" service for all functions and the cashier function for Engineering Services along with processing Board of Adjustment applications.

## Key Points Affecting Service, Performance and Proposed Budget

- In accordance with the Department's Strategic Plan, successful implementation of electronic plan review and incorporation of inspection process mobilization efforts to provide customers with additional self-service and online service opportunities.
- In accordance with the Department's Strategic Plan, review and adoption recommendation for the current commercial and residential building codes, including codes regulating energy efficiency, plumbing, electrical and fuel gas installation. Review and adoption recommendation for the current property maintenance code.
- In accordance with the Department's Strategic Plan, review and Council recommendation for updates to the ordinance regulating signs.
- In accordance with the Department's Strategic Plan, creation of a Building Inspections policy handbook including interpretive memos for both internal and public use.
- Maintaining training budget to provide staff opportunity for professional growth and career advancement to improve the quality services provided.



## Expenditures - 19096000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	3,447,913	3,548,840	3,735,374
Operations	153,574	237,868	253,916
Capital	104,363	150,925	-
<b>Total</b>	<b>3,705,849</b>	<b>3,937,633</b>	<b>3,989,290</b>

## Major Budget Items

- Approximately \$39,000 of operational funding is provided for in FY20 for the replacement of computers for electronic plan review and inspection process mobilization.
- Books and publications are \$9,036 less in FY20 due to ordering updated code books every other year.

**DEVELOPMENT SERVICES****Building Inspections****Personnel**

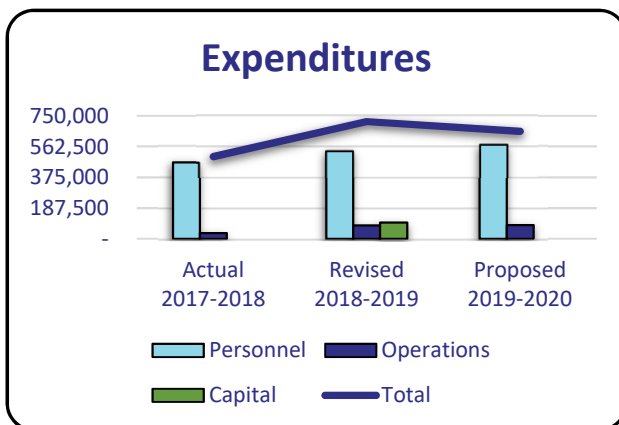
	Level	FY 2018	FY 2019	FY 2020
Chief Building Official	163	1	1	1
Permit Services Official	153	-	1	1
Assistant Chief Building Official	153	1	1	1
Plans Examiner Supervisor	145	1	1	1
Chief Building Inspector	143	3	3	3
Senior Building Inspector	139	2	3	3
Senior Plans Examiner	139	2	1	1
Multi-Family Inspector	137	1	1	1
Building Inspector	137	18	17	17
Plans Examiner	137	3	4	4
Building Permit Technician Supervisor	133	1	1	1
Senior Administrative Assistant	-	1	-	-
Building Permit Technician	129	4	3	3
Administrative Assistant	124	-	1	1
Customer Service Representative	121	2	3	3
Total		40	41	41

## Core Services

Code Enforcement works in partnership with citizens, property owners and businesses to promote and maintain a safe and desirable community that maintains and preserves property values, by working with other City Departments and enforcing City ordinances.

## Key Points Affecting Service, Performance and Proposed Budget

- Per the Department's Strategic Plan, the staff routinely reviews ordinances to keep current of recent legislative changes and International Code Council changes. Update Sign Ordinance. Other projects to schedule, scooter pilot program-research and review with City Council for direction.
- Staff will work with homeowners to maintain and preserve their property as well as attend HOA president's meetings and training events.
- The level of budget appropriation is directly related to the level of the Division's assistance in minimizing code violations in neighborhoods and assisting other City Departments. Staff contract for mowing, minor structural removal and residential clean-up. The City requires reimbursement of this expenditure by the property owner.



## Expenditures - 19098000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	466,575	534,831	572,323
Operations	34,352	81,745	83,379
Capital	-	98,020	-
Total	500,927	714,596	655,702

## Major Budget Items

- Personnel, continuing education and support are key expenditures.

## Personnel

	Level	FY 2018	FY 2019	FY 2020
Code and Health Manager	-	1	-	-
Code Enforcement Supervisor	143	1	1	1
Senior Code Enforcement Officer	139	2	2	2
Code Enforcement Officer	131	1	2	2
Code Enforcement Technician	129	2	2	2
Total		7	7	7

## NON-DEPARTMENTAL

### Core Services

Non-departmental funding includes transfers out and other funding needs for all General Fund Departments.

### Key Points Affecting Service, Performance and Proposed Budget

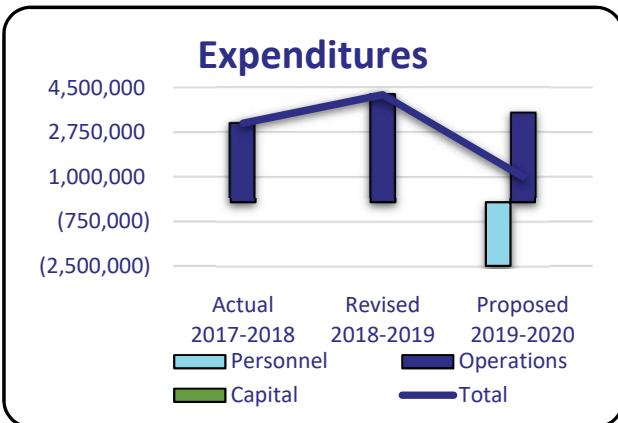
➤ Operations appropriations included in Revised FY 2019 include:

Contingency	\$ 418,500
Transfer to Capital Reserve Fund	1,260,122
Transfer to Public Leased Facility Fund	1,600,000
Transfer to Special Events Fund	80,400
Transfer to Public Art Fund	205,328
Transfer to Grant Fund	653,329
Total Contingency and Transfers to Other Funds	<u>\$ 4,217,679</u>

➤ Operations appropriations included in Fiscal Year 2020 include:

Contingency	\$ 500,000
Transfer to Capital Reserve Fund	1,500,000
Transfer to Public Leased Facility Fund	100,000
Transfer to Special Events Fund	105,600
Transfer to Public Art Fund	291,310
Transfer to Grant Fund	400,000
Transfer to Capital Projects Fund	600,000
Total Contingency and Transfers to Other Funds	<u>\$ 3,496,910</u>

➤ Personnel appropriations for FY20 include anticipated attrition savings of \$1,500,000 and insurance savings of \$1,000,000, both will be spread to the Departments during revised budget.



### Expenditures - 19999000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	-	-	(2,500,000)
Operations	3,102,321	4,217,679	3,496,910
Capital	-	-	-
Total	3,102,321	4,217,679	996,910

### Personnel

Note: No positions are funded in this Division.

**CITY OF FRISCO  
INSURANCE RESERVE FUND  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	<u>ACTUAL FY 2017-18</u>	<u>ORIGINAL BUDGET FY 2018-19</u>	<u>REVISED BUDGET FY 2018-19</u>	<u>PROPOSED BUDGET FY 2019-20</u>
Fund Balance, Beginning	\$ 6,351,871	\$ 6,424,871	\$ 6,439,641	\$ 6,599,660
Receipts:				
Interest Income	87,770	72,000	160,019	150,000
<b>Total Revenue</b>	<u>87,770</u>	<u>72,000</u>	<u>160,019</u>	<u>150,000</u>
<b>Funds Available</b>	<u>6,439,641</u>	<u>6,496,871</u>	<u>6,599,660</u>	<u>6,749,660</u>
Deductions:				
Interfund Transfers - General Fund	-	-	-	1,050,000
<b>Total Deductions</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,050,000</u>
<b>Committed Fund Balance, Ending</b>	<u>\$ 6,439,641</u>	<u>\$ 6,496,871</u>	<u>\$ 6,599,660</u>	<u>\$ 5,699,660</u>

The Insurance Reserve Fund was established in FY 2010 as a separate fund subsidiary to the General Fund with a transfer. The reserve is set aside to cover unanticipated health insurance claims and as a stabilization fund for premium charges. The fund also covers any implicit rate subsidy for our post-employment benefits. In years when claims exceed premiums, this fund could cover the shortfall. Staff continually review program expenditures as well as regulations and usage to recommend adjustments as appropriate in insurance rates. Any excess fund program charges will be transferred at the end of the year to the reserve fund.

Reserves are maintained at 25% of claims expenditures for FY20. FY20 transfers will fund a City Employee Clinic. Projected insurance claims and expenditures for FY20 total over \$20 million.

This is a subsidiary fund to the General Fund.



**CITY OF FRISCO  
CAPITAL RESERVE FUND  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

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	ACTUAL FY 2017-18	ORIGINAL BUDGET FY 2018-19	REVISED BUDGET FY 2018-19	PROPOSED BUDGET FY 2019-20
Fund Balance, Beginning	\$ 3,613,354	\$ 8,413,354	\$ 8,461,478	\$ 8,014,535
Receipts:				
Interest Income	98,124	50,000	192,935	150,000
Interfund Transfers - General Fund	5,000,000	1,200,000	1,260,122	1,500,000
<b>Total Revenue</b>	<b><u>5,098,124</u></b>	<b><u>1,250,000</u></b>	<b><u>1,453,057</u></b>	<b><u>1,650,000</u></b>
<b>Funds Available</b>	<b><u>8,711,478</u></b>	<b><u>9,663,354</u></b>	<b><u>9,914,535</u></b>	<b><u>9,664,535</u></b>
Deductions:				
Interfund Transfers - General Fund	250,000	1,900,000	1,900,000	1,500,796
<b>Total Deductions</b>	<b><u>250,000</u></b>	<b><u>1,900,000</u></b>	<b><u>1,900,000</u></b>	<b><u>1,500,796</u></b>
<b>Committed Fund Balance, Ending</b>	<b><u>\$ 8,461,478</u></b>	<b><u>\$ 7,763,354</u></b>	<b><u>\$ 8,014,535</u></b>	<b><u>\$ 8,163,739</u></b>

The City Council expressed the desire to establish a reserve for future infrastructure needs and set a financial policy to accomplish this goal. The FY 2008 Budget established the Capital Reserve Fund with a General Fund transfer of \$500,000.

The Fund continues to be supported by transfers from the General Fund, in line with City Policy to transfer funds from the General Fund each year in which the prior year ending has a net increase to Fund Balance. The ultimate goal is that the annual budget will adequately cover the yearly cost of replacement equipment.

This is a subsidiary fund to the General Fund.

**CITY OF FRISCO  
PUBLIC LEASED FACILITY FUND  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	<u>ACTUAL FY 2017-18</u>	<u>ORIGINAL BUDGET FY 2018-19</u>	<u>REVISED BUDGET FY 2018-19</u>	<u>PROPOSED BUDGET FY 2019-20</u>
Fund Balance, Beginning	\$ 347,795	\$ 348,781	\$ 390,544	\$ 633,097
Receipts:				
City Building Leases	1,107,919	1,121,944	1,351,246	1,429,592
Interest Income	3,310	700	9,000	6,000
Interfund Transfers - General Fund	60,000	100,000	1,600,000	100,000
<b>Total Revenue</b>	<b><u>1,171,229</u></b>	<b><u>1,222,644</u></b>	<b><u>2,960,246</u></b>	<b><u>1,535,592</u></b>
<b>Funds Available</b>	<b><u>1,519,024</u></b>	<b><u>1,571,425</u></b>	<b><u>3,350,790</u></b>	<b><u>2,168,689</u></b>
Deductions:				
Operating Expenditures	1,128,480	1,207,238	2,717,693	1,135,190
Capital Expenditures	-	-	-	332,500
<b>Total Deductions</b>	<b><u>1,128,480</u></b>	<b><u>1,207,238</u></b>	<b><u>2,717,693</u></b>	<b><u>1,467,690</u></b>
<b>Fund Balance, Ending</b>	<b><u>\$ 390,544</u></b>	<b><u>\$ 364,187</u></b>	<b><u>\$ 633,097</u></b>	<b><u>\$ 700,999</u></b>

The Fund accounts for the income and expenditures associated with the Public Leased Facilities; including the Downtown Reuse Plan and the Public Garages at the Stars Center and Dr. Pepper baseball stadium. For FY14 and forward, this Fund includes revenue from the leases of the old downtown buildings, interest earnings on fund balance and expenditures associated with the leases and building maintenance. The Downtown Coordinator function is being provided by an Assistant City Manager and a Development Services Planner.

On June 6, 2006, the City adopted an implementation plan for the continued use of City-owned buildings in Historic Downtown. The Downtown Reuse Plan called for the City to retain ownership of the existing City Hall buildings and to focus future uses in specialty retail, dining and the arts. The City also contracted with a leasing and property management firm to assist in identifying tenants to support the development of the downtown area. One of the buildings is currently leased to School of Rock. The other buildings house the City's Municipal Court and Parks Administration.

During FY 2013, the City assumed management responsibilities for the public garages at the Stars Center and Dr. Pepper Ballpark. Our partners fund 33% and 36% of the maintenance costs of garage #1 with the City funding the difference. The City funds the maintenance of garage #2, with a hotel and an office building, sharing some of the costs.

FY20 capital expenditures of \$332,500 include funds for improvements and HVAC repairs at the Dr. Pepper Ballpark garage and the Legends facility.

This is a subsidiary fund to the General Fund.

**CITY OF FRISCO  
SPECIAL EVENTS FUND  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	<u>ACTUAL FY 2017-18</u>	<u>ORIGINAL BUDGET FY 2018-19</u>	<u>REVISED BUDGET FY 2018-19</u>	<u>PROPOSED BUDGET FY 2019-20</u>
Fund Balance, Beginning	\$ 416,394	\$ 489,627	\$ 409,400	\$ 493,495
Receipts:				
Sponsorships	54,433	45,500	36,500	51,500
Merchandise & Other Revenue	27,769	32,000	32,000	30,000
Rents and Royalties	166,301	225,000	225,000	225,000
Interest Income	7,523	1,000	11,400	5,000
Interfund Transfers	81,801	80,400	90,400	105,600
<b>Total Revenue</b>	<b><u>337,827</u></b>	<b><u>383,900</u></b>	<b><u>395,300</u></b>	<b><u>417,100</u></b>
<b>Funds Available</b>	<b><u>754,221</u></b>	<b><u>873,527</u></b>	<b><u>804,700</u></b>	<b><u>910,595</u></b>
Deductions:				
Expenditures	314,821	325,205	311,205	354,445
Interfund Transfers	30,000	-	-	-
<b>Total Deductions</b>	<b><u>344,821</u></b>	<b><u>325,205</u></b>	<b><u>311,205</u></b>	<b><u>354,445</u></b>
<b>Fund Balance, Ending</b>	<b><u>\$ 409,400</u></b>	<b><u>\$ 548,322</u></b>	<b><u>\$ 493,495</u></b>	<b><u>\$ 556,150</u></b>

The Special Events Fund was established in FY03 to track and account for the contributions received for special events or other specifically designated purposes. For FY20, the Special Events Fund again provides funding for the annual Independence Day (July 4th) celebration. Funding for this event consists of sponsorships, proceeds from merchandise and refreshment sales and General Fund subsidies.

Frisco Heritage Center & Museum is operated by the Parks & Recreation's Arts, Culture, & Special Events Division. Since FY10, the City has been under a management services contract to facilitate Heritage Center building rentals. In FY20, the City plans to add a full-time Rental Coordinator and a part-time Rental Aide in lieu of the management services contract. The Rental Coordinator will handle administrative tasks, financial transactions, routine maintenance requests and coordinate all site rental bookings. The Rental Aide will facilitate booked rentals on evenings and weekends. Rents and Royalties include income from the bookings. It is anticipated there will be approximately 125 bookings in FY20. That equates to over 20,000 adults and children visiting the Heritage Center Facilities each year as rental event participants. The entire fund balance is set aside for the maintenance of the Heritage Center facilities.

This is a subsidiary fund to the General Fund.

**CITY OF FRISCO  
WORKFORCE HOUSING FUND  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	ACTUAL FY 2017-18	ORIGINAL BUDGET FY 2018-19	REVISED BUDGET FY 2018-19	PROPOSED BUDGET FY 2019-20
Fund Balance, Beginning	\$ 469,303	\$ 451,003	\$ 456,543	\$ 444,643
Receipts:				
Interest Income	5,743	3,200	9,600	6,000
<b>Total Revenue</b>	<b>5,743</b>	<b>3,200</b>	<b>9,600</b>	<b>6,000</b>
<b>Funds Available</b>	<b>475,046</b>	<b>454,203</b>	<b>466,143</b>	<b>450,643</b>
Deductions:				
Expenditures	18,503	21,500	21,500	25,500
<b>Total Deductions</b>	<b>18,503</b>	<b>21,500</b>	<b>21,500</b>	<b>25,500</b>
<b>Committed Fund Balance, Ending</b>	<b><u>\$ 456,543</u></b>	<b><u>\$ 432,703</u></b>	<b><u>\$ 444,643</u></b>	<b><u>\$ 425,143</u></b>

The Workforce Housing Fund was established in FY03. The purpose of this fund is to improve the quality and quantity of housing opportunities for workforce families through housing and economic development programs designed and implemented by the Social Services and Housing Board and approved by the Frisco City Council.

The initial funding for this program was a transfer from the General Fund. During FY05, a down payment assistance program was initiated to assist City and FUSD employees in purchasing their first home in Frisco. Any repayment of loans will be retained in this fund to ensure the continuation of the program.

In FY17, the down payment assistance loan amount available increased to up to \$10,000.

Nine down payment assistance loans were granted and 15 persons attended the required Homebuyer Certification Classes in FY19. Of the fifteen people who attended, six of them purchased a home in Frisco.

The Social Services and Housing Board, along with the City Council, continue to explore opportunities for affordable housing throughout the City, in response to increases in average household market value.

This is a subsidiary fund to the General Ledger.

**CITY OF FRISCO  
PUBLIC ART FUND  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

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	ACTUAL FY 2017-18	ORIGINAL BUDGET FY 2018-19	REVISED BUDGET FY 2018-19	PROPOSED BUDGET FY 2019-20
Fund Balance, Beginning	\$ 483,614	\$ 493,739	\$ 569,221	\$ 609,221
Receipts:				
Interest Income	8,428	1,000	13,734	6,000
Interfund Transfers - General Fund	227,996	205,328	205,328	291,310
<b>Total Revenue</b>	<b>236,424</b>	<b>206,328</b>	<b>219,062</b>	<b>297,310</b>
<b>Funds Available</b>	<b>720,038</b>	<b>700,067</b>	<b>788,283</b>	<b>906,531</b>
Deductions:				
Operating Expenditures	150,817	246,328	179,062	247,310
<b>Total Deductions</b>	<b>150,817</b>	<b>246,328</b>	<b>179,062</b>	<b>247,310</b>
<b>Fund Balance, Ending</b>	<b>\$ 569,221</b>	<b>\$ 453,739</b>	<b>\$ 609,221</b>	<b>\$ 659,221</b>

The Frisco Public Arts Program encourages public and private programs to further the development and awareness of the visual arts. A FY07 transfer from the General Fund of \$250,000 provided the initial start-up funding for this effort.

For FY20, the total proposed interfund transfers of \$291,310 will fund a Public Art Coordinator, anticipated improvements, promotional programs and art maintenance.

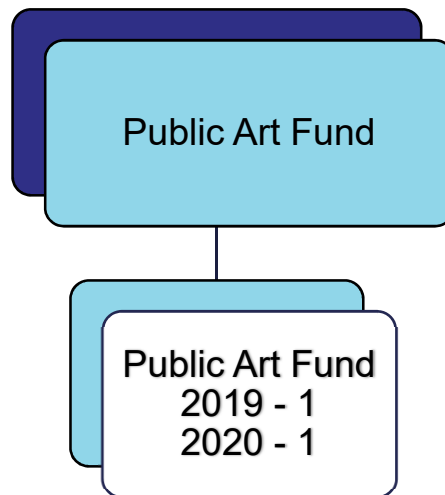
This is a subsidiary fund to the General Fund.

# PUBLIC ART FUND

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## DEPARTMENT MISSION

The mission of the City of Frisco's Public Art Program is to promote cultural, aesthetic and economic vitality in Frisco, Texas by integrating the work of artists into public places, civic infrastructure and private development.



## Expenditure Summary

Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
Public Art Fund	\$ 150,817	\$ 179,062	\$ 247,310	38.11%
<b>Totals</b>	<b>\$ 150,817</b>	<b>\$ 179,062</b>	<b>\$ 247,310</b>	<b>38.11%</b>

# PUBLIC ART FUND

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	 Frisco Policy
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## Strategic Focus Area: Leisure & Culture

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>17510190 - Public Art Fund</b>						
✓	Further the development, awareness and interest in the visual arts	Continue the "Art in Atrium" and other temporary art shows	Number of art shows	1	2	2
		Maintain proper custodial records of Public Art	Update inventory and catalog collection	1	1	1

# PUBLIC ART FUND

## Core Services

Art and culture are important elements in the City of Frisco's growth and development as a community where people come to live, work, play and grow. Public art strengthens our community's cultural identity, especially in the development of new capital projects.

In 2002, the City Council passed an ordinance establishing Frisco's Public Art Program. Frisco's Ordinance calls for a percentage of Capital Project Funds to be used to commission public art. Known as "Percent for Art," this tool is already used by more than 400 cities, states and public agencies across the country.

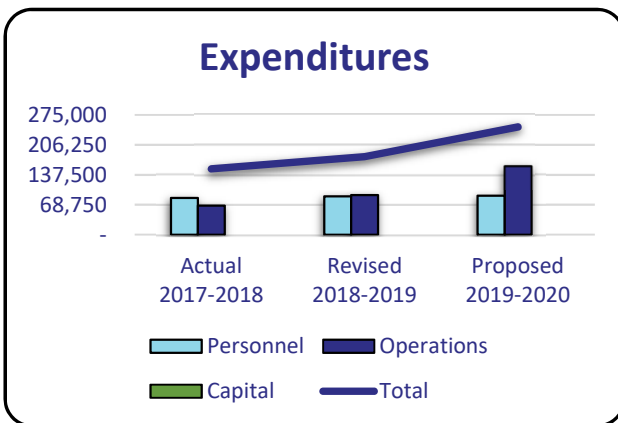
The Ordinance also called for the development of a Public Art Master Plan. In 2003, the City hired Via Partnership to develop a Master Plan that identifies guidelines for the public art program, specific public art opportunities and support of community programs. The Public Art Master Plan was approved in 2004 by the City Council.

In August 2017, the City hired Designing Local Ltd. to update the Public Art Master Plan and Public Art Program Ordinance. City Council approved the updated Plan and Ordinance in August 2018.

Appointed by the City Council, a resident Public Art Board oversees the implementation of the Public Art Program. Working with City staff, this Board advises the Council on the commissioning of public art in our parks, at our facilities and along our roads. The City currently has more than 80 art installations and wayfinding signage.

## Key Points Affecting Service, Performance and Proposed Budget

- Staff will assist with the Public Art Program as well as with other art and cultural related opportunities.
- This proposed funding will support a diverse public art collection in our City parks, along our roads and at our facilities. As part of the City's continued commitment to be a "Destination City", the public art program will promote tourism and economic vitality through the artistic opportunities, destinations and the enhancement of public spaces.



## Expenditures - 17510190

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	84,123	88,181	89,361
<b>Operations</b>	66,694	90,881	157,949
<b>Capital</b>	-	-	-
<b>Total</b>	<b>150,817</b>	<b>179,062</b>	<b>247,310</b>

## Major Budget Items

- The increase in operations for FY20 includes funds to contract with conservators to conduct assessments and maintenance on the art collection.
- Funds for the actual sculpture/art items are appropriated as part of the capital projects.

## Personnel

	Level	FY 2018	FY 2019	FY 2020
<b>Public Art Administrator</b>	140	1	1	1
<b>Total</b>		1	1	1





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# ENTERPRISE FUNDS

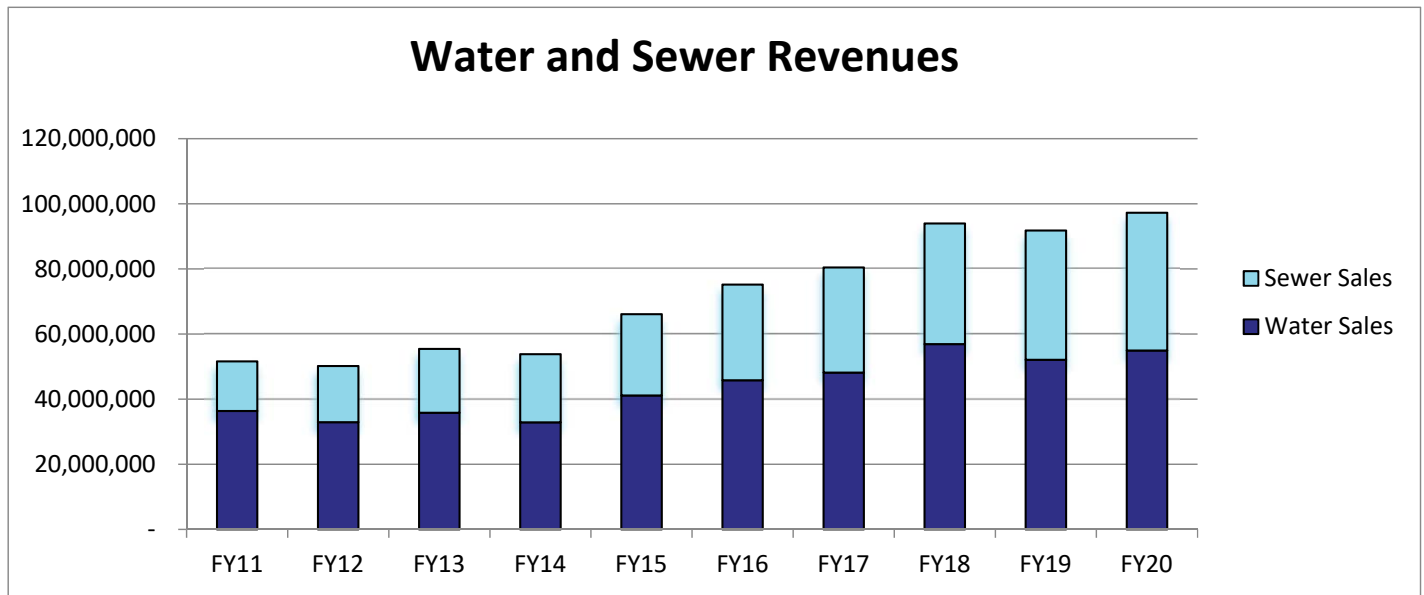


## **ENTERPRISE FUNDS REVENUE SUMMARY**

The revenue summary section provides a description and underlying assumptions for the major revenue sources of the Enterprise Funds, including significant trends that affect revenue assumptions in the current fiscal year.

### **Utility Fund:**

**Water and Sewer** - Water and sewer revenues are collected for the sale of water and disposal of sewer for residential, commercial and apartment usage. The City currently has approximately 58,650 utility billing customer accounts. Revenues for fiscal year 2019-2020 are budgeted at \$54.9 million for water sales and \$42.3 million for sewer charges. Staff completed the City's water and sewer rate study, which is used as a guide for projecting water and sewer revenues and rate setting requirements. This projection includes a rate increase of 2% in both water and sewer minimum bill and volume rates in FY20.



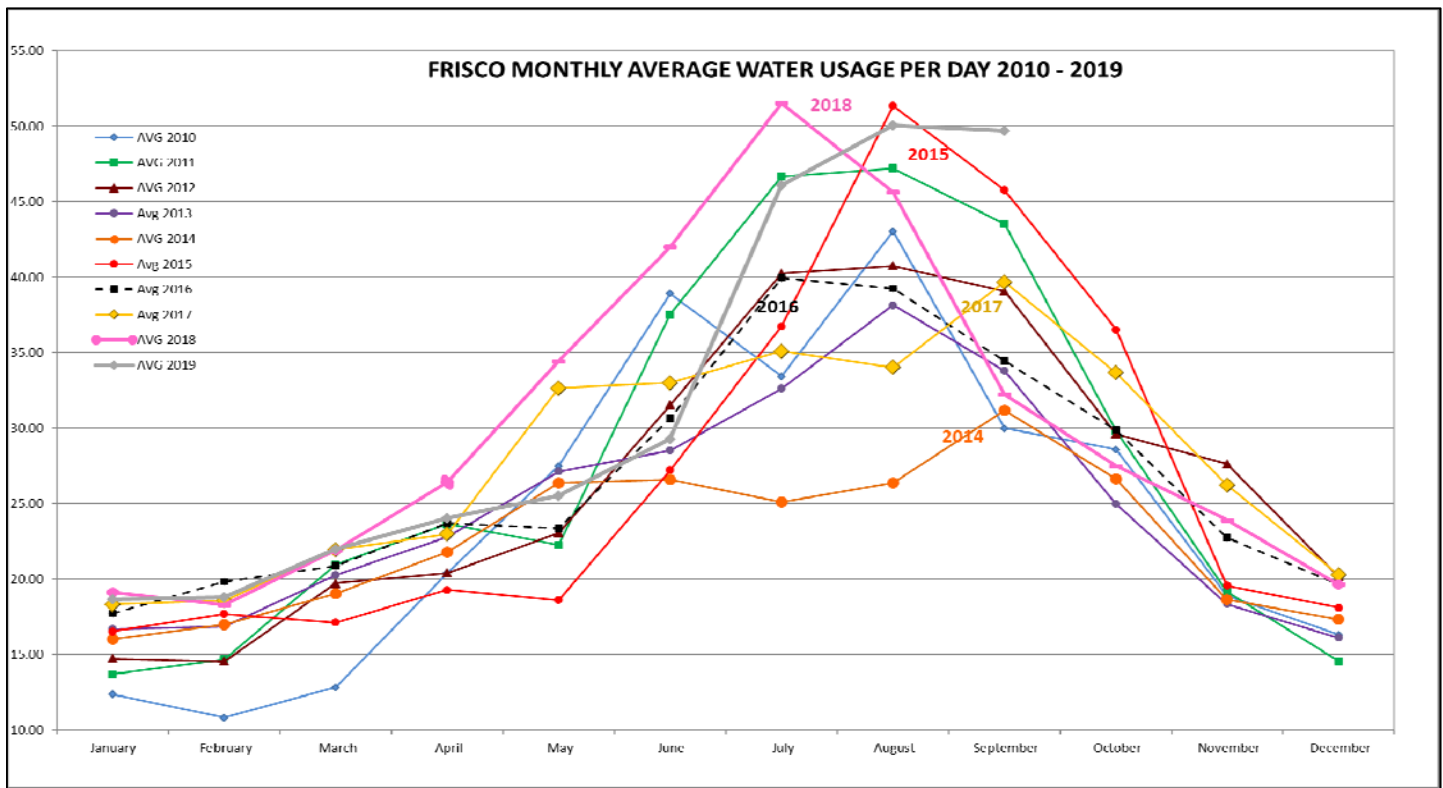
### **Environmental Services Fund:**

**Service Charges** - The Environmental Services Fund accounts for the collection and disposal of solid waste and recycling services of the City. Service fees are charged for residential, commercial and apartment garbage collection and solid waste disposal. Revenues for fiscal year 2019-2020 are projected at \$19.1 million. This projection includes increases in residential services including collection monthly rates from \$14.50 to \$15.00 and 3% increases in commercial collection fees.

### **Stormwater Fund:**

**Service Charges** - The Stormwater Fund was developed in FY10 in response to the State Mandated Phase II of the Municipal Separate Storm Sewer System (MS4), to reduce the discharge of pollutants and to protect water quality through various control measures. Service fees are charged for residential and non-residential sectors to support the services, equipment and materials needed to meet the compliance requirements of the City's Storm Water Management Program. Revenues for fiscal year 2019-2020 are projected at over \$4 million. This projection does not include a rate adjustment.

## ENTERPRISE FUNDS REVENUE SUMMARY



The chart above reflects the water usage for the last ten years and shows how our customers have decreased their consumption during times of drought and rainy seasons.

**CITY OF FRISCO  
UTILITY FUND  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	<u>ACTUAL FY 2017-18</u>	<u>ORIGINAL BUDGET FY 2018-19</u>	<u>REVISED BUDGET FY 2018-19</u>	<u>PROPOSED BUDGET FY 2019-20</u>
Net Position, Beginning	\$ 39,439,795	\$ 47,089,855	\$ 49,538,588	\$ 45,239,767
Receipts:				
Water Sales	56,882,651	59,219,882	52,082,660	54,941,684
Sewer Charges	37,086,293	43,069,046	39,692,596	42,299,629
Inspection Fees	2,178,120	1,450,000	2,720,000	1,402,400
Interest Income	475,669	200,000	900,000	550,000
Miscellaneous	760,769	570,000	701,000	570,000
Interfund Transfers	3,319,743	3,345,530	3,345,530	3,370,499
<b>Total Revenue</b>	<b>100,703,245</b>	<b>107,854,458</b>	<b>99,441,786</b>	<b>103,134,212</b>
<b>Funds Available</b>	<b>140,143,040</b>	<b>154,944,313</b>	<b>148,980,374</b>	<b>148,373,979</b>
Deductions:				
Operating Expenses	23,389,530	26,984,295	27,043,764	27,722,590
Cost of Sales and Services	50,051,467	55,895,360	55,747,107	55,145,685
Capital Outlay	1,142,301	1,923,143	1,789,775	868,140
Interfund Transfers - Other Funds	-	-	1,997,336	-
Bond Principal	10,095,000	11,055,000	11,005,000	11,770,000
Bond Interest/Fiscal Charges	5,926,154	6,021,564	6,157,625	5,941,483
<b>Total Deductions</b>	<b>90,604,452</b>	<b>101,879,362</b>	<b>103,740,607</b>	<b>101,447,898</b>
<b>Net Position, Unrestricted</b>	<b>\$ 49,538,588</b>	<b>\$ 53,064,951</b>	<b>\$ 45,239,767</b>	<b>\$ 46,926,081</b>
Cash and Cash Equivalents	47,797,466	51,482,414	43,498,645	45,184,959
Days in Cash	238	227	192	199
1.25x Debt Service Coverage Target	1.63	1.35	0.75	1.10

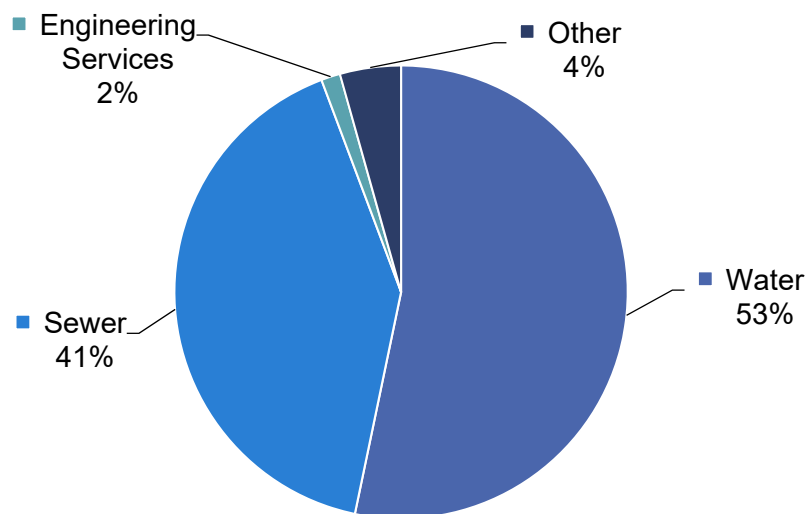
The growth experienced by the City is seen in the increase in cost of sales and services in the Utility Fund. A large portion is due to the increased cost of water and delivery. A rate increase will be effective January 1, 2020 in order to continue our efforts to maintain the financial health of the Utility Fund, cover operating expenses and to pass on the NTMWD water rate increases.

The City adheres to a policy of maintaining 7 months of days in cash and sets rates accordingly.

## UTILITY FUND SCHEDULE OF REVENUES

REVENUES	Actual FY16	Actual FY17	Actual FY18	Revised FY19	Proposed FY20
<b>Water</b>					
Water Sales	43,887,523	45,892,291	53,279,352	50,363,660	53,247,684
Water Meter Sales	1,373,518	1,404,525	1,610,403	1,000,000	1,000,000
Tapping Fees	5,530	6,600	4,600	7,000	7,000
Reconnect Fee	61,565	84,275	109,375	125,000	100,000
Service Charge	485,042	767,771	1,878,921	587,000	587,000
<b>Water</b>	<b>45,813,178</b>	<b>48,155,462</b>	<b>56,882,651</b>	<b>52,082,660</b>	<b>54,941,684</b>
<b>Sewer</b>					
Sewer Service	28,797,950	31,622,311	36,402,514	39,067,347	41,699,629
Sewer Service Charge	330,174	370,775	433,148	350,000	350,000
Tapping Fee	1,200	3,600	1,200	2,400	-
Reuse Water Sales	258,139	271,322	249,431	272,849	250,000
<b>Sewer</b>	<b>29,387,462</b>	<b>32,268,008</b>	<b>37,086,293</b>	<b>39,692,596</b>	<b>42,299,629</b>
<b>Engineering Services</b>					
Inspection Fee	3,034,508	3,732,459	2,174,544	2,525,000	1,252,400
Service Charge	471,796	5,700	3,576	195,000	150,000
<b>Engineering</b>	<b>3,506,304</b>	<b>3,738,159</b>	<b>2,178,120</b>	<b>2,720,000</b>	<b>1,402,400</b>
<b>Other</b>					
Service Charge	-	363,653	489,461	450,000	450,000
Interest	84,858	207,890	475,669	900,000	550,000
Damage/Repairs	153,646	23,044	64,588	25,000	-
Miscellaneous	640,946	113,853	41,382	20,000	20,000
Intergovernmental	-	107,182	139,933	100,000	100,000
Sales of Fixed Assets	-	167,378	25,405	106,000	-
Transfers	3,263,257	3,300,281	3,319,743	3,345,530	3,370,499
<b>Other</b>	<b>4,142,707</b>	<b>4,283,281</b>	<b>4,556,181</b>	<b>4,946,530</b>	<b>4,490,499</b>
<b>Total</b>	<b>82,849,651</b>	<b>88,444,910</b>	<b>100,703,245</b>	<b>99,441,786</b>	<b>103,134,212</b>

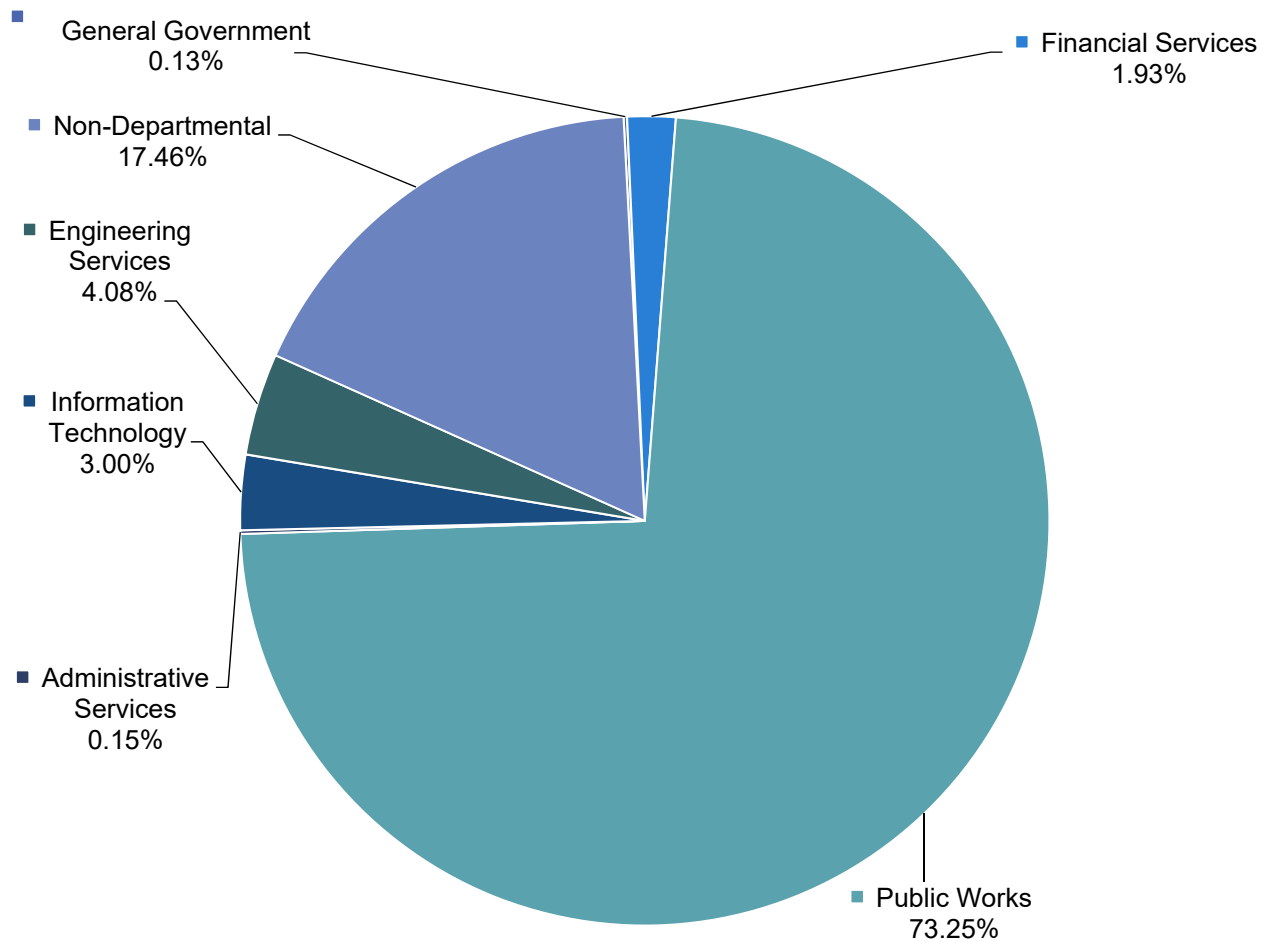
**Utility Fund Schedule of Revenues  
FY 2020**



## UTILITY FUND SUMMARY EXPENSE REPORT BY DEPARTMENT

EXPENSES	Actual FY15	Actual FY16	Actual FY17	Actual FY18	Revised FY19	Proposed FY20
10 General Government	29,252	107,401	56,952	286,151	377,347	136,000
20 Financial Services	1,191,501	1,323,266	1,502,578	1,642,932	1,884,410	1,956,424
40 Public Works	44,756,555	56,307,327	63,626,487	65,813,668	75,215,687	74,311,026
55 Administrative Services	106,663	94,568	141,728	178,586	184,675	150,734
60 Information Technology	1,603,202	2,279,438	2,319,119	2,571,318	2,891,337	3,044,537
80 Engineering Services	3,004,173	3,655,720	3,443,054	3,875,651	4,027,190	4,137,694
99 Non-Departmental	13,968,373	16,469,651	16,679,886	16,236,145	19,159,961	17,711,483
<b>Total</b>	<b>64,659,719</b>	<b>80,237,371</b>	<b>87,769,804</b>	<b>90,604,452</b>	<b>103,740,607</b>	<b>101,447,898</b>

### Utility Fund Expenses by Department as Percent of Total



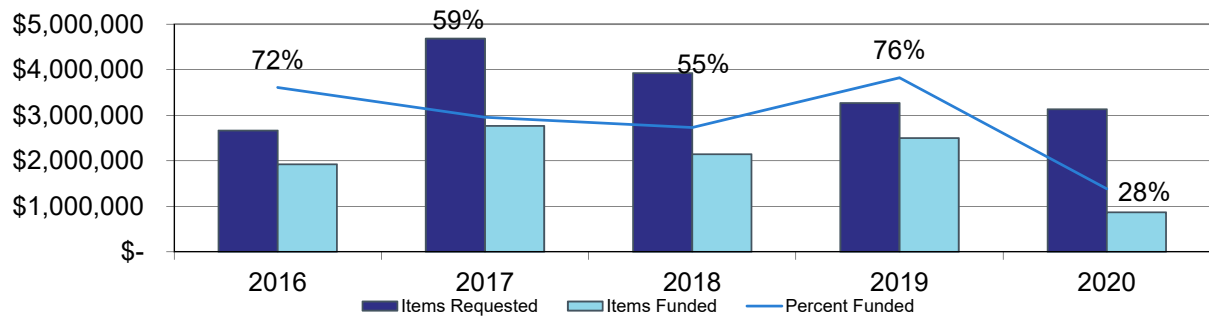


**CAPITAL, SUPPLEMENTAL AND PROGRAM EXPENSES  
FUNDED AND UNFUNDED REQUESTS  
FISCAL YEAR 2019 - 2020  
UTILITY FUND**

Division	Item Description	Continuation Capital	FTE Request	Supplemental Capital Items			Item Total
				Personnel	Capital	Operations	
PW - Water	Replace: John Deere Backhoe (Unit 42089; 3,300 hrs)	135,000	-	-	-	-	135,000
PW - Water	Replace: 2011 Ford F350 Crew Cab (Unit 42120; 91,203 mi)	75,020	-	-	-	-	75,020
PW - Water	Replace: Flat Bed Pump Trailer (Unit 42017)	6,000	-	-	-	-	6,000
PW - Water	Replace: Heavy Duty Trailer (Unit 42066)	6,000	-	-	-	-	6,000
PW - Sewer	Vac Truck Replacement (Unit 43046; 32,255 mi)	375,000	-	-	-	-	375,000
PW - Meters	Replace: 2013 Ford F150 (Unit 44103; 92,581 mi)	36,790	-	-	-	-	36,790
PW - Meters	Replace: 2013 Ford F150 (Unit 44106; 92,937 mi)	36,790	-	-	-	-	36,790
PW - Meters	Replace: 2014 Ford F150 (Unit 44108; 95,030 mi)	36,790	-	-	-	-	36,790
PW - Operations	Replace: 2013 Ford F150 (Unit 47007; 29,099 mi)	34,850	-	-	-	-	34,850
PW - Meters	Replace: 2006 Ford F150 (Unit 49005; 82,735 mi)	38,820	-	-	-	-	38,820
IT - GIS	Plotter Replacement	13,500	-	-	-	-	13,500
ES - Engineering	Replace: Unit 88023 2005 Ford F-150 (45,145 mi.)	36,790	-	-	-	-	36,790
ES - Engineering	Replace: Unit 88024 2006 Ford F-150 (56,131 mi.)	36,790	-	-	-	-	36,790

**Sub-Totals:** 868,140 - - - 868,140  
**Total Supplemental:** -  
**Total Replacement Capital & Supp. Items:** 868,140

**Five Year Comparison of Capital & Supplemental Program**



*Items Below This Line Are Not Funded*

Division	Item Description	Continuation Capital	FTE Request	Supplemental Capital Items			Item Total
				Personnel	Capital	Operations	
PW - Water Resources	Lawn Irrigation Expo	-	-	-	-	4,000	4,000
PW - Water	Storage Rack	-	-	-	50,000	-	50,000
PW - Water	Lockers and Bathroom Stall Panel Replacement	10,000	-	-	10,000	-	20,000
PW - Water	Replace John Deere Backhoe (Unit 42101; 3900 hrs)	150,000	-	-	-	-	150,000
PW - Water	Replace John Deer Front End Loader (Unit 42068)	160,000	-	-	-	-	160,000
PW - Water	Maintenance Worker	-	1.00	51,770	-	1,800	53,570
PW - Sewer	Grease Trap Inspector w/ Truck	-	1.00	71,699	35,795	12,468	119,962
PW - Sewer	Crew Leader (Crew 1)	-	1.00	64,072	-	11,990	76,062
PW - Sewer	Equipment Operator II (Crew1)	-	1.00	58,509	-	1,950	60,459
PW - Sewer	Rotary Cutter Attachment	-	-	-	8,500	-	8,500
PW - Sewer	Safety Equipment (Cone, Signs)	-	-	-	40,000	-	40,000
PW - Sewer	Pallet Forks Attachment	-	-	-	-	2,500	2,500
PW - Sewer	Brush Grapple Attachment	-	-	-	5,200	-	5,200
PW - Sewer	Flow Testing	-	-	-	-	150,000	150,000
PW - Sewer	Trailer for Shoring	-	-	-	10,000	-	10,000
PW - Sewer	Concrete Saw	-	-	-	33,000	-	33,000
PW - Meters	Maint. Tech II w/ Truck (Crew 1)	-	1.00	57,476	39,770	18,465	115,711
PW - Meters	Crew Leader (Crew 1)	-	1.00	64,072	-	18,465	82,537
PW - Meters	Maint. Worker w/ Truck (Crew 1)	-	1.00	51,770	39,770	17,629	109,169
PW - Operations	Replacement Shrubs for Frisco Lakes Lift Stations #2 & #3	-	-	-	-	40,000	40,000
PW - Operations	800 Gallon Fuel Tank for Frisco-1	-	-	-	30,000	-	30,000
PW - Operations	SCADA Supervisor	-	1.00	80,520	-	11,840	92,360
PW - Operations	Eldorado Est Rehab Design	-	-	-	-	257,000	257,000
PW - Operations	Trailer for Portable Generator	-	-	-	14,899	-	14,899
PW - ROW	Senior ROW Inspector w/ Truck	-	1.00	74,602	38,820	15,654	129,076
AS - Logistics	Security Cameras (3 add'l) for Logistics Center	-	-	-	-	6,300	6,300
IT - Administration	Administrative Assistant	-	1.00	56,465	8,050	5,020	69,535
IT - GIS	GIS Technician	-	1.00	74,602	7,600	5,385	87,587
IT - GIS	GIS Data Analyst	-	1.00	102,512	7,600	7,335	117,447
IT - GIS	GIS Analyst	-	1.00	80,520	7,600	6,535	94,655
ES - Engineering	CIP Coordinator	-	1.00	71,699	-	3,035	74,734

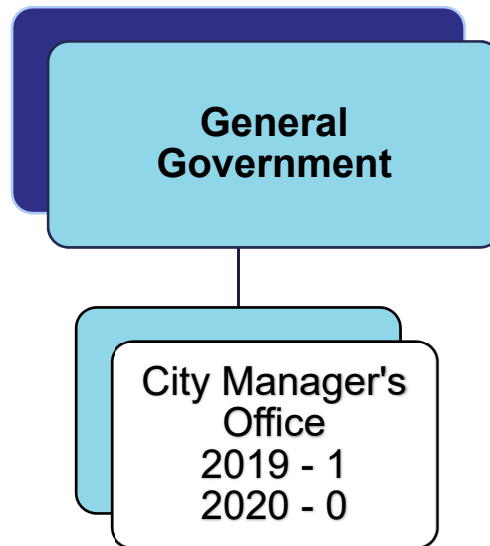
**Total of Items Not Funded:** 320,000 14.00 960,288 386,604 597,371 2,264,263  
**Total of All Items Considered:** 1,188,140 14.00 960,288 386,604 597,371 3,132,403  
**Total of All Capital & Supplemental Items:** 3,132,403

# GENERAL GOVERNMENT DEPARTMENT SUMMARY

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## DEPARTMENT MISSION

Continually seeks to improve the quality of life for the residents of the City of Frisco and administer all municipal business of the City through the execution of City Council decisions.



## Expense Summary

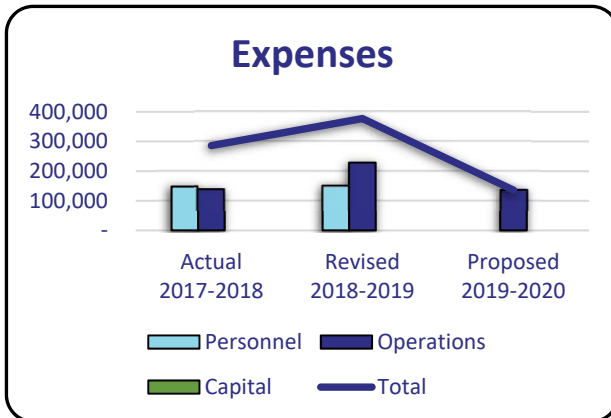
Activity				% Change
	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	FY 2019 to FY 2020
City Manager's Office	\$ 286,151	\$ 377,347	\$ 136,000	-63.96%
<b>Totals</b>	<u>\$ 286,151</u>	<u>\$ 377,347</u>	<u>\$ 136,000</u>	<u>-63.96%</u>

## Core Services

Responsibilities include providing technical guidance, direction and oversight on contract actions; developing and ensuring compliance with terms and conditions of contracts; preparing, processing and tracking of contracts, pay requests, change orders and modifications; and monitoring for project budget compliance.

## Key Points Affecting Service, Performance and Proposed Budget

➔ The City Manager's Office takes a major role in the management and funding of the capital program, providing for planned growth and providing the support for the resolution of complex citizen issues.



## Expenses - 61010000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	148,128	150,118	-
Operations	138,023	227,229	136,000
Capital	-	-	-
<b>Total</b>	<b>286,151</b>	<b>377,347</b>	<b>136,000</b>

## Major Budget Items

- ➔ The Assistant to the City Manager position has been transferred to the General Fund for FY20.
- ➔ The operating expenses in this account are for professional services for NTMWD special project and NTMWD legal matters.

## Personnel

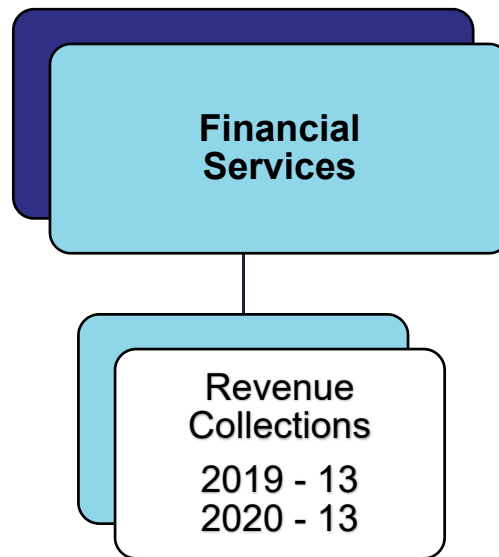
	Level	FY 2018	FY 2019	FY 2020
Assistant to the City Manager	-	-	1	-
Strategic Services Manager	-	1	-	-
<b>Total</b>		<b>1</b>	<b>1</b>	<b>-</b>

# FINANCIAL SERVICES DEPARTMENT SUMMARY

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## DEPARTMENT MISSION

The Revenue Collections Division of Financial Services offers exceptional customer service for City newcomers, visitors and residents by being pleasant and helpful whether by phone, e-mail or in person. Consistency, responsiveness, fairness, honesty and candor in all customer service operations is our standard.



## Expense Summary

Activity				% Change
	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	FY 2019 to FY 2020
Revenue Collections	\$ 1,642,932	\$ 1,884,410	\$ 1,956,424	3.82%
<b>Totals</b>	<u>\$ 1,642,932</u>	<u>\$ 1,884,410</u>	<u>\$ 1,956,424</u>	<u>3.82%</u>

# FINANCIAL SERVICES

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Excellence in City Government and Long-Term Financial Health

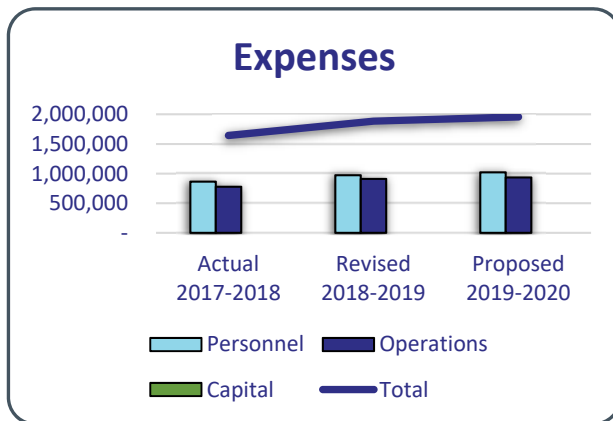
Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>62026000 - Revenue Collections</b>						
	Create cash management refinements and enhancements	Deposits completed by deadline each day	Daily deposit deadlines met	100%	100%	100%
		Cash handler mandatory training	Selected employees trained in cash handling procedures	100%	100%	100%
		Customer service response time	UB emails - 48 hour response	N/A	95%	95%
			Application processing - 24 hour response	N/A	95%	95%
		Percent of unanswered calls	Timely response given - calls responded to within 48 hours including those that go to voice mail	N/A	95%	95%

**Core Services**

The Revenue Collections Division is responsible for the billing and collection of user charges for water & sewer, drainage fees and garbage collection in a professional, positive and responsive manner.

**Key Points Affecting Service, Performance and Proposed Budget**

➔ FY20 Credit Card Transaction Fees are anticipated to increase approximately 8.6% from FY19 due to an increase in online bill payments by credit card.

**Expenses - 62026000**

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	865,583	973,363	1,020,709
Operations	777,349	911,047	935,715
Capital	-	-	-
<b>Total</b>	<b>1,642,932</b>	<b>1,884,410</b>	<b>1,956,424</b>

**Major Budget Items**

➔ Postage costs and credit card fees represent approximately 79% of the expenses in the operations budget. The remaining is allocated to training and routine expenses needed to maintain functions listed in the core services.

**Personnel**

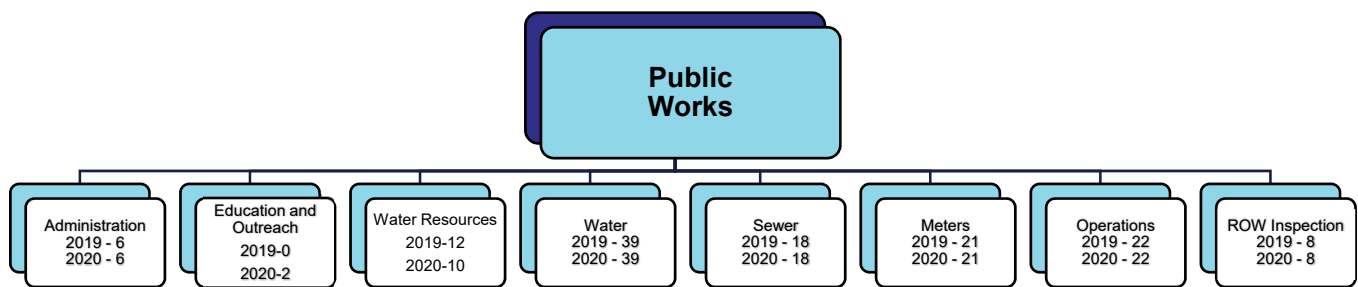
	Level	FY 2018	FY 2019	FY 2020
Revenue Collections Manager	157	1	1	1
Assistant Revenue Collections Manager	153	1	1	1
Billing Supervisor	141	1	1	1
Cashier Supervisor	141	1	1	1
Accountant	139	1	1	1
Senior Customer Service Representative	128	3	3	3
Customer Service Representative	121	4	5	5
<b>Total</b>		<b>12</b>	<b>13</b>	<b>13</b>



# PUBLIC WORKS DEPARTMENT SUMMARY

## DEPARTMENT MISSION

To raise customer awareness of ways to improve water efficiency through the distribution system and to prevent stormwater pollution from point and non-point sources. To deliver safe drinking water to our customers at adequate pressure, in ample quantities and with proper distribution systems in accordance with regulatory guidelines. To ensure the proper operation and accuracy of all water meters. Also, to protect the City's infrastructure, manage the location of franchise utilities and protect potable water system from potential cross-connections through the backflow assembly process.



## Expense Summary

Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
Administration	\$ 524,201	\$ 526,532	\$ 559,482	6.26%
Education and Outreach	-	-	146,754	N/A
Water Resources	831,870	967,403	783,545	-19.01%
Water	33,408,680	37,495,014	38,717,329	3.26%
Sewer	23,819,042	26,491,623	24,920,492	-5.93%
Meters	4,334,436	5,336,977	5,844,690	9.51%
Operations	2,048,648	3,515,437	2,432,731	-30.80%
ROW Inspection	846,791	882,701	906,003	2.64%
<b>Totals</b>	<b>\$ 65,813,668</b>	<b>\$ 75,215,687</b>	<b>\$ 74,311,026</b>	<b>-1.20%</b>



# PUBLIC WORKS

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Public Health & Safety, Sustainable City and Civic Involvement

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>64013000 - Education and Outreach</b>						
✓	Educate residents on water-use efficiency and stormwater initiatives through a weekly e-mail program	Implement the water-use policies and programs for citizen awareness	Subscriber base for WaterWise newsletters	28,255	29,667	31,150
<b>64040000 - Water Resources</b>						
📁	Implement water-use reduction policies that increase the community's effort to protect and conserve our water supply	Implement conservation strategies for overall improved water use efficiency	Overall water consumption (gallons per capita per day)	164	169	169
⌚	Provide customers (internal and external) with quality service delivery	Respond to customer complaints within 48 hours	Customer complaints responded to within 48 hours	98%	98%	98%
✓	Establish superior process and procedures for irrigation systems	Provide services in the most efficient and accurate manner	Irrigation permits processed	2,024	2,085	2,148
			Number of systems inspected	2,799	2,883	2,969

# PUBLIC WORKS

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Public Health & Safety, Sustainable City and Civic Involvement, cont.

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>64042000 - Water</b>						
	Provide a "Superior Quality" rated water system	Meet or exceed State and Federal water quality parameters	Water quality parameter(s) met	Yes	Yes	Yes
	Provide timely maintenance of water system	Inspect and repair 100% of all fire hydrants annually	Fire hydrants inspected	55%	75%	85%
	Provide timely maintenance of water system	Inspect 10% of the residential service connections	Residential service connections inspected	4%	3%	5%
<b>64043000 - Sewer</b>						
	Inspect for system inflow and infiltration	Clean and video inspect 10% of the City's sewer mains	Linear feet of sewer line inspected	7%	5%	10%
		Inspect and repair 10% of the City's sewer manholes	Manholes inspected / repaired	9%	8%	10%
✓	Reduce the number of Sanitary System Overflows (SSO)	Reduce the number of SSO's to less than seven (1 per 100 miles of pipe)	SSO's recorded per year	17	30	< 7

## Strategic Focus Area: Infrastructure

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>64044000 - Meters</b>						
	Maintain efficient meter reading	Complete repairs as needed	Reduce the number of no-reads (meters) to less than 5%	2.5%	1.0%	< 3%
	Improve meter accuracy	Reduce the number of re-reads	Reduce the number of re-reads to less than 5%	3.7%	1.7%	< 3%

# PUBLIC WORKS

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Excellence in City Government

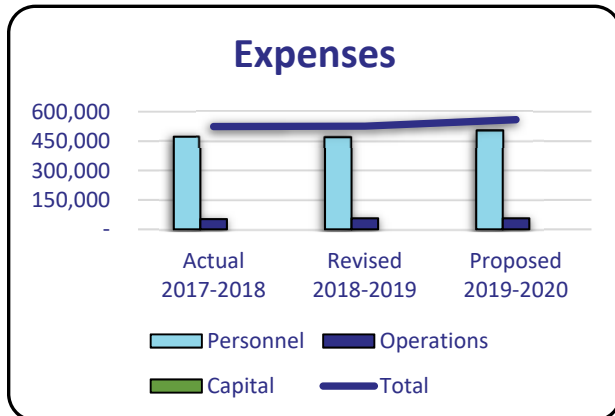
Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>64049000 - ROW Inspection</b>						
✓	Establish process and procedures	Process and inspect right-of-way permits to protect the City infrastructure	Number of ROW permits per year / month	10,074 / 892	11,928 / 994	11,950 / 995
			Number of easements and encroachment agreements per year	13	4	6
			Number of network node submittals per year	35	130	480
			Number of ROW permits with final inspections per year / month	N/A	1,600 / 133	1,980 / 165
			Number of ROW violations	32	40	40
⌚	Make the right-of-way permitting process more efficient	Make the right-of-way permitting process more efficient	Right-of-way permits processed within five days	95%	99%	99%

### Core Services

The Administration Division is responsible for activities and projects within the Public Works Department that address safety operations, emergency management and disaster preparedness programs, training and other organizational processes, policies and procedures.

### Key Points Affecting Service, Performance and Proposed Budget

➔ This Division funds a proportional share of the financial annual audit expense. The Utility Fund share is \$27,725 or 28% of the FY20 cost.



### Expenses - 64010000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>472,082</b>	<b>470,386</b>	<b>503,314</b>
<b>Operations</b>	<b>52,119</b>	<b>56,146</b>	<b>56,168</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>524,201</b>	<b>526,532</b>	<b>559,482</b>

### Major Budget Items

- ➔ Primary expenditures are personnel related in this Division.
- ➔ This Division supports all Divisions within the Public Works Department. Operational funding provides for training, staff uniforms, copier services and supplies.

### Personnel

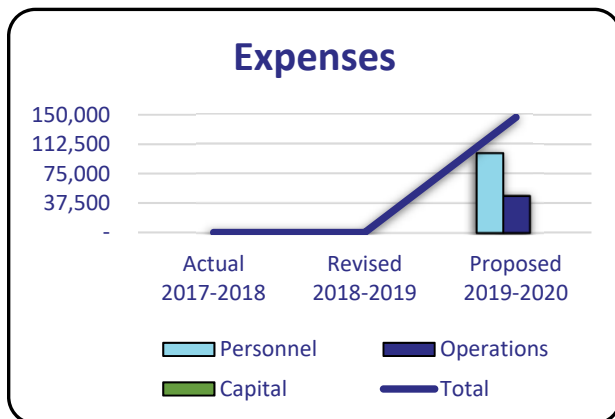
	Level	FY 2018	FY 2019	FY 2020
Deputy Director of Public Works	206	1	1	1
Customer Service Supervisor	133	1	1	1
Administrative Secretary	121	1	1	1
Customer Service Representative	121	3	3	3
<b>Total</b>		<b>6</b>	<b>6</b>	<b>6</b>

### Core Services

Environmentally sound management of Frisco's natural areas and public education are both integral to Frisco's sustainable development. The division provides waste minimization, stormwater pollution and natural ecosystem education to ensure that current and future residents will act as environmental stewards of our city. Creation of the education and outreach team will allow all individual educators to build upon past experiences in Environmental Services, Water Resources and Stormwater. Pooling these resources will allow the team to take in alternate perspectives and generate new ideas to ensure Frisco remains the best city to live, work and play.

### Key Points Affecting Service, Performance and Proposed Budget

➤ Educational and outreach initiatives supporting the awareness of environmental and natural resources are included within the promotional and outside printing line items.



### Expenses - 64013000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	-	-	100,301
<b>Operations</b>	-	-	46,453
<b>Capital</b>	-	-	-
<b>Total</b>	-	-	146,754

### Major Budget Items

➤ Water Resources positions responsible for education and outreach have been combined with positions from Environmental Services and Stormwater to streamline activities and initiatives centered around natural resource management and will be reporting to the Natural Resources Manager in the Parks and Recreation Department.

### Personnel

	Level	FY 2018	FY 2019	FY 2020
<b>Education and Outreach Coordinator</b>	<b>137</b>	-	-	1
<b>Intern Bachelors (PT)</b>	<b>114</b>	-	-	1
<b>Total</b>		-	-	2

### Core Services

The core service of the Public Works Water Resources Division is to conserve and maintain the City's water supply through educational programs and to inform and train Frisco's water customers on Best Management Practices for using water wisely.

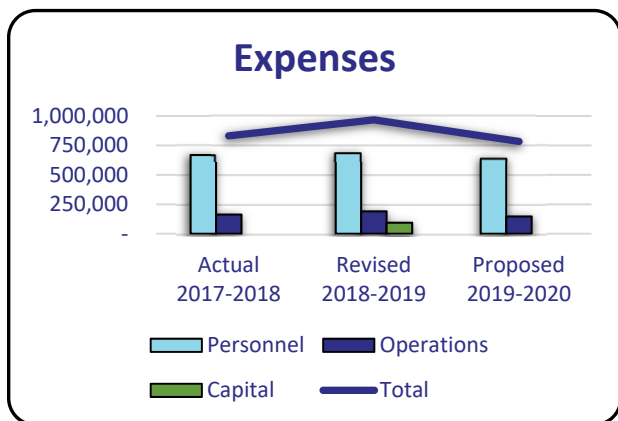
**WaterWise Program** - The Frisco WaterWise program involves a combination of water use reduction strategies. A few initiatives include workshops and training opportunities for homeowners, HOAs and landscape professionals as well as a weekly e-mail service with lawn watering recommendations based on data from the City's weather station.

**Free Sprinkler System Checkups** - To help reduce outdoor water usage and to maintain a healthier landscape, Water Resources offers free sprinkler system checkups. During a checkup a licensed irrigator will evaluate a resident's sprinkler system, its water use efficiency, identify broken, or misaligned sprinkler heads, educate the resident about their system, controller and drip irrigation.

**WaterWise Controller Program** - The WaterWise Controller Program allows homeowners to register their weather-based irrigation controllers with the City to obtain assistance with programming the controller, an irrigation checkup and a WaterWise controller yard sign. The City of Frisco has a rebate incentive program to support the installation of a weather-based controller by residents. The recommended controllers in the program have been aligned with the parameters defined in the irrigation ordinance.

### Key Points Affecting Service, Performance and Proposed Budget

➡ 47% of the operations budget is directly related to water education and the conservation programs outlined in the core services.



### Expenses - 64040000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	668,788	684,241	638,003
<b>Operations</b>	163,083	189,687	145,542
<b>Capital</b>	-	93,475	-
<b>Total</b>	831,870	967,403	783,545

### Major Budget Items

➡ Operations funding includes the purchase of promotional items related to the education and promotion of the Division's conservation programs.

➡ Funding for education and outreach expenses have been transferred to the Education and Outreach Division for FY20.

**PUBLIC WORKS****Water Resources****Personnel**

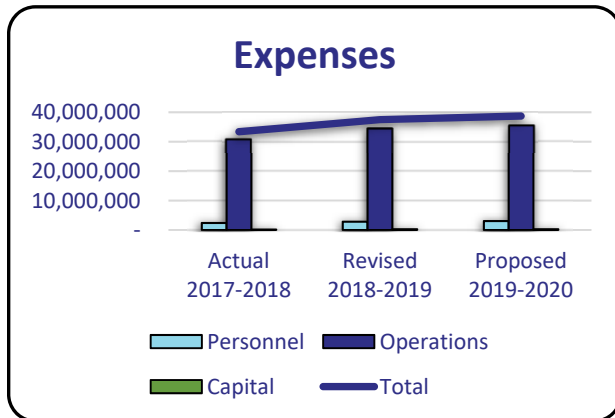
	Level	FY 2018	FY 2019	FY 2020
Water Resources Manager	156	1	1	1
Irrigation Supervisor	143	1	1	1
Education Coordinator	-	1	1	-
Irrigation Inspector	137	3	3	3
Licensed Irrigator	126	2	1	1
Irrigation Technician	120	-	1	1
Maintenance Worker (PT)	119	3	3	3
Intern Bachelors (PT)	-	1	1	-
Total		12	12	10

### Core Services

The Water Division is responsible for the operation, repair and maintenance of all water lines, valves and fire hydrants. The Division performs daily water sampling required by the State of Texas to maintain a superior water quality rating. The City purchases treated water from the North Texas Municipal Water District (NTMWD).

### Key Points Affecting Service, Performance and Proposed Budget

➔ The cost of water from the NTMWD is increasing from \$2.92 per thousand gallons in FY19 to \$2.99 in FY20. The take or pay in FY20 is 10,986,490,000 gallons.



### Expenses - 64042000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>2,371,818</b>	<b>2,813,108</b>	<b>3,042,046</b>
<b>Operations</b>	<b>30,877,299</b>	<b>34,450,228</b>	<b>35,453,263</b>
<b>Capital</b>	<b>159,562</b>	<b>231,678</b>	<b>222,020</b>
<b>Total</b>	<b>33,408,680</b>	<b>37,495,014</b>	<b>38,717,329</b>

### Major Budget Items

- ➔ Payments for water supply and treatment from North Texas Municipal Water District comprise 93% of the operations budget.
- ➔ NTMWD will increase by \$769,055 in FY20.
- ➔ Approximately \$11,500 in the operational budget is provided for the replacement of ruggedized tablets, monitors and antennas.
- ➔ Continuation capital funding of \$222,020 is provided for the replacement of a John Deere Backhoe, a 2011 Ford F350 crew cab, a flatbed pump trailer and a heavy-duty trailer.



**PUBLIC WORKS****Water****Personnel**

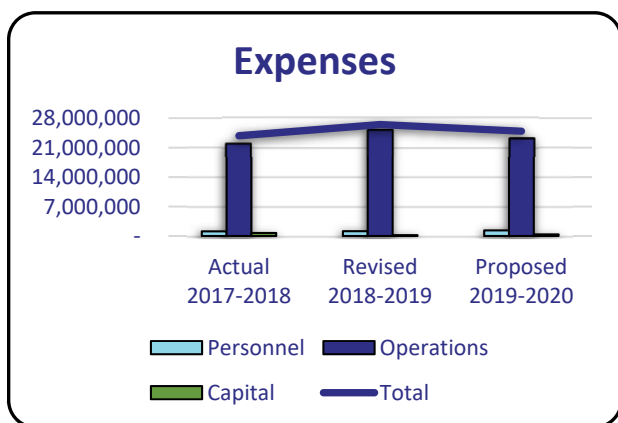
	Level	FY 2018	FY 2019	FY 2020
Assistant Director - Public Works	204	1	1	1
Utilities Superintendent	153	1	1	1
Valve & Hydrant Supervisor	143	1	1	1
Utilities Supervisor	143	1	2	2
Construction Technician	135	1	1	1
Crew Leader	131	9	9	9
Utility Line Locator	129	2	3	3
Water Quality Technician	129	2	2	2
Heavy Equipment Operator I/II	124/126	5	6	6
Maintenance Worker - Public Works	119	<u>14</u>	<u>13</u>	<u>13</u>
Total		37	39	39

### Core Services

The Sewer Division is responsible for the collection of wastewater and its transmission to the wastewater treatment plants. This service includes the operation, maintenance and repair of all wastewater lines and manholes connected to the system. The system has 704 miles of wastewater lines and 10,804 manholes. The Division is also responsible for the operation and maintenance of the City's Reuse System, which currently provides nonpotable irrigation water to several large users. The North Texas Municipal Water District (NTMWD) operates the wastewater treatment plants.

### Key Points Affecting Service, Performance and Proposed Budget

➔ Payments to the NTMWD make up approximately 96% of the Operations budget.



### Expenses - 64043000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	1,088,408	1,134,012	1,338,422
Operations	21,986,539	25,154,658	23,207,070
Capital	744,095	202,953	375,000
<b>Total</b>	<b>23,819,042</b>	<b>26,491,623</b>	<b>24,920,492</b>

### Major Budget Items

- ➔ Continuation capital funding of \$375,000 is provided in FY20 for the replacement of a Vac Truck.
- ➔ NTMWD appropriations decrease by approximately \$1.5 million in FY20 for reductions in the Regional Wastewater, Upper East Fork and Panther Creek systems.
- ➔ Operational funding is provided for protective gear, uniforms, small tools & equipment and other supplies required to perform job duties that support the core services.

### Personnel

	Level	FY 2018	FY 2019	FY 2020
Utilities Superintendent	153	1	1	1
Utilities Supervisor	143	1	1	1
Utilities Inspector	137	-	1	1
Crew Leader	131	6	6	5
Heavy Equipment Operator I/II	124/126	4	2	2
Sewer Camera Technician	121	2	1	1
Maintenance Worker	119	3	6	7
<b>Total</b>		<b>17</b>	<b>18</b>	<b>18</b>

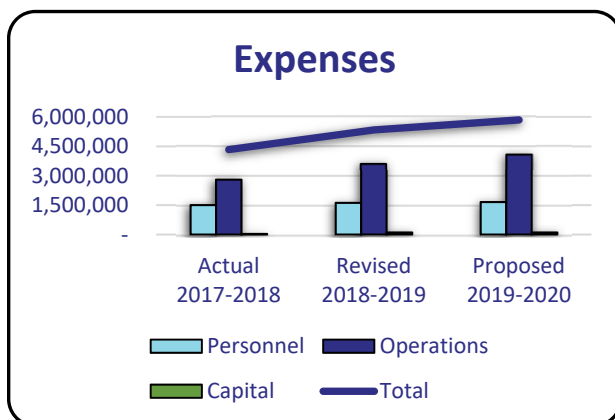
### Core Services

The Meters Division is responsible for the installation of residential and commercial meters as well as the distribution of fire hydrant meters. The Meter Division reads, repairs, replaces and helps customers understand how water meters work. The Division strives to provide an accurate reading of every meter, every month. The Meter Division also provides residential customers with a "check for leak" service, that allows the home owner to know whether they may have an undetected leak, either in the irrigation system or home.

Automated Meter Infrastructure (AMI) system - Originally, the City of Frisco manually read each individual water meter. The Meter Division has converted all meters to "radio read" and is the process of adding a network of data collection sites. Radio transmitters on all current meters allow AMI collectors to receive consumption data from water meters on a continuous basis and in the areas that are not currently covered by the AMI network, the meter readers with special computer receivers are able to read meters by driving down the street. The meter readings are transmitted to the computer and then downloaded into the utility billing software. This process has improved the accuracy and efficiency of meter reading. All new meter installations are equipped with this technology.

### Key Points Affecting Service, Performance and Proposed Budget

➔ Meter purchases for FY20 are anticipated to increase slightly over FY19 and are approximately \$3,836,803 or 94% of the operating budget.



### Expenses - 64044000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>1,503,888</b>	<b>1,620,145</b>	<b>1,656,255</b>
<b>Operations</b>	<b>2,796,843</b>	<b>3,610,669</b>	<b>4,078,065</b>
<b>Capital</b>	<b>33,705</b>	<b>106,163</b>	<b>110,370</b>
<b>Total</b>	<b>4,334,436</b>	<b>5,336,977</b>	<b>5,844,690</b>

### Major Budget Items

➔ Continuation capital funding of \$110,370 is included in FY20 for the replacement of three Ford F150 trucks.

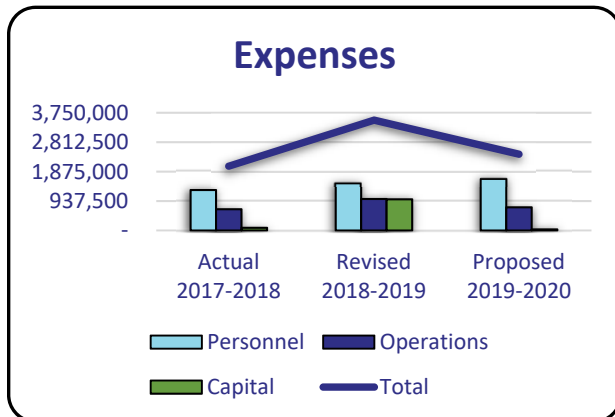
➔ The remaining 6% of operational budget supports the core services of the Division including the maintenance of vehicles and equipment utilized daily, tools and equipment, training and certifications, replacement computers and supplies.

### Personnel

	Level	FY 2018	FY 2019	FY 2020
<b>Meter Superintendent</b>	<b>153</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Meter Supervisor</b>	<b>143</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Crew Leader</b>	<b>131</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Maintenance Worker - Public Works</b>	<b>119</b>	<b>12</b>	<b>12</b>	<b>12</b>
<b>Total</b>		<b>21</b>	<b>21</b>	<b>21</b>

### Core Services

The Utility Operations Division is responsible for the operation and maintenance of the City's water, sewer and reuse pumping facilities. This Division includes the oversight of four water pump stations at two locations, six elevated storage tanks, fourteen sewer lift stations and two reuse pump stations. The North Texas Municipal Water District operates the wastewater treatment plants.



### Expenses - 64047000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>1,288,853</b>	<b>1,519,856</b>	<b>1,657,740</b>
<b>Operations</b>	<b>674,403</b>	<b>1,004,371</b>	<b>740,141</b>
<b>Capital</b>	<b>85,393</b>	<b>991,210</b>	<b>34,850</b>
<b>Total</b>	<b>2,048,648</b>	<b>3,515,437</b>	<b>2,432,731</b>

### Major Budget Items

- Funding for pumps and motor maintenance make up 32% of the operational funding in this Division. Funding is also provided for training and certifications required to keep licenses, uniforms and protective gear for staff and tools and equipment needed to perform job duties.
- FY20 will see reductions in travel and training, protective gear, equipment, water system maintenance and sanitary sewer maintenance of approximately \$84,000.
- FY19 Revised Operations includes carry forward purchase orders in the amount of \$141,555 for engineering fees and professional services.
- Capital funding of \$34,850 is provided for the replacement of a 2013 Ford F150 truck that meets the requirements of the Annual Vehicle Replacement Program.

### Personnel

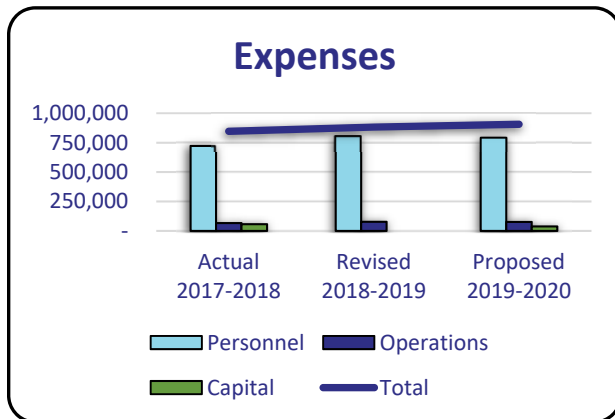
	Level	FY 2018	FY 2019	FY 2020
Utilities Superintendent	153	1	1	1
Utilities Operations Supervisor	143	1	1	1
Senior Backflow Inspector	139	1	1	1
Backflow Inspector	137	1	1	1
Senior Systems Technician	133	1	1	1
Crew Leader	131	2	3	3
Systems Technician	131	3	5	5
Maintenance Technician I/II	-	1	-	-
Maintenance Worker - Public Works	119	6	9	9
<b>Total</b>		<b>17</b>	<b>22</b>	<b>22</b>

### Core Services

The Right of Way Inspection Division is responsible for the management and permitting process for the use of City right-of-way areas and easements. Division personnel also locate existing City utilities prior to excavation of a site, after the submission and approval of a right-of-way permit.

### Key Points Affecting Service, Performance and Proposed Budget

➔ The FY20 Annual Budget supports the Division by funding its management of franchise utility locations and the backflow assembly program while the Texas Commission on Environmental Quality (TCEQ) regulates high hazardous backflow inspections.



### Expenses - 64049000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	722,471	805,439	791,283
Operations	66,505	77,262	75,900
Capital	57,815	-	38,820
<b>Total</b>	<b>846,791</b>	<b>882,701</b>	<b>906,003</b>

### Major Budget Items

- ➔ Personnel, continuing education and support are key expenses.
- ➔ FY20 personnel cost decreased due to two higher paid staff members leaving employment in FY19.
- ➔ Capital funding of \$38,820 is included for the replacement of a 2006 Ford F150 truck.

### Personnel

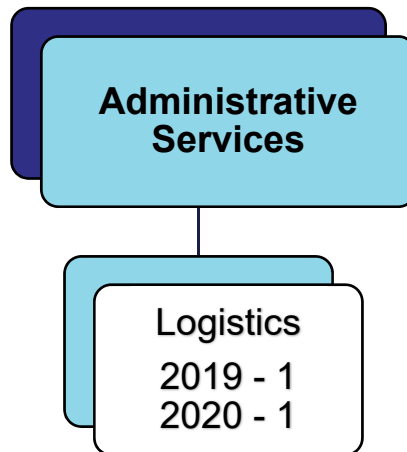
	Level	FY 2018	FY 2019	FY 2020
ROW Manager	160	1	1	1
ROW Supervisor	143	-	1	1
ROW Inspector	137	5	5	5
ROW Technician	129	1	1	1
<b>Total</b>		<b>7</b>	<b>8</b>	<b>8</b>

# ADMINISTRATIVE SERVICES DEPARTMENT SUMMARY

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## DEPARTMENT MISSION

Ensures the highest level of value and ethics in the procurement of buildings, equipment, goods and services and maintaining these items through preventative maintenance, repairs and risk avoidance. The Department will strive to provide the highest level of customer service to internal and external citizens, vendors and employees.



## Expense Summary

Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
Logistics	\$ 178,586	\$ 184,675	\$ 150,734	-18.38%
<b>Totals</b>	<u>\$ 178,586</u>	<u>\$ 184,675</u>	<u>\$ 150,734</u>	<u>-18.38%</u>

## ADMINISTRATIVE SERVICES

### City Council Strategic Focus Areas served by this Department -



### Performance Measures - Efficiency/Effectiveness

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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### Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>65552000 - Logistics</b>						
	Provide internal customers with quality service delivery	Stock relevant inventory that is needed on a day to day basis	Inventory turnover ratio (cost of goods sold/average inventory value)	4.0	3.0	2.5
		Inventory under a form of contract (Excluding sole source)	Contract ratio (inventory items under contract/total item inventory count)	83%	86%	85%
		Sustain accurate inventory records	Accuracy ratio (accurate records/inventory records) of quarterly counts	98%	99%	95%

### Strategic Focus Area: Long-Term Financial Health

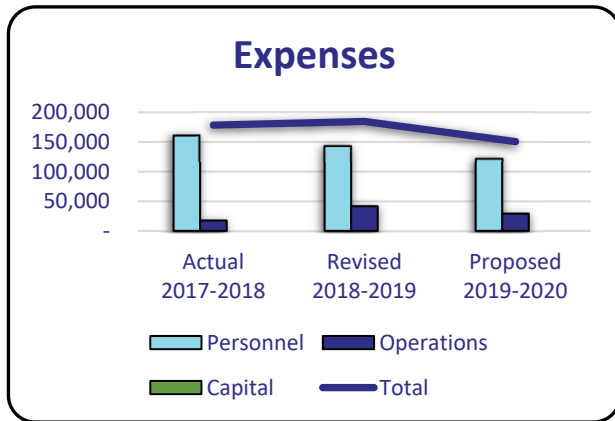
Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>65552000 - Logistics</b>						
✓	Warehouse inventory		Pick tickets processed	3,413	4,600	5,000
			Inventory issued (dollar value)	\$4,100,000	\$5,400,000	\$5,600,000
			Inventory line items	690	820	1,000
	Fleet inventory		Pick tickets processed	2,000	2,400	2,700
			Inventory issued (dollar value)	\$611,183	\$615,000	\$620,000
			Inventory line items	1,497	1,886	1,900

## Core Services

This Division is responsible for the procurement of goods and services, inventory management and coordination of goods to end users within the Departments. The Division oversees the flow of materials in and out of inventory, maintains reasonable "buffer stock", coordinates bids and works to establish and maintain annual supply contracts.

## Key Points Affecting Service, Performance and Proposed Budget

➔ Continued improvement of automated processes that improve inventory efficiency along with managing warehouse distribution of materials for projects, operations and maintenance.



## Expenses - 65552000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>160,851</b>	<b>142,913</b>	<b>121,621</b>
<b>Operations</b>	<b>17,736</b>	<b>41,762</b>	<b>29,113</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>178,586</b>	<b>184,675</b>	<b>150,734</b>

## Major Budget Items

➔ Operations appropriations include the annual fee for inventory software maintenance, machine & equipment maintenance, training and other supplies needed to achieve the core services of this Division.

➔ The decrease in operations is due to the Logistics Specialist that was reassigned to the General Fund in FY19.

## Personnel

	Level	FY 2018	FY 2019	FY 2020
<b>Logistics Manager</b>	<b>156</b>	<b>-</b>	<b>1</b>	<b>1</b>
<b>Logistics Administrator</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>-</b>
<b>Logistics Specialist</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>-</b>
<b>Total</b>		<b>2</b>	<b>1</b>	<b>1</b>

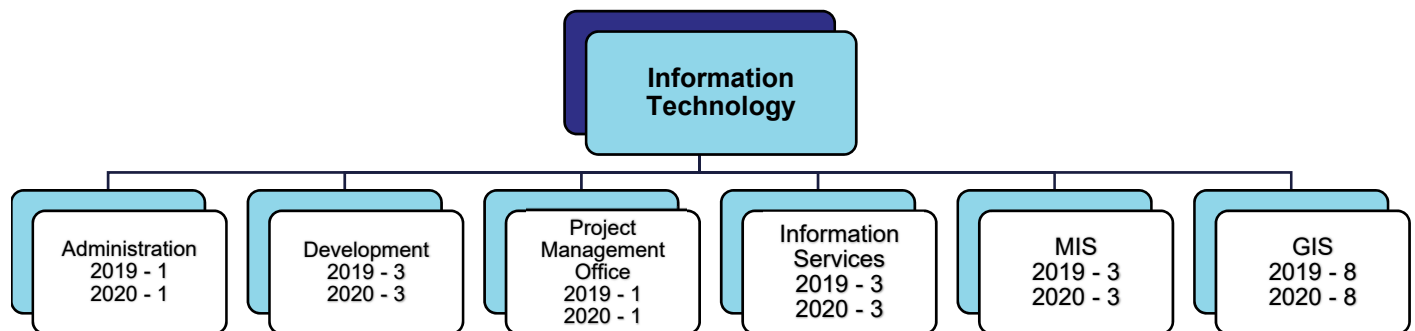




# INFORMATION TECHNOLOGY DEPARTMENT SUMMARY

## DEPARTMENT MISSION

Ensures reliability, availability, serviceability and security of all computer and telecommunications-related systems required for City Departments to effectively accomplish their missions.



## Expense Summary

Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
Administration	\$ 200,062	\$ 198,494	\$ 206,075	3.82%
Development	372,192	420,892	421,647	0.18%
Project Management Office	120,100	126,490	124,663	-1.44%
Information Services	476,929	415,035	589,654	42.07%
Management Information Services (MIS)	490,088	493,144	501,261	1.65%
Geographic Information Services (GIS)	911,945	1,237,282	1,201,237	-2.91%
<b>Totals</b>	<b>\$ 2,571,318</b>	<b>\$ 2,891,337</b>	<b>\$ 3,044,537</b>	<b>5.30%</b>

# INFORMATION TECHNOLOGY



## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
66010000 - Administration						
	Ensure the integrity, reliability and availability of key systems	Implement Disaster Recovery for identified key systems	Implement current phase of the DR Systems Integration project	90%	90%	100%
	Maintain elevated employee awareness for maintaining a secure technical environment	Provide security awareness training to City staff	Train all new full-time employees on security awareness topics	98%	98%	100%
			Complete annual training of all computer users on security awareness topics	N/A	N/A	85%
66060000 - Development						
	Survey customers to ensure satisfaction	Customer satisfaction	Customers indicate satisfaction with the service they received related to service requests and problem tickets	100%	N/A	95%
	Develop highly effective, reliable, secure and innovative applications and integrations	Work with Project Manager and Business Analyst to ensure project requirements are documented and met	Systems development and integration initiatives meet documented requirements	90%	100%	90%

# INFORMATION TECHNOLOGY

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
------------	--------------	-----------------	---------------

## Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>66061000 - Project Management Office</b>						
	Facilitate project management such that scheduled projects are successfully completed	Support project managers and business units by overseeing project processes to ensure accountability in all projects	Projects successfully completed within budget, on time and in scope	86%	88%	100%
	Guide vendor selection process to ensure the solution meets business requirements	Support business project scope and definition by creating and/or collaborating on requirements in all projects led by the PMO	Produce requirements for approved technology selection projects	100%	100%	100%
	Provide the most cost-effective approach to sustaining or improving services delivery	Provide for steering committee review of all projects meeting criteria developed for Information Technology projects process	Projects reviewed by steering committee	100%	100%	100%
	Utilize industry standard best practices for project management activities lead by the PMO	Stay current in the industry utilizing professional development services offered via online training, classroom training and conferences	Participate in at least one professional training exercise and/or conference each year	100%	100%	100%

# INFORMATION TECHNOLOGY




## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	 Frisco Policy
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## Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>66062000 - Information Services</b>						
	Survey customers to ensure satisfaction	Customer satisfaction	Customers indicate satisfaction with the service they received related to service requests and problem tickets	96%	99%	95%
	Business applications are kept current to help ensure reliability and maximize the availability of features	Ensure system functionality and reliability	Core applications are kept up to date and in support with regularly scheduled updates/upgrades	95%	100%	100%
<b>66063000 - Management Information Services</b>						
	Survey customers to ensure satisfaction	Customer satisfaction	Customers indicate satisfaction with the service they received related to service requests and problem tickets	95%	95%	95%
	Ensure all computer systems are reliable by maintaining all systems at the correct operating levels	Maintain average time to resolve desktop computer and software installation issues	Resolve desktop systems in less than 4 hours	75%	90%	95%
		Maintain average time for restoration of enterprise hardware, applications and network connectivity	Restore servers, connectivity and applications in less than 4 hours	90%	90%	94%
		Leverage the City's investment in Microsoft technologies to maintain efficiency while reducing costs	Ensure all desktops, laptops and mobile devices are maintained and current	95%	95%	95%

# INFORMATION TECHNOLOGY

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
------------	--------------	-----------------	---------------

## Strategic Focus Area: Excellence in City Government, cont.

66063000 - Management Information Services, cont.						
Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
✓	Ensure all staff members are educated and trained on current and new technologies	Pursue the training plan so that internal capabilities can be used to achieve system support strategies	System support strategies achieved with new training/all planned systems	85%	90%	92%
66064000 - Geographic Information Services						
📁	Survey customers to ensure satisfaction	Customer satisfaction	Customers indicate satisfaction with the service they received related to service requests and problem tickets	100%	100%	95%
	Create and maintain current and accurate GIS data	Analyze collected data for accuracy of datasets falling under a normalized maintenance schedule	Utility and development-related data is within spatial and attribute established tolerances	97%	97%	97%
✓	Provide City staff and citizens access to a variety of GIS tools and data for the purposes of viewing, downloading and analysis.	Develop intuitive tools, maps and applications to share and integrate with GIS data	Number of web apps made available to City staff and citizens to enable them to be autonomous consumers of GIS	29	42	50

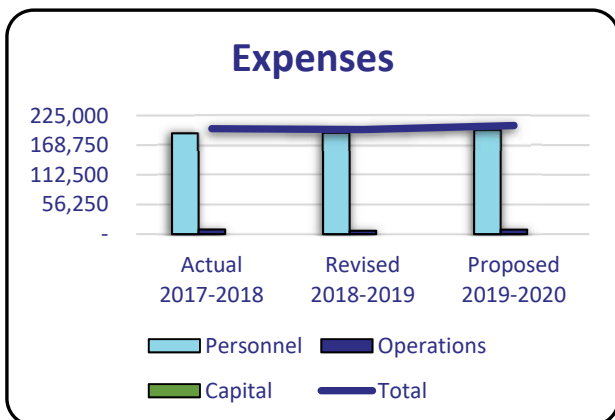
## Core Services

Information Technology Administration guides the operations of the Project Management Office, Management Information Services, Information Services, Geographic Information Systems and Development. It is the goal and practice of Information Technology Administration to work both strategically and tactically with all City Departments to ensure the cost-effective deployment and support of technology as needed to improve both the efficiency and effectiveness of City services delivery. The Information Technology Department installs, maintains and/or supports:

- An internal private network infrastructure connecting 24 City facilities
- A private and public Wi-Fi network in all City facilities
- Nearly 300 physical and virtual servers
- Desktops/laptops/Mobile Data Computers (MDC's), telephones and cell phones for over 1400 employees
- Nearly 60 applications and provides secondary support for another 40 applications
- 25-30 department technology projects per year
- GIS services for the City, the Town of Prosper and for the Frisco EDC.

## Key Points Affecting Service, Performance and Proposed Budget

- ➔ Overall the Information Technology (IT) Department continues to work with Departments to effectively plan and implement technology systems for continuous improvement in the delivery of services.
- ➔ Information Technology Administration will ensure appropriate review of all decisions requiring use of technology systems so that both user business requirements and ongoing support requirements are properly documented and an integral part of procurement decisions.



## Expenses - 66010000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	191,375	192,059	197,565
Operations	8,687	6,435	8,510
Capital	-	-	-
<b>Total</b>	<b>200,062</b>	<b>198,494</b>	<b>206,075</b>

## Major Budget Items

- ➔ Primary expenses are personnel related in this Division and the Information Technology Department.

## Personnel

	Level	FY 2018	FY 2019	FY 2020
Assistant Director of IT	204	1	1	1
<b>Total</b>		<b>1</b>	<b>1</b>	<b>1</b>

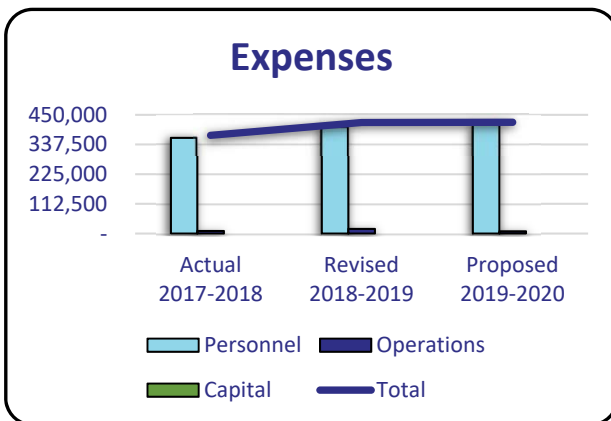
## Core Services

The Development Division is committed to the design, development and implementation of business applications and integrations in support of the City's mission and goals.

- Ensures reliability of product by developing to standard, testing code, applying change management principles and monitoring performance.
- Coordinates with business owners, software vendors and IT resources to develop and support software integrations between new and existing City systems.
- Seeks continuous improvement on previously developed applications and integrations by soliciting user feedback and updating system capabilities according to currently available technology.
- Researches industry trends and understands the impact to current environment and integrated applications.

## Key Points Affecting Service, Performance and Proposed Budget

- The Division must maintain current knowledge of software development trends and utilize state of the art technology to deliver custom applications, integrations and documentation.



## Expenses - 66060000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	362,672	403,297	412,982
Operations	9,520	17,595	8,665
Capital	-	-	-
<b>Total</b>	<b>372,192</b>	<b>420,892</b>	<b>421,647</b>

## Major Budget Items

- While funding to support ongoing training and professional development opportunities to stay current with technologies being deployed and used throughout the City, training is included for FY20 at a reduced amount compared to FY19 revised operations due to a planned city-wide reduction in travel and training budgets.

## Personnel

	Level	FY 2018	FY 2019	FY 2020
Software Developer	155	2	2	2
SQL Developer	155	1	1	1
<b>Total</b>		<b>3</b>	<b>3</b>	<b>3</b>



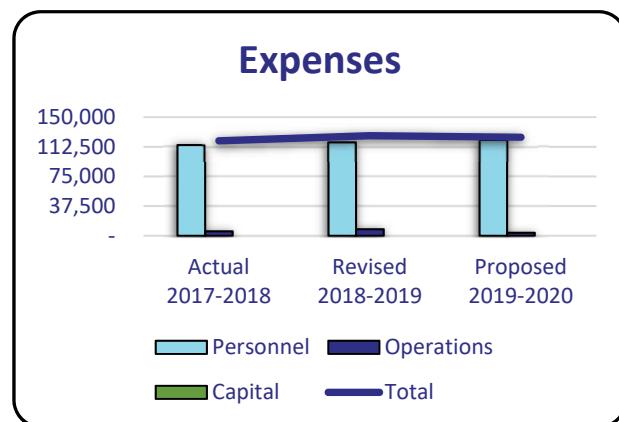
## Core Services

The Information Technology Project Management Office (PMO) works with all Departments to ensure technology purchases and improvements are properly researched, evaluated, managed, documented, tested and aligned with the strategic direction of the City.

The PMO office: • Oversees the technology process for project initiation, funding, IT resource • Allocates and prioritizes initiatives working under the authority of the Project Steering Committee; sets standards for project life cycle and planning and guides Departments who purchase or change software/hardware that is integrated into their business processes • Serves as integral part of technology procurements including requirements definition, vendor evaluation and solution recommendations • Supports development and integration projects with design specifications, use cases and testing resources • Coordinates software project implementation deliverables and assist with project planning, configuration, testing and documentation • Consults with City Departments for technology strategic direction and facilitate IT solutions to business problems and • Gathers and produces project status reporting for City management review.

## Key Points Affecting Service, Performance and Proposed Budget

➤ The FY20 Annual Budget continues the support of enterprise project management for IT related projects including Facilities Asset Management, Waze Data Analysis and Disaster Radio GPS Integration with SAFER.



## Expenses - 66061000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	114,633	118,380	121,001
Operations	5,467	8,110	3,662
Capital	-	-	-
<b>Total</b>	<b>120,100</b>	<b>126,490</b>	<b>124,663</b>

## Major Budget Items

➤ Primary expenses are personnel related in this Division.

## Personnel

	Level	FY 2018	FY 2019	FY 2020
Business Analyst	151	1	1	1
<b>Total</b>		<b>1</b>	<b>1</b>	<b>1</b>

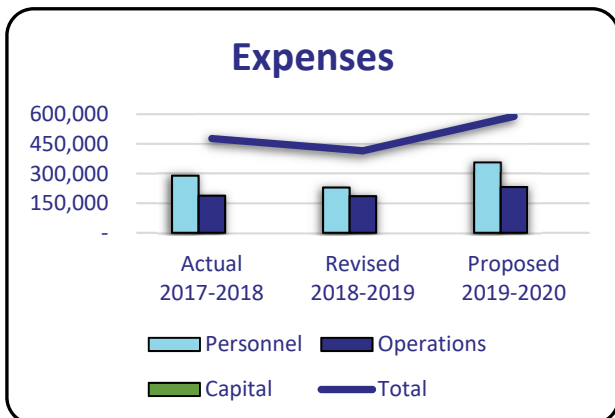
## Core Services

The Information Services (IS) Division provides a system of tools, processes and support for information management and workflow programs used for gathering, processing, storing and sharing information throughout all City Departments. The personnel in this Division provide technical and user support to all Departments for 20 core applications and over 80 ancillary applications. This Division also provides implementation support for new projects and applications, helping to ensure that systems deliver the performance that departments require. Some of the software for which this Division supports and has in-depth knowledge for the enterprise funds includes:

- **MUNIS:** the financial system used throughout the City
- **Incode:** the utility billing system used to track and bill water & sewer usage throughout the City
- **Cityworks:** work order software system used by the Public Works Department
- **TRAKIT:** software used by developers and the Public Works Department to manage permitting and development services throughout the City
- **OnBase:** used to post agendas and services a records repository
- **Kronos:** electronic timecard and approval software
- **SCADA System:** allows for the control of utility processes remotely and gathers and compiles data obtained

## Key Points Affecting Service, Performance and Proposed Budget

- The annual budget provides the continued support, maintenance and expansion of the functionality and usage of the applications used. It also allows for the continued education and training of the Information Services staff members enabling them to provide reliable and consistent support for City staff.



## Expenses - 66062000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>288,941</b>	<b>229,300</b>	<b>358,270</b>
<b>Operations</b>	<b>187,989</b>	<b>185,735</b>	<b>231,384</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>476,929</b>	<b>415,035</b>	<b>589,654</b>

## Major Budget Items

- The approximately \$46,000 increase in operations is primarily due to the inclusion of hosting services for Cityworks and an increase in TrakIt annual maintenance costs.

## Personnel

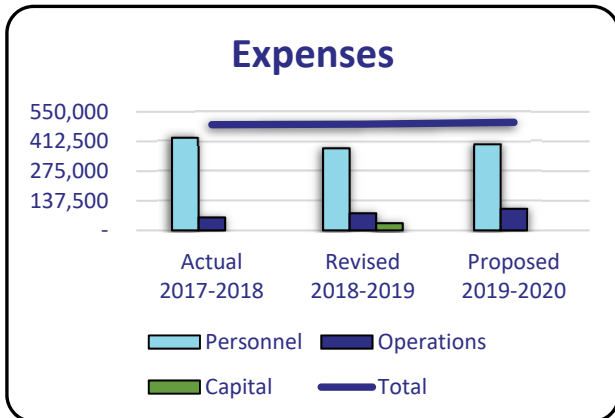
	Level	FY 2018	FY 2019	FY 2020
<b>Senior Applications Systems Administrator</b>	<b>154</b>	<b>-</b>	<b>1</b>	<b>1</b>
<b>Applications Systems Administrator II</b>	<b>152</b>	<b>3</b>	<b>2</b>	<b>2</b>
<b>Total</b>		<b>3</b>	<b>3</b>	<b>3</b>

**Core Services**

Management Information Services (MIS) is responsible for maintaining network infrastructure, to include; desktops, laptops, mobile devices, telecommunication systems and servers.

**Key Points Affecting Service, Performance and Proposed Budget**

- To ensure systems reliability, availability, serviceability and security, the MIS Division maintains inventory of all desktop, laptop, servers, switches and other infrastructure and determines annual replacement schedules to prevent infrastructure from aging beyond usefulness.



**Expenses - 66063000**

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>429,689</b>	<b>380,451</b>	<b>400,659</b>
<b>Operations</b>	<b>60,399</b>	<b>79,514</b>	<b>100,602</b>
<b>Capital</b>	<b>-</b>	<b>33,179</b>	<b>-</b>
<b>Total</b>	<b>490,088</b>	<b>493,144</b>	<b>501,261</b>

**Major Budget Items**

- The operations budget includes funding for professional services to audit and provide maintenance of our SQL architecture.

**Personnel**

	Level	FY 2018	FY 2019	FY 2020
<b>Database Administrator</b>	<b>158</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Systems Engineer</b>	<b>155</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Total</b>		<b>3</b>	<b>3</b>	<b>3</b>

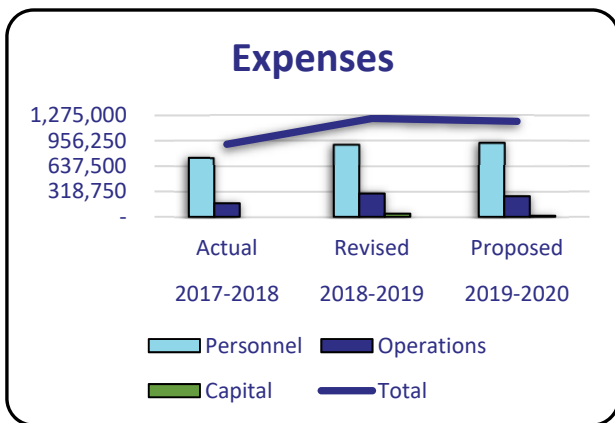
## Core Services

The Geographic Information Systems (GIS) Division contributes directly to the success of City operations, citizen engagement, business attraction and retention by providing tools, analysis, processes and support for use of geographic data to answer questions, solve problems and illustrate value.

- Works with City leaders to develop meaningful maps and geographic visual aids which are critical to business operations and promotion of opportunities to those looking to do business within our City.
- Improves effective use of information technologies by maintaining geospatial data and converting it to useful information for all departments through system integration strategies, data analysis, mapping services, mapping applications, operations dashboards and various other solutions.
- Ensures accuracy of all geographical data and layers published on behalf of the City by designing and performing meticulous quality checks, standardizing processes and managing all changes to the information flow. This includes a variety of GIS layers like streets, parcels, subdivisions and utility data.
- Supports City spatial data requests and other information requirements to assist with operation and function of interrelated systems and programs including those used by Public Safety for first response.
- Interprets and transfers data from source documents including digital and/or printed plats, record drawings, plans, profiles and legal descriptions. Collect field data using GPS.

## Key Points Affecting Service, Performance and Proposed Budget

- The FY20 Annual Budget supports the continued enhancement of the distributed GIS platform using ArcGIS for Server, ArcGIS Portal and the Esri suite of desktop products and extensions improving access to information for staff and residents.
- The GIS Division manages interlocal agreements with both the Frisco EDC and the Town of Prosper for GIS services. Additionally, \$150,000 of Operational appropriations fund the licensing and support of the Enterprise GIS Solution, accounting for approximately 58% of the FY20 operational budget.



## Expenses - 66064000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>741,519</b>	<b>906,073</b>	<b>929,535</b>
<b>Operations</b>	<b>170,427</b>	<b>292,653</b>	<b>258,202</b>
<b>Capital</b>	<b>-</b>	<b>38,556</b>	<b>13,500</b>
<b>Total</b>	<b>911,945</b>	<b>1,237,282</b>	<b>1,201,237</b>

## Major Budget Items

- Capital funding is provided for the replacement of a large format color plotter.
- Due to the population growth, Frisco moved to the highest tier of the ESRI Small Government Enterprise Licensing Agreement, increasing the amount owed by 50%.
- Contract services decreased by \$20,000 due to off cycle purchase of detailed elevations and a \$4,000 reduction in GIS services with the Town of Prosper.

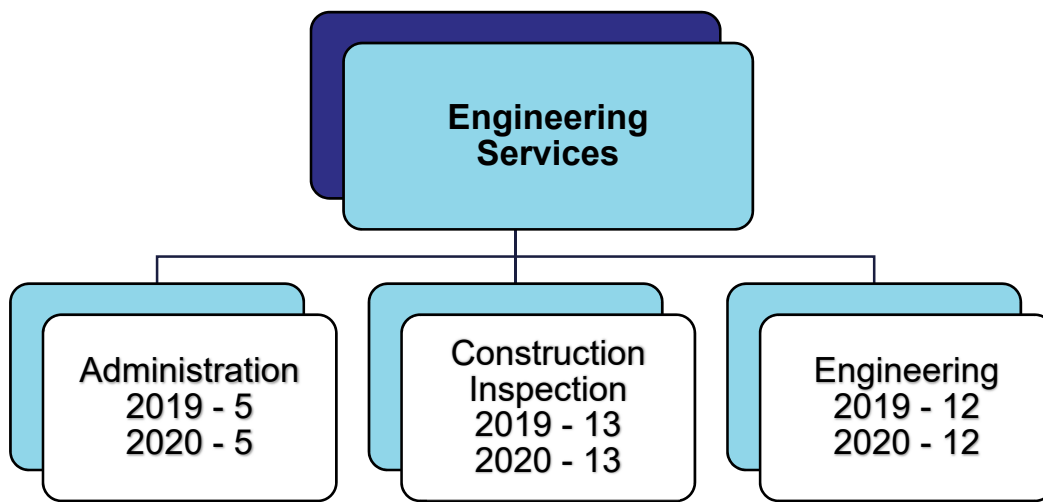
**INFORMATION TECHNOLOGY****Geographic Information Services****Personnel**

	Level	FY 2018	FY 2019	FY 2020
Enterprise GIS Manager	157	-	1	1
GIS Manager	-	1	-	-
Enterprise GIS Architect	155	-	1	1
GIS Data Administrator	-	1	-	-
Senior GIS Analyst	154	1	1	1
GIS Analyst II	152	-	2	2
GIS Data Coordinator	150	-	1	1
Senior GIS Technician	-	1	-	-
GIS Analyst I	147	<u>3</u>	<u>2</u>	<u>2</u>
Total		7	8	8

# ENGINEERING SERVICES DEPARTMENT SUMMARY

## DEPARTMENT MISSION

To provide municipal infrastructure delivery through management of City funded capital projects and review of private development projects, provide transportation engineering and operations services to the residents and facilitate engineering and technical services to infrastructure operations and maintenance.



## Expense Summary

Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
Administration	\$ 741,030	\$ 793,605	\$ 834,286	5.13%
Construction Inspection	1,336,877	1,440,581	1,348,842	-6.37%
Engineering	<u>1,797,744</u>	<u>1,793,004</u>	<u>1,954,566</u>	<u>9.01%</u>
<b>Totals</b>	<b>\$ <u>3,875,651</u></b>	<b>\$ <u>4,027,190</u></b>	<b>\$ <u>4,137,694</u></b>	<b><u>2.74%</u></b>

# ENGINEERING SERVICES

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Infrastructure

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>68087000 - Construction Inspection</b>						
✓	Provide superior capital project inspection services	Meet expectations for inspection of capital projects	Average number of ongoing capital projects under construction	20	24	15
	Provide superior private development inspection services	Meet expectations for inspection of private development projects	Average number of ongoing private development projects under construction	209	186	198
<b>68088000 - Engineering</b>						
✓	Provide superior capital project delivery	Design and construct public infrastructure	Number of active capital design/construction projects	38	47	35
		Design and construct public infrastructure	Total capital design/construction project cost oversight	\$117M	\$141M	\$148M
⌚	Provide superior customer service	Support of capital and private development	Process requests for as-builts within 5 days	70%	71%	75%

## Strategic Focus Area: Excellence in City Government

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>68010000 - Administration</b>						
⌚	Pursue administrative excellence in supporting capital projects	Predictable payment of invoices	Requests paid within designated time	90.5%	92.0%	92.0%
✓		Provide excellent administrative management of capital project contracts and other financial items	Financial items processed: capital projects contracts, etc.	1,378	1,513	1,560

## ENGINEERING SERVICES

### City Council Strategic Focus Areas served by this Department -



### Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
------------	--------------	-----------------	---------------

### Strategic Focus Area: Excellence in City Government, cont.

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>68010000 - Administration</b>						
	Focus on mobile approach	Guide end users' workflows to be better compatible with future mobile solutions	Work with individual PW and ENG Divisions to test and implement business processes that will enable them to start using, or more effectively use already available mobile solutions, positioning these Divisions for seamless future transition to full field mobility	10%	50%	75%
		Mobilize CityWorks in the field on hand held devices	Test simplified user interfaces: Freeance Mobile, CityWorks Respond and assess their capabilities to support the application in the field	50%	65%	75%
	Focus on end user support - 'Developing People First'	Provide ongoing end user application training and support	Work with individual PW and ENG Divisions to schedule and conduct one overall and one task specific training session per end user per year	N/A	60%	70%
			Investigate all application outages. Recommend or provide temporary and permanent solutions to enable continuing operational functionality	N/A	100%	100%



## ENGINEERING SERVICES

### City Council Strategic Focus Areas served by this Department -



### Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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### Strategic Focus Area: Excellence in City Government, cont.

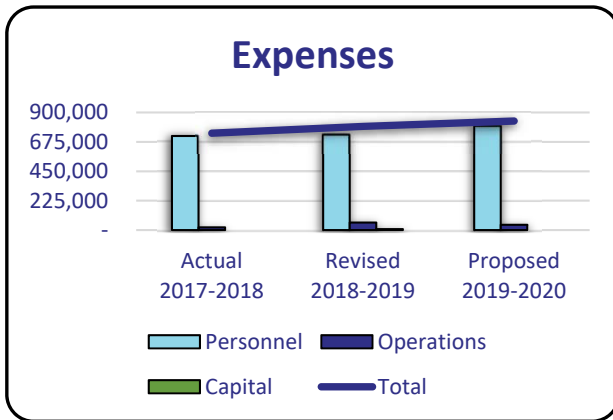
Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>68010000 - Administration</b>						
	Focus on CityWorks coordination	Lead multi-department CityWorks coordination activities	Coordination of consistent service request, work order and asset management tasks and supporting system integrations (myFRISCO) on a multi-department level via the joint training, workflow dashboards and data analytics activities	N/A	50%	60%
<b>68088000 - Engineering</b>						
✓	Provide superior private development review services	Meet established review time	Average number of days per construction plan review (Target 30 days or less)	37	35	30
			Private development project submittals processed	541	572	600

## Core Services

The core functional areas of the Department include:

Capital project delivery - administration of the City's bond-funded projects related to new roadway lighting, water distribution, wastewater collection and reuse water systems.

Development review - construction plan review and field inspection of infrastructure that is built by private development and accepted by the City.



## Expenses - 68010000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>719,616</b>	<b>727,960</b>	<b>793,818</b>
<b>Operations</b>	<b>21,414</b>	<b>57,845</b>	<b>40,468</b>
<b>Capital</b>	<b>-</b>	<b>7,800</b>	<b>-</b>
<b>Total</b>	<b>741,030</b>	<b>793,605</b>	<b>834,286</b>

## Major Budget Items

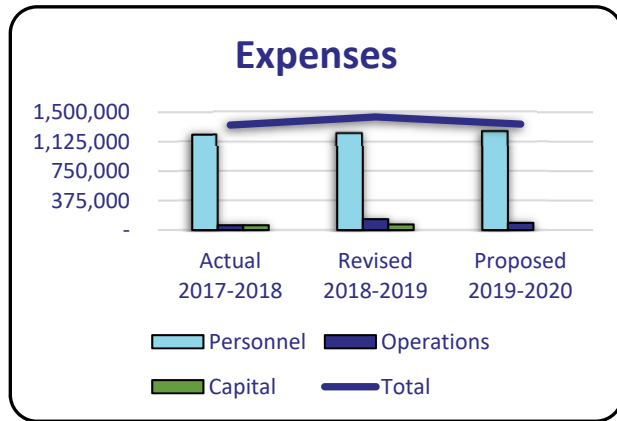
➔ Personnel, continuing education and support are key expenses.

## Personnel

	Level	FY 2018	FY 2019	FY 2020
<b>Director of Engineering Services</b>	<b>210</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Assistant Director of Engineering</b>	<b>204</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Business Process Analyst</b>	<b>139</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Office Manager</b>	<b>135</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Administrative Assistant</b>	<b>124</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Total</b>		<b>5</b>	<b>5</b>	<b>5</b>

**Core Services**

The Division conducts inspection of all public infrastructure for private development and capital improvement projects for general conformance with City standards.

**Expenses - 68087000**

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>1,213,541</b>	<b>1,230,206</b>	<b>1,257,528</b>
<b>Operations</b>	<b>61,605</b>	<b>138,699</b>	<b>91,314</b>
<b>Capital</b>	<b>61,731</b>	<b>71,676</b>	<b>-</b>
<b>Total</b>	<b>1,336,877</b>	<b>1,440,581</b>	<b>1,348,842</b>

**Major Budget Items**

➔ Personnel, continuing education and support are key expenses.

➔ Approximately \$47,000 decrease in operational funding is due to \$25,000 in funding for accreditation in FY19 that is no longer budgeted in FY20, as well as a decrease in the number of replacement computers needed in FY20.

**Personnel**

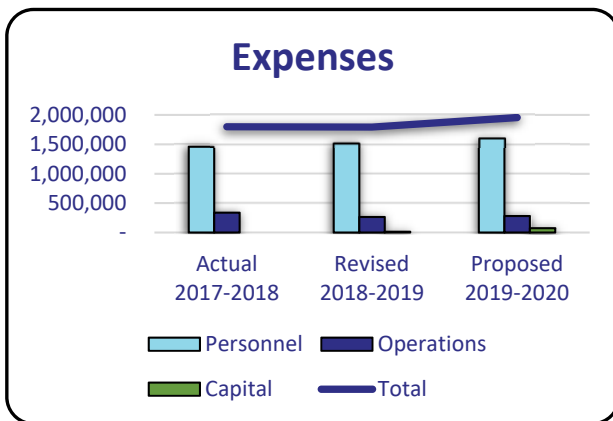
	Level	FY 2018	FY 2019	FY 2020
<b>Construction Superintendent</b>	<b>153</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Construction Supervisor</b>	<b>143</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Senior Construction Inspector</b>	<b>139</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Construction Inspector</b>	<b>137</b>	<b>8</b>	<b>8</b>	<b>8</b>
<b>Engineering Technician</b>	<b>133</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Total</b>		<b>13</b>	<b>13</b>	<b>13</b>

## Core Services

The Engineering Division is responsible for the design and construction of public infrastructure. Engineering reviews private development projects with respect to drainage, water and wastewater for conformance with City standards. Engineering plans, reviews and manages the design and construction of drainage, water and wastewater capital projects.

## Key Points Affecting Service, Performance and Proposed Budget

- ➔ FY20 funding will support continued work on management of the capital program for drainage, water, wastewater and reuse facilities, refining and adjusting water, wastewater and reuse master plans and updating the engineering standards. Engineering also provides support to other Departments including Public Works and Parks for the design of capital projects.
- ➔ FY20 includes continued work on the management of private development projects for drainage, water and wastewater facilities. The Engineering Division also assists other Departments as needed for updates to City ordinances.



## Expenses - 68088000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>1,459,698</b>	<b>1,515,833</b>	<b>1,598,849</b>
<b>Operations</b>	<b>338,046</b>	<b>264,086</b>	<b>282,137</b>
<b>Capital</b>	<b>-</b>	<b>13,085</b>	<b>73,580</b>
<b>Total</b>	<b>1,797,744</b>	<b>1,793,004</b>	<b>1,954,566</b>

## Major Budget Items

- ➔ Capital funding of \$73,580 is included for the replacement of two Ford F-150 trucks.

## Personnel

	Level	FY 2018	FY 2019	FY 2020
<b>Capital Projects Manager</b>	<b>163</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Development Manager</b>	<b>163</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Senior Civil Engineer</b>	<b>160</b>	<b>4</b>	<b>5</b>	<b>5</b>
<b>Civil Engineer</b>	<b>155</b>	<b>3</b>	<b>2</b>	<b>2</b>
<b>Engineering Technician</b>	<b>133</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Intern (PT)</b>	<b>114</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Total</b>		<b>12</b>	<b>12</b>	<b>12</b>

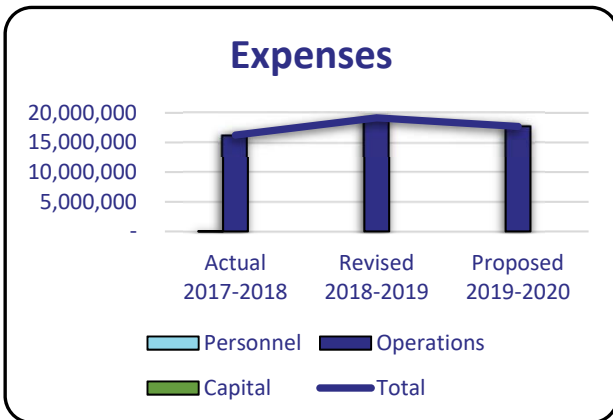
## NON-DEPARTMENTAL

### Core Services

Non-departmental funding includes transfers out, miscellaneous funding needs and debt related appropriations.

### Key Points Affecting Service, Performance and Proposed Budget

- ➡ This Division provides funding appropriated for debt service principal and interest payments
- ➡ \$17 million in operations appropriations is for the debt service payments; see separate schedules in the Debt section of the budget for details.



### Expenses - 69999000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	11,859	-	-
Operations	16,224,286	19,159,961	17,711,483
Capital	-	-	-
<b>Total</b>	<b>16,236,145</b>	<b>19,159,961</b>	<b>17,711,483</b>

### Major Budget Items

- ➡ FY19 revised operations include funds for a land purchase in addition to the debt service appropriation.

### Personnel

**Note: No positions are funded in this Division.**

**CITY OF FRISCO  
STORMWATER FUND  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	<u>ACTUAL FY 2017-18</u>	<u>ORIGINAL BUDGET FY 2018-19</u>	<u>REVISED BUDGET FY 2018-19</u>	<u>PROPOSED BUDGET FY 2019-20</u>
Net Position, Beginning	\$ 2,759,109	\$ 514,331	\$ 2,840,708	\$ 1,788,224
Receipts:				
Fees	3,794,900	3,995,821	3,915,211	4,117,806
Interest Income	8,920	3,000	14,400	10,000
Contributions	7,151	-	-	-
<b>Total Revenue</b>	<b>3,810,971</b>	<b>3,998,821</b>	<b>3,929,611</b>	<b>4,127,806</b>
<b>Funds Available</b>	<b>6,570,080</b>	<b>4,513,152</b>	<b>6,770,319</b>	<b>5,916,030</b>
Deductions:				
Operating Expenses	1,955,484	2,519,494	2,489,779	2,994,851
Capital Outlay	255,943	292,750	410,798	212,000
Interfund Transfers - Other Funds	1,517,945	548,088	2,081,518	733,088
<b>Total Deductions</b>	<b>3,729,372</b>	<b>3,360,332</b>	<b>4,982,095</b>	<b>3,939,939</b>
<b>Net Position, Unrestricted</b>	<b><u>\$ 2,840,708</u></b>	<b><u>\$ 1,152,820</u></b>	<b><u>\$ 1,788,224</u></b>	<b><u>\$ 1,976,091</u></b>

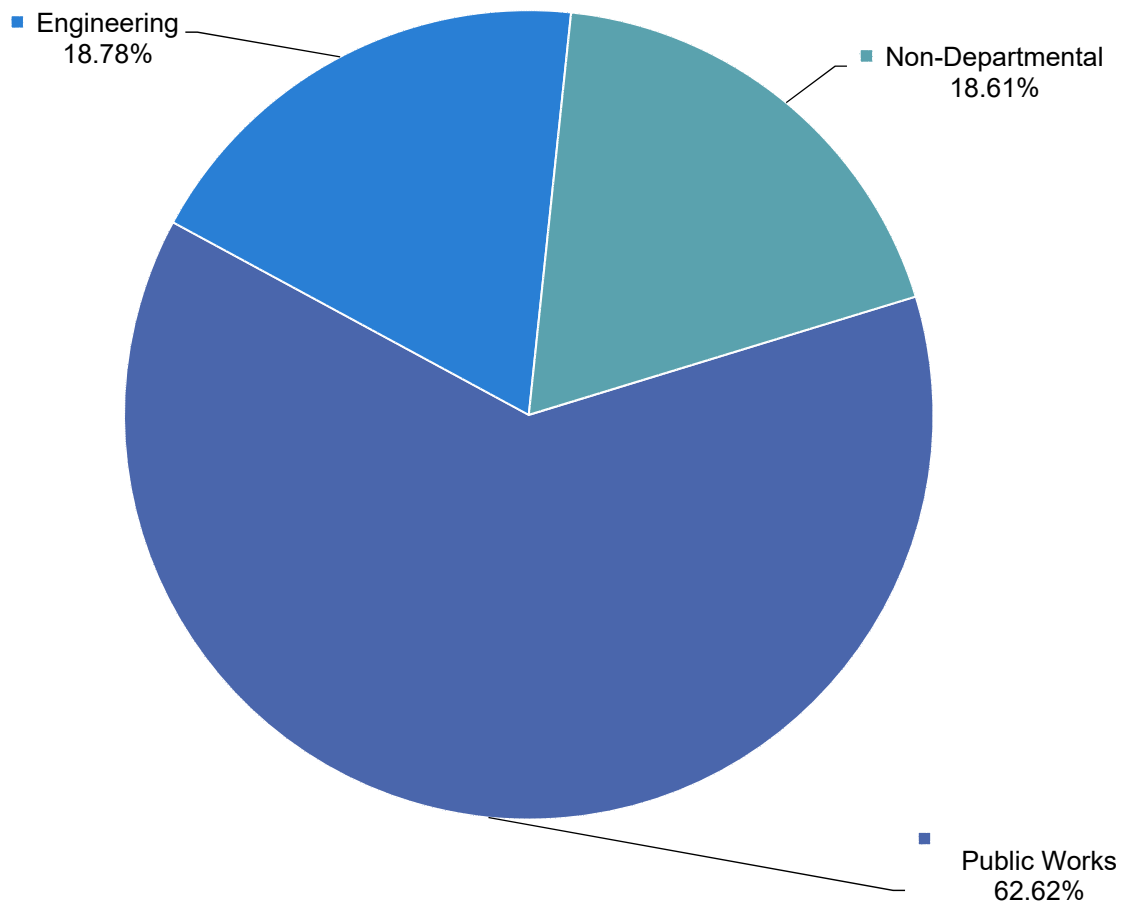
The Stormwater Fund was created in FY10 to fund the City's effort to comply with the Municipal Separate Stormwater Sewer System (MS4) permit issued by the State. The permit requires implementation of six minimum control measures to improve stormwater quality. These are public education and outreach, public involvement, illicit discharge detention and elimination, construction site stormwater runoff control, post-construction stormwater management in new development and redevelopment and good housekeeping and best management practices.

Interfund transfers to other funds for FY20 include a transfer to the General Fund for administrative costs, to the Utility Fund for a prorata cost of billing expenses and to the Capital Projects Fund for a portion of the capital project costs.

## **STORMWATER FUND SUMMARY EXPENSE REPORT BY DEPARTMENT**

EXPENSES	Actual FY15	Actual FY16	Actual FY17	Actual FY18	Revised FY19	Proposed FY20
40 Public Works	1,066,544	1,271,599	1,741,013	1,821,810	2,336,450	2,467,090
80 Engineering	302,948	426,468	575,412	379,716	564,127	739,761
99 Non-Departmental	561,096	790,495	757,453	1,527,846	2,081,518	733,088
<b>Total</b>	<b>1,930,588</b>	<b>2,488,562</b>	<b>3,073,878</b>	<b>3,729,372</b>	<b>4,982,095</b>	<b>3,939,939</b>

### **Stormwater Fund Expenses by Department as Percent of Total**

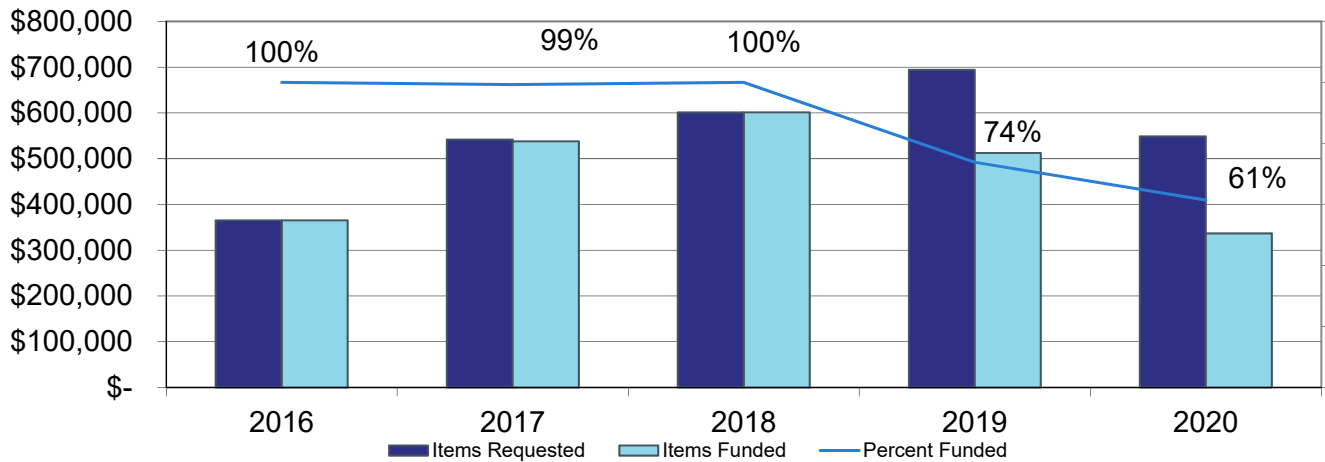


**CAPITAL, SUPPLEMENTAL AND PROGRAM EXPENSES  
FUNDED AND UNFUNDED REQUESTS  
FISCAL YEAR 2019 - 2020  
STORMWATER FUND**

Division	Item Description	Continuation Capital	FTE Request	Supplemental Capital Items			Item Total
				Personnel	Capital	Operations	
Compliance	Crane/Crew Truck	212,000	-	-	-	-	212,000
Compliance	CCTV Stormwater lines	-	-	-	-	125,000	125,000

<b>Sub-Totals:</b>	212,000	-	-	-	125,000	337,000
<b>Total Supplemental:</b>	125,000					
<b>Total Replacement Capital &amp; Supp. Items:</b>	337,000					

**Five Year Comparison of Capital & Supplemental Program**



**Items Below This Line Are Not Funded**

Division	Item Description	Continuation Capital	FTE Request	Supplemental Capital Items			Item Total
				Personnel	Capital	Operations	
Compliance	Equipment Operator II w/ Truck	-	1.0	58,509	35,020	12,332	105,861
Compliance	Equipment Operator II w/ Truck	-	1.0	58,509	35,020	12,332	105,861

<b>Total of Items Not Funded:</b>	-	2.0	117,018	70,040	24,664	211,722
<b>Total of All Items Considered:</b>	212,000	2.0	117,018	70,040	149,664	548,722
<b>Total of All Capital &amp; Supplemental Items:</b>	548,722					

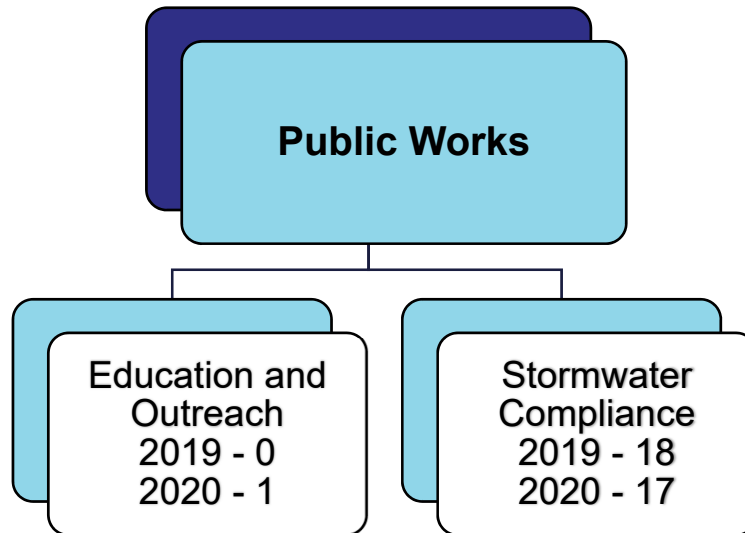




# PUBLIC WORKS DEPARTMENT SUMMARY

## DEPARTMENT MISSION

To reduce the discharge of pollutants from the City's watershed by implementing and managing programs to improve water quality in accordance with regulatory requirements.



## Expense Summary

Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
Education and Outreach	\$ -	\$ -	\$ 91,605	N/A
Stormwater Compliance	<u>1,821,810</u>	<u>2,336,450</u>	<u>2,375,485</u>	<u>1.67%</u>
<b>Totals</b>	<u>\$ 1,821,810</u>	<u>\$ 2,336,450</u>	<u>\$ 2,467,090</u>	<u>5.59%</u>

## PUBLIC WORKS

### City Council Strategic Focus Areas served by this Department -



### Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	 Frisco Policy
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### Strategic Focus Area: Public Health & Safety, Infrastructure and Sustainable City

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>64046640 - Stormwater Compliance</b>						
✓	Water quality protection and compliance by reducing stormwater pollutants to the maximum extent practicable	Install structural controls to reduce pollutants	Controls installed or maintained	5	6	7
		Remove silt and debris from channels and streets	Tons removed	765	800	850
		Clean/sweep arterial roadways to reduce the amount of silt and debris entering the stormwater system	Roads cleaned/swept (miles)	260	300	350
		Proactive enforcement to reduce illicit discharge detection and elimination	Inspections to reduce illicit discharges	33	40	50
			Inspections to verify pollutant controls on construction projects	4,231	4,500	5,000
			Inspections to verify pollutant controls post-construction	212	300	350
			Inlet boxes inspected/cleaned	9,372	8,000	10,000

## PUBLIC WORKS


### City Council Strategic Focus Areas served by this Department -



### Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	 Frisco Policy
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### Strategic Focus Area: Excellence in City Government and Civic Involvement

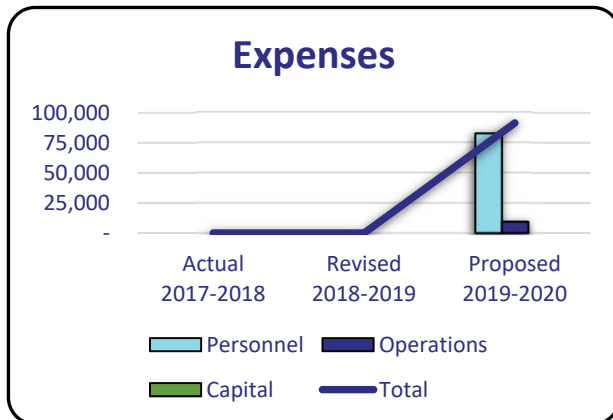
Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
64013640 - Education and Outreach						
✓	Provide public education to protect water quality	Use volunteers to place markings at storm drain inlets to deter the disposal of trash and debris into the stormwater system	Markings placed	0	250	250
		Present information to the public regarding the impact of discharging pollutants into the storm drain system	Educational presentations	170	150	150
64046640 - Stormwater Compliance						
	Best Management Practices (BMPs) required by 2013 permit	Implemented and managed by 2018	BMPs attained	100%	100%	100%

### Core Services

Environmentally sound management of Frisco's natural areas and public education are both integral to Frisco's sustainable development. The division provides waste minimization, stormwater pollution and natural ecosystem education to ensure that current and future residents will act as environmental stewards of our city. Creation of the education and outreach team will allow all individual educators to build upon past experiences in Environmental Services, Water Resources and Stormwater. Pooling these resources will allow the team to take in alternate perspectives and generate new ideas to ensure Frisco remains the best city to live, work and play.

### Key Points Affecting Service, Performance and Proposed Budget

- ➔ Educational and outreach initiatives supporting the awareness of environmental and natural resources are included within the promotional and outside printing line items.
- ➔ Inform and train the public on BMPs that decrease pollutant discharge from their land as a result of landscaping, outdoor housekeeping and construction. Also provide outreach and involvement opportunities for volunteers such as inlet marking.



### Expenses - 64013640

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	-	-	82,230
Operations	-	-	9,375
Capital	-	-	-
<b>Total</b>	-	-	<b>91,605</b>

### Major Budget Items

- ➔ The Education and Outreach Coordinator position has been combined with positions from Natural Resources and Environmental Services to streamline activities and initiatives centered around natural resource management and will be reporting to the Natural Resources Manager in the Parks and Recreation Department.

### Personnel

	Level	FY 2018	FY 2019	FY 2020
Education & Outreach Coordinator	137	-	-	1
<b>Total</b>		-	-	<b>1</b>

**Core Services**

The core service of Stormwater Compliance is to ensure compliance with the Phase II Municipal Separate Storm Water System (MS4) permit.

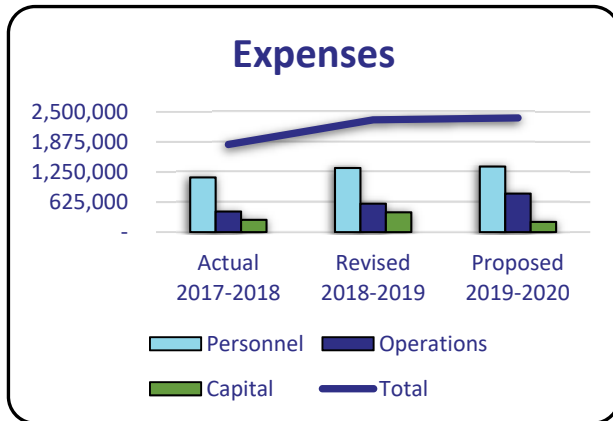
**Key Points Affecting Service, Performance and Proposed Budget**

Factors affecting service, performance and the proposed budget are those contained in the permit and the Stormwater Management Plan to be developed by City staff to meet its requirements. The permit standard is to implement Best Management Practices (BMPs) to reduce pollutants to the maximum extent practicable using the following minimum control measures:

- **Public Education, Outreach and Involvement:** Inform and train the public on BMPs that decrease pollutant discharge from their land as a result of landscaping, outdoor housekeeping and construction. Also provide outreach and involvement opportunities for volunteers such as inlet marking.
- **Illicit Discharge Detection and Elimination:** Proactively inspect the watershed to include dry weather screening and sampling of stream flows. When an illicit discharge is found or reported, the source is to be determined, investigated and corrective action taken.
- **Construction Site Stormwater Runoff Control:** This includes ensuring controls are designed, installed and maintained at construction sites to effectively reduce the discharge of pollutants from erosion and siltation from disturbed soils and building materials, products and waste.
- **Post Construction Stormwater Management:** This includes the enforcement of the requirements for the installation and maintenance of permanent BMPs to minimize pollutants from new and re-developed sites.
- **Pollution Prevention and Good Housekeeping for Municipal Operations:** Assess and inspect City facilities for the potential to discharge pollutants. Educate and train employees on BMPs to reduce discharges from City facilities and field operations. Assist departments in developing SOPs to reduce discharges from employee activities. To clean City infrastructure by street sweeping and the removal of trash and debris from drainage structures.
- **Industrial Stormwater Sources:** Protect the watershed from industrial and commercial discharges by the development and maintenance of an inventory of all sites that could discharge substantial pollutants, the performance of facility inspections and the provision of necessary enforcement and follow-up activities.
- **The requirements continue to increase as the size of the system continues to grow.** The crews currently maintain 427 miles of drainage pipe and boxes as well as 20,000 inlets and 2,498 outfalls.
- **Funding for education and outreach expenses will be transferred to the Education and Outreach Division in FY20.**

## PUBLIC WORKS

## Stormwater Compliance



### Expenses - 64046640

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>1,136,407</b>	<b>1,333,721</b>	<b>1,362,758</b>
<b>Operations</b>	<b>429,460</b>	<b>591,931</b>	<b>800,727</b>
<b>Capital</b>	<b>255,943</b>	<b>410,798</b>	<b>212,000</b>
<b>Total</b>	<b>1,821,810</b>	<b>2,336,450</b>	<b>2,375,485</b>

### Major Budget Items

- ➔ Funding of \$125,000 is included in operations for CCTV storm critical stormwater lines.
- ➔ Capital funding of \$212,000 has been included in FY20 for a new crane truck which will be a more effective way to address maintenance and repair items.

### Personnel

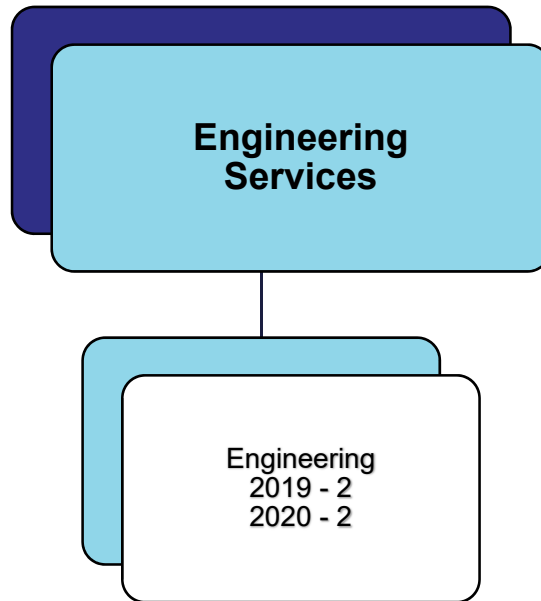
	Level	FY 2018	FY 2019	FY 2020
Stormwater Manager	156	1	1	1
Stormwater Crew Supervisor	143	1	1	1
Stormwater Inspector Supervisor	143	1	1	1
Hydrologist	141	1	1	1
Senior Stormwater Inspector	139	1	1	1
Stormwater Education Coordinator	-	1	1	-
Stormwater Inspector	137	3	4	4
Crew Leader	131	2	2	2
Heavy Equipment Operator II	126	2	2	2
Heavy Equipment Operator I	124	2	2	2
Maintenance Worker	119	2	2	2
<b>Total</b>		<b>17</b>	<b>18</b>	<b>17</b>

# ENGINEERING SERVICES DEPARTMENT SUMMARY

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## DEPARTMENT MISSION

Will strive to reduce property damage resulting from flooding and erosion in accordance with regulatory requirements.



## Expense Summary

Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
Engineering	\$ 379,716	\$ 564,127	\$ 739,761	31.13%
<b>Totals</b>	<u>\$ 379,716</u>	<u>\$ 564,127</u>	<u>\$ 739,761</u>	<u>31.13%</u>



## ENGINEERING SERVICES

### City Council Strategic Focus Areas served by this Department -



### Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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### Strategic Focus Area: Public Health and Safety

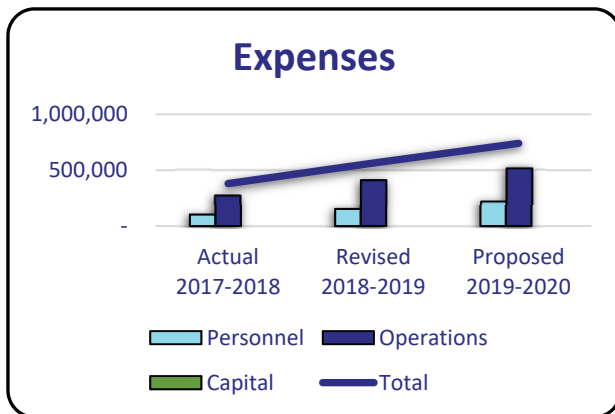
Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>68088640 - Engineering</b>						
	Provide superior capital and private development project review services	Support of capital and private development	Private development project submittals processed	541	572	600
			Capital project reviews completed	38	47	35
	Flood hazard and erosion mitigation	Protect citizens and property from flooding and erosion hazards	Number of active floodplain/drainage studies and/or erosion mitigation projects	41	25	20

**Core Services**

The Stormwater Division is responsible for the review of private development and capital projects to ensure compliance with the Engineering Standards for drainage and erosion control. The Division is also responsible for watershed master plans and floodplain management.

**Key Points Affecting Service, Performance and Proposed Budget**

➔ Professional services for master planning, flood studies and drainage studies accounts for approximately 47% of the operations budget.

**Expenses - 68088640**

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	<b>102,591</b>	<b>152,131</b>	<b>224,524</b>
<b>Operations</b>	<b>277,125</b>	<b>411,996</b>	<b>515,237</b>
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>379,716</b>	<b>564,127</b>	<b>739,761</b>

**Major Budget Items**

➔ Operational funding of \$500,000 has been set aside in FY20 for a flood study, erosion assessments and water rights.

**Personnel**

	Level	FY 2018	FY 2019	FY 2020
<b>Senior Stormwater Engineer</b>	<b>160</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Civil Engineer</b>	<b>155</b>	<b>-</b>	<b>1</b>	<b>1</b>
<b>Engineer In Training</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>-</b>
<b>Total</b>		<b>2</b>	<b>2</b>	<b>2</b>

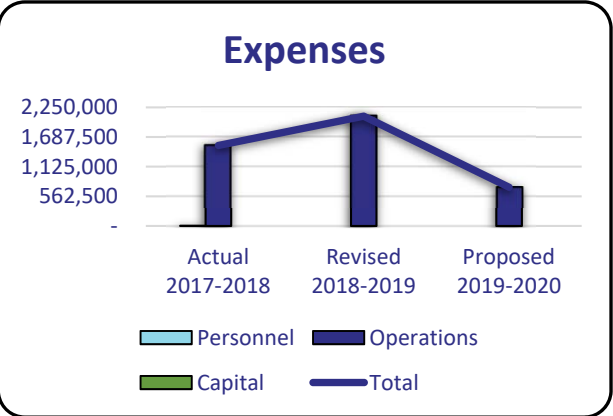
# NON-DEPARTMENTAL

## Core Services

Non-departmental funding includes transfers out and miscellaneous funding needs.

### Key Points Affecting Service, Performance and Proposed Budget

➔ This Division provides funding for transfers to the Capital Projects Fund.



### Expenses - 69999640

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	988	-	-
Operations	1,526,858	2,081,518	733,088
Capital	-	-	-
Total	1,527,846	2,081,518	733,088

## Personnel

Note: No positions are funded in this Division.

**CITY OF FRISCO  
ENVIRONMENTAL SERVICES FUND  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

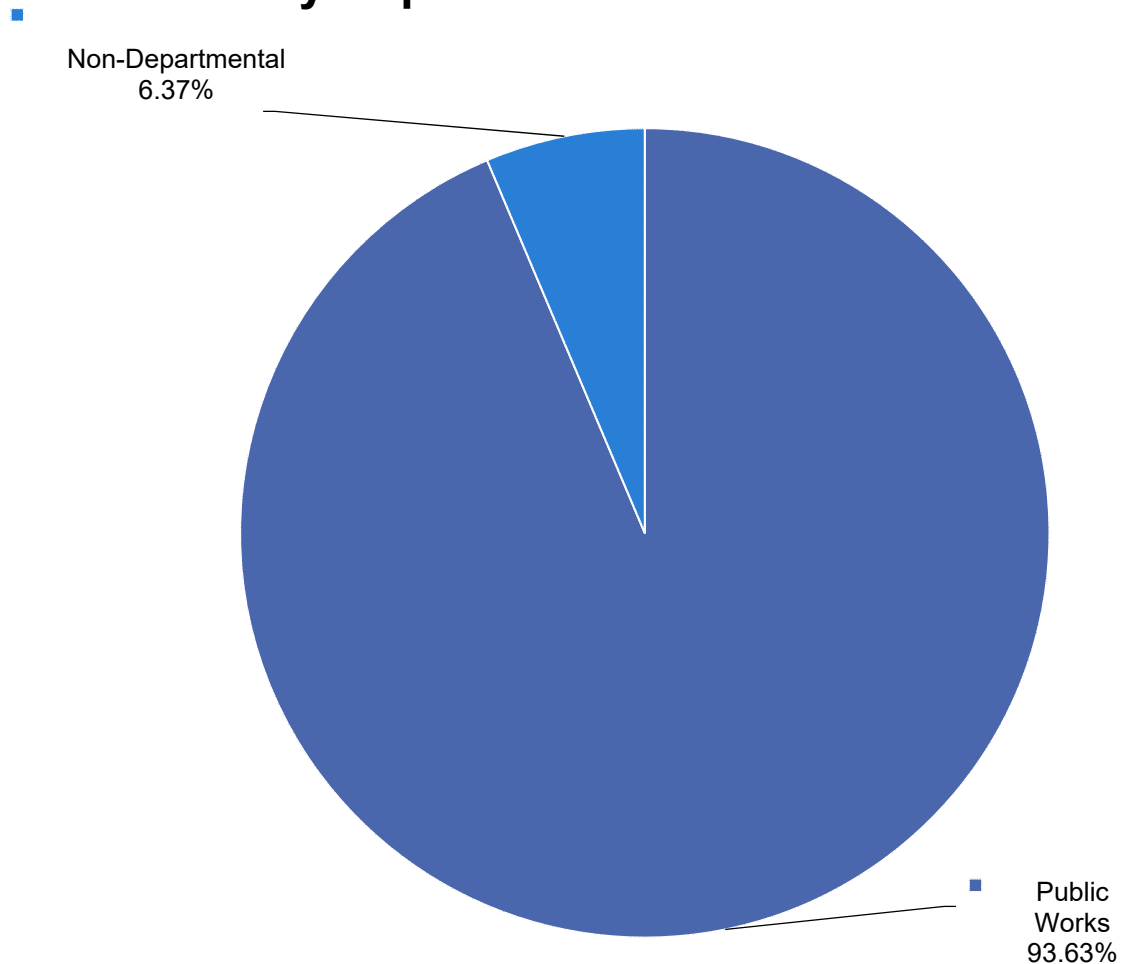
	ACTUAL FY 2017-18	ORIGINAL BUDGET FY 2018-19	REVISED BUDGET FY 2018-19	PROPOSED BUDGET FY 2019-20
Net Position, Beginning	\$ 7,817,921	\$ 7,271,471	\$ 8,068,816	\$ 8,135,276
Receipts:				
Solid Waste Service Charges	16,208,383	17,260,179	17,682,592	18,886,529
Interest Income	106,250	90,000	172,000	125,000
Contributions & Other Income	52,458	36,000	46,400	85,300
<b>Total Revenue</b>	<b>16,367,091</b>	<b>17,386,179</b>	<b>17,900,992</b>	<b>19,096,829</b>
<b>Funds Available</b>	<b>24,185,012</b>	<b>24,657,650</b>	<b>25,969,808</b>	<b>27,232,105</b>
Deductions:				
Operating Expenses	1,455,536	2,118,026	2,111,840	1,919,794
Cost of Sales and Services	13,597,422	14,066,408	14,438,370	15,706,923
Capital Outlay	-	52,800	135,568	48,245
Interfund Transfers - Other Funds	1,063,238	1,148,754	1,148,754	1,202,509
<b>Total Deductions</b>	<b>16,116,196</b>	<b>17,385,988</b>	<b>17,834,532</b>	<b>18,877,471</b>
<b>Net Position, Unrestricted</b>	<b><u>\$ 8,068,816</u></b>	<b><u>\$ 7,271,662</u></b>	<b><u>\$ 8,135,276</u></b>	<b><u>\$ 8,354,634</u></b>

The Environmental Services Fund accounts for the collection and disposal of solid waste and recycling services of the City. The net position at the end of FY20 represents approximately 47.40% of operating expenses and cost of sales and services. This falls well within our policy goals for operating funds and provides for a healthy cash reserve for the fund.

**ENVIRONMENTAL SERVICES FUND SUMMARY**  
**EXPENSE REPORT BY DEPARTMENT**

EXPENSES		Actual FY15	Actual FY16	Actual FY17	Actual FY18	Revised FY19	Proposed FY20
40	Public Works	10,831,189	11,993,373	12,648,447	15,052,958	16,685,778	17,674,962
99	Non-Departmental	1,015,253	1,061,189	1,064,240	1,063,238	1,148,754	1,202,509
Total		11,846,442	13,054,562	13,712,687	16,116,196	17,834,532	18,877,471

**Environmental Services Fund Expenses  
by Department as Percent of Total**

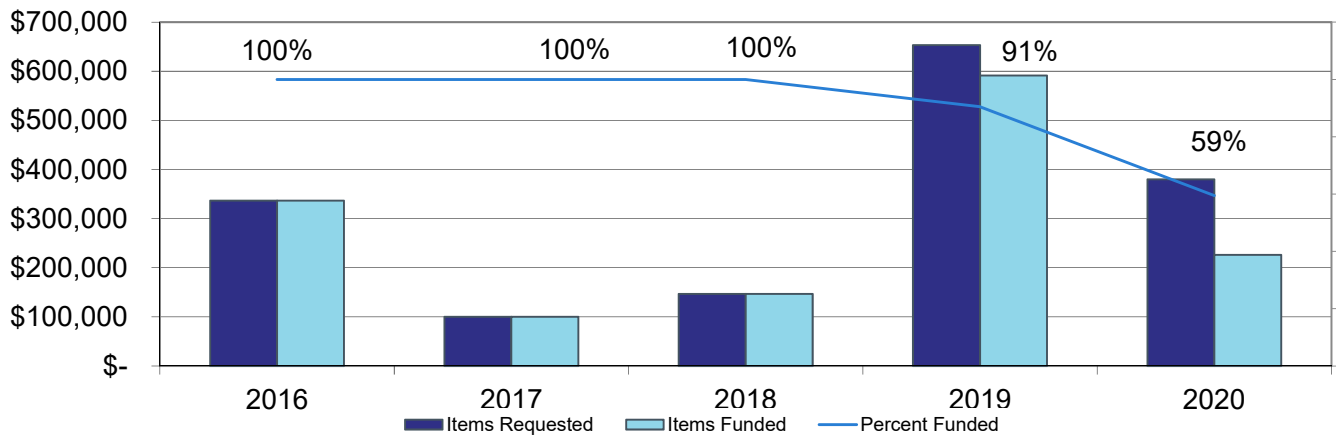


**CAPITAL, SUPPLEMENTAL AND PROGRAM EXPENSES  
FUNDED AND UNFUNDED REQUESTS  
FISCAL YEAR 2019 - 2020  
ENVIRONMENTAL SERVICES FUND**

Division	Item Description	Continuation Capital	FTE Request	Supplemental Capital Items			Item Total
				Personnel	Capital	Operations	
Environmental Services	Litter Crew Leader w/ Truck & Trailer	-	1.00	64,072	48,245	10,830	123,147
Environmental Services	Litter Crew Maintenance Worker	-	1.00	50,898	-	600	51,498
Environmental Services	Litter Crew Maintenance Worker	-	1.00	50,898	-	600	51,498

**Sub-Totals:** - 3.00 165,868 48,245 12,030 226,143  
**Total Supplemental:** 226,143  
**Total Replacement Capital & Supp. Items:** 226,143

**Five Year Comparison of Capital & Supplemental Program**



**Items Below This Line Are Not Funded**

Division	Item Description	Continuation Capital	FTE Request	Supplemental Capital Items			Item Total
				Personnel	Capital	Operations	
Environmental Services	Environmental Market Strategy Coordinator	-	1.00	71,699	-	6,273	77,972
Environmental Services	Environmental Special Projects Coordinator	-	1.00	71,699	-	4,273	75,972

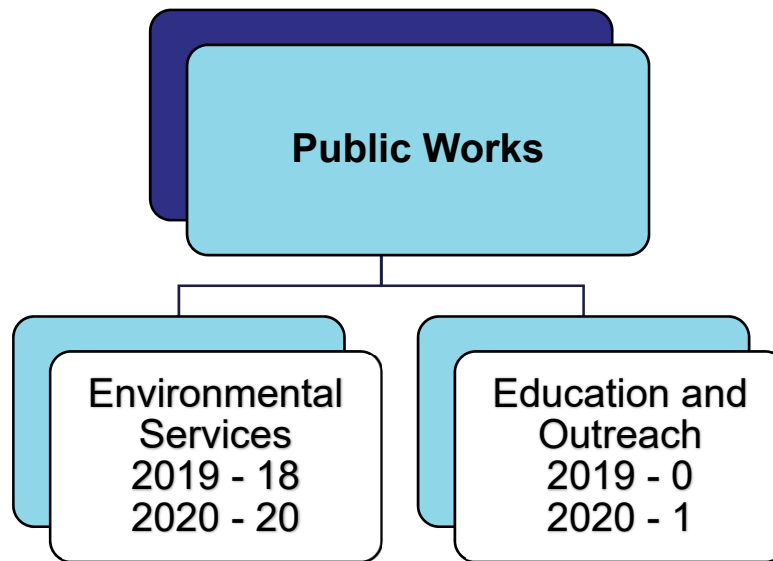
**Total of Items Not Funded:** - 2.00 143,398 - 10,546 153,944  
**Total of All Items Considered:** - 5.00 309,266 48,245 22,576 380,087  
**Total of All Capital & Supplemental Items:** 380,087



# ENVIRONMENTAL SERVICES DEPARTMENT SUMMARY

## DEPARTMENT MISSION

To be dedicated, environmentally responsible stewards of our community and the Earth. To sustain and improve the quality of life of all who call the City their home and to safeguard our natural resources for the present and the future.



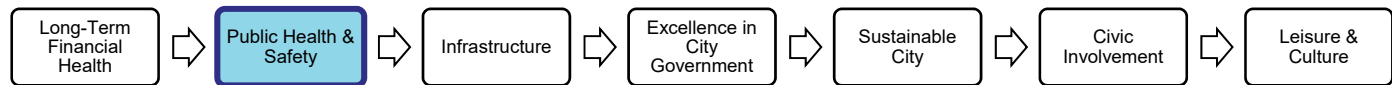
## Expense Summary

Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
Education and Outreach	\$ -	\$ -	\$ 275,664	N/A
Environmental Services	<u>15,052,958</u>	<u>16,685,778</u>	<u>17,399,298</u>	<u>4.28%</u>
<b>Totals</b>	<b><u>\$ 15,052,958</u></b>	<b><u>\$ 16,685,778</u></b>	<b><u>\$ 17,674,962</u></b>	<b><u>5.93%</u></b>



# ENVIRONMENTAL SERVICES

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

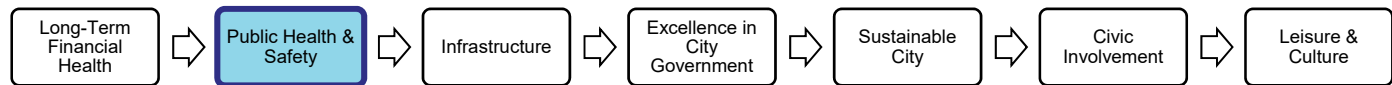
✓ Workload    ⌚ Efficiency    📁 Effectiveness     Frisco Policy

## Strategic Focus Area: Public Health & Safety

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
64013660 - Education and Outreach						
✓	Maintain outreach and volunteer programs	Adopt a street/park litter prevention program	Volunteer hours	8,517	9,000	10,000
		Hold informational presentations	Residents reached through school presentations	176,307	179,000	182,000
		Environmental Club for Teenagers - Teens4Green	Membership levels	570	715	800
64045660 - Environmental Services						
📁	Reduce the City's reliance on the landfill	Increase tons recycled from the curbside recycling program	Curbside recycling program tonnage	23,299	24,000	24,500
		Maintain residential diversion rate	Residential waste stream diversion	35.32%	36.0%	36.5%
		Minimize landfill tonnage charges by diverting material into recycling programs	City landfill usage cost reduction due to recycling	\$1,128,590	\$1,150,000	\$1,175,000
		Minimize landfill tonnage charges by diverting hazardous materials	Participants in Household Hazardous Waste Program	9,383	9,500	10,000
✓	Provide revenue and offset costs	Revenue generating recycling programs- Moving Box Sales, Metal, Cardboard, Oil, Printer Cartridges, Plastic Bags, Styrofoam	Revenue from recycling	\$37,325	\$38,000	\$39,000
			Styrofoam and plastic bags	31,551 lbs	32,000 lbs	33,000 lbs

## ENVIRONMENTAL SERVICES

### City Council Strategic Focus Areas served by this Department -



### Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	 Frisco Policy
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### Strategic Focus Area: Civic Involvement

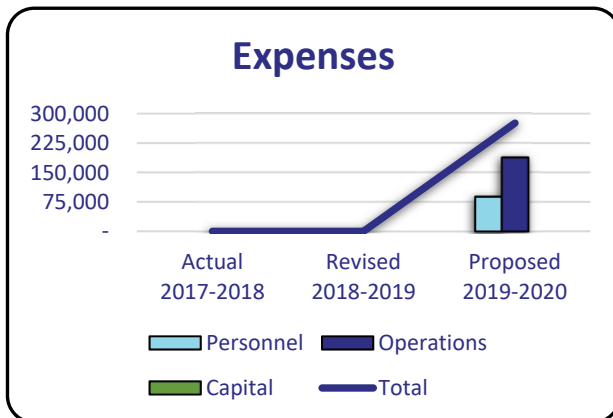
Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>64013660 - Education and Outreach</b>						
✓	Conservation and preservation	Involvement of civic groups assisting with hands on sustainable ecosystem management initiatives	Public engagement events	N/A	N/A	12

## Core Services

Environmentally sound management of Frisco's natural areas and public education are both integral to Frisco's sustainable development. The division provides waste minimization, stormwater pollution and natural ecosystem education to ensure that current and future residents will act as environmental stewards of our city. Creation of the education and outreach team will allow all individual educators to build upon past experiences in Environmental Services, Water Resources and Stormwater. Pooling these resources will allow the team to take in alternate perspectives and generate new ideas to ensure Frisco remains the best city to live, work and play.

## Key Points Affecting Service, Performance and Proposed Budget

➔ Educational and outreach initiatives supporting the awareness of environmental and natural resources are included within the promotional and outside printing line items.



## Expenses - 64013660

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	-	-	88,004
<b>Operations</b>	-	-	187,660
<b>Capital</b>	-	-	-
<b>Total</b>	-	-	275,664

## Major Budget Items

➔ The Education and Outreach Supervisor position has been combined with positions from Natural Resources and Environmental Services to streamline activities and initiatives centered around natural resource management and will be reporting to the Natural Resources Manager in the Parks and Recreation Department.

## Personnel

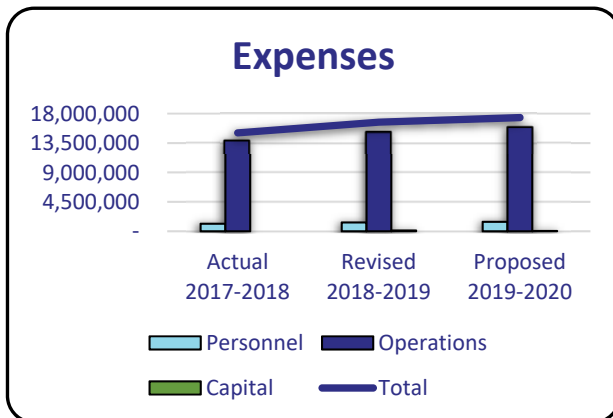
	Level	FY 2018	FY 2019	FY 2020
<b>Education &amp; Outreach Supervisor</b>	141	-	-	1
<b>Total</b>		-	-	1

## Core Services

The Environmental Services Division oversees and manages the City's residential, commercial and construction waste services. It operates and maintains the Environmental Collection Center, Household Hazardous Waste program and is responsible for City-wide litter control. The Division promotes environmental conservation recycling and waste reduction practices through innovative and creative programs and publications that are managed and designed in house. These include: Chunk your Junk, Clean it and Green it Events, Heard from the Curb newsletter, recycling mascot "Rufus Recycles", School Green teams and TEKS based educational website.

## Key Points Affecting Service, Performance and Proposed Budget

➔ Council Objective - Demonstrate leadership as a community committed to preserving and protecting the environment.



## Expenses - 64045660

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	1,140,874	1,342,882	1,438,274
Operations	13,912,084	15,207,328	15,912,779
Capital	-	135,568	48,245
<b>Total</b>	<b>15,052,958</b>	<b>16,685,778</b>	<b>17,399,298</b>

## Major Budget Items

- ➔ While charges for Solid Waste Collection Services make up the majority of operational appropriations, approximately 1% of the FY20 Budget is to fund education and recycling programs for the community.
- ➔ FY20 includes funding in personnel and operations for the addition of a Litter Crew which is made up of a Crew Leader and two Maintenance Workers. The capital funding is for a truck and utility trailer for the Litter Crew.
- ➔ Funding for education and outreach expenses has been transferred to the Education and Outreach Division for FY20.

**ENVIRONMENTAL SERVICES****Environmental Services****Personnel**

	Level	FY 2018	FY 2019	FY 2020
Environmental Services Manager	156	1	1	1
Environmental Services Superintendent	153	-	1	1
Education & Outreach Supervisor	-	-	1	-
Environmental Education Coordinator	137	2	1	1
Environmental Collections Coordinator	132	1	1	1
Crew Leader	131	2	2	3
Environmental Waste Specialist	129	1	1	1
Senior Customer Service Representative	128	1	1	1
Administrative Assistant	124	1	1	1
Customer Service Representative	121	1	2	2
Maintenance Worker - Environmental Services	118	5	5	7
Intern (PT)	114	1	1	1
Total		16	18	20

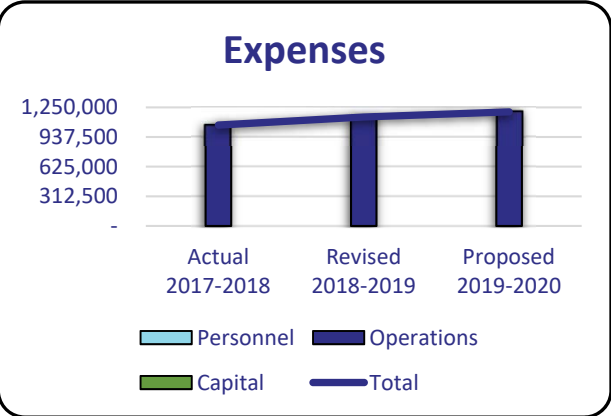
# NON-DEPARTMENTAL

## Core Services

Non-departmental funding includes transfers out and miscellaneous funding appropriations.

### Key Points Affecting Service, Performance and Proposed Budget

➔ This Division provides funding for transfers to the General and Utility Funds for administrative costs.



### Expenses - 69999660

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	-	-	-
Operations	1,063,238	1,148,754	1,202,509
Capital	-	-	-
Total	1,063,238	1,148,754	1,202,509

## Personnel

Note: No positions are funded in this Division.



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# **SPECIAL REVENUE FUNDS**





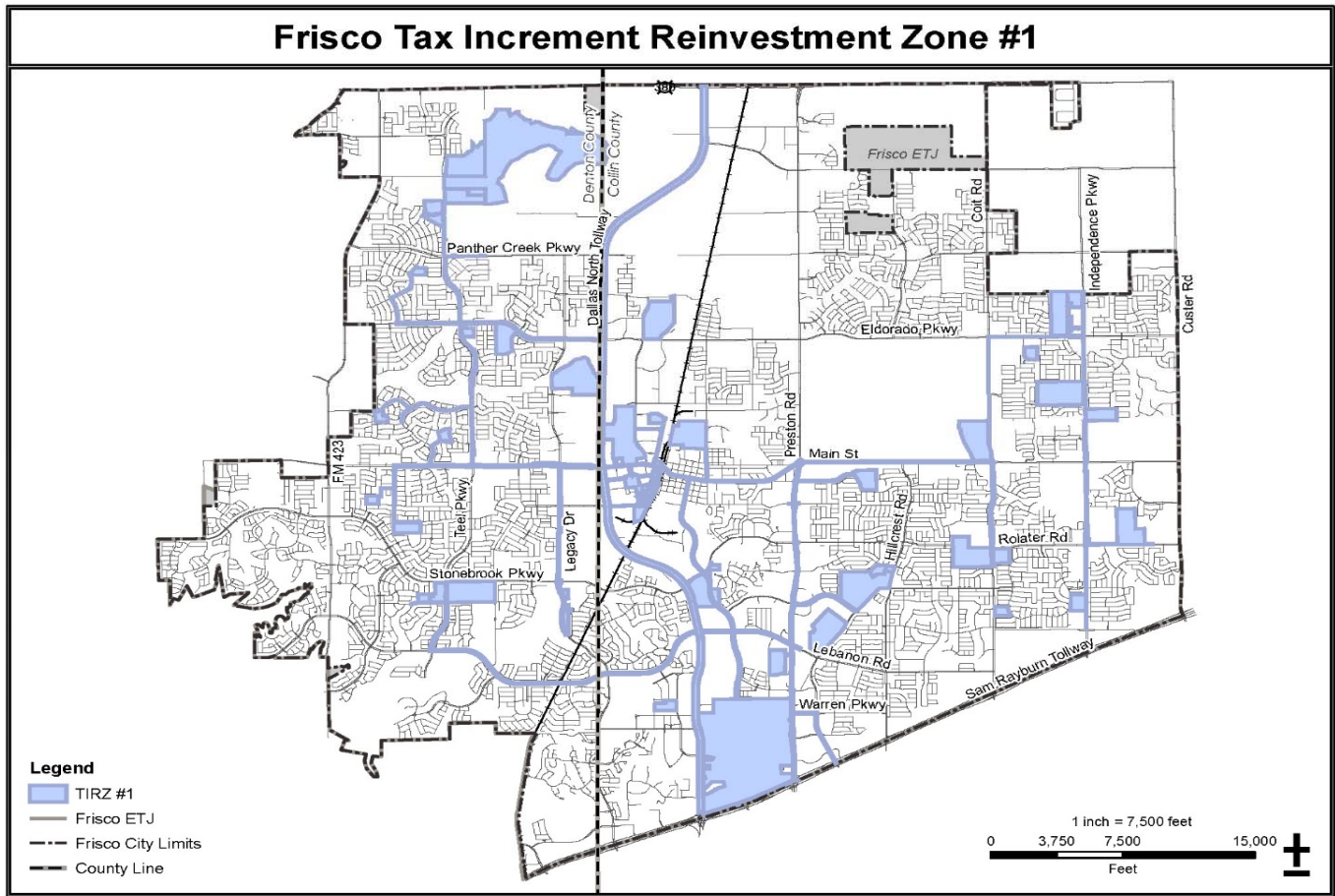
**CITY OF FRISCO**  
**TAX INCREMENT REINVESTMENT ZONE #1**  
**BUDGET SUMMARY**  
**FISCAL YEAR 2019 - 2020**

	ACTUAL FY 2017-18	ORIGINAL BUDGET FY 2018-19	REVISED BUDGET FY 2018-19	PROPOSED BUDGET FY 2019-20
Fund Balance, Beginning	\$ 4,710,796	\$ 5,070,629	\$ 5,679,431	\$ 6,551,169
Receipts:				
Property Taxes-Current	6,519,714	7,076,619	7,068,700	7,609,721
Intergovernmental-FISD	21,309,082	23,134,491	22,792,209	24,536,494
Intergovernmental-County	2,245,253	2,436,994	2,289,218	2,464,350
Intergovernmental-CCCCD	1,165,113	1,264,633	1,285,555	1,383,960
Interest Income	105,288	66,600	150,113	100,000
Interfund Transfer-Other Funds	5,164,283	5,182,869	5,181,332	6,949,592
Lease Income	4,631,738	4,967,060	4,967,061	4,964,183
<b>Total Revenue</b>	<b>41,140,471</b>	<b>44,129,266</b>	<b>43,734,188</b>	<b>48,008,300</b>
<b>Funds Available</b>	<b>45,851,267</b>	<b>49,199,895</b>	<b>49,413,619</b>	<b>54,559,469</b>
Deductions:				
Operating Expenditures	306,298	268,476	309,076	1,809,077
Reimbursement to Govt Entities	16,190,644	18,651,510	19,180,873	19,412,605
Interfund Transfer-2001A&B Series	975,283	974,319	975,283	974,319
Interfund Transfer-1997 CO Series	467,600	-	-	-
Interfund Transfer-2003A&B Series	1,100,214	1,102,667	1,102,667	1,102,667
Interfund Transfer-2008A&B Series	2,507,524	1,540,130	1,540,130	1,538,056
Interfund Transfer-2009 CO Series	253,833	256,833	256,833	195,733
Interfund Transfer-2011 CO Series	5,325,937	5,489,711	5,435,976	5,450,149
Interfund Transfer-2014 CO Series	5,896,568	5,921,935	5,921,935	5,950,025
Interfund Transfer-2015 GO Refunding	422,757	423,872	423,872	424,167
Interfund Transfer-2016 GO Refunding	3,937,450	4,925,550	4,925,550	4,951,275
Interfund Transfer-2019 CO Series	-	-	-	2,491,464
Interfund Transfer-2019 CO Series	-	-	-	1,080,514
Interfund Transfer-CDC 2015 Tax Revenue	424,958	425,915	425,915	426,001
Interfund Transfer-CDC 2015 Tax Revenue	2,362,770	2,364,340	2,364,340	2,366,010
<b>Total Deductions</b>	<b>40,171,836</b>	<b>42,345,258</b>	<b>42,862,450</b>	<b>48,172,062</b>
<b>Restricted Fund Balance, Ending</b>	<b>5,679,431</b>	<b>6,854,636</b>	<b>6,551,169</b>	<b>6,387,407</b>
Unearned Revenue	2,463,807	1,817,343	1,817,343	1,817,343
<b>Restricted TIRZ #1 Balance</b>	<b>\$ 8,143,238</b>	<b>\$ 8,671,979</b>	<b>\$ 8,368,512</b>	<b>\$ 8,204,750</b>

The Tax Increment Reinvestment Zone #1 (TIRZ) was created in 1997 to encourage development along the State Highway 121 corridor. Since creation, the captured taxable value has increased to \$1.7 billion for FY20. Collin County, the Collin County Community College District and Frisco Independent School District (FISD) all participate with the City in the TIRZ. Taxes generated from the captured value are restricted to funding improvements in the TIRZ #1.

The County is currently at an 80% participation rate. Lease payments represent funding for the Baseball Complex and Convention Center.

# FRISCO TAX INCREMENT REINVESTMENT ZONE #1

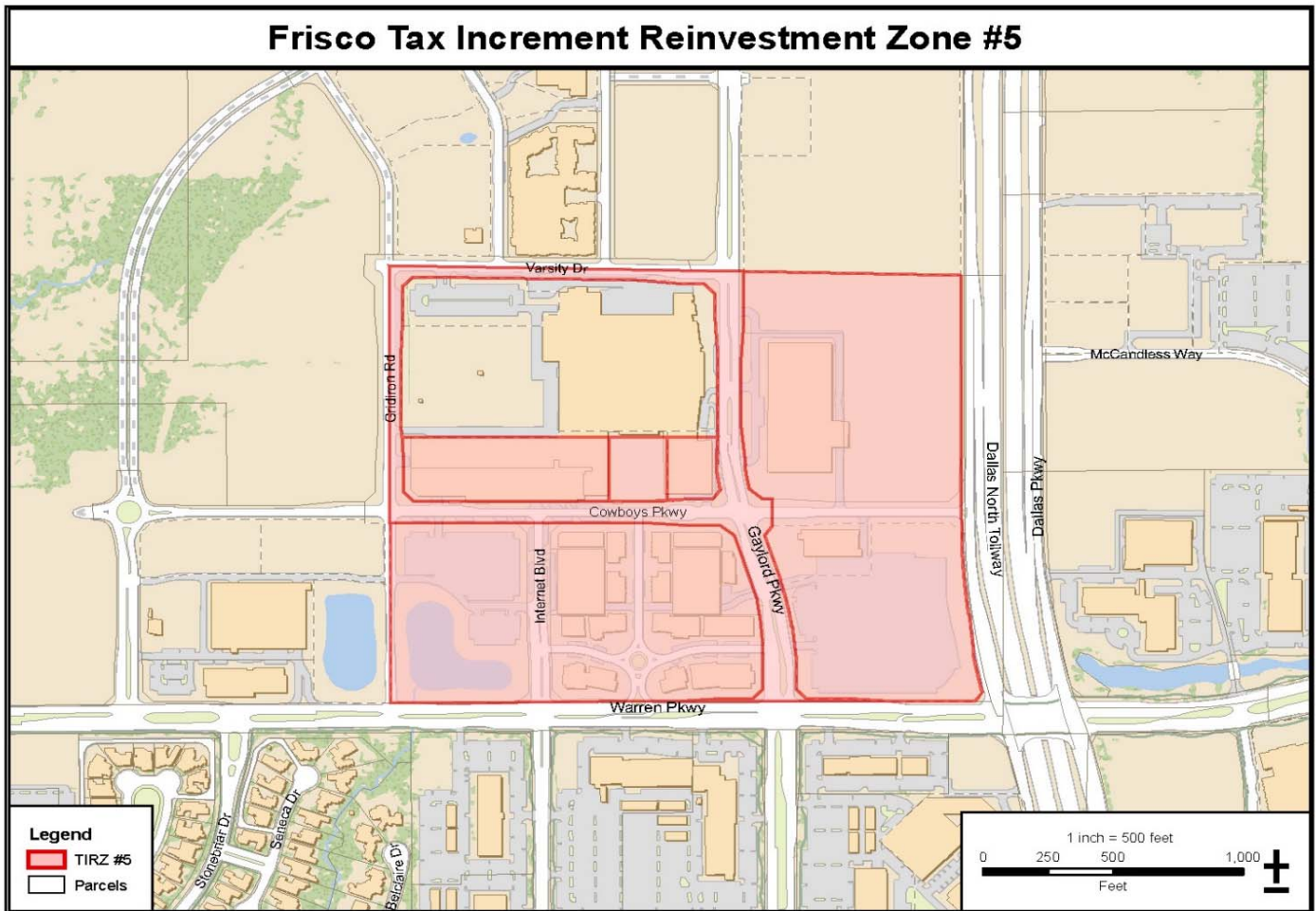


**CITY OF FRISCO  
TAX INCREMENT REINVESTMENT ZONE #5  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	<u>ACTUAL FY 2017-18</u>	<u>ORIGINAL BUDGET FY 2018-19</u>	<u>REVISED BUDGET FY 2018-19</u>	<u>PROPOSED BUDGET FY 2019-20</u>
Fund Balance, Beginning	\$ 377,624	\$ 447,014	\$ 429,210	\$ 368,841
Receipts:				
Property Taxes-Current	402,640	864,501	864,501	1,044,074
Sales Tax	259,115	340,000	340,000	272,071
Interest Income	3,081	-	9,207	6,000
<b>Total Revenue</b>	<b>664,836</b>	<b>1,204,501</b>	<b>1,213,708</b>	<b>1,322,145</b>
<b>Funds Available</b>	<b>1,042,460</b>	<b>1,651,515</b>	<b>1,642,918</b>	<b>1,690,986</b>
Deductions:				
Interfund Transfer-2016 CO Series	613,250	1,274,077	1,274,077	1,269,933
<b>Total Deductions</b>	<b>613,250</b>	<b>1,274,077</b>	<b>1,274,077</b>	<b>1,269,933</b>
<b>Restricted Fund Balance, Ending</b>	<b>\$ 429,210</b>	<b>\$ 377,438</b>	<b>\$ 368,841</b>	<b>\$ 421,053</b>

The Tax Increment Reinvestment Zone #5 (TIRZ) was created in 2014 for the development of three parking facilities and various roadways and infrastructure along the Dallas North Tollway. Since creation, the captured value has increased to \$467 million in taxable value for FY20. The taxes generated from 50% of the captured value are restricted to funding improvements in the TIRZ #5, as well as 50% of the City's sales taxes collected from sales within the TIRZ #5 boundaries. There are no other entities participating in the TIRZ #5 other than the City.

## FRISCO TAX INCREMENT REINVESTMENT ZONE #5



**CITY OF FRISCO  
COURT TECHNOLOGY FUND  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	<u>ACTUAL FY 2017-18</u>	<u>ORIGINAL BUDGET FY 2018-19</u>	<u>REVISED BUDGET FY 2018-19</u>	<u>PROPOSED BUDGET FY 2019-20</u>
Fund Balance, Beginning	\$ 350,393	\$ 309,501	\$ 337,407	\$ 217,319
Receipts:				
Fines and Fees	208,776	190,000	182,000	190,000
Interest Income	4,975	700	7,400	4,800
<b>Total Revenue</b>	<b><u>213,751</u></b>	<b><u>190,700</u></b>	<b><u>189,400</u></b>	<b><u>194,800</u></b>
<b>Funds Available</b>	<b><u>564,144</u></b>	<b><u>500,201</u></b>	<b><u>526,807</u></b>	<b><u>412,119</u></b>
Deductions:				
Operating Expenditures	117,362	113,488	200,488	118,032
Capital Outlay	25,375	25,000	25,000	-
Interfund Transfers - General Fund	84,000	84,000	84,000	84,000
<b>Total Deductions</b>	<b><u>226,737</u></b>	<b><u>222,488</u></b>	<b><u>309,488</u></b>	<b><u>202,032</u></b>
<b>Restricted Fund Balance, Ending</b>	<b><u>\$ 337,407</u></b>	<b><u>\$ 277,713</u></b>	<b><u>\$ 217,319</u></b>	<b><u>\$ 210,087</u></b>

The Court Technology Fund was established in FY09 as a special revenue fund to account for restricted fees. Revenues for technology fees, building security fees and improvement fees are recorded in this fund.

Operational expenditures are for software support and maintenance agreements on security equipment. FY20 interfund transfers include \$84,000 to the General Fund for Court security and to fund the Juvenile Case Manager.

**CITY OF FRISCO  
TRAFFIC CONTROL ENFORCEMENT FUND  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	<u>ACTUAL FY 2017-18</u>	<u>ORIGINAL BUDGET FY 2018-19</u>	<u>REVISED BUDGET FY 2018-19</u>	<u>PROPOSED BUDGET FY 2019-20</u>
Fund Balance, Beginning	\$ 269,388	\$ 124,793	\$ 258,930	\$ 241,944
Receipts:				
Red Light Citation Fines	203,229	216,000	145,825	-
Interest Income	5,699	2,600	7,189	2,400
<b>Total Revenue</b>	<b><u>208,928</u></b>	<b><u>218,600</u></b>	<b><u>153,014</u></b>	<b><u>2,400</u></b>
<b>Funds Available</b>	<b><u>478,316</u></b>	<b><u>343,393</u></b>	<b><u>411,944</u></b>	<b><u>244,344</u></b>
Deductions:				
Operating Expenditures	219,386	117,500	133,737	32,023
Capital Outlay	-	100,000	36,263	212,321
<b>Total Deductions</b>	<b><u>219,386</u></b>	<b><u>217,500</u></b>	<b><u>170,000</u></b>	<b><u>244,344</u></b>
<b>Restricted Fund Balance, Ending</b>	<b><u>\$ 258,930</u></b>	<b><u>\$ 125,893</u></b>	<b><u>\$ 241,944</u></b>	<b><u>\$ -</u></b>

In FY06, the City approved the implementation of an Automated Red-Light Enforcement System to further the City's Traffic Safety Program. The System promotes public safety by discouraging the entry (of moving automobiles) into a traffic intersection when the traffic light is red. This is done through the imposition of a civil penalty for such action. Effective June 2019, due to state legislation, all red-light enforcement camera locations were ended.

With the Governor signing HB 1631 into law on 6/2/2019 Frisco shut down its last remaining camera. The contract with ATS was terminated immediately meaning that all violations in the workflow were dismissed and no future hearings will be scheduled. Currently PD is working with the City Attorney to formalize the contract termination with ATS and repeal the ordinance under which the photo enforcement program operates. There will need to be one more meeting with the Citizen Advisory Committee to allocate remaining funds. The City will need to complete its annual report to the State Comptroller and give the 50% share to the State for FY19.

**CITY OF FRISCO  
HOTEL/MOTEL FUND  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	<u>ACTUAL FY 2017-18</u>	<u>ORIGINAL BUDGET FY 2018-19</u>	<u>REVISED BUDGET FY 2018-19</u>	<u>PROPOSED BUDGET FY 2019-20</u>
Fund Balance, Beginning	\$ 1,284,993	\$ 1,142,029	\$ 1,029,433	\$ 1,310,829
Receipts:				
Hotel/Motel Tax	6,141,721	6,573,190	6,573,190	7,455,671
Interest Income	6,873	1,000	16,400	12,000
Merchandise	400	4,125	4,125	4,125
Sponsorships & Event Sales	9,690	35,500	12,000	-
Special Events	75,375	360,000	615,000	850,000
Intergovernmental	543,800	255,000	1,000,000	235,000
Rents and Royalties	10,000	10,000	10,000	10,000
Miscellaneous	232	13,200	20,200	28,000
<b>Total Revenue</b>	<b>6,788,091</b>	<b>7,252,015</b>	<b>8,250,915</b>	<b>8,594,796</b>
<b>Funds Available</b>	<b>8,073,084</b>	<b>8,394,044</b>	<b>9,280,348</b>	<b>9,905,625</b>
Deductions:				
Expenditures	3,078,133	3,658,298	3,671,647	4,096,290
Capital Outlay	9,424	-	25,660	-
Arts Programs (FAA)	175,000	175,000	175,000	175,000
Special Events	1,270,777	820,000	1,615,000	1,085,000
Appropriation for Sports Complex	257,700	260,300	260,300	256,625
Appropriation for Convention Center	1,188,537	1,186,900	1,161,213	1,158,825
Appropriation for Omni Hotel	1,064,080	1,060,699	1,060,699	1,065,374
Appropriation for Hyatt Hotel	-	-	-	275,018
<b>Total Deductions</b>	<b>7,043,651</b>	<b>7,161,197</b>	<b>7,969,519</b>	<b>8,112,132</b>
<b>Restricted Fund Balance, Ending</b>	<b>1,029,433</b>	<b>1,232,847</b>	<b>1,310,829</b>	<b>1,793,493</b>
Board Designated Reserves	-	958,324	968,077	1,067,822
<b>Restricted Fund Balance, Ending</b>	<b>\$ 1,029,433</b>	<b>\$ 274,523</b>	<b>\$ 342,752</b>	<b>\$ 725,671</b>

The Hotel/Motel Fund was established in FY 2000 to account for the hotel-motel occupancy tax.

The occupancy tax is a 13% surcharge on each occupied hotel room, of which 7% goes to the Hotel/Motel Fund for the City and 6% goes to the State of Texas. By law occupancy tax must directly enhance and promote tourism and the convention and hotel industry which has 9 legal uses. They are 1) convention centers and visitor centers; 2) registration of convention delegates; 3) advertising and promotion; 4) promotion of the arts; 5) historical restoration and preservation; 6) certain costs of sporting events; 7) certain sporting facilities; 8) transportation of tourists; and 9) tourism related signage.

The CVB Board of Directors approved a policy to establish a reserve for future capital needs. The current City Policy is to maintain 25% of annual expenditures in fund balance. This Fund achieved the City Policy of 25% in FY14. The debt service commitment for the Convention Center and Omni represent approximately 14.3% and 13.1% respectively of the total expenditures annually. As the number of hotels increase, this percentage will decline and the fund balance reserves will increase. The FY20 projected ending fund balance plus the designated reserves is approximately 22.1% of the total expenditures.



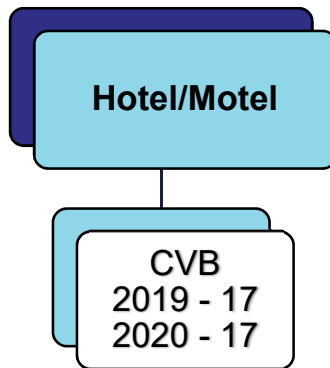


## HOTEL/MOTEL (CVB) FUND

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### DEPARTMENT MISSION

Visit Frisco (CVB) is the official destination marketing organization for the City and is responsible for collaborative marketing efforts and promoting the City as the premier location for meetings, conventions, sports and tourism. Increasing economic prosperity for the City of Frisco, its residents and our marketing partners is what drives us.



### Expenditure Summary


Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
Administration (CVB)	\$ 3,087,557	\$ 3,697,307	\$ 4,096,290	10.79%
<b>Totals</b>	<u>\$ 3,087,557</u>	<u>\$ 3,697,307</u>	<u>\$ 4,096,290</u>	<u>10.79%</u>

## HOTEL/MOTEL (CVB)

### City Council Strategic Focus Areas served by this Department -



### Performance Measures

✓ Workload    ⌚ Efficiency    📁 Effectiveness     Frisco Policy

### Strategic Focus Area: Long-Term Financial Health, Sustainable City, Civic Involvement and Leisure & Culture

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>22510250 - Administration</b>						
✓	Generate leads and bookings for meetings, conventions and tournaments	Solicit business through personal sales calls, phone solicitation, key trade show marketing and targeted sales missions	Room nights contracted with Frisco hotels	58,700	68,000	78,000
	Track projected economic impact of all events booked by the CVB	Continue to focus on booking large Citywide conventions and sporting tournaments to maximize economic impact	Economic impact generated by groups booked through CVB (million dollars)	\$105.5M*	\$40.0M	\$48.2M
	Increase awareness of the City as a destination by generating in-kind media stories	Pitch story ideas to publications and travel writers to garner media and print exposure for the destination	Media value generated through public relations campaign	\$3.6M	\$3.8M	\$3.0M

\* Includes 5 years of NCAA Fees

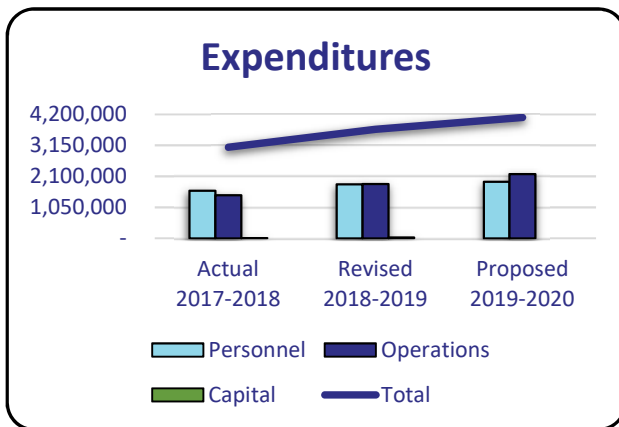
**Core Services**

Visit Frisco will continue to emulate and exceed the industry's highest professional standards and best practices in a spirit of leadership, candor, collaboration and effective communications.

**Key Points Affecting Service, Performance and Proposed Budget**

- ➔ The FY20 funding supports the launch of a new destination advertising campaign, new research initiatives, a dedicated direct sales force, including our sports initiative and development of a PGA marketing plan.
- ➔ The City currently has the following twenty-five (25) hotels, including four\* (4) of which are under construction and due to open in FY20.

Hampton Inn & Suites	103 rooms
Westin Hotel & Golf Club	301 rooms
Comfort Inn & Suites	61 rooms
Hampton Inn	105 rooms
Embassy Suites	330 rooms
Holiday Inn Express	121 rooms
Sheraton	168 rooms
Homewood Suites	117 rooms
Hilton Garden Inn	102 rooms
Comfort Suites	109 rooms
Aloft Frisco	136 rooms
Wingate	100 rooms
Home2Suites	122 rooms
Hyatt House	132 rooms
Hotel Indigo	110 rooms
Omni	301 rooms
Candlewood Suites	85 rooms
Holiday Inn Express	93 rooms
Drury Inn	185 rooms
AC Marriott	150 rooms
Residence Inn	150 rooms
Tru by Hilton *	118 rooms
Courtyard by Marriott*	148 rooms
Hyatt Regency*	303 rooms
Hilton Canopy*	150 rooms
Total Rooms	<u>3,800</u>

**Expenditures - 22510250**

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	1,612,844	1,833,097	1,916,119
Operations	1,465,289	1,838,550	2,180,171
Capital	9,424	25,660	-
<b>Total</b>	<b>3,087,557</b>	<b>3,697,307</b>	<b>4,096,290</b>

**Major Budget Items**

- ➔ Funding for this activity will continue to support marketing efforts to promote the City as a premier meeting location.
- ➔ The increased salary budget for FY20 is the effect of a full year of salary and benefits for each of the three positions added in FY19.

**Personnel**

	Level	FY 2018	FY 2019	FY 2020
Executive Director - CVB	207	1	1	1
CVB Director of Sales & Services	202	1	1	1
CVB Director of Sports & Events	156	1	1	1
CVB Director of Communications & Marketing	156	1	1	1
CVB Senior Sales Manager	155	2	2	2
CVB Communications Manager	150	1	1	1
CVB Digital Marketing Manager	150	1	1	1
CVB Senior Convention Services Manager	147	1	1	1
CVB Sports Sales Manager	144	1	1	1
CVB Sales Manager	144	1	1	1
Sports & Events Manager	142	1	1	1
CRM Coordinator	131	1	1	1
Senior Administrative Assistant	131	1	1	1
Sales & Services Support Coordinator	128	-	1	1
Marketing Support Coordinator	128	-	1	1
Intern (PT)	114	-	1	1
<b>Total</b>		<b>14</b>	<b>17</b>	<b>17</b>

**CITY OF FRISCO  
PANTHER CREEK PID FUND  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	<u>ACTUAL FY 2017-18</u>	<u>ORIGINAL BUDGET FY 2018-19</u>	<u>REVISED BUDGET FY 2018-19</u>	<u>PROPOSED BUDGET FY 2019-20</u>
Fund Balance, Beginning	\$ 38,078	\$ 38,078	\$ 113,764	\$ 113,764
Receipts:				
Revenue - Assessments	255,068	215,000	215,000	215,000
Interest Income	100,618	65,000	65,000	65,000
<b>Total Revenue</b>	<b>355,686</b>	<b>280,000</b>	<b>280,000</b>	<b>280,000</b>
<b>Funds Available</b>	<b>393,764</b>	<b>318,078</b>	<b>393,764</b>	<b>393,764</b>
Deductions:				
Interfund Transfers - Other Funds	280,000	280,000	280,000	280,000
<b>Total Deductions</b>	<b>280,000</b>	<b>280,000</b>	<b>280,000</b>	<b>280,000</b>
<b>Restricted Fund Balance, Ending</b>	<b><u>\$ 113,764</u></b>	<b><u>\$ 38,078</u></b>	<b><u>\$ 113,764</u></b>	<b><u>\$ 113,764</u></b>

The Panther Creek Estates Public Improvement District (PID #1) was established in FY 2003. In June 2003, \$2,667,670 in Certificates of Obligation bonds were sold to fund park infrastructure within the PID. Panther Creek (Dominion) PID #2 was created in June 2004. In July 2004, \$2,686,000 in Certificates of Obligation bonds were sold to fund park infrastructure within PID #2 boundaries.

The City has passed ordinances levying assessments on the property owners to fund the debt service. The revenue will be transferred for the debt payment for the certificates. Property owners are billed annually if they chose not to pay the entire assessment when the home was purchased. The estimated total number of lots in the two PID Districts is 1,959. The Panther Creek Home Owners Associations, through contracts with the City, are responsible for maintenance and operation of the improvements.

The debt service on these improvements will be paid off in FY 2024. The debt schedules can be found in the Debt Service section of this budget document.

**CITY OF FRISCO  
SUPERDROME FUND  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	<u>ACTUAL FY 2017-18</u>	<u>ORIGINAL BUDGET FY 2018-19</u>	<u>REVISED BUDGET FY 2018-19</u>	<u>PROPOSED BUDGET FY 2019-20</u>
Fund Balance, Beginning	\$ 1,266,792	\$ 1,228,791	\$ 1,269,265	\$ -
Receipts:				
Interest Income	13,489	10,000	17,673	-
Contributions & Other Income	11,795	-	-	-
<b>Total Revenue</b>	<u>25,284</u>	<u>10,000</u>	<u>17,673</u>	<u>-</u>
<b>Funds Available</b>	<u>1,292,076</u>	<u>1,238,791</u>	<u>1,286,938</u>	<u>-</u>
Deductions:				
Operating Expenditures	22,811	-	708,169	-
Interfund Transfers - Other Fund	-	-	578,769	-
<b>Total Deductions</b>	<u>22,811</u>	<u>-</u>	<u>1,286,938</u>	<u>-</u>
<b>Restricted Fund Balance, Ending</b>	<u><u>\$ 1,269,265</u></u>	<u><u>\$ 1,238,791</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

The Superdrome is a partnership between the Collin County Community College District (CCCCD) and the City of Frisco. The facility was built by the City on land owned by the College at their Preston Ridge Campus. Initially there was a private partner involved. The fund balance is a result of the buyout by the private partner to be released from the partnership.

The lease contract terminated in FY 2018. The CCCCCD and the City have demolished the Superdrome. An interlocal agreement terminating the contract was executed in FY19. The transferred funds will be available in FY20 in the Capital Projects Fund to be appropriated as directed by the City Council for a future biking project.

**CITY OF FRISCO  
GRANTS AND CONTRACTS  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	<u>ACTUAL FY 2017-18</u>	<u>ORIGINAL BUDGET FY 2018-19</u>	<u>REVISED BUDGET FY 2018-19</u>	<u>PROPOSED BUDGET FY 2019-20</u>
Fund Balance, Beginning	\$ -	\$ -	\$ -	\$ -
Receipts:				
Grant Income	3,739,372	10,246,617	4,220,388	4,288,724
Interfund Transfers - General Fund	352,635	150,000	653,329	400,000
<b>Total Revenue</b>	<b><u>4,092,007</u></b>	<b><u>10,396,617</u></b>	<b><u>4,873,717</u></b>	<b><u>4,688,724</u></b>
<b>Funds Available</b>	<b><u>4,092,007</u></b>	<b><u>10,396,617</u></b>	<b><u>4,873,717</u></b>	<b><u>4,688,724</u></b>
Deductions:				
Operating Expenditures	1,789,518	5,119,167	1,792,053	1,888,724
Capital Outlay	349,394	1,574,102	119,946	1,800,000
Interfund Transfers - Other Funds	1,953,095	3,703,348	2,961,718	1,000,000
<b>Total Deductions</b>	<b><u>4,092,007</u></b>	<b><u>10,396,617</u></b>	<b><u>4,873,717</u></b>	<b><u>4,688,724</u></b>
<b>Restricted Fund Balance, Ending</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>

The Grant Fund was established to account for governmental operating and capital grants awarded to the City of Frisco. FY 2019-20 grants include awards from Homeland Security, Selective Traffic Enforcement Program (STEP) Comprehensive, Texas Department of Transportation and other federal and state grants. Operating expenditures include funding 21.25 FTEs in various Departments for FY 2020.

Staff continue to explore new opportunities to apply for additional grants while working to ensure compliance with federal regulations and audit requirements of active grants. Currently staff is managing 13 active grants, as listed on the following schedule.



# GRANTS AND CONTRACTS

## Schedule of Grants

	<b><u>Federal CFDA number</u></b>	<b><u>Projected Budget 2020</u></b>
U.S. Department of Housing and Urban Development:		
2016 Community Development Block Grant	14.218	\$ 97,579
2017 Community Development Block Grant	14.218	119,683
2018 Community Development Block Grant	14.218	179,718
2019 Community Development Block Grant	14.218	371,808
2020 Community Development Block Grant	14.218	<u>563,887</u>
TOTAL U.S. Department of Housing and Urban Development		<u>\$ 1,332,675</u>
U.S. Department of Justice:		
Passed through the Office of the Governor Criminal Justice Division:		
2019 Victim Assistance Outreach	16.575	\$ 133,561
2020 High risk Lethality Detective	16.588	87,996
2020 Special Victims Investigator	16.588	86,226
2019 Critical Incident Stress Debriefing Program Grant	16.575	37,500
2019 First Responders Mental Health Resiliency Program Grant	16.575	<u>37,500</u>
Subtotal U.S. Department of Justice		382,783
U.S. Department of Transportation:		
Passed Through Texas Department of Transportation:		
2020 STEP Comprehensive Grant	20.600	101,000
Federal Highway Administration:		
Passed Through Texas Department of Transportation:		
Congestion Mitigation and Air Quality (Preston Road)	20.205	800,000
Traffic Signal and Vehicle Radar Detection Installation	20.205	1,000,000
Traffic Equipment Grant	20.205	736,890
Three Cities Trail Grant	20.205	<u>245,149</u>
Subtotal Federal Highway Administration		2,782,039
Institute of Museum and Library Services:		
Passed Through the Texas State Library and Archives Commission:		
2020 ILL Reimbursement Program	45.310	2,000
U.S. Department of Homeland Security:		
Passed Through Federal Emergency Management Agency:		
2016 Staffing for Adequate Fire and Emergency Personnel (SAFER)	97.083	788,346
2017 Staffing for Adequate Fire and Emergency Personnel (SAFER)	97.083	<u>632,556</u>
Subtotal U.S. Department of Homeland Security		1,420,902
TOTAL Grants and Contracts		<u>\$ 4,688,724</u>

**CITY OF FRISCO**  
**COMMUNITY DEVELOPMENT BLOCK GRANT FUND**  
**BUDGET SUMMARY**  
**FISCAL YEAR 2019 - 2020**

	<u>ACTUAL</u> <u>FY 2017-18</u>	<u>ORIGINAL</u> <u>BUDGET</u> <u>FY 2018-19</u>	<u>REVISED</u> <u>BUDGET</u> <u>FY 2018-19</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 2019-20</u>
Fund Balance, Beginning	\$ -	\$ -	\$ -	\$ -
Receipts:				
Federal Grant Receipts	644,796	835,152	285,233	1,319,675
Program Income	18,518	16,000	19,000	13,000
<b>Total Revenue</b>	<b>663,314</b>	<b>851,152</b>	<b>304,233</b>	<b>1,332,675</b>
<b>Funds Available</b>	<b>663,314</b>	<b>851,152</b>	<b>304,233</b>	<b>1,332,675</b>
Deductions:				
Operating Expenditures	16,831	107,180	80,131	112,777
Grant Expense - Direct Programs	577,230	665,762	145,892	1,135,315
Interlocal Agreements - Programs	69,253	78,210	78,210	84,583
<b>Total Deductions</b>	<b>663,314</b>	<b>851,152</b>	<b>304,233</b>	<b>1,332,675</b>
<b>Restricted Fund Balance, Ending</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

In 2014, the City of Frisco delivered the 2015-2019 Community Development Block Grant (CDBG) Consolidation Plan (the "Plan") required for funding from the Department of Housing and Urban Development. The Plan outlines the goals and objectives identified as the appropriate investments of CDBG resources to address community needs. The following needs were identified in the Plan: (1) support for social service organizations, (2) support for the development of affordable housing opportunities, especially for low-income residents and (3) community development efforts in lower-income neighborhoods.

This is the fourth year of the 2015 - 2019 five-year Consolidated Plan of Community Development Block Grant funds from the U.S. Department of Housing and Urban Development. The City of Frisco will receive \$563,887 in grant funds plus estimated program income from housing rehabilitation loans of \$13,000 in FY20. Unexpended program funds from the previous years will be used to meet this year's goals which include: maintaining the affordable housing stock through housing rehabilitation, supporting social services for households at-risk for homelessness, supporting services for special needs citizens and implementing public improvement and infrastructure projects in low-income areas around the city. In addition, the Community Development Block Grant provides partial funding for three City employees. The Social Services and Housing Board recommends the above expenditures for FY 2020, the 15th year of the program.

The City of Frisco will utilize Community Development Block Grant (CDBG) funds to serve an estimated three (3) homeowners through our owner-occupied rehabilitation project during FY 2020. In addition, an estimated thirty-five (35) seniors will receive nutritious meals through the Meals on Wheels program; three hundred eighty-eight (388) residents will receive bilingual case management services from Frisco Family Services and an estimated seventeen (17) persons experiencing homelessness will receive shelter and comprehensive services from The Samaritan Inn.

# COMMUNITY BLOCK DEVELOPMENT GRANT

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⚙ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Long-Term Financial Health

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>21010285 - Community Block Development Grant</b>						
	Provide for stewardship of financial resources balancing short-term and long-term community needs	Meet federal spending guidelines, less than 1.5 times annual award	Maximum fund balance for annual grant by August 1st	1.49	1.45	1.45

## Strategic Focus Area: Sustainable City

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>21010285 - Community Block Development Grant</b>						
✓	Promote the continued development of a diverse, unique and enduring city	Support and promote the availability of existing social services	CDBG funding provided to social service agencies	\$69,253	\$78,209	\$84,583
		Develop criteria and program elements for reviewing and sustaining maturing communities and infrastructure	Affordable housing stock preserved through owner-occupied housing rehabilitation (units)	4	3	3

# COMMUNITY DEVELOPMENT BLOCK GRANT

## Core Services

The CDBG entitlement program allocates annual grants to larger cities and urban counties to develop viable communities by providing decent housing, a suitable living environment and opportunities to expand economic opportunities, principally for low- to moderate-income persons.

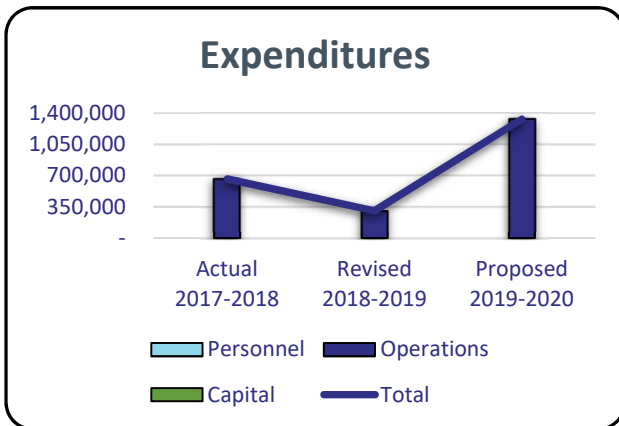
A grantee must develop and follow a detailed plan that provides for and encourages resident participation. This integral process emphasizes participation by persons of low and moderate income, particularly residents of predominantly low and moderate income neighborhoods, slum or blighted areas and areas in which the grantee proposes to use CDBG funds. The plan must provide residents with the following: reasonable and timely access to local meetings, an opportunity to review proposed activities and program performance, an opportunity for timely written answers to written complaints and grievances and identify how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate.

The Social Services and Housing Board presides over the Citizen Participation Process and recommends the best use of the funds allocated by the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG). CDBG funding is used to provide funds to four programs including one City program that pays salaries and benefits for the Community Development Manager and Rehabilitation Specialist based on workload.

## Key Points Affecting Service, Performance and Proposed Budget

➤ The Social Services and Housing Board recommendations for Fiscal Year 2020 included funding for the following projects:

- Collin County Committee on Aging - Meals on Wheels
- Frisco Family Services Center
- The Samaritan Inn
- City of Frisco - Housing Rehabilitation Program
- City of Frisco - Public Improvements/Infrastructure



## Expenditures - 21010285

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	-	-	-
Operations	663,314	304,233	1,332,675
Capital	-	-	-
<b>Total</b>	<b>663,314</b>	<b>304,233</b>	<b>1,332,675</b>

\* Personnel are included in the General Fund, with the grant paying a percentage based on workload.

**CITY OF FRISCO  
PUBLIC TELEVISION FRANCHISE FUND  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

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	ACTUAL FY 2017-18	ORIGINAL BUDGET FY 2018-19	REVISED BUDGET FY 2018-19	PROPOSED BUDGET FY 2019-20
Fund Balance, Beginning	\$ 952,244	\$ 509,645	\$ 1,034,828	\$ 808,479
Receipts:				
Franchise Tax Revenue-Cable	328,053	328,000	324,720	171,473
Interest Income	14,340	1,000	19,000	10,000
<b>Total Revenue</b>	<b><u>342,393</u></b>	<b><u>329,000</u></b>	<b><u>343,720</u></b>	<b><u>181,473</u></b>
<b>Funds Available</b>	<b><u>1,294,637</u></b>	<b><u>838,645</u></b>	<b><u>1,378,548</u></b>	<b><u>989,952</u></b>
Deductions:				
Capital Project Expenditures	259,809	326,598	570,069	583,143
<b>Total Deductions</b>	<b><u>259,809</u></b>	<b><u>326,598</u></b>	<b><u>570,069</u></b>	<b><u>583,143</u></b>
<b>Restricted Fund Balance, Ending</b>	<b><u>\$ 1,034,828</u></b>	<b><u>\$ 512,047</u></b>	<b><u>\$ 808,479</u></b>	<b><u>\$ 406,809</u></b>

The Public Television Franchise Fund was established in FY11 to account for the PEG (Public Educational and Governmental) cable franchise fee. As required by Texas SB-5, cable operating systems pay a PEG fee of 1% per subscriber. The fee is used for capital to support public, educational and governmental channels.

The FY20 revenue is decreasing from prior year amounts due to the passage of a state legislative item that eliminated the lower of either the cable or telephone franchise fee paid by a vendor. FY20 expenditures include backup hardware and replacement equipment for the Council Chamber control, lighting and sound systems. Fund balance will be used to cover some of the expenses.

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# DEBT SERVICE FUND



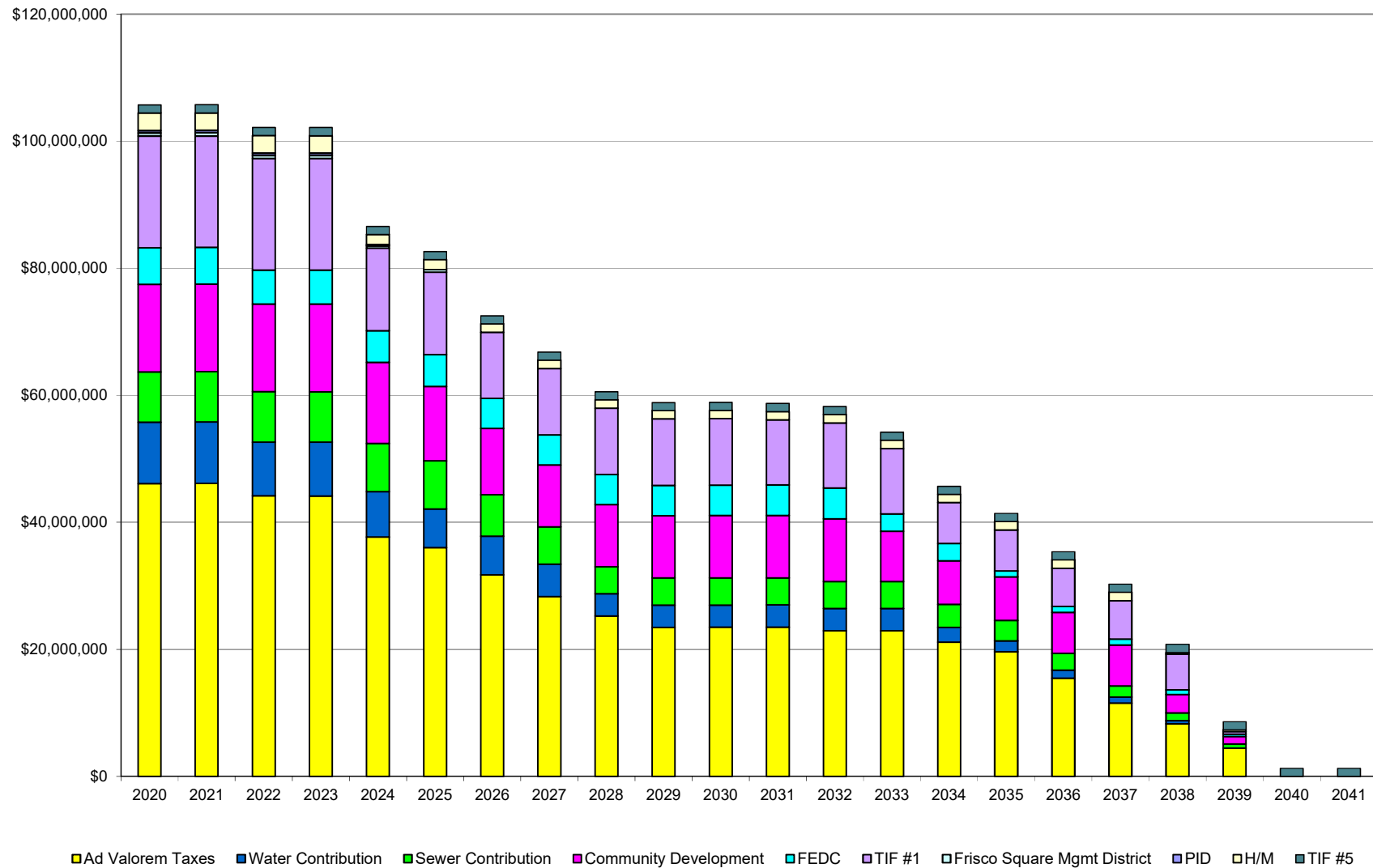
**CITY OF FRISCO  
DEBT SERVICE FUND  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	ACTUAL FY 2017-18	ORIGINAL BUDGET FY 2018-19	REVISED BUDGET FY 2018-19	PROPOSED BUDGET FY 2019-20
Fund Balance, Beginning	\$ 5,847,513	\$ 5,725,645	\$ 6,181,804	\$ 5,264,144
Receipts:				
Property Taxes-Current	39,438,699	42,229,875	42,193,291	46,101,646
Interest Income	218,273	30,000	275,000	150,000
Interfund Transfers - TIRZ	21,500,416	21,909,094	21,856,323	25,428,302
Contributions	1,979,467	1,982,417	1,982,417	1,988,461
Interfund Transfers - Other	1,767,757	1,340,699	1,340,699	1,345,374
<b>Total Revenue</b>	<b>64,904,612</b>	<b>67,492,085</b>	<b>67,647,730</b>	<b>75,013,783</b>
<b>Funds Available</b>	<b>70,752,125</b>	<b>73,217,730</b>	<b>73,829,534</b>	<b>80,277,926</b>
Deductions:				
Principal	39,365,000	42,870,000	42,870,000	47,270,000
Interest	25,194,190	25,688,064	25,686,890	28,240,516
Fiscal Charges	11,131	8,500	8,500	15,000
<b>Total Deductions</b>	<b>64,570,321</b>	<b>68,566,564</b>	<b>68,565,390</b>	<b>75,525,516</b>
<b>Restricted Fund Balance, Ending</b>	<b>\$ 6,181,804</b>	<b>\$ 4,651,166</b>	<b>\$ 5,264,144</b>	<b>\$ 4,752,411</b>

The Debt Service Fund records the appropriate portion of the tax rate as levied for the interest and sinking tax for related City debt. The tax rate ratio of Maintenance and Operations to Interest and Sinking is .6528/.3472 for FY 2020. The tax rate of \$0.44660 is allocated \$0.291520 for Maintenance and Operations and \$0.155080 for the Debt Service Fund. Self-supporting debt revenue is recorded as an interfund transfer or contribution. Ad Valorem only pay debt service for voter approved General Obligation debt.

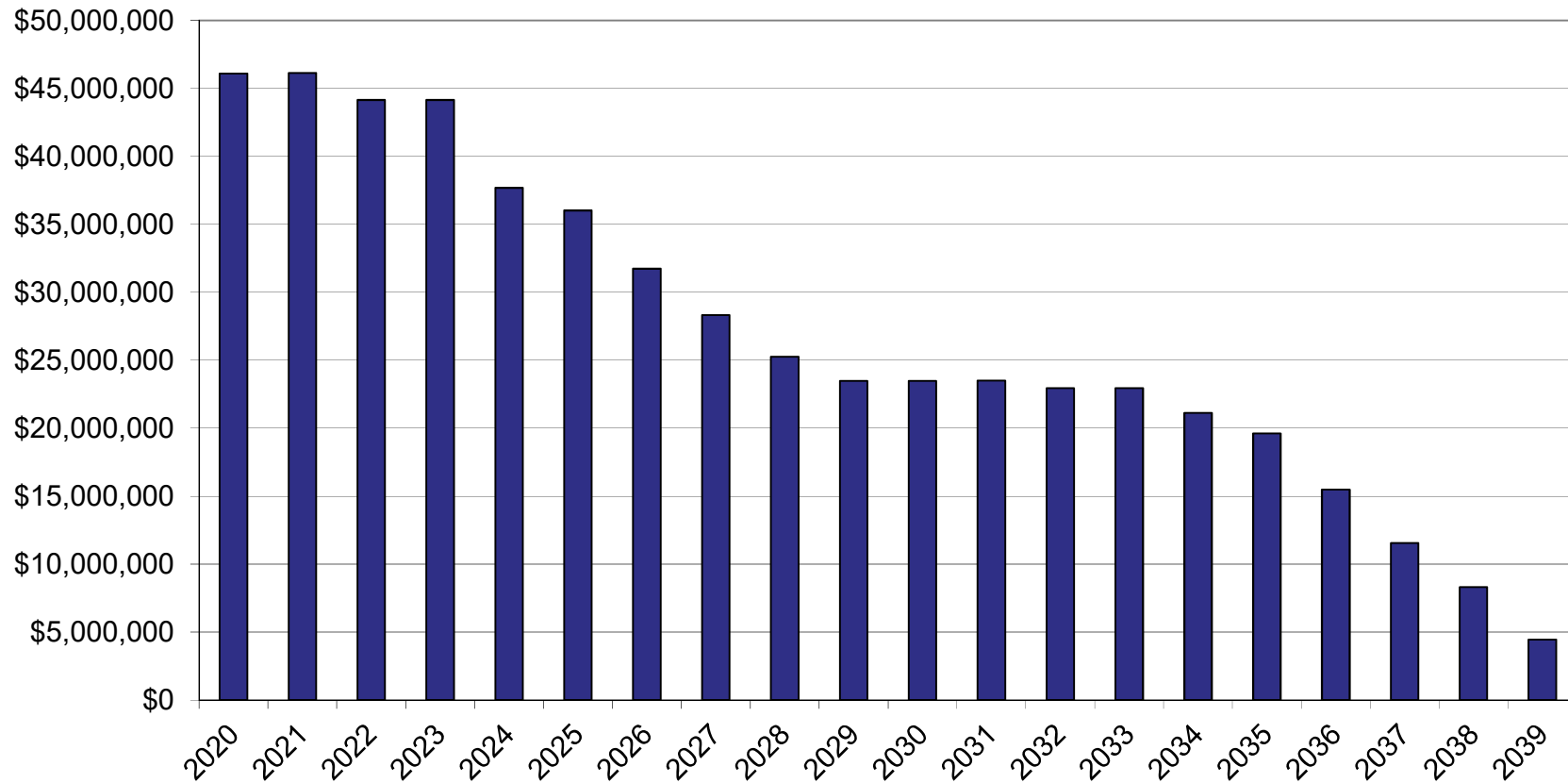


# **GENERAL OBLIGATION AND CERTIFICATES OF OBLIGATION COMPOSITION OF DEBT SERVICE BY FUNDING SOURCE**



This graph depicts the total debt obligations of the City, by funding source, as they are listed on their respective schedules and shows the level of debt requirements through the year 2041.

**GENERAL OBLIGATION AND CERTIFICATES OF OBLIGATION  
DEBT SERVICE  
SUPPORTED BY AD VALOREM TAXES  
2019-2020**



This graph depicts the debt obligations of the General Fund supported by Ad Valorem Taxes, through the year 2039.

# **LONG-TERM DEBT - AD VALOREM TAXES**

## **Long Term Debt Serviced by Ad Valorem Taxes**

Fiscal Year	2009 General		2011 General		2011 General		2012 General		2013 General		2013 General		2013 General		2014 General	
	Obligation Refunding		Obligation Bonds		Obligation Refunding		Obligation Refunding		Obligation Bonds		Obligation Refunding		Obligation Bonds		Obligation Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2020	1,835,000	112,900	355,000	208,354	5,550,000	906,575	1,275,000	270,763	210,000	152,963	5,100,000	1,776,250	850,000	576,325	770,000	716,400
2021	1,905,000	38,100	370,000	192,079	5,860,000	645,663	1,310,000	233,263	220,000	142,212	5,350,000	1,515,000	880,000	541,725	810,000	676,900
2022	-	-	385,000	178,663	6,070,000	410,094	1,365,000	180,763	230,000	130,963	5,620,000	1,240,750	905,000	506,025	850,000	635,400
2023	-	-	400,000	162,647	6,305,000	157,625	1,430,000	110,888	245,000	119,087	5,910,000	952,500	930,000	473,975	895,000	591,775
2024	-	-	420,000	145,297	-	-	1,505,000	37,569	255,000	106,588	6,220,000	649,250	960,000	445,025	940,000	545,900
2025	-	-	435,000	129,791	-	-	-	-	270,000	93,463	6,535,000	330,375	1,000,000	413,150	990,000	497,650
2026	-	-	450,000	113,197	-	-	-	-	280,000	79,712	3,340,000	83,500	1,050,000	375,275	1,040,000	446,900
2027	-	-	470,000	95,360	-	-	-	-	295,000	68,288	-	-	1,100,000	332,275	1,095,000	393,525
2028	-	-	490,000	76,160	-	-	-	-	305,000	59,097	-	-	1,150,000	287,275	1,140,000	349,050
2029	-	-	510,000	55,905	-	-	-	-	310,000	49,487	-	-	1,195,000	240,375	1,185,000	302,325
2030	-	-	530,000	34,519	-	-	-	-	325,000	39,362	-	-	1,245,000	191,575	1,245,000	241,575
2031	-	-	555,000	11,794	-	-	-	-	335,000	28,637	-	-	1,300,000	140,675	1,300,000	189,325
2032	-	-	-	-	-	-	-	-	345,000	17,587	-	-	1,360,000	86,625	1,355,000	134,325
2033	-	-	-	-	-	-	-	-	355,000	5,991	-	-	1,420,000	29,288	1,410,000	75,775
2034	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,460,000	25,550
<b>Total</b>	<b>3,740,000</b>	<b>151,000</b>	<b>5,370,000</b>	<b>1,403,766</b>	<b>23,785,000</b>	<b>2,119,957</b>	<b>6,885,000</b>	<b>833,244</b>	<b>3,980,000</b>	<b>1,093,437</b>	<b>38,075,000</b>	<b>6,547,625</b>	<b>15,345,000</b>	<b>4,639,588</b>	<b>16,485,000</b>	<b>5,822,375</b>

## **Long Term Debt Serviced by Ad Valorem Taxes (continued)**

Fiscal Year	2014 General		2015 General		2015 General		2016 General		2016 General		2017 General		2018 General		2019 General		Total Principal	Total Interest	Total
	Obligation Refunding		Obligation Bonds		Obligation Refunding		Obligation Bonds		Obligation Refunding		Obligation Bonds		Obligation Bonds		Obligation Bonds				
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest			
2020	105,000	26,125	1,925,000	2,228,125	2,550,000	1,101,000	1,820,000	2,110,125	1,345,000	674,375	1,575,000	1,659,169	1,790,000	2,086,500	2,045,000	2,395,696	29,100,000	17,001,645	46,101,645
2021	110,000	20,750	2,025,000	2,129,375	2,685,000	970,125	1,915,000	2,016,750	1,425,000	605,125	1,655,000	1,578,419	1,880,000	1,994,750	2,180,000	2,256,800	30,580,000	15,557,036	46,137,036
2022	115,000	15,125	2,130,000	2,025,500	2,820,000	832,500	2,010,000	1,918,625	1,505,000	531,875	1,735,000	1,493,669	1,975,000	1,898,375	2,240,000	2,201,400	29,955,000	14,199,727	44,154,727
2023	120,000	9,250	2,240,000	1,916,250	2,960,000	688,000	2,115,000	1,815,500	1,585,000	454,625	1,835,000	1,404,419	2,080,000	1,797,000	2,335,000	2,109,425	31,385,000	12,762,966	44,147,966
2024	125,000	3,125	2,350,000	1,801,500	3,105,000	536,375	2,225,000	1,707,000	1,675,000	373,125	1,920,000	1,310,544	2,185,000	1,690,375	2,450,000	1,989,800	26,335,000	11,341,473	37,676,473
2025	-	-	2,465,000	1,688,625	3,250,000	377,500	2,335,000	1,593,000	1,775,000	286,875	2,020,000	1,212,044	2,295,000	1,578,375	2,575,000	1,864,175	25,945,000	10,065,023	36,010,023
2026	-	-	2,585,000	1,569,875	2,895,000	223,875	2,455,000	1,473,250	1,530,000	204,250	2,125,000	1,108,419	2,410,000	1,460,750	2,705,000	1,732,175	22,865,000	8,871,178	31,736,178
2027	-	-	2,715,000	1,437,375	3,030,000	75,750	2,585,000	1,347,250	1,615,000	125,625	2,230,000	999,544	2,535,000	1,337,125	2,840,000	1,593,550	20,510,000	7,805,667	28,315,667
2028	-	-	2,855,000	1,298,125	-	-	2,715,000	1,214,750	1,705,000	42,625	2,340,000	896,994	2,655,000	1,220,650	2,995,000	1,447,675	18,350,000	6,892,401	25,242,401
2029	-	-	3,000,000	1,151,750	-	-	2,855,000	1,075,500	-	-	2,430,000	801,594	2,750,000	1,124,581	3,145,000	1,294,175	17,380,000	6,095,692	23,475,692
2030	-	-	3,155,000	997,875	-	-	2,985,000	944,425	-	-	2,530,000	702,394	2,835,000	1,037,316	3,290,000	1,149,750	18,140,000	5,338,791	23,478,791
2031	-	-	3,320,000	836,000	-	-	3,110,000	822,525	-	-	2,635,000	599,093	2,930,000	945,406	3,425,000	1,015,450	18,910,000	4,588,905	23,498,905
2032	-	-	3,490,000	665,750	-	-	3,235,000	695,625	-	-	2,730,000	505,443	3,025,000	846,747	3,545,000	893,775	19,085,000	3,845,877	22,930,877
2033	-	-	3,665,000	486,875	-	-	3,365,000	563,625	-	-	2,815,000	422,268	3,135,000	740,837	3,655,000	785,775	19,820,000	3,110,434	22,930,434
2034	-	-	3,855,000	298,875	-	-	3,495,000	435,163	-	-	2,900,000	336,543	3,250,000	620,975	3,760,000	674,550	18,720,000	2,391,656	21,111,656
2035	-	-	4,050,000	101,250	-	-	3,645,000	282,875	-	-	2,985,000	246,403	3,385,000	488,275	3,875,000	560,025	17,940,000	1,678,828	19,618,828
2036	-	-	-	-	-	-	3,835,000	95,875	-	-	3,080,000	151,638	3,520,000	350,175	3,995,000	441,975	14,430,000	1,039,663	15,469,663
2037	-	-	-	-	-	-	-	-	-	-	3,185,000	51,756	3,665,000	206,475	4,120,000	320,249	10,970,000	578,480	11,548,480
2038	-	-	-	-	-	-	-	-	-	-	-	-	3,805,000	66,588	4,240,000	194,850	8,045,000	261,438	8,306,438
2039	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,375,000	65,625	4,375,000	65,625	4,440,625
Total	575,000	74,375	45,825,000	20,633,125	23,295,000	4,805,125	46,700,000	20,111,863	14,160,000	3,298,500	42,725,000	15,480,353	52,105,000	21,491,275	63,790,000	24,986,895	402,840,000	133,492,503	536,332,503

## LONG TERM DEBT - WATER

### Long Term Debt Serviced by Water Department

Fiscal Year	2011 General Obligation Refunding		2012 General Obligation Refunding		2013 General Obligation Refunding		2013 Certificates of Obligation		2014 Certificates of Obligation		2014 General Obligation Refunding		2015 Certificates of Obligation	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2020	1,140,000	188,038	765,000	163,025	730,000	276,250	648,000	517,817	325,501	285,876	85,000	21,125	270,000	183,303
2021	1,195,000	131,700	800,000	131,550	765,000	238,875	670,680	486,470	340,571	269,224	90,000	16,750	280,000	175,054
2022	1,240,000	83,625	840,000	90,550	800,000	199,750	696,600	458,383	358,654	251,744	90,000	12,250	290,000	166,503
2023	1,285,000	32,125	885,000	47,425	835,000	158,875	725,760	434,363	376,738	233,358	95,000	7,625	295,000	157,729
2024	-	-	920,000	12,650	875,000	116,125	758,160	402,707	394,821	214,070	105,000	2,625	305,000	148,729
2025	-	-	-	-	920,000	71,250	797,040	363,828	415,918	193,801	-	-	315,000	139,429
2026	-	-	-	-	965,000	24,125	839,160	322,922	437,016	172,478	-	-	325,000	128,204
2027	-	-	-	-	-	-	881,280	279,912	461,127	150,024	-	-	335,000	116,679
2028	-	-	-	-	-	-	923,400	239,411	479,210	131,308	-	-	350,000	106,185
2029	-	-	-	-	-	-	959,040	201,164	497,294	111,687	-	-	360,000	94,641
2030	-	-	-	-	-	-	997,920	160,801	521,405	88,827	-	-	370,000	82,091
2031	-	-	-	-	-	-	1,043,280	118,049	539,488	69,633	-	-	385,000	68,879
2032	-	-	-	-	-	-	1,088,640	72,746	560,585	51,055	-	-	400,000	54,891
2033	-	-	-	-	-	-	1,134,000	24,806	578,669	31,119	-	-	415,000	40,119
2034	-	-	-	-	-	-	-	-	599,766	10,496	-	-	430,000	24,643
2035	-	-	-	-	-	-	-	-	-	-	-	-	445,000	8,344
<b>Total</b>	<b>4,860,000</b>	<b>435,488</b>	<b>4,210,000</b>	<b>445,200</b>	<b>5,890,000</b>	<b>1,085,250</b>	<b>12,162,960</b>	<b>4,083,380</b>	<b>6,886,762</b>	<b>2,264,701</b>	<b>465,000</b>	<b>60,375</b>	<b>5,570,000</b>	<b>1,695,423</b>

### Long Term Debt Serviced by Water Department (continued)

Fiscal Year	2015 General Obligation Refunding		2016 Certificates of Obligation		2016 General Obligation Refunding		2017 Certificates of Obligation		2018 Certificates of Obligation		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest			
2020	1,115,000	501,375	180,000	169,200	1,055,000	82,375	245,000	216,450	240,000	227,281	6,798,501	2,832,115	9,630,616
2021	1,170,000	444,250	190,000	161,800	1,120,000	28,000	255,000	208,950	245,000	220,006	7,121,251	2,512,629	9,633,879
2022	1,230,000	384,250	195,000	154,100	-	-	265,000	199,825	250,000	212,581	6,255,254	2,213,561	8,468,815
2023	1,290,000	321,250	205,000	146,100	-	-	275,000	189,025	260,000	204,931	6,527,498	1,932,806	8,460,304
2024	1,350,000	255,250	215,000	137,700	-	-	285,000	177,825	270,000	194,283	5,477,981	1,661,964	7,139,945
2025	1,410,000	186,250	220,000	129,000	-	-	295,000	166,225	285,000	180,406	4,657,958	1,430,189	6,088,147
2026	1,475,000	114,125	230,000	120,000	-	-	310,000	154,125	300,000	165,781	4,881,176	1,201,761	6,082,936
2027	1,545,000	38,625	240,000	110,600	-	-	320,000	141,525	315,000	151,981	4,097,407	989,346	5,086,753
2028	-	-	250,000	100,800	-	-	335,000	128,425	325,000	139,182	2,662,610	845,312	3,507,922
2029	-	-	260,000	90,600	-	-	350,000	114,725	340,000	125,881	2,766,334	738,698	3,505,032
2030	-	-	270,000	80,000	-	-	365,000	100,425	350,000	113,831	2,874,325	625,976	3,500,300
2031	-	-	280,000	69,000	-	-	375,000	85,625	360,000	103,181	2,982,768	514,367	3,497,135
2032	-	-	290,000	57,600	-	-	390,000	72,275	375,000	91,922	3,104,225	400,489	3,504,715
2033	-	-	305,000	45,700	-	-	400,000	60,425	385,000	79,806	3,217,669	281,975	3,499,643
2034	-	-	315,000	33,300	-	-	415,000	48,200	400,000	67,050	2,159,766	183,689	2,343,455
2035	-	-	330,000	20,400	-	-	430,000	35,256	410,000	53,375	1,615,000	117,375	1,732,375
2036	-	-	345,000	6,900	-	-	440,000	21,663	425,000	38,763	1,210,000	67,326	1,277,326
2037	-	-	-	-	-	-	455,000	7,394	440,000	23,625	895,000	31,019	926,019
2038	-	-	-	-	-	-	-	-	455,000	7,963	455,000	7,963	462,963
<b>Total</b>	<b>10,585,000</b>	<b>2,245,375</b>	<b>4,320,000</b>	<b>1,632,800</b>	<b>2,175,000</b>	<b>110,375</b>	<b>6,205,000</b>	<b>2,128,363</b>	<b>6,430,000</b>	<b>2,401,829</b>	<b>69,759,722</b>	<b>18,588,560</b>	<b>88,348,281</b>

## LONG TERM DEBT - SEWER

### Long Term Debt Serviced by Sewer Department

Fiscal Year	2011 General Obligation Refunding		2013 General Obligation Refunding		2013 Certificates of Obligations		2014 Certificates of Obligations		2015 Certificates of Obligations		2015 General Obligation Refunding	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2020	285,000	46,987	1,165,000	399,375	352,000	281,283	214,499	188,387	345,000	233,490	1,230,000	540,500
2021	300,000	32,888	1,225,000	339,625	364,320	264,255	224,429	177,413	355,000	222,990	1,295,000	477,375
2022	310,000	20,844	1,285,000	276,875	378,400	248,998	236,346	165,894	365,000	212,190	1,360,000	411,000
2023	320,000	8,000	1,350,000	211,000	394,240	235,950	248,263	153,779	375,000	201,090	1,425,000	341,375
2024	-	-	1,420,000	141,750	411,840	218,755	260,179	141,068	390,000	189,615	1,495,000	268,375
2025	-	-	1,490,000	69,000	432,960	197,635	274,082	127,711	400,000	177,765	1,560,000	192,000
2026	-	-	635,000	15,875	455,840	175,415	287,985	113,660	415,000	163,465	1,495,000	115,625
2027	-	-	-	-	478,720	152,051	303,873	98,863	430,000	148,715	1,565,000	39,125
2028	-	-	-	-	501,600	130,051	315,790	86,530	445,000	135,312	-	-
2029	-	-	-	-	520,960	109,274	327,707	73,600	460,000	120,596	-	-
2030	-	-	-	-	542,080	87,349	343,595	58,536	475,000	104,521	-	-
2031	-	-	-	-	566,720	64,126	355,512	45,886	490,000	87,634	-	-
2032	-	-	-	-	591,360	39,517	369,415	33,644	510,000	69,815	-	-
2033	-	-	-	-	616,000	13,475	381,331	20,506	525,000	51,056	-	-
2034	-	-	-	-	-	-	395,234	6,917	545,000	31,458	-	-
2035	-	-	-	-	-	-	-	-	570,000	10,687	-	-
<b>Total</b>	<b>1,215,000</b>	<b>108,719</b>	<b>8,570,000</b>	<b>1,453,500</b>	<b>6,607,040</b>	<b>2,218,133</b>	<b>4,538,239</b>	<b>1,492,393</b>	<b>7,095,000</b>	<b>2,160,399</b>	<b>11,425,000</b>	<b>2,385,375</b>

### Long Term Debt Serviced by Sewer Department (continued)

Fiscal Year	2016 Certificates of Obligation		2017 Certificates of Obligation		2018 Certificates of Obligation		2019 Certificates of Obligation		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest			
2020	460,000	429,200	290,000	253,357	290,000	275,756	340,000	311,033	4,971,499	2,959,368	7,930,867
2021	480,000	410,400	300,000	244,506	295,000	266,982	360,000	287,887	5,198,749	2,724,321	7,923,071
2022	495,000	390,900	310,000	233,806	305,000	257,981	375,000	277,800	5,419,746	2,496,288	7,916,034
2023	520,000	370,600	320,000	221,207	315,000	248,681	380,000	267,888	5,647,503	2,259,570	7,907,073
2024	540,000	349,400	335,000	208,107	330,000	235,706	395,000	257,231	5,577,019	2,010,007	7,587,026
2025	560,000	327,400	350,000	194,406	345,000	218,831	405,000	245,725	5,817,042	1,750,473	7,567,515
2026	585,000	304,500	360,000	180,206	365,000	201,081	415,000	233,425	5,013,825	1,503,251	6,517,076
2027	610,000	280,600	375,000	165,506	380,000	184,356	430,000	220,750	4,572,593	1,289,966	5,862,559
2028	630,000	255,800	390,000	150,206	395,000	168,856	445,000	207,625	3,122,390	1,134,379	4,256,769
2029	660,000	230,000	410,000	134,207	410,000	152,757	460,000	191,750	3,248,667	1,012,184	4,260,850
2030	685,000	203,100	425,000	117,506	425,000	138,181	475,000	173,050	3,370,675	882,242	4,252,918
2031	715,000	175,100	440,000	100,206	440,000	125,206	495,000	153,650	3,502,232	751,808	4,254,040
2032	740,000	146,000	455,000	84,581	455,000	111,497	515,000	133,450	3,635,775	618,504	4,254,278
2033	770,000	115,800	470,000	70,706	465,000	96,831	535,000	115,125	3,762,331	483,499	4,245,831
2034	805,000	84,300	485,000	56,381	480,000	81,475	550,000	98,850	3,260,234	359,381	3,619,615
2035	835,000	51,500	500,000	41,294	500,000	64,925	570,000	82,050	2,975,000	250,456	3,225,456
2036	870,000	17,400	515,000	25,434	515,000	47,163	585,000	64,725	2,485,000	154,722	2,639,722
2037	-	-	535,000	8,694	535,000	28,788	605,000	46,875	1,675,000	84,357	1,759,357
2038	-	-	-	-	555,000	9,713	620,000	28,500	1,175,000	38,213	1,213,213
2039	-	-	-	-	-	-	640,000	9,600	640,000	9,600	649,600
<b>Total</b>	<b>10,960,000</b>	<b>4,142,000</b>	<b>7,265,000</b>	<b>2,490,316</b>	<b>7,800,000</b>	<b>2,914,766</b>	<b>9,595,000</b>	<b>3,406,989</b>	<b>75,070,279</b>	<b>22,772,590</b>	<b>97,842,869</b>

**LONG TERM DEBT - FCDC**

**Long Term Debt Serviced by the Community Development Corporation**

Fiscal Year	2011 General Obligation Refunding		2012 General Obligation Refunding		2013 General Obligation Refunding		2013 Certificates of Obligation		2014-A Certificates of Obligation		2014 General Obligation Refunding		2015-A Certificates of Obligation		2015B Certificates of Obligation		2016 General Obligation Refunding	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2020	390,000	64,431	765,000	163,525	1,255,000	431,875	600,000	479,143	835,000	820,663	90,000	22,250	350,000	265,925	115,000	103,643	735,000	165,375
2021	410,000	45,131	805,000	131,925	1,320,000	367,500	620,000	450,144	860,000	801,575	95,000	17,625	365,000	251,625	120,000	101,096	770,000	127,750
2022	425,000	28,641	840,000	90,800	1,395,000	299,625	645,000	424,163	885,000	779,529	95,000	12,875	375,000	240,575	120,000	98,149	815,000	88,125
2023	440,000	11,000	890,000	47,550	1,465,000	228,125	670,000	401,957	915,000	754,535	100,000	8,000	385,000	232,734	125,000	94,776	845,000	46,625
2024	-	-	920,000	12,650	1,540,000	153,000	700,000	372,731	945,000	726,856	110,000	2,750	395,000	224,447	130,000	90,923	250,000	19,250
2025	-	-	-	-	1,620,000	74,000	740,000	336,731	980,000	696,765	-	-	405,000	212,150	135,000	86,688	260,000	6,500
2026	-	-	-	-	670,000	16,750	775,000	298,856	1,015,000	664,084	-	-	420,000	195,650	140,000	82,052	-	-
2027	-	-	-	-	-	-	815,000	259,106	1,055,000	628,884	-	-	435,000	180,725	140,000	77,089	-	-
2028	-	-	-	-	-	-	855,000	221,631	1,095,000	591,249	-	-	450,000	167,450	145,000	71,786	-	-
2029	-	-	-	-	-	-	890,000	186,175	1,140,000	551,007	-	-	465,000	153,725	155,000	65,939	-	-
2030	-	-	-	-	-	-	925,000	148,741	1,190,000	508,187	-	-	480,000	139,250	160,000	59,623	-	-
2031	-	-	-	-	-	-	965,000	109,156	1,245,000	460,339	-	-	495,000	124,016	165,000	53,000	-	-
2032	-	-	-	-	-	-	1,005,000	67,294	1,300,000	407,530	-	-	510,000	107,994	175,000	45,986	-	-
2033	-	-	-	-	-	-	1,050,000	22,969	1,360,000	352,335	-	-	525,000	90,847	180,000	38,485	-	-
2034	-	-	-	-	-	-	-	-	1,425,000	294,546	-	-	545,000	72,450	190,000	30,530	-	-
2035	-	-	-	-	-	-	-	-	1,490,000	234,060	-	-	565,000	53,025	195,000	22,253	-	-
2036	-	-	-	-	-	-	-	-	1,560,000	170,772	-	-	585,000	32,534	205,000	13,653	-	-
2037	-	-	-	-	-	-	-	-	1,630,000	104,580	-	-	605,000	10,966	215,000	4,623	-	-
2038	-	-	-	-	-	-	-	-	1,705,000	35,379	-	-	-	-	-	-	-	-
<b>Total</b>	<b>1,665,000</b>	<b>149,203</b>	<b>4,220,000</b>	<b>446,450</b>	<b>9,265,000</b>	<b>1,570,875</b>	<b>11,255,000</b>	<b>3,778,797</b>	<b>22,630,000</b>	<b>9,582,875</b>	<b>490,000</b>	<b>63,500</b>	<b>8,355,000</b>	<b>2,756,088</b>	<b>2,810,000</b>	<b>1,140,294</b>	<b>3,675,000</b>	<b>453,625</b>

**Long Term Debt Serviced by the Community Development Corporation (continued)**

Fiscal Year	2019 Certificates of Obligation		2019B Certificates of Obligation (Taxable)		Total Principal	Total Interest	2012 Sales Tax Revenue Bonds (Taxable)		2015 Sales Tax Revenue Bonds (Taxable)		2016B Sales Tax Revenue Bonds (Taxable)		2016A Sales Tax Revenue Bonds (Taxable)		Total Principal	Total Interest		Total Debt Serviced
	Principal	Interest	Principal	Interest			Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest				
2020	245,000	681,811	110,000	86,561	5,490,000	3,285,203	1,220,000	648,996	245,000	181,001	580,000	520,210	745,000	853,275	2,790,000	2,203,482		13,768,685
2021	490,000	451,794	115,000	80,115	5,970,000	2,826,280	1,255,000	617,098	250,000	175,243	595,000	507,567	770,000	826,700	2,870,000	2,126,608		13,792,888
2022	505,000	436,869	120,000	76,590	6,220,000	2,575,940	1,295,000	584,687	260,000	168,672	610,000	492,978	805,000	791,175	2,970,000	2,037,512		13,803,452
2023	525,000	418,794	125,000	72,915	6,485,000	2,317,011	1,335,000	548,576	265,000	161,518	625,000	476,512	845,000	749,925	3,070,000	1,936,531		13,808,542
2024	540,000	397,494	130,000	69,090	5,660,000	2,069,191	1,380,000	509,604	275,000	153,682	645,000	458,215	890,000	706,550	3,190,000	1,828,051		12,747,242
2025	560,000	378,294	130,000	65,190	4,830,000	1,856,318	1,430,000	467,506	280,000	145,218	665,000	438,263	935,000	660,925	3,310,000	1,711,912		11,708,230
2026	575,000	361,269	135,000	61,215	3,730,000	1,679,875	1,480,000	419,655	290,000	136,092	685,000	416,689	985,000	612,925	3,440,000	1,585,361		10,435,236
2027	595,000	343,451	140,000	57,545	3,180,000	1,546,800	1,540,000	366,805	300,000	125,457	710,000	392,532	1,030,000	562,550	3,580,000	1,447,344		9,754,144
2028	620,000	324,524	145,000	54,124	3,310,000	1,430,764	1,605,000	311,768	315,000	113,465	735,000	366,161	1,085,000	509,675	3,740,000	1,301,069		9,781,833
2029	640,000	304,070	145,000	50,499	3,435,000	1,311,415	1,680,000	250,584	325,000	100,985	765,000	337,944	1,145,000	453,925	3,915,000	1,143,438		9,804,853
2030	665,000	282,045	150,000	46,700	3,570,000	1,184,546	1,755,000	182,915	340,000	88,018	795,000	307,361	1,200,000	395,300	4,090,000	973,594		9,818,140
2031	690,000	258,838	155,000	42,696	3,715,000	1,048,045	1,840,000	112,093	350,000	73,950	830,000	273,735	1,255,000	333,925	4,275,000	793,703		9,831,748
2032	720,000	234,155	160,000	38,483	3,870,000	901,442	1,925,000	37,922	365,000	58,756	865,000	237,293	1,320,000	282,750	4,475,000	616,721		9,863,163
2033	750,000	207,875	165,000	34,054	4,030,000	746,565	-	-	385,000	42,819	905,000	199,237	1,350,000	242,700	2,640,000	484,756		7,901,321
2034	780,000	180,140	170,000	29,405	3,110,000	607,071	-	-	400,000	26,137	945,000	158,754	1,395,000	201,525	2,740,000	386,416		6,843,487
2035	810,000	150,920	170,000	24,602	3,230,000	484,860	-	-	415,000	8,819	985,000	115,811	1,445,000	151,700	2,845,000	276,330		6,836,190
2036	845,000	120,176	175,000	19,642	3,370,000	356,777	-	-	-	-	1,030,000	70,978	1,505,000	92,700	2,535,000	163,678		6,425,455
2037	885,000	87,646	185,000	14,376	3,520,000	222,191	-	-	-	-	1,080,000	24,030	1,565,000	31,300	2,645,000	55,330		6,442,521
2038	925,000	53,531	190,000	8,797	2,820,000	97,707	-	-	-	-	-	-	-	-	-	-		2,917,707
2039	965,000	18,094	195,000	2,974	1,160,000	21,068	-	-	-	-	-	-	-	-	-	-		1,181,068
<b>Total</b>	<b>13,330,000</b>	<b>5,691,786</b>	<b>3,010,000</b>	<b>935,573</b>	<b>80,705,000</b>	<b>26,569,067</b>	<b>19,740,000</b>	<b>5,058,209</b>	<b>5,060,000</b>	<b>1,759,832</b>	<b>14,050,000</b>	<b>5,794,270</b>	<b>20,270,000</b>	<b>8,459,525</b>	<b>59,120,000</b>	<b>21,071,836</b>		<b>187,465,903</b>

# LONG TERM DEBT - FEDC

## Long Term Debt Serviced by the FEDC

Fiscal Year	2011 General Obligation Refunding		2014-A Certificates of Obligation		2015-B Certificates of Obligation		2016 Sales Tax Revenue Bonds (Tax Exempt) EDC		2016 General Obligation Refunding (Tax Exempt)		2019 Certificates of Obligation		2019B Certificates of Obligation (Taxable)		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest			
2020	320,000	52,618	165,000	164,157	115,000	103,643	155,000	177,425	635,000	103,875	45,000	127,863	110,000	86,407	1,390,000	638,563	2,028,563
2021	335,000	36,832	170,000	160,385	120,000	101,096	160,000	171,900	665,000	71,375	95,000	84,699	115,000	79,967	1,500,000	534,354	2,034,354
2022	345,000	23,391	175,000	156,027	120,000	98,149	165,000	164,575	255,000	48,375	95,000	81,849	120,000	76,443	1,110,000	484,234	1,594,234
2023	360,000	9,000	185,000	151,025	125,000	94,776	175,000	156,075	265,000	35,375	100,000	78,424	125,000	72,767	1,160,000	441,367	1,601,367
2024	-	-	190,000	145,445	130,000	90,923	185,000	147,075	280,000	21,750	100,000	74,424	130,000	68,943	830,000	401,485	1,231,485
2025	-	-	195,000	139,428	135,000	86,688	195,000	137,575	295,000	7,375	105,000	70,849	130,000	65,042	860,000	369,382	1,229,382
2026	-	-	205,000	132,874	140,000	82,052	205,000	127,575	-	-	110,000	67,624	135,000	61,068	590,000	343,618	933,618
2027	-	-	210,000	125,817	140,000	77,089	215,000	117,075	-	-	110,000	64,275	140,000	57,397	600,000	324,578	924,578
2028	-	-	220,000	118,290	145,000	71,786	225,000	106,075	-	-	115,000	60,770	145,000	53,976	625,000	304,822	929,822
2029	-	-	230,000	110,187	155,000	65,939	240,000	94,450	-	-	120,000	56,954	145,000	50,351	650,000	283,431	933,431
2030	-	-	240,000	101,550	160,000	59,623	250,000	82,200	-	-	125,000	52,819	150,000	46,553	675,000	260,545	935,545
2031	-	-	250,000	91,922	165,000	53,000	260,000	69,450	-	-	130,000	48,452	155,000	42,549	700,000	235,923	935,923
2032	-	-	260,000	81,340	175,000	45,986	275,000	58,825	-	-	135,000	43,813	160,000	38,335	730,000	209,474	939,474
2033	-	-	270,000	70,343	180,000	38,485	280,000	50,500	-	-	140,000	38,897	165,000	33,906	755,000	181,631	936,631
2034	-	-	285,000	58,826	190,000	30,530	290,000	41,950	-	-	145,000	33,730	170,000	29,258	790,000	152,344	942,344
2035	-	-	300,000	46,687	195,000	22,253	300,000	31,600	-	-	150,000	28,309	170,000	24,455	815,000	121,704	936,704
2036	-	-	310,000	34,030	205,000	13,653	315,000	19,300	-	-	160,000	22,550	175,000	19,495	850,000	89,728	939,728
2037	-	-	325,000	20,854	215,000	4,623	325,000	6,500	-	-	165,000	16,439	180,000	14,303	885,000	56,219	941,219
2038	-	-	340,000	7,055	-	-	-	-	-	-	175,000	10,031	190,000	8,797	705,000	25,883	730,883
2039	-	-	-	-	-	-	-	-	-	-	180,000	3,375	195,000	2,974	375,000	6,349	381,349
<b>Total</b>	<b>1,360,000</b>	<b>121,841</b>	<b>4,525,000</b>	<b>1,916,242</b>	<b>2,810,000</b>	<b>1,140,294</b>	<b>4,215,000</b>	<b>1,760,125</b>	<b>2,395,000</b>	<b>288,125</b>	<b>2,500,000</b>	<b>1,066,145</b>	<b>3,005,000</b>	<b>932,986</b>	<b>16,595,000</b>	<b>5,465,633</b>	<b>22,060,633</b>

## Long Term Debt Serviced by the FEDC (continued)

Fiscal Year	2012 Sales Tax Revenue Bonds (Taxable)		2014 Sales Tax Revenue Bonds (Taxable)		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest			
2020	1,295,000	687,409	1,030,000	727,928	2,325,000	1,415,337	3,740,337
2021	1,330,000	653,576	1,060,000	701,781	2,390,000	1,355,357	3,745,357
2022	1,370,000	619,260	1,095,000	671,859	2,465,000	1,291,119	3,756,119
2023	1,415,000	581,019	1,135,000	638,048	2,550,000	1,219,067	3,769,067
2024	1,460,000	539,751	1,175,000	600,669	2,635,000	1,140,420	3,775,420
2025	1,515,000	495,180	1,215,000	560,203	2,730,000	1,055,383	3,785,383
2026	1,570,000	444,450	1,260,000	516,440	2,830,000	960,890	3,790,890
2027	1,630,000	388,450	1,310,000	469,463	2,940,000	857,913	3,797,913
2028	1,700,000	330,175	1,360,000	419,388	3,060,000	749,563	3,809,563
2029	1,780,000	265,359	1,420,000	365,857	3,200,000	631,216	3,831,216
2030	1,860,000	193,651	1,485,000	308,839	3,345,000	502,490	3,847,490
2031	1,945,000	118,693	1,550,000	246,960	3,495,000	365,653	3,860,653
2032	2,040,000	40,188	1,625,000	180,285	3,665,000	220,473	3,885,473
2033	-	-	1,700,000	110,460	1,700,000	110,460	1,810,460
2034	-	-	1,780,000	37,380	1,780,000	37,380	1,817,380
2035	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-
<b>Total</b>	<b>20,910,000</b>	<b>5,357,161</b>	<b>20,200,000</b>	<b>6,555,560</b>	<b>41,110,000</b>	<b>11,912,721</b>	<b>53,022,721</b>

Total Debt Serviced
5,768,900
5,779,711
5,350,353
5,370,434
5,006,905
5,014,765
4,724,508
4,722,491
4,739,385
4,764,647
4,783,035
4,796,576
4,824,947
2,747,091
2,759,724
936,704
939,728
941,219
730,883
381,349
<b>75,083,354</b>

## LONG TERM DEBT - TIF

Long Term Debt Serviced by TIF												
Fiscal Year	2001-B Certificates of Obligation (Tax)		2003-B Certificates of Obligation		2008-B Certificates of Obligation		2009 Certificates of Obligation		2011 General Obligation Refunding		2014-A Taxable Certificates of Obligation	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2020	681,317	297,457	917,500	183,520	460,000	1,078,056	125,000	70,733	3,075,000	511,881	1,995,000	1,970,205
2021	728,523	251,637	967,500	134,397	485,000	1,049,470	130,000	65,633	3,155,000	347,307	2,060,000	1,924,538
2022	778,950	202,158	1,020,000	82,604	515,000	1,019,220	135,000	60,333	3,265,000	220,516	2,125,000	1,871,661
2023	828,488	148,911	1,075,000	28,012	555,000	986,853	140,000	54,833	3,390,000	84,750	2,195,000	1,811,677
2024	886,246	92,111	-	-	590,000	952,216	145,000	48,951	-	-	2,275,000	1,745,156
2025	947,224	31,377	-	-	625,000	915,463	155,000	42,576	-	-	2,350,000	1,672,862
2026	-	-	-	-	1,400,000	854,206	155,000	35,989	-	-	2,435,000	1,594,476
2027	-	-	-	-	1,495,000	764,203	165,000	28,983	-	-	2,530,000	1,510,048
2028	-	-	-	-	1,590,000	665,869	175,000	21,333	-	-	2,630,000	1,419,723
2029	-	-	-	-	1,690,000	561,319	180,000	13,210	-	-	2,740,000	1,323,035
2030	-	-	-	-	1,805,000	449,916	190,000	4,513	-	-	2,855,000	1,220,213
2031	-	-	-	-	1,920,000	331,181	-	-	-	-	2,990,000	1,105,352
2032	-	-	-	-	2,050,000	204,638	-	-	-	-	3,125,000	978,466
2033	-	-	-	-	2,185,000	69,647	-	-	-	-	3,270,000	845,770
2034	-	-	-	-	-	-	-	-	-	-	3,420,000	706,952
2035	-	-	-	-	-	-	-	-	-	-	3,575,000	561,806
2036	-	-	-	-	-	-	-	-	-	-	3,740,000	410,020
2037	-	-	-	-	-	-	-	-	-	-	3,915,000	251,179
2038	-	-	-	-	-	-	-	-	-	-	4,095,000	84,971
<b>Total</b>	<b>4,850,748</b>	<b>1,023,651</b>	<b>3,980,000</b>	<b>428,533</b>	<b>17,365,000</b>	<b>9,902,256</b>	<b>1,695,000</b>	<b>447,084</b>	<b>12,885,000</b>	<b>1,164,454</b>	<b>54,320,000</b>	<b>23,008,110</b>

Long Term Debt Serviced by TIF (continued)													
Fiscal Year	2015 General Obligation Taxable Refunding		2016 General Obligation Refunding (Tax Exempt)		2016 General Obligation Refunding (Tax Exempt)		2019 Certificates of Obligation		2019-B Certificates of Obligation (Taxable)		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest			
2020	250,000	174,167	2,610,000	1,313,050	40,000	27,600	420,000	971,790	231,000	181,528	10,804,817	6,779,987	17,584,804
2021	255,000	168,671	2,745,000	1,179,175	45,000	25,475	780,000	641,319	246,000	167,934	11,597,023	5,955,556	17,552,579
2022	260,000	162,425	2,885,000	1,038,425	45,000	23,225	805,000	617,544	252,000	160,464	12,085,950	5,458,575	17,544,525
2023	270,000	155,598	3,030,000	890,550	50,000	20,850	830,000	588,869	261,000	152,769	12,624,488	4,923,671	17,548,159
2024	275,000	148,101	3,185,000	735,175	50,000	18,350	855,000	555,169	270,000	144,804	8,531,246	4,440,034	12,971,280
2025	285,000	139,908	3,350,000	571,800	50,000	15,850	885,000	524,794	276,000	136,614	8,923,224	4,051,244	12,974,468
2026	290,000	131,065	1,155,000	459,175	55,000	13,225	915,000	497,794	285,000	128,199	6,690,000	3,714,129	10,404,129
2027	305,000	120,779	1,215,000	399,925	60,000	10,350	950,000	469,392	294,000	120,470	7,014,000	3,424,149	10,438,149
2028	315,000	109,154	1,275,000	337,675	60,000	7,350	980,000	439,328	300,000	113,340	7,325,000	3,113,771	10,438,771
2029	325,000	97,154	1,340,000	272,300	65,000	4,225	1,015,000	406,941	309,000	105,725	7,664,000	2,783,909	10,447,909
2030	340,000	84,685	1,405,000	210,700	65,000	1,300	1,055,000	372,005	315,000	97,690	8,030,000	2,441,021	10,471,021
2031	350,000	71,135	1,460,000	153,400	-	-	1,095,000	335,181	324,000	89,303	8,139,000	2,085,552	10,224,552
2032	365,000	56,478	1,520,000	93,800	-	-	1,140,000	296,057	333,000	80,514	8,533,000	1,709,953	10,242,953
2033	380,000	41,205	1,585,000	31,700	-	-	1,185,000	254,492	342,000	71,316	8,947,000	1,314,130	10,261,130
2034	400,000	25,214	-	-	-	-	1,235,000	210,623	351,000	61,699	5,406,000	1,004,488	6,410,488
2035	415,000	8,508	-	-	-	-	1,290,000	164,220	363,000	51,613	5,643,000	786,146	6,429,146
2036	-	-	-	-	-	-	1,340,000	115,364	372,000	41,046	5,452,000	566,430	6,018,430
2037	-	-	-	-	-	-	1,400,000	63,843	384,000	29,988	5,699,000	345,010	6,044,010
2038	-	-	-	-	-	-	995,000	18,656	396,000	18,384	5,486,000	122,011	5,608,011
2039	-	-	-	-	-	-	-	-	408,000	6,222	408,000	6,222	414,222
<b>Total</b>	<b>5,080,000</b>	<b>1,694,247</b>	<b>28,760,000</b>	<b>7,686,850</b>	<b>585,000</b>	<b>167,800</b>	<b>19,170,000</b>	<b>7,543,379</b>	<b>6,312,000</b>	<b>1,959,622</b>	<b>155,002,748</b>	<b>55,025,985</b>	<b>210,028,733</b>



## **LONG TERM DEBT - TIF #5**

<b>Long Term Debt Serviced by TIF #5</b>					
<b>Fiscal Year</b>	<b>2016-B Certificates of Obligation (Taxable)</b>		<b>Total Principal</b>	<b>Total Interest</b>	<b>Total</b>
	<b>Principal</b>	<b>Interest</b>			
<b>2020</b>	<b>670,000</b>	<b>599,933</b>	<b>670,000</b>	<b>599,933</b>	<b>1,269,933</b>
2021	685,000	589,125	685,000	589,125	1,274,125
2022	695,000	576,631	695,000	576,631	1,271,631
2023	710,000	562,709	710,000	562,709	1,272,709
2024	725,000	547,235	725,000	547,235	1,272,235
2025	740,000	530,274	740,000	530,274	1,270,274
2026	760,000	511,967	760,000	511,967	1,271,967
2027	780,000	491,938	780,000	491,938	1,271,938
2028	800,000	470,127	800,000	470,127	1,270,127
2029	825,000	446,474	825,000	446,474	1,271,474
2030	850,000	421,049	850,000	421,049	1,271,049
2031	880,000	393,924	880,000	393,924	1,273,924
2032	910,000	363,530	910,000	363,530	1,273,530
2033	940,000	330,230	940,000	330,230	1,270,230
2034	975,000	295,760	975,000	295,760	1,270,760
2035	1,010,000	260,030	1,010,000	260,030	1,270,030
2036	1,050,000	222,950	1,050,000	222,950	1,272,950
2037	1,085,000	185,062	1,085,000	185,062	1,270,062
2038	1,125,000	146,388	1,125,000	146,388	1,271,388
2039	1,165,000	106,312	1,165,000	106,312	1,271,312
2040	1,205,000	64,838	1,205,000	64,838	1,269,838
2041	1,250,000	21,875	1,250,000	21,875	1,271,875
<b>Total</b>	<b>19,835,000</b>	<b>8,138,361</b>	<b>19,835,000</b>	<b>8,138,361</b>	<b>27,973,361</b>

## LONG TERM DEBT - FSMD

Long Term Debt Serviced by FSMD							
Fiscal Year	2001-B Certificates of Obligation (Tax)		2003-B Certificates of Obligation (Tax)		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest			
2020	268,683	117,062	112,500	21,880	381,183	138,942	520,125
2021	286,477	99,020	117,500	16,013	403,977	115,033	519,010
2022	306,050	79,571	125,000	9,826	431,050	89,397	520,447
2023	326,512	58,617	130,000	3,318	456,512	61,935	518,447
2024	348,754	36,249	-	-	348,754	36,249	385,003
2025	372,776	12,348	-	-	372,776	12,348	385,124
<b>Total</b>	<b>1,909,252</b>	<b>402,867</b>	<b>485,000</b>	<b>51,037</b>	<b>2,394,252</b>	<b>453,904</b>	<b>2,848,156</b>

Note: These bonds are being paid by the Developer. When the total assessed value reaches \$225 million, the Developer is not required to make any additional debt payments.

## LONG TERM DEBT - HOTEL/MOTEL

### Long Term Debt Serviced by Hotel/Motel Fund

Fiscal Year	2011 General Obligation Refunding		2015B Certificates of Obligation		2016 General Obligation Refunding (Tax-exempt)		2019B Certificates of Obligation (Taxable)		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest			
2020	995,000	163,825	565,000	500,374	195,000	61,625	154,000	121,018	1,909,000	846,842	2,755,842
2021	1,040,000	114,725	575,000	488,025	205,000	51,625	164,000	111,956	1,984,000	766,331	2,750,331
2022	1,080,000	72,875	590,000	473,716	215,000	41,125	168,000	106,976	2,053,000	694,692	2,747,692
2023	1,120,000	28,000	605,000	457,271	225,000	30,125	174,000	101,846	2,124,000	617,242	2,741,242
2024	-	-	625,000	438,689	240,000	18,500	180,000	96,536	1,045,000	553,725	1,598,725
2025	-	-	645,000	418,393	250,000	6,250	184,000	91,076	1,079,000	515,719	1,594,719
2026	-	-	665,000	396,309	-	-	190,000	85,466	855,000	481,775	1,336,775
2027	-	-	690,000	372,282	-	-	196,000	80,313	886,000	452,595	1,338,595
2028	-	-	715,000	346,137	-	-	200,000	75,560	915,000	421,697	1,336,697
2029	-	-	740,000	317,792	-	-	206,000	70,484	946,000	388,276	1,334,276
2030	-	-	770,000	287,510	-	-	210,000	65,127	980,000	352,637	1,332,637
2031	-	-	800,000	255,517	-	-	216,000	59,535	1,016,000	315,052	1,331,052
2032	-	-	835,000	221,791	-	-	222,000	53,676	1,057,000	275,467	1,332,467
2033	-	-	870,000	185,760	-	-	228,000	47,544	1,098,000	233,304	1,331,304
2034	-	-	910,000	147,490	-	-	234,000	41,133	1,144,000	188,623	1,332,623
2035	-	-	950,000	107,500	-	-	242,000	34,408	1,192,000	141,908	1,333,908
2036	-	-	990,000	65,790	-	-	248,000	27,364	1,238,000	93,154	1,331,154
2037	-	-	1,035,000	22,253	-	-	256,000	19,992	1,291,000	42,245	1,333,245
2038	-	-	-	-	-	-	264,000	12,256	264,000	12,256	276,256
2039	-	-	-	-	-	-	272,000	4,148	272,000	4,148	276,148
<b>Total</b>	<b>4,235,000</b>	<b>379,425</b>	<b>13,575,000</b>	<b>5,502,599</b>	<b>1,330,000</b>	<b>209,250</b>	<b>4,208,000</b>	<b>1,306,414</b>	<b>23,348,000</b>	<b>7,397,688</b>	<b>30,745,688</b>

## LONG TERM DEBT - PID

### Long Term Debt Serviced by the FPID

Fiscal Year	2011 General Obligation Refunding		2012 General Obligation Refunding		2014 General Obligation Refunding		Total Principal	Total Interest	Total
	Principal	Interest	Principal	Interest	Principal	Interest			
2020	150,000	24,744	140,000	28,888	15,000	4,375	305,000	58,007	363,007
2021	155,000	17,381	145,000	23,162	15,000	3,625	315,000	44,168	359,168
2022	165,000	11,078	150,000	15,787	20,000	2,750	335,000	29,615	364,615
2023	170,000	4,250	150,000	8,287	25,000	1,625	345,000	14,162	359,162
2024	-	-	165,000	2,269	20,000	500	185,000	2,769	187,769
<b>Total</b>	<b>640,000</b>	<b>57,453</b>	<b>750,000</b>	<b>78,393</b>	<b>95,000</b>	<b>12,875</b>	<b>1,485,000</b>	<b>148,721</b>	<b>1,633,721</b>



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## OTHER FUNDS



## Long Range Capital Plan - Roads and Water Infrastructure Funding Summary

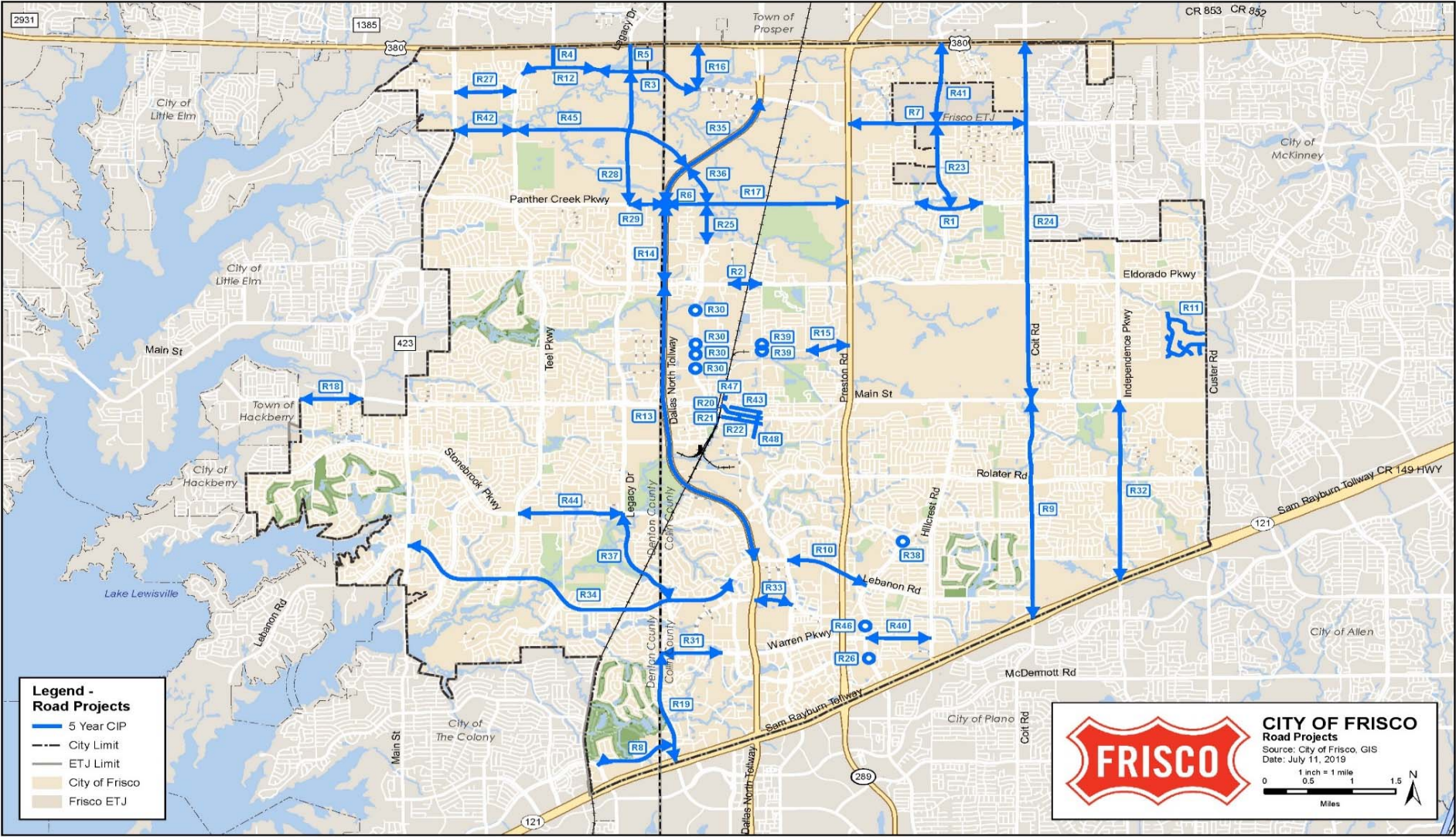
<b>Proposed Bond Sale*</b>	<b>\$ 120,600,000</b>	<b>\$ 110,000,000</b>	<b>\$ 55,225,000</b>	<b>\$ 58,158,333</b>	<b>\$ 68,458,333</b>	<b>\$ 26,658,333</b>
<b>Current Available Balance</b>	<b>158,563,650</b>	<b>39,294,079</b>	<b>36,569,079</b>	<b>30,935,079</b>	<b>30,400,079</b>	<b>40,015,079</b>
<b>Other Revenue*</b>	<b>95,101,602</b>	<b>8,375,000</b>	<b>10,000,000</b>	<b>10,000,000</b>	<b>12,000,000</b>	<b>12,000,000</b>
	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021*</b>	<b>FY 2022*</b>	<b>FY 2023*</b>	<b>FY 2024*</b>
Roads	172,189,250	30,835,410	41,219,000	36,140,000	27,940,000	24,715,000
Traffic Signals	10,843,544	5,164,590	1,240,000	1,220,000	1,220,000	1,220,000
Arterial Lighting	3,695,071	-	3,025,000	3,025,000	3,025,000	3,025,000
Parks and Cultural	30,282,022	9,175,000	17,225,000	6,158,333	23,958,333	26,658,333
Facilities	71,784,595	75,600,000	-	-	-	-
Public Safety	45,868,286	-	8,000,000	22,000,000	14,500,000	-
Interest and Fiscal Charges	308,405	325,000	150,000	150,000	200,000	100,000
<b>Total</b>	<b>334,971,173</b>	<b>121,100,000</b>	<b>70,859,000</b>	<b>68,693,333</b>	<b>70,843,333</b>	<b>55,718,333</b>
<b>Balance Forward with Unissued GO</b>	<b>\$ 39,294,079</b>	<b>\$ 36,569,079</b>	<b>\$ 30,935,079</b>	<b>\$ 30,400,079</b>	<b>\$ 40,015,079</b>	<b>\$ 22,955,080</b>

<b>Proposed Bond Sale*</b>	<b>\$ 10,000,000</b>	<b>\$ 23,000,000</b>	<b>\$ 15,000,000</b>	<b>\$ 15,000,000</b>	<b>\$ 15,000,000</b>	<b>\$ 15,000,000</b>
<b>Current Available Balance</b>	<b>34,147,022</b>	<b>3,498,923</b>	<b>13,513,923</b>	<b>(2,186,077)</b>	<b>5,848,923</b>	<b>19,333,923</b>
<b>Other Revenue*</b>	<b>25,749,123</b>	<b>19,000,000</b>	<b>5,000,000</b>	<b>5,000,000</b>	<b>5,000,000</b>	<b>5,000,000</b>
	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021*</b>	<b>FY 2022*</b>	<b>FY 2023*</b>	<b>FY 2024*</b>
Water/Wastewater/Reuse	66,397,222	31,985,000	35,700,000	11,965,000	6,515,000	7,350,000
<b>Balance Forward</b>	<b>\$ 3,498,923</b>	<b>\$ 13,513,923</b>	<b>\$ (2,186,077)</b>	<b>\$ 5,848,923</b>	<b>\$ 19,333,923</b>	<b>\$ 31,983,923</b>

\* Proposed Bond Sale and Other Revenue: Voters approved a \$345,000,000 bond authorization at the May 2019 Bond Election. Bond sales are proposed each year, but will be evaluated based on market condition, need, pricing and various factors relevant at the time of the sale. Impact Fees, Developer Contributions, Grants and other revenue sources will also be used to fund construction.

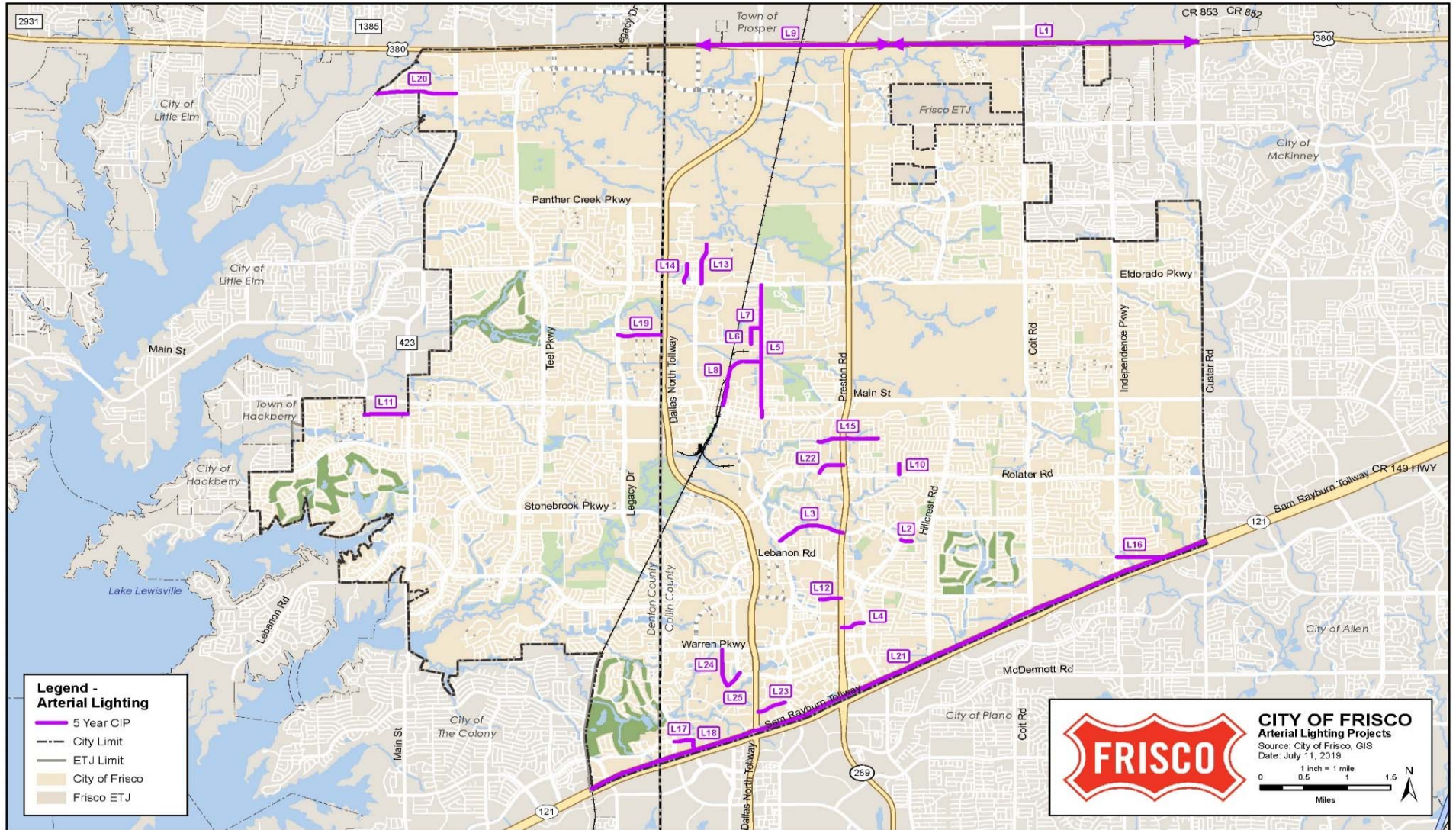


LONG RANGE FINANCIAL PLAN MAPS



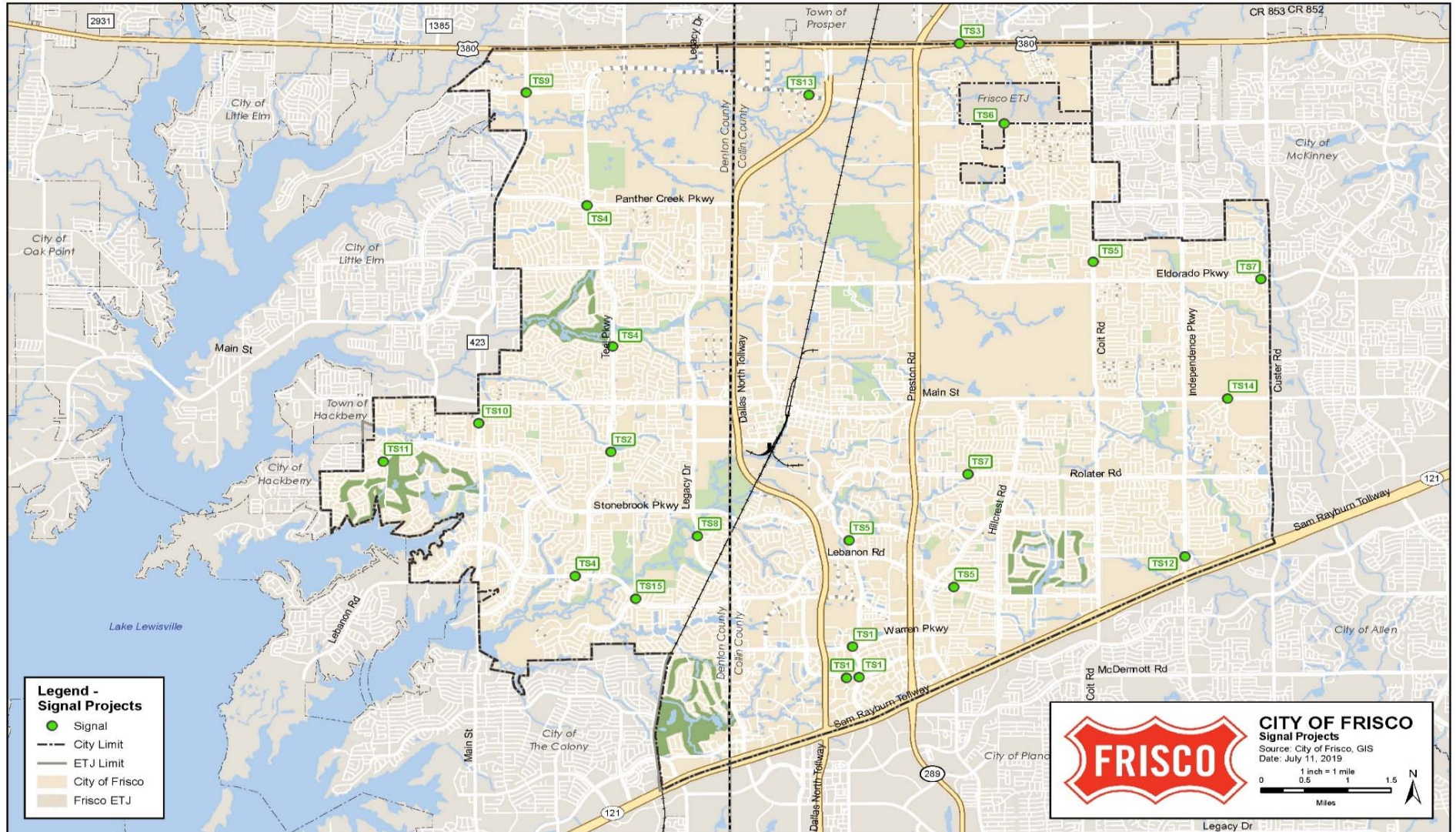


# LONG RANGE FINANCIAL PLAN MAPS

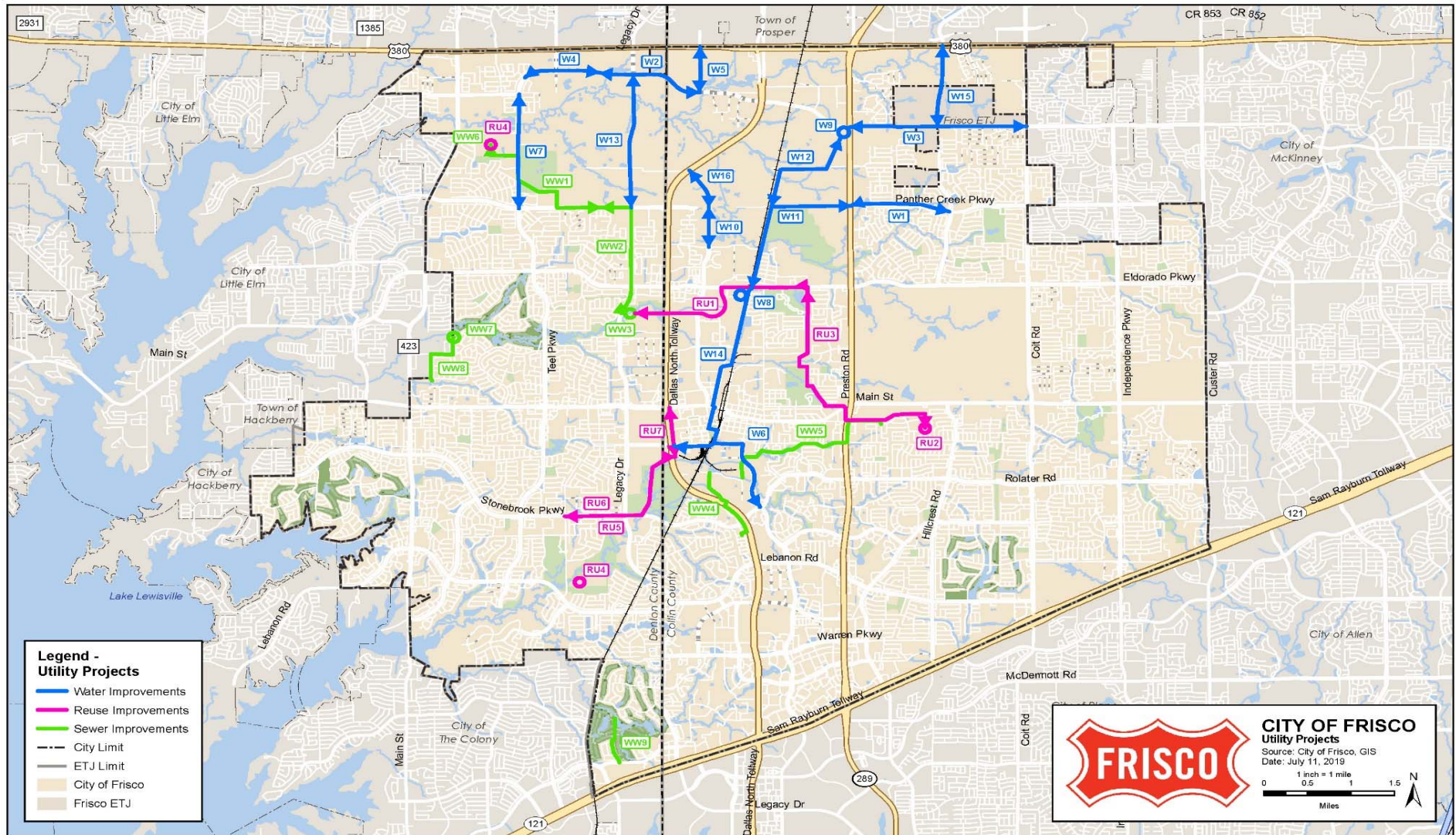




# LONG RANGE FINANCIAL PLAN MAPS







## Long Range Financial Plan - Water/Wastewater Operating Fund

The water/wastewater long range financial plan is prepared with forecast scenario from the annual rate study that is updated each summer.

### Projection Assumptions

Rate increases have been included in the five-year plan and 10% increases in water and sewer related items for maintenance costs and several NTMWD facilities as well as 5% increases for cpi and salary and benefits have also been added each year.

Description	Revised 2019	Proposed 2020	Planned 2021	Planned 2022	Planned 2023	Planned 2024
<b>Beginning Net Position</b>	\$ 49,538,588	\$ 45,239,767	\$ 46,926,081	\$ 49,532,714	\$ 54,463,990	\$ 60,827,502
<b>Water Sales</b>	\$ 50,363,660	\$ 53,247,684	\$ 58,572,453	\$ 64,429,698	\$ 70,872,668	\$ 77,959,935
<b>Sewer Treatment Sales</b>	39,067,347	41,699,629	45,869,591	50,456,551	55,502,206	61,052,426
<b>Other Charges for Services</b>	1,344,249	1,294,000	1,332,820	1,372,805	1,413,989	1,456,408
<b>Water Meter Fees</b>	1,000,000	1,000,000	1,030,000	1,060,900	1,092,727	1,125,509
<b>Engineering Services</b>	2,720,000	1,402,400	1,444,472	1,487,806	1,532,440	1,578,414
<b>Other Revenues</b>	1,601,000	1,120,000	1,120,000	1,120,000	1,120,000	1,120,000
<b>Use of Impact Fees for Debt Service</b>	3,345,530	3,370,499	3,370,499	3,370,499	3,370,499	3,370,499
<b>Total Sources of Funds</b>	\$ 99,441,786	\$ 103,134,212	\$ 112,739,835	\$ 123,298,258	\$ 134,904,528	\$ 147,663,190
<b>Utility Billing</b>	\$ 1,884,410	\$ 1,956,424	\$ 2,054,245	\$ 2,156,957	\$ 2,264,805	\$ 2,378,046
<b>Water/Admin/Operations</b>	42,504,386	42,639,841	46,903,825	51,594,208	56,753,628	62,428,991
<b>Sewer</b>	26,491,623	24,920,492	27,412,541	30,153,795	33,169,175	36,486,092
<b>Meters/ROW</b>	6,219,678	6,750,693	7,088,228	7,442,639	7,814,771	8,205,510
<b>GIS/IT/Admin Svcs/Gen Govt</b>	3,453,359	3,331,271	3,497,835	3,672,726	3,856,363	4,049,181
<b>Engineering</b>	4,027,190	4,137,694	4,344,579	4,561,808	4,789,898	5,029,393
<b>Non-Departmental</b>	1,847,336	-	-	-	-	-
<b>Total O&amp;M Costs</b>	\$ 86,427,982	\$ 83,736,415	\$ 91,301,252	\$ 99,582,133	\$ 108,648,640	\$ 118,577,212
<b>Debt Service - Existing</b>	\$ 17,162,625	\$ 17,561,483	\$ 17,556,950	\$ 17,509,849	\$ 18,617,376	\$ 18,101,971
<b>Debt Service - Planned</b>	-	-	1,125,000	1,125,000	1,125,000	1,125,000
<b>Debt - Related &amp; Other</b>	150,000	150,000	150,000	150,000	150,000	150,000
<b>Transfer</b>	-	-	-	-	-	-
<b>Non-Operating Costs</b>	\$ 17,312,625	\$ 17,711,483	\$ 18,831,950	\$ 18,784,849	\$ 19,892,376	\$ 19,376,971
<b>Total Uses of Funds</b>	\$ 103,740,607	\$ 101,447,898	\$ 110,133,202	\$ 118,366,982	\$ 128,541,016	\$ 137,954,184
<b>Sources Minus Uses of Funds</b>	\$ (4,298,821)	\$ 1,686,314	\$ 2,606,633	\$ 4,931,276	\$ 6,363,512	\$ 9,709,007
<b>Ending Net Position</b>	\$ 45,239,767	\$ 46,926,081	\$ 49,532,714	\$ 54,463,990	\$ 60,827,502	\$ 70,536,509
<b>% of Total Expenditures</b>	43.6%	46.3%	45.0%	46.0%	47.3%	51.1%
<b>Operating Days in Cash</b>	192	199	198	200	204	217
<b>1.25x Debt Service Coverage Target</b>	0.75	1.10	1.14	1.26	1.32	1.50

## CAPITAL PROJECTS SUMMARY

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All purchased capital assets are valued at cost where historical records are available or at an estimated cost where no historical records exist. The City defines capital asset as property, plant, equipment and infrastructure with an initial individual cost of \$5,000 or more and an estimated useful life greater than one year. Outlays for capital assets and improvements are capitalized as the projects are completed. The costs of normal maintenance and repairs that do not materially add to the value of the asset or significantly extend asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related assets, as applicable.

See the Capital Assets Policy included in the Financial Policies Section Supplemental Information.

The Capital Projects Fund Summary section provides brief descriptions of some of the major projects that will be in progress during FY 2019 - 2020 and a discussion of the relationship between the capital budget and the operating budget. A list of the proposed projects in the current plan and related funding sources can be found on the pages following this summary.

### Highlights:

#### Roads -

Rockhill Parkway (Preston Road to Coit Road) (Project 16109): Construction of a six-lane roadway. The project also includes the installation of a 36" water line. Construction, partially funded by Collin County, is expected to begin in the 4th Quarter of 2019. Estimated project cost is \$22.1 million.

Town & Country Rebuild (Spring Creek Parkway to Legacy) (Project 16111): Reconstruct existing roadway and widen to 4 lanes. Construction is expected to begin in the 4th Quarter of 2019. Estimated project cost is \$3.7 million.

Coit Road (SH 121 to Main Street) (Project 18111): Widening the existing roadway from four lanes to six lanes by constructing new lanes in the median. Construction is expected to begin in the 4th Quarter of 2019. Estimated project cost is approximately \$7.0 million.

Lebanon Road (Parkwood Boulevard to Ohio Drive) (Project 18123): Widening the existing roadway from four lanes to six lanes by constructing new lanes in the median. Construction is expected to begin in the 4th Quarter of 2019. Estimated project cost is approximately \$4.3 million.

Custer Creek Farms Street Reconstruction (Project 19118): Reconstruction of streets and improve drainage. Construction is expected to begin in the 4th Quarter of 2019. Estimated project cost is \$5.0 million.

Rockhill Parkway (Teel Parkway to West of Legacy) (Project 19132): Construction of a new six lane roadway. The project also includes the installation of a 24" water line. Construction is expected to begin in the 4th Quarter of 2019. Estimated project cost is \$6.75 million.

Dallas Parkway (Lebanon Road to Panther Creek Parkway) (Project 14130/18120): Widening of the frontage roads to three lanes in each direction and intersection improvements along the Dallas Parkway corridor. Construction, partially funded by TxDOT and Collin County, is expected to begin in the 2nd Quarter of 2020. Estimated project cost is approximately \$12.6 million.

Panther Creek Parkway (Dallas Parkway to Preston Road) (Project 19101): Construction of a new four lane roadway with a six-lane bridge over the BNSF railroad tracks. Construction is expected to begin in the 3rd Quarter of 2020. Estimated project cost is \$27.4 million.

## CAPITAL PROJECTS SUMMARY

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### Facilities -

Public Safety - In May 2019 Bond Elections, residents approved \$62.5 million in public safety facilities, equipment, vehicles and sirens. This includes Fire Station #11 with estimated project cost of \$8 million with design costs. Renovations to Police Station Headquarters, with estimated project cost of \$10.5 million, is anticipated to begin FY20. Project would renovate 60,000 sf of interior, adding cubical systems and a new 11,300 sf auxiliary building.

Fire Station #9 (Project 15140) - Construction of approximately 14,000 square foot building with 3 apparatus bays and 12 individual bedrooms. Construction was completed in the Spring of 2019.

Fire Station #10 (Project 18130) - Construction of a station with an estimated project cost of \$7.8 million. Approved in the May 2015 Bond Election, construction will begin in response to growth and service delivery.

Library/Beal/GEA Building (Project 19134) – In May 2019, Frisco voters approved the authorization of \$62 million to renovate the Beal/GEA Building into the Frisco Public Library. Initial design for the approximately 146,000 square foot, two-story library has begun. The new Library is expected to include spaces dedicated to services for children, teens and adults. The Library is also planned to have host conference rooms, community meeting space and event space. Construction is expected to begin winter of 2021.

Cultural & Performing Arts Center (Project 18118) - The City is in the process of discussing potential partnerships for a joint facility. Estimated project cost is \$14 million.

Golf Course - Professional Golfers' Association of America (PGA) (Project 19122) - The PGA of America is teaming with Omni Stillwater Woods the City of Frisco, the FEDC, FCDC and the FISD to construct a 600 acre, mixed use development, with two championship golf courses, practice areas, a clubhouse, office space, an Omni Resort and Conference Center, plus miles of trails and open space. Located at Rockhill Parkway and Legacy Drive. The PGA will invest \$30 million to build its headquarters and education facility. The City and FISD will contribute no more than \$35 million toward public facilities; City of Frisco \$13.3 million; FEDC \$2.5 million; FCDC \$13.3 million; and FISD \$5.8 million.

Public Works Expansion (Project 18602): Design of an expansion to the existing Public Works building will begin in Q4 2019. The scope of the expansion will include new facilities on undeveloped property at the current site and the modification of the existing buildings and grounds based upon projected growth of the Public Works work force over the next ten years. Construction of the improvements is expected to begin in Q4 2020. The total project budget at this time is estimated at \$16,000,000.

The Grove (Project 15139): In the May 2015 Bond Election, residents approved \$9,000,000 for the purpose of constructing and equipping an Adult Activity Center. Staff continues to work with the Open Space Master Plan consultant to finalize needs for the senior adult population. The FY15 bond sale included \$9 million for this project. This funding will construct a 30,000 square foot facility which can be expanded in the future, if needed. Additional funding from Park Dedication fees will be appropriated for this project. Construction is expected to complete during 2019, with the facility opening in FY 2020.

## CAPITAL PROJECTS SUMMARY

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### Parks -

Grand Park (Project 05138): 275-acre regional park located along and west of the Dallas North Tollway; along and east of Legacy Parkway and north of Stonebrook Parkway. Staff continues to work with the consultant to address questions from the Corp of Engineers for the permitting of the water elements for the Park. In 2015 the costs to construct Phase 1 was estimated at \$35.5 million. However, with construction costs escalating and changes in the lake design, we anticipate costs to increase. This project continues to be on hold waiting on the permit from the Corps of Engineers and finalization of the Exide cleanup.

Northwest Community Park, Phase 1 (Project 16117): Master planning of the first phase of the Northwest Community Park, located approximately at the northeast corner of Panther Creek Parkway and Teel Parkway behind Lone Star High School, will begin in the 4th Quarter of 2019. Upon completion of the Master Plan, design of Phase 1 is expected to begin in the 2nd Quarter of 2020.

Northeast Community Park, Phase 2 (Project 19105): Design of the second phase of the Northeast Community Park, located on Panther Creek Parkway between Hillcrest Road and Coit Road, is expected to begin in the 4th Quarter of 2019. Phase 2 is expected to consist primarily of additional fields and sports courts. Details will be determined during design.

Dominion Trails (Project 12112): This project provides for the development of approximately 1.4 miles of trail found within the Dominion at Panther Creek development and will ultimately connect westward into the Latera subdivision. It will also provide for a connection between Panther Creek and Preston Road from Hillcrest Road. Construction is anticipated to begin in the 1st Quarter of 2020.

Park Reinvestment: Program to reinvest to update and maintain existing parks. Existing parks are evaluated annually by Staff and, typically, one or two parks per year are chosen based on current condition. For FY 2020, reinvest projects at Cannaday Park (on Lebanon Road, between Ohio Drive and Hillcrest Road) and Gallegos Park (northwest corner of Pecan Street and Second Street) are expected to be completed.

Park in Frisco Square - An approximately two-acre park, to be located behind the City Hall Parking Garage between Page Street and Burnham Street, will provide a park for the residents around Frisco Square. Construction will begin in the 2nd Quarter of 2020.

### Stormwater -

Vial Lake Dam Improvements at Warren Sports Complex (Project 15119): The project to rehabilitate the existing dam will complete design and begin construction in late 2019 (FY 2020). The project budget is \$1.2 million.

Cottonwood Creek Park Erosion (Project 19104) - Construct bank armoring to prevent bank erosion and protect a wastewater line. Total project budget is \$218,235 and is expected to be completed during FY 2020.

Cottonwood Creek Park lakes stabilization - Construct bank armoring to stabilize and protect lake bank erosion. Design will begin in FY 2020 and budget is \$100,000. Total project budget is \$650,000.



## CAPITAL PROJECTS SUMMARY

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### Water -

Stonebrook/Cotton Gin 20/24" Waterline/Transfer Valve (Project 19608): This project consists of a 24-inch water line connecting to the existing 36-inch water line on Stonebrook Parkway continuing along 5th Street to Eubanks Street then running west along Cotton Gin Road to the DNT and a transfer valve at DNT and Cotton Gin Road. This project will supply the proposed transfer valve and provide additional transmission capacity and looping within the Upper Pressure Plane. Estimated project cost is \$4.0 million. Design is expected to begin in the 4th Quarter of 2019.

Preston/Rockhill Elevated Storage Tank (EST)(Project 19607): The proposed 2.5 MG EST will be located near the intersection of Preston Road and Rockhill Parkway and will provide the required storage to meet peak demands and fire protection in the north portion of the City. Estimated project cost is \$5.4 million. Design is expected to begin in the 1st Quarter of 2020. This project is located on property owned by the Community Development Corporation.

Frisco Pump Station #3 Expansion (Project 19619): The project will improve the pumping capacity of the existing Frisco #3 Pump Station, located on Research Road, from 35 MGD to 70 MGD to support growth in the lower pressure plane. Estimated project cost is \$13.0 million. Design is expected to begin in the 1st Quarter of 2020.

### Wastewater -

Legacy Lift Station (Project 18603): Construction of a new wastewater lift station, located on Legacy Drive near Cottonwood Creek, to serve new developments along Dallas Parkway near Main Street. The lift station will pump wastewater through a 30" and 24" force main line, currently under construction, to the Panther Creek Wastewater Treatment Plant. Construction is expected to begin in the 4th Quarter of 2019. Estimated project cost is \$11.3 million.

Stewart Creek North Interceptor (Phase 4) (Project 19615): Upsizing of existing wastewater lines along Stewart Creek, near Hickory, from the railroad to Preston Road. The proposed improvements will provide additional capacity to convey wastewater flows which are approaching the capacity of the existing wastewater lines. Design is expected to begin in the 4th Quarter of 2019 and construction is expected to begin in the 3rd Quarter of 2020. Estimated project cost is \$5.9 million.

Stewart Creek North Interceptor (Phase 5) (Project 18604): Upsizing of existing wastewater lines along the Dallas North Tollway between Stonebrook Parkway and the railroad. The proposed improvements will provide additional capacity to convey wastewater flows which are approaching the capacity of the existing wastewater lines. Construction is expected to begin in the 3rd Quarter of 2020. Estimated project cost is \$2.3 million.

Trails Lift Station Decommission and Interceptor (Project 19612): Upon completion of the Legacy Lift Station and Force Main, the trails lift station will not be needed to pump wastewater to Panther Creek Wastewater Treatment Plant. The wet well at the Trails Lift Station is too small and causes maintenance problems. The Lift Station will be decommissioned and a gravity wastewater line will be constructed from the Trails Lift Station to Fairways Lift Station. Design will begin in the 2nd Quarter of 2020. Estimated project cost is \$4.8 million.

Fairways Lift Station Pump Improvements (Project 19609): Once the Trails Lift Station is decommissioned and the wastewater is flowing by gravity to the Fairways Lift Station, pump upgrades at the Fairways Lift Station will be necessary. Design of the pump upgrades are expected to begin in the 2nd Quarter of 2020. Estimated project cost is \$1.1 million.

## CAPITAL PROJECTS SUMMARY

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### Reuse -

Reuse Pump Station Improvements (Project 19604): Construction of reuse pumping improvements at both Stewart Creek West and Panther Creek Wastewater Treatment Plants will begin in the 1st Quarter of 2020. The proposed pumping improvements will allow the City to pump reuse effluent to the ground storage tank at Frisco #2 pump station to store peak daytime effluent and increase the reuse supply available during peak demands. Estimated project cost is \$11.2 million.

24" Upper Reuse Line (Phase 2) (Project 19602): 24" Reuse line, which will run from Warren Sports Complex to the Frisco #2 Pump Station and Ground Storage Tank, to complete the reuse system which connects the treatment plants to the Frisco #2 ground storage tanks to allow the City to store peak daytime effluent flows and increase the reuse supply available during peak demands. Construction will begin in the 4th Quarter of 2019. Estimated project cost is \$5.5 million.

### Frisco Community Development Corporation -

Water/sewer/detention infrastructure costs of \$2 million have been projected for the relocation of concrete batch plants from current sites within the City to land owned by the Frisco Community Development Corporation.

B.F. Phillips Community Park, Phase III: Design will be funded for \$1.2 million by the Frisco Community Development Corporations. This is a 117-acre Community Park. Phase III design is planned for Summer 2020.

### **Impact of CIP on Operating Budget:**

The City Council supports the City's capital needs through several of their Strategic Focus Areas: by committing to fund capital needs from fund balance to promote the **Long-Term Financial Health** of the City, by ensuring the **Public Health and Safety** of the its citizens and visitors, by investing in the community **Infrastructure** with building, road, sidewalk and median repairs as well as fulfilling the software needs of Departments through the replacement or purchase of needed equipment. The **Leisure and Culture** Strategic Focus Area is supported with the funding of Library books and materials to maintain accreditation status and as well as providing continued funding for parks and open spaces. These various programs impact the General Fund operating budget each year through the replacement of or purchase of capital items as detailed through funded and unfunded requests on the Capital, Supplemental and Program Expenditure pages of this budget document.

See the Capital Improvement Planning Policy included in the Financial Policies Section Supplemental Information.

For FY 2020, the General Fund and Utility Fund operating budgets will support continuation and supplemental items:

### **Personnel:**

Limited new personnel are included in FY20. Even with the opening of the Active Adult Center planned for January of 2020, it is planned for current staff levels to accommodate the increased square footage.

### **Operations:**

Street repair costs and additional maintenance dollars are included in the FY20 Budget. Additionally, we continue to expand the reuse water system which should allow a cost-effective means of securing irrigation for our park sites. An Employee Clinic is planned to open in FY20, which is expected to have cost savings for the City through efficiencies of service and adjustments to the health insurance plan.

**CITY OF FRISCO  
CAPITAL PROJECTS FUND  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	<u>ACTUAL FY 2017-18</u>	<u>ORIGINAL BUDGET FY 2018-19</u>	<u>REVISED BUDGET FY 2018-19</u>	<u>PROPOSED BUDGET FY 2019-20</u>
Fund Balance, Beginning	\$ 161,456,079	\$ 4,244,804	\$ 158,563,650	\$ 39,294,079
Receipts:				
Intergovernmental	6,562,952	-	30,750,252	-
Contributions	1,369,766	-	1,767,867	-
Interest Income	2,660,933	-	3,000,000	-
Interfund Transfers - General Fund	30,000	-	-	600,000
Interfund Transfers - Other Funds	11,773,896	13,593,348	51,247,216	6,075,000
Interfund Transfers - Component Units	24,263,068	4,300,000	8,336,267	1,700,000
Bond Funds	56,866,364	21,500,000	120,600,000	110,000,000
Sale of Fixed Assets	394,053	-	-	-
<b>Total Revenue</b>	<b>103,921,032</b>	<b>39,393,348</b>	<b>215,701,602</b>	<b>118,375,000</b>
<b>Funds Available</b>	<b>265,377,111</b>	<b>43,638,152</b>	<b>374,265,252</b>	<b>157,669,079</b>
Deductions:				
Capital Project Expenditures	106,019,399	34,393,348	334,662,768	120,775,000
Interest & Fiscal Charges	370,385	-	308,405	325,000
Interfund Transfers - Other Funds	423,677	-	-	-
<b>Total Deductions</b>	<b>106,813,461</b>	<b>34,393,348</b>	<b>334,971,173</b>	<b>121,100,000</b>
<b>Restricted Fund Balance, Ending</b>	<b><u>\$ 158,563,650</u></b>	<b><u>\$ 9,244,804</u></b>	<b><u>\$ 39,294,079</u></b>	<b><u>\$ 36,569,079</u></b>

The voters approved \$345,000,000 of General Obligation voter authorized bonds at the May 2019 election. The City sold \$104,000,000 in 2019 for the PGA Golf Course Project, Road Projects, Public Safety Construction Projects and Equipment, Technology Equipment, the Library and the Court Facility. Bond sales are proposed in FY20, but will be evaluated based on market condition, need, pricing and various factors relevant at the time of the sale.

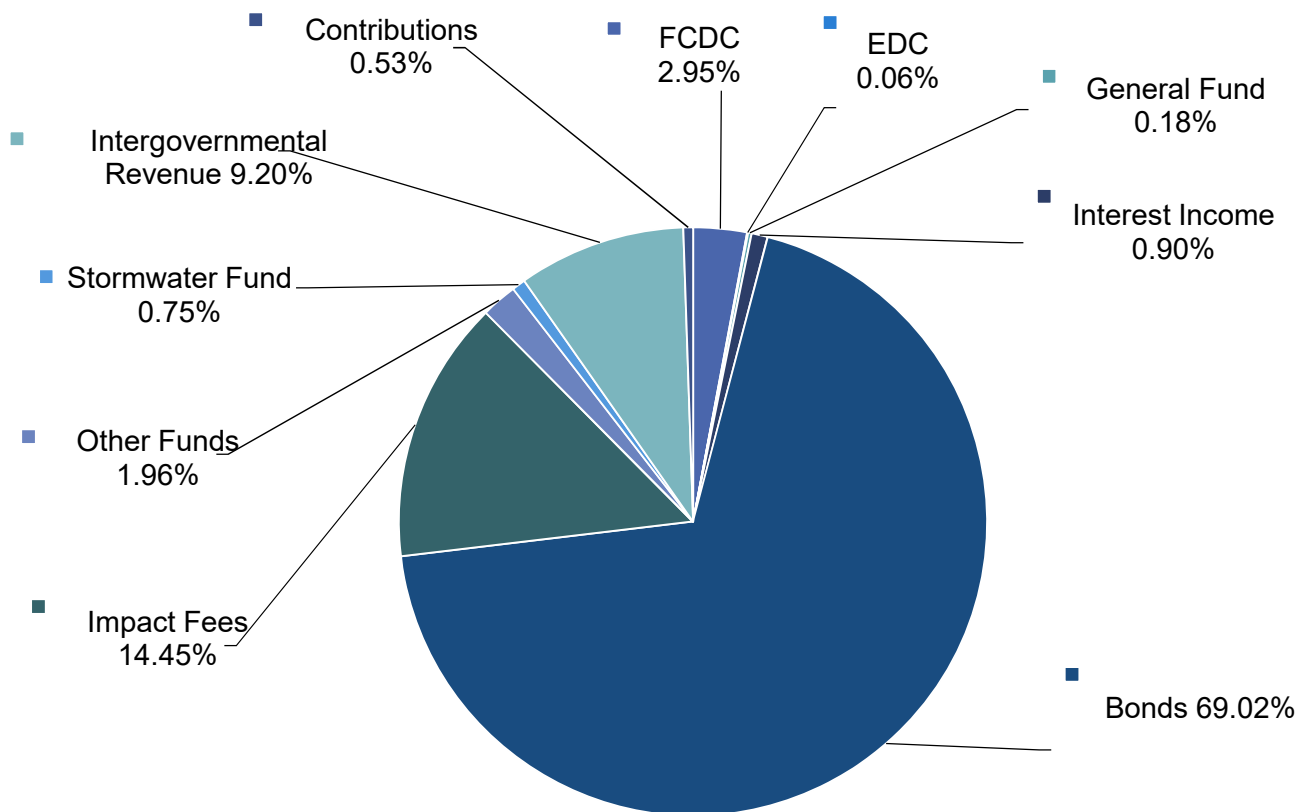
Intergovernmental revenue in FY19-FY20 includes: approximately \$18 million from Collin County and over \$12 million from the North Central Texas Council of Governments (COG), TxDOT and intergovernmental agencies. Contributions from developers are approximately \$1.7 million. The transfers-in include a combination of over \$59 million from the Park Dedication Fees, Stormwater, Impact Fees, Grants and General Funds with \$9.9 million from the FCDC.

A list of the proposed and on-going projects for Fiscal Years 2019-2020 can be found on the pages following this summary.

## FY 2020 CAPITAL PROJECTS SOURCE OF FUNDS

Source	Actual FY18	Original FY19	Revised FY19	Proposed FY20
Intergovernmental Revenue	6,562,952	-	30,750,252	-
Contribution/Developer(s)	1,369,766	-	1,767,867	-
Bond Sale	56,866,364	21,500,000	120,600,000	110,000,000
Frisco Community Development Corp. (FCDC)	24,263,067	4,300,000	8,147,775	1,700,000
Frisco Economic Development Corp. (FEDC)	-	-	188,492	-
Interfund Transfer - General Fund	30,000	-	-	600,000
Interfund Transfer - Park Dedication Fees	2,934,994	4,500,000	7,850,191	4,500,000
Interfund Transfer - Thoroughfare Impact Fees	5,524,012	5,000,000	35,935,772	-
Interfund Transfer - Stormwater Fund	1,361,796	390,000	1,923,430	575,000
Interfund Transfer - Other Funds	1,953,095	3,703,348	5,537,823	1,000,000
Interest and Miscellaneous Income	3,054,986	-	3,000,000	-
<b>TOTALS</b>	<b>103,921,032</b>	<b>39,393,348</b>	<b>215,701,602</b>	<b>118,375,000</b>

FY19 - FY20 Capital Projects Source of Funds



**CAPITAL PROJECTS FUND SCHEDULE OF PROJECTS**  
**FY 2019-2020**

PROJECT DESCRIPTION	TOTAL BUDGET	ACTUAL PY SPENT TO DATE	ORIGINAL FY 2019	REVISED FY 2019	PROPOSED FY 2020
* ASL = Arterial Street Lights, DT = Downtown, DNT = Dallas North Tollway, NTTA = North Texas Tollroad Authority, TS = Traffic Signal, TSR = Traffic Signal Retiming					
<b>ARTERIAL STREET LIGHTING</b>					
14109 Roadway Illumination Phase 4	917,954	53,509	-	864,445	-
18119 ASL - US 380 - Lovers to Custer	961,950	72,140	-	889,810	-
19109 Roadway Illumination Phase 5	555,816	-	-	555,816	-
19110 ASL - US 380 (CR26-Lovers)	1,385,000	-	-	1,385,000	-
<b>INTELLIGENT TRAFFIC SYSTEMS AND SIGNAL TIMING</b>					
14105 ITS - PTZ Cameras (SH 121 6 Locations & 10 Locations)	30,000	3,414	-	26,586	-
15131 ITS Automated Performance Measures	120,000	10,369	-	109,631	-
15135 ITS - Equipment Upgrades	329,334	256,000	-	73,334	-
18121 ITS - Equipment Upgrades FY18	250,000	-	-	250,000	-
<b>TRAFFIC SIGNALS</b>					
17119 TS - US 380 - Lovers at Coit	175,000	41,154	-	133,846	-
14103 TS - Gaylord at Avenue of the Stars	581,729	535,169	-	46,560	-
15107 TS - US 380 West Signal Upgrade	136,200	120,256	-	15,944	-
17104 TS - Parkwood at Gaylord & Warren	1,467,833	162,833	-	1,305,000	-
17105 TS - Legacy/Veneto & Stonebrook/4th	1,313,950	1,312,687	-	1,263	-
17107 Signal Controller and Detection	1,873,908	473,039	-	400,869	1,000,000
17117 TS - Teel at High Shoals	702,131	80,365	-	621,766	-
18104 TS - Teel at Lebanon, The Trails and Panther Creek	77,869	37,516	-	40,353	-
18112 TS - Wade at Parkwood/Lebanon, Colby/Coit, Hay River	858,230	91,172	-	767,058	-
18113 TS - Rockhill at Hillcrest	100,931	21,118	-	79,813	-
18114 TS - Rolater at Kings Ridge, Eldorado at Kroger	675,200	-	-	675,200	-
18126 TS - Legacy Drive at Academy	30,000	-	-	30,000	-
19108 TS - FM 423 at Rockhill	401,455	-	-	401,455	-
19115 TS - Eldorado at Research	439,600	-	-	439,600	-
19116 TS - Independence at Lebanon	435,000	-	-	435,000	-
19117 TS - Rockhill at the Fire Station	435,000	-	-	435,000	-
19119 TS - Detection Equipment	865,150	-	-	865,150	-
19120 TS - Communication Network Equipment	357,000	-	-	357,000	-
19138 FY20 ITS, ASL, TS Various	3,131,656	-	-	3,131,656	-
201xx FY21 Traffic (ITS, ASL, TS)	4,164,590	-	-	-	4,164,590
17115 Little Elm Signal System Upgrades	150,000	9,520	-	140,480	-
17116 FM720 at Hill Lane Signal	75,000	14,020	-	60,980	-
<b>ROADS</b>					
05162 Warren-DNT Intersection Improvements	1,007,245	870,592	-	136,653	-
08121 Legacy (Panther Creek to Rockhill)	2,500,000	-	-	2,500,000	-
08136 Lebanon at DNT Intersection Improvements	1,816,718	1,632,548	-	184,170	-
09124 Main Street	27,168,126	13,421,435	-	13,746,691	-
09141 Coit Road (Rockhill to US 380)	4,556,837	1,656,024	-	2,900,813	-
11113 Preston Road Intersection Improvements	4,983,980	2,930,796	3,220,724	2,053,184	-
11115 4th Army	2,072,289	2,066,851	-	5,438	-
13136 Mahard Parkway/CR 26 (Rockhill to US 380)	4,514,684	363,888	-	4,150,796	-
13139 Roundabout Warren at Ohio	2,417,000	598,576	-	1,818,424	-
13141 Miscellaneous Intersection Improvements	5,451,002	376,476	-	5,074,526	-
14129 Dallas Parkway NB & 3rd Lane (Warren to Lebanon)	3,905,497	3,594,793	-	310,704	-
14130 Dallas Parkway NB & 3rd Lane (Lebanon to Eldorado)	10,232,313	214,710	-	5,292,603	4,725,000
14134 John Hickman (DNT to Parkwood)	1,631,000	-	-	1,631,000	-
14136 Lebanon Road (Legacy to 4th Army)	2,512,450	1,411,568	-	1,100,882	-
15118 Legacy (121-Warren)	14,142,770	467,130	-	13,675,640	-
15129 DNT (121-Lebanon) Phase 2	5,257,431	3,492,631	-	1,764,800	-
15138 Frisco Street (Newton to Panther Creek)	833,765	203,765	-	630,000	-
15140 Fire Station #9	838,261	786,372	-	51,889	-
15608 Lebanon Lift Station	322,130	286,512	-	35,618	-
16101 4th Army	8,550,851	8,325,514	-	225,337	-
16109 Rockhill Parkway (Preston to Coit)	13,627,353	753,269	-	12,874,084	-
16110 Panther Creek Parkway	6,032,132	583,466	-	5,448,666	-
16111 Town and Country	3,700,000	249,606	-	3,450,394	-
17108 Eldorado Parkway Bridge at BNSF	1,928,159	69,171	-	1,858,988	-
17602 Stewart Creek Interceptor SC5-26	1,700,162	1,135,097	-	565,065	-
17604 Impact Fee Study	106,400	87,585	-	18,815	-
18106 SH 121 at Ohio	195,333	91,250	-	104,083	-
18111 Coit Road (SH 121 to Main Street)	7,032,157	379,142	-	6,653,015	-
18115 Hillcrest Connection at Rockhill	709,754	-	-	709,754	-
18116 Legacy BNSF to Allen Elementary	1,155,328	1,122,723	-	32,605	-
18117 Annual Sidewalk FY 18	609,013	206,893	-	402,120	-
18120 Dallas Parkway 3rd Lane (Eldorado to Panther Creek)	2,431,831	56,710	-	2,375,121	-
18123 Lebanon Road (Parkwood to Ohio)	4,341,527	-	-	3,241,527	1,100,000
18124 Roundabout (Ohio at Gaylord)	200,000	-	-	200,000	-
18137 Rockhill Parkway (Teel to Mahard)	19,117,250	-	-	19,117,250	-
18138 Teel Parkway (Rockhill to US 380)	6,383,985	-	-	6,383,985	-
18139 Legacy Drive (Rockhill to US 380)	5,212,780	-	-	5,212,780	-
18140 Independence Pkwy (SH 121 to Main)	682,750	-	-	682,750	-

**CAPITAL PROJECTS FUND SCHEDULE OF PROJECTS  
FY 2019-2020**

	PROJECT DESCRIPTION	TOTAL BUDGET	ACTUAL PY SPENT TO DATE	ORIGINAL FY 2019	REVISED FY 2019	PROPOSED FY 2020
19101	Panther Creek Parkway (DNT to Preston)	27,376,000	-	-	27,376,000	-
19118	Custer Creek Farm Street Reconstruction	5,000,000	-	4,500,000	5,000,000	-
19121	Annual Sidewalks FY19	657,675	-	-	657,675	-
19128	Landscape at Preston/Main	100,000	-	-	100,000	-
19129	30 Acres Little Ranch Road	3,994,673	-	-	3,994,673	-
19132	Rockhill Parkway Phase 2	6,750,000	-	-	-	6,750,000
19133	Dallas Parkway	850,000	-	-	850,000	-
19135	Downtown Projects	1,200,000	-	-	1,200,000	-
19136	Annual Sidewalks FY20	600,000	-	-	600,000	-
19140	Hillcrest Road (Panther Creek to Rockhill)	6,275,000	-	-	675,000	5,600,000
19144	King Road	1,000,000	-	-	1,000,000	-
201xx	Coit Road (Main to US 380)	550,000	-	-	550,000	-
201xx	Miscellaneous Intersection Improvements	250,000	-	-	250,000	-
201xx	Meadowhill Reconstruction (PW)	1,200,000	-	-	-	1,200,000
201xx	Annual Sidewalk FY21	600,000	-	-	600,000	-
201xx	Panther Creek Parkway (Legacy to DNT)	150,000	-	-	-	150,000
201xx	Rockhill (FM423 to Teel)	125,000	-	-	-	125,000
201xx	Main Street	5,565,000	-	-	-	5,565,000
201xx	Elm Street	3,600,000	-	-	-	3,600,000
19616	Frisco Street (Cobb Hill to Panther Creek)	630,000	-	-	630,000	-
xxxxx	Roadway Projects (Bonds)*	1,670,410	-	15,500,000	-	1,670,410
15119	Vial Lake (Warren Park) Dam Improvements	1,272,000	105,461	-	1,166,539	-
15122	The Trails Erosion	437,863	211,905	-	225,958	-
19104	Cottonwood Creek Erosion Protection	243,235	-	390,000	243,235	-
19126	Dallas Parkway Slope Failure	150,000	-	-	150,000	-
xxxxx	Art (1% of Road Bonds)	650,000	-	-	300,000	350,000
<b>FACILITIES</b>						
18118	Performing Arts Center	14,000,000	38,438	-	1,961,562	12,000,000
14147	City Hall Space Reconfiguration	44,000	25,521	-	18,479	-
18142	City Hall / Library / Furniture	27,298	14,520	-	12,778	-
15130	City Hall / Library / Court Expansion	5,000,000	46,639	-	4,953,361	-
15130	Court Expansion	10,000,000	-	-	10,000,000	-
14144	SCBA Breathing Equipment	490,000	489,516	-	484	-
15140	Fire Station #9	7,462,164	2,801,061	-	4,661,103	-
15141	Old Central Fire Station Renovation	1,988,341	1,933,346	-	54,995	-
15142	Fire Station #3 Renovation	3,243,183	3,229,383	-	13,800	-
16114	Public Safety Training Center	11,405,636	5,270,831	-	6,134,805	-
16115	OWS Siren Expansion	614,783	571,911	-	42,872	-
17113	Central Fire Administration Remodel	120,019	107,632	-	12,387	-
18101	2018 Engine Builds	2,903,698	32,550	-	2,871,148	-
18107	Ambulance(s)	1,478,000	279,105	-	1,198,895	-
18129	Point of Capture System Installation	226,736	-	-	226,736	-
18130	Fire Station #10	7,836,000	-	-	7,836,000	-
18131	Replacement Truck #3	1,627,028	-	-	1,627,028	-
18132	Medic 5, 6 and 8	1,514,000	-	-	1,514,000	-
18133	Squad 2	534,153	-	-	534,153	-
18135	Fire Station #2 Remodel	4,903,702	-	-	4,903,702	-
08156	FISD Pre-Plan	654,492	505,120	-	149,372	-
19134	Library / Beal / GEA Building	62,000,000	-	-	7,000,000	55,000,000
15139	The Grove - Adult Activity Center	12,106,890	3,513,739	-	8,593,151	-
18102	Police Property Room Expansion	240,853	4,675	-	236,178	-
19122	Golf Course PGA	35,000,000	-	-	35,000,000	-
191xx	Police Department Remodel	10,500,000	-	-	10,500,000	-
191xx	Fire Facilities and Equipment	3,500,000	-	-	3,500,000	-
191xx	Technology Equipment	4,000,000	-	-	4,000,000	-
191xx	Land	600,000	-	-	-	600,000
18602	Public Works Expansion	8,000,000	-	-	-	8,000,000
16133	Fleet Warehouse Inventory	500,000	404,108	-	95,892	-
<b>PARKS</b>						
05138	Grand Park	13,410,000	12,248,191	-	1,161,809	-
07133	Hike and Bike Master Plan	109,040	100,939	-	8,101	-
11118	Pearson Park	2,100,000	201,834	-	1,898,166	-
12112	Dominion Trail	2,500,000	206,360	-	2,293,640	-
13101	Special Projects	541,916	455,742	-	86,174	-
13128	Newman Village Neighborhood Park	1,454,962	1,451,706	-	3,256	-
14119	Northeast Community Park (including Skateboard Park)	18,986,038	17,196,270	-	1,789,768	-
14121	Monarch View NP (Grayhawk Park II)	2,500,000	61,829	-	2,438,171	-
15111	Preston Ridge NP Reinvestment	538,148	532,920	-	5,228	-
15112	Bicentennial NP Reinvestment	609,819	520,350	-	89,469	-
15134	Main Street Off Street Trail (Preston to Custer Creek)	1,400,000	-	-	1,400,000	-
16117	NW Community Park, Phase 1, Design	1,000,000	-	1,000,000	1,000,000	-
17101	Warren Sports Complex Reinvestment and Decel Lane	3,605,935	65,411	-	3,540,524	-
17106	Miscellaneous Median Projects	1,800,000	75,104	-	1,724,896	-

**CAPITAL PROJECTS FUND SCHEDULE OF PROJECTS**  
**FY 2019-2020**

	PROJECT DESCRIPTION	TOTAL BUDGET	ACTUAL PY SPENT TO DATE	ORIGINAL FY 2019	REVISED FY 2019	PROPOSED FY 2020
18105	Taychas Trail, Phase 3	1,000,000	963,997	-	36,003	-
18108	First Street Park Reinvestment	1,520,000	37,553	-	1,482,447	-
18127	Frisco Commons Community Garden	326,000	28,025	-	297,975	-
18134	Hollyhock Neighborhood Park & Trail	1,599,000	35,179	-	1,563,821	-
19105	Northeast Community Park, Phase 2, Design	1,300,000	-	1,300,000	1,300,000	-
19106	Sonntag Hike & Bike Trail	3,500,000	-	3,500,000	3,500,000	-
19123	Median - Stonebrook	80,000	-	-	80,000	-
19127	Freedom Meadow, Phase 2	20,000	-	-	20,000	-
19131	3 Cities Trail and Bridge	770,000	-	-	770,000	-
19145	Discovery Center Pavilion	322,153	-	-	322,153	-
191xx	Preston Manor Neighborhood Park	750,000	-	-	750,000	-
191xx	Church Tract Neighborhood Park	2,000,000	-	2,000,000	-	2,000,000
191xx	Centennial Park	500,000	-	500,000	-	500,000
191xx	Collinsbrook Farms Neighborhood Park	2,000,000	-	2,000,000	-	2,000,000
191xx	Superdome Project (some will go to 16117)	578,769	-	-	578,769	-
191xx	Cannaday Neighborhood Park	500,000	-	-	500,000	-
191xx	Gallegos Park Reinvestment	250,000	-	-	250,000	-
191xx	Shepherds Glen Park Reinvestment	800,000	-	-	75,000	725,000
191xx	Park in Frisco Square	1,989,140	-	-	189,140	1,800,000
201xx	B.F. Phillips, Phase 3 Design	1,200,000	-	-	-	1,200,000
201xx	Frisco Gas Station	500,000	-	-	-	500,000
201xx	Foncine Store	450,000	-	-	-	450,000
88130	6 Cities Trail Connection (13124)	1,800,000	672,488	482,624	1,127,512	-
	<b>TOTALS</b>	<b>560,606,501</b>	<b>105,168,733</b>	<b>34,393,348</b>	<b>334,662,768</b>	<b>120,775,000</b>

**CITY OF FRISCO  
THOROUGHFARE IMPACT FEES FUND  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	<u>ACTUAL FY 2017-18</u>	<u>ORIGINAL BUDGET FY 2018-19</u>	<u>REVISED BUDGET FY 2018-19</u>	<u>PROPOSED BUDGET FY 2019-20</u>
Fund Balance, Beginning	\$ 37,531,175	\$ 26,930,813	\$ 38,044,573	\$ 6,658,801
Receipts:				
Impact Fees - Thoroughfare	5,437,519	-	4,000,000	-
Interest Income	599,891	-	550,000	-
<b>Total Revenue</b>	<b><u>6,037,410</u></b>	<b><u>-</u></b>	<b><u>4,550,000</u></b>	<b><u>-</u></b>
<b>Funds Available</b>	<b><u>43,568,585</u></b>	<b><u>26,930,813</u></b>	<b><u>42,594,573</u></b>	<b><u>6,658,801</u></b>
Deductions:				
Interfund Transfers - Other Funds	5,524,012	5,000,000	35,935,772	-
<b>Total Deductions</b>	<b><u>5,524,012</u></b>	<b><u>5,000,000</u></b>	<b><u>35,935,772</u></b>	<b><u>-</u></b>
<b>Restricted Fund Balance, Ending</b>	<b><u>\$ 38,044,573</u></b>	<b><u>\$ 21,930,813</u></b>	<b><u>\$ 6,658,801</u></b>	<b><u>\$ 6,658,801</u></b>

Impact Fees were established to assure the availability of funds for major capital projects needed as a result of new development. The laws governing the collection and disbursement of impact fees require separate accounting and reporting of these funds. Additionally, a city must do an analysis and update of the fee structure every five years.

The City takes a conservative approach and does not budget anticipated revenue. Funds are appropriated but subject to change based on development and infrastructure needs during the year. The actual transfer of funds will take place over the life of the project construction only after funds have been spent.

A list of the proposed Projects for Fiscal Year 2019-2020 can be found on the Capital Projects Fund Schedule of Projects page.



**CITY OF FRISCO  
PARK DEDICATION FEE FUND  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	ACTUAL FY 2017-18	ORIGINAL BUDGET FY 2018-19	REVISED BUDGET FY 2018-19	PROPOSED BUDGET FY 2019-20
Fund Balance, Beginning	\$ 19,724,363	\$ 20,024,363	\$ 20,846,009	\$ 16,645,818
Receipts:				
Park Dedication Fees	3,764,006	-	3,200,000	-
Interest Income	292,634	-	450,000	-
<b>Total Revenue</b>	<b>4,056,640</b>	<b>-</b>	<b>3,650,000</b>	<b>-</b>
<b>Funds Available</b>	<b>23,781,003</b>	<b>20,024,363</b>	<b>24,496,009</b>	<b>16,645,818</b>
Deductions:				
Interfund Transfers - Other Funds	2,934,994	4,500,000	7,850,191	4,500,000
<b>Total Deductions</b>	<b>2,934,994</b>	<b>4,500,000</b>	<b>7,850,191</b>	<b>4,500,000</b>
<b>Restricted Fund Balance, Ending</b>	<b><u>\$ 20,846,009</u></b>	<b><u>\$ 15,524,363</u></b>	<b><u>\$ 16,645,818</u></b>	<b><u>\$ 12,145,818</u></b>

Park dedication fees were established to assure the availability of funds to purchase land and construct neighborhood parks. Developers are required to pay a fee based on the number of units or to contribute land. The funds are tracked separately and transferred to the Capital Projects Fund as needed for scheduled development.

In addition to the Park Dedication fees for construction and development, the parks capital projects are also funded by General Obligation Bonds in the Capital Projects Fund. A list of the proposed Park Projects for Fiscal Year 2019-2020 can be found on the Capital Projects Fund Schedule of Projects page.

The City takes a conservative approach and does not budget anticipated revenue. Funds are appropriated but subject to change based on development and infrastructure needs during the year.

**CITY OF FRISCO  
UTILITY CAPITAL PROJECTS FUND  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	<u>ACTUAL FY 2017-18</u>	<u>ORIGINAL BUDGET FY 2018-19</u>	<u>REVISED BUDGET FY 2018-19</u>	<u>PROPOSED BUDGET FY 2019-20</u>
Net Position, Beginning	\$ 46,849,431	\$ 8,378,724	\$ 34,147,022	\$ 3,498,923
Receipts:				
Bond Funds	15,000,000	15,000,000	10,000,000	23,000,000
Transfers In - Component Units	-	5,000,000	5,000,000	4,000,000
Interfund Transfers - Other Funds	4,131,322	5,000,000	19,997,123	15,000,000
Contributions	32,631,513	775,000	-	-
Grant Income	28,836	-	-	-
Interest Income	583,895	-	752,000	-
<b>Total Revenue</b>	<b><u>52,375,566</u></b>	<b><u>25,775,000</u></b>	<b><u>35,749,123</u></b>	<b><u>42,000,000</u></b>
<b>Funds Available</b>	<b><u>99,224,997</u></b>	<b><u>34,153,724</u></b>	<b><u>69,896,145</u></b>	<b><u>45,498,923</u></b>
Deductions:				
Capital Project Expenses	65,077,975	24,875,000	66,397,222	31,985,000
<b>Total Deductions</b>	<b><u>65,077,975</u></b>	<b><u>24,875,000</u></b>	<b><u>66,397,222</u></b>	<b><u>31,985,000</u></b>
<b>Restricted Net Position, Ending</b>	<b><u>\$ 34,147,022</u></b>	<b><u>\$ 9,278,724</u></b>	<b><u>\$ 3,498,923</u></b>	<b><u>\$ 13,513,923</u></b>

This funding is for ongoing improvements to the water and wastewater distribution system. The debt is self-supporting debt as revenues from the Utility Fund pay for issued Certificates of Obligation. The City sold \$10,000,000 in debt in FY 2019 and anticipates selling additional debt in FY20 for ongoing capital project needs. A list of the ongoing projects follows this summary.

**UTILITY CAPITAL PROJECTS FUND SCHEDULE OF PROJECTS**  
**FY 2019-2020**

PROJECT DESCRIPTION		TOTAL BUDGET	ACTUAL PY SPENT TO DATE	ORIGINAL FY 2019	REVISED FY 2019	PROPOSED FY 2020
<b>WATER</b>						
09124	Main (FM423 - DNT)	5,094,084	4,473,743	-	620,341	-
09141	Coit 16" Waterline (Rockhill - US380)	724,674	487,704	-	236,970	-
13136	Mahard Parkway W/WW	200,000	-	200,000	200,000	-
14607	Stonebrook/FM 423 Elevated Storage Tank	5,592,967	5,448,878	-	144,089	-
15138	Frisco Street Waterline	150,000	-	-	150,000	-
16101	4th Army, Phase 2	406,884	406,727	-	157	-
16109	Rockhill Waterline	3,123,257	21,465	-	3,101,792	-
16110	Panther Creek (Preston to Alameda)	2,377,063	26,742	-	2,350,321	-
17603	Northeast Water/Wastewater	1,552,436	1,530,755	-	21,681	-
18115	Hillcrest Connection at Rockhill	117,687	-	-	117,687	-
18137	Rockhill Parkway 24" WL (W34/35)	2,635,750	-	4,600,000	2,635,750	-
18138	Teel 16" WL	-	-	600,000	-	-
18139	Legacy 16" WL	-	-	700,000	-	-
18602	Public Works Expansion	8,000,000	-	800,000	1,200,000	6,800,000
19132	Rockhill Parkway Phase 2	1,000,000	-	-	1,000,000	-
19607	Preston/Rockhill Elevated Storage Tank (W21)	700,000	-	700,000	700,000	-
19608	Stonebrook/Cotton Gin 20/24" WL	450,000	-	360,000	450,000	-
19101	Panther Creek Parkway DNT -	-	-	350,000	-	-
19614	John Elliott 20" Waterline	415,000	-	-	415,000	-
19618	Teel 24" Waterline Upsize	3,560,000	-	-	460,000	3,100,000
19619	Frisco #3 Pump Station Expansion W11	1,700,000	-	-	1,700,000	-
19620	Panther Creek and BNSF Waterline W17	450,000	-	-	450,000	-
196xx	20" BNSF Railroad Waterline W18	235,000	-	-	-	235,000
08121	Legacy Drive 20" Waterline Phase 1 W31 W36	350,000	-	-	-	350,000
206xx	Luminent Land Infrastructure	4,000,000	-	-	-	4,000,000
<b>WASTEWATER</b>						
09124	Main (FM423 - DNT)	2,589	-	-	2,589	-
09607	North Stewart Creek Sewer Interceptor	7,328,137	7,298,368	-	29,769	-
11115	4th Army	2,268,268	2,266,563	-	1,705	-
12602	West Rowlett Creek WW Main	7,522,833	7,522,063	-	770	-
12606	Lone Star Lift Station Expansion	7,213,118	7,162,691	-	50,427	-
14136	Lebanon Road (DNT to Legacy)	4,788,744	4,714,463	-	74,281	-
15608	Lebanon Lift Station	8,975,145	7,294,008	-	1,681,137	-
16101	4th Army, Phase 2	941,174	932,663	-	8,511	-
17601	Stewart Creek North Sewer Interceptor - Phase 2	7,511,658	6,931,788	-	579,870	-
17602	Stewart Creek North Sewer Interceptor - Phase 3	6,652,893	4,175,792	-	2,477,101	-
18140	Independence Parkway Sewer line	35,250	-	-	35,250	-
18603	Legacy Lift Station	11,077,600	89,004	5,000,000	10,988,596	-
18604	Stewart Creek North Sewer Interceptor - Phase 4 & 5	2,340,000	119	-	1,139,881	1,200,000
18605	Legacy Force Main - North	2,545,941	95,250	765,000	2,450,691	-
18606	Legacy Force Main - South	5,750,000	130,125	3,837,500	5,619,875	-
18607	Crown Ridge Developer Agreement	150,381	-	-	150,381	-
19601	Upper Reuse WL to Warren Sports Complex 24"	8,826,050	-	5,000,000	8,826,050	-
19602	Upper Reuse 24" Line Phase 2	5,539,750	-	-	5,539,750	-
19603	Frisco 2 Reuse GST	4,279,300	-	-	4,279,300	-
19604	Reuse Pump Station Improvements	12,300,000	-	-	1,300,000	11,000,000
19606	12" Lower Service Area Reuse Line	300,000	-	575,000	-	300,000
19609	Fairways LS Pump Upgrades	112,500	-	112,500	112,500	-
19611	Stewart Creek South Sewer Interceptor	150,000	-	150,000	150,000	-
19612	Trails Gravity Interceptor	625,000	-	625,000	625,000	-
19xxx	Panther Creek Interceptor Extension	380,000	-	380,000	380,000	-
19613	West Rowlett Creek Interceptor Phase 2	-	-	120,000	-	-
19615	Stewart Creek North Sewer Interceptor	5,640,000	-	-	640,000	5,000,000
19617	Panther Creek WWTP Expansion	3,300,000	-	-	3,300,000	-
<b>TOTALS</b>		<b>159,391,133</b>	<b>61,008,911</b>	<b>24,875,000</b>	<b>66,397,222</b>	<b>31,985,000</b>

**CITY OF FRISCO  
UTILITY IMPACT FEES FUND  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	<u>ACTUAL FY 2017-18</u>	<u>ORIGINAL BUDGET FY 2018-19</u>	<u>REVISED BUDGET FY 2018-19</u>	<u>PROPOSED BUDGET FY 2019-20</u>
Net Position, Beginning	\$ 34,622,852	\$ 34,355,069	\$ 36,271,788	\$ 19,874,665
Receipts:				
Impact Fees - Water/Sewer	8,286,876	-	6,000,000	-
Interest Income	493,382	-	600,000	-
<b>Total Revenue</b>	<u>8,780,258</u>	<u>-</u>	<u>6,600,000</u>	<u>-</u>
<b>Funds Available</b>	<u>43,403,110</u>	<u>34,355,069</u>	<u>42,871,788</u>	<u>19,874,665</u>
Deductions:				
Interfund Transfers - Utility Projects	4,131,322	5,000,000	19,997,123	15,000,000
Interfund Transfers - Utility Fund	3,000,000	3,000,000	3,000,000	3,000,000
<b>Total Deductions</b>	<u>7,131,322</u>	<u>8,000,000</u>	<u>22,997,123</u>	<u>18,000,000</u>
<b>Restricted Net Position, Ending</b>	<u><b>\$ 36,271,788</b></u>	<u><b>\$ 26,355,069</b></u>	<u><b>\$ 19,874,665</b></u>	<u><b>\$ 1,874,665</b></u>

Impact Fees were established to assure the availability of funds for major capital projects needed as a result of development. The laws governing the collection and disbursement of impact fees require separate accounting and reporting of these funds. Additionally, a City must do an analysis and update of the fee structure every five years.

The City takes a conservative approach and does not budget anticipated revenue. Appropriations from this fund are being utilized to offset debt payments in the Utility Fund and construction of eligible projects in the Utility Projects Fund. Transfers appropriated to the Utility Projects Fund, are subject to change based on development and infrastructure needs during the year and will take place over the life of the project construction only after funds have been spent.

**CITY OF FRISCO  
COMMUNITY DEVELOPMENT CORPORATION  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	ACTUAL FY 2017-18	ORIGINAL BUDGET FY 2018-19	REVISED BUDGET FY 2018-19	PROPOSED BUDGET FY 2019-20
Fund Balance, Beginning	\$ 97,964,863	\$ 79,157,907	\$ 82,716,801	\$ 62,318,154
Receipts:				
Sales Tax Receipts	21,749,510	23,574,452	22,074,452	22,515,941
Interest Income	835,560	460,000	1,035,000	770,000
Rental Income	830,649	855,898	850,678	870,139
Frisco Discovery Center Revenue	79,266	78,000	78,000	78,000
Miscellaneous	10,000	-	-	-
Contributions	-	-	25,000	5,000
Prior Year Expense Reclassified	-	-	598,088	-
Proceeds on Land Conveyance	-	3,128,204	3,913,545	330,048
Interfund Transfers	2,787,728	2,790,255	2,790,255	2,792,011
<b>Total Revenue</b>	<b>26,292,713</b>	<b>30,886,809</b>	<b>31,365,018</b>	<b>27,361,139</b>
<b>Funds Available</b>	<b>124,257,576</b>	<b>110,044,716</b>	<b>114,081,819</b>	<b>89,679,293</b>
Deductions:				
Operating Expenditures	627,150	609,396	941,477	1,226,546
Capital Outlay	291,481	16,836,093	19,503,290	150,000
Appropriation TIRZ Fund	2,348,632	2,361,823	2,361,823	3,487,655
Appropriation Debt Fund	1,380,821	1,383,696	1,383,696	1,387,443
Economic Incentives	1,606,254	2,070,000	2,070,000	1,820,000
Interfund Transfers - CIP	24,301,478	11,260,000	13,147,775	3,700,000
Principal	6,834,677	6,825,209	8,391,734	8,731,052
Interest/Fiscal Charges	4,150,282	3,914,420	3,963,870	3,654,382
<b>Total Deductions</b>	<b>41,540,775</b>	<b>45,260,637</b>	<b>51,763,665</b>	<b>24,157,078</b>
Fund Balance, Ending	\$ 82,716,801	\$ 64,784,079	\$ 62,318,154	\$ 65,522,215
Assigned General Reserve	5,244,704	5,491,113	5,259,863	5,366,485
Assigned Capital Maint Reserve	100,000	100,000	100,000	100,000
Assigned Land Held for Resale	33,050,830	33,050,830	32,269,646	30,139,178
Escrow for Exide Land	17,124,827	889,715	-	-
Restricted for Future Construction	432,472	-	-	-
Restricted Bond Reserve Fund	3,536,553	3,486,267	3,536,553	3,536,553
<b>Unassigned Fund Balance</b>	<b>\$ 23,227,415</b>	<b>\$ 21,766,154</b>	<b>\$ 21,152,092</b>	<b>\$ 26,379,999</b>

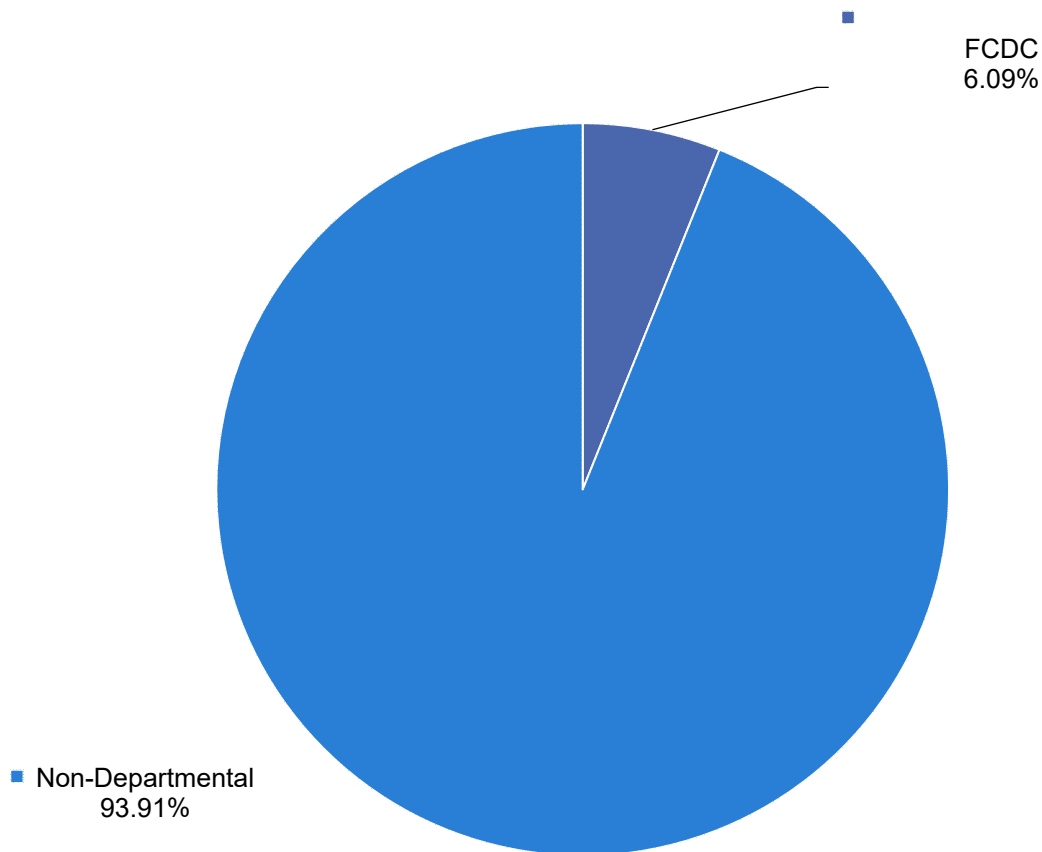
The Frisco Community Development Corporation (FCDC) benefits the City and its citizens by developing recreational resources. It operates primarily within the geographic boundaries of the City. The capital expenditures for FY 2020 is \$150,000 for Zapstand kiosks at various park locations. Transfers for projects include \$1,200,000 for BF Phillips Phase 3 Design costs, \$500,000 for a classic garage/gas station at the Heritage Museum and \$2,000,000 for water/sewer/detention infrastructure.

The assigned general reserve has been established as a board policy; 25% of the annual sales tax revenue and interest income is set aside for future needs. Additionally, there is a capital maintenance reserve for operations of the Frisco Discovery Center and there is an assignment of Fund Balance for Land Held for Resale. City staff assist the board members. Debt schedules for the FCDC can be found in the Debt Service section of this budget document.

## FCDC FUND SUMMARY EXPENDITURE REPORT BY DEPARTMENT

EXPENSES	Actual FY15	Actual FY16	Actual FY17	Actual FY18	Revised FY19	Proposed FY20
75 FCDC	1,463,272	476,886	587,724	907,164	1,139,024	1,471,546
99 Non-Departmental	42,867,352	18,004,265	29,774,029	42,027,616	50,624,641	22,685,532
<b>Total</b>	<b>44,330,624</b>	<b>18,481,151</b>	<b>30,361,753</b>	<b>42,934,780</b>	<b>51,763,665</b>	<b>24,157,078</b>

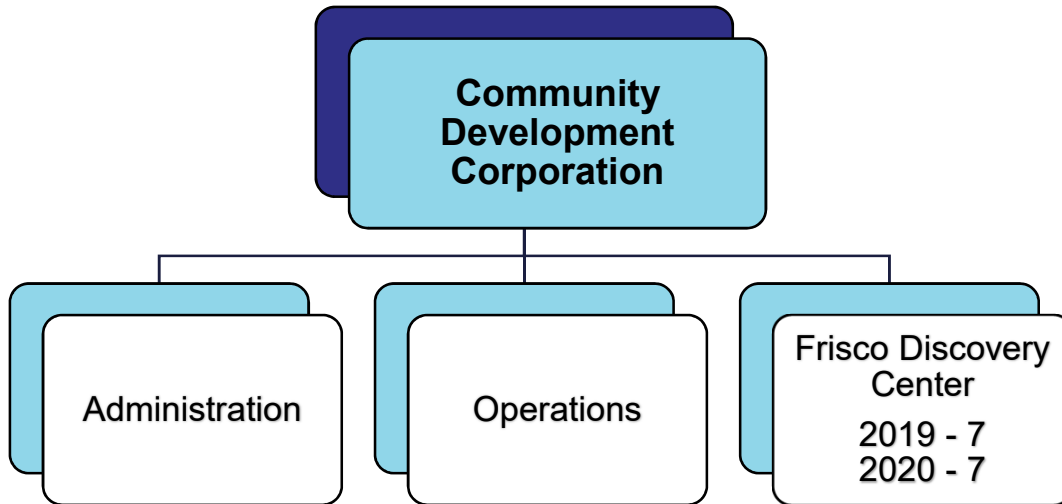
### FCDC Fund Expenditure by Department as Percent of Total





## COMMUNITY DEVELOPMENT CORPORATION FUND

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### Expenditure Summary

Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
Administration	\$ 53,671	\$ 65,000	\$ 65,000	0.00%
Operations	281,240	371,947	331,950	-10.75%
Frisco Discovery Center	<u>572,253</u>	<u>702,077</u>	<u>1,074,596</u>	<u>53.06%</u>
<b>Totals</b>	<u>\$ 907,164</u>	<u>\$ 1,139,024</u>	<u>\$ 1,471,546</u>	<u>29.19%</u>



# COMMUNITY DEVELOPMENT CORPORATION

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

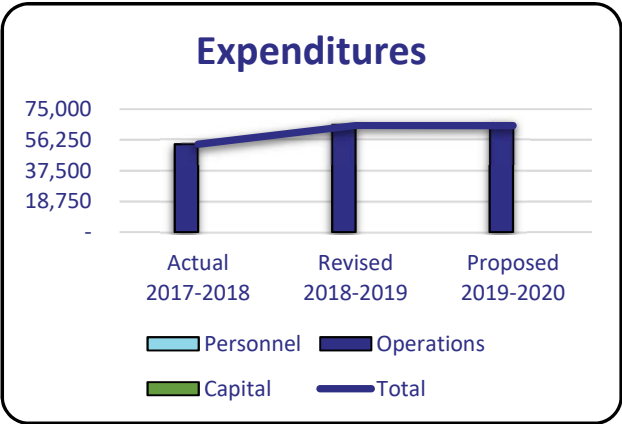
✓ Workload	⌚ Efficiency	📁 Effectiveness	 Frisco Policy
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## Strategic Focus Area: Long-Term Financial Health Infrastructure and Sustainable City

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>77579000-Frisco Discovery Center (FCDC)</b>						
✓	Prepare venue for increased visitor traffic and maintain appeal for current arts-group users and tenants to sustain growth and viability	Improve spaces/entrance for visitors and arts groups	Overall FDC attendance	159,783	140,640	223,696
			Number of FDC Programs	3	7	10
📁			Percent of projected rental fees earned	152%	37%	100%

Core Services

The FCDC is tasked with the promotion and development of new or expanded business enterprises, parks, recreation and other community projects. The FCDC derives its funding from 1/2 of 1% of all sales tax collected in Frisco. It then spends those dollars by purchasing land, funding construction and investing in the infrastructure necessary to support these elements.



Expenditures - 77510000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	-	-	-
Operations	53,671	65,000	65,000
Capital	-	-	-
Total	53,671	65,000	65,000

Major Budget Items

- Primary expenditures are contingency and legal fees related in this Division.

Personnel

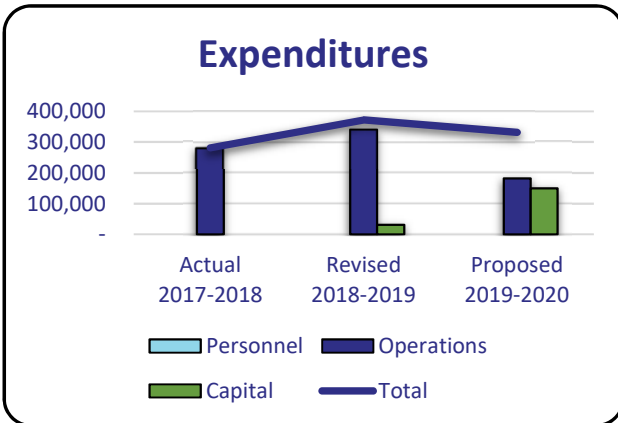
- **Note: No positions are funded in this Division.**

### Core Services

The FCDC is tasked with the promotion and development of new or expanded business enterprises, parks, recreation and other community projects. The FCDC derives its funding from 1/2 of 1% of all sales tax collected in Frisco. It then spends those dollars by purchasing land, funding construction and investing in the infrastructure necessary to support these elements.

### Key Points Affecting Service, Performance and Proposed Budget

- The FY20 Budget for the FCDC is focused on continued development of new and current business enterprises, parks, recreation and other community projects.



### Expenditures - 77579000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	-	-	-
Operations	281,240	340,611	181,950
Capital	-	31,336	150,000
<b>Total</b>	<b>281,240</b>	<b>371,947</b>	<b>331,950</b>

### Major Budget Items

- Capital funding of \$150,000 is provided to lease 10 Zapstand emergency automated external defibrillator kiosks.
- Contract services in FY20 of \$76,950 is for legal fees and general maintenance related to the Exide property.
- The operations budget includes a \$100,000 economic incentive to the Boys and Girls Club.

### Personnel

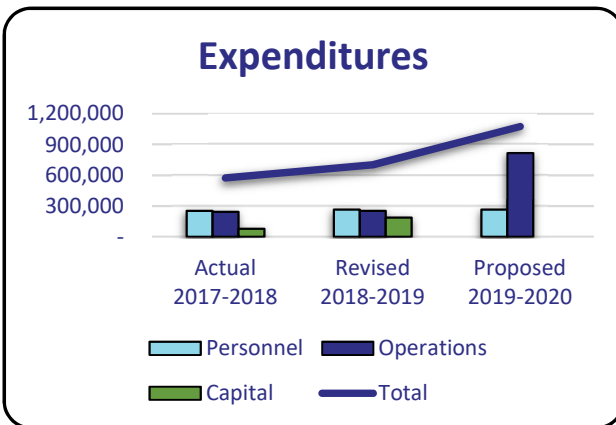
- **Note: No positions are funded in this Division.**

### Core Services

The Frisco Discovery Center was developed by the Frisco Community Development Corporation and supported by the City of Frisco's Parks & Recreation Department, Arts, Culture and Special Events Division. The FDC exists to benefit the surrounding community through educational and artistic experiences for Frisco residents and tourists. Through quality customer service, programs, venues and partnerships with arts-groups and tenants, including Museum of the American Railroad, National Videogame Museum and Sci-Tech Discovery Center; the FDC continues to increase the number of visitors and field trips annually.

### Key Points Affecting Service, Performance and Proposed Budget

➤ The FY20 Budget for the FDC is focusing on finishing out the available spaces to fulfill the FCDC's directive of providing arts groups with operational rental facilities, while simultaneously enhancing the visitor experience.



### Expenditures - 77579000-03055

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	252,759	265,000	265,000
Operations	241,643	251,227	809,596
Capital	77,851	185,850	-
<b>Total</b>	<b>572,253</b>	<b>702,077</b>	<b>1,074,596</b>

### Major Budget Items

➤ Funding has been provided for the remodeling and improvement of the facility which includes an Interior Art Gallery, office and preparation space and to increase the restroom capacity.

### Personnel

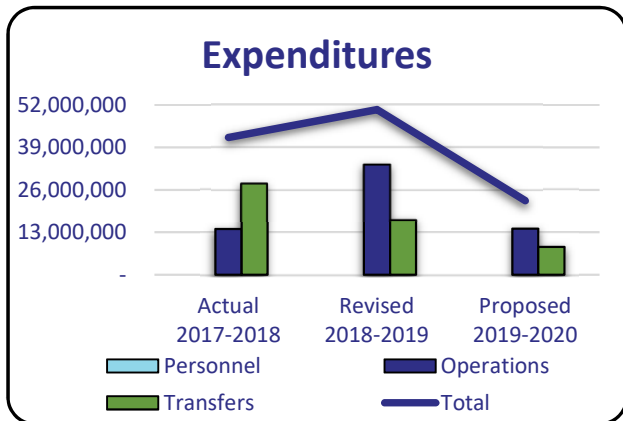
	Level	FY 2018	FY 2019	FY 2020
Discovery Center Supervisor	141	1	1	1
Technical Director	138	1	1	1
Arts Center Assistant	124	1	1	1
Recreation Aide (PT)	110	4	4	4
<b>Total</b>		<b>7</b>	<b>7</b>	<b>7</b>

**Core Services**

Non-departmental operations funding includes transfers out, economic incentives and debt appropriations.

**Key Points Affecting Service, Performance and Proposed Budget**

- ➔ Capital appropriations and land purchases will impact FY20 funding.



**Expenditures - 79999000**

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
Personnel	-	-	-
Operations	14,036,685	33,719,272	14,098,935
Transfers	<u>27,990,931</u>	<u>16,905,369</u>	<u>8,586,597</u>
<b>Total</b>	<b>42,027,616</b>	<b>50,624,641</b>	<b>22,685,532</b>

**Personnel**

Note: No positions are funded in this Division.

**CITY OF FRISCO  
ECONOMIC DEVELOPMENT CORPORATION  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	<u>ACTUAL</u> <u>FY 2017-18</u>	<u>ORIGINAL</u> <u>BUDGET</u> <u>FY 2018-19</u>	<u>REVISED</u> <u>BUDGET</u> <u>FY 2018-19</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 2019-20</u>
Fund Balance, Beginning	\$ 95,218,717	\$ 79,593,166	\$ 100,217,182	\$ 77,357,176
Receipts:				
Sales Tax Receipts	21,749,510	23,574,452	22,074,452	22,515,941
Interest Income	692,503	440,000	1,060,000	650,000
Contributions	43,775	43,775	203,775	43,775
Sale of Assets	11,080,524	-	15,737,311	-
Loan Income	33,508	24,500	24,500	24,500
Miscellaneous Revenue	3,311	5,000	116,000	5,000
Land lease revenue	7,857	-	-	-
Prior year expense	94,000	-	305,200	-
Licenses/Rents	907,053	-	-	-
<b>Total Revenue</b>	<b>34,612,041</b>	<b>24,087,727</b>	<b>39,521,238</b>	<b>23,239,216</b>
<b>Funds Available</b>	<b>129,830,758</b>	<b>103,680,893</b>	<b>139,738,420</b>	<b>100,596,392</b>
Deductions:				
Operating Expenditures	3,853,325	4,506,517	4,988,617	4,201,358
Entrepreneurial Center Property Mgmt	601,731	-	-	-
Capital Outlay	8,197	-	-	-
Park 25 Roads, Infrastructure	4,999,825	-	500,000	-
Remediation	17,201	18,000	607,419	-
Incentives	4,760,067	9,496,730	8,636,570	20,465,645
Appropriation-City Commitments TIRZ Fund	1,369,414	1,373,846	1,373,846	1,748,471
Appropriation-City Commitments Debt Fund	598,646	598,721	598,721	601,018
Transfer to Other Fund	93,000	50,000	238,492	2,050,000
Principal	9,729,925	5,448,440	43,112,032	2,325,000
Interest/Fiscal Charges	3,582,245	2,626,325	2,325,547	1,416,837
<b>Total Deductions</b>	<b>29,613,576</b>	<b>24,118,579</b>	<b>62,381,244</b>	<b>32,808,329</b>
<b>Fund Balance, Ending</b>	<b>100,217,182</b>	<b>79,562,314</b>	<b>77,357,176</b>	<b>67,788,063</b>
Assigned General Reserve	-	-	-	5,336,485
Assigned-Land Held for Resale	45,766,161	63,667,406	45,235,393	36,051,723
Escrow for Exide Land	25,687,236	1,364,156	-	-
Restricted for Debt Service	5,065,957	4,996,648	5,065,957	5,065,957
Non spendable - Prepaids	66,439	-	-	-
<b>Unassigned Fund Balance</b>	<b>\$ 23,631,389</b>	<b>\$ 9,534,104</b>	<b>\$ 27,055,826</b>	<b>\$ 21,333,898</b>

The Frisco Economic Development Corporation benefits the City and its citizens by developing economic resources. It operates primarily within the geographic boundaries of the City. Funding for this organization is derived from a half cent sales tax.

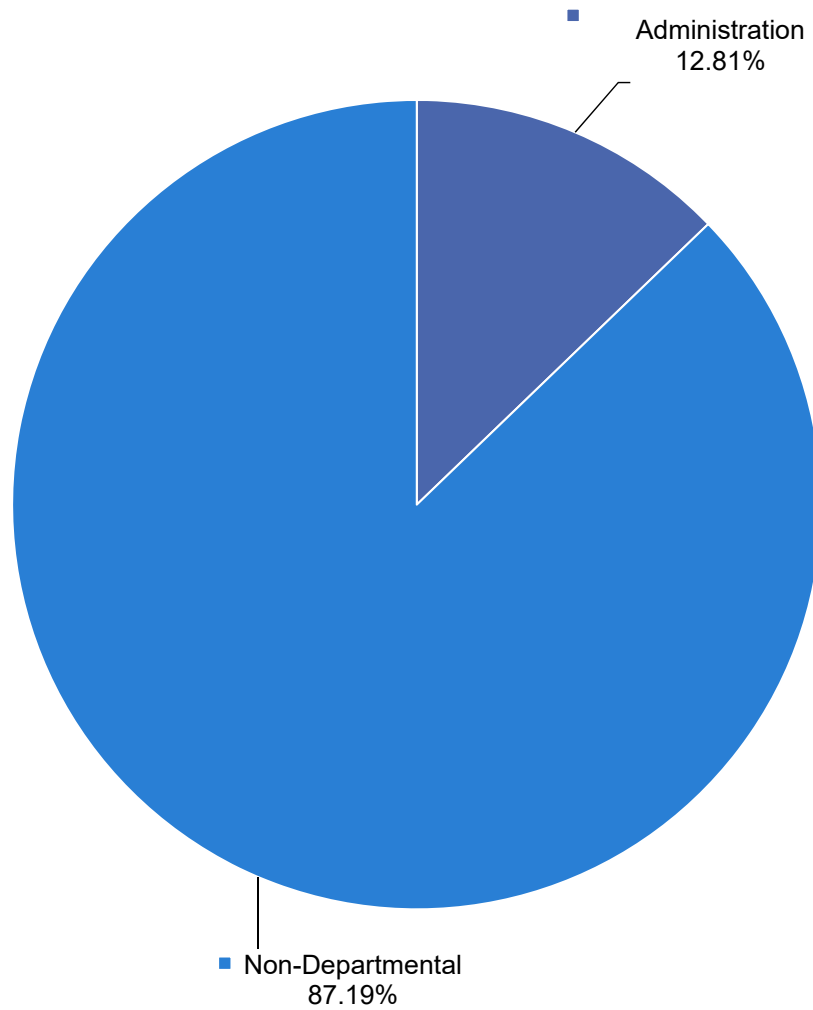
The assigned general reserve has been established as a board policy; 25% of the annual sales tax revenue and interest income is set aside for future needs. The FEDC has issued bonds and uses various other financing instruments in addition to the funds derived from the half cent sales tax. Debt service schedules for the bonds and other financial obligations supported by the FEDC half cent sales tax can be found in the Long-Term Debt section of this budget document.

The FEDC has entered into incentive agreements which obligate funds in future years and will be paid if the companies achieve their goals. These incentives are appropriated in the year they are projected to pay out.

## FEDC FUND SUMMARY EXPENDITURES REPORT BY DEPARTMENT

EXPENSES		Actual FY15	Actual FY16	Actual FY17	Actual FY18	Revised FY19	Proposed FY20
10	Administration	5,189,519	4,390,980	4,647,412	4,455,056	4,988,617	4,201,358
99	Non-Departmental	47,122,587	15,896,468	23,652,425	25,158,520	57,392,627	28,606,971
Total		52,312,106	20,287,448	28,299,837	29,613,576	62,381,244	32,808,329

### FEDC Fund Expenditures by Department as Percent of Total

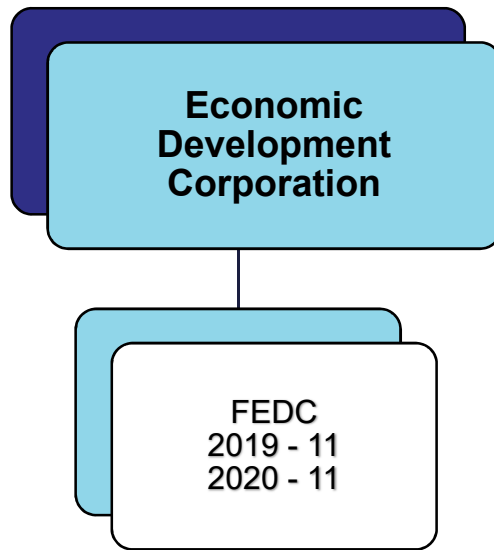


# ECONOMIC DEVELOPMENT CORPORATION FUND

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## DEPARTMENT MISSION

The Frisco Economic Development Corporation (FEDC) in partnership with the City of Frisco works to attract companies from outside the area, as well as, retain and expand local businesses. With this collaboration and the creation of programs providing critical elements for success in the community, the FEDC consistently creates an inflow of new and innovative companies into the community, creating new jobs and expanding the commercial tax base of the City of Frisco.



## Expenditure Summary

Activity	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed	% Change FY 2019 to FY 2020
Administration (FEDC)	\$ 4,455,056	\$ 4,988,617	\$ 4,201,358	-15.78%
<b>Totals</b>	<b>\$ 4,455,056</b>	<b>\$ 4,988,617</b>	<b>\$ 4,201,358</b>	<b>-15.78%</b>



# ECONOMIC DEVELOPMENT CORPORATION

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	Frisco Policy
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## Strategic Focus Area: Long-Term Financial Health and Sustainable City

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>81010000 - Economic Development Corporation</b>						
	Business attraction	Attract companies to Frisco from other markets to create jobs and new investment	FTE* Jobs created / retained	1,454	1,800	1,500
			Capital investment	\$100 M	\$257 M	\$150 M
			Square feet occupied	646,000	800,000	800,000
	Business retention & expansion	Provide support and resources to existing businesses for retention and expansion	Participants in: Frisco Forum; HR Forum	400	400	400
			Jobs saved	520	700	700
			Outreach meetings	Business visits 125	Business visits 125	Business visits 125
				Agency meetings 75	Agency meetings 75	Agency meetings 75
	Enhance innovative culture through entrepreneurship	Support entrepreneurial and collaborative environment for new business formation (Inspire Frisco)	Program companies	17	20	N/A
			Conferences & Meetings	18	30	40
			FTE* jobs	70	100	N/A
		Sponsorship of Frisco Chamber of Commerce Young Entrepreneurs Academy (YEA) and Frisco Young Professionals (FYP) Programs	YEA participants	34	35	35
			FYP participants	65	75	45

# ECONOMIC DEVELOPMENT CORPORATION


## City Council Strategic Focus Areas served by this Department -



## Performance Measures

✓ Workload	⌚ Efficiency	📁 Effectiveness	 Frisco Policy
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## Strategic Focus Area: Long-Term Financial Health and Sustainable City, cont.

Type	Strategy	Objective	Performance Measure	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed
<b>81010000 - Economic Development Corporation</b>						
	Marketing and Communications	Communicate market demands for real estate, promote sustainability, workforce development, quality of life	Ad placement value	\$200,000	\$184,000	\$250,000
			Added print advertising value	-	\$452,000	\$250,000
			Number of paid print ad placements	-	19	20
✓		Gov Code Sec. 305.002, Texas Local Gov Code 140.0045 (2)	Associated expense	\$96,888	\$78,786	\$78,000

### Core Services

FEDC has four core services: business attraction, business retention & expansion, enhance innovative culture through entrepreneurship and marketing and communications.

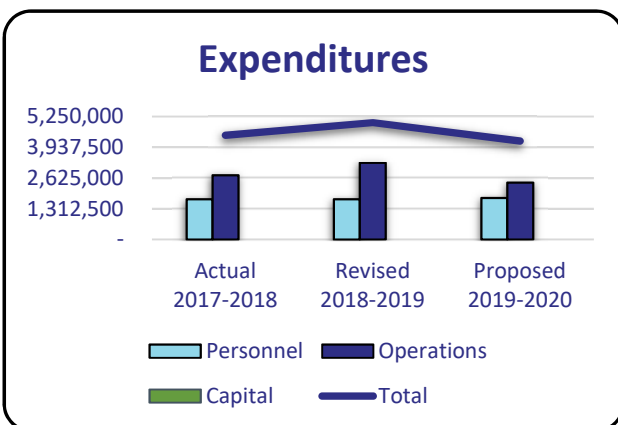
Such services are accomplished by targeting these areas:

Attracting companies to the City for job/investment growth using these strategies: organize to compete, lead generation, outbound marketing and providing support and resources to existing businesses for retention and expansion by communication and creating executive networking and business to business opportunities.

Support an entrepreneurial/collaborative environment for business formation, increase connections to help companies' innovation and foster Frisco students' entrepreneurial thinking; and enhance labor force skills through promotion of workforce development by creating connections to educational and workforce development resources.

### Key Points Affecting Service, Performance and Proposed Budget

- The FY20 Budget amounts are based on projected and on-going development efforts by the FEDC staff.



### Expenditures - 81015000

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	1,712,962	1,718,446	1,769,549
<b>Operations</b>	2,742,094	3,270,171	2,431,809
<b>Capital</b>	-	-	-
<b>Total</b>	<b>4,455,056</b>	<b>4,988,617</b>	<b>4,201,358</b>

### Major Budget Items

- Appropriations for promotional marketing and advertising focused on business attraction, retention and job creation. To enhance the outbound market developments, lead generation and contacts utilizing real time data analytic tools. Advertising for sponsored digital content through social media. Increased domestic and international travel for targeted business development. Reduced outstanding debt and loans, thereby freeing up current year revenues for projects.

**ECONOMIC DEVELOPMENT CORPORATION****Administration****Personnel**

	Level	FY 2018	FY 2019	FY 2020
EDC President	-	1	1	1
EDC Vice President	-	1	1	1
Director of Business Attraction	-	1	-	-
EDC Director of Business Development	-	1	-	1
EDC Director of Business Retention & Expansion	-	1	1	1
EDC Director of Economic Development	-	2	3	2
EDC Director of Marketing & Communications	-	1	1	1
EDC Compliance Administrator	141	1	1	1
Economic Development Specialist	135	1	1	1
Office Manager	135	1	1	1
Special Projects Coordinator	-	1	-	-
Senior Administrative Assistant	131	1	1	1
Administrative Assistant	-	1	-	-
		<hr/>	<hr/>	<hr/>
Total		14	11	11

**Core Services**

Non-departmental funding for the Economic Development Corporation includes economic incentives, debt payments, transfers out and capital expenditures.

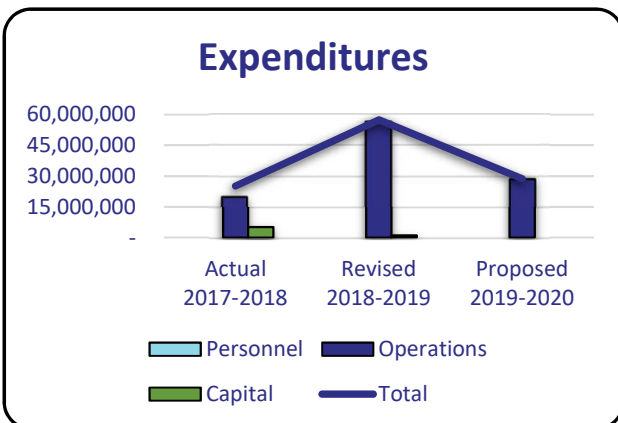
**Key Points Affecting Service, Performance and Proposed Budget**

- Appropriation for expanded business enterprises are based on current and projected prospects for incentives and other inducements to provide employment and expand the tax base within the City. Actual incentives awarded may vary depending on agreements that are approved by the FEDC Board of Directors.
- Appropriations in Revised FY 2019 for economic incentives, transfer, debt payments and capital expenditures include:

Economic Incentives	\$ 8,636,570
City Commitments - TIRZ Fund	1,373,846
City Commitments - Debt Fund	598,721
Principal, Interest, Fiscal Charges	45,437,579
Park 25 Roads, Infrastructure	500,000
Remediation	607,419
Transfers	238,492
	<u>\$ 57,392,627</u>

- Appropriations in Fiscal Year 2020 for economic incentives, transfer, debt payments and capital expenditures include:

Economic Incentives	\$ 20,465,645
City Commitments - TIRZ Fund	1,748,471
City Commitments - Debt Fund	601,018
Principal, Interest, Fiscal Charges	3,741,837
Transfers	2,050,000
	<u>\$ 28,606,971</u>

**Expenditures - 89999000**

	2017-2018 Actual	2018-2019 Revised	2019-2020 Proposed
<b>Personnel</b>	-	-	-
<b>Operations</b>	20,133,297	56,285,208	28,606,971
<b>Capital</b>	<u>5,025,223</u>	<u>1,107,419</u>	-
<b>Total</b>	<b>25,158,520</b>	<b>57,392,627</b>	<b>28,606,971</b>

**Personnel**

- **Note: No positions are funded in this Division.**

**CITY OF FRISCO  
CHARITABLE FOUNDATION  
BUDGET SUMMARY  
FISCAL YEAR 2019 - 2020**

	<u>ACTUAL FY 2017-18</u>	<u>ORIGINAL BUDGET FY 2018-19</u>	<u>REVISED BUDGET FY 2018-19</u>	<u>PROPOSED BUDGET FY 2019-20</u>
Fund Balance, Beginning	\$ 14,086	\$ 12,486	\$ 12,435	\$ 12,435
Receipts:				
Contributions	5,491	1,500	15,500	1,500
<b>Total Revenue</b>	<u>5,491</u>	<u>1,500</u>	<u>15,500</u>	<u>1,500</u>
<b>Funds Available</b>	<u>19,577</u>	<u>13,986</u>	<u>27,935</u>	<u>13,935</u>
Deductions:				
Operating Expenditures	4,552	1,500	5,500	1,500
Interfund Transfers - General Fund	2,590	-	-	-
Interfund Transfers - Other Funds	-	-	10,000	-
<b>Total Deductions</b>	<u>7,142</u>	<u>1,500</u>	<u>15,500</u>	<u>1,500</u>
<b>Fund Balance, Ending</b>	<u><u>\$ 12,435</u></u>	<u><u>\$ 12,486</u></u>	<u><u>\$ 12,435</u></u>	<u><u>\$ 12,435</u></u>

The Charitable Foundation Fund was established in FY07 to track and account for the contributions received for specifically designated purposes. This Fund is a 501 C-3.



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# **SUPPLEMENTAL INFORMATION**





## **ABBREVIATIONS AND ACRONYMS**

<b>AFIS</b>	<b>Automatic Fingerprint Identification System (Police)</b>
<b>AIIM</b>	<b>Association for Information and Image Management</b>
<b>AMH</b>	<b>Automated Material Handling (Library)</b>
<b>ARMA</b>	<b>ARMA International</b>
<b>ASCLD</b>	<b>American Society of Crime Laboratory Directors (Police)</b>
<b>BMPs</b>	<b>Best Management Practices (Stormwater Compliance)</b>
<b>bp</b>	<b>basis points (Financial Services)</b>
<b>CAD</b>	<b>Central Appraisal District</b>
<b>CAFR</b>	<b>Comprehensive Annual Financial Report</b>
<b>CALEA</b>	<b>Commission on Accreditation for Law Enforcement Agencies (Police)</b>
<b>CAPERS</b>	<b>Crimes Against Persons (Police)</b>
<b>CAPRA</b>	<b>Commission for Accreditation of Parks and Recreation Agencies</b>
<b>CDBG</b>	<b>Community Development Block Grant</b>
<b>CEFR</b>	<b>Certificate of Excellence in Financial Reporting (Financial Services)</b>
<b>CERT</b>	<b>Citizens Emergency Response Team (Fire)</b>
<b>CFA</b>	<b>Citizens Fire Academy (Fire)</b>
<b>CID</b>	<b>Criminal Investigation Division(Police)</b>
<b>the City</b>	<b>City of Frisco, Texas</b>
<b>CMO</b>	<b>City Manager's Office</b>
<b>COBIT</b>	<b>Control Objectives for Information-related Technologies (Information Technology)</b>
<b>COMSTAT</b>	<b>Computer Statistics/Comparative Statistics (Police)</b>
<b>CSO</b>	<b>City Secretary's Office</b>
<b>EMP</b>	<b>Employee</b>
<b>EMS</b>	<b>Emergency Management Services (Fire)</b>
<b>ETJ</b>	<b>Extraterritorial jurisdiction</b>
<b>EVT</b>	<b>Emergency Vehicle Technician</b>
<b>FACT</b>	<b>Frisco Assistant Code Team (Development Services)</b>
<b>FCDC</b>	<b>Frisco Community Development Corporation</b>
<b>FEDC</b>	<b>Frisco Economic Development Corporation</b>
<b>FISD</b>	<b>Frisco Independent School District</b>
<b>FTE</b>	<b>Full Time Equivalent</b>

## **ABBREVIATIONS AND ACRONYMS**

<b>GAAP</b>	<b>Generally Accepted Accounting Principles (Financial Services)</b>
<b>GASB</b>	<b>Governmental Accounting Standards Board</b>
<b>GFOA</b>	<b>Government Finance Officer's Association (Financial Services)</b>
<b>GIS</b>	<b>Geographic Information Services (Information Technology)</b>
<b>HR</b>	<b>Human Resources</b>
<b>IBR</b>	<b>Incident Based Reporting (Police)</b>
<b>ILL</b>	<b>Inter-library Loan system (Library)</b>
<b>ISO</b>	<b>Insurance Services Office (Fire)</b>
<b>MIS</b>	<b>Management Information Services (Information Technology)</b>
<b>NASRO</b>	<b>National Association of School Resource Officers (Police)</b>
<b>NTMWD</b>	<b>North Texas Municipal Water District</b>
<b>NTTA</b>	<b>North Texas Tollway Authority</b>
<b>OWS</b>	<b>Outdoor Warning System</b>
<b>PID</b>	<b>Public Improvement District</b>
<b>PM</b>	<b>Performance Measure</b>
<b>PM</b>	<b>Preventative Maintenance (Administrative Services)</b>
<b>PSO</b>	<b>Public Service Officer (Police)</b>
<b>RIM</b>	<b>Records and Information Management</b>
<b>ROW</b>	<b>Right-Of-Way (Public Works)</b>
<b>SIU</b>	<b>Special Investigations Unit</b>
<b>SOU</b>	<b>Special Operations Unit</b>
<b>SRO</b>	<b>School Resources Officer (Police)</b>
<b>SRT</b>	<b>Sam Rayburn Tollway</b>
<b>SSO</b>	<b>Sanitary Sewer Overflows (Public Works)</b>
<b>the State</b>	<b>the State of Texas</b>
<b>STEP</b>	<b>Selective Traffic Enforcement Program</b>
<b>TCLEOSE</b>	<b>Texas Commission on Law Enforcement - Officer Standards and Education (Police)</b>
<b>TEEX-IDS</b>	<b>Texas Engineering Extension Service - Leadership Development Symposium (Fire)</b>
<b>TIRZ #1</b>	<b>Tax Increment Reinvestment Zone #1</b>
<b>TIRZ #5</b>	<b>Tax Increment Reinvestment Zone #5</b>

## **ABBREVIATIONS AND ACRONYMS**

<b>TMS</b>	<b>Talent Management System (HR)</b>
<b>UCR</b>	<b>Uniform Crime Reporting (Police)</b>
<b>USPS</b>	<b>United States Postal Service (Administrative Services)</b>
<b>WC</b>	<b>Workers Compensation</b>

## **GLOSSARY**

### **— A —**

**Accounting Period** - A period of time (e.g. one month, one year) where the City determines its financial position and results of operations.

**Accrual Basis of Accounting** - A method of accounting where revenues are recorded when the service is given and the expenses are recognized when the benefit is received, regardless of the timing of related cash flows.

**Ad Valorem Tax** - A tax levied on the assessed value of real estate and personal property. This tax is also known as a property tax.

**Adopted Budget** - The proposed budget as initially formally approved by the City Council.

**Amortization** - The reduction of debt through regular payments of principal and interest sufficient to retire the debt instrument at a predetermined date known as maturity.

**Appropriation** - A specific amount of money authorized by the City Council for the purchase of goods and services. The City's appropriation level is set at the fund level.

**Assessed Property Value** - The value set upon real estate or other property by the Appraisal District as a basis for levying taxes.

**Assigned Fund Balance** - Represents resources set aside ("earmarked") by the City for a particular purpose.

### **— B —**

**Balanced Budget** - A budget in which planned funds available equal planned expenditures.

**Basis Point** - One basis point is equal to 1/100 of a percent. If interest rates rise from 1.5 percent to 1.75 percent, the difference is referred to as an increase of 25 basis points.

**Bonds** - A certificate of debt issued by an entity, guaranteeing payment of the original investment plus interest by a specified future date.

**Budget** - An annual financial plan that identifies revenues, specifies the type and level of services to be provided and establishes the amount of money which can be spent.

**Budget Letter** - Letter included in the opening section of the budget, that provides a summary of the most important challenges of the budget year, changes from previous years and recommendations regarding the financial policy for the upcoming period.

### **— C —**

**CAFR (Comprehensive Annual Financial Report)** - The City's annual financial statement prepared in accordance with generally accepted accounting principles. This document is usually published in February, following the year-end closing in September and the annual financial audit conducted by an independent accounting firm.

**Capital Equipment** - Equipment with an expected life of more than one year and with a value greater than \$5,000 (such as vehicles, computers, or furniture).

**Capital Improvement Budget** - The budgeted costs to provide needed infrastructure, park development, building construction or rehabilitation and other related items. Funding is received from various sources.

**Capital Projects Fund** - A Governmental Fund to account for resources for construction, major repair or renovation of city property.

## **GLOSSARY**

**Committed Fund Balance** - Represents resources whose use is subject to a legally binding constraint that is imposed by the City Council.

**Comprehensive Annual Financial Report** - See (CAFR).

**Contingency** - A General Fund appropriation available to cover unforeseen events that occur during that fiscal year. These funds, if not used, lapse to fund balance at year end. Contingency is not the same as Fund Balance or Retained Earnings.

### **— D —**

**Debt Service** - The payment of principal and interest on borrowed funds such as bonds.

**Depreciation** - The systematic distribution or allocation of the cost or basic value of a capital asset over its estimated useful life.

**Distinguished Budget Presentation Program** - A voluntary program administered by the Government Finance Officer's Association to encourage governments to publish efficiently organized and easily readable budget document and to provide peer recognition and technical assistance to the financial officers preparing them.

### **— E —**

**Enterprise Fund** - A self-supporting proprietary fund designed for activities supported by user charges. The City's Enterprise Funds are the Utility Fund, Stormwater Fund and Environmental Services Fund.

### **— F —**

**FTE (Full-Time Equivalent)** - A term used when developing personal services budgets; 2,080 hours worked annually equates to 1.0 full-time equivalent (FTE) position.

**FY (Fiscal Year)** - A period of 12 consecutive months designated as the budget year. The City's fiscal year begins October 1 and ends September 30. For example, the notation FY 2020 or FY20 designates the fiscal year ending September 30, 2020.

**Fines and Forfeitures** - Fees collected by the Court System, including bail forfeitures, fines and traffic fines.

**Franchise Tax** - Energy tax imposed on all sales of public utility services, including electricity, gas, telephone and cable television.

**Fund** - A self-balancing set of accounts to record revenues and expenditures associated with a specific purpose.

**Fund Balance** - Net position of a governmental fund.

**Fund Balance Policy** - Policy to maintain fund balance at a predetermined target level.

### **— G —**

**GAAP (Generally Accepted Accounting Principles)** - Conventions, rules and procedures that serve as the norm for the fair presentation of financial statements.

**General Fund** - One of five Governmental fund types to account for resources and uses of general operating functions of City Departments. The primary resources are property, sales and franchise taxes.

## **GLOSSARY**

**Government Funds** - Funds that are generally used to account for tax-supported activities. There are five different types of government funds: the general fund, special revenue funds, debt service funds, capital project funds and permanent funds.

### **— I —**

**I&S** - Interest and Sinking tax rate to fund debt service.

**Interest Income** - Revenue received from investing the City's funds.

**Interfund Transfer** - Administrative fees charged by the General Fund to other City funds (e.g., Water & Sewer, Environmental Services) for the provision of administrative and other city services.

**Intergovernmental Revenue** - Federal, state and county grants and other forms of revenue. These include participation in infrastructure improvements, housing funds, reimbursement of police salaries, etc.

### **— M —**

**M&O** - Maintenance and Operation tax rate to fund operations.

**Miscellaneous (Other) Revenue** - Impounds, evidence, tower lease revenue, copy charges and sundry revenue are examples.

**Mission Statement** - The statement that identifies the purpose and function of an organizational unit.

### **— N —**

**Non-Departmental** - Referring to activities, revenues and expenditures that are not assigned to a particular Department.

**Non-spendable** - Represents the portion of the net position that cannot be spent because the underlying resources are not in spendable form. i.e.: inventories and prepaids.

### **— O —**

**Operating Budget** - A budget for general expenditures such as salaries, utilities and supplies. Generally, does not include the Capital Projects Fund.

### **— P —**

**Per capita** - A measurement of the proportion of some statistic to individual resident determined by dividing the statistic by the current population.

**Performance Measure** - A variety of methods used to assess the results achieved and improvements still required in a process or system. Measurement gives the basis for continuous improvement by helping evaluate what is working and what is not.

**Permit Revenue** - Fees imposed on construction-related activities and for the acquisition of other nonbusiness permits (e.g., garage sale permits, alarm permits, etc.)

**Private Contributions** - Funding received from various nongovernmental entities (sometimes placed in escrow accounts providing for a specific dedicated purpose). Escrows are established for median and sidewalk improvements.

## **GLOSSARY**

**Property Tax** - A tax levied on the assessed value of real and personal property. This tax is also known as ad valorem tax.

**Property Tax Rate** - The property tax rate on all assessed property within the City limits. The City Council establishes the City's tax rate.

**Proprietary Fund** - The proprietary fund is used to account for activities that involve business-like interactions. Our Enterprise Funds are an example of proprietary funds.

### **— R —**

**Restricted** - Represents resources subject to externally enforceable constraints.

### **— S —**

**Sales Tax** - A tax administered by the State, imposed on the taxable sales of all final goods. The City of Frisco receives one percent of the total 8.25% sales tax. 6.25% goes to the State and FCDC and FEDC each receive 0.5%.

**Solid Waste Collection** - An Enterprise Fund which provides weekly trash and recycling pickup and bulky item collection. This service is accounted for in the Environmental Services Fund. Fees and expenditures are directly related to the services provided.

**Sources** - All revenues and other receipts derived by the City including transfers from other funds, appropriation of prior years' earnings, proceeds from the sale of bonds, lease agreements, or other obligations.

**Special Revenue Fund** - Funds used to account for certain property taxes, grant funds and other special revenue legally restricted for specific purposes.

**Subsidiary Fund** - A fund that acts as a supplement to or supports a primary fund. For example, the Special Events Fund is a subsidiary fund to the General Fund.

### **— T —**

**Tax Rate** - The amount to multiply by the tax levy to determine the revenue to be collected.

### **— U —**

**Unassigned Fund Balance** - The difference between total fund balance and non-spendable, restricted, committed and assigned components.

**Utility Fund** - An Enterprise Fund established to account for resources and expenditures of operating and capital costs of City water and sewer distribution, storage and pumping facilities.

### **— W —**

**Working Capital** - Current assets less current liabilities or that part of capital that is liquid and readily available to meet requirements.



# CITY OF FRISCO, TEXAS

## STATISTICS

Date of Incorporation	March 3, 1908
Form of Government	Council/Manager
Number of employees:	1,648
Full Time	1,327
Part Time	321
Area in square miles	70

### Principal Taxpayers

<u>Taxpayer</u>	2019 Taxable Assessed <u>Valuation</u>	% of Total Assessed <u>Valuation</u>
Stonebriar Mall LLC	\$ 330,831,345	1.05%
Blue Star HQ Inc	210,342,421	0.66%
BPR Shopping Center LP	152,414,448	0.48%
PPF Amli Parkwood Boulevard LLC	117,697,158	0.37%
DD PCR III LLC	96,104,579	0.30%
Hall Office Portfolio DB LLC	93,354,333	0.29%
Blue Star Frisco Health Complex LP	92,757,613	0.29%
Specified Properties LLP	90,600,000	0.29%
Hall 3201 Dallas Inc	85,831,608	0.27%
Blue Star Frisco Retail LP	79,727,733	0.25%
	<hr/>	
	\$ 1,349,661,238	4.26%

# CITY OF FRISCO, TEXAS

## STATISTICS

### Demographic and Economic Statistics

<u>Fiscal Year</u>	<u>(1) Population</u>	<u>Personal Income (,000)</u>	<u>(2) Per Capita Income</u>	<u>(2) Median Age</u>	<u>(3) School Enrollment</u>	<u>(4) Unemployment Rate</u>
2009	106,036	4,430,820	41,786	33.2	33,895	7.9%
2010	116,989	5,961,993	40,185	32.8	37,269	8.1%
2011	122,822	4,673,131	38,048	33.9	40,122	8.0%
2012	128,281	5,180,628	40,385	34.0	42,650	5.4%
2013	135,920	5,757,299	42,358	34.0	45,479	4.3%
2014	142,990	6,155,291	43,047	34.3	49,632	3.2%
2015	151,030	6,584,153	43,595	36.1	53,323	3.5%
2016	158,180	7,555,626	47,766	37.0	55,924	3.9%
2017	169,320	8,926,212	52,718	37.4	58,461	3.7%
2018	180,000	8,817,660	48,987	36.6	60,205	3.2%

#### Data Sources

- (1) City of Frisco (Population) as of October 1, 2018
- (2) City of Frisco Development Services Annual Report, January 2019
- (3) Frisco Independent School District (School Enrollment), October 2018
- (4) City of Frisco Development Services Annual Report January 2019

### Principal Employers

<u>Employer</u>	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Total City Employment</u>
Frisco ISD (3,835 certified teachers)	6,970	1	7.54%
City of Frisco	1,648	2	1.78%
Amerisource Bergen Specialty Group	1,450	3	1.57%
Conifer	1,150	4	1.24%
T-Mobile USA	760	5	0.82%
Baylor Medical Center	642	6	6.90%
Mario Sinacola & Sons Excavating	603	7	0.65%
Oracle	500	8	0.54%
Baylor Scott White/Centennial Hospital	490	9	0.53%
Collin College	429	10	0.46%
Total	14,642		22.03%

Source: North Central Texas Council of Governments website, Frisco ISD Communications, Collin County Employment Survey

# CITY OF FRISCO, TEXAS

## STATISTICS

### Operating Indicators by Function

Function	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
General government					
Building permits issued					
Residential	2,033	2,386	2,187	1,936	2,248
Commercial	454	432	549	644	600
Planning and development cases processed	490	590	600	609	622
Police					
Physical arrests	3,200	3,138	3,197	3,137	3,676
Traffic violations	20,194	19,708	21,008	19,062	21,394
Parking violations	668	387	294	265	623
Fire protection					
Number of calls answered	9,738	10,666	11,747	12,660	14,172
Inspections	5,192	5,437	6,386	4,151	2,616
Inspections - SAFER Program	2,656	2,555	1,532	1,059	2,058
Highways and streets					
Street resurfacing (square yards)	36,166	25,827	19,391	18,238	24,697
Street curb miles swept	7,896	7,896	10,417	10,417	10,672
Environmental services					
Solid waste collected (tons)	93,583	110,962	105,050	108,002	113,504
Recycled materials collected (tons)	15,716	16,382	17,457	18,868	23,506
Culture and recreation					
Library transactions	2,441,291	2,921,874	3,613,178	3,560,913	4,790,505
Library visits	563,268	587,313	620,115	632,168	651,002
Parks acreage	1,449	1,449	1,432	1,621	1,621
Athletic facilities and pavilion rental (visits)	697,775	711,661	853,265	814,748	753,000
Water					
New connections	2,280	2,541	2,889	2,262	2,457
Average daily consumption (million gallons/day)	20.9	24.2	25.6	25.9	31.1
Sewer					
Average daily wastewater flow (million gallon/day)	10.6	12.1	13.2	12.7	13.4

Sources: Various government departments

# CITY OF FRISCO, TEXAS

## STATISTICS

### Capital Asset Statistics by Function

Function	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
General government					
Sports Complexes Supported	7	7	7	7	7
Museums, Art Gallery Supported	3	3	3	3	3
Public Safety					
Police					
Stations	1	1	1	1	1
Patrol and Traffic Dedicated Vehicles	42	45	60	65	70
Fire Stations	7	8	8	8	8
Highways and streets					
Streets (miles)	1,709	1,771	2,011	2,313	2,401
Streetlights/Street Poles	8,523	8,973	9,360	10,032	10,421
Traffic signals	100	102	111	129	138
Culture and recreation					
Parks acreage					
Parks developed	864	921	921	900	921
Parks undeveloped	585	528	511	700	700
Swimming pools	1	1	1	1	1
Recreation centers	1	1	1	1	1
Community centers	2	1	1	1	1
Tennis courts	6	8	8	6	6
Soccer fields	35	35	35	35	35
Baseball fields	19	24	24	24	24
Water					
Customers/Accounts	47,039	49,740	52,182	54,261	57,661
Water lines (miles)	842	899	914	993	1,030
Fire hydrants	9,039	9,712	9,886	10,801	11,215
Maximum daily capacity (millions of gallons)	127.0	127.0	127.0	127.0	127.0
Sewer					
Customers/Accounts	44,312	46,763	48,281	50,212	53,547
Sanitary sewers (miles)	629	693	705	742	789
Storm sewers (miles)	589	642	375	417	438

**CITY OF FRISCO  
FINANCIAL POLICIES  
SEPTEMBER 30, 2019**

**INTRODUCTION**

The City of Frisco, Texas financial policies set forth the basic framework for the fiscal management of the City. These policies were developed within the parameters established by applicable provisions of the Texas Local Government Code and the City of Frisco City Charter. The policies are to be reviewed on an annual basis and modified to accommodate changing circumstances or conditions.

**BASIS OF ACCOUNTING AND BUDGETING**

The City's finances are accounted for in accordance with generally accepted accounting principles (GAAP) as established by the Governmental Accounting Standards Board (GASB).

Accounts are organized and operated on the basis of funds and account groups. Funds are established according to their intended purpose and aid management in demonstrating compliance with legal and contractual provisions.

Encumbrance accounting is utilized for the Governmental Funds types, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation.

The budget format is based on the modified accrual basis of accounting for Governmental Fund types, meaning budgeted expenditures are recorded when the services or goods are received and the liabilities are incurred, but revenues are recognized only when they are measurable and available. For Proprietary Fund types the budget format is based on the accrual basis of accounting, meaning that expenses are recognized as encumbered, but revenues are recognized as obligated.

The budget is prepared in accordance with GAAP, with the exception of depreciation and compensated absences (accrued but unused vacation and sick leave). These are accrued in the financial statements of the Proprietary Fund types, but are not shown as expenses in the budget.

The City's operating budget is adopted on an annual basis with all appropriations lapsing at fiscal year-end. Capital projects and grant funds have multi-year budgets. Outstanding encumbrances at fiscal year-end are re-appropriated and honored the subsequent fiscal year.

**BUDGET**

The City is committed to a balanced budget and provides full disclosure when a deviation from a balanced budget is planned, or when one occurs. The City defines a balanced budget as one in which total appropriated expenditures are equal to or less than total projected revenues plus beginning fund balances.

1. On or before the fifteenth day of August of each year, the City Manager shall submit to the City Council a budget for the ensuing fiscal year and an accompanying budget message.

**August 6, 2019 City Council Delivery**

2. Provision shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount not more than three percent (3%) of the total general fund expenditures, to be used in case of unforeseen items of expenditures. This contingent appropriation shall apply to current operating expenditures and shall not include any reserve funds of the City. Such contingent appropriation shall be under the control of the City Manager and distributed by him only after prior approval by the City Council. The proceeds of the contingent appropriation shall be disbursed only by transfer to other Departmental appropriation, the spending of which shall be charged to the Department or activities for which the appropriations are made.

**FY 2020 Projection: 1.5%**

3. No payment shall be made or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made, unless the City Manager, or the City Manager's designee, first certifies that there is a sufficient unencumbered balance in such allotment or appropriation and that sufficient funds therefrom are or will be available to cover the claim or meet the obligation when it becomes due and payable.
4. The City Manager shall submit to the City Council each month a report covering the revenues and expenditures of the City in such form as requested by the City Council.

## REVENUES

The City is aware of the fact that a diversity of revenue sources is important in order to handle fluctuations in individual sources. The City continues to search for new revenue sources and monitor economic and legislative challenges to current revenue streams.

5. The City will strive toward the percentage of the tax rate allocated to the general fund at a minimum of 65% level. Conversely, the allocation of the tax rate for debt purposes should be no more than 35%.

**FY 2020 Projection: M&O = 65.28% and I&S = 34.72%**

**The City is in a very fast paced growth period. During this period, the City has sold substantial debt to accommodate the growth for facilities, roads, parks and public safety improvements. The I&S ratio increased from the previous fiscal year's ratio of 34.31%.**

6. The City will continue an aggressive program to reduce the level of delinquent taxes. The minimum collection rate objective is 98.5%.

**FY 2020 Projection: 100%**

7. The City will strive to maintain total delinquent taxes outstanding at an aggregate level not to exceed 10% of the current tax levy.

**FY 2020 Projection: 1%**

8. The City of Frisco will strive to maintain a diversified tax base with at least 30% commercial.

**FY 2020 Projection 28.8%**

9. The City will strive to maintain an Over 65 Tax Exemption (\$80,000) and a Homestead Tax Exemption (10%) of not greater than 33% of the Over 65 exemption median assessed home value.

<b>FY 2020 Proposed:</b>	<b>Median Home Value \$413,028</b>	<b>\$ 80,000</b>
<b>FY 2020 Proposed:</b>	<b>Homestead Exemption 10% of \$413,028</b>	<b>\$ 41,303</b>
<b>FY 2020 Proposed:</b>	<b>33% of \$413,028</b>	<b>\$136,299</b>

## USER FEES AND CHARGES (NEW FY20)

The City shall consider applicable laws and statutes before establishing specific fees and charges. The following factors will be identified when setting fees: affordability, pricing history, inflation, service delivery alternatives and available efficiencies. Under certain circumstances the City will use a cost recovery method that will set user fees and charges by considering direct and indirect costs of providing service. Other considerations will be if there is a need to regulate demand, the desire to subsidize a certain product or service, benchmark with neighboring jurisdictions, competition with the private sector and economic development. Periodically, City staff will review and update our fee structure based upon economic indicators and long-range forecasts.

## DEBT MANAGEMENT

Debt financing for the City, which includes general obligation bonds, certificates of obligation bonds, revenue bonds and other obligations permitted under the Law of the State of Texas, shall only be used to purchase capital assets that cannot be acquired from either available current revenues or fund balances.

10. City staff will evaluate each proposed bond issue considering current debt levels, economic conditions, availability of outside funding sources and key debt indicators. The City's goal is to stay within the amount discussed and presented during the citizen bond committee.

11. The City will strive to maintain base bond ratings of Aaa (Moody's Investors Service) and AA (Standard & Poor's) on the general obligation debt.

**The City's current ratings are as follows: Moody's is Aaa and Standard & Poor's is AAA. Staff continues discussions with the agencies to monitor and improve those items that will ensure sustainability of some ratings and continued improvement of other ratings.**

**The EDC's current ratings are as follows: Moody's is Aa2 and Standard & Poor's is AA.**

**The CDC's current ratings are as following: Moody's is Aa2 and Standard & Poor's is AA.**

12. The City will use debt financing in the following circumstances: when the project involves acquisition of equipment that can't be purchased outright without causing unacceptable spike in the property tax rate; or when the project is the result of growth-related or development activities within the City that require unanticipated and unplanned infrastructure or capital improvements by the City; or when the project's useful life, or the projected service life of the equipment, will be equal to or exceed the term of the financing; or when there are designated revenues sufficient to service a debt, whether from project revenues, other specified and reserved resources, or infrastructure cost sharing revenues.
13. The City will manage the length of maturity of its long-term debt in order to lower net interest cost and to maintain future flexibility by paying off debt earlier. The target shall be 20 years.
14. Use of short-term borrowing such as temporary or emergency notes will be undertaken only if available cash or reserves are insufficient to meet both project needs and current obligations.
15. The City shall seek to issue its general or revenue bond obligations in a competitive sale unless it is determined by City staff and the Audit Committee that such a sale method will not produce the best results for the City.
16. Periodic reviews of all outstanding debts will be undertaken to determine refunding opportunities. Refunding will be considered (within federal tax law constraints) if and when there is a net economic benefit of the refunding or the refunding is essential in order to modernize covenants essential to the operations and management of the City.
17. The investment maturity of bond proceeds (excluding reserve and debt service funds) shall generally be limited to the anticipated cash flow requirements or the "temporary period" (generally three years for capital projects) as defined by Federal tax law. These proceeds may be invested at an unrestricted yield during the temporary period. After the expiration of the temporary period, bond proceeds are subject to yield restriction and shall be invested considering the anticipated cash flow requirements of the funds and market conditions to achieve compliance with applicable regulations.
18. The City's maximum maturity for all bond proceeds shall not exceed the anticipated project spending dates. Interest in excess of the allowable arbitrage earnings will be segregated and made available for necessary payments to the US Treasury.
19. The City shall insure that it fully complies with all state and federal regulatory requirements, including post-issuance compliance related to continuing disclosure, private use and arbitrage rebate.

## **INVESTMENT MANAGEMENT**

The City, giving due regard to the safety and risk of investment, will invest funds in conformance with State and Federal Regulations, applicable Bond Ordinance requirements, formal Investment Policy and informal investment strategy. The City will seek to ensure that each investment transaction meets the investment objectives; of safety of principal through the safest types of securities with required collateralization and portfolio diversification, adequate liquidity to meet reasonable anticipated cash flow requirements and a return on investments that return a competitive market rate while providing necessary principal protection.

20. The City will annually adopt a formal written Investment Policy as required by Chapter 2256, Texas Government Code, Public Funds Investment Act and authorized by the City Council.

**Adopted January 2019**

21. Authorized investment officers must submit a signed investment report to the City Council that summarizes investment activity for each City pooled fund group. The report must contain information required by the Public Funds Investment Act.

**Signed investment report submitted to City Council quarterly**

**FUND BALANCES**

The City maintains a prudent level of financial resources in each fund to protect against the need to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. Fund balances are monitored and managed according to the needs of the individual funds.

22. The City should set aside resources during years of growth to fund a reserve for years of decline and/or to fund capital from current funds for projects that would have been funded by debt financing.

The City will transfer funds each year the prior year ending results have a net increase to Fund Balance. Until such time the annual budget can adequately cover the yearly cost of replacement equipment this method will be utilized to increase the Capital Reserve Fund. At some point in the future, the recommendation would be to annually budget an amount to transfer (increasing the total each year until the amount equals at least the depreciation on vehicles and equipment).

23. The City will maintain a minimum fund balance reserve equal to three months (25%) of the total operating expenditures of the General Fund. While 25% is the minimum desired, historically the City has maintained a balance of approximately 30% to 33%.

**FY 2019: 35.33%**

**FY 2020 Projection: 34.61%**

24. The City will maintain a reserve of cash and investments in the Water and Wastewater Fund equal to seven months (210 days) of the total operating revenues.

**FY 2019: 192 days**

**FY 2020 Projection: 199 days**

25. The City will maintain a reserve of cash and investment in the Debt Fund equal to 1/12th of the P&I from the fund payments for the current year or 8.3%.

**FY 2019: 7.7%**

**FY 2020 Projection: 6.3%**

26. The City should design utility rates sufficient for funding a depreciation reserve which will accumulate resources to replace or rehabilitate aging infrastructure which no longer can be serviced by regular maintenance. Attempts should be made to fund the reserve at a level approximate to annual depreciation of assets as reported in the City's Comprehensive Annual Financial Report.

27. The CVB Board of Directors approved a policy to establish a reserve for future needs. The current City Policy is to maintain 25% of annual expenditures in fund balance. The debt service commitment for the conference center represents 14.29% of the total expenses annually. The FY20 projected fund balance and designated reserves is 22.11% of annual expenditures.

28. The Frisco Community Development Corporation (FCDC) has established a Board policy that 25% of the annual sales tax revenue and interest income is to be set aside for future needs. **(NEW - FY20)**

**FY 2019: \$5,384,863**

**FY 2020 Projection: \$5,366,485**

29. The Frisco Economic Development Corporation (FEDC) has established a Board policy that 25% of the annual sales tax revenue and interest income is to be set aside for future needs. **(NEW - FY20)**

**FY 2019: Not board approved**

**FY 2020 Projection: \$5,366,485**



## **FINANCIAL REPORTING**

The City's accounting records are audited by an independent public accounting firm following the conclusion of each fiscal year. The Finance Department prepares a Comprehensive Annual Financial Report (CAFR) in accordance with generally accepted accounting principles (GAAP) as applicable to state and local governments established by the Governmental Accounting Standards Board (GASB) for governmental accounting and financial reporting principles. The CAFR shows the status of the City's finances on the basis of GAAP. The CAFR shows fund revenues and expenditures on both a GAAP basis and budget basis for comparison purposes.

30. The document will satisfy all criteria of the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting program.

### **Certificate of Achievement for Excellence in Financial Reporting received for fiscal year ending 9/30/2018**

31. The results of the annual audit prepared by independent certified public accountants designated by the City Council is included as part of the CAFR.

### **Unmodified ("clean") opinion received for fiscal year ending 9/30/2018**

32. Departments have real time access to actual expenditures and budget to allow individuals to review and compare as needed. The Finance Department reviews operating revenues and expenditures and recommends adjustments as needed. The Finance Department submits status reports to the City Council.

### **Finance Department status report submitted to City Council monthly & posted on City website.**

## **PROCUREMENT PLANNING (UPDATED - FY20)**

33. All City purchases of goods or services are made in accordance with the Texas Local Government Code, Uniform Commercial Code, City Charter and other relevant federal, state and local statutes. The City's purchasing policy requires purchases less than \$3,000 be made on the basis of at least one written quotation by the using Department. Purchases of greater than \$3,000 and less than \$50,000 must be made on the basis of at least three written quotations by the using Department and an attempt to contact two Historically Underutilized Businesses and the issuance of a purchase order. Purchases of \$50,000 or greater must be advertised in accordance with the competitive bid process and awarded by the City Council.

## **ECONOMIC OUTLOOK (NEW - FY20)**

34. The City shall establish a fiscal policy to guide the City Manager's corrective actions if at any time during the adopted fiscal year, revenue actuals are such that an operating deficit is projected to the revised budget. Corrective actions are implemented by the City Manager with notice given to the City Council. These corrective actions may include: adjusting revenue projections, increasing fees, managing vacant positions and the timing of merit/market increases, deferring capital purchases, reducing expenditures and/or using fund balance.

## **CAPITAL ASSETS (NEW - FY20)**

35. The City's capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and in proprietary fund financial statements. All purchased capital assets are valued at cost where historical records are available or at an estimated cost where no historical records exist.

The City defines capital assets as assets with an initial individual cost of \$5,000 or more and an estimated useful life greater than one year.

Capital assets of the primary government, as well as the component units, are depreciated using the straight-line method over the following estimated useful lives:

- Buildings 20-25 years
- Improvements other than Buildings 15-30 years
- Vehicles 3-15 years
- Machinery & Equipment 3-20 years

The costs of normal maintenance and repairs that do not materially add to the value of the asset or significantly extend asset lives are not capitalized.

In the case of the initial capitalization of infrastructure assets (i.e., those reported by governmental activities), the City chose to include all such items regardless of their acquisition date or amount.

Donated capital assets, donated works of art and similar items and capital assets received in a service concession arrangement are reported at acquisition value rather than fair value. The City considers the asset as received when all requirements have been met by the developer including providing the City with affidavits of value.

Public domain (infrastructure) assets consisting of roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems have been recorded at estimated historical cost.

## **CAPITAL IMPROVEMENT PLANNING (NEW - FY20)**

36. The City distinguishes between capital assets and capital projects for the purposes of CIP. Outlays for capital assets and improvements are capitalized as the projects are constructed. The City's Finance and Engineering Departments meet quarterly with the CMO to discuss the Long-Range Capital Plan based on the needs for capital improvements, potential new projects and the effect on the operating budget.



## GENERAL PAY PLAN - 2019

POSITION	JOB CLASS CODE	FLSA	PAY GRADE	PERIOD	MINIMUM	MIDPOINT	MAXIMUM	3% Top with Merit Lump Sum
Intern - High School	1502	N	100	Annual	\$ 18,448.82	\$ 22,599.72	\$ 26,750.88	\$ 27,553.41
				Monthly	\$ 1,537.40	\$ 1,883.31	\$ 2,229.24	
				Bi-Weekly	\$ 709.57	\$ 869.22	\$ 1,028.88	
				Hourly	\$ 8.8696	\$ 10.8653	\$ 12.8610	
Assistant Swim Instructor I -PT	1533	N	106	Annual	\$ 21,332.48	\$ 26,132.34	\$ 30,932.20	\$ 31,860.17
Assistant Swim Instructor I - Seasonal	1702	N		Monthly	\$ 1,777.71	\$ 2,177.70	\$ 2,577.68	
				Bi-Weekly	\$ 820.48	\$ 1,005.09	\$ 1,189.70	
				Hourly	\$ 10.2560	\$ 12.5636	\$ 14.8713	
Assistant Swim Instructor II - PT	1534	N	110	Annual	\$ 23,501.14	\$ 28,788.76	\$ 34,076.64	\$ 35,098.94
Assistant Swim Instructor II - Seasonal	1703	N		Monthly	\$ 1,958.43	\$ 2,399.06	\$ 2,839.72	
Lifeguard PT	1355	N		Bi-Weekly	\$ 903.89	\$ 1,107.26	\$ 1,310.64	
Lifeguard - Seasonal	1705	N		Hourly	\$ 11.2986	\$ 13.8408	\$ 16.3830	
Recreation Aide - FT	1360	N						
Rec Aide - PT	1361	N						
Recreation Aide - Seasonal	1706	N						
Custodian	1079	N	112	Annual	\$ 24,666.72	\$ 30,216.68	\$ 35,766.90	\$ 36,839.91
				Monthly	\$ 2,055.56	\$ 2,518.06	\$ 2,980.58	
				Bi-Weekly	\$ 948.72	\$ 1,162.18	\$ 1,375.65	
				Hourly	\$ 11.8590	\$ 14.5273	\$ 17.1956	
Intern Bachelors	1501	N	114	Annual	\$ 25,890.28	\$ 31,715.58	\$ 37,540.88	\$ 38,667.11
				Monthly	\$ 2,157.52	\$ 2,642.97	\$ 3,128.41	
				Bi-Weekly	\$ 995.78	\$ 1,219.83	\$ 1,443.88	
				Hourly	\$ 12.4473	\$ 15.2479	\$ 18.0485	
Driver - Bus/Van PT	1371	N	116	Annual	\$ 27,174.42	\$ 33,288.84	\$ 39,403.00	\$ 40,585.09
Head Lifeguard PT	1381	N		Monthly	\$ 2,264.54	\$ 2,774.07	\$ 3,283.58	
Head Lifeguard - Seasonal	1704	N		Bi-Weekly	\$ 1,045.17	\$ 1,280.34	\$ 1,515.50	
Recreation Leader - Facility	1373	N		Hourly	\$ 13.0646	\$ 16.0043	\$ 18.9438	
Recreation Leader PT - Facility	1372	N						
Recreation Leader - Programs	1377	N						
Recreation Leader PT - Programs	1376	N						
Senior Custodian	1664	N						
Water Safety Instructor	1077	N						
Water Safety Instructor - Seasonal	1707	N						
Intern - Masters	1503	N	118	Annual	\$ 28,522.52	\$ 34,939.84	\$ 41,357.16	\$ 42,597.87
Maintenance Worker - Parks	1240	N		Monthly	\$ 2,376.88	\$ 2,911.65	\$ 3,446.43	
Maintenance Worker - Environmental Svcs	1414	N		Bi-Weekly	\$ 1,097.02	\$ 1,343.84	\$ 1,590.66	
				Hourly	\$ 13.7128	\$ 16.7980	\$ 19.8833	
Maintenance Worker - Public Works	1713	N	119	Annual	\$ 29,221.12	\$ 35,795.87	\$ 42,370.62	\$ 43,641.74
Signs and Markings Technician	1196	N		Monthly	\$ 2,435.09	\$ 2,982.99	\$ 3,530.89	
				Bi-Weekly	\$ 1,123.89	\$ 1,376.76	\$ 1,629.64	
				Hourly	\$ 14.0486	\$ 17.2096	\$ 20.3705	
Irrigation Technician	1097	N	120	Annual	\$ 29,937.96	\$ 36,673.00	\$ 43,408.82	\$ 44,711.08
Small Engine Mechanic	1086	N		Monthly	\$ 2,494.83	\$ 3,056.08	\$ 3,617.40	
				Bi-Weekly	\$ 1,151.46	\$ 1,410.50	\$ 1,669.57	
				Hourly	\$ 14.3933	\$ 17.6313	\$ 20.8696	
Administrative Secretary	1307	N	121	Annual	\$ 30,670.38	\$ 37,571.30	\$ 44,472.22	\$ 45,806.39
Customer Service Representative	1320	N		Monthly	\$ 2,555.87	\$ 3,130.94	\$ 3,706.02	
Data Entry Operator	1674	N		Bi-Weekly	\$ 1,179.63	\$ 1,445.05	\$ 1,710.47	
Dept. Records & Info Management Technician	1725	N		Hourly	\$ 14.7454	\$ 18.0631	\$ 21.3809	
Deputy Court Clerk I	1043	N						
Deputy Court Clerk - PT	1045	N						
Library Technician	1348	N						
Library Technician PT	1349	N						
Library Technician PT - TMRS	1354	N						
Police Records Services Technician	1729	N						
Senior Recreation Leader - Facility	1399	N						
Senior Recreation Leader - Programs	1407	N						
Sewer Camera Technician	1118	N						



## GENERAL PAY PLAN - 2019

POSITION	JOB CLASS CODE	FLSA	PAY GRADE	PERIOD	MINIMUM	MIDPOINT	MAXIMUM	3% Top with Merit Lump Sum
Accounting Technician I	1019	N	122	Annual	\$ 31,422.04	\$ 38,491.96	\$ 45,561.88	\$ 46,928.74
Fleet Technician Apprentice	1260	N		Monthly	\$ 2,618.50	\$ 3,207.66	\$ 3,796.82	
Recreation Facilities Monitor PT	1545	N		Bi-Weekly	\$ 1,208.54	\$ 1,480.46	\$ 1,752.38	
Senior Irrigation Technician	1663	N		Hourly	\$ 15.1068	\$ 18.5058	\$ 21.9048	
Senior Small Engine Mechanic	1249	N						
Equipment Operator - Parks	1331	N	123	Annual	\$ 32,191.64	\$ 39,434.98	\$ 46,678.06	\$ 48,078.40
Senior Maintenance Worker	1665	N		Monthly	\$ 2,682.64	\$ 3,286.25	\$ 3,889.84	
				Bi-Weekly	\$ 1,238.14	\$ 1,516.73	\$ 1,795.31	
				Hourly	\$ 15.4768	\$ 18.9591	\$ 22.4414	
Administrative Assistant	1300	N	124	Annual	\$ 32,980.48	\$ 40,401.14	\$ 47,821.80	\$ 49,256.45
Arts Center Assistant	1687	N		Monthly	\$ 2,748.37	\$ 3,366.76	\$ 3,985.15	
Deputy Court Clerk II	1715	N		Bi-Weekly	\$ 1,268.48	\$ 1,553.89	\$ 1,839.30	
Facilities Technician I	1244	N		Hourly	\$ 15.8560	\$ 19.4236	\$ 22.9900	
Heavy Equipment Operator I	1714	N						
Maintenance Technician	1241	N						
Public Services Officer	2517	N						
Accounting Technician II	1020	N	125	Annual	\$ 33,788.56	\$ 41,390.96	\$ 48,993.36	\$ 50,463.16
Maintenance Technician II	1242	N		Monthly	\$ 2,815.71	\$ 3,449.25	\$ 4,082.78	
				Bi-Weekly	\$ 1,299.56	\$ 1,591.96	\$ 1,884.36	
				Hourly	\$ 16.2445	\$ 19.8995	\$ 23.5545	
Crime Scene Technician	1516	N	126	Annual	\$ 34,616.14	\$ 42,404.96	\$ 50,193.52	\$ 51,699.33
Heavy Equipment Operator II	1335	N		Monthly	\$ 2,884.68	\$ 3,533.75	\$ 4,182.79	
Licensed Irrigator	1424	N		Bi-Weekly	\$ 1,331.39	\$ 1,630.96	\$ 1,930.52	
Logistics Specialist	1257	N		Hourly	\$ 16.6424	\$ 20.3870	\$ 24.1315	
Property & Evidence Technician	1425	N						
CVB Sales & Services Support Coordinator	1699	N	128	Annual	\$ 36,333.18	\$ 44,508.36	\$ 52,683.28	\$ 54,263.78
CVB Marketing Support Coordinator	1700	N		Monthly	\$ 3,027.77	\$ 3,709.03	\$ 4,390.27	
Detention Officer	1253	N		Bi-Weekly	\$ 1,397.43	\$ 1,711.86	\$ 2,026.28	
Fleet Technician	1261	N		Hourly	\$ 17.4679	\$ 21.3983	\$ 25.3285	
Senior Customer Service Representative	1049	N						
Senior Dept. Records & Info Management Technician	1726	N						
Senior Deputy Court Clerk	1048	N						
Senior Library Technician	1352	N						
Senior Library Technician PT	1449	N						
Senior Police Records Services Technician	1730	N						
Signal Technician I	1207	N						
Building Permit Technician	1135	N	129	Annual	\$ 37,223.42	\$ 45,598.80	\$ 53,973.92	\$ 55,593.14
Certified Applicator	1105	N		Monthly	\$ 3,101.95	\$ 3,799.90	\$ 4,497.83	
Code Enforcement Technician	1537	N		Bi-Weekly	\$ 1,431.67	\$ 1,753.80	\$ 2,075.92	
Environmental Health Technician	1510	N		Hourly	\$ 17.8959	\$ 21.9225	\$ 25.9490	
Environmental Waste Specialist	1163	N						
Planning Technician	1138	N						
ROW Technician	1139	N						
Senior Property & Evidence Technician	1556	N						
Utility Line Locator	1119	N						
Water Quality Technician	1120	N						
Animal Services Officer	1022	N	131	Annual	\$ 39,069.68	\$ 47,860.28	\$ 56,651.14	\$ 58,350.67
Code Enforcement Officer	1147	N		Monthly	\$ 3,255.81	\$ 3,988.36	\$ 4,720.93	
Crew Leader	1312	N		Bi-Weekly	\$ 1,502.68	\$ 1,840.78	\$ 2,178.89	
Crew Leader - Environmental Svcs	1413	N		Hourly	\$ 18.7835	\$ 23.0098	\$ 27.2361	
Crew Leader - Meters	1415	N						
CVB CRM Coordinator	1690	N						
Meter Shop Coordinator	1112	N						
Parking Enforcement Officer	1678	N						
Payroll Coordinator	1721	N						
ROW Coordinator	1683	N						
Senior Accounting Technician	1720	N						
Senior Administrative Assistant	1378	N						
Senior Building Permit Technician	1140	N						
Senior Detention Officer	1440	N						
Signal Technician II	1113	N						
Systems Technician	1121	N						



## GENERAL PAY PLAN - 2019

POSITION	JOB CLASS CODE	FLSA	PAY GRADE	PERIOD	MINIMUM	MIDPOINT	MAXIMUM	3% Top with Merit Lump Sum
Environmental Collections Coordinator	1149	N	132	Annual	\$ 40,027.00	\$ 49,033.14	\$ 58,039.02	\$ 59,780.19
Environmental Health Inspector	1188	N		Monthly	\$ 3,335.58	\$ 4,086.10	\$ 4,836.59	
Library Assistant	1081	N		Bi-Weekly	\$ 1,539.50	\$ 1,885.89	\$ 2,232.27	
Library Assistant PT	1083	N		Hourly	\$ 19.2438	\$ 23.5736	\$ 27.9034	
Open Records Coordinator	1426	N						
Senior Fleet Technician	1262	N						
Senior Signs and Markings Technician	1266	N						
Administrative Supervisor	1660	N	133	Annual	\$ 41,007.72	\$ 50,234.34	\$ 59,460.96	\$ 61,244.79
Aquatic Program Coordinator	1397	N		Monthly	\$ 3,417.31	\$ 4,186.20	\$ 4,955.08	
Aquatics Center Coordinator	1401	N		Bi-Weekly	\$ 1,577.22	\$ 1,932.09	\$ 2,286.96	
Athletic Center Coordinator	1080	N		Hourly	\$ 19.7153	\$ 24.1511	\$ 28.5870	
Athletic Coordinator	1547	N						
Building Permit Technician Supervisor	1559	N						
Circulation Services Supervisor	1734	N						
Customer Service Supervisor	1676	N						
EDC Special Projects Coordinator	8011	N						
Engineering Technician	1137	N						
Fitness Coordinator	1512	N						
Recreation Programmer	1057	N						
Rental Coordinator	1749	N						
Senior Systems Technician	1198	N						
Volunteer Coordinator	1429	N						
Senior Environmental Health Inspector	1661	N	134	Annual	\$ 42,012.36	\$ 51,464.92	\$ 60,917.74	\$ 62,745.27
				Monthly	\$ 3,501.03	\$ 4,288.74	\$ 5,076.48	
				Bi-Weekly	\$ 1,615.86	\$ 1,979.42	\$ 2,342.99	
				Hourly	\$ 20.1983	\$ 24.7428	\$ 29.2874	
Construction Technician	1136	N	135	Annual	\$ 43,041.70	\$ 52,725.92	\$ 62,410.66	\$ 64,282.98
Emergency Vehicle Technician	1091	N		Monthly	\$ 3,586.81	\$ 4,393.83	\$ 5,200.89	
Office Manager	1375	N		Bi-Weekly	\$ 1,655.45	\$ 2,027.92	\$ 2,400.41	
Senior Payroll Coordinator	1722	N		Hourly	\$ 20.6931	\$ 25.3490	\$ 30.0051	
Roadway Lighting Technician	1116	N						
Senior Signal Technician	1114	N						
Traffic Technician	1143	N						
Police Dispatcher	1170	N	136	Annual	\$ 44,096.00	\$ 54,017.86	\$ 63,939.46	\$ 65,857.64
Master Fleet Technician	1263	N		Monthly	\$ 3,674.67	\$ 4,501.49	\$ 5,328.29	
				Bi-Weekly	\$ 1,696.00	\$ 2,077.61	\$ 2,459.21	
				Hourly	\$ 21.2000	\$ 25.9701	\$ 30.7401	
Arts & Culture Educator	1712	N	137	Annual	\$ 45,176.30	\$ 55,341.00	\$ 65,505.96	\$ 67,471.14
Backflow Inspector	1122	N		Monthly	\$ 3,764.69	\$ 4,611.75	\$ 5,458.83	
Building Inspector	1154	N		Bi-Weekly	\$ 1,737.55	\$ 2,128.50	\$ 2,519.46	
Construction Inspector	1133	N		Hourly	\$ 21.7194	\$ 26.6063	\$ 31.4933	
Education & Outreach Coordinator	1744	N						
Environmental Education Coordinator	1164	N						
Environmental Health Specialist	1189	N						
Fire Safety Educator	1171	N						
Fire Safety Educator - PT	1179	N						
Human Resources Generalist	1028	N						
Irrigation Inspector	1100	N						
Library Production Specialist	1337	N						
Logistics Coordinator	1267	N						
Marketing Production Specialist	1689	N						
Multi-Family Inspector	1270	N						
Municipal Records & Info Management Coordinator	1727	N						
Plans Examiner	1142	N						
Public Safety Equipment Technician	4039	N						
Retaining Wall Inspector	1271	N						
ROW Inspector	1159	N						
Signal Systems Operator	1106	N						
Stormwater Inspector	1131	N						
Technical Support Specialist	1030	N						
Traffic Signal & Lighting Inspector	1717	N						
Utilities Inspector	1710	N						



## GENERAL PAY PLAN - 2019

POSITION	JOB CLASS CODE	FLSA	PAY GRADE	PERIOD	MINIMUM	MIDPOINT	MAXIMUM	3% Top with Merit Lump Sum
Senior Police Dispatcher	1441	N	138	Annual	\$ 46,283.38	\$ 56,697.16	\$ 67,110.68	\$ 69,124.00
Sign Shop Coordinator	1206	N		Monthly	\$ 3,856.95	\$ 4,724.76	\$ 5,592.56	
Technical Director - Discovery Center	1518	N		Bi-Weekly	\$ 1,780.13	\$ 2,180.66	\$ 2,581.18	
Videographer	1525	N		Hourly	\$ 22.2516	\$ 27.2583	\$ 32.2648	
Accountant	1014	EX	139	Annual	\$ 47,500.18	\$ 58,086.08	\$ 68,754.92	\$ 70,817.57
Accountant - Systems & Payables	1524	EX		Monthly	\$ 3,958.35	\$ 4,840.51	\$ 5,729.58	
Budget Analyst I	1015	EX		Bi-Weekly	\$ 1,826.93	\$ 2,234.08	\$ 2,644.42	
Business Process Analyst	1523	EX		Hourly	\$ 22.8366	\$ 27.9260	\$ 33.0553	
Buyer	1011	EX						
Crime Analyst	1180	N						
Criminalist	1166	N						
GIS Technician	1035	N						
Grants Coordinator	1698	N						
Landscape Inspector/Designer	1731	N						
Learning and Development Coordinator	1695	N						
Librarian	1342	EX						
Librarian PT	1343	N						
Rehabilitation Specialist	1184	N						
Senior Animal Control Officer	1520	N						
Senior Backflow Inspector	1409	N						
Senior Building Inspector	1517	N						
Senior Code Enforcement Officer	1151	N						
Senior Construction Inspector	1134	N						
Senior Facilities Technician	1245	N						
Senior Human Resources Generalist	1527	N						
Senior Plans Examiner	1144	N						
Senior Right of Way Inspector	1505	N						
Senior Roadway Lighting Technician	1098	N						
Senior Stormwater Inspector	1203	N						
Senior Systems Signal Operator	1436	N						
Communications Specialist	1701	N	140	Annual	\$ 48,578.92	\$ 59,509.32	\$ 70,439.46	\$ 72,552.64
Emergency Management Analyst	1446	N		Monthly	\$ 4,048.24	\$ 4,959.11	\$ 5,869.95	
Heritage Park Administrator	1006	EX		Bi-Weekly	\$ 1,868.42	\$ 2,288.82	\$ 2,709.21	
Marketing Administrator	1177	EX		Hourly	\$ 23.3553	\$ 28.6103	\$ 33.8651	
Police Communications QA Coordinator	1747	N						
Public Arts Administrator	1004	EX						
Victim Advocate	1169	N						
Accreditation Administrator	1416	EX	141	Annual	\$ 49,769.20	\$ 60,967.14	\$ 72,165.34	\$ 74,330.30
Assistant City Secretary	1402	N		Monthly	\$ 4,147.43	\$ 5,080.60	\$ 6,013.78	
Athletic Center Supervisor - Fun Club/Zone	1679	EX		Bi-Weekly	\$ 1,914.20	\$ 2,344.89	\$ 2,775.59	
Athletic Programs Supervisor	1544	EX		Hourly	\$ 23.9275	\$ 29.3111	\$ 34.6949	
Audio Video Administrator	1418	EX						
Billing Supervisor	4037	EX						
Cashier Supervisor	4026	EX						
Community Education Coordinator	1408	EX						
Discovery Center Supervisor	1513	EX						
EDC Compliance Administrator	1677	EX						
Education & Outreach Supervisor	1737	EX						
Foreman/Master Fleet Technician	1264	N						
Hydrologist	1444	EX						
Municipal Court Coordinator	1050	EX						
Planner	1161	EX						
Recreation Center Supervisor	1428	EX						
Recreation Programs Supervisor	1391	EX						
Senior Center Supervisor	1074	EX						
Treasury Analyst I	1445	EX						



## GENERAL PAY PLAN - 2019

POSITION	JOB CLASS CODE	FLSA	PAY GRADE	PERIOD	MINIMUM	MIDPOINT	MAXIMUM	3% Top with Merit Lump Sum
Benefits & Wellness Analyst	1509	EX	142	Annual	\$ 50,988.34	\$ 62,460.84	\$ 73,933.34	\$ 76,151.34
CVB Sports & Events Services Manager	8022	EX		Monthly	\$ 4,249.03	\$ 5,205.07	\$ 6,161.11	
CVB Tourism Sales & Convention Manager	8004	EX		Bi-Weekly	\$ 1,961.09	\$ 2,402.34	\$ 2,843.59	
Fire Inspector	1178	N		Hourly	\$ 24.5136	\$ 30.0293	\$ 35.5449	
Human Resources Analyst	1029	EX						
Safety Coordinator	1535	EX						
Accountant II	1404	EX	143	Annual	\$ 52,237.64	\$ 63,991.16	\$ 75,744.64	\$ 78,016.98
Animal Services Supervisor	1145	N		Monthly	\$ 4,353.14	\$ 5,332.60	\$ 6,312.05	
Chief Building Inspector	1158	EX		Bi-Weekly	\$ 2,009.14	\$ 2,461.20	\$ 2,913.26	
Code Enforcement Supervisor	1186	N		Hourly	\$ 25.1143	\$ 30.7650	\$ 36.4157	
Construction Supervisor	1430	N						
Detention Supervisor	1250	N						
Facilities Maintenance Supervisor	1504	N						
Irrigation Supervisor	1258	N						
Meter Supervisor	1111	N						
MIS Supervisor/Desktop Administrator	1273	EX						
Parks Supervisor	1107	N						
Police Records Supervisor	1531	N						
Property and Evidence Supervisor	1669	N						
ROW Supervisor	1718	N						
Senior Buyer	1058	EX						
Senior Environmental Health Specialist	1662	N						
Senior Librarian	1344	EX						
Signs and Markings Supervisor	1521	N						
Stormwater Inspection Supervisor	1671	N						
Stormwater Supervisor	1256	N						
Streets Supervisor	1108	N						
Traffic Signal & Lighting Supervisor	1117	N						
Utilities Supervisor	1109	N						
Utility Operations Supervisor	1448	N						
Valve & Hydrant Supervisor	1110	N						
CVB Sales Manager	8000	EX	144	Annual	\$ 53,517.36	\$ 65,559.00	\$ 77,600.38	\$ 79,928.40
CVB Sports Sales Manager	8014	EX		Monthly	\$ 4,459.78	\$ 5,463.25	\$ 6,466.70	
				Bi-Weekly	\$ 2,058.36	\$ 2,521.50	\$ 2,984.63	
				Hourly	\$ 25.7295	\$ 31.5188	\$ 37.3079	
Deputy City Secretary	1691	EX	145	Annual	\$ 54,828.80	\$ 67,165.02	\$ 79,501.50	\$ 81,886.55
Interactive Media Administrator	1433	EX		Monthly	\$ 4,569.07	\$ 5,597.09	\$ 6,625.13	
Plans Examiner Supervisor	1146	EX		Bi-Weekly	\$ 2,108.80	\$ 2,583.27	\$ 3,057.75	
Police Communications Supervisor	1251	N		Hourly	\$ 26.3600	\$ 32.2909	\$ 38.2219	
Police Communications Training Coordinator	1716	N						
Senior Radio Technician	4035	EX						
Video Producer	1438	EX						
EIT	1128	EX	146	Annual	\$ 56,171.96	\$ 68,810.56	\$ 81,449.42	\$ 83,892.90
Fire Engineering Associate	1508	EX		Monthly	\$ 4,681.00	\$ 5,734.21	\$ 6,787.45	
				Bi-Weekly	\$ 2,160.46	\$ 2,646.56	\$ 3,132.67	
				Hourly	\$ 27.0058	\$ 33.0820	\$ 39.1584	
CVB Senior Convention Services & Tourism Manager	8124	EX	147	Annual	\$ 57,548.14	\$ 70,496.66	\$ 83,444.14	\$ 85,947.46
Environmental Health Supervisor	1190	EX		Monthly	\$ 4,795.68	\$ 5,874.72	\$ 6,953.68	
Fire Fleet Manager	1092	N		Bi-Weekly	\$ 2,213.39	\$ 2,711.41	\$ 3,209.39	
Fleet Services Supervisor	1093	N		Hourly	\$ 27.6674	\$ 33.8926	\$ 40.1174	
Library Systems Specialist	1363	EX						
Senior Accountant	1686	EX						
Senior Compensation & Classification Analyst	1668	EX						
GIS Analyst I	1738	EX						
Senior Employee Relations Analyst	1675	EX						
Senior Financial Analyst	1412	EX						
Senior Landscape Architect	4004	EX						
Senior Planner	1176	EX						
Senior Planner - Parks	1065	EX						



## GENERAL PAY PLAN - 2019

POSITION	JOB CLASS CODE	FLSA	PAY GRADE	PERIOD	MINIMUM	MIDPOINT	MAXIMUM	3% Top with Merit Lump Sum
Crime Analyst Administrator	1745	EX	148	Annual	\$ 58,958.13	\$ 72,223.71	\$ 85,489.29	\$ 88,053.97
Property Administrator	1688	EX		Monthly	\$ 4,913.18	\$ 6,018.64	\$ 7,124.11	
Risk Administrator	1543	EX		Bi-Weekly	\$ 2,267.62	\$ 2,777.84	\$ 3,288.05	
Sponsorship & Event Dev Administrator	1431	EX		Hourly	\$ 28.3453	\$ 34.7229	\$ 41.1006	
Victim Assistance and Grants Administrator	1187	EX						
CVB Communications Manager	8017	EX	150	Annual	\$ 61,882.34	\$ 75,806.12	\$ 89,729.64	\$ 92,421.53
CVB Digital Mktg & Research Manager	8020	EX		Monthly	\$ 5,156.86	\$ 6,317.18	\$ 7,477.47	
GIS Data Coordinator	1739	EX		Bi-Weekly	\$ 2,380.09	\$ 2,915.62	\$ 3,451.14	
ITS Project Manager	1694	EX		Hourly	\$ 29.7511	\$ 36.4453	\$ 43.1393	
ROW Service Administrator	1421	EX						
Business Analyst	1032	EX	151	Annual	\$ 63,398.66	\$ 77,663.30	\$ 91,927.94	\$ 94,685.78
				Monthly	\$ 5,283.22	\$ 6,471.94	\$ 7,660.66	
				Bi-Weekly	\$ 2,438.41	\$ 2,987.05	\$ 3,535.69	
				Hourly	\$ 30.4801	\$ 37.3381	\$ 44.1961	
Application Systems Administrator II	1064	EX	152	Annual	\$ 64,951.90	\$ 79,567.02	\$ 94,180.32	\$ 97,005.73
GIS Analyst II	1740	EX		Monthly	\$ 5,412.66	\$ 6,630.59	\$ 7,848.36	
				Bi-Weekly	\$ 2,498.15	\$ 3,060.27	\$ 3,622.32	
				Hourly	\$ 31.2269	\$ 38.2534	\$ 45.2790	
Adult Services Manager	1356	EX	153	Annual	\$ 66,543.10	\$ 81,515.39	\$ 96,487.56	\$ 99,382.19
Detention Manager	1732	EX		Monthly	\$ 5,545.26	\$ 6,792.95	\$ 8,040.63	
Aquatics Operations Superintendent	1539	EX		Bi-Weekly	\$ 2,559.35	\$ 3,135.21	\$ 3,711.06	
Assistant Chief Building Official	4006	EX		Hourly	\$ 31.9919	\$ 39.1901	\$ 46.3883	
Assistant Revenue Collections Manager	1439	EX						
Circulation Manager	1084	EX						
Code & Health Manager	1666	EX						
Construction Superintendent	1420	EX						
CSI/Property & Evidence Manager	1515	EX						
Customer Service Superintendent	1540	EX						
Digital Services Manager	1743	EX						
Environmental Services Superintendent	1711	EX						
Facility Project Manager	1411	EX						
Fire Protection Engineer	1195	EX						
Materials Services Manager	1728	EX						
Meter Superintendent	4011	EX						
Parks Planning Superintendent	4126	EX						
Parks Superintendent	4120	EX						
Permit Services Official	1696	EX						
Police Records Manager	4001	EX						
Programming & Fitness Superintendent	1541	EX						
Records & Info Mgmt Administrator	1746	EX						
Special Assistant to City Manager	5023	EX						
Strategic Services Manager - Fire Support	3409	EX						
Street Superintendent	4012	EX						
Traffic Signal Superintendent	1205	EX						
Utilities Superintendent	4013	EX						
Youth Services Manager	1341	EX						
PW Business Analyst	1419	EX	154	Annual	\$ 68,173.56	\$ 83,512.52	\$ 98,851.48	\$ 101,817.02
Sr. Application Systems Administrator	1719	EX		Monthly	\$ 5,681.13	\$ 6,959.38	\$ 8,237.62	
Senior GIS Analyst	1041	EX		Bi-Weekly	\$ 2,622.06	\$ 3,212.02	\$ 3,801.98	
				Hourly	\$ 32.7758	\$ 40.1502	\$ 47.5248	
Civil Engineer	1310	EX	155	Annual	\$ 69,843.73	\$ 90,796.85	\$ 111,749.98	\$ 115,102.48
CVB Senior Sales Manager	8006	EX		Monthly	\$ 5,820.31	\$ 7,566.40	\$ 9,312.50	
Information Services Supervisor	1673	EX		Bi-Weekly	\$ 2,686.30	\$ 3,492.19	\$ 4,298.08	
Network Engineer	1201	EX		Hourly	\$ 33.5787	\$ 43.6523	\$ 53.7260	
Senior Business Analyst	1434	EX						
Software Developer	1181	EX						
SQL Developer	1182	EX						
Stormwater Engineer	1129	EX						





## GENERAL PAY PLAN - 2019

POSITION	JOB CLASS CODE	FLSA	PAY GRADE	PERIOD	MINIMUM	MIDPOINT	MAXIMUM	3% Top with Merit Lump Sum
Systems Engineer	1069	EX						
Traffic Engineer	1388	EX						
Unified Communications Specialist	1044	EX						
Enterprise GIS Architect	1741	EX						
Arts, Culture & Special Events Manager	1681	EX	156	Annual	\$ 71,554.86	\$ 93,021.50	\$ 114,487.80	\$ 117,922.43
Business Services Manager	1693	EX		Monthly	\$ 5,962.91	\$ 7,751.79	\$ 9,540.65	
CVB Director of Communications & Marketing	8018	EX		Bi-Weekly	\$ 2,752.11	\$ 3,577.75	\$ 4,403.38	
CVB Director of Sports and Events	8123	EX		Hourly	\$ 34.4014	\$ 44.7219	\$ 55.0422	
Environmental Services Manager	4025	EX						
Facilities Manager	4009	EX						
Fleet Services Manager	1095	EX						
Logistics Manager	1709	EX						
Natural Resources Manager	1736	EX						
Parks Services Manager	1692	EX						
Purchasing Manager	4016	EX						
Recreation Services Manager	4122	EX						
Stormwater Manager	1432	EX						
Water Resources Manager	1192	EX						
Assistant to the City Manager - Innovation & Proj Mgmt	1733	EX	157	Annual	\$ 73,308.04	\$ 95,300.40	\$ 117,292.76	\$ 120,811.54
Accounting Manager	4007	EX		Monthly	\$ 6,109.00	\$ 7,941.70	\$ 9,774.40	
Employee Relations & Talent Mgmt Manager	1724	EX		Bi-Weekly	\$ 2,819.54	\$ 3,665.40	\$ 4,511.26	
Community Development Manager	1735	EX		Hourly	\$ 35.2443	\$ 45.8175	\$ 56.3908	
Enterprise GIS Manager	1742	EX						
Financial Services Manager	4008	EX						
MIS Supervisor	1680	EX						
Municipal Court Administrator	4022	EX						
Planning Manager	4033	EX						
Police Communications Manager	4018	EX						
Radio Systems Manager	4030	EX						
Revenue Collections Manager	4015	EX						
Total Rewards Manager	1723	EX						
Treasury Manager	1697	EX						
Database Administrator	1040	EX	158	Annual	\$ 75,104.12	\$ 97,635.20	\$ 120,166.54	\$ 123,771.54
				Monthly	\$ 6,258.68	\$ 8,136.27	\$ 10,013.88	
				Bi-Weekly	\$ 2,888.62	\$ 3,755.20	\$ 4,621.79	
				Hourly	\$ 36.1078	\$ 46.9400	\$ 57.7724	
Information Services Manager	1063	EX	160	Annual	\$ 78,829.14	\$ 102,477.96	\$ 126,126.78	\$ 129,910.58
MIS/Computer Technology Manager	1052	EX		Monthly	\$ 6,569.10	\$ 8,539.83	\$ 10,510.57	
ROW Manager	1443	EX		Bi-Weekly	\$ 3,031.89	\$ 3,941.46	\$ 4,851.03	
Senior Civil Engineer	1130	EX		Hourly	\$ 37.8986	\$ 49.2683	\$ 60.6379	
Senior Fire Protection Engineer	1506	EX						
Senior Stormwater Engineer	1202	EX						
Senior Traffic Engineer	1132	EX						
Assistant Controller	4038	EX	162	Annual	\$ 82,739.28	\$ 107,560.96	\$ 132,382.64	\$ 136,354.12
Budget & Strategic Planning Manager	1550	EX		Monthly	\$ 6,894.94	\$ 8,963.41	\$ 11,031.89	
				Bi-Weekly	\$ 3,182.28	\$ 4,136.96	\$ 5,091.64	
				Hourly	\$ 39.7785	\$ 51.7120	\$ 63.6455	
Capital Projects Manager	1549	EX	163	Annual	\$ 84,766.24	\$ 110,196.06	\$ 135,626.14	\$ 139,694.92
Chief Building Official	5015	EX		Monthly	\$ 7,063.85	\$ 9,183.01	\$ 11,302.18	
Deputy Emergency Management Coordinator	1511	EX		Bi-Weekly	\$ 3,260.24	\$ 4,238.31	\$ 5,216.39	
Development Manager	1548	EX		Hourly	\$ 40.7530	\$ 52.9789	\$ 65.2049	
IT Security Officer	1667	EX						
Transportation Planning Manager	1684	EX						
Traffic Signal and ITS Manager	1685	EX						
Assistant Director - Library	1347	EX	200	Annual	\$ 86,885.50	\$ 112,951.02	\$ 139,016.54	\$ 143,187.04
Assistant Director - Parks and Recreation	4125	EX		Monthly	\$ 7,240.46	\$ 9,412.59	\$ 11,584.71	
				Bi-Weekly	\$ 3,341.75	\$ 4,344.27	\$ 5,346.79	
				Hourly	\$ 41.7719	\$ 54.3034	\$ 66.8349	



## GENERAL PAY PLAN - 2019

POSITION	JOB CLASS CODE	FLSA	PAY GRADE	PERIOD	MINIMUM	MIDPOINT	MAXIMUM	3% Top with Merit Lump Sum
Associate Municipal Court Judge	5121	EX	201	Annual	\$ 89,057.54	\$ 115,774.88	\$ 142,491.96	\$ 146,766.72
				Monthly	\$ 7,421.46	\$ 9,647.91	\$ 11,874.33	
				Bi-Weekly	\$ 3,425.29	\$ 4,452.88	\$ 5,480.46	
				Hourly	\$ 42.8161	\$ 55.6610	\$ 68.5058	
CVB Dir of Sales and Services	8013	EX	202	Annual	\$ 91,283.92	\$ 118,669.20	\$ 146,054.22	\$ 150,435.85
Assistant Director - Administrative Services	1708	EX		Monthly	\$ 7,606.99	\$ 9,889.10	\$ 12,171.19	
				Bi-Weekly	\$ 3,510.92	\$ 4,564.20	\$ 5,617.47	
				Hourly	\$ 43.8865	\$ 57.0525	\$ 70.2184	
Assistant Director - Finance	4027	EX	204	Annual	\$ 95,905.16	\$ 124,679.36	\$ 153,448.36	\$ 158,051.81
Assistant Director - Information Technology	1200	EX		Monthly	\$ 7,992.10	\$ 10,389.95	\$ 12,787.36	
Assistant Director - Transportation Engineering	4029	EX		Bi-Weekly	\$ 3,688.66	\$ 4,795.36	\$ 5,901.86	
Assistant Public Works Director	4501	EX		Hourly	\$ 46.1083	\$ 59.9420	\$ 73.7733	
Deputy Director - Public Works	4503	EX	206	Annual	\$ 100,760.40	\$ 130,988.52	\$ 161,216.64	\$ 166,053.14
				Monthly	\$ 8,396.70	\$ 10,915.71	\$ 13,434.72	
				Bi-Weekly	\$ 3,875.40	\$ 5,038.02	\$ 6,200.64	
				Hourly	\$ 48.4425	\$ 62.9753	\$ 77.5080	



## EXECUTIVE PAY PLAN 2019

POSITION	JOB CLASS CODE	FLSA	Pay Grade	Period	MINIMUM	MIDPOINT	MAXIMUM
Municipal Court Judge	5120	E	204	Annual	\$ 95,905.16	\$ 124,679.36	\$ 153,448.36
City Secretary	5016	E		Monthly	\$ 7,992.10	\$ 10,389.95	\$ 12,787.36
				Bi-Weekly	\$ 3,688.66	\$ 4,795.36	\$ 5,901.86
				Hourly	\$ 46.1083	\$ 59.9420	\$ 73.7733
Director of Communications & Media Relations	5001	E	205	Annual	\$ 98,302.88	\$ 127,793.64	\$ 157,284.66
Library Director	5003	E		Monthly	\$ 8,191.91	\$ 10,649.47	\$ 13,107.06
				Bi-Weekly	\$ 3,780.88	\$ 4,915.14	\$ 6,049.41
				Hourly	\$ 47.2610	\$ 61.4393	\$ 75.6176
Executive Director CVB	5005	E	207	Annual	\$ 103,279.54	\$ 134,263.22	\$ 165,247.16
Director of Administrative Services	5020	E		Monthly	\$ 8,606.63	\$ 11,188.60	\$ 13,770.60
Director of Human Resources	5002	E		Bi-Weekly	\$ 3,972.29	\$ 5,163.97	\$ 6,355.66
Director of Parks & Recreation	5004	E		Hourly	\$ 49.6536	\$ 64.5496	\$ 79.4458
Director of Development Services	5008	E	210	Annual	\$ 113,933.30	\$ 148,113.42	\$ 182,293.28
Director of Engineering Services & Public Works	5014	E		Monthly	\$ 9,494.44	\$ 12,342.79	\$ 15,191.11
Director of Finance	5006	E		Bi-Weekly	\$ 4,382.05	\$ 5,696.67	\$ 7,011.28
Director of Information Technology	5007	E		Hourly	\$ 54.7756	\$ 71.2084	\$ 87.6410
Assistant City Manager	5010	E	211	Annual	\$ 142,416.56	\$ 185,141.58	\$ 227,866.60
Police Chief	5011	E		Monthly	\$ 11,868.05	\$ 15,428.47	\$ 18,988.88
Fire Chief	5012	E		Bi-Weekly	\$ 5,477.56	\$ 7,120.83	\$ 8,764.10
				Hourly	\$ 68.4695	\$ 89.0104	\$ 109.5513
Deputy City Manager	5013	E	212	Annual	\$ 149,537.44	\$ 194,398.88	\$ 239,260.06
				Monthly	\$ 12,461.45	\$ 16,199.91	\$ 19,938.34
				Bi-Weekly	\$ 5,751.44	\$ 7,476.88	\$ 9,202.31
				Hourly	\$ 71.8930	\$ 93.4610	\$ 115.0289



## POLICE PAY PLAN - 2019

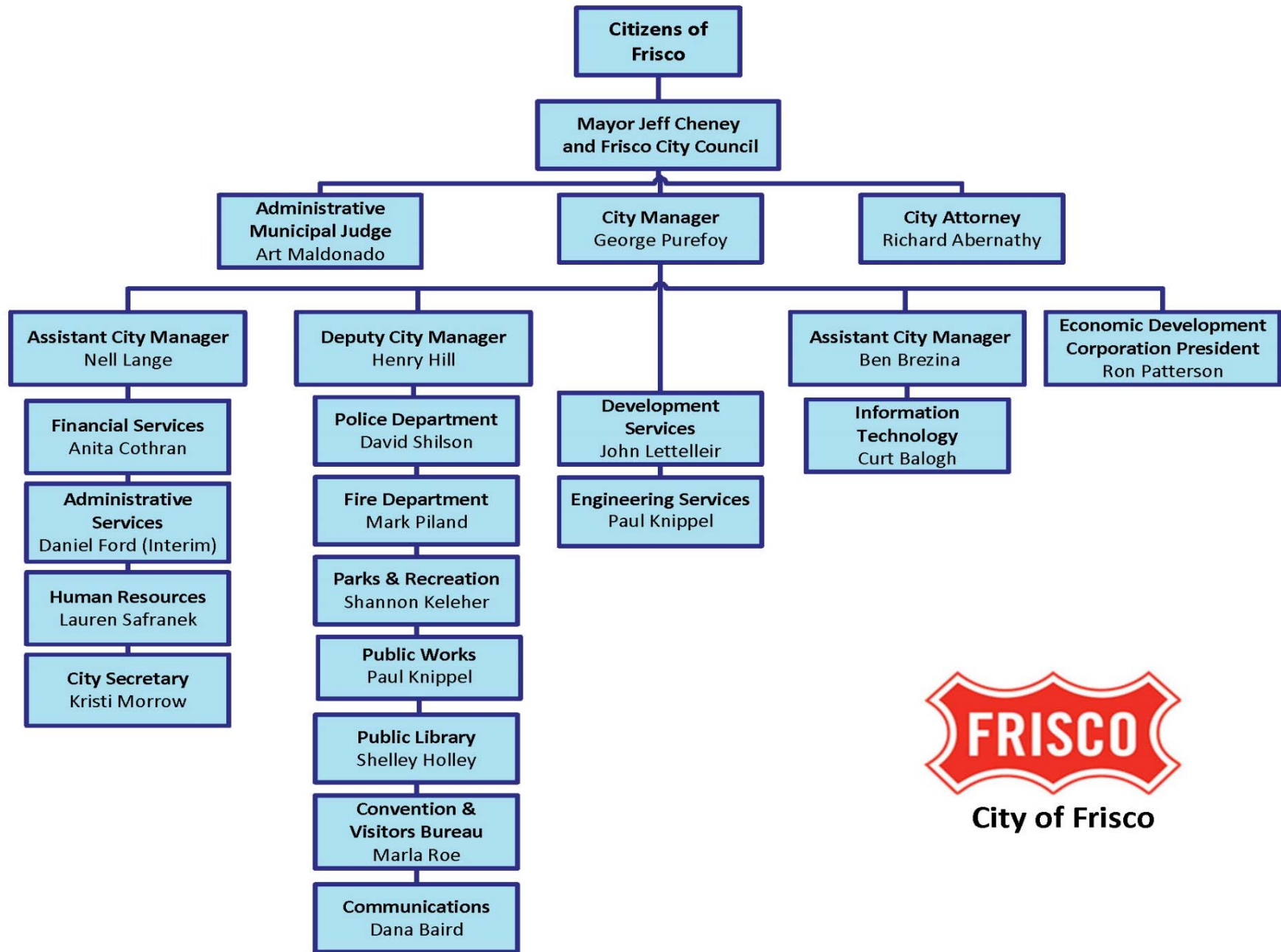
POSITION	GRADE	JOB CODE	PERIOD	STEP - 0	STEP - 1	STEP - 2	STEP - 3	STEP - 4	STEP - 5	STEP - 6	STEP - 7	* POTENTIAL EARNINGS AFTER TOPPING
Police Officer Cadet	40 A	2004	Annual Monthly Bi-Weekly Hourly (2080)	\$62,264.28 \$5,188.69 \$2,394.78 \$29.9348								
Police Officer Bailiff Fire Investigator	42 A	2504 2005 1514	Annual Monthly Bi-Weekly Hourly (2080)	\$65,352.04 \$5,446.00 \$2,513.54 \$31.4193	\$70,000.06 \$5,833.34 \$2,692.31 \$33.6539	\$72,100.08 \$6,008.34 \$2,773.08 \$34.6635	\$74,263.02 \$6,188.59 \$2,856.27 \$35.7034	\$76,490.96 \$6,374.25 \$2,941.96 \$36.7745	\$78,785.72 \$6,565.48 \$3,030.22 \$37.8777	\$81,936.92 \$6,828.08 \$3,151.42 \$39.3928	\$85,214.48 \$7,101.21 \$3,277.48 \$40.9685	\$87,770.91
Police Corporal	43 A	2506	Annual Monthly Bi-Weekly Hourly (2080)	\$70,645.12 \$5,887.09 \$2,717.12 \$33.9640	\$72,764.38 \$6,063.70 \$2,798.63 \$34.9829	\$74,947.60 \$6,245.63 \$2,882.60 \$36.0325	\$77,196.08 \$6,433.01 \$2,969.08 \$37.1135	\$79,512.16 \$6,626.01 \$3,058.16 \$38.2270	\$81,897.40 \$6,824.78 \$3,149.90 \$39.3737	\$85,173.40 \$7,097.78 \$3,275.90 \$40.9487	\$88,580.18 \$7,381.68 \$3,406.93 \$42.5866	\$91,237.59
Police Sergeant	52 A	2513	Annual Monthly Bi-Weekly	\$93,978.04 \$7,831.50 \$3,614.54	\$96,797.48 \$8,066.46 \$3,722.98	\$100,669.40 \$8,389.12 \$3,871.90						\$103,689.48
Police Lieutenant	57 A	2502	Annual Monthly Bi-Weekly Hourly (2080)	\$106,689.96 \$8,890.83 \$4,103.46 \$51.2933	\$110,947.46 \$9,245.62 \$4,267.21 \$53.3401	\$115,364.34 \$9,613.70 \$4,437.09 \$55.4636						\$118,825.27
Police Deputy Chief	65 A	2500	Annual Monthly Bi-Weekly Hourly (2080)	\$123,059.04 \$10,254.92 \$4,733.04 \$59.1630	\$127,981.36 \$10,665.11 \$4,922.36 \$61.5295	\$133,088.28 \$11,090.69 \$5,118.78 \$63.9848						\$137,080.93
Police Assistant Chief	68 A	5017	Annual Monthly Bi-Weekly Hourly (2080)	\$143,050.70 \$11,920.89 \$5,501.95 \$68.7744	\$147,342.26 \$12,278.52 \$5,667.01 \$70.8376	\$151,762.52 \$12,646.88 \$5,837.02 \$72.9627						\$156,315.40

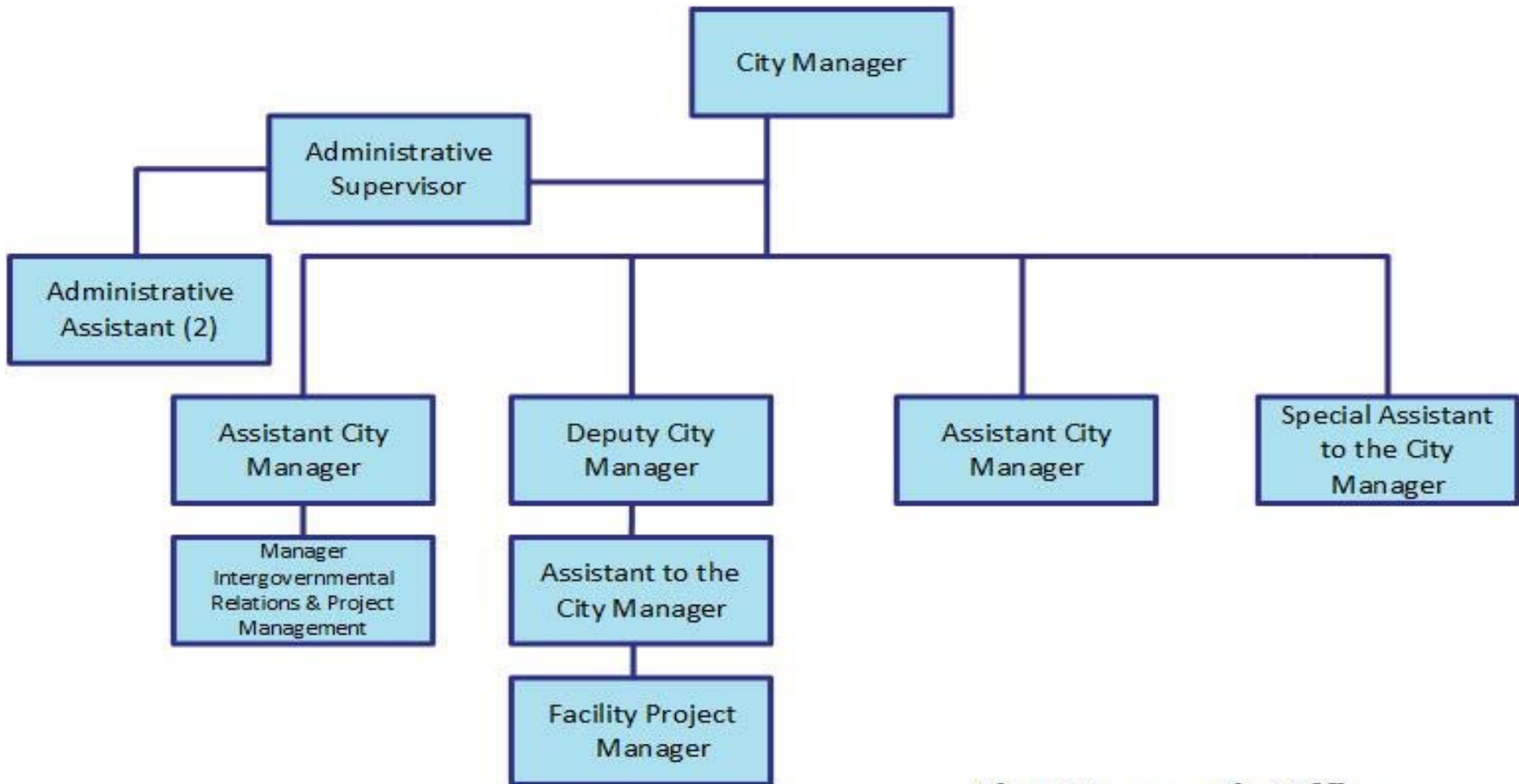
\* After each rank reaches their last step, they are eligible to receive a lump sum amount at an **average of 3%** each year until they move ranks or if the step pay plan gets adjusted.



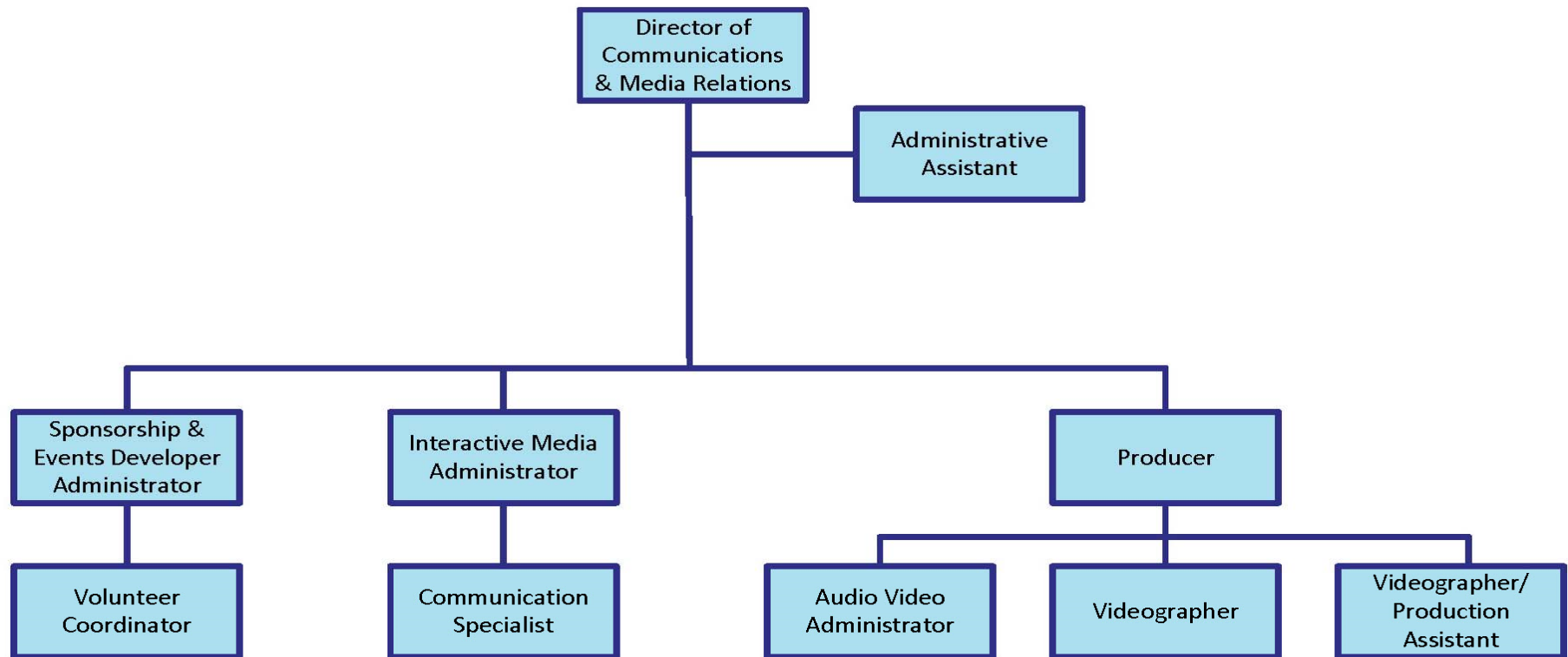
## FIRE PAY PLAN - 2019

POSITION	GRADE	JOB CODE	SHIFT CODE	PERIOD	STEP - 0	STEP - 1	STEP - 2	STEP - 3	STEP - 4	STEP - 5	STEP - 6	POTENTIAL EARNINGS AT TOP OUT	
Firefighter	36			Annual	\$65,010.66	\$66,960.92	\$68,970.20	\$71,038.76	\$73,170.24	\$75,365.16	\$77,626.12	\$79,954.90	
				Monthly	\$5,417.56	\$5,580.08	\$5,747.52	\$5,919.90	\$6,097.52	\$6,280.43	\$6,468.84		
				Bi-Weekly	\$2,500.41	\$2,575.42	\$2,652.70	\$2,732.26	\$2,814.24	\$2,898.66	\$2,985.62		
		3010	36A	Hourly (2080)	\$31.2551	\$32.1928	\$33.1587	\$34.1533	\$35.1780	\$36.2333	\$37.3203		
		3000	36B	Hourly (2912)	\$22.3250	\$22.9949	\$23.6847	\$24.3951	\$25.1272	\$25.8809	\$26.6574		
Firefighter/Paramedic	45			Annual	\$69,466.80	\$71,416.54	\$73,426.08	\$75,494.90	\$77,626.12	\$79,821.04	\$82,082.52	\$84,545.00	
				Monthly	\$5,788.90	\$5,951.38	\$6,118.84	\$6,291.24	\$6,468.84	\$6,651.75	\$6,840.21		
				Bi-Weekly	\$2,671.80	\$2,746.79	\$2,824.08	\$2,903.65	\$2,985.62	\$3,070.04	\$3,157.02		
		3006	45A	Hourly (2080)	\$33.3975	\$34.3349	\$35.3010	\$36.2956	\$37.3203	\$38.3755	\$39.4627		
		3005	45B	Hourly (2912)	\$23.8553	\$24.5249	\$25.2149	\$25.9254	\$26.6573	\$27.4111	\$28.1876		
Fire Lieutenant	50	3203		Annual	\$92,364.22	\$95,136.34	\$97,990.36					\$100,930.07	
EOD Investigator		3207		Monthly	\$7,697.02	\$7,928.03	\$8,165.86						
				Bi-Weekly	\$3,552.47	\$3,659.09	\$3,768.86						
				Hourly (2080)	\$44.4059	\$45.7386	\$47.1107						
		3200	50A	Hourly (2912)	\$31.7184	\$32.6704	\$33.6505						
Fire Captain	56			Annual	\$102,888.76	\$105,975.48	\$109,154.76						
				Monthly	\$8,574.06	\$8,831.29	\$9,096.23						
				Bi-Weekly	\$3,957.26	\$4,075.98	\$4,198.26						
		3202	56A	Hourly (2080)	\$49.4658	\$50.9498	\$52.4783						
		3201/3206	56B	Hourly (2912)	\$35.3327	\$36.3927	\$37.4845						
Fire Battalion Chief	59	3402		Annual	\$119,336.88	\$122,916.82						\$126,604.32	
Deputy Fire Marshal		3410		Monthly	\$9,944.74	\$10,243.07							
				Bi-Weekly	\$4,589.88	\$4,727.57							
				Hourly (2080)	\$57.3735	\$59.0946							
		3400	59A	Hourly (2912)	\$40.9810	\$42.2104							
			59B										
Fire Deputy Chief	63	3405	63A	Annual	\$132,270.32	\$136,238.44							
Fire Marshal		3407		Monthly	\$11,022.53	\$11,353.20							
				Bi-Weekly	\$5,087.32	\$5,239.94							
				Hourly (2080)	\$63.5915	\$65.4993							
Assistant Fire Chief	67	3403	67A	Annual	\$143,050.18	\$149,487.78							
				Monthly	\$11,920.85	\$12,457.32							
				Bi-Weekly	\$5,501.93	\$5,749.53							
				Hourly (2080)	\$68.7741	\$71.8691							



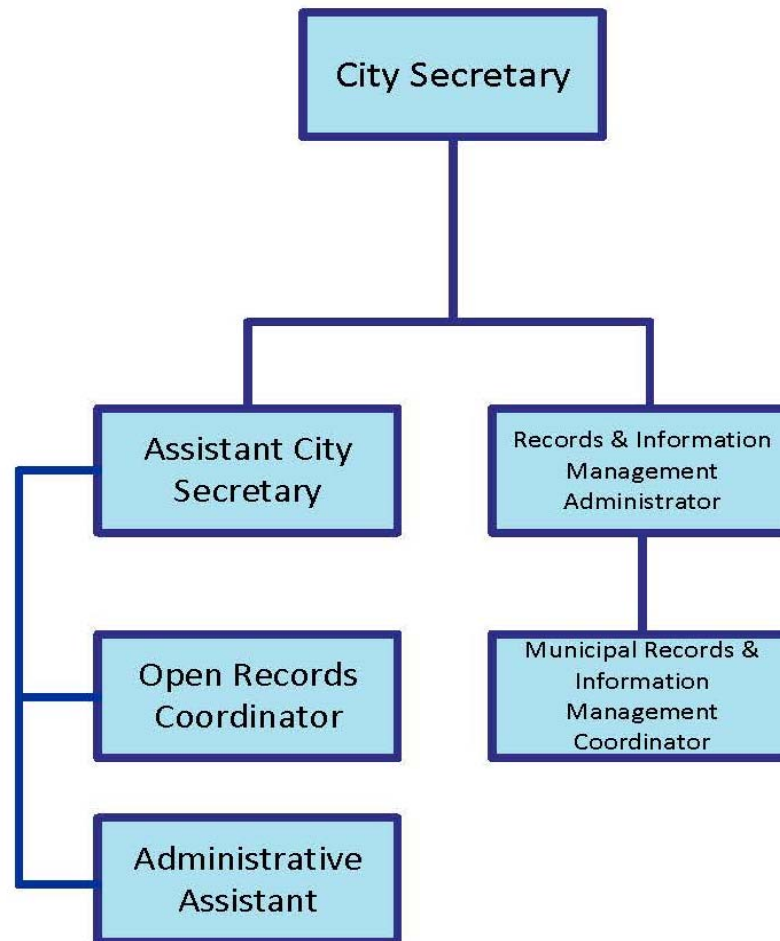


**City Manager's Office**

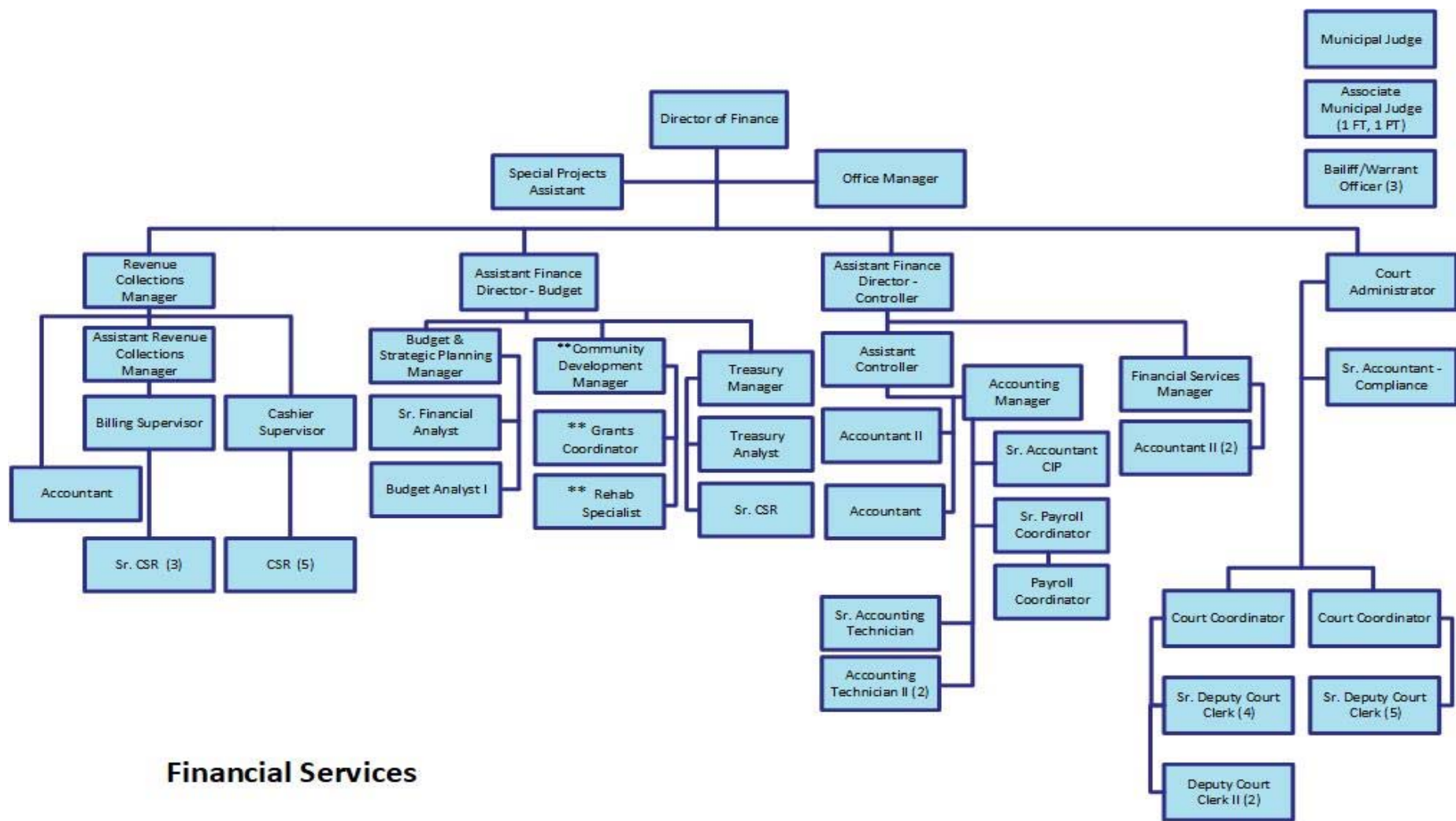


## Communications

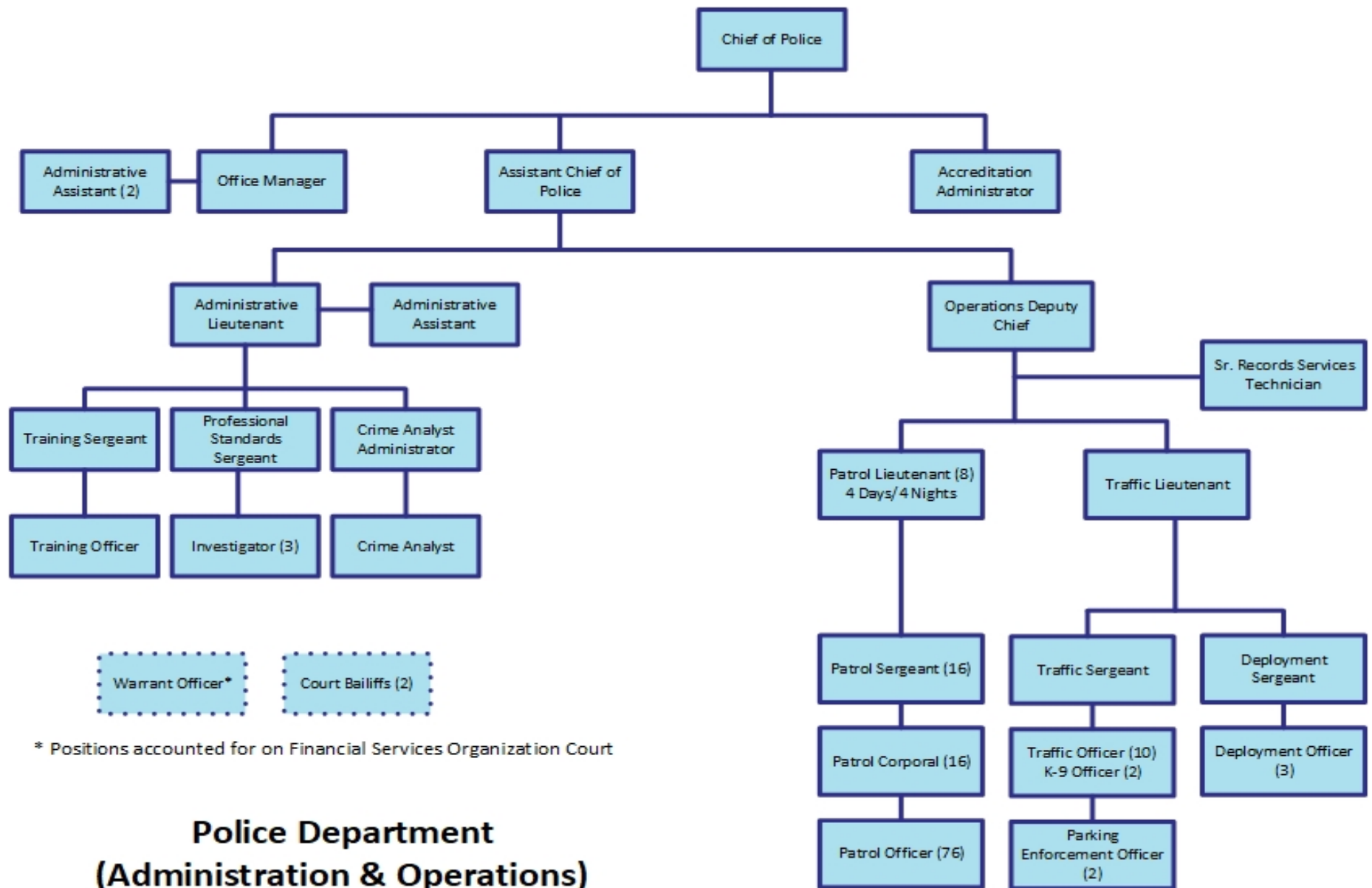




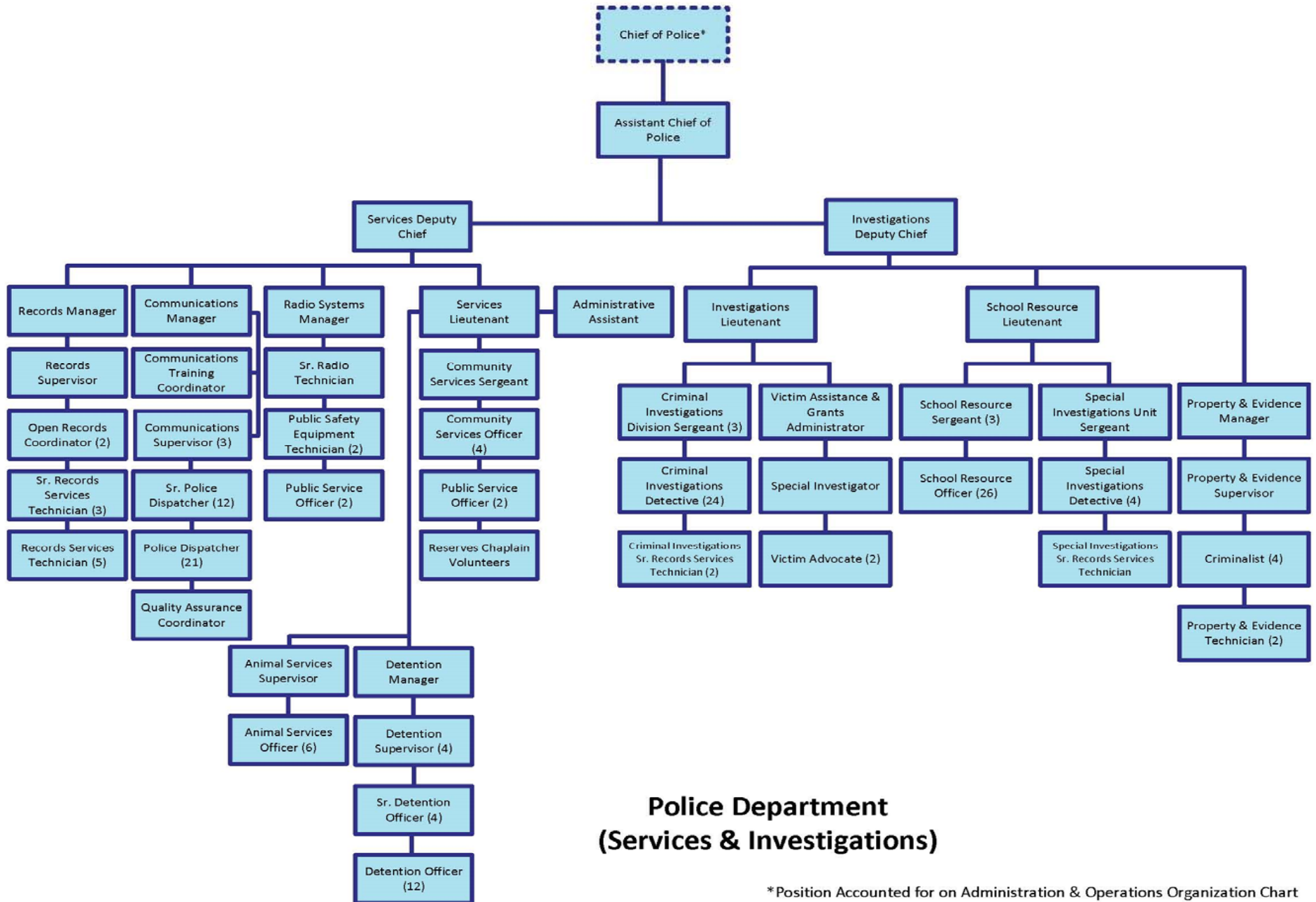
## City Secretary's Office



\*\*Funded Partially by CDBG/Development Services

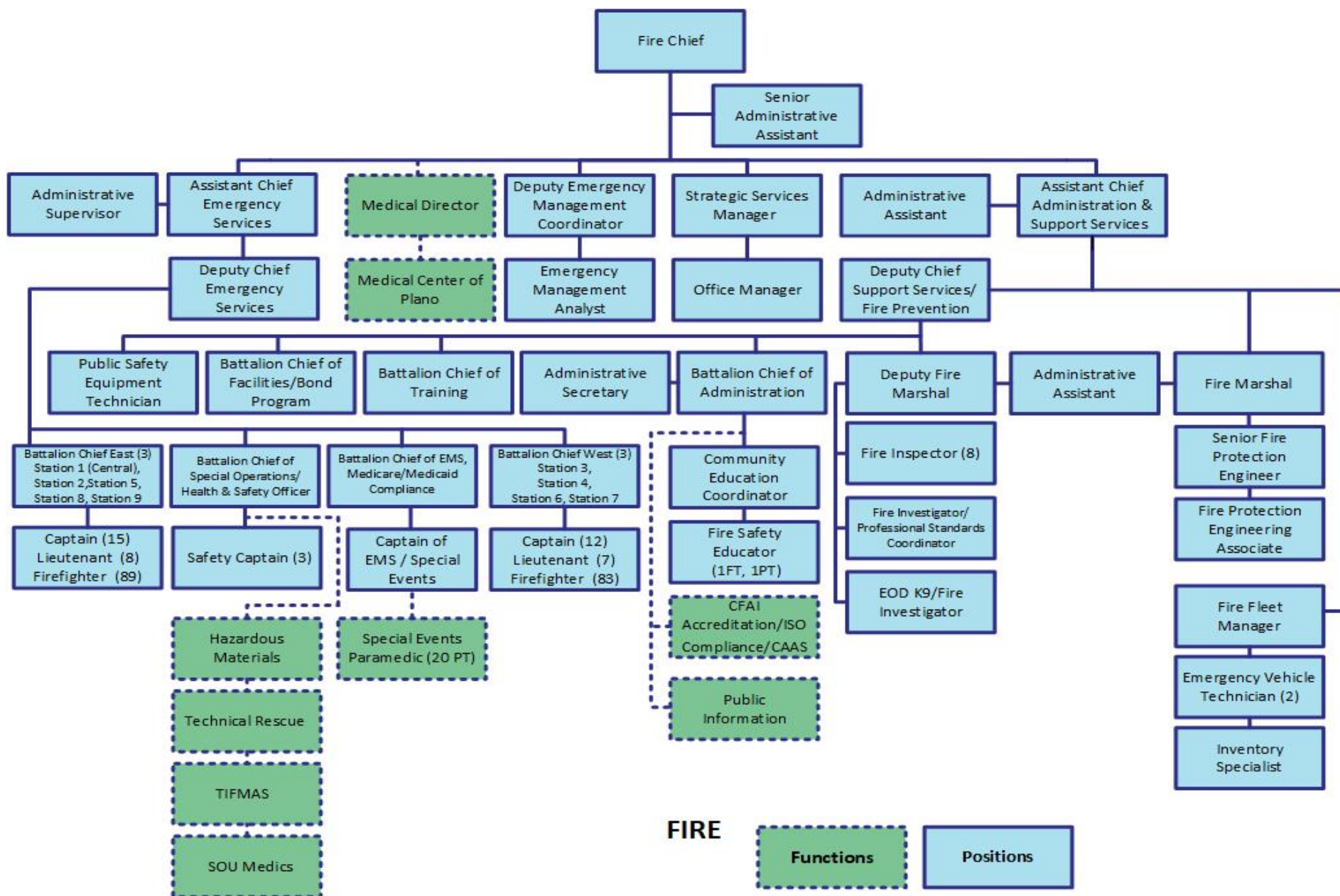


\* Positions accounted for on Financial Services Organization Court

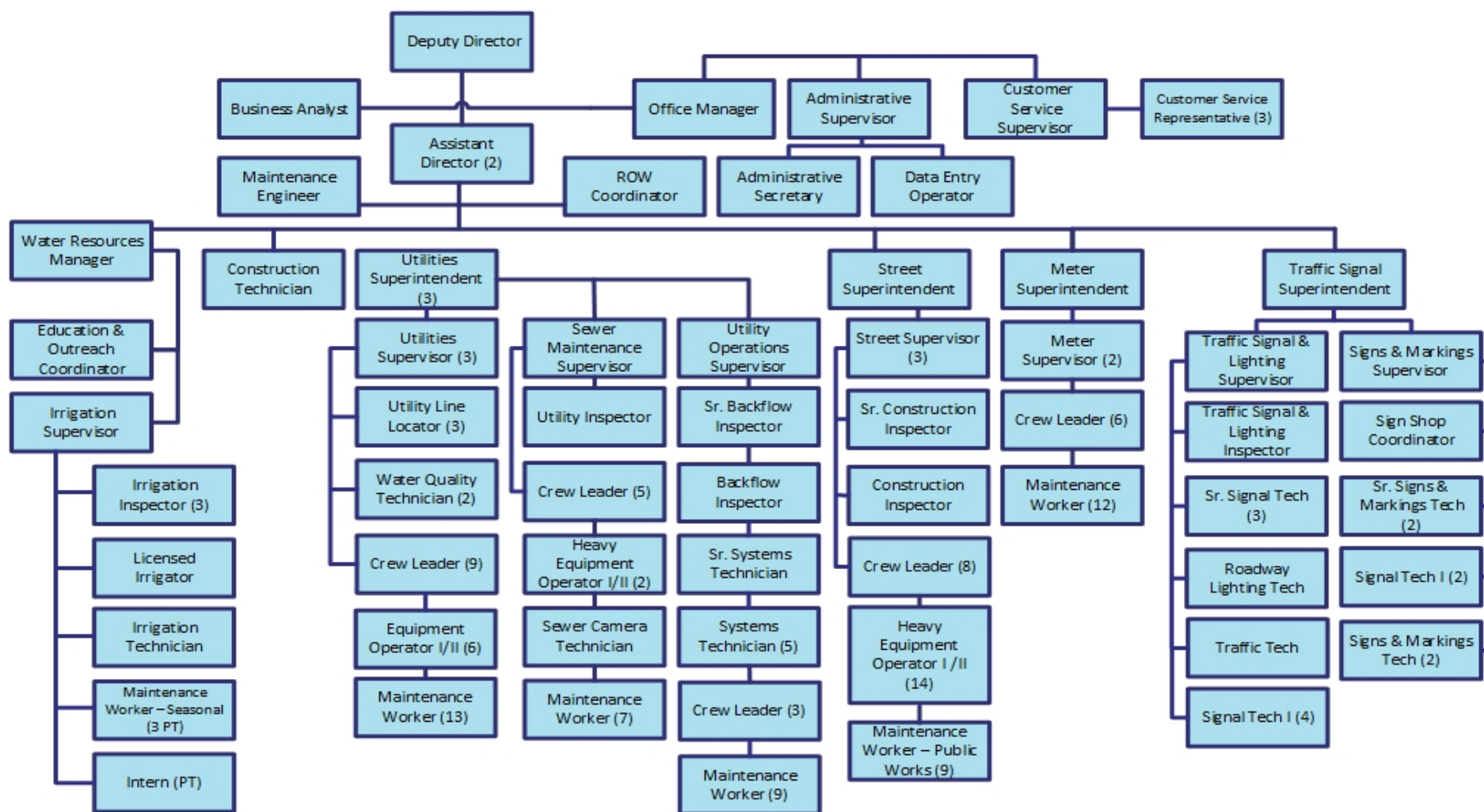


## Police Department (Services & Investigations)

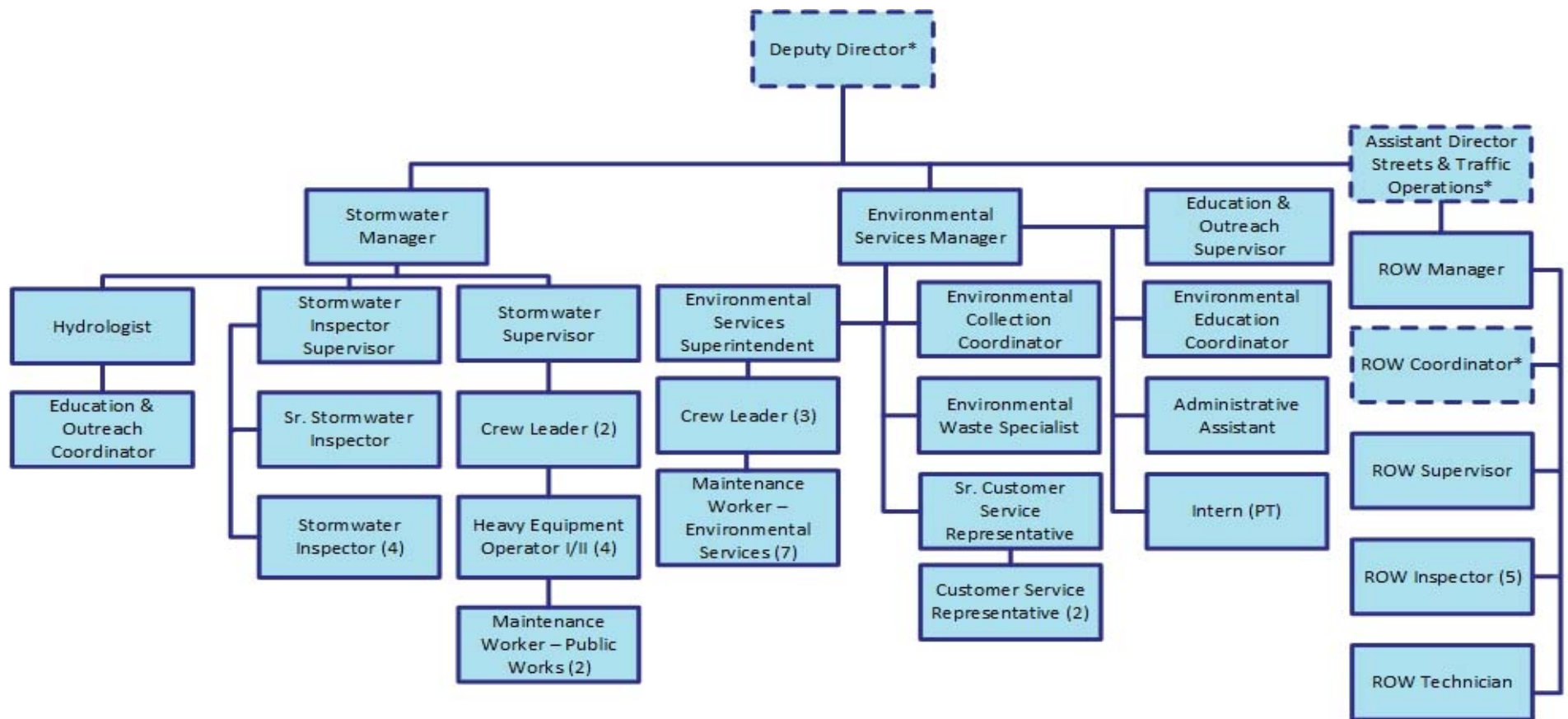
\*Position Accounted for on Administration & Operations Organization Chart





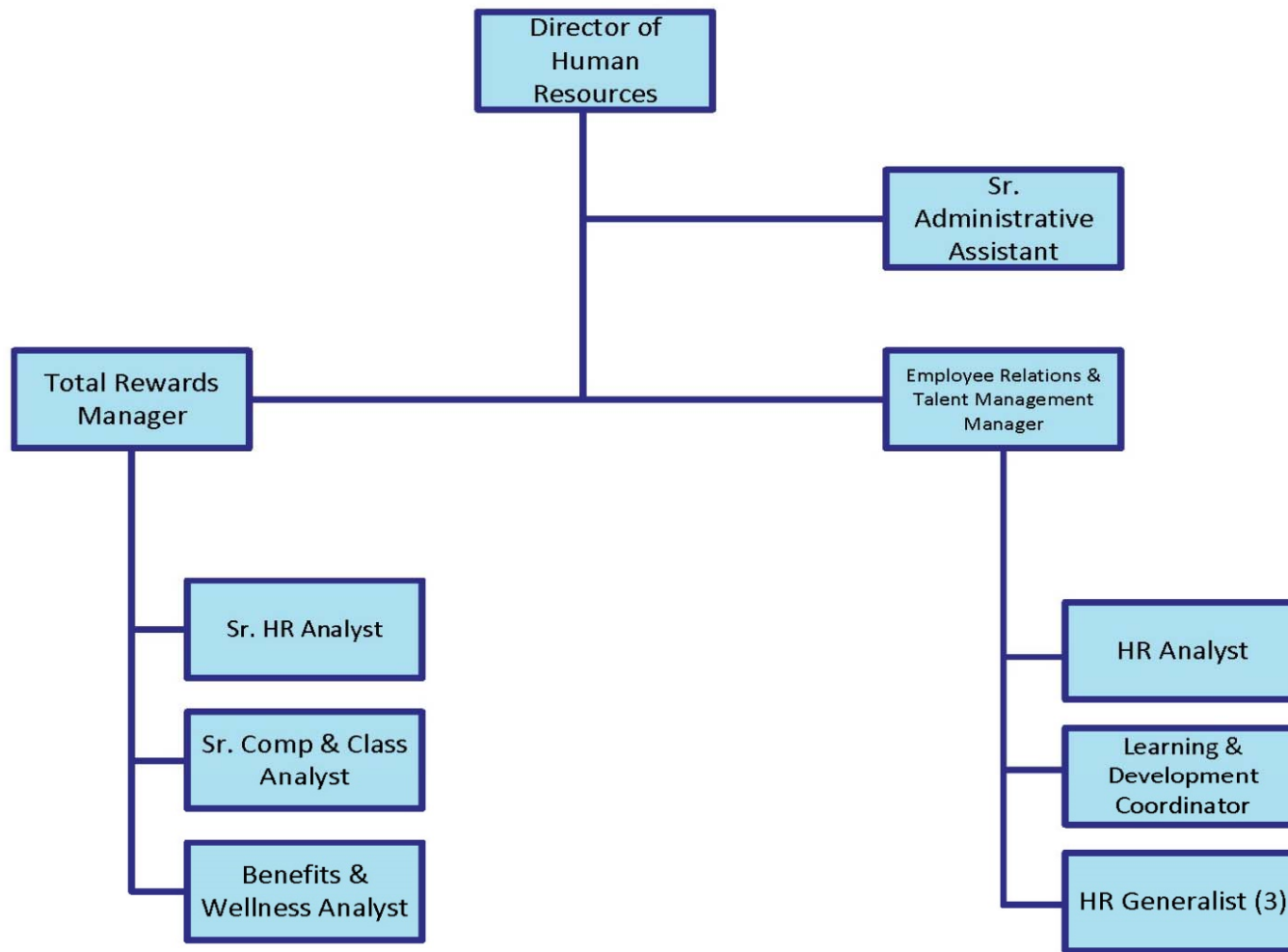


## Public Works-Utilities



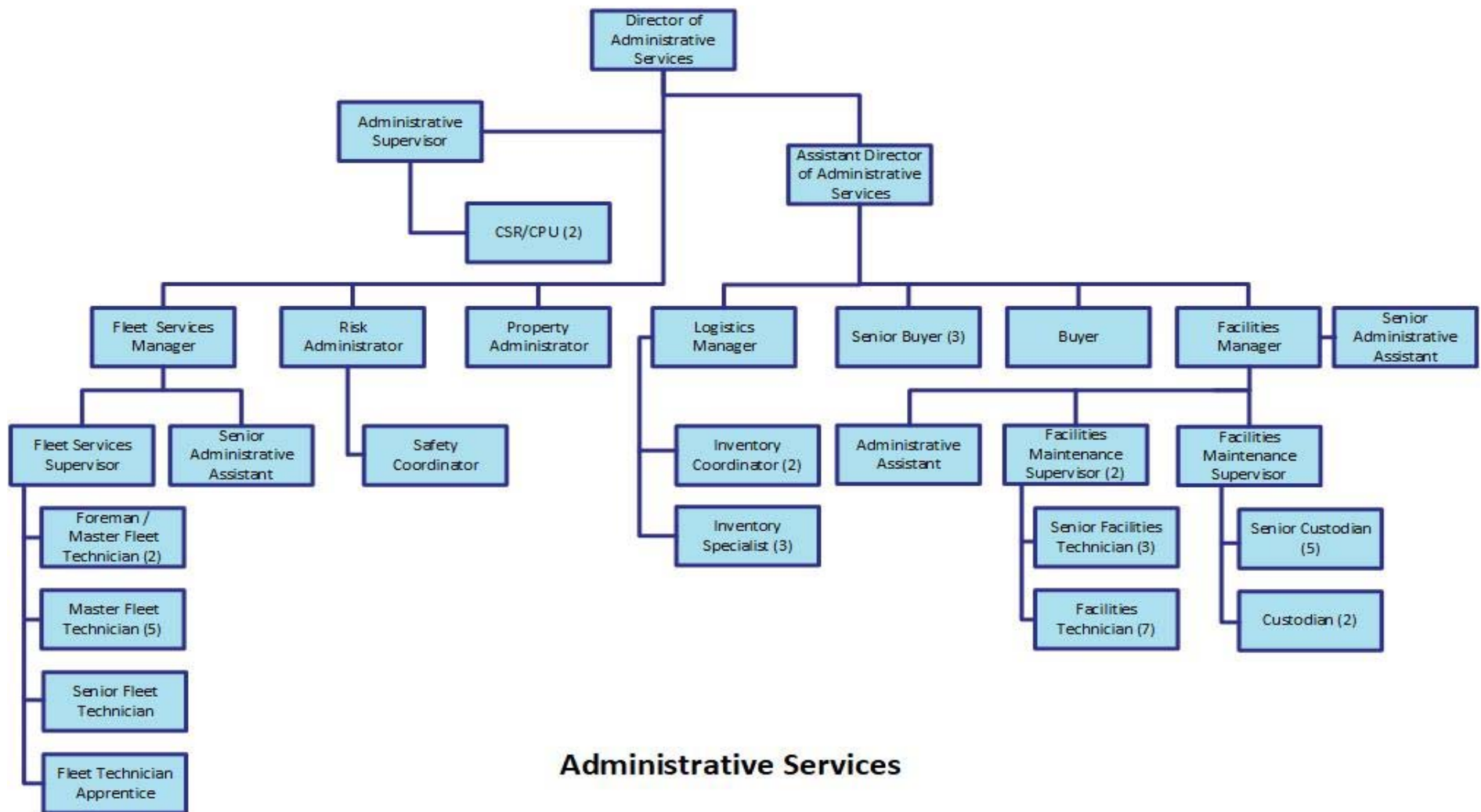
## Public Works

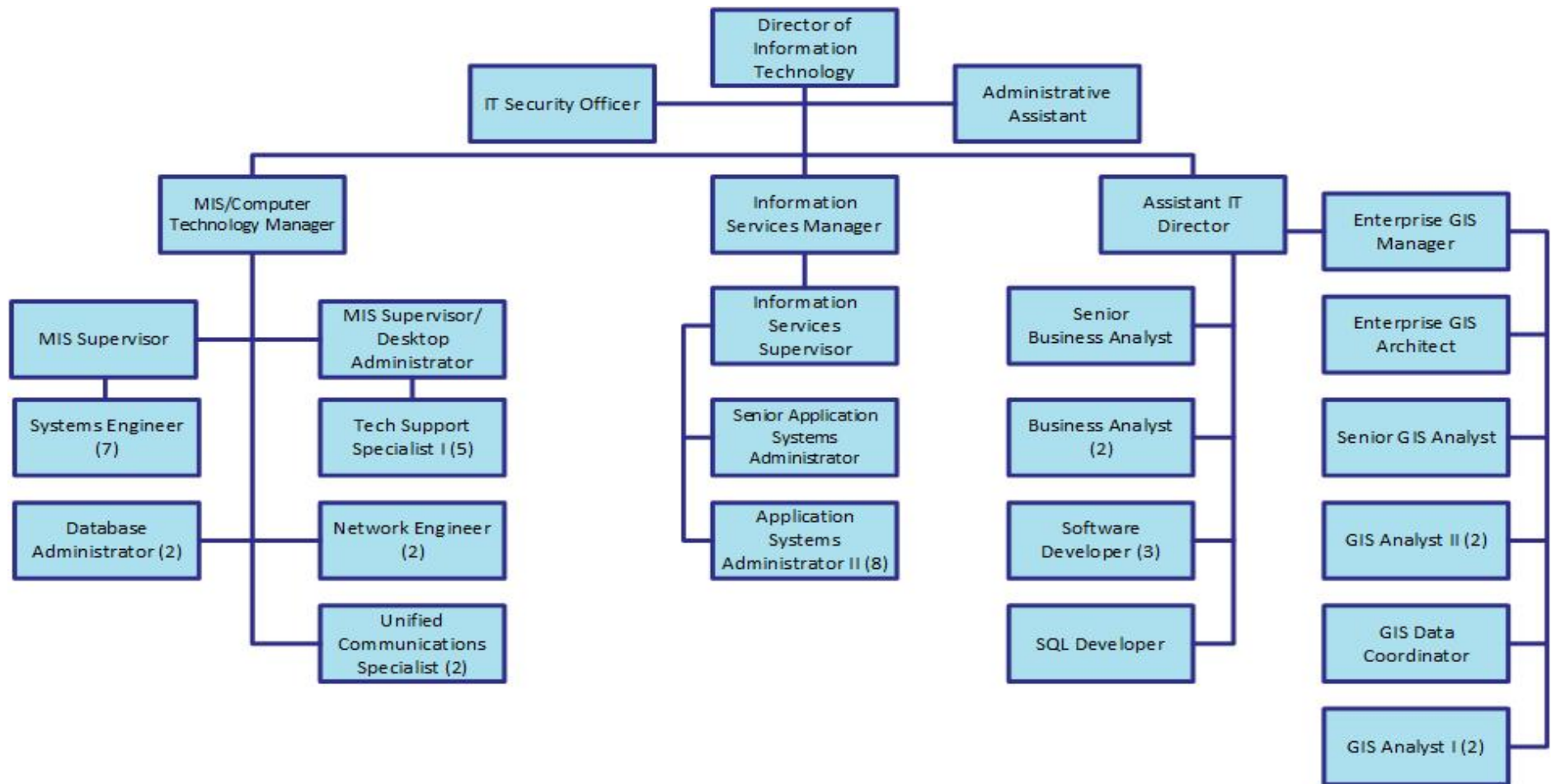
\*Position Accounted for on Public Works – Utilities Organization Chart



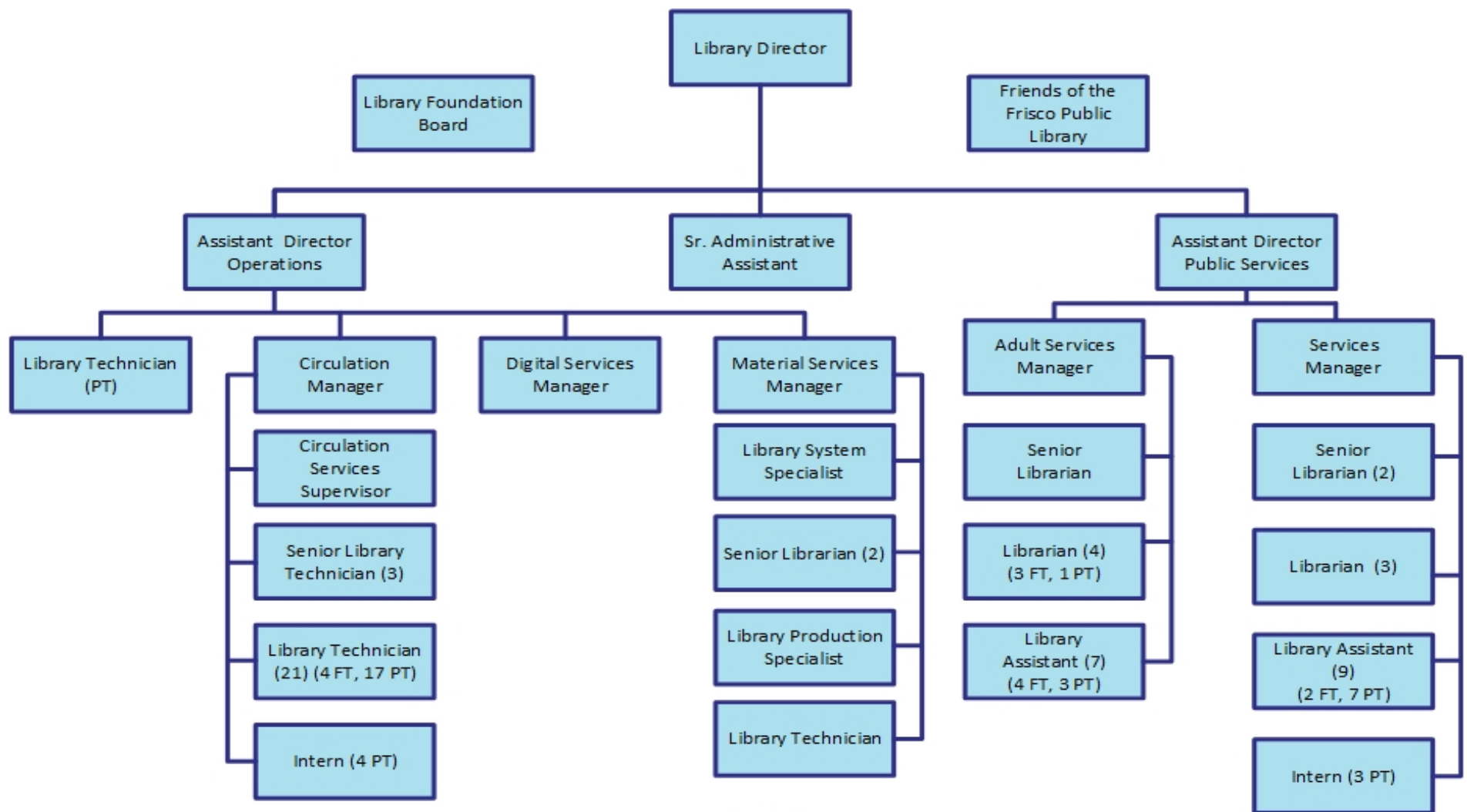
## Human Resources



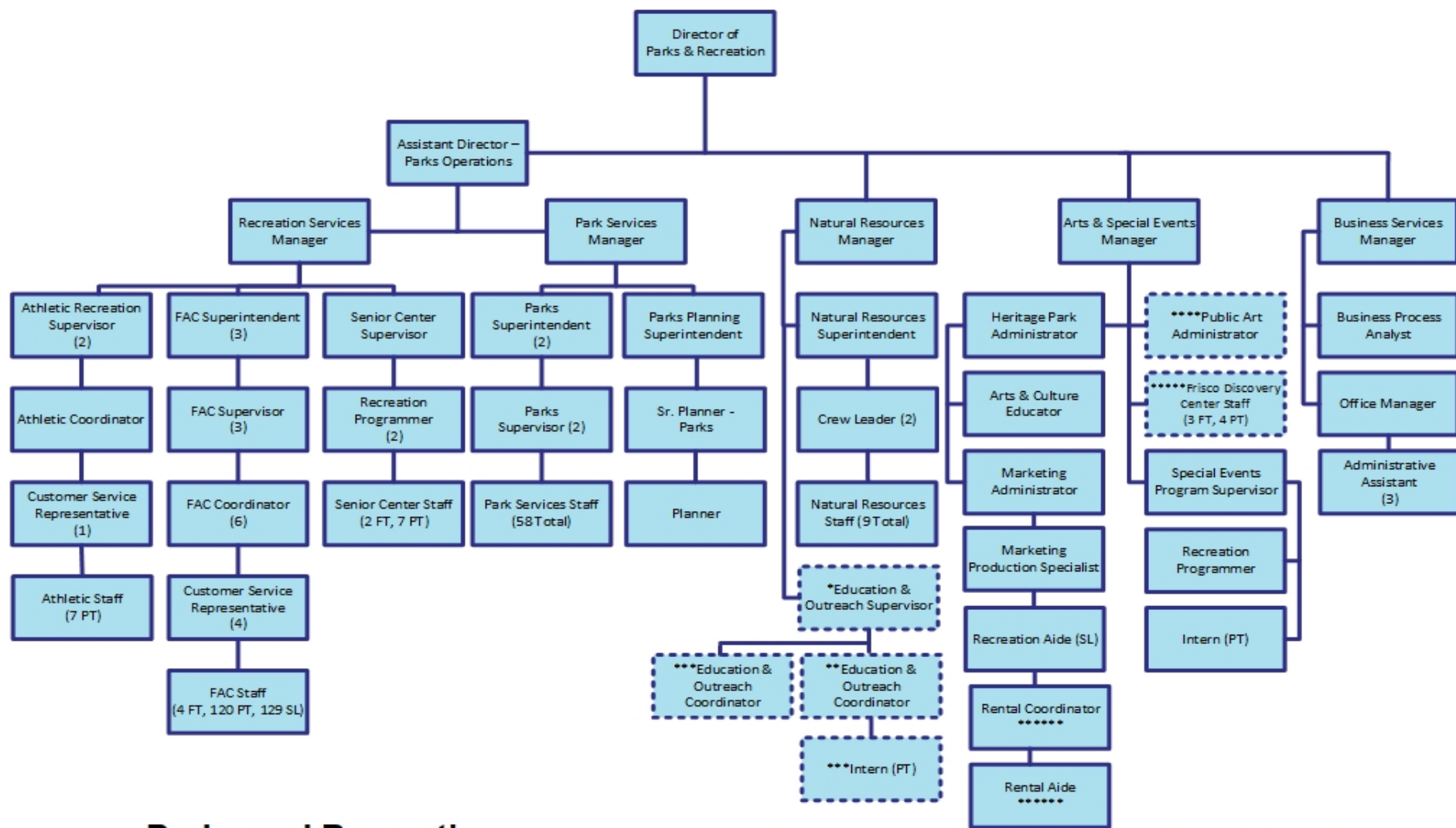




## Information Technology

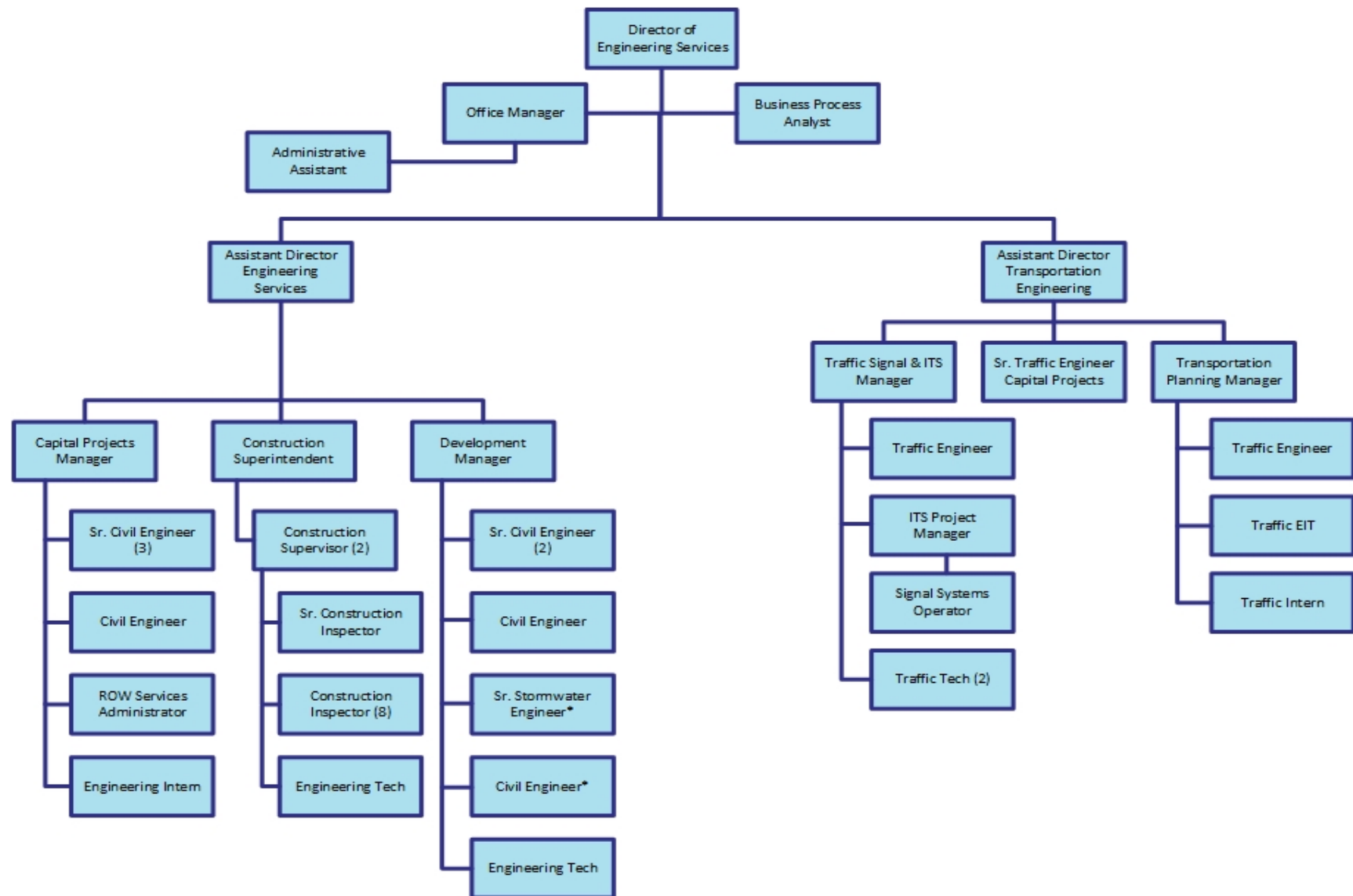


## Library



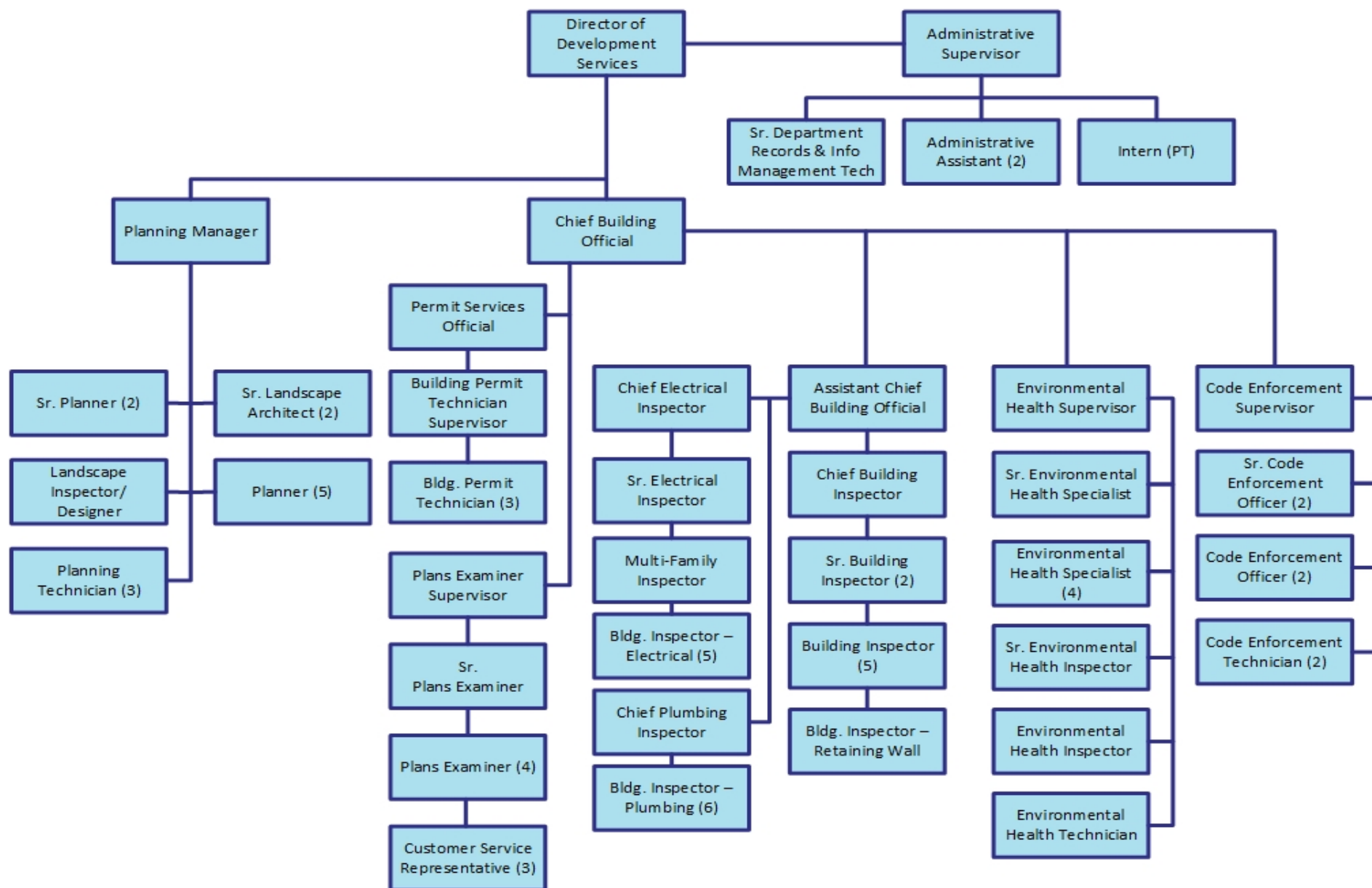
## Parks and Recreation

- \* Funded by Environmental Services & positions accounted for on Public Works Org Chart
- \*\* Funded by Stormwater Compliance & positions accounted for on Public Works Org Chart
- \*\*\* Funded by Public Works & positions accounted for on Public Works Utilities Org Chart
- \*\*\*\* Funded by Public Art Fund
- \*\*\*\*\* Funded by Frisco CDC
- \*\*\*\*\* Funded by Special Events – Heritage Village

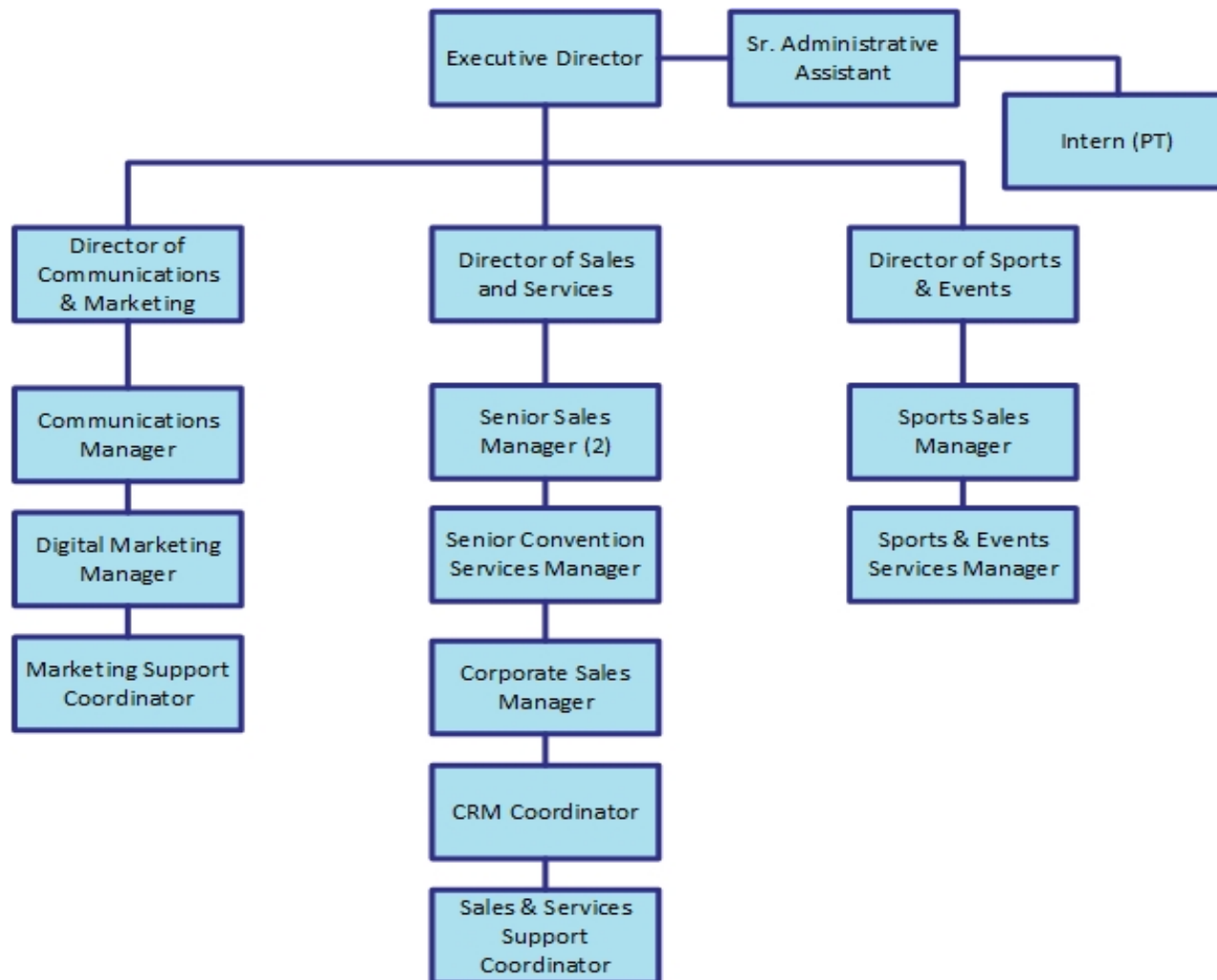


\* Funded by Stormwater Fund

## Engineering Services

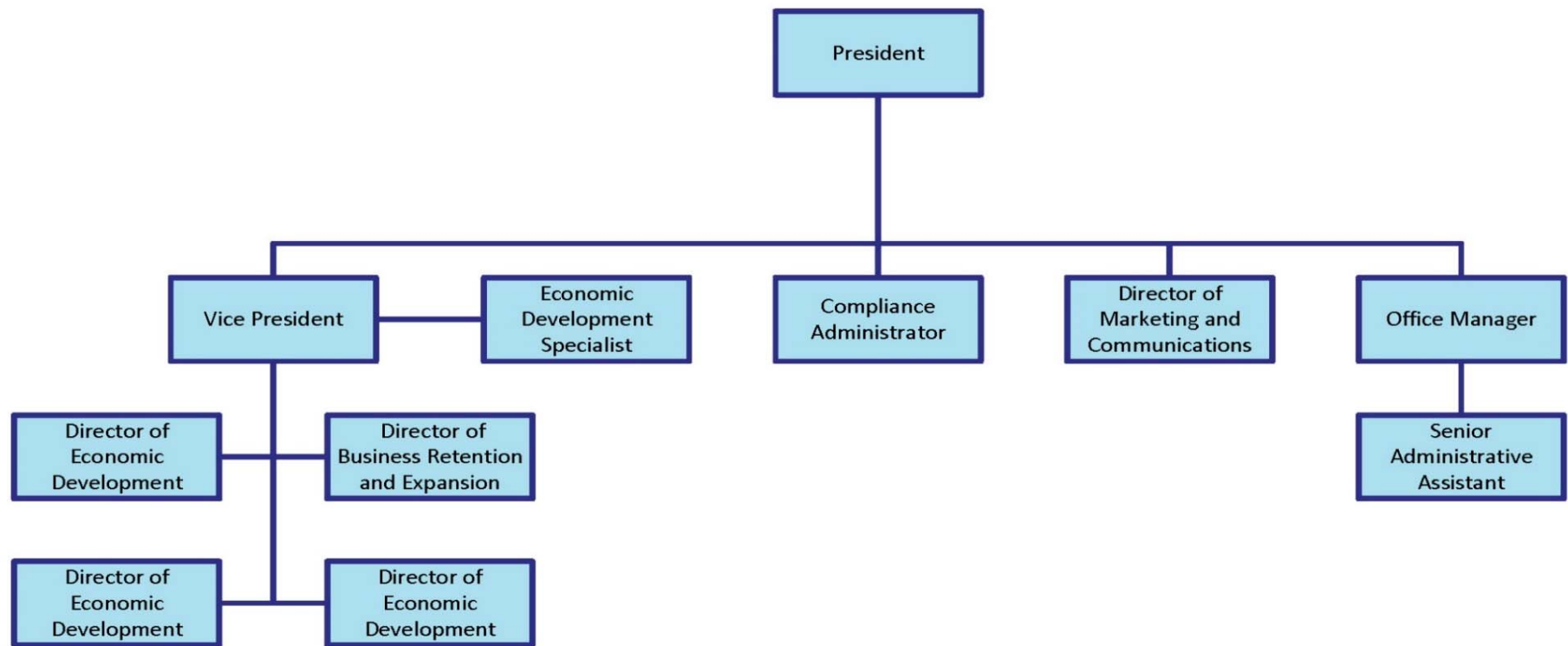


## Development Services



## Convention & Visitors Bureau





## Economic Development Corporation



**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS, APPROVING REVISED BUDGET FIGURES FOR THE FISCAL YEAR 2018-2019 FOR THE CITY OF FRISCO, TEXAS; ADOPTING A BUDGET AND APPROPRIATING RESOURCES FOR THE CITY OF FRISCO, TEXAS, FOR THE FISCAL YEAR BUDGET BEGINNING OCTOBER 1, 2019; PROVIDING A SAVINGS/REPEALING CLAUSE, SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.**

WHEREAS, the City Manager of the City of Frisco, Texas ("Frisco") has prepared a revision of certain figures in the Fiscal Year 2018-2019 Budget and submitted the same to the City Council of the City of Frisco, Texas ("City Council"); and

WHEREAS, pursuant to the laws of the State of Texas and Frisco's Home Rule Charter, the City Manager has submitted to the City Council the proposed budget of the revenues and expenditures for conducting the affairs of Frisco and providing a complete financial plan for the fiscal year beginning October 1, 2019 and ending September 30, 2020, and has filed the same with the City Secretary (the "budget"). A copy of the budget is attached hereto as Exhibits "A" through "AB" and incorporated herein for all purposes; and

WHEREAS, public hearings were held by the City Council on said budget on August 20, 2019 and September 3, 2019, at which time said budget was fully considered, and interested taxpayers were given the opportunity to be heard by the City Council; and

WHEREAS, the City Council has studied the budget and listened to the comments of the taxpayers at the public hearings and has investigated and determined that adoption of the budget is in the best interest of the City; and

WHEREAS, the City Council finds that all legal notices, hearings, procedures and publishing requirements for the adoption of the budget have been performed or completed in the manner and form set forth by law.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS:**

SECTION 1: Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2: Adoption of Budget. The proposed budget estimate of revenues and expenditures for Frisco, attached hereto as Exhibit A through AB, as submitted by the City Manager and appropriated by the City Council for the fiscal year beginning October 1, 2019 and ending September 30, 2020, is hereby approved and adopted.

SECTION 3: Appropriation of Funds. The sums below are hereby appropriated from the respective funds for the payment of expenditures on behalf of Frisco as established in the approved budget:

	<b>Fiscal Year 2019 (Revised)</b>	<b>Fiscal Year 2020</b>
General Fund	\$176,994,079	\$177,861,529
Capital Reserve Fund	1,900,000	1,500,796
Insurance Reserve Fund	-0-	1,050,000
Public Leased Facility Fund	2,717,693	1,467,690
Special Events Fund	311,205	354,445
Workforce Housing Fund	21,500	25,500
Public Art Fund	179,062	247,310
Utility Fund	103,740,607	101,447,898
Debt Service Fund	68,565,390	75,525,516
Capital Projects Fund	334,971,173	121,100,000
Park Dedication Fees Fund	7,850,191	4,500,000
Thoroughfare Impact Fees Fund	35,935,772	-0-
Utility Capital Projects Fund	66,397,222	31,985,000
Utility Impact Fees Fund	22,997,123	18,000,000
Hotel/Motel Tax Fund	7,969,519	8,112,132
Tourism PID Fund	-0-	-0-
Tax Increment Reinvestment #1	42,862,450	48,172,062
Tax Increment Reinvestment #5	1,274,077	1,269,933
Environmental Services Fund	17,834,532	18,877,471
Stormwater Management Fund	4,982,095	3,939,939
Panther Creek PID Fund	280,000	280,000
Superdome Operations Fund	1,286,938	-0-
Grants and Contracts Fund	4,873,717	4,688,724
CDBG Fund	304,233	1,332,675
Public Television Franchise Fund	570,069	583,143
Traffic Control Enforcement Fund	170,000	244,344
Court Technology Fund	309,488	202,032
Charitable Foundation Fund	15,500	1,500

**SECTION 4: Authority of City Manager.** Specific authority is hereby given to the City Manager to transfer appropriations budgeted from one account classification or activity to another within any individual department or activity, and to transfer appropriations from designated appropriations to any individual department or activity.

**SECTION 5: Savings/Repealing.** All provisions of any ordinance in conflict with this Ordinance are hereby repealed; but such repeal shall not abate any pending prosecution for violation of the repealed Ordinance, nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting ordinances shall remain in full force and effect.

**SECTION 6: Severability.** Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional and/or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council hereby declares that it would have passed this Ordinance, and

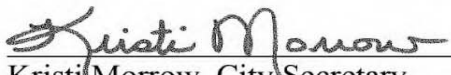
each section, subsection, clause or phrase thereof, regardless of whether any one or more sections, subsections, sentences, clauses or phrases is declared unconstitutional and/or invalid.

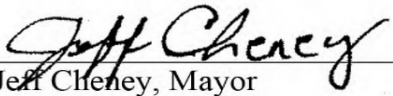
**SECTION 7: Effective Date.** This Ordinance shall become effective from and after its adoption and publication as required by the City Charter and by law.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS**, on this 17th day of September 2019.



**ATTEST TO:**

  
Kristi Morrow, City Secretary

  
Jeff Cheney, Mayor

**APPROVED AS TO FORM:**

  
Abernathy Roeder Boyd & Hullett P.C.  
Ryan D. Pittman, City Attorneys

Date of Publication: September 20 and September 27, 2019, *Frisco Enterprise*



**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS, APPROVING REVISED BUDGET FIGURES FOR FISCAL YEAR 2018-2019 FOR THE FRISCO COMMUNITY DEVELOPMENT CORPORATION; ADOPTING A BUDGET AND APPROPRIATING RESOURCES FOR THE FRISCO COMMUNITY DEVELOPMENT CORPORATION FOR THE BUDGET YEAR BEGINNING OCTOBER 1, 2019; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.**

WHEREAS, pursuant to the laws of the State of Texas and the Bylaws of the Frisco Community Development Corporation (“FCDC”) of the City of Frisco, Texas (“Frisco”), the budget covering the proposed expenditures for the fiscal year beginning October 1, 2019 and ending September 30, 2020, including the revised budgetary data for the fiscal year 2018-2019, was filed with the City Secretary (the “budget”). A copy of the budget is attached hereto as Exhibit “A” and incorporated herein for all purposes; and

WHEREAS, public hearings were held by the City Council of the City of Frisco, Texas (“City Council”), on said budget on August 20, 2019 and September 3, 2019, at which time said budget was fully considered, and interested taxpayers were given the opportunity to be heard by the City Council; and

WHEREAS, the City Council has studied the budget and listened to the comments of the taxpayers at the public hearings and has investigated and determined that adoption of the budget is in the best interest of the City; and

WHEREAS, the City Council finds that all legal notices, hearings, procedures and publishing requirements for the adoption of the budget have been performed or completed in the manner and form set forth by law.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS:**

SECTION 1: Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2: Adoption of Budget. The proposed budget estimate of revenues and expenditures for the FCDC, attached hereto as Exhibit “A”, as presented by the Board of Directors of the FCDC and appropriated by the City Council for the fiscal year beginning October 1, 2019 and ending September 30, 2020, including the revised budgetary data for the fiscal year 2018-2019, is hereby approved and adopted.

**SECTION 3: Amendment to 2018-2019 Budget.** The revised estimate of expenditures for the FCDC's fiscal year 2018-2019 is \$51,763,665.

**SECTION 4: Proposed 2019-2020 Expenditures.** The estimated expenditures for the FCDC's fiscal year 2019-2020 are \$24,157,078.


**SECTION 5: Savings/Repealing Clause.** All provisions of any ordinance in conflict with this Ordinance are hereby repealed; but such repeal shall not abate any pending prosecution for violation of the repealed Ordinance, nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting ordinances shall remain in full force and effect.

**SECTION 6: Severability.** Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

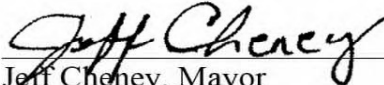
**SECTION 7: Effective Date.** This Ordinance shall become effective from and after its adoption and publication as required by the City Charter and by law.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS, on this 17th day of September 2019.**


ATTEST TO:

  
\_\_\_\_\_  
Kristi Morrow, City Secretary



  
\_\_\_\_\_  
Jeff Cheney, Mayor

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Abernathy Roeder Boyd & Hullett P.C.  
Ryan D. Pittman, City Attorneys

Date of Publication: September 20 and September 27, 2019 *Frisco Enterprise*

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS, APPROVING REVISED BUDGET FIGURES FOR FISCAL YEAR 2018-2019 FOR THE FRISCO ECONOMIC DEVELOPMENT CORPORATION; ADOPTING A BUDGET AND APPROPRIATING RESOURCES FOR THE FRISCO ECONOMIC DEVELOPMENT CORPORATION BUDGET YEAR BEGINNING OCTOBER 1, 2019; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.**

WHEREAS, pursuant to the laws of the State of Texas and the Bylaws of the Frisco Economic Development Corporation (“FEDC”) of the City of Frisco, Texas (“Frisco”), the budget covering the proposed expenditures for the fiscal year beginning October 1, 2019 and ending September 30, 2020, including the revised budgetary data for the fiscal year 2018-2019, was filed with the City Secretary (the “budget”). A copy of the budget is attached hereto as Exhibit “A” and incorporated herein for all purposes; and

WHEREAS, public hearings were held by the City Council of the City of Frisco, Texas (“City Council”), on said budget on August 20, 2019 and September 3, 2019, at which time said budget was fully considered, and interested taxpayers were given the opportunity to be heard by the City Council; and

WHEREAS, the City Council has studied the budget and listened to the comments of the taxpayers at the public hearings and has investigated and determined that adoption of the budget is in the best interest of the City; and

WHEREAS, the City Council finds that all legal notices, hearings, procedures and publishing requirements for the adoption of the budget have been performed or completed in the manner and form set forth by law.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS:**

SECTION 1: Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2: Adoption of Budget. The proposed budget estimate of revenues and expenditures for the FEDC, attached hereto as Exhibit “A”, as presented by the Board of Directors of the FEDC and appropriated by the City Council for the fiscal year beginning October 1, 2019 and ending September 30, 2020, including the revised budgetary data for the fiscal year 2018-2019, is hereby approved and adopted.



SECTION 3: Amendment to 2018-2019 Budget. The revised estimate of expenditures for the FEDC's fiscal year 2018-2019 is \$62,381,244.

SECTION 4: Proposed 2019-2020 Expenditures. The estimated expenditures for the FEDC's fiscal year 2019-2020 is \$32,808,329.

SECTION 5: Savings/Repealing Clause. All provisions of any ordinance in conflict with this Ordinance are hereby repealed; but such repeal shall not abate any pending prosecution for violation of the repealed Ordinance, nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting ordinances shall remain in full force and effect.

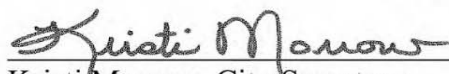
SECTION 6: Severability. Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

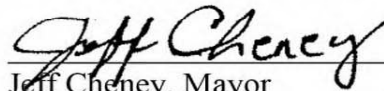
SECTION 7: Effective Date. This Ordinance shall become effective from and after its adoption and publication as required by the City Charter and by law.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS**, on this 17th day of September 2019.




ATTEST TO:

  
Kristi Morrow, City Secretary

  
Jeff Cheney, Mayor

APPROVED AS TO FORM:

  
Abernathy Roeder Boyd & Hullett P.C.  
Ryan D. Pittman, City Attorneys

Date of Publication: September 20 and September 27, 2019 *Frisco Enterprise*

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS, AMENDING ORDINANCE NO. 06-11-119 (COMPREHENSIVE FEE ORDINANCE), SECTION 3 (WATER SERVICE CHARGES) AND SECTION 5 (SOLID WASTE COLLECTION FEES); AMENDING ORDINANCE NOS. 10-01-03, 11-09-45, 13-09-61, 14-12-77, 15-09-73, 16-09-78, 17-09-70 AND 18-09-54; MODIFYING CERTAIN FEES AND CHARGES FOR RESIDENTIAL AND COMMERCIAL WATER SERVICE, RESIDENTIAL, COMMERCIAL AND INDUSTRIAL SEWER SERVICE AND SOLID WASTE COLLECTION; PROVIDING A PENALTY CLAUSE, SAVINGS/REPEALING CLAUSE, SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.**

WHEREAS, the City Council of the City of Frisco, Texas (“City Council”) has investigated and determined that it would be advantageous and beneficial to the citizens of the City of Frisco, Texas (“Frisco” or “City”) to modify various fees and charges that may be assessed and collected by Frisco by amending Frisco’s Comprehensive Fee Ordinance, Ordinance No. 06-11-119, as amended (“Comprehensive Fee Ordinance”), and Ordinance Nos. 10-01-03, 11-09-45, 13-09-61, 14-12-77, 15-09-73, 16-09-78, 17-09-70 and 18-09-54 as set forth below; and

WHEREAS, Frisco has complied with all procedural and legal requirements to amend the Comprehensive Fee Ordinance and Ordinance Nos. 10-01-03, 11-09-45, 13-09-61, 14-12-77, 15-09-73, 16-09-78, 17-09-70 and 18-09-54.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS:**

SECTION 1: Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2: Amendment to Section 3 (Water Service Charges) of the Comprehensive Fee Ordinance, Section 2 of Ordinance No. 14-12-77, Section 2 of Ordinance No. 15-09-73, Section 2 of Ordinance No. 16-09-78, Section 2 of Ordinance No. 17-09-70 and Section 2 of Ordinance No. 18-09-54. Section 3 (Water Service Charges) of the Comprehensive Fee Ordinance, Section 2 of Ordinance No. 14-12-77, Section 2 of Ordinance No. 15-09-73, Section 2 of Ordinance No. 16-09-78, Section 2 of Ordinance No. 17-09-70 and Section 2 of Ordinance No. 18-09-54 are hereby amended as follows:

“SECTION 3: Water Service Charges. There shall be charged and collected each month by the City from the consumers of water service the amount of money hereinafter set out, based on the following rates:

**A. Residential Service Fees:**

Residential Meters	Monthly Cost
--------------------	--------------



Minimum bill includes 2,000 gallons	\$18.40
2,001 to 15,000 gallons	\$4.00/ per thousand*
15,001 to 25,000 gallons	\$4.65/per thousand*
25,001 to 40,000 gallons	\$4.98/per thousand*
40,001 to 80,000 gallons	\$5.76/per thousand*
80,001 gallons and above	\$6.92/per thousand*

\*Note: Cost per thousand gallons of water or fraction thereof.

- B. Commercial Service Fees:** The minimum monthly charge shall be based on the meter size and shall be billed at the following rates which include the cost of 2,000 gallons of water:

Meter Size	Monthly Charge Includes 2,000 Gallons	Cost Per Thousand Gallons* Over 2,000 Gallons
¾" standard	\$ 20.07	\$4.13
1"	\$ 29.79	\$4.13
1½"	\$ 59.68	\$4.13
2"	\$ 94.91	\$4.13
3"	\$176.30	\$4.13
4"	\$271.21	\$4.13
6"	\$569.59	\$4.13

\*Note: Cost per thousand gallons of water or fraction thereof.

- C.** For multi-family units on master meters, a minimum of \$18.40 per unit will be charged, with \$4.00 per thousand gallons for each thousand gallons of water or fraction thereof used above the total number of units multiplied by 2,000 gallons.

- D.** Outside City limit rate for all rate classes shall be multiplied by a factor of 1.5 for both the minimum monthly meter service and the rate for larger consumption.
- E. Commercial Irrigation Meters:** The minimum monthly charge shall be based on the meter size and shall be billed at the following rates which include the cost of 2,000 gallons of water:

<b>Meter Size</b>	<b>Monthly Charge Includes 2,000 Gallons</b>	<b>Cost Per 2,001 - 40,000 Gallons*</b>	<b>Cost Per Thousand Gallons* Over 40,000 Gallons</b>
¾" standard	\$ 20.07	\$4.13	\$5.76
1"	\$ 29.79	\$4.13	\$5.76
1½"	\$ 59.68	\$4.13	\$5.76
2"	\$ 94.91	\$4.13	\$5.76
3"	\$176.30	\$4.13	\$5.76
4"	\$271.21	\$4.13	\$5.76
6"	\$569.59	\$4.13	\$5.76

\*Note: Cost per thousand gallons of water or fraction thereof."

SECTION 3: Amendment to Section 4 (Sanitary Sewer Charges) of the Comprehensive Fee Ordinance and Section 2 of Ordinance No. 14-12-77, Section 2 of Ordinance No. 15-09-73, Section 2 of Ordinance No. 16-09-78 and Section 2 of Ordinance No. 17-09-70. Section 5 (Solid Waste Collection Fees) of the Comprehensive Fee Ordinance, and Section 2 of Ordinance No. 14-12-77, Section 2 of Ordinance No. 15-09-73, Section 2 of Ordinance No. 16-09-78 and Section 2 of Ordinance No. 17-09-70 is hereby amended as follows:

**"SECTION 4: Sanitary Sewer Charges.** There shall be charged and collected each month by City for sanitary sewer service the amount of money hereinafter set out based on the following rates:

- A.** The minimum monthly sewer charge shall be \$25.95 for any single-family residential unit whose water consumption for the month does not exceed

2,000 gallons. The minimum monthly sewer charge shall be \$45.90 for commercial and industrial users whose water consumption for the month does not exceed 2,000 gallons.

- B.** For each consumer whose water consumption in any month exceeds 2,000 gallons, the monthly sewer rate shall be \$5.47 per thousand gallons of water or fraction thereof. The charge for single-family residential sewer service shall be determined by averaging the billed consumption for three of the following four months December, January, February and March (removing the month with the highest consumption) and applying the applicable rates.
- C.** For each consumer whose average water consumption during the three (3) billed months of December, January, February and March (removing the month with the highest consumption) exceeds 2,000 gallons, the monthly sewer rate shall be \$5.47 per thousand gallons of water or fraction thereof; provided, however, that in no event shall single-family residential sewer service exceed the winter average on a monthly basis.
- D.** New customer accounts for which average water consumption has not been established will be billed for sewer service based on actual water usage and applying the applicable rates; provided, however, that in no event shall single-family residential sewer service exceed the cap of 6,000 gallons.
- E.** Residential customers on master meters shall pay a minimum of \$25.95 per unit per month plus \$5.47 per thousand gallons of water or fraction thereof for all consumption above the total number of units multiplied by 2,000 gallons. This provision applies to mobile home parks, apartment units and the like.
- F.** Commercial and industrial customers on master meters shall pay a minimum of \$45.90 per unit per month and \$5.47 per thousand gallons of water or fraction thereof for all consumption above the total number of units multiplied by 2,000 gallons.
- G.** Industrial users in the City pretreatment program shall be charged \$0.20 per thousand gallons of water or fraction thereof in addition to the regular charges.
- H.** All mobile home parks, apartment complexes and commercial and industrial sewer customers shall be billed monthly on their total volume of water consumption. Water used in a direct manufacturing process or for irrigation purposes can only be exempted upon request of and written approval by City.”

SECTION 4: Amendment to Section 5 (Solid Waste Collection Fees) of the Comprehensive Fee Ordinance, Section 5 of Ordinance No. 10-01-03, Section 5 of Ordinance No. 11-09-45, Section 5 of Ordinance No. 17-09-70 and Section 3 of Ordinance No. 18-09-54. Section 5 (Solid Waste Collection Fees) of the Comprehensive Fee Ordinance, Section 5 of Ordinance No. 10-01-03, Section 5 of Ordinance No. 11-09-45, Section 5 of Ordinance No. 17-09-70 and Section 3 of Ordinance No. 18-09-54 are hereby amended as follows:

“SECTION 5: Solid Waste Collection Fees. There shall be charged and collected each month by City for refuse and recycling collection service the amounts of money hereinafter set out based on the following schedule, not including appropriate taxation:

**A. Residential Service Fees:**

Residential Carts	Per Month
First cart	\$ 15.00
Additional carts, price per cart	12.00
Senior citizen, price per cart	13.00
...	

**B. Commercial Waste Services Deposits and Fees:**

Commercial Carts	Per Month
First cart	\$17.80
Additional carts, price per cart	17.80
...	

...

**C. Fee Charges for Commercial Collection (Non-Compacted Containers) Monthly Rates:**

Front-load Container Size (in cubic yards)	Number of collections per week						Extra Pick Ups
	1	2	3	4	5	6	
3	\$ 53.40	\$ 106.80	\$ 160.20	\$ 213.60	\$ 267.00	\$ 320.40	\$ 61.41
4	\$ 71.15	\$ 142.30	\$ 213.45	\$ 284.60	\$ 355.75	\$ 426.90	\$ 81.82
6	\$ 106.65	\$ 213.30	\$ 319.95	\$ 426.60	\$ 533.25	\$ 639.90	\$ 122.65
8	\$ 142.10	\$ 284.20	\$ 426.30	\$ 568.40	\$ 710.50	\$ 852.60	\$ 163.42
10	\$ 177.40	\$ 354.80	\$ 532.20	\$ 709.60	\$ 887.00	\$ 1,064.40	\$ 204.01

Monthly Rates Permanent Open Top Containers	Per Pick up	Daily Rental
20 yard	\$222.90*	\$3.90
30 yard	\$222.90*	\$3.90
*Plus NTMWD disposal cost per ton		

<b>Temporary Commercial Open Tops</b>	
Rate per haul	\$222.90*
Delivery/exchange	\$83.85
Rental per day	\$3.90
*Plus NTMWD disposal cost per ton	

<b>Construction Waste Roll off Containers</b>	
Size in cubic yards	City Charge Per Haul
10	\$222.90*
20	\$222.90*
30	\$222.90*
Daily Rental	\$ 3.90
Delivery Charge	\$83.85
Unable to Haul Charge	\$83.85
Relocate Fee	\$83.85
*Plus NTMWD disposal cost per ton	

<b>Residential Rent-a-Bin</b>			
Size in cubic yards	City Charge	Daily Rental	Unable to haul charge
6	\$222.90	\$3.90	\$83.85
<i>Note: City charge includes one (1) haul, one (1) delivery, three days rental and one and a half (1 1/2) tons in disposal cost.</i>			

**D. Fee Charges for Commercial Collection (Compacted Containers):**

Compactors (in cubic yards)	Per Pick up
2	\$113.55*
4	\$153.80*
6	\$192.25*
8	\$212.85*
20	\$219.45**
30	\$219.45**
35	\$219.45**
40	\$219.45**
42	\$219.45**
*Disposal cost included in rate	
**Plus NTMWD disposal cost per ton	

...

**SECTION 5: Penalty.** Any person, firm, corporation or business entity violating this Ordinance, the Comprehensive Fee Ordinance or Ordinance Nos. 10-01-03, 11-09-45, 13-09-61, 14-12-77, 15-09-73, 16-09-78, 17-09-70 and 18-09-54, as they exist or may be amended, shall be



deemed guilty of a misdemeanor, and upon conviction thereof, shall be subject to a fine not to exceed FIVE HUNDRED DOLLARS (\$500.00), unless the violation relates to fire safety, zoning or public health and sanitation, in which case the fine shall not exceed TWO THOUSAND AND NO/100 DOLLARS (\$2,000.00). Each continuing day's violation under this Ordinance, the Comprehensive Fee Ordinance or Ordinance Nos. 10-01-03, 11-09-45, 13-09-61, 14-12-77, 15-09-73, 16-09-78, 17-09-70 and 18-09-54, as they exist or may be amended, shall constitute a separate offense. The penal provisions imposed under violating this Ordinance, the Comprehensive Fee Ordinance and Ordinance Nos. 10-01-03, 11-09-45, 13-09-61, 14-12-77, 15-09-73, 16-09-78, 17-09-70 and 18-09-54, as they exist or may be amended, shall not preclude Frisco from filing suit to enjoin the violation. Frisco retains all legal rights and remedies available to it pursuant to local, state and federal law.

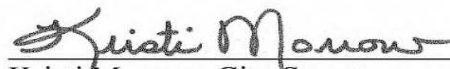
**SECTION 6: Savings/Repealing.** The Comprehensive Fee Ordinance and Ordinance Nos. 10-01-03, 11-09-45, 13-09-61, 14-12-77, 15-09-73, 16-09-78, 17-09-70 and 18-09-54, shall remain in full force and effect, save and except as amended by this or any other ordinance. All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict, but such repeal shall not abate any pending prosecution for violation of the repealed ordinance, nor shall the repeal prevent a prosecution from being commenced for any violation if occurring prior to the repeal of the ordinance. Any remaining portions of said ordinances shall remain in full force and effect.

**SECTION 7: Severability.** Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional and/or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof, regardless of whether any one or more sections, subsections, sentences, clauses or phrases is declared unconstitutional and/or invalid.

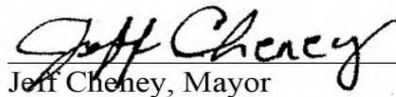
**SECTION 8: Effective Date.** This Ordinance shall become effective from and after its passage and publication as required by the City Charter and by law.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS,** on this 17<sup>th</sup> day of September, 2019.

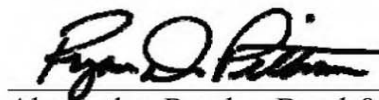
**ATTESTED AND  
CORRECTLY RECORDED:**

  
Kristi Morrow, City Secretary



  
Jeff Cheney, Mayor

**APPROVED AS TO FORM:**

  
Abernathy, Roeder, Boyd & Hullett, P.C.  
Ryan D. Pittman, City Attorneys

Dates of Publication: September 20 and September 27, 2019, Frisco Enterprise

**Ordinance Amending Certain Fees and Charges**  
2849303

**Page 7 of 7**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS, LEVYING TAXES FOR THE 2019 TAX YEAR AT THE RATE OF \$0.446600 PER ONE HUNDRED DOLLARS (\$100.00) ASSESSED VALUE ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF FRISCO, TEXAS; PROVIDING FOR A DATE ON WHICH SUCH TAXES BECOME DUE AND DELINQUENT, TOGETHER WITH PENALTIES AND INTEREST THEREON; PROVIDING A PENALTY CLAUSE, SAVINGS/REPEALING CLAUSE, SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.**

WHEREAS, the City Council of the City of Frisco, Texas ("City Council") hereby finds that the tax for the fiscal year beginning October 1, 2019, and ending September 30, 2020, hereinafter levied for current expenditures of the City of Frisco, Texas ("City") and the general improvements of the City and its property must be levied to provide the revenue requirements of the budget for the ensuing year; and

WHEREAS, the City Council has approved, by a separate ordinance to be adopted on the 17th day of September 2019, the budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020; and

WHEREAS, the City has complied with all statutory and constitutional requirements concerning the levying and assessing of ad valorem taxes.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS:**

SECTION 1: Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2: Tax Levied. For the fiscal year beginning October 1, 2019 and ending September 30, 2020, and for each fiscal year thereafter until otherwise provided, there is hereby levied and ordered to be assessed and collected on all taxable property, real, personal and mixed, situated within the corporate limits of the City of Frisco, Texas, and not exempt from taxation by the Constitution of the State and valid State laws, an ad valorem tax for the general operations of the City at a rate of \$0.446600 on each One Hundred Dollars (\$100.00) assessed value of taxable property, and shall be apportioned and distributed as follows:

- a. For the purpose of defraying the current expenses of the municipal government of the City, \$0.291520 on each One Hundred Dollars (\$100.00) of assessed value of all taxable property.
- b. For the purpose of creating an interest and sinking fund to pay the interest and principal on all outstanding debt, capital lease payments and related fees of the City, not otherwise provided for, \$0.155080 on each One Hundred Dollars



(\$100.00) of assessed value of all taxable property, which shall be applied to the payment of such interest and maturities of all outstanding debt.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 2.08 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$-1.85.**

The total tax rate of \$0.446600 is based on one hundred percent (100%) market value on each One Hundred Dollars (\$100.00) of all taxable property within the City.

SECTION 3: Due Date of Taxes. The taxes assessed and levied hereby are payable anytime after the approval and publication of this Ordinance and not later than January 31 of the year following the year in which the taxes are assessed. The penalties and interest provided for herein shall accrue after January 31 of the year following the year in which the taxes are assessed. However, if the entire taxes due as provided herein are paid in full by January 31 of the year following the year in which the taxes are assessed, no penalty or interest shall be due.

SECTION 4: Penalties and Interest. A delinquent tax shall incur the maximum penalty and interest authorized by Section 33.01 of the Texas Property Tax Code, to-wit: a penalty of six percent (6%) of the amount of the tax for the first calendar month it is delinquent, plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1<sup>st</sup> of the year in which it becomes delinquent.

Provided, however, a tax that is delinquent on July 1<sup>st</sup> of the year in which it becomes delinquent shall incur a total penalty of twelve percent (12%) of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid. Taxes that remain delinquent on July 1 of the year in which they become delinquent shall incur an additional penalty of fifteen percent (15%) of the amount of taxes, penalty and interest due; such additional penalty is to defray the costs of collection as authorized by Section 6.30 of the Texas Property Tax Code.

A tax imposed on tangible personal property that is delinquent on or after February 1 of the year in which it becomes delinquent shall incur an additional penalty sixty (60) days after the date the tax becomes delinquent. The tangible personal property taxes that remain delinquent on April 1 of the year in which they become delinquent shall incur an additional penalty of fifteen percent (15%) of the amount of taxes, penalty and interest due; such additional penalty is to defray the costs of collection as authorized by Section 33.11 of the Texas Property Tax Code.

SECTION 5: Place of Payment/Collection. Taxes are payable at the office of the Collin County Tax Assessor/Collector. The City shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 6: Tax Roll. The tax roll, as presented to the City Council, together with any supplement thereto, is hereby accepted.



**SECTION 7: Rollback Taxes.** All rollback taxes collected during the 2020 fiscal year shall be deposited only in the General Fund of the City of Frisco, Texas and said funds shall not be allocated, in whole or in part, to the Debt Service fund of the City.

**SECTION 8: Savings/Repealing Clause.** All provisions of any ordinance in conflict with this Ordinance are hereby repealed; but such repeal shall not abate any pending prosecution for violation of the repealed Ordinance, nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting ordinances shall remain in full force and effect.

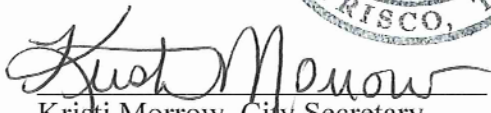
**SECTION 9: Severability.** Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

**SECTION 10: Effective Date:** This Ordinance shall become effective from and after its adoption and publication as required by the City Charter and by law.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS,** on this 17th day of September 2019.




**ATTEST:**

  
Kristi Morrow, City Secretary

  
Jeff Cheney, Mayor

**APPROVED AS TO FORM:**

  
Abernathy Roeder Boyd & Hullett P.C.  
Ryan D. Pittman, City Attorneys

Dates of Publication: September 20 and September 27, 2019, *Frisco Enterprise*

**2019 Tax Rate Calculation Worksheet**

Date: 07/24/2019 10:10 AM

**Taxing Units Other Than School Districts or Water Districts****City of Frisco****972-292-5000**

Taxing Unit Name

Phone (area code and number)

**6101 Frisco Square Blvd., Frisco, TX 75034****www.friscotexas.gov**

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the effective tax rate and rollback tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest.

School districts do not use this form, but instead use Comptroller Form 50-859 Tax Rate Calculation Worksheet for School Districts.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 Water District Rollback Tax Rate Worksheet.

This worksheet is provided to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

**SECTION 1: Effective Tax Rate (No New Taxes)**

The effective tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the effective tax rate should decrease.

The effective tax rate for a county is the sum of the effective tax rates calculated for each type of tax the county levies.

<b>Effective Tax Rate Activity</b>	<b>Amount/Rate</b>
<b>1. 2018 total taxable value.</b> Enter the amount of 2018 taxable value on the 2018 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-third over-appraisal corrections from these adjustments. This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 14). <sup>1</sup>	\$29,217,883,826
<b>2. 2018 tax ceilings.</b> Counties, cities and junior college districts. Enter 2018 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2018 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$0
<b>3. Preliminary 2018 adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$29,217,883,826
<b>4. 2018 total adopted tax rate.</b>	\$0.446600/\$100
<b>5. 2018 taxable value lost because court appeals of ARB decisions reduced 2018 appraised value.</b>	
A. <b>Original 2018 ARB Values.</b>	\$214,473,321
B. <b>2018 values resulting from final court decisions.</b>	\$200,768,000
C. <b>2018 value loss.</b> Subtract B from A. <sup>3</sup>	\$13,705,321
<b>6. 2018 taxable value, adjusted for court-ordered reductions.</b> Add Line 3 and Line 5C.	\$29,231,589,147
<b>7. 2018 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2018.</b> Enter the 2018 value of property in deannexed territory. <sup>4</sup>	\$0
<b>8. 2018 taxable value lost because property first qualified for an exemption in 2019.</b>	

<p>Note that lowering the amount or percentage of an existing exemption does not create a new exemption or reduce taxable value. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost to freeport or goods-in-transit exemptions.</p>	
A. <b>Absolute exemptions.</b> Use 2018 market value:	\$11,961,359
B. <b>Partial exemptions.</b> 2019 exemption amount or 2019 percentage exemption times 2018 value:	\$154,453,279
C. <b>Value loss.</b> Add A and B. <sup>5</sup>	\$166,414,638
<p><b>9. 2018 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2019.</b> Use only properties that qualified in 2019 for the first time; do not use properties that qualified in 2018.</p>	
A. <b>2018 market value:</b>	\$0
B. <b>2019 productivity or special appraised value:</b>	\$0
C. <b>Value loss.</b> Subtract B from A. <sup>6</sup>	\$0
<b>10. Total adjustments for lost value.</b> Add lines 7, 8C and 9C.	\$166,414,638
<b>11. 2018 adjusted taxable value.</b> Subtract Line 10 from Line 6.	\$29,065,174,509
<b>12. Adjusted 2018 taxes.</b> Multiply Line 4 by Line 11 and divide by \$100.	\$129,805,069
<b>13. Taxes refunded for years preceding tax year 2018.</b> Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2018. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2018. This line applies only to tax years preceding tax year 2018. <sup>7</sup>	\$120,411
<b>14. Taxes in tax increment financing (TIF) for tax year 2018.</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2019 captured appraised value in Line 16D, enter 0. <sup>8</sup>	\$7,933,201
<b>15. Adjusted 2018 taxes with refunds and TIF adjustment.</b> Add Lines 12 and 13, subtract Line 14. <sup>9</sup>	\$121,992,279
<p><b>16. Total 2019 taxable value on the 2019 certified appraisal roll today.</b> This value includes only certified values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 18). These homesteads include homeowners age 65 or older or disabled.<sup>10</sup></p>	
A. <b>Certified values:</b>	\$30,779,840,785
B. <b>Counties:</b> Include railroad rolling stock values certified by the Comptroller's office:	\$0
C. <b>Pollution control and energy storage system exemption :</b> Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property:	\$0
D. <b>Tax increment financing:</b> Deduct the 2019 captured appraised value of property taxable	\$1,799,928,824

by a taxing unit in a tax increment financing zone for which the 2019 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 21 below. <sup>11</sup>	
<b>E. Total 2019 value.</b> Add A and B, then subtract C and D.	\$28,979,911,961
<b>17. Total value of properties under protest or not included on certified appraisal roll.</b> <sup>12</sup>	
<b>A. 2019 taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value. <sup>13</sup>	\$747,654,822
<b>B. 2019 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value. <sup>14</sup>	\$0
<b>C. Total value under protest or not certified:</b> Add A and B.	\$747,654,822
<b>18. 2019 tax ceilings.</b> Counties, cities and junior colleges enter 2019 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2018 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>15</sup>	\$0
<b>19. 2019 total taxable value.</b> Add Lines 16E and 17C. Subtract Line 18.	\$29,727,566,783
<b>20. Total 2019 taxable value of properties in territory annexed after Jan. 1, 2018.</b> Include both real and personal property. Enter the 2019 value of property in territory annexed. <sup>16</sup>	\$0
<b>21. Total 2019 taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in 2018. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2018, and be located in a new improvement. New improvements <b>do</b> include property on which a tax abatement agreement has expired for 2019. <sup>17</sup>	\$1,665,806,034
<b>22. Total adjustments to the 2019 taxable value.</b> Add Lines 20 and 21.	\$1,665,806,034
<b>23. 2019 adjusted taxable value.</b> Subtract Line 22 from Line 19.	\$28,061,760,749
<b>24. 2019 effective tax rate.</b> Divide Line 15 by Line 23 and multiply by \$100. <sup>18</sup>	\$0.434727/\$100
<b>25. COUNTIES ONLY.</b> Add together the effective tax rates for each type of tax the county levies. The total is the 2019 county effective tax rate. <sup>19</sup>	

<sup>1</sup>Tex. Tax Code Section 26.012(14)

<sup>2</sup>Tex. Tax Code Section 26.012(14)

<sup>3</sup>Tex. Tax Code Section 26.012(13)

<sup>4</sup>Tex. Tax Code Section 26.012(15)

<sup>9</sup>Tex. Tax Code Section 26.012(13)

<sup>10</sup>Tex. Tax Code Section 26.012

<sup>11</sup>Tex. Tax Code Section 26.03(c)

<sup>12</sup>Tex. Tax Code Section 26.01(c) and (d)

<sup>5</sup>Tex. Tax Code Section 26.012(15)

<sup>6</sup>Tex. Tax Code Section 26.012(15)

<sup>7</sup>Tex. Tax Code Section 26.012(13)

<sup>8</sup>Tex. Tax Code Section 26.03(e)

<sup>13</sup>Tex. Tax Code Section 26.01(c)

<sup>14</sup>Tex. Tax Code Section 26.01(d)

<sup>15</sup>Tex. Tax Code Section 26.012(6)

<sup>16</sup>Tex. Tax Code Section 26.012(17)

**SECTION 2: Rollback Tax Rate**

The rollback tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O):** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus eight percent. This rate accounts for such things as salaries, utilities and day-to-day operations.
2. **Debt:** The debt tax rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The rollback tax rate for a county is the sum of the rollback tax rates calculated for each type of tax the county levies. In most cases the rollback tax rate exceeds the effective tax rate, but occasionally decreases in a taxing unit's debt service will cause the effective tax rate to be higher than the rollback tax rate.

<b>Rollback Tax Rate Activity</b>	<b>Amount/Rate</b>
<b>26. 2018 maintenance and operations (M&amp;O) tax rate.</b>	\$0.293367/\$100
<b>27. 2018 adjusted taxable value.</b> Enter the amount from Line 11.	\$29,065,174,509
<b>28. 2018 M&amp;O taxes.</b>	
A. Multiply Line 26 by Line 27 and divide by \$100.	\$85,267,630
B. <b>Cities, counties and hospital districts with additional sales tax:</b> Amount of additional sales tax collected and spent on M&O expenses in 2018. Enter amount from full year's sales tax revenue spent for M&O in 2018 fiscal year, if any. Other taxing units enter 0. Counties exclude any amount that was spent for economic development grants from the amount of sales tax spent.	\$0
C. <b>Counties:</b> Enter the amount for the state criminal justice mandate. If second or later year, the amount is for increased cost above last year's amount. Other taxing units enter 0.	\$0
D. <b>Transferring function:</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in H below. The taxing unit receiving the function will add this amount in H below. Other taxing units enter 0.	\$0
E. <b>Taxes refunded for years preceding tax year 2018:</b> Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2018. This line applies only to tax years preceding tax year 2018.	\$78,367
F. <b>Enhanced indigent health care expenditures:</b> Enter the increased amount for the current year's enhanced indigent health care expenditures above the preceding tax year's enhanced indigent health care expenditures, less any state assistance.	\$0
G. <b>Taxes in TIF:</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2019 captured appraised value in Line 16D, enter 0.	\$5,211,239
H. <b>Adjusted M&amp;O Taxes.</b> Add A, B, C, E and F. For taxing unit with D, subtract if discontinuing function and add if receiving function. Subtract G.	\$80,134,758



**SECTION 3: Additional Sales Tax to Reduce Property Taxes**

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its effective and rollback tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its effective tax rate and/or rollback tax rate because it adopted the additional sales tax.

Activity	Amount/Rate
<b>41. Taxable Sales.</b> For taxing units that adopted the sales tax in November 2018 or May 2019, enter the Comptroller's estimate of taxable sales for the previous four quarters. <sup>20</sup> Estimates of taxable sales may be obtained through the Comptroller's <b>Allocation Historical Summary</b> webpage. Taxing units that adopted the sales tax before November 2018, skip this line.	\$0
<b>42. Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. <sup>21</sup>  <b>Taxing units that adopted the sales tax in November 2018 or in May 2019.</b> Multiply the amount on Line 41 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. <sup>22</sup>  - or -  <b>Taxing units that adopted the sales tax before November 2018.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$0
<b>43. 2019 total taxable value.</b> Enter the amount from Line 37 of the Rollback Tax Rate Worksheet.	\$29,727,566,783
<b>44. Sales tax adjustment rate.</b> Divide Line 42 by Line 43 and multiply by \$100.	\$0/\$100
<b>45. 2019 effective tax rate, unadjusted for sales tax.</b> <sup>23</sup> Enter the rate from Line 24 or 25, as applicable, on the Effective Tax Rate Worksheet.	\$0.434727/\$100
<b>46. 2019 effective tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November 2018 or in May 2019.</b> Subtract Line 44 from Line 45. Skip to Line 47 if you adopted the additional sales tax before November 2018.	\$0.434727/\$100
<b>47. 2019 rollback tax rate, unadjusted for sales tax.</b> <sup>24</sup> Enter the rate from Line 39 or 40, as applicable, of the Rollback Tax Rate Worksheet.	\$0.463491/\$100
<b>48. 2019 rollback tax rate, adjusted for sales tax.</b> Subtract Line 44 from Line 47.	\$0.463491/\$100

<sup>17</sup>Tex. Tax Code Section 26.012(17)

<sup>18</sup>Tex. Tax Code Section 26.04(c)

<sup>19</sup>Tex. Tax Code Section 26.04(d)

<sup>20</sup>Tex. Tax Code Section 26.041(d)

<sup>21</sup>Tex. Tax Code Section 26.041(i)

<sup>22</sup>Tex. Tax Code Section 26.041(d)

<sup>23</sup>Tex. Tax Code Section 26.04(c)

<sup>24</sup>Tex. Tax Code Section 26.04(c)



**SECTION 4: Additional Rollback Protection for Pollution Control**

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Additional Rollback Protection for Pollution Control Activity	Amount/Rate
<b>49. Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. <sup>25</sup> The taxing unit shall provide its tax assessor-collector with a copy of the letter. <sup>26</sup>	\$0
<b>50. 2019 total taxable value.</b> Enter the amount from Line 37 of the Rollback Tax Rate Worksheet.	\$29,727,566,783
<b>51. Additional rate for pollution control.</b> Divide Line 49 by Line 50 and multiply by \$100.	\$0/\$100
<b>52. 2019 rollback tax rate, adjusted for pollution control.</b> Add Line 51 to one of the following lines (as applicable): Line 39, Line 40 (counties) or Line 48 (taxing units with the additional sales tax).	\$0.463491/\$100

**SECTION 5: Total Tax Rate**

Indicate the applicable total tax rates as calculated above.

Effective tax rate (Line 24; line 25 for counties; or line 46 if adjusted for sales tax)	\$0.434727
Rollback tax rate (Line 39; line 40 for counties; or line 48 if adjusted for sales tax)	\$0.463491
Rollback tax rate adjusted for pollution control (Line 52)	\$0.463491

**SECTION 6: Taxing Unit Representative Name and Signature**

Enter the name of the person preparing the tax rate as authorized by the taxing unit.

**print here** Karen Thier

Printed Name of Taxing Unit Representative

**sign here** Karen Thier  
Taxing Unit Representative

7/24/2019  
Date

<sup>25</sup>Tex. Tax Code Section 26.045(d)

<sup>26</sup>Tex. Tax Code Section 26.045(i)

**Section 26.05(b) of Property Tax Code**  
**Worksheet for Determination of Steps Required for Adoption of Tax Rate**  
**City of Frisco**

<b>M&amp;O Tax Increase in Current Year</b>	
1. Last year's taxable value, adjusted for court-ordered reductions. Enter Line 6 of the Effective Tax Rate Worksheet.	\$29,231,589,147
2. Last year's M&O tax rate. Enter Line 26 of the Rollback Tax Rate Worksheet.	\$0.293367/\$100
3. M&O taxes refunded for years preceding tax year 2018. Enter Line 28E of the Rollback Tax Rate Worksheet.	\$78,367
4. Last year's M&O tax levy. Multiply line 1 times line 2 and divide by 100. To the result, add line 3.	\$85,834,203
5. This year's total taxable value. Enter line 19 of the Effective Tax Rate Worksheet.	\$29,727,566,783
6. This year's proposed M&O tax rate Enter the proposed M&O tax rate approved by the Governing Body.	\$0.291520/\$100
7. This year's M&O tax levy. Multiply line 5 times line 6 and divide by 100.	\$86,661,803
8. M&O Tax Increase (Decrease). Subtract line 4 from line 7.	\$827,600
<b>Comparison of Total Tax Rates</b>	
9. Effective Total Tax Rate.	\$0.434727/\$100
10. This year's proposed total tax rate.	\$0.446600/\$100
11. This year's rate minus effective rate. Subtract line 9 from line 10.	\$0.011873
12. Percentage change in total tax rate. Divide Line 11 by line 9.	2.73%
<b>Comparison of M&amp;O Tax Rates</b>	
13. Effective M&O Tax Rate. Enter line 30 of the Rollback Tax Rate Worksheet. Adjust for Sales Tax using Line 44 of the Sales Tax Worksheet, if necessary.	\$0.285566/\$100
14. This year's proposed M&O tax rate.	\$0.291520/\$100
15. This year's rate minus effective rate. Subtract line 13 from line 14.	\$0.005954
16. Percentage change in M&O tax rate. Divide line 15 by line 13.	2.08%
<b>Raised M&amp;O Taxes on a \$100,000 Home</b>	
17. This year's taxable value on a \$100,000 home.	\$100,000
18. Last year's M&O tax rate.	\$0.293367/\$100
19. This year's proposed M&O tax rate.	\$0.291520/\$100
20. This year's raised M&O taxes. Subtract line 18 from line 19 and multiply result by line 17.	\$-1.85

**Worksheet for Calculation of Tax Increase  
City of Frisco**

Date: 07/26/2019 11:17 AM

1. 2018 taxable value, adjusted for court-ordered reductions. Enter Line 6 of the Effective Tax Rate Worksheet.	\$29,231,589,147
2. 2018 total tax rate. Enter Line 4 of the Effective Tax Rate Worksheet.	\$0.446600/\$100
3. 2018 tax levy. Multiply line 1 times line 2 and divide by 100. To the result, add ETR line 13.	\$130,668,688
4. 2019 total taxable value. Enter line 19 of the Effective Tax Rate Worksheet.	\$29,727,566,783
5. 2019 proposed tax rate. Enter the proposed tax rate approved by the Governing Body.	\$0.446600/\$100
6. 2019 tax levy. Multiply line 4 times line 5 and divide by 100.	\$132,763,313
7. Tax levy increase (decrease). Subtract line 3 from line 6.	\$2,094,625
8. Percentage levy increase (decrease). Divide line 7 by line 3. Multiply by 100.	1.60%
9. Notice & hearing limit. Enter the lower of the effective tax rate or the rollback tax rate.	\$0.434727
10. Percentage tax increase (decrease)*. Subtract Line 9 from Line 5. Divide result by Line 9. Multiply by 100.	2.73%

\*Amount by which the proposed tax rate exceed the lower of the rollback tax rate or the effective tax rate. This figure was previously published in the Notice of Public Hearing on Tax Increase and the Notice of Tax Revenue Increase.



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6101 FRISCO SQUARE BLVD.  
FRISCO, TX 75034

972-292-5000

[FRISCOTEXAS.GOV](http://FRISCOTEXAS.GOV)

