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# CITY OF FRISCO, TEXAS ANNUAL BUDGET FISCAL YEAR 2021



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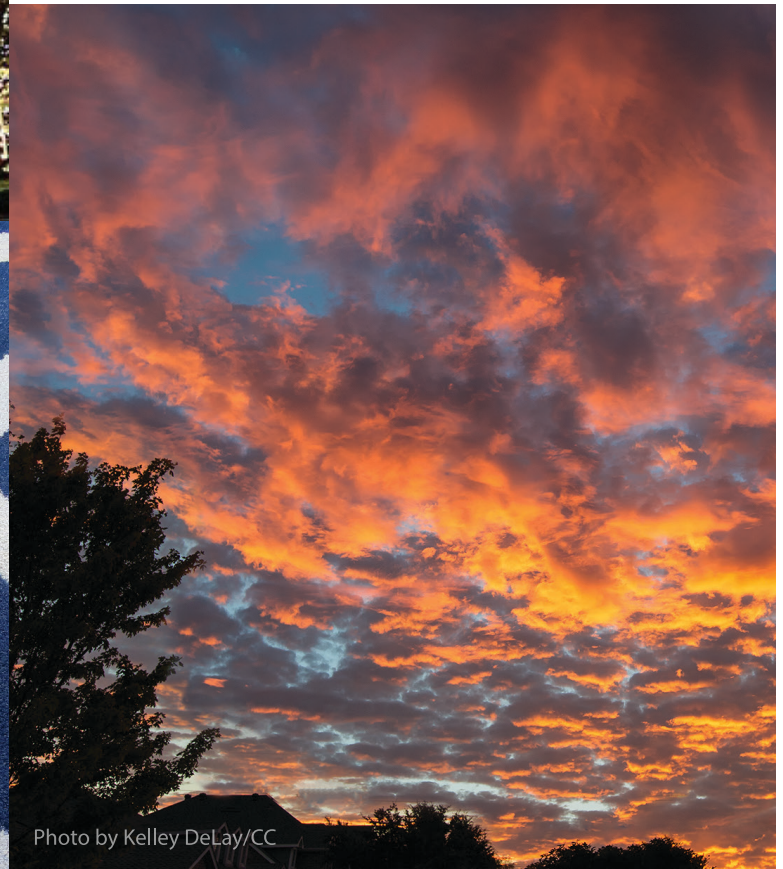


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# **City of Frisco**

## **Fiscal Year 2020-2021**

### **Budget Cover Page**

#### **Adopted September 15, 2020**

This budget will raise less revenue from property taxes than last year's budget by an amount of \$3,152,892, which is a 2.20 percent decrease from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$8,062,825.

The members of the governing body voted on the budget as follows:

**FOR:** John Keating, Shona Huffman, Will Sowell, Bill Woodard, Tim Nelson, and Brian Livingston

**AGAINST:**

**PRESENT** and not voting: Mayor Jeff Cheney

**ABSENT:**

#### **Property Tax Rate Comparison**

|   | <b>2020-2021</b> | <b>2019-2020</b> |
|---|------------------|------------------|
| Property Tax Rate:                                | \$0.446600       | \$0.446600       |
| No New Revenue Tax Rate:                          | \$0.450894       | \$0.434727       |
| No New Revenue Maintenance & Operations Tax Rate: | \$0.297145       | \$0.285566       |
| Voter Approval Tax Rate:                          | \$0.455172       | \$0.463491       |
| Debt Rate:  | \$0.147627       | \$0.155080       |

Total debt obligation for City of Frisco secured by property taxes:  
\$525,434,435







## **DISTINGUISHED BUDGET PRESENTATION AWARD**



GOVERNMENT FINANCE OFFICERS ASSOCIATION

### *Distinguished Budget Presentation Award*

PRESENTED TO

**City of Frisco**

**Texas**

For the Fiscal Year Beginning

**October 1, 2019**

*Christopher P. Morill*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Frisco, Texas** for its annual budget for the fiscal year beginning **October 1, 2019**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and we are submitting it to GFOA to determine its eligibility for another award.



# **WE VALUE:**

**Integrity**

**Outstanding Customer Service**

**Fiscal Responsibility**

**Operational Excellence**

**Our Employees**



**CITY OF FRISCO, TEXAS  
CITY COUNCIL**



Will Sowell  
Mayor Pro-Tem  
Place 3



Jeff Cheney  
Mayor



Shona Huffman  
Deputy Mayor Pro-Tem  
Place 2



John Keating  
Place 1



Bill Woodard  
Place 4



Tim Nelson  
Place 5



Brian Livingston  
Place 6

## **EXECUTIVE TEAM**

|                 |   |
|-----------------|---|
| George Purefoy  | City Manager  |
| Henry J. Hill   | Deputy City Manager                                 |
| Nell Lange      | Assistant City Manager                              |
| Ben Brezina     | Assistant City Manager                              |
| Kristi Morrow   | City Secretary                                      |
| Dana Baird      | Director of Communications and Media Relations      |
| Anita Cothran   | Chief Financial Officer                             |
| David Shilson   | Police Chief  |
| Mark Piland     | Fire Chief  |
| Lauren Safranek | Director of Human Resources                         |
| Daniel Ford     | Director of Administrative Services                 |
| Curt Balogh     | Chief Information Officer                           |
| Shelley Holley  | Director of Library                                 |
| Shannon Coates  | Director of Parks & Recreation                      |
| Paul Knippel    | Director of Engineering Services & Public Works     |
| John Lettelleir | Director of Development Services                    |
| Ron Patterson   | President of the Economic Development Corporation   |
| Marla Roe       | Executive Director of Convention & Visitor's Bureau |



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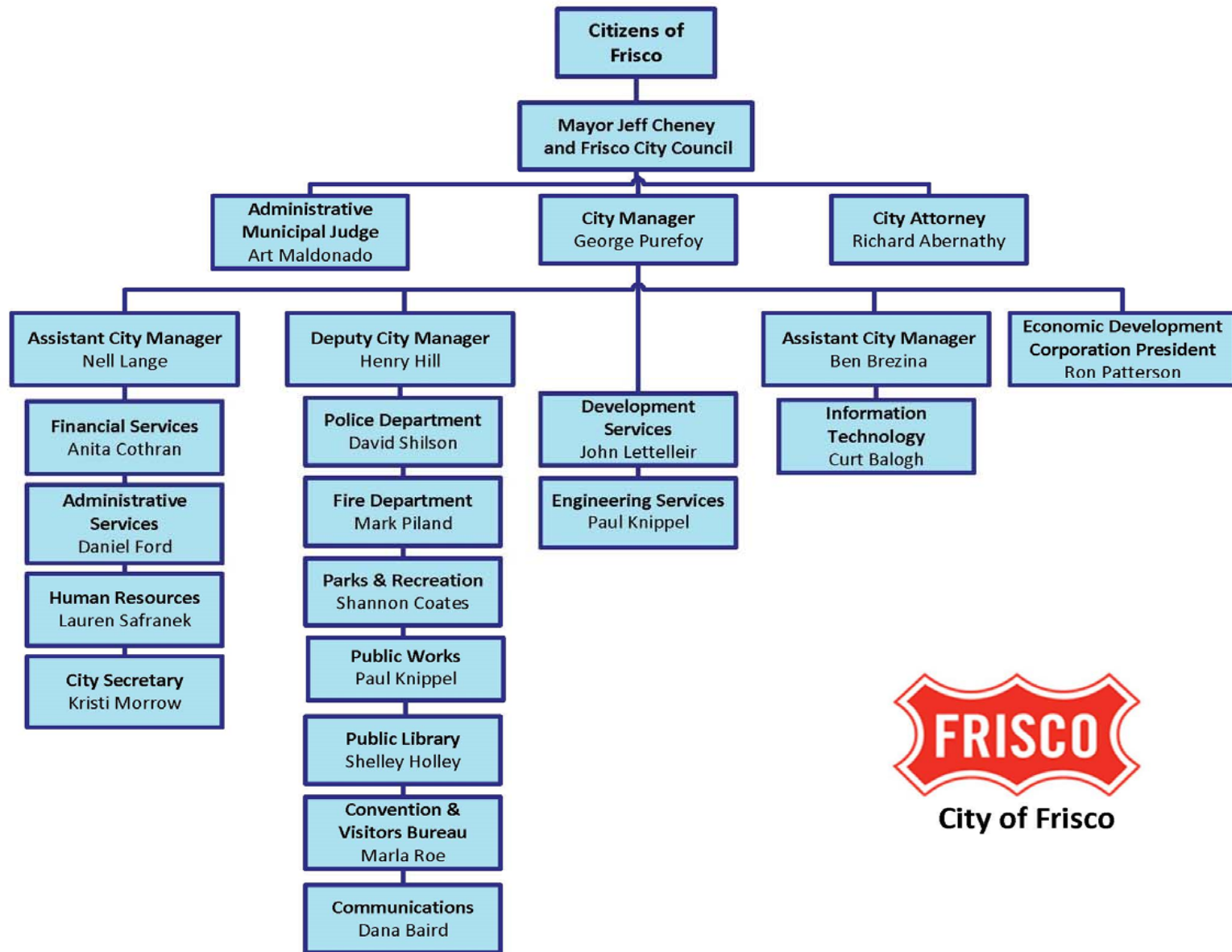
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## CITY OF FRISCO ORGANIZATIONAL CHART



# THE CITY OF FRISCO, TEXAS



The City of Frisco is a Texas home-rule charter city located within the counties of Collin and Denton counties. The estimated population for FY21 is 205,000 with a total estimated buildout population of +/- 297,800.

The City area is currently 69.1 square miles with 1.0 square mile of Extra Territorial Jurisdiction (ETJ).



## CITY OF FRISCO

GEORGE A. PUREFOY MUNICIPAL CENTER  
6101 FRISCO SQUARE BLVD · 5TH FLOOR  
FRISCO, TEXAS 75034  
TEL 972.292.5106 · FAX 972.292.5122  
WWW.FRISCOTEXAS.GOV

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September 15, 2020

Honorable Mayor Cheney and City Council Members,

The Adopted Fiscal Year 2021 (FY 21) budget (October 1, 2020 – September 30, 2021) is presented for your review of the revenues and expenditures for the City of Frisco, Texas. Our continued goal is to provide funding for the core values (Integrity, Outstanding Customer Service, Fiscal Responsibility, Operational Excellence, and Our Employees) which you have established for Frisco and serve as the foundation which we provide for the public health, safety, and welfare of our citizens, visitors and employees. Since mid-March, our time and energy has been devoted primarily to the global pandemic (COVID-19) and the related issues and the effect this has thrust upon the day to day operations of the City.

In response to an expected economic downturn, once the stay at home orders were issued in March, we placed virtually all of the City's part time positions primarily involving the Frisco Public Library and the Frisco Athletic Center (FAC) on furlough and left all but the critically needed fulltime vacant positions unfilled. This was done to maintain fiscal responsibility while at the same time maintaining excellent customer service and operational excellence. With the closure or reduced services at the FAC and the Library, we were able to reduce the operating budgets for the summer. At this time, we have reopened on a limited basis and rehired most of the furloughed positions. Additionally, we have allowed the hiring of most fulltime vacant positions.

The Pandemic has taken a toll primarily on the City's sales and hotel taxes. In addition, we also are dealing with the effects of the 86th Texas Legislative Session on the property taxes, franchise taxes, permit fees, and municipal court fines. Fortunately, property valuations on existing property are up slightly and new property added to the tax rolls total \$1.8 billion.

With that said, the strong financial reserves that we have accumulated over the years and our basic financial policies, have provided us with the support we need to weather this multiple event crisis. The Adopted Budgets outlined in this document allows us to present

a balanced budget for FY20 aided by a \$5.1 million Cares Act reimbursement for partial expenses for fire and police salaries during eligible time periods, some transfers from reserves in other funds and a small drawdown of reserves for FY21 to provide the core services of the City.

We have maintained the property tax rate at \$.4466 which is below the no new revenue rate calculation of \$.450894. The recommended property tax rate will produce a projected .615% increase in revenues, which is below the 3.5% increase allowed without obtaining voter approval. The actual increase in value for the same property which was on the tax rolls this current year is .15%. The above numbers regarding the property taxes are the certified estimates from August 4, 2020, which were used to prepare the 2020 Tax Rate Calculation Worksheet.

No increases to the water and sewer utility rates are recommended for FY21. A fee increase is included (public hearing to be held in December 2020) for the stormwater fee so that funds are on hand to pay for increasing costs associated with erosion and creek cleanup issues in the City. An additional fee increase has been discussed for the environmental services fund to contribute to costs related to the resolution of the Exide plant closure. This request will be presented to Council in October 2020, but additional revenue is not included in the adopted budget at this time. When approved, staff will bring forward a budget amendment in FY21.

Seven new positions, all within public safety with six positions in the Police Department and one position in the Fire Department, are included in this adopted plan. The next major need in the Fire Department will be staffing for Fire Station 10 which we expect will be at least 2 years from now. We plan on starting the design phase for Fire Station 10 this coming year and then will time the construction and opening to coincide as major development starts opening in connection with the PGA and Fields related projects in the Northwest quadrant.

When it became apparent, this summer, that there would be adequate revenues in this current fiscal year, we authorized market increases for certain positions within the police and fire departments so that we will not fall behind other area cities, with which we compete, for these vital employees. We also have included up to a 3% average merit increase for the coming year for all our employees.

The Budget Development process each year is a major effort for the executive management team and for our Budget Office Staff. The teamwork and contributions make the process transparent for our residents and Council. In our continuing efforts to improve our communications and transparency with the public concerning the City's finances and budgeting process, and in accordance with state laws, we held public hearings for the budget and tax rate and presented information during public meetings during the months of August and September. This document and all public presentations are posted to the City of Frisco website, [www.friscotexas.gov](http://www.friscotexas.gov). We welcomed all residents who were interested to attend the public hearings and meetings.

Frisco Texas is a resilient city in North Texas that will continue to prosper and succeed. We are committed to our residents, workforce and visitors. We will build new amenities



and infrastructure while maintaining our existing assets. We are committed to our employees, and especially in times like today, our employees have stepped up to the challenges and truly shown us their strength and tenacity. We are committed and will exceed quality service expectations regardless of the outside pressures we are facing due to unforeseen issues. Our City will persevere. With City Council's guidance, as the City has built strong financial reserves to draw from in unknown times, we are able to maintain our financial position. This Adopted FY21 Budget meets the current demands of the City while maintaining the current tax rate.

As always, I commend our staff for their loyalty and dedication to the City and our residents. I also wish to thank the Mayor and City Council for their leadership, direction and oversight every day, but especially in the past few months. Frisco's financial management policies and practices are solid and the recommendation for our spending plan for FY21 is provided in this document.

Respectfully submitted,



George Purefoy  
City Manager



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## EXECUTIVE SUMMARY

The Executive Summary provides summary details of the budget and should be read in conjunction with the City Manager's Transmittal Letter. Detailed information for each fund is provided with the ***Fund Summaries***. Department goals and performance measures are included in the ***Department Summaries***. The Budget in Brief, organizational charts, pay plans, debt schedules and the multi-year capital investment program provides the reader of this document with additional information regarding the City financial position.

Additionally, this year, City staff prepared a condensed version of the **Annual Budget Document** as a companion book to include summary information – **Citizen Budget-In-Brief**.

### RECENT FINANCIAL DEVELOPMENTS – INFECTIOUS DISEASE OUTBREAK – COVID-19

The outbreak of COVID-19, a respiratory disease caused by a new strain of coronavirus, has been characterized as a pandemic (the "Pandemic") by the World Health Organization and is currently affecting many parts of the world, including the United States and Texas. On January 31, 2020, the Secretary of the United States Health and Human Services Department declared a public health emergency for the United States and on March 13, 2020, the President of the United States declared the outbreak of COVID-19 in the United States a national emergency. Subsequently, the President's Coronavirus Guidelines for America and the United States Centers for Disease Control and Prevention called upon Americans to take actions to slow the spread of COVID-19 in the United States.

The Governor of Texas (the "Governor") declared a state of disaster for all counties in Texas in response to the Pandemic. Pursuant to Chapter 418 of the Texas Government Code, the Governor has broad authority to respond to disasters, including suspending any regulatory statute prescribing the procedures for conducting state business or any order or rule of a state agency that would in any way prevent, hinder, or delay necessary action in coping with the disaster, and issuing executive orders that have the force and effect of law. The Governor has since issued a number of executive orders relating to COVID-19 preparedness and mitigation. Among other things, such orders have imposed limitations on social gatherings of more than 10 people and temporarily closed school districts throughout the state through the remainder of 2019-2020 school year, unless otherwise extended, modified, rescinded, or superseded by the Governor. In addition to the actions by the state and federal officials, certain local officials, including Collin County (which the City is within) declared a local state of disaster and issued shelter-in-place orders. As the 2020-2021 school year opened, most school districts allowed parents to decide whether to send the students to in-person learning environments or allow virtual learning from home. Many of the federal, state and local actions and policies under the aforementioned disaster declarations and shelter-in-place orders are focused on limiting instances where the public can congregate or interact with each other, which affects the operation of businesses and directly impacts the economy.

The Pandemic has negatively affected travel, commerce, and financial markets globally, and is widely expected to continue negatively affecting economic growth and financial markets worldwide. These negative impacts have reduced or negatively affected property values and/or the collection of sales tax revenues, ad valorem tax revenues, hotel taxes, user fees, interest income and other revenues within the City. The City continues to monitor the spread of COVID-19 and is working with local, state and national agencies to address the potential impact of the Pandemic upon the City. While the total impact of the Pandemic on the City cannot be qualified

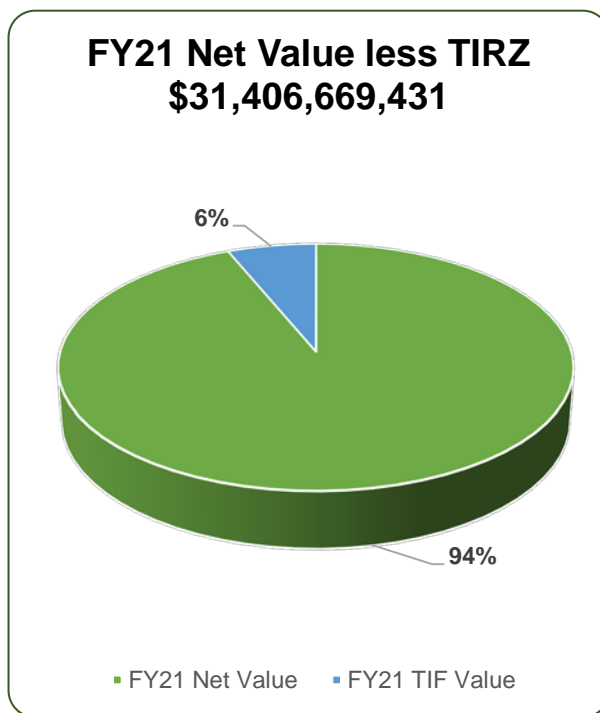
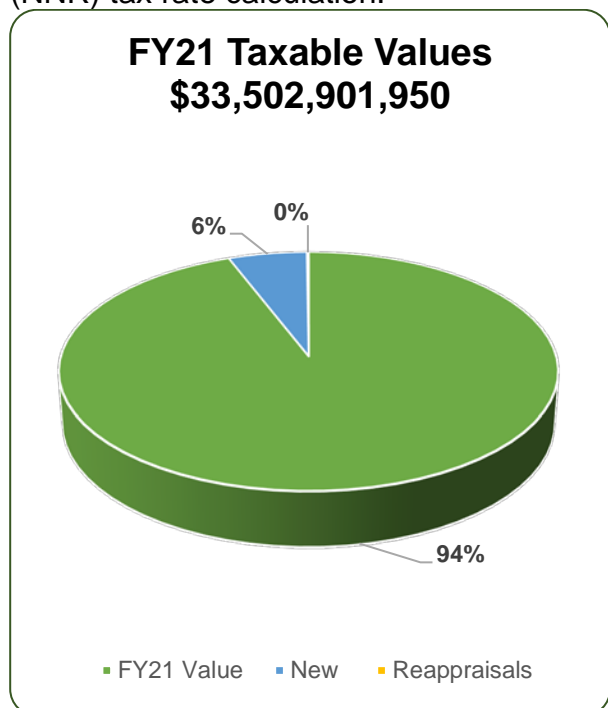
at this time, the continued spread of COVID-19 will have an adverse effect on the City's operations and financial condition for several future budget cycles.

Detailed information is provided in this document regarding the federal government response and federal supplemental funding that the City received during FY20 from the Coronavirus Aid, Relief, & Economic Security Act (CARES Act) to offset expenses related to the management of the virus in the City. The City also applied for and will receive reimbursement from the Federal Emergency Management Agency (FEMA). The offsets of over \$5 million are one-time revenue sources and will not continue in future years.

## GENERAL FUND REVENUES:

The adopted property tax rate remains the same at \$.4466 per \$100 of taxable assessed value for FY21. The property tax values for FY 2020-2021 (FY21) have been certified at \$33,502,901,950 (including taxable value of properties under protest). Of this amount the Tax Increment Reinvestment Zones #1 & #5 have a captured value of \$2,633,707,304, with a taxable value of \$2,096,232,519 resulting in a current net taxable value of \$31,406,669,431 for operations and debt service. This is an 5.6% increase over the certified FY20 net taxable value of \$29,727,566,783. The Senior Homestead Exemption of \$80,000 as well as the Homestead Exemption of 10% remain the same as FY20. These exemptions provide some tax relief to our homeowners and are reflected in the taxable certified rolls presented.

The gross taxable value increase of \$1,850,355,173 (5.85%) is due to a combination of the increased value in existing property of \$44,975,504 (.15%) and the value generated by new improvements and annexations equaling \$1,805,379,669 (5.70%). The Appraisal Districts still have property values totaling \$12,807,061,207 under review with the Appraisal Review Board which will be adjusted over the next few months. \$12,165,168,450 of the under-protest amount is included in the total certified value to arrive at the lower estimated certified amount of \$31,406,669,431. This amount is required for use in the no-new-revenue (NNR) tax rate calculation.





The tax rate is \$.446600. The no-new-revenue tax rate \$.450894 per \$100 of taxable assessed value and the voter-approval tax rate is \$.455172.

The tax rate is allocated so that \$.298973 (67%) funds the General Fund operations and \$.147627 (33%) funds the annual debt payment requirements. The voter-approval tax rate is \$.008572 above the FY21 tax rate.

The total general fund revenue budget for the FY21 Budget year is \$182.9 million as compared to revised FY20 projections of \$169.8 million.

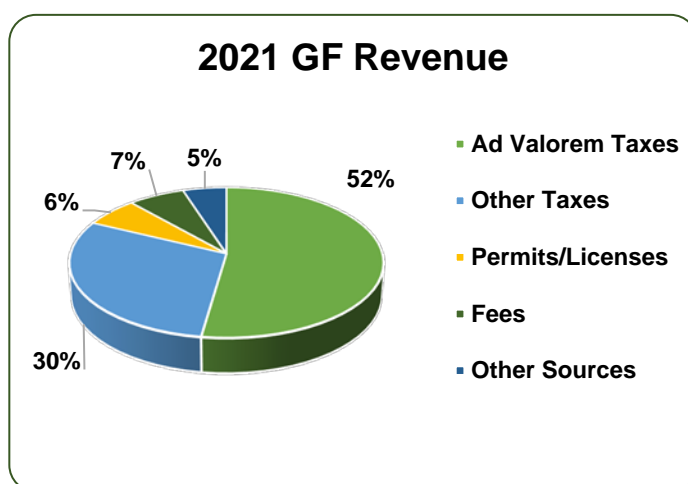
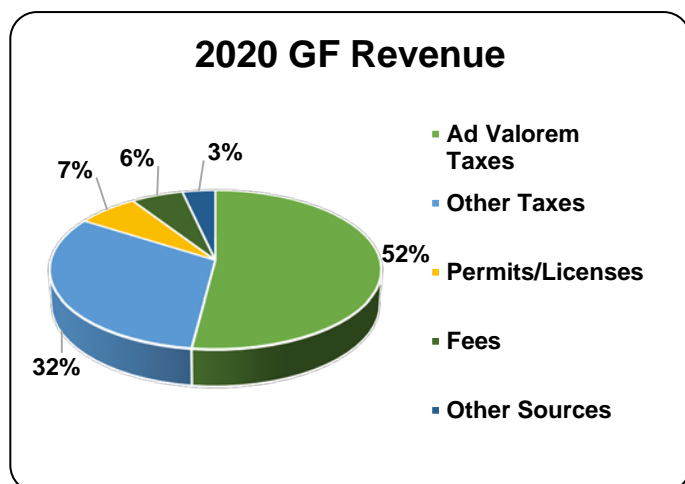
Key elements in the revenue budgets include:

Revenue from property tax collections are due to increases in total valuation, which accounts for a \$7.2 million increase.

Sales tax receipts are estimated to be \$44.1 million in the FY21 Budget, a projected increase of 1% over the revised FY20 revised budget of \$43.7 million. This estimate is based on the decrease in activity that we are seeing, primarily due to the COVID-19 Pandemic, and predicting some slight growth for FY21 receipts. The amount to be rebated back in Section 380 Sales Tax Grants in the General Fund in FY21 is projected to be \$8.1 million. This amount includes several new agreements expected to begin in FY21.

The sales taxes and franchise taxes represent 30% of total revenues. Projected franchise taxes are \$10.6 million, which are flat to FY20 revised estimates. Franchise tax projections are based on receipts from the utility companies who do business in Frisco.

The FY21 building permit fee revenues are budgeted at \$9.3 million, which remains flat to FY20 revised projections. We project single family permits issued in the range of 1,800 to 2,000 on an annual basis.



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## SUMMARY OF GENERAL FUND EXPENDITURES:

The General Fund operating expenditures are budgeted to be \$182.6 million, which is approximately a \$13.2 million increase from the projected FY20 year-end total. Department Heads did submit new programs and staffing needs. Four Police Officers and one Wellness Coordinator were added in Patrol, one Victim's Advocate was added in Investigations and one Deputy Chief was included in Fire Operations. The remainder of the expenditure budget increase is due to operational funding, replacement capital and the merit compensation program for employees.

During FY20, the Budget Office completed a Cost of Service Study which details the administrative costs for other city departments. This Study recommends transferring back to the General Fund the Utility Fund functions that are considered administrative and begin a monthly G&A (General & Administrative) charge to cover these costs. The overall impact to this budget will not be material, but efficiencies will be created for departments as the number of cost centers to maintain will decrease. We plan to make this administrative change in FY21 for mid-year budget approvals.

**General Government** includes: *City Manager's Office, Communications and Media Relations, City Secretary's Office, Legal Services, City Council and Records Management.* The budget is \$6.7 million, which represents a 13% increase from FY20. A large part of the increase is due to the postponement of the May 2020 General Election to November 2020. This postponement results in two elections to be held in FY21. The revised budget for legal fees in FY20 was reduced to \$1.1 million from an adopted budget of \$1.48 million. \$1.44 million has been allocated for legal fees in FY21, which is another factor impacting the 13% increase. A total of \$125,000 is budgeted for a staffing and facility study, as we design, build and employ the new facilities that were approved in the FY19 Bond Election.

**Financial Services Department** includes: *Administration, Community Development, Budget Office, Accounting, Treasury, Municipal Court and Section 380 Sales Tax Grants.* The FY21 total budget is \$16.5 million, an increase of just under 26%. Cost increase in contracts for tax assessment, billing and collection budgeted in Treasury is a significant expenditure in this Department. An approximate \$3.6 million increase to 380 Sales Tax Grants accounts for a large portion of the overall increase in the Department due to new developments budgeted in FY20 not completed. Additionally, a total of \$424,000 is included in Community Development operational funding for interlocal transportation projects, and the funding has increased for FY21 due to a possible contract restructure.

**Police Department** expenditures total \$46.4 million, an increase of 6%. Continuation capital funding of \$806,340 is included for the replacement of twelve Chevrolet Tahoes with nine Tahoes and three Chevy Malibu, along with two Harley Davidson Motorcycles. \$703,601 in personnel, operational and capital funding is budgeted for the addition of four Police Officers and two Tahoes, along with a Wellness Coordinator position, in the *Patrol* division. These *Patrol* positions are grant based, with one of the four Police Officers and the Wellness Coordinator both being grant funded. Additionally, the *Investigations* Division has included an additional Victim Advocate, which is also to be grant funded.

**Fire Department** budget totals \$42.3 million, or an increase of just over 11% from FY20. The increase includes the addition of a Deputy Chief of Operations totaling \$193,619, the replacement of Motorola Portable and Mobile Radio Systems totaling \$60,000, IT infrastructure updates budgeted at \$30,500, and the replacement of an enclosed trailer totaling \$20,000. Funds are also included to operate Fire Station #9 and the Training Center which were opened in FY19. An additional current Deputy Chief of Support Services has been transferred to Fire Suppression shift,

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providing the Department with additional command staff for incident response for two of the three shifts.

**Public Works Department** budget is \$12.1 million, which is flat to FY20 revised projections. The ongoing road and pavement repairs continue to be a significant expenditure in the *Streets Division*, along with road striping and marking work in the *Traffic Control Operations Division*. Continuation capital funding totaling \$222,810 is included in FY21 for the replacement of a dump truck, a concrete saw, three trailers and one Ford F-150 XL. Supplemental capital funding of \$10,000 is also included for a new truck mounted message board to maintain crew safety with tasks performed in live traffic situations.

**Human Resource Department** budget is \$3.6 million, or a 36% increase. This significant increase includes operational funding of \$1,000,000 which is provided to establish an employee clinic for all employees and dependents. This program will be re-evaluated as we move forward from the Pandemic and determine if the program is viable. We originally planned to be operational in FY20. The clinic is funded by the Insurance Reserve Fund in FY21. After implementation, it is our expectation that the costs of claims for medical services will be diverted and offset the annual contract costs for the clinic. The clinic will also provide medical services including physicals for the sworn officers in Police and Fire, flu shots and biometric assessments for staff, that is currently already being paid out to third parties. Wellness promotions and educational opportunities are also a significant factor contributing to the Department's FY21 budget.

**Administrative Services Department** budget is \$12.1 million, which is an increase of 15.8%. This department has several divisions: *Administration, Risk, Logistics, Purchasing, Fleet Services, Building Services and Support Services*. The primary cause for the increase is due to multiple HVAC units requiring replacement, in order to comply with new EPA regulations, which total \$1,504,815 in the *Building Services Division*; this is Phase I of a three year phase in approach. Also budgeted in *Building Services* is a replacement of a Genie electric scissor lift totaling \$29,304, two new storage containers to store decommissioned equipment for parts totaling \$9,400 and a Variable Frequency Drive replacement to regulate the fan speed of City Hall's air handler totaling \$7,500. Fleet Services includes capital replacements for a Ford F-150XL and a Clarke Focus orbital floor scrubber budgeted at a combined \$48,520.

**Information Technology Services Department (IT)** has six Divisions: *Administration, Development, Management Information Services (MIS), Project Management Office, Information Systems (IS) and Geographic Information Services (GIS)*. The budget for the IT Department totals \$9.2 million. This is an increase of 12.7% over the FY20 revised budget. Continuation capital of \$1.5 million makes up about 16% of the FY21 budget and includes a network core ring refresh, server refreshes, aging Cisco equipment replacements, crucial hardware replacements on the CCOM vehicle for the Fire Department and continued implementation of the enhancements to disaster recovery systems, which was partially funded in previous years.

**Library Services Department** annual total operating budget is \$5.5 million, which is a 5.6% decrease from FY20. The decrease is largely due to the reduction in operational funding from \$500,000 in FY20 to \$100,000 in FY21 for the design of a satellite location at Stonebriar Mall within the Hyatt Hotel. The books and materials continued capital funding is \$700,000 for FY21, a \$34,224 decrease from the FY20 budget for materials. Funding to maintain the collection at the high standards our patrons expect and the programming the Frisco Library is known for is sufficient.

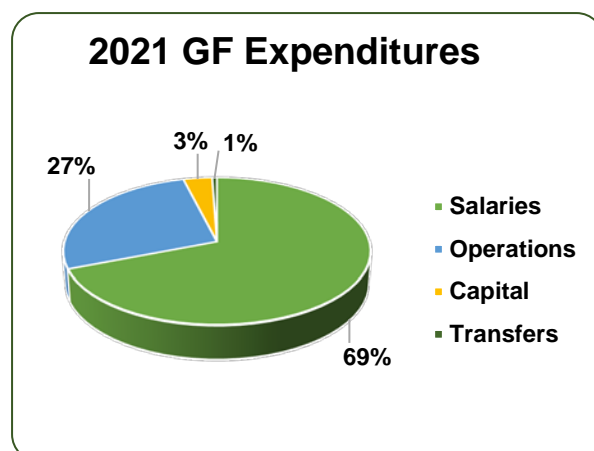
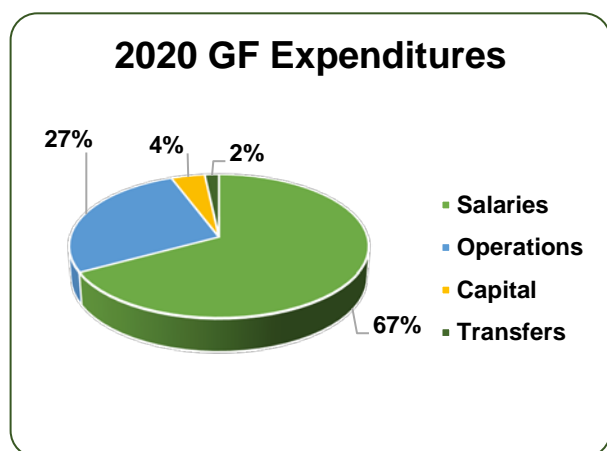
**Parks and Recreation Department** is funded at \$18.3 million, an increase of 15% compared to the FY20 appropriation. With the closure of many FAC facilities during the COVID-19 Pandemic, the personnel expenditures for FY20 were reduced significantly. This explains a large portion of the increase into FY21 since all active positions have been budgeted without considerations made for possible future closures. A total of \$445,000 in capital funding is provided for renovations at the FAC, due to aging of the facility. Additionally, continuation capital funding of \$577,760 is provided for the replacement of eighteen mowers, one John Deere Gator RTV and two Maxey Trailers, along with \$326,000 for a median enhancement program, all in the *Parks and Median Maintenance* and *Natural Resources* Divisions.

**Engineering Services Department** includes *Traffic Signal System*, *Engineering* and *Transportation* divisions. The total departmental budget is \$2.2 million, which is down 13% from FY20 revised totals. The decrease is primarily driven by a reduction of \$159,000 revised budget for communication tower maintenance to \$25,000 in FY21, as well as \$69,000 budgeted in FY20 for streetlight traffic cameras and traffic cabinet locks that have not carried forward into FY21.

**Development Services Department** includes the *Planning*, *Building Inspections*, *Code Enforcement* and *Health and Food Safety* divisions. The adopted budget is \$7.7 million, which represents a 2% decrease from prior year. The operational funding in the *Planning* Division has reduced significantly from the implementation costs seen in FY20 from the Electronic Plan Review software, hardware and accessories. A total of \$69,000 is included in *Building Inspections* continuation capital for the replacement of one Ford F-150 XL and one Chevrolet Silverado.

**Non-Departmental** in the General Fund decreased for FY21. There are estimated personnel cost attrition of \$1 million in FY21 for ongoing vacancies or delays in filling approved positions as well as \$3 million for a reduction to what the City owes for health insurance premiums. Offsetting factors are \$1 million in operational contingency funding as well as \$2 million for employee market adjustments processed in late FY20.

In keeping with our prior budgeting practice, operating capital costs are reflected in the budgets of the individual departments and divisions as listed above. A list of all funded capital and requested capital is located at the beginning of the General Fund division section of the budget on the Capital and Supplemental Request Summary.



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## UTILITY FUND

### REVENUES AND EXPENSES:

The Utility Fund budget provides for operational needs of the system and includes increased costs from the North Texas Municipal Water District. Total budgeted revenues are \$109.3 million as compared to revised projected revenues for the previous fiscal year of \$105 million. Expenses related to Water and Sewer services by the NTMWD account for 55% of the total expenses.

FY21 water revenues increase to \$61.9 million as compared to FY20 revised projections of \$59 million. Total sewer estimated revenues are \$41.1 million as compared to the previous year's revised revenues of \$40 million. This total reflects an increase due to the anticipated growth in the customer base and rate adjustments. We will continue transferring \$3 million from the Water and Sewer Impact Fee Fund to offset the debt service for additions and improvements to the water and sewer system. NTMWD bond issuances to expand the sewer plants are reflected in our payments back to the District.

The operational budgets in the Utility Fund are comprised of divisions from portions of several different departments including **City Manager's Office**, **Financial Services** (*Revenue Collections/UB*), **Administrative Services** (*Logistics*), **Public Works** (*Administration, Education and Outreach, Water Resources, Water, Sewer, Meters, Operations and Right of Way Inspection*), **Information Technology** (*Administration, Development, Project Management Office, Information Services, Management Information Services and Geographic Information Services*) and **Engineering Services** (*Administration, Engineering and Construction Inspection*).

**City Manager's Office** expenses total \$136,000, which represents a 42% decrease. This is due to a decrease in legal expenses related to the NTMWD. The total operating budget is intended to cover NTMWD legal matters and support utility related project management.

*Revenue Collections Division* in the **Financial Services Department** has a budget of \$2 million, a 4% increase from the previous year's revised budget, which includes funding for credit card transaction fees and postage cost increases to cover mailing of bills each month. Credit card fees are anticipated to increase by approximately 5.3% from FY20 due to an increase in bill payments made by credit card online.

Expenses in the **Public Works Department** budget total \$81.1 million, which is an increase of 7% when compared to FY20 revised projections. Of this amount, \$60.1 million represents payments to the NTMWD for water and sewer services. NTMWD did not pass on a rate increase for FY21 and remains at \$2.99 per 1,000 gallons. The NTMWD will pass through increases for services related to operating wastewater treatment plants. Replacement capital totals \$493,500 and includes a dump truck, backhoe, five trucks and one trailer. Details regarding the replacement equipment can be found in the Capital and Supplemental Request Summary in the Utility Fund section of this document. Also, \$1.8 million is included for the sandblasting and recoating of elevated storage tanks and \$125,000 to migrate N Sight Plus, the current meter reading software, to a hosted environment.

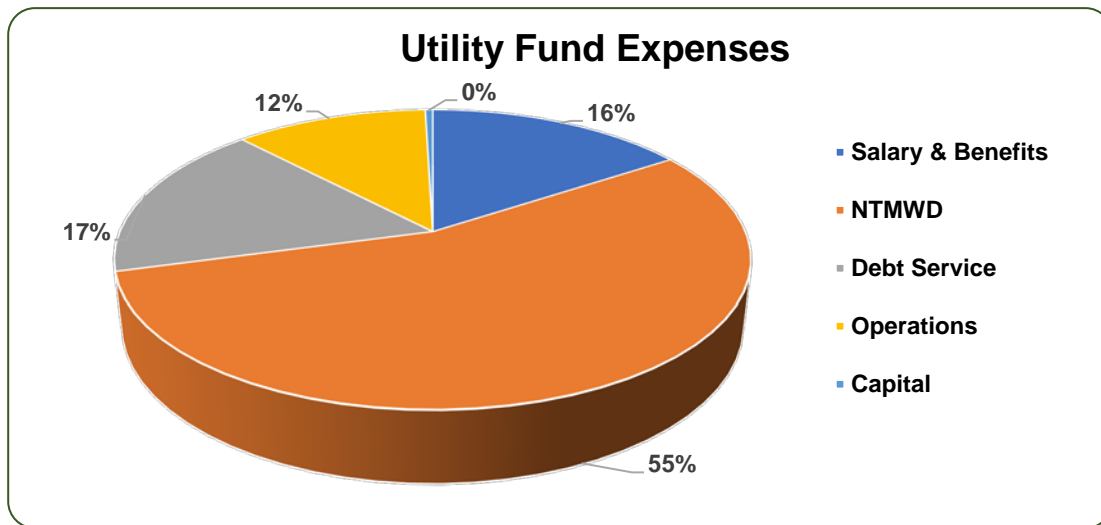
**Administrative Services Department** expenses remain relatively flat at \$160,327, which represents a 1.7% increase from prior year. The FY21 funding includes security camera additions for the Logistics Center budgeted at \$6,000.



The Utility Fund also provides funding for the **Information Technology Department** – with a total budget of \$3.2 million or an increase of 3%. The increase is largely due to salary expenditures.

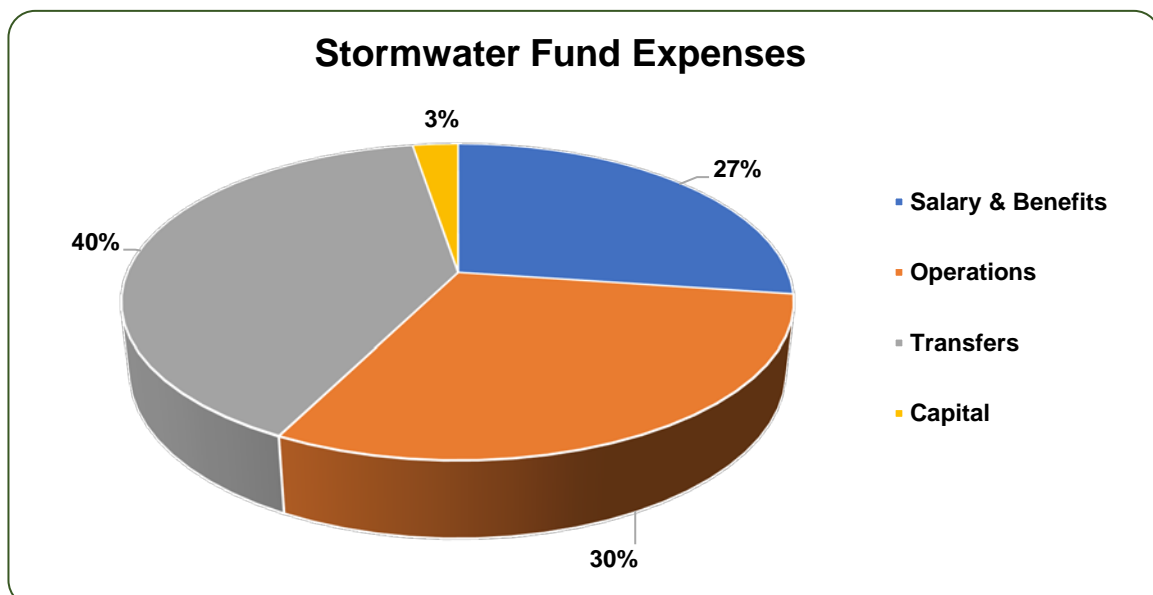
**Engineering Services Department** – *Administration, Engineering and Construction Inspection*, total budget is \$4 million, up 1%. In FY20, \$50,000 was allocated for a reuse usage scheduling study and water master plan update, along with two replacement vehicles budgeted at \$73,580. These prior year expenditures largely offset the Departmental budget when comparing to FY21.

**Non-Departmental** expenses increased 5% for FY21. Total Utility Fund debt service for FY21 totals \$18.6 million. Details for debt service by series are included in the Debt Section.



## STORMWATER FUND REVENUE AND EXPENSE:

Total estimated revenues for FY21 are \$5.7 million. We discussed and implemented a fee increase for the Stormwater Fund. The stormwater fee revenue represents a 21% increase over the revised FY20 fee revenue. The revenue from the fee has proven to be consistent with projections made when the fund was established, with funds from this current fee increase being available for capital and maintenance on aging infrastructure.



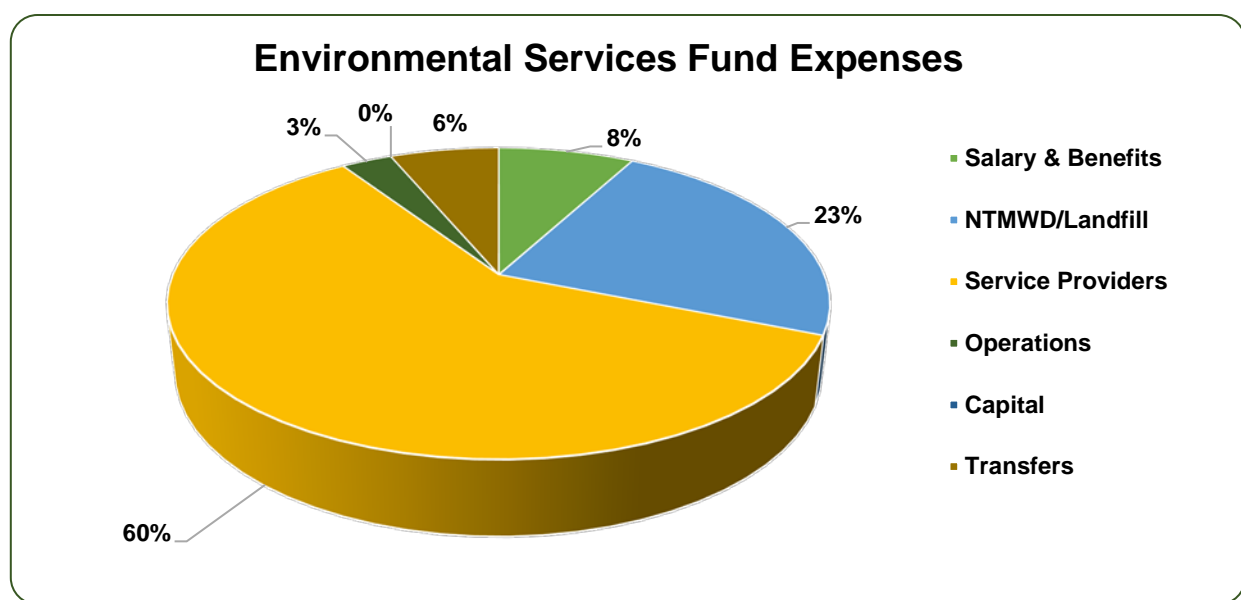
The budgeted expenses are \$6.4 million. This includes continuation capital funding of \$133,775 for two replacement trucks and \$31,927 for a new street sweeping broom. Transfers of \$2,538,428 for administrative costs and several capital projects are included in the funding approved for FY21.

## ENVIRONMENTAL SERVICES FUND REVENUE AND EXPENSE:

Budgeted revenues are \$20.3 million, which is a 5.7% increase over the FY20 revised revenues. This is due to anticipated increases in the number of households and business customers of the various services provided and revenues based on a full year of the fee increases that were implemented in January 2020.

Expenses total \$20.3 million. Approximately 83% of the expenses for the fund are related to contracts for collection of garbage and recyclables, along with the cost of disposal charged by the NTMWD. The budgeted tonnage rate for the landfill for FY21 is \$38.25 per ton. Also included is \$1.3 million in transfers to other funds to cover administrative costs and in lieu of franchise fees.

We discussed a possible rate increase to the Environmental Services fund to contribute to costs related to the Exide plant closure. This request will be presented to Council in October, but the additional revenue is not included in the Adopted Budget.



## CAPITAL PROJECTS BUDGET:

The capital projects budget tracks the infrastructure and building projects which are funded with general operating transfers, intergovernmental revenue, bond funds and other special funding sources. The revised FY20 expenditure budget of \$343 million and adopted FY21 budget of \$89 million will fund the projects in the current plan. Frisco residents approved \$345 million of General Obligation voter authorized bonds in a May 2019 election. The City sold \$30 million in FY20 for various roads and streets projects. Bond sales are proposed in FY21, but this will be evaluated based on market condition, need, pricing, and other factors which could be relevant at the time of sale. Total authorized but unissued bonds, after the FY20 sale, are \$318.5 million, including the authorizations approved by the voters in the 2006, 2015 and 2019 elections. At this time, we anticipate yearly funding consistent with prior issuances (\$50-\$80 million per year) to fund roads, parks, public safety, technology equipment and facilities.

Building and infrastructure projects of this magnitude can typically span many years. Some projects can take several to complete. The following list contains many of the projects that are either in design or under construction within FY20 through FY21.

1. Facilities totaling approximately \$189 million to include:

- Fire Stations and Equipment
- Police Station Headquarters Remodel
- Stonebriar Hyatt Hotel Convention Center
- Library/Beal/GEA Building
- PGA Golf Course
- Public Works Building Expansion
- Cultural & Performing Arts Center
- The Grove - Adult Activity Center
- Municipal Court Expansion

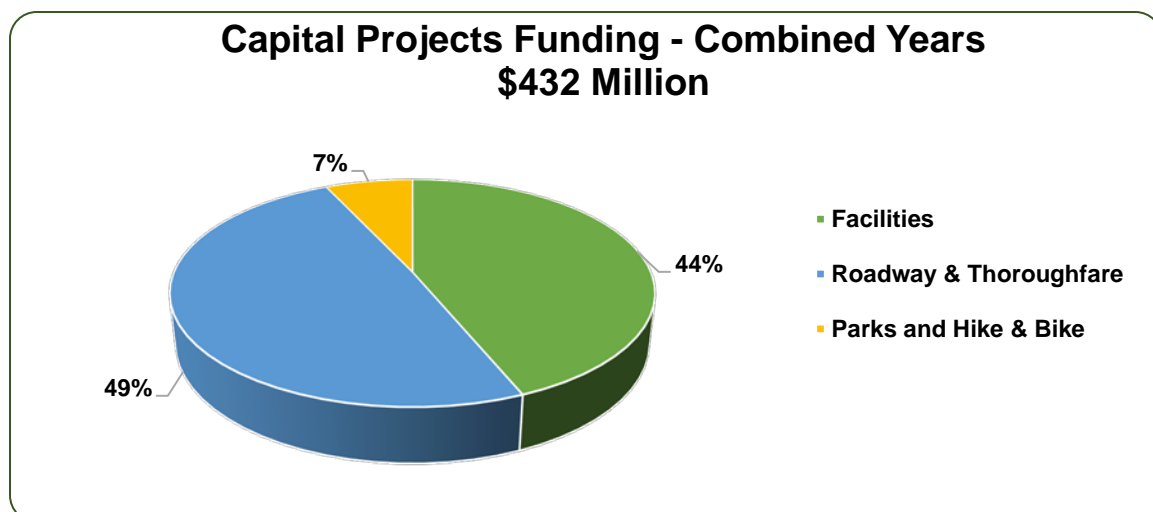
2. Roadway and thoroughfare improvements of approximately \$213 million to include:

- Main Street/Elm Street
- Dallas Parkway (DNT Frontage Roads) Phase 2
- Panther Creek (DNT to Preston Road)
- Rockhill Parkway (DNT to Teel Parkway)
- Legacy Drive (SH121 to Warren)
- Coit Road (SH 121 to Main Street)
- Lebanon Road (Parkwood Boulevard to Ohio Drive)

3. Parks and Hike & Bike Trail improvements totaling over \$30 million, which include:

- Grand Park
- Monarch View Neighborhood Park (Grayhawk Park II)
- Northwest Community Park Phase 1
- Reinvestment to Various Existing Parks
- Park in Frisco Square
- Dominion Trails

The listed projects are only a portion of the complete list, which can be found on the Capital Projects Fund Summary pages of the budget document.



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## DEBT SERVICE FUND:

Current tax revenues budgeted to cover the debt service obligations are \$47,333,129. Additional revenues from the TIRZ (#1 and #5) funds supporting debt service total \$26,747,270. Additional contributions into the debt service fund include appropriations from Hotel/Motel Fund, the Frisco Community Development Corporation, the Frisco Economic Development Corporation and the Panther Creek Public Improvement Districts (payments made by residents of the Districts). Total revenues in the Debt Service Fund are budgeted at \$76,110,716 with 38% of that amount being supported from other revenue streams.

Obligations to be paid out of the debt service fund total \$76,405,589 (including fees) with a projected ending fund balance of \$4.9 million. The fund balance policy is to maintain approximately 1/12 of the annual general bond payment obligations as a reserve in this fund.

These amounts are based on estimates for the \$30 million bond sale held late in FY20. We will amend the FY21 budget to adjust for the final debt service obligations.

## PERSONNEL:

FY20 included 1,628 positions authorized. With the addition of 7 net positions, there will be 1,635 positions authorized, with 1,422.91 FTE (full time equivalent), approximately 6.94 FTE per 1,000 population.

### General Fund Positions

A net increase of 7 positions is reflected in the General Fund. Total salary and benefit cost estimate of the new positions is \$722,509 for FY21. Staffing additions, which have been discussed in the preceding summary by Department, include:

- 4 Police Officers (1 of the 4 Officers will be grant funded)
- 1 Police Wellness Coordinator (grant funded)
- 1 Police Victim Advocate (grant funded)
- 1 Fire Deputy Chief of Operations

### Enterprise Fund Positions

The Utility Fund, Stormwater Fund and Environmental Services Fund all have no increase in personnel in FY21.

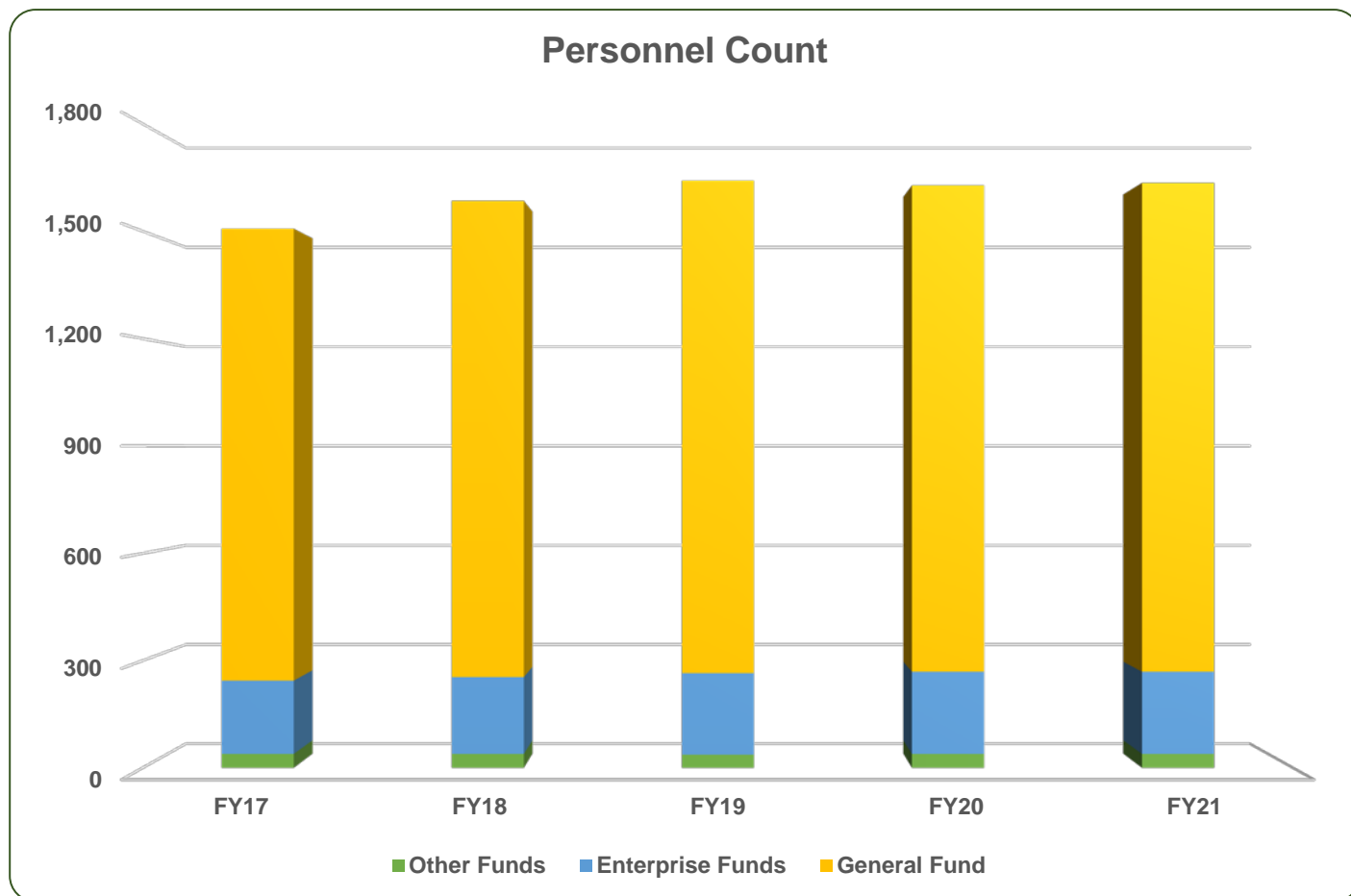
### Other Fund Positions

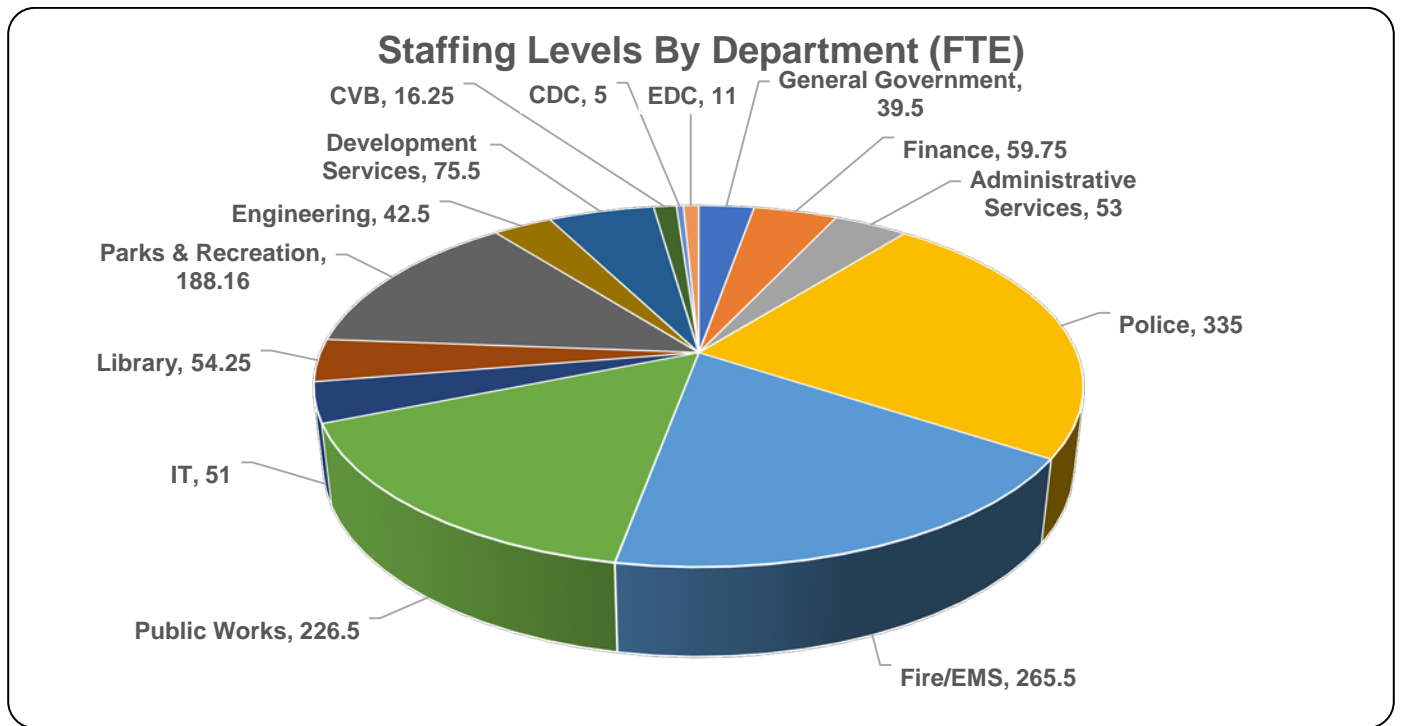
There are no personnel added for FY21 in any remaining operating funds.

### Pay and Benefits

Funding of approximately \$4 million, for an average 3% merit-based increase for employees and one 3% step increase for police and fire personnel, is included in FY21 budget. We want to be competitive in the general marketplace, comparable to similar situated employers and we continue to address market changes, on a case-by-case basis. We do not anticipate any major market changes for FY21, but will reevaluate at mid-year, and determine if the hiring market is being affected by our offering salaries for new employees or our retention of our current employee base.

Insurance cost estimates for FY21 are based on our consultant's evaluation of costs and funding requirements. We also analyze our claims payments and stop loss premium payments monthly to insure we are on track with the amount the City expenses for premiums. A rate increase to the City and our employees are not necessary for FY21 due to performance of the plan during the past few years. With the approval of the clinic, our claims and some of the expenses related to offering wellness programs and annual physicals will be less after the clinic is fully operational. Claims will be diverted to the employee clinic with costs based on a fixed contract. The full Texas Municipal Retirement System (TMRS) rate of 14.54% is included in the budget, up from 14.2% for FY20. The latest actuarial study reflects that our plan is 87.41% funded as of 12/31/2019. This is up from the prior year of 80.02%. The major difference for the increase in the funded percentage is the expected actuarial experience and the actual experience.





## CITY COUNCIL STRATEGIC FOCUS AREAS:

Frisco's Annual Budget is our plan of action detailing how the City's overall goals will be achieved. Each Department includes, as a part of its description of core services, information on their mission, strategies, objectives and measures. The work program specifics, which are included with the budget unit pages, describe the steps the operating departments are taking to align their budgets with City Council's Strategic Focus Areas and Strategic Goals. These goals are also aligned with the stated City Core Values:

Integrity  
Outstanding Customer Service  
Fiscal Responsibility  
Operational Excellence  
Our Employees

In 2003, the City Council established seven Strategic Focus Areas to guide the City's operations and provide the Council's long-term vision for the community:

1. **Long-Term Financial Health** - Responsible stewardship of financial resources balancing short- and long-term needs of the community.
2. **Public Health & Safety** - Provide quality programs and services which promote community well-being.
3. **Infrastructure** - Develop and maintain transportation systems, utilities and facilities to meet the needs of the community.
4. **Excellence in City Government** - Provide effective and efficient services with integrity in a responsive and fair manner.

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5. **Sustainable City** - Promote the continued development of a diverse, unique and enduring city.
  6. **Civic Involvement** - Encourage civic pride, community participation and a sense of ownership in our community.
  7. **Leisure and Culture** - Provide quality entertainment, recreation and cultural development to promote and maintain a strong sense of community.

The City Council conducted its Strategic Work Session in January 2020 and the summer worksession to provide updates on the progress of the staff work on the priorities, which was cancelled due to COVID-19, was rescheduled and took place on August 18. From the meeting, Council unanimously agreed upon specific priorities. These were formally adopted during FY 2020. The FY21 adopted budget provides funding, in most cases, to continue our progress towards achieving these priorities, either with bond proceeds, private developer contributions or operating appropriations.

The Council's priorities for 2020-2021 are as follows:

- Traffic – Infrastructure Innovation and Connectivity of Trails
- Performing Arts Center – delayed due to private contributions
- Legislative Advocacy
- Downtown Infrastructure
- Reinvestment Plan for Aging Residential Areas and Stonebriar Centre
- Grand Park Master Plan
- Make Frisco a Venture Capital Center
- North Frisco Master Plan
- The “Next Big Thing”



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# BUDGET IN BRIEF



## **BUDGET IN BRIEF**

The following pages provide a short and concise summary of the budget process and key budget points.

### **BUDGET PROCESS**

The budget process is a yearly activity as set forth in the City Charter. The City Council adopts an annual budget as prepared by the City Manager and City staff.

The process starts each year in January with the City Council Work Session at which the City Council and City Manager, along with Department Directors determine the strategic focus areas, long term goals and plans for the upcoming fiscal year for the City of Frisco. Financial models for cost of service and fee rates are also updated during this timeframe.

Throughout February and March, the Budget staff begins preparing training materials and forecasts. Staff continuously monitor current year revenues and expenditures and simulate subsequent fiscal year projections. Financial models for cost of service and fee rates are also updated during this timeframe.

Each year in mid-March, the Management Team kicks off Budget. The Budget staff provides a letter, forms, guidelines and training materials needed to prepare the revised budget and proposed budget requests. Preparation of the budget includes three parts; 1) the current year revised budget, 2) the subsequent fiscal year proposed budget, 3) and the subsequent fiscal year capital and supplemental requested amounts. Budget Office staff hold training sessions with the Departments during April to assist with budget software use and provide one-on-one assistance and instruction.

The current year revised budget is a projection of revenues and expenditures for the remainder of the current fiscal year. Departments submit justification for accounts that are expected to be over budget or unutilized. All accounts are evaluated and adjusted from the current budgeted amount to meet year end needs.

The subsequent fiscal year proposed budget is the expected cost for maintaining the current year base operations to achieve Council's goals. Increases to the operating portion due to growth or inflation of the base are limited depending on the City Manager guidelines stated in the Budget kick off letter. Capital and one-time purchases from the previous fiscal year are not included in this base estimate.

Activities that require additional resources, new or replacement equipment, or new programs are included in the capital and supplemental requested amounts. For each item requested, Departments provide a description, itemization and justification of the estimated costs. These requests are submitted by the Department in a list prioritized according to need. Fleet and computer replacements are submitted by the Fleet Division and Information Technology Department for each Department and evaluated during the Departmental Budget Review Meetings.

All budget preparation materials are due to the Budget staff in May. Throughout May, individual Departmental Budget Review Meetings are held with the Department Director and the Management Team to review and discuss requests for changes to the current year, the upcoming year proposed budget and capital and supplemental requests. The budget staff combines the proposed requests into the Revenue, Expenditure and Fund Summaries and submits to the City Manager, who then reviews, makes adjustments and submits the proposed budget to the City Council prior to August 15.

## **BUDGET IN BRIEF**

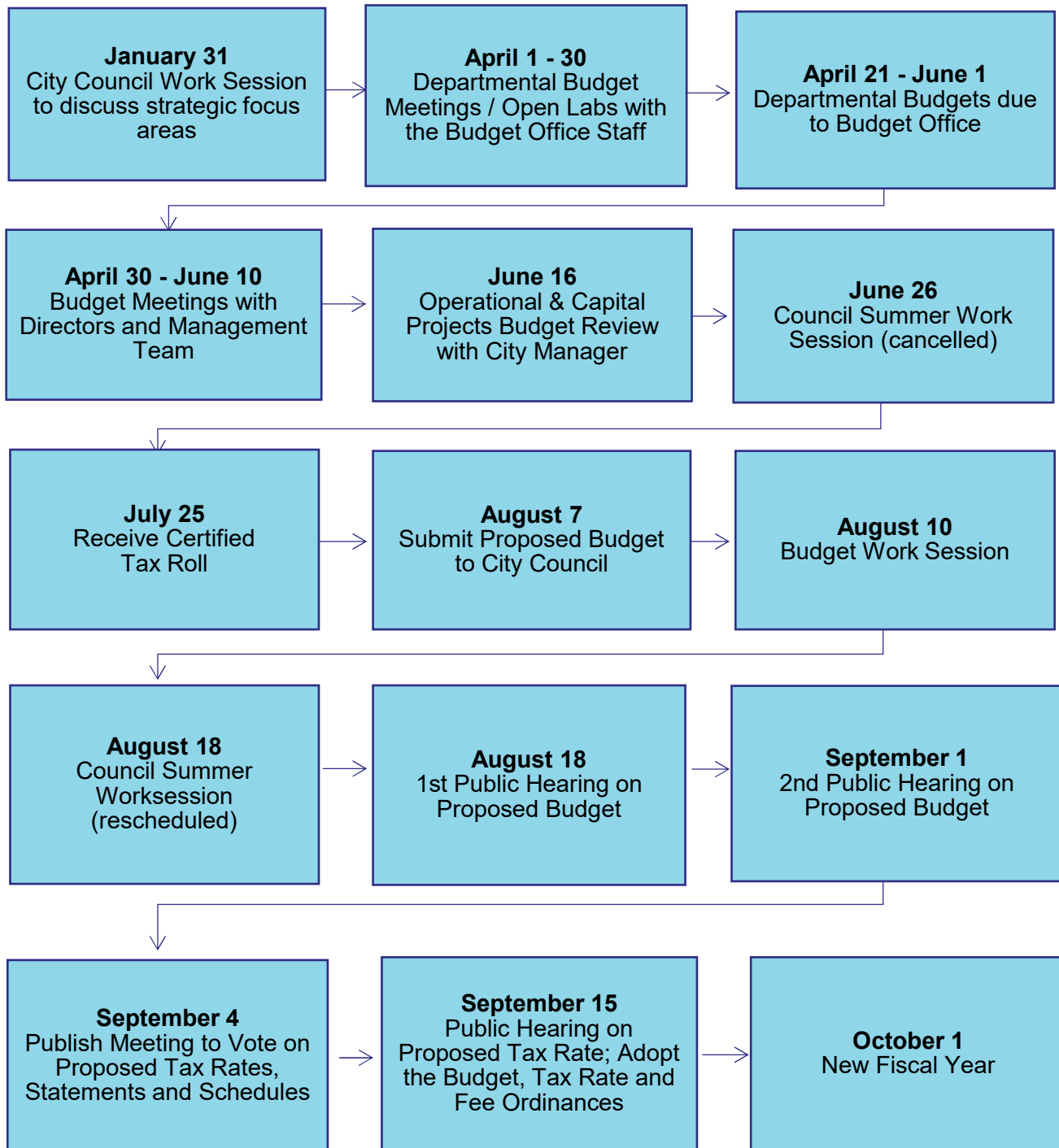
The City Council has the opportunity to review the proposed budget, discuss their opinions, ask questions with the City Manager, provide feedback and request changes at the Council Work Session in early August. After the Council Work Session there are two public hearings. The Charter requires at least one public hearing on the budget. As of January 1, 2020, per Texas Senate Bill 2, from the 86th Texas Legislature, the effective tax rate is now known as the "No-New-Revenue" tax rate and the rate formerly referred to as the rollback rate, is now the Voter-Approval tax rate. If the proposed tax rate is equal to or less than the No-New-Revenue tax rate and the Voter-Approval tax rate, no action is required prior to adoption. If the proposed tax rate is greater than either the No-New-Revenue rate or Voter-Approval tax rate, additional notices and public hearings and an automatic election on the tax rate could be required in addition to the public hearing on the budget. Public hearings allow citizens a chance to voice their opinions.

The City Council will adopt the final budget appropriation at a City Council meeting in September for the October 1 fiscal year start date.

### **BUDGET ADJUSTMENTS AND AMENDMENTS**

Budget changes that do not affect the total for a Department but transfer funds from one line item to another within a Department's operating budget are allowed at each Director's discretion. A budget adjustment that will bring a change in the total appropriation for a Department may be allowed by the City Manager at the written request of the Department, based on the City's ability to fund the request. A budget adjustment that requires a change in total appropriations at the fund level requires the City Council's approval in the form of an ordinance.

## BUDGET PROCESS FLOWCHART



**CITY OF FRISCO  
COMBINED BUDGET SUMMARY  
2020 - 2021**

| <u>Fund Title</u>                | <u>Estimated<br/>Beginning<br/>Balance</u> | <u>Revenues by Type</u> |                                   |                       |                     |
|----------------------------------|--|-------------------------|-----------------------------------|-----------------------|---------------------|
|                                  |  | <u>Taxes</u>            | <u>Licenses &amp;<br/>Permits</u> | <u>Fees</u>           | <u>Interest</u>     |
| General Fund                     | \$ 70,799,443                              | \$ 150,316,977          | \$ 11,469,141                     | \$ 11,973,676         | \$ 1,212,000        |
| Insurance Reserve Fund           | 11,117,630                                 | -                       | -                                 | -                     | 100,000             |
| Capital Reserve Fund             | 7,963,283                                  | -                       | -                                 | -                     | 108,000             |
| Public Leased Facility Fund      | 2,340,916                                  | -                       | -                                 | 1,324,266             | 1,200               |
| Special Events Fund              | 473,542                                    | -                       | -                                 | 100,000               | 1,200               |
| Workforce Housing Fund           | 416,687                                    | -                       | -                                 | -                     | 600                 |
| Public Art Fund                  | 382,942                                    | -                       | -                                 | -                     | 2,400               |
| Court Fees Fund                  | 214,928                                    | -                       | -                                 | 190,000               | 2,400               |
| TIRZ #1 Fund                     | 5,306,528                                  | 40,370,501              | -                                 | 4,962,321             | 48,000              |
| TIRZ #5 Fund                     | 300,374                                    | 1,666,359               | -                                 | -                     | 600                 |
| Traffic Control Enforcement      | 140,000                                    | -                       | -                                 | -                     | -                   |
| Hotel/Motel Tax Fund             | 865,195                                    | 3,761,393               | -                                 | -                     | 2,400               |
| Panther Creek PID Fund           | 61,780                                     | -                       | -                                 | 140,000               | 35,000              |
| Grants Fund                      | -  | -                       | -                                 | -                     | -                   |
| CDBG Fund                        | -  | -                       | -                                 | -                     | -                   |
| Public Television Franchise Fund | 605,137                                    | 250,000                 | -                                 | -                     | 10,000              |
| Capital Projects Fund            | 20,229,175                                 | -                       | -                                 | -                     | -                   |
| Thoroughfare Impact Fees Fund    | 13,212,905                                 | -                       | -                                 | -                     | -                   |
| Park Dedication Fee Fund         | 11,154,011                                 | -                       | -                                 | -                     | -                   |
| Debt Service Fund                | 5,217,090                                  | 47,333,129              | -                                 | -                     | 48,000              |
| Utility Fund                     | 51,661,529                                 | -                       | -                                 | 105,039,240           | 240,000             |
| Utility Capital Projects Fund    | 6,214,292                                  | -                       | -                                 | -                     | -                   |
| Utility Impact Fees Fund         | 17,563,944                                 | -                       | -                                 | -                     | -                   |
| Stormwater Fund                  | 1,918,617                                  | -                       | -                                 | 4,930,213             | 12,000              |
| Environmental Services Fund      | 7,101,218                                  | -                       | -                                 | 20,062,929            | 125,000             |
| Community Development Fund       | 68,771,471                                 | 22,236,101              | -                                 | -                     | 770,000             |
| Economic Development Fund        | 80,716,743                                 | 22,236,101              | -                                 | -                     | 650,000             |
| Charitable Foundation Fund       | 14,281                                     | -                       | -                                 | -                     | -                   |
| <b>Totals</b>                    | <b>\$ 384,763,661</b>                      | <b>\$ 288,170,562</b>   | <b>\$ 11,469,141</b>              | <b>\$ 148,722,645</b> | <b>\$ 3,368,800</b> |

**Assumptions:**

Revenue projections are based on a combination of historic trend, calculations, and estimate factors.

Expenditure appropriations are supported by Department requests prepared by the City Manager and staff and adopted by City Council.

**CITY OF FRISCO  
COMBINED BUDGET SUMMARY  
2020 - 2021**

| Revenues By Type  |                              | Expenses by Object  |                             |                   |                               |                                |
|---|------------------------------|---------------------|-----------------------------|-------------------|-------------------------------|--------------------------------|
| Bond Proceeds /<br>Intergovernmental /<br>Miscellaneous | Interfund<br>Transfers<br>In | Salary &<br>Benefit | Service & Debt<br>Commodity | Capital<br>Outlay | Interfund<br>Transfers<br>Out | Estimated<br>Ending<br>Balance |
| \$ 1,788,672  | \$ 6,132,795                 | \$ 124,468,744      | \$ 50,857,325               | \$ 6,262,509      | \$ 1,037,409                  | \$ 71,066,718                  |
| -   | -                            | -                   | -                           | -                 | 3,000,000                     | 8,217,630                      |
| -   | 1,000,000                    | -                   | -                           | -                 | 750,000                       | 8,321,283                      |
| -   | 100,000                      | -                   | 1,193,908                   | 68,000            | 1,000,000                     | 1,504,474                      |
| 83,500  | 83,100                       | 67,019              | 222,745                     | -                 | -                             | 451,578                        |
| -   | -                            | -                   | 36,000                      | -                 | -                             | 381,287                        |
| -   | 204,241                      | 91,356              | 115,285                     | -                 | -                             | 382,942                        |
| -   | -                            | -                   | 117,359                     | -                 | 84,000                        | 205,969                        |
| -   | 6,977,029                    | -                   | 24,697,907                  | -                 | 27,027,680                    | 5,938,792                      |
| -   | -                            | -                   | -                           | -                 | 1,274,125                     | 693,208                        |
| -   | -                            | -                   | -                           | 140,000           | -                             | -                              |
| 1,402,135   | 2,000,000                    | 1,866,006           | 2,849,225                   | -                 | 2,750,331                     | 565,561                        |
| -   | -                            | -                   | -                           | -                 | 175,000                       | 61,780                         |
| 9,048,683   | 650,068                      | -                   | 9,698,751                   | -                 | -                             | -                              |
| 1,982,106   | -                            | -                   | 1,553,459                   | 428,647           | -                             | -                              |
| -   | -                            | -                   | -                           | 185,300           | -                             | 679,837                        |
| 86,000,000  | 7,325,000                    | -                   | -                           | 89,051,200        | -                             | 24,502,975                     |
| -   | -                            | -                   | -                           | -                 | -                             | 13,212,905                     |
| -   | -                            | -                   | -                           | -                 | -                             | 11,154,011                     |
| -   | 28,729,587                   | -                   | 76,405,589                  | -                 | -                             | 4,922,217                      |
| 600,000   | 3,400,982                    | 17,220,988          | 91,463,100                  | 499,500           | -                             | 51,758,163                     |
| 23,000,000  | 4,000,000                    | -                   | -                           | 25,108,735        | -                             | 8,105,557                      |
| -   | -                            | -                   | -                           | -                 | 3,000,000                     | 14,563,944                     |
| -   | 750,000                      | 1,741,225           | 1,910,995                   | 165,702           | 2,538,428                     | 1,254,480                      |
| 100,000   | -                            | 1,572,801           | 17,403,781                  | -                 | 1,286,349                     | 7,126,216                      |
| 566,606   | 2,792,560                    | 293,431             | 12,338,199                  | 60,000            | 15,605,786                    | 66,839,322                     |
| 49,775  | -                            | 1,759,539           | 24,110,328                  | -                 | 4,616,254                     | 73,166,498                     |
| 1,500   | -                            | -                   | 1,500                       | -                 | -                             | 14,281                         |
| \$ 124,622,976  | \$ 64,145,362                | \$ 149,081,109      | \$ 314,975,456              | \$ 121,969,593    | \$ 64,145,362                 | \$ 375,091,628                 |

**CITY OF FRISCO  
THREE YEAR REVENUE AND EXPENDITURE SUMMARY**

|                                   | Actual 2019          | General Fund<br>Revised 2020 | Proposed 2021        | Actual 2019         | TIRZ #1 Fund<br>Revised 2020 | Proposed 2021       |
|-----------------------------------|----------------------|------------------------------|----------------------|---------------------|------------------------------|---------------------|
| <b>Revenues</b>                   |                      |                              |                      |                     |                              |                     |
| Taxes                             | \$ 138,034,448       | \$ 142,626,562               | \$ 150,316,977       | \$ 33,435,682       | \$ 34,182,110                | \$ 40,370,501       |
| Licenses & Permits                | 11,845,079           | 11,429,141                   | 11,469,141           | -                   | -                            | -                   |
| Fees                              | 14,458,935           | 9,706,927                    | 11,973,676           | 4,967,291           | 3,383,613                    | 4,962,321           |
| Interest                          | 2,128,575            | 1,200,000                    | 1,212,000            | 170,736             | 80,603                       | 48,000              |
| Miscellaneous                     | 3,247,855            | 1,810,566                    | 1,788,672            | -                   | -                            | -                   |
| <b>Total Revenue</b>              | <b>169,714,893</b>   | <b>166,773,196</b>           | <b>176,760,467</b>   | <b>38,573,709</b>   | <b>37,646,326</b>            | <b>45,380,822</b>   |
| <b>Expenditures</b>               |                      |                              |                      |                     |                              |                     |
| Salary & Benefit                  | 114,310,893          | 113,912,424                  | 124,468,744          | -                   | -                            | -                   |
| Service & Commodity               | 36,809,302           | 45,613,895                   | 50,857,325           | 19,490,914          | 20,488,792                   | 24,697,908          |
| Capital Outlay                    | 6,877,854            | 6,954,413                    | 6,262,509            | -                   | -                            | -                   |
| <b>Total Expenditures</b>         | <b>157,998,048</b>   | <b>166,480,732</b>           | <b>181,588,578</b>   | <b>19,490,914</b>   | <b>20,488,792</b>            | <b>24,697,908</b>   |
| <b>Net Revenue (Expenditures)</b> | <b>11,716,845</b>    | <b>292,464</b>               | <b>(4,828,111)</b>   | <b>19,082,795</b>   | <b>17,157,534</b>            | <b>20,682,914</b>   |
| <b>Other Sources (Uses)</b>       |                      |                              |                      |                     |                              |                     |
| Transfers In (Out)                | (5,087,918)          | 149,536                      | 5,095,386            | (18,190,205)        | (18,423,027)                 | (20,050,651)        |
| Proceeds from Debt                | -                    | -                            | -                    | -                   | -                            | -                   |
| <b>Total Resources (Uses)</b>     | <b>(5,087,918)</b>   | <b>149,536</b>               | <b>5,095,386</b>     | <b>(18,190,205)</b> | <b>(18,423,027)</b>          | <b>(20,050,651)</b> |
| <b>Beginning Fund Balance</b>     | <b>63,728,516</b>    | <b>70,357,443</b>            | <b>70,799,443</b>    | <b>5,679,431</b>    | <b>6,572,021</b>             | <b>5,306,528</b>    |
| <b>Ending Fund Balance</b>        | <b>\$ 70,357,443</b> | <b>\$ 70,799,443</b>         | <b>\$ 71,066,718</b> | <b>\$ 6,572,021</b> | <b>\$ 5,306,528</b>          | <b>\$ 5,938,791</b> |

(1) Actual is presented on a budgetary basis



**CITY OF FRISCO  
THREE YEAR REVENUE AND EXPENDITURE SUMMARY**

| Debt Service Fund |                   |                   | Utility Fund      |                    |                    | Total General Fund Subsidiaries |                  |                    |
|-------------------|-------------------|-------------------|-------------------|--------------------|--------------------|---------------------------------|------------------|--------------------|
| Actual 2019       | Revised 2020      | Proposed 2021     | Actual 2019       | Revised 2020       | Proposed 2021      | Actual 2019                     | Revised 2020     | Proposed 2021      |
| \$ 42,459,808     | \$ 46,314,313     | \$ 47,333,129     | \$ -              | \$ -               | \$ -               | \$ -                            | \$ -             | \$ -               |
| -                 | -                 | -                 | -                 | -                  | -                  | -                               | -                | -                  |
| -                 | -                 | -                 | 95,249,474        | 100,458,758        | 105,039,240        | 1,590,583                       | 1,148,794        | 1,424,266          |
| 343,495           | 159,255           | 48,000            | 976,920           | 520,000            | 240,000            | 436,527                         | 300,183          | 213,400            |
| -                 | -                 | -                 | 924,809           | 616,800            | 600,000            | 87,827                          | 13,500           | 83,500             |
| <b>42,803,303</b> | <b>46,473,568</b> | <b>47,381,129</b> | <b>97,151,203</b> | <b>101,595,558</b> | <b>105,879,240</b> | <b>2,114,936</b>                | <b>1,462,477</b> | <b>1,721,166</b>   |
| -                 | -                 | -                 | 15,600,694        | 16,143,400         | 17,220,988         | 86,864                          | 105,120          | 158,375            |
| 68,570,371        | 75,525,599        | 76,405,589        | 81,589,889        | 85,397,416         | 91,463,100         | 1,425,731                       | 1,249,870        | 1,567,938          |
| -                 | -                 | -                 | 747,797           | 1,155,110          | 499,500            | -                               | 135,887          | 68,000             |
| <b>68,570,371</b> | <b>75,525,599</b> | <b>76,405,589</b> | <b>97,938,379</b> | <b>102,695,926</b> | <b>109,183,588</b> | <b>1,512,595</b>                | <b>1,490,877</b> | <b>1,794,313</b>   |
| (25,767,068)      | (29,052,031)      | (29,024,460)      | (787,176)         | \$ (1,100,368)     | (3,304,348)        | 602,342                         | (28,400)         | (73,147)           |
| 25,179,439        | 28,674,946        | 28,729,587        | 1,348,194         | 3,370,499          | 3,400,982          | 5,595,027                       | (200,796)        | (3,362,659)        |
| -                 | -                 | -                 | -                 | -                  | -                  | -                               | -                | -                  |
| <b>25,179,439</b> | <b>28,674,946</b> | <b>28,729,587</b> | <b>1,348,194</b>  | <b>3,370,499</b>   | <b>3,400,982</b>   | <b>5,595,027</b>                | <b>(200,796)</b> | <b>(3,362,659)</b> |
| 6,181,804         | 5,594,175         | 5,217,090         | 48,830,380        | 49,391,398         | 51,661,529         | 16,726,827                      | 22,924,196       | 22,695,000         |
| \$ 5,594,175      | \$ 5,217,090      | \$ 4,922,217      | \$ 49,391,398     | \$ 51,661,529      | \$ 51,758,163      | \$ 22,924,196                   | \$ 22,695,000    | \$ 19,259,194      |

**CITY OF FRISCO  
THREE YEAR REVENUE AND EXPENDITURE SUMMARY**

|                               | Total Special Revenue Funds |                    |                    | Total Capital Projects |                    |                    |
|-------------------------------|-----------------------------|--------------------|--------------------|------------------------|--------------------|--------------------|
|                               | Actual 2019                 | Revised 2020       | Proposed 2021      | Actual 2019            | Revised 2020       | Proposed 2021      |
| Revenues                      |                             |                    |                    |                        |                    |                    |
| Taxes                         | \$ 7,972,126                | \$ 5,224,673       | \$ 5,677,752       | \$ -                   | \$ -               | \$ -               |
| Licenses & Permits            | -                           | -                  | -                  | -                      | -                  | -                  |
| Fees                          | 446,573                     | 262,378            | 330,000            | 21,037,584             | 15,100,000         | -                  |
| Interest                      | 138,131                     | 67,157             | 50,400             | 8,508,666              | 4,774,000          | -                  |
| Miscellaneous                 | 8,136,132                   | 13,692,953         | 12,432,924         | 32,224,966             | 32,262,458         | -                  |
| <b>Total Revenue</b>          | <b>16,692,962</b>           | <b>19,247,161</b>  | <b>18,491,076</b>  | <b>61,771,216</b>      | <b>52,136,458</b>  | <b>-</b>           |
| Expenditures                  |                             |                    |                    |                        |                    |                    |
| Salary & Benefit              | 1,833,097                   | 1,863,119          | 1,866,006          | -                      | -                  | -                  |
| Service & Commodity           | 7,305,618                   | 15,596,580         | 14,218,794         | -                      | -                  | -                  |
| Capital Outlay                | 425,126                     | 726,626            | 753,947            | 103,793,877            | 421,111,854        | 114,159,935        |
| <b>Total Expenditures</b>     | <b>9,563,841</b>            | <b>18,186,325</b>  | <b>16,838,747</b>  | <b>103,793,877</b>     | <b>421,111,854</b> | <b>114,159,935</b> |
| Net Revenue (Expenditures)    | 7,129,121                   | 1,060,836          | 1,652,329          | (42,022,661)           | (368,975,396)      | (114,159,935)      |
| Other Sources (Uses)          |                             |                    |                    |                        |                    |                    |
| Transfers In (Out)            | (8,159,843)                 | (2,315,537)        | (1,633,388)        | 4,987,376              | 10,328,410         | 8,325,000          |
| Proceeds from Debt            | -                           | -                  | -                  | 131,183,556            | 45,000,000         | 109,000,000        |
| <b>Total Resources (Uses)</b> | <b>(8,159,843)</b>          | <b>(2,315,537)</b> | <b>(1,633,388)</b> | <b>136,170,932</b>     | <b>55,328,410</b>  | <b>117,325,000</b> |
| Beginning Fund Balance        | 4,472,837                   | 3,442,115          | 2,187,414          | 287,873,042            | 382,021,313        | 68,374,327         |
| Ending Fund Balance           | \$ 3,442,115                | \$ 2,187,414       | \$ 2,206,355       | \$ 382,021,313         | \$ 68,374,327      | \$ 71,539,392      |

(1) Actual is presented on a budgetary basis

**CITY OF FRISCO  
THREE YEAR REVENUE AND EXPENDITURE SUMMARY**

| Total Enterprise Funds |                     |                     | Total Component Units |                       |                       | Total All Funds       |                       |                       |
|------------------------|---------------------|---------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Actual 2019            | Revised 2020        | Proposed 2021       | Actual 2019           | Revised 2020          | Proposed 2021         | Actual 2019           | Revised 2020          | Proposed 2021         |
| \$ -                   | \$ -                | \$ -                | \$ 44,647,320         | \$ 44,031,882         | \$ 44,472,202         | \$ 266,549,384        | \$ 272,379,540        | \$ 288,170,562        |
| -                      | -                   | -                   | -                     | -                     | -                     | 11,845,079            | 11,429,141            | 11,469,141            |
| 21,568,809             | 22,991,523          | 24,993,142          | -                     | -                     | -                     | 159,319,249           | 153,051,993           | 148,722,645           |
| 207,108                | 112,000             | 137,000             | 2,133,342             | 1,420,000             | 1,420,000             | 15,043,500            | 8,633,198             | 3,368,800             |
| 55,760                 | 45,300              | 100,000             | 22,749,448            | 1,026,789             | 617,881               | 67,426,797            | 49,468,366            | 15,622,976            |
| <b>21,831,677</b>      | <b>23,148,823</b>   | <b>25,230,142</b>   | <b>69,530,110</b>     | <b>46,478,671</b>     | <b>46,510,083</b>     | <b>520,184,010</b>    | <b>494,962,238</b>    | <b>467,354,125</b>    |
| 2,699,696              | 3,093,790           | 3,314,026           | 1,832,446             | 2,034,549             | 2,052,970             | 136,363,689           | 137,152,402           | 149,081,109           |
| 16,318,563             | 18,208,642          | 19,314,776          | 67,198,113            | 37,845,697            | 36,450,027            | 298,708,500           | 299,926,491           | 314,975,456           |
| 287,156                | 529,418             | 165,702             | 19,340,704            | 212,586               | 60,000                | 131,472,513           | 430,825,894           | 121,969,593           |
| <b>19,305,415</b>      | <b>21,831,850</b>   | <b>22,794,504</b>   | <b>88,371,263</b>     | <b>40,092,832</b>     | <b>38,562,997</b>     | <b>566,544,703</b>    | <b>867,904,787</b>    | <b>586,026,158</b>    |
| 2,526,263              | 1,316,973           | 2,435,638           | (18,841,153)          | 6,385,839             | 7,947,086             | (46,360,693)          | (372,942,549)         | (118,672,033)         |
| (1,933,381)            | (3,737,365)         | (3,074,777)         | (3,737,726)           | (17,846,666)          | (17,429,480)          | -                     | -                     | -                     |
| -                      | -                   | -                   | 265,735               | 330,048               | -                     | 131,449,291           | 45,330,048            | 109,000,000           |
| <b>(1,933,381)</b>     | <b>(3,737,365)</b>  | <b>(3,074,777)</b>  | <b>(3,471,991)</b>    | <b>(17,516,618)</b>   | <b>(17,429,480)</b>   | <b>131,449,291</b>    | <b>45,330,048</b>     | <b>109,000,000</b>    |
| 10,847,345             | 11,440,227          | 9,019,835           | 182,946,418           | 160,633,274           | 149,502,495           | 627,286,600           | 712,376,162           | 384,763,661           |
| <b>\$ 11,440,227</b>   | <b>\$ 9,019,835</b> | <b>\$ 8,380,696</b> | <b>\$ 160,633,274</b> | <b>\$ 149,502,495</b> | <b>\$ 140,020,100</b> | <b>\$ 712,376,162</b> | <b>\$ 384,763,661</b> | <b>\$ 375,091,628</b> |



## KEY BUDGET POINTS

### FISCAL YEAR 2021

|                     |    |                |
|---------------------|----|----------------|
| GENERAL FUND BUDGET | \$ | 182,625,987    |
| UTILITY FUND BUDGET | \$ | 109,183,588    |
| TAXABLE VALUATION   | \$ | 33,502,901,950 |
| PROPOSED TAX RATE   | \$ | 0.44660        |

### PROPERTY VALUATION ANALYSIS FOR THE PAST FIVE YEARS

| TAX YEAR | CERTIFIED TAXABLE VALUATION | TOTAL GAIN (LOSS) |        | LESS NEW IMPROVEMENTS & ANNEXATIONS |       | GAIN (LOSS) ON PROPERTY ASSESSMENTS |        |
|----------|-----------------------------|-------------------|--------|-------------------------------------|-------|-------------------------------------|--------|
| 2015     | 20,795,469,824              |                   |        |                                     |       |                                     |        |
| 2016     | 24,283,388,226              | 3,487,918,402     | 16.77% | 1,168,291,698                       | 5.62% | 2,319,626,704                       | 11.15% |
| 2016     | 24,283,388,226              |                   |        |                                     |       |                                     |        |
| 2017     | 26,532,839,613              | 2,249,451,387     | 9.26%  | 1,507,283,912                       | 6.21% | 742,167,475                         | 3.06%  |
| 2017     | 26,532,839,613              |                   |        |                                     |       |                                     |        |
| 2018     | 29,351,318,858              | 2,818,479,245     | 10.62% | 1,476,121,328                       | 5.56% | 1,342,357,917                       | 5.06%  |
| 2018     | 29,351,318,858              |                   |        |                                     |       |                                     |        |
| 2019     | 31,652,546,777              | 2,301,227,919     | 7.84%  | 1,665,806,034                       | 5.68% | 635,421,885                         | 2.16%  |
| 2019     | 31,652,546,777              |                   |        |                                     |       |                                     |        |
| 2020     | 33,502,901,950              | 1,850,355,173     | 5.85%  | 1,805,379,669                       | 5.70% | 44,975,504                          | 0.15%  |

### 5 YEAR STAFFING TRENDS

(Number of Authorized Positions)

|                             | FY 2017 | FY 2018 | FY 2019 | FY 2020 | FY 2021 |
|-----------------------------|---------|---------|---------|---------|---------|
| General Fund                | 1,263   | 1,331   | 1,376   | 1,359   | 1,366   |
| Public Leased Facility Fund | 1       | 1       | 1       | 1       | 1       |
| Special Events Fund         | -       | -       | -       | 2       | 2       |
| Public Art Fund             | 1       | 1       | 1       | 1       | 1       |
| Hotel/Motel Fund            | 14      | 14      | 17      | 17      | 17      |
| Capital Projects Fund       | 2       | 2       | -       | -       | -       |
| Utility Fund                | 173     | 180     | 190     | 189     | 189     |
| Stormwater Drainage Fund    | 16      | 19      | 20      | 20      | 20      |
| Environmental Services Fund | 16      | 16      | 18      | 21      | 21      |
| Community Development Fund  | 7       | 7       | 7       | 7       | 7       |
| Economic Development Fund   | 14      | 14      | 11      | 11      | 11      |
| Total All Funds             | 1,507   | 1,585   | 1,641   | 1,628   | 1,635   |

## **HISTORY**

### **History of Frisco Tells of Growth from Rich Soil and Good Farm Land**

By Bob Warren, Former Mayor of Frisco  
and updated by Staff

In February 1902, a town we now know as Frisco, was formed from the fertile black soil of west Collin County's beautiful rolling prairie land. However, to get a true picture of the history of our City, we need to look much further back in time, perhaps to the early 1800's.

At least three vital ingredients were present in the birth of Frisco. An abundance of rich soil made excellent farmland, but two other things were needed, transportation and water. Let's see how these three ingredients worked together to grow the Frisco we know today.

#### **Transportation**

As with any successful city, transportation has been key to the development of Frisco. Settlers first came to this area while traveling the Shawnee Trail.

In 1838, the Congress of the Republic of Texas appropriated money for the construction of a north – south road, thereby opening northern Texas to trade. The Shawnee Trail from Austin to the Red River was followed for this route. This road, for which our Shawnee Trail Sports complex is named, ran through the heart of what later became the City of Frisco.

A military post near the Red River was named for Captain William C. Preston, a veteran of the Texas Revolution. The Shawnee Trail, which would ultimately become Preston Trail, then Preston Road, was used by wagon trains moving south bringing immigrants to Texas and by cattle drives going north from Austin. The town, Lebanon, then a thriving cattle town and now a part of Frisco served as an assembly point for the cattle drives. South of this area in 1841, John Neely Bryan began the settlement of Dallas.

Next came another mode of transportation, the railroad, which gave birth to Frisco. The origin of railroads in this area began in 1849 in the state of Missouri. The Pacific Railroad Company was granted a charter to build a line from St. Louis to the western boundary of Missouri. Fifty- three years later the line had become a part of the St. Louis, San Francisco Railroad. Men at depot stations along the line soon shortened the name of the line to "Frisco".

#### **Water**

By 1869, the laying of track, which would become part of the Frisco line, was being completed in Texas. In 1902, one such line was completed from Denison to Carrollton through the center of what is now Frisco. The thirst of the steam locomotive brought the need of watering holes about every twenty to thirty miles. Since water was not as available on the higher ground along Preston Ridge, the Frisco Railroad looked four miles west to lower ground. There they dug a lake called Frisco Lake, on Stewart Creek, to provide water (the second ingredient in our growth story) for the engines.

#### **Soil or Land**

In 1902, what would eventually become Frisco was a piece of land owned by the Blackland Town Site Company, a subsidiary of the Frisco Railroad. The property was subdivided into lots and sold to potential settlers. The auction, which was held on February 13 and 14, 1902, was advertised up and down the rail lines as far away as Chicago, St. Louis and Kansas City. The sale also attracted residents and merchants from surrounding communities that had no rail access. Businesses and residents began moving here from Little Elm to the west and from Lebanon, which was seeing fewer and fewer cattle drives.

With the decline of Lebanon, some of the houses were physically moved from Preston Road to what is now downtown Frisco. One was the T.J. Campbell home which was rolled on logs and pulled into Frisco where it now stands, a historical monument.

The settlement was first called Emerson, named for Francis Emerson, owner of the farm where the town site was located. However, when application was made for a post office under the name "Emerson" the application was refused. There was a town called Emberson in Lamar County and authorities ruled that the names were too similar.

An existing post office called Eurida was transferred to the new town site from a community only two miles to the northwest. The postmaster, Tom Duncan, came along in the move. For some time, the office continued to operate under the name Eurida.

Later, in 1904, the people selected the name "Frisco City" for their town in honor of the railroad that founded the young city. It was soon shortened to Frisco and the Post Office Department approved the new name.

Frisco became a thriving town, serving as a trade center for the surrounding farming community. It was not until 1908, however, that the residents elected to make their community an incorporated City. On March 27, 1908 the citizens elected their first municipal government which included four aldermen, an alderman at large, a town marshal and Dr. I.S. Rogers, the town's first physician and mayor. Dr. Rogers, for which Rogers Elementary is named, served as mayor the first three years of the City's incorporated life.

The census of 1910, Frisco's first, showed a population of 332 pioneers. By the next census in 1920, the count was 733 and the town's population remained near that level through the 1950 census (736).

Quadruple digits were recorded in 1960 when the count showed 1,184. Slow but steady growth continued, bringing the total to 3,499 in 1980 and 6,141 in 1990. The nineties ushered in a "population explosion" bringing an estimated 21,400 people as of January 1, 1997.

In the Year 2000, the opening of Stonebriar Mall became the catalyst for development in Frisco and encouraged growth in two main categories - - Education and Sports.

## **Education**

With Frisco continuously exceeding Census estimates for population over the last 20 years, building new facilities for students of all ages is a priority for the City.

In 2008, Frisco ISD opened the Career & Technical Education Center (FISD CTE Center) which is a state-of-the-art facility offering more than 30 programs for high-schoolers. Some of the courses include Health Science, Business Management, Agriculture, IT, Hospitality, and more.

A big year for education occurred in 2018 with the University of North Texas announcing plans to build a Frisco campus with construction scheduled to begin in 2022. In addition, several elementary, middle, and high schools were opened in the fall of 2018 and more are being planned for the near future to accommodate the incredible growth of our City. In 2017 and 2019, the U.S. Census Bureau awarded the title of Fastest Growing City in the Country to Frisco so it's no surprise more schools will be needed.

## **"Sports City"**

Sports have always been a huge part of life in Texas but the main venues have been in Dallas and Arlington. That changed in 2003 when Dr. Pepper Ballpark opened in Frisco to house the AA Baseball Team the RoughRiders, a Texas Rangers Minor League Affiliate.



In 2005, Toyota Stadium (originally Pizza Hut Park) opened and FC Dallas relocated to Frisco from Dallas. Just 13 years later, the National Soccer Hall of Fame & Museum opened at Toyota Stadium and sees roughly 17,000 visitors per year.

The Frisco Athletic Center opened in 2007 and is an extremely popular facility. Even during the unfortunate COVID-19 pandemic, the FAC saw over 12,000 unique visitors to their website during the month of July 2020 alone.

Frisco saw the Dallas Cowboys relocate their world corporate headquarters to Frisco in 2016 where they opened their practice facility – Ford Center at The Star. It quickly became a destination for Cowboys fans from all over the world to visit, bringing millions of dollars in revenue to Frisco.

The year of 2018 was another major milestone for Frisco in the Sports category when PGA of America announced plans to relocate their headquarters to Frisco by 2022 as part of a public-private partnership. It will boast two championship courses as well as a 500 room Omni Hotel and could potentially host the Ryder Cup in the near future. The economic impact of the PGA moving to Frisco is estimated at around 2.5 billion dollars over 20 years.

### **Exponential Growth**

Twenty years after Stonebriar Mall opened, Frisco has seen almost unprecedented growth, hitting a population of over 200,000 in August 2020. It has become THE destination for sports fans and foodies alike with world-class sporting facilities, miles of hiking and biking trails, and over 400 restaurants. That doesn't even begin to consider the other industries who call Frisco home which will draw even more people to our fair City – be it day-trippers just coming in to enjoy a day of shopping, dining, and sporting events or people who choose to move here permanently.

## **PERSONNEL**

|                            |  | <u><b>FY19</b></u> | <u><b>FY20</b></u> | <u><b>FY21</b></u> | <u><b>FTE</b></u> |
|----------------------------|--|--------------------|--------------------|--------------------|-------------------|
| <b><u>General Fund</u></b> |  |                    |                    |                    |                   |
| 10-General Government      | 10 - City Manager's Office               | 10                 | 11                 | 11                 | 11.00             |
|                            | 11 - Communications & Media Relations    | 10                 | 10                 | 10                 | 10.00             |
|                            | 12 - City Secretary's Office             | 4                  | 4                  | 4                  | 4.00              |
|                            | 17 - Records Management                  | 2                  | 2                  | 2                  | 2.00              |
| 20-Financial Services      | 10 - Administration                      | 3                  | 3                  | 3                  | 2.50              |
|                            | 19 - Community Development               | 3                  | 3                  | 3                  | 3.00              |
|                            | 20 - Budget Office                       | 5                  | 4                  | 4                  | 4.00              |
|                            | 21 - Accounting                          | 13                 | 14                 | 14                 | 14.00             |
|                            | 22 - Treasury                            | 3                  | 3                  | 3                  | 3.00              |
|                            | 23 - Municipal Court                     | 21                 | 21                 | 21                 | 20.25             |
| 30-Police                  | 10 - Administration                      | 13                 | 13                 | 13                 | 13.00             |
|                            | 10 - Personnel & Training                | 7                  | 7                  | 7                  | 7.00              |
|                            | 31 - Community Services                  | 9                  | 9                  | 9                  | 9.00              |
|                            | 31 - Detention                           | 21                 | 21                 | 21                 | 21.00             |
|                            | 31 - Records                             | 12                 | 12                 | 12                 | 12.00             |
|                            | 31 - Communications                      | 39                 | 39                 | 39                 | 39.00             |
|                            | 31 - Radio Operations                    | 6                  | 6                  | 6                  | 6.00              |
|                            | 31 - Animal Services                     | 7                  | 7                  | 7                  | 7.00              |
|                            | 32 - Patrol                              | 119                | 119                | 124                | 124.00            |
|                            | 32 - Traffic                             | 13                 | 17                 | 17                 | 17.00             |
|                            | 33 - School Resource Officer             | 31                 | 31                 | 31                 | 31.00             |
|                            | 33 - Property and Evidence               | 8                  | 8                  | 8                  | 8.00              |
|                            | 33 - Investigations                      | 40                 | 40                 | 41                 | 41.00             |
| 35-Fire                    | 10 - Administration                      | 14                 | 14                 | 10                 | 10.00             |
|                            | 34 - Community Education                 | 3                  | 3                  | 3                  | 2.50              |
|                            | 35 - Fire Prevention                     | 14                 | 14                 | 15                 | 15.00             |
|                            | 35 - Emergency Management                | 2                  | 2                  | 2                  | 2.00              |
|                            | 36 - Fire Operations                     | 226                | 226                | 230                | 230.00            |
|                            | 37 - EMS                                 | 2                  | 2                  | 2                  | 2.00              |
|                            | 39 - Fleet Services                      | 4                  | 4                  | 4                  | 4.00              |
| 40-Public Works            | 10 - Administration                      | 5                  | 5                  | 5                  | 5.00              |
|                            | 41 - Streets                             | 38                 | 38                 | 38                 | 38.00             |
|                            | 47 - Traffic Control Operations          | 8                  | 8                  | 8                  | 8.00              |
|                            | 48 - Signal & Street Lighting Operations | 12                 | 12                 | 12                 | 12.00             |
|                            | 49 - ROW Inspection                      | 1                  | 1                  | 1                  | 1.00              |
| 50-Human Resources         | 10 - Human Resources                     | 12                 | 12                 | 12                 | 12.00             |
| 55-Administrative Services | 10 - Administration                      | 5                  | 6                  | 6                  | 6.00              |
|                            | 51 - Risk-Property/Liability             | 2                  | 2                  | 2                  | 2.00              |
|                            | 52 - Logistics                           | 10                 | 5                  | 5                  | 5.00              |
|                            | 53 - Purchasing Services                 | -                  | 4                  | 4                  | 4.00              |
|                            | 55 - Building Services                   | 23                 | 23                 | 23                 | 23.00             |
|                            | 56 - Fleet Services                      | 12                 | 12                 | 12                 | 12.00             |

## **PERSONNEL**

|   |  | <u><b>FY19</b></u>  | <u><b>FY20</b></u>  | <u><b>FY21</b></u>  | <u><b>FTE</b></u>      |
|---|--|---------------------|---------------------|---------------------|------------------------|
| <b><u>General Fund, continued</u></b>     |  |                     |                     |                     |                        |
| 60-Information Technology                 | 10 - Administration                    | 3                   | 3                   | 3                   | 3.00                   |
|   | 60 - Development                       | -                   | 1                   | 1                   | 1.00                   |
|   | 61 - Project Management Office         | 2                   | 2                   | 2                   | 2.00                   |
|   | 62 - Information Services              | 8                   | 8                   | 8                   | 8.00                   |
|   | 63 - Management Information Services   | 19                  | 18                  | 18                  | 18.00                  |
| 65-Library                                | 10 - Administration                    | 4                   | 4                   | 4                   | 4.00                   |
|   | 65 - Library Services                  | 71                  | 69                  | 69                  | 50.25                  |
| 75-Parks and Recreation                   | 10 - Administration                    | 12                  | 11                  | 11                  | 10.50                  |
|   | 71 - Adult Activity Center - The Grove | 12                  | 12                  | 12                  | 8.50                   |
|   | 72 - Frisco Athletic Center            | 269                 | 250                 | 250                 | 75.32                  |
|   | 73 - Natural Resources                 | -                   | 14                  | 14                  | 14.00                  |
|   | 74 - Athletics                         | 11                  | 11                  | 11                  | 7.17                   |
|   | 75 - Parks & Median Maintenance        | 75                  | 62                  | 62                  | 62.00                  |
|   | 76 - Special Events                    | 3                   | 3                   | 3                   | 3.00                   |
|   | 78 - Planning & CIP                    | 4                   | 3                   | 3                   | 3.00                   |
|   | 79 - Heritage Museum                   | 3                   | 3                   | 3                   | 2.17                   |
| 80-Engineering Services                   | 85 - Traffic Signal System             | 2                   | 2                   | 2                   | 2.00                   |
|   | 88 - Engineering                       | 1                   | 1                   | 1                   | 1.00                   |
|   | 89 - Transportation                    | 9                   | 9                   | 9                   | 9.00                   |
| 90-Development Services                   | 10 - Planning                          | 19                  | 19                  | 19                  | 18.50                  |
|   | 94 - Health and Food Safety            | 9                   | 9                   | 9                   | 9.00                   |
|   | 96 - Building Inspections              | 41                  | 41                  | 41                  | 41.00                  |
|   | 98 - Code Enforcement                  | 7                   | 7                   | 7                   | 7.00                   |
| <b>General Fund Total</b>                 |  | <u><b>1,376</b></u> | <u><b>1,359</b></u> | <u><b>1,366</b></u> | <u><b>1,161.66</b></u> |
| <b><u>Public Leased Facility Fund</u></b> |  |                     |                     |                     |                        |
| 10-General Government                     | 10 - Administration                    | 1                   | 1                   | 1                   | 0.50                   |
| <b>Public Leased Facility Fund Total</b>  |  | <u><b>1</b></u>     | <u><b>1</b></u>     | <u><b>1</b></u>     | <u><b>0.50</b></u>     |
| <b><u>Special Events Fund</u></b>         |  |                     |                     |                     |                        |
| 75-Parks and Recreation                   | 79 - Heritage Museum                   | -                   | 2                   | 2                   | 1.50                   |
| <b>Special Events Fund Total</b>          |  | <u><b>-</b></u>     | <u><b>2</b></u>     | <u><b>2</b></u>     | <u><b>1.50</b></u>     |
| <b><u>Public Art Fund</u></b>             |  |                     |                     |                     |                        |
| 75-Parks and Recreation                   | 10 - Administration                    | 1                   | 1                   | 1                   | 1.00                   |
| <b>Public Art Fund Total</b>              |  | <u><b>1</b></u>     | <u><b>1</b></u>     | <u><b>1</b></u>     | <u><b>1.00</b></u>     |
| <b><u>Hotel/Motel Fund</u></b>            |  |                     |                     |                     |                        |
| 25-Convention & Visitor's Bureau          | 10 - Administration                    | 17                  | 17                  | 17                  | 16.25                  |
| <b>Hotel/Motel Fund Total</b>             |  | <u><b>17</b></u>    | <u><b>17</b></u>    | <u><b>17</b></u>    | <u><b>16.25</b></u>    |

## **PERSONNEL**

|   |  | <u><b>FY19</b></u> | <u><b>FY20</b></u> | <u><b>FY21</b></u> | <u><b>FTE</b></u> |
|---|--|--------------------|--------------------|--------------------|-------------------|
| <b><u>Utility Fund</u></b>                |  |                    |                    |                    |                   |
| 10-General Government                     | 10 - City Manager's Office               | 1                  | -                  | -                  | -                 |
| 20-Financial Services                     | 26 - Revenue Collections                 | 13                 | 13                 | 13                 | 13.00             |
| 40-Public Works                           | 10 - Administration                      | 6                  | 6                  | 6                  | 6.00              |
|   | 13 - Education and Outreach              | -                  | 2                  | 2                  | 1.50              |
|   | 40 - Water Resources                     | 12                 | 10                 | 10                 | 8.50              |
|   | 42 - Water                               | 39                 | 39                 | 39                 | 39.00             |
|   | 43 - Sewer                               | 18                 | 18                 | 18                 | 18.00             |
|   | 44 - Meters                              | 21                 | 21                 | 21                 | 21.00             |
|   | 47 - Operations                          | 22                 | 22                 | 22                 | 22.00             |
|   | 49 - ROW                                 | 8                  | 8                  | 8                  | 8.00              |
| 55-Administrative Services                | 52 - Logistics                           | 1                  | 1                  | 1                  | 1.00              |
| 60-Information Technology                 | 10 - Administration                      | 1                  | 1                  | 1                  | 1.00              |
|   | 60 - Development                         | 3                  | 3                  | 3                  | 3.00              |
|   | 61 - Project Management Office           | 1                  | 1                  | 1                  | 1.00              |
|   | 62 - Information Services                | 3                  | 3                  | 3                  | 3.00              |
|   | 63 - Management Information Services     | 3                  | 3                  | 3                  | 3.00              |
|   | 64 - Geographic Information Services     | 8                  | 8                  | 8                  | 8.00              |
| 80-Engineering Services                   | 10 - Administration                      | 5                  | 5                  | 5                  | 5.00              |
|   | 87 - Construction Inspection             | 13                 | 13                 | 13                 | 13.00             |
|   | 88 - Engineering                         | 12                 | 12                 | 12                 | 10.50             |
|   | <b>Utility Fund Total</b>                | <u>190</u>         | <u>189</u>         | <u>189</u>         | <u>185.50</u>     |
| <b><u>Stormwater Drainage Fund</u></b>    |  |                    |                    |                    |                   |
| 40-Public Works                           | 13 - Education and Outreach              | -                  | 1                  | 1                  | 1.00              |
|   | 46 - Compliance                          | 18                 | 17                 | 17                 | 17.00             |
| 80-Engineering Services                   | 88 - Engineering                         | 2                  | 2                  | 2                  | 2.00              |
|   | <b>Stormwater Drainage Fund Total</b>    | <u>20</u>          | <u>20</u>          | <u>20</u>          | <u>20.00</u>      |
| <b><u>Environmental Services Fund</u></b> |  |                    |                    |                    |                   |
| 40-Public Works                           | 13 - Education and Outreach              | -                  | 1                  | 1                  | 1.00              |
|   | 45 - Environmental Services              | 18                 | 20                 | 20                 | 19.50             |
|   | <b>Environmental Services Fund Total</b> | <u>18</u>          | <u>21</u>          | <u>21</u>          | <u>20.50</u>      |
| <b><u>Community Development Fund</u></b>  |  |                    |                    |                    |                   |
| 75-Parks and Recreation                   | 79 - Frisco Discovery Center             | 7                  | 7                  | 7                  | 5.00              |
|   | <b>Community Development Fund Total</b>  | <u>7</u>           | <u>7</u>           | <u>7</u>           | <u>5.00</u>       |

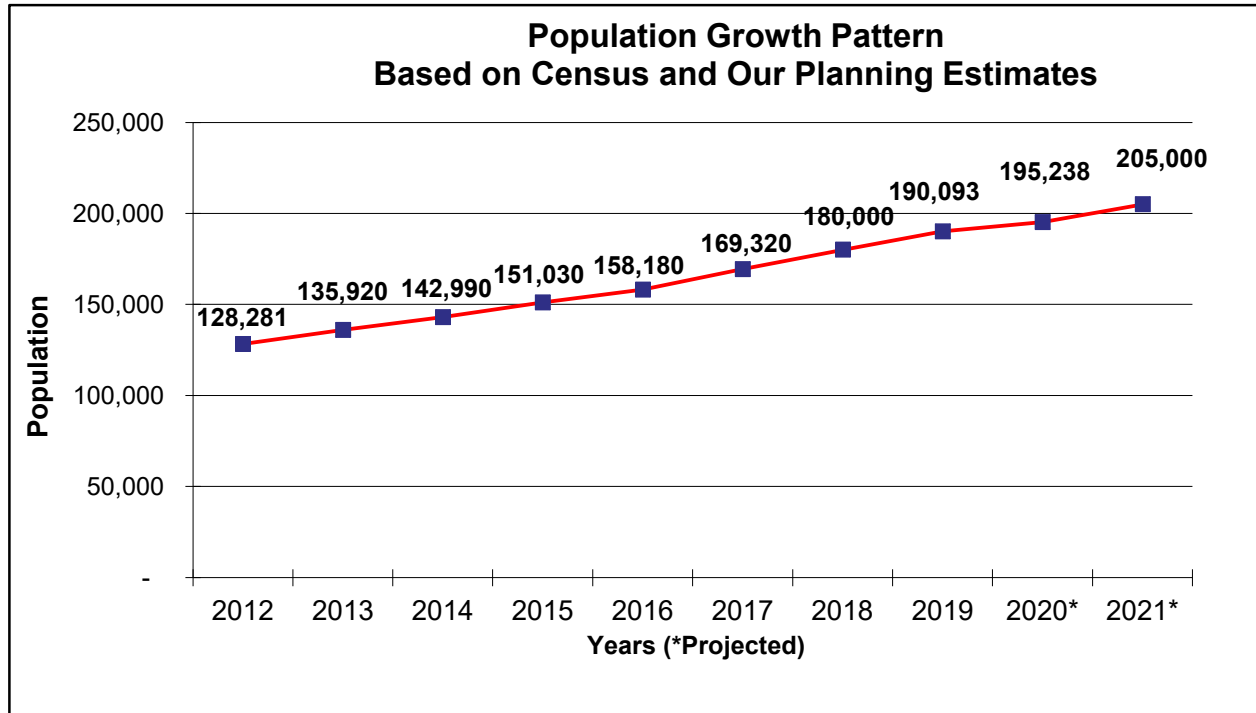
## PERSONNEL

|   |  | <u>FY19</u>  | <u>FY20</u>  | <u>FY21</u>  | <u>FTE</u>      |
|---|--|--------------|--------------|--------------|-----------------|
| <b><u>Economic Development Fund</u></b> |  |              |              |              |                 |
| 10-General Government                   | 15 - Economic Development              | 11           | 11           | 11           | 11.00           |
|   | <b>Economic Development Fund Total</b> | <u>11</u>    | <u>11</u>    | <u>11</u>    | <u>11.00</u>    |
| <b>GRAND TOTAL</b>                      |  | <u>1,641</u> | <u>1,628</u> | <u>1,635</u> | <u>1,422.91</u> |

FY 2021 Full Time & Part Time Positions

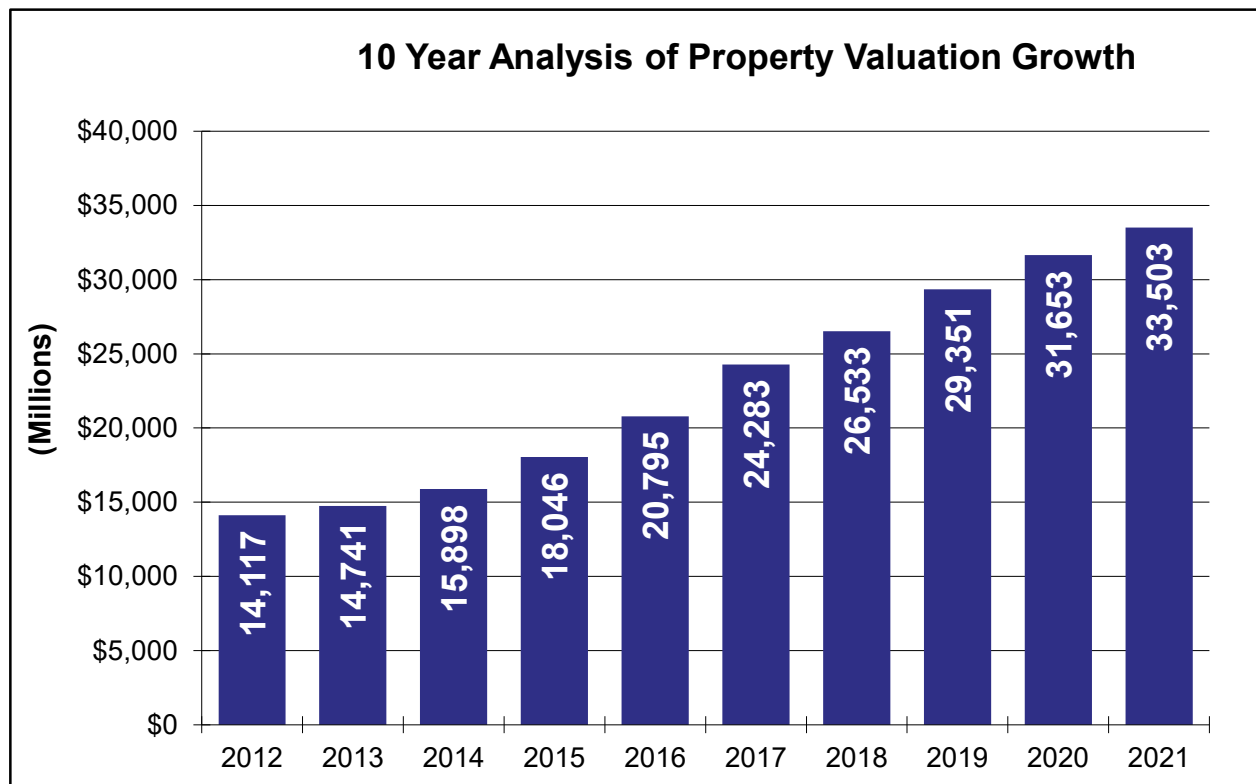
| FUND                        | FT    | PT  |
|-----------------------------|-------|-----|
| General Fund                | 1,080 | 286 |
| Public Leased Facility Fund | -     | 1   |
| Special Events Fund         | 1     | 1   |
| Public Art Fund             | 1     | -   |
| Hotel/Motel Fund            | 17    | -   |
| Utility Fund                | 183   | 6   |
| Stormwater Drainage Fund    | 20    | -   |
| Environmental Services Fund | 20    | 1   |
| Community Development Fund  | 3     | 4   |
| Economic Development Fund   | 11    | -   |
|                             | 1,336 | 299 |
| <b>Total</b>                | 1,635 |     |

## GROWTH CHARTS

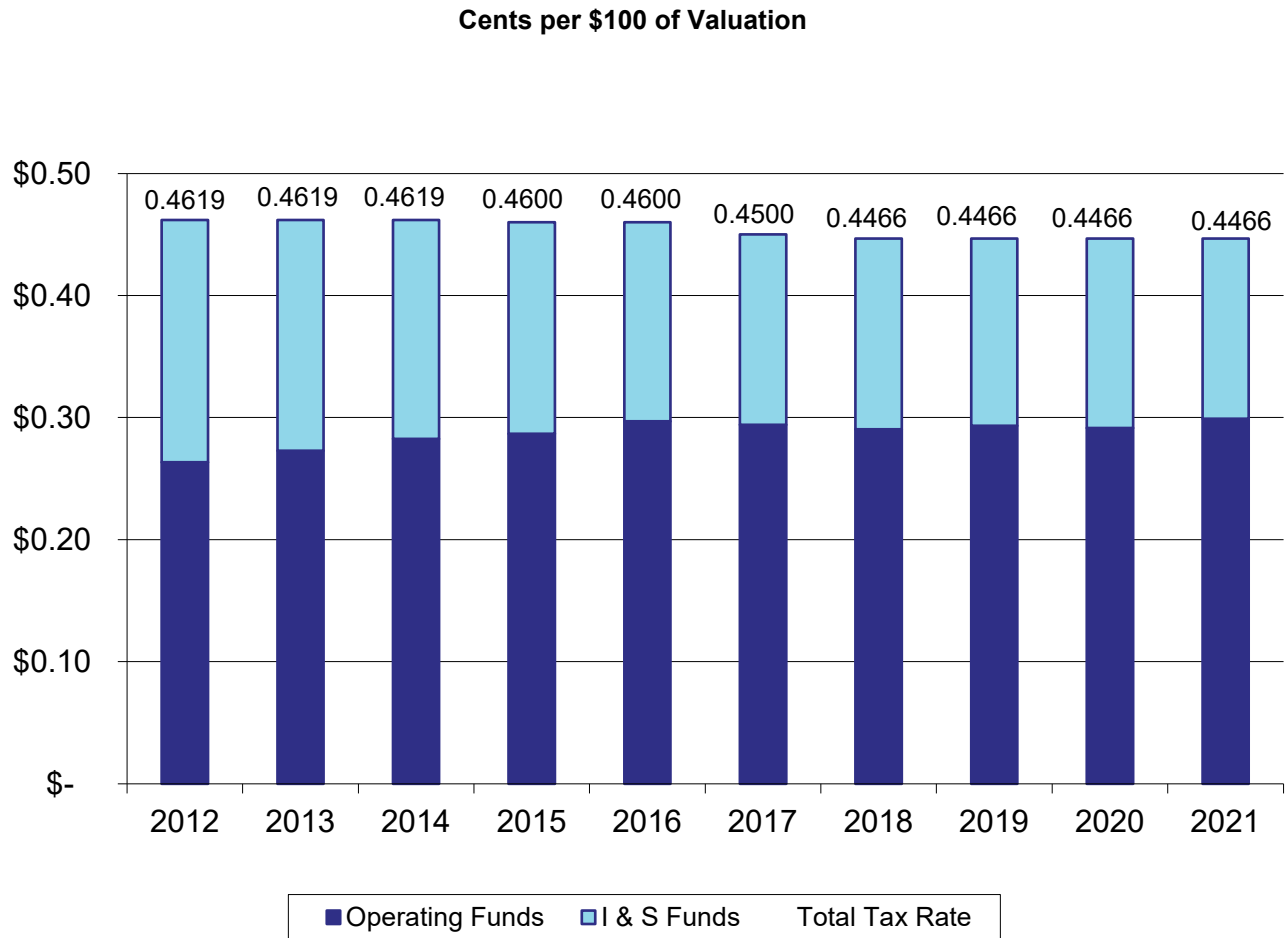


The 2010 Census showed the April 1, 2010 population for Frisco at 116,989 with 62% in Collin County and 38% in Denton County. FY21 estimates are based on a 5.0% growth assumption from our Development Services Department. The population at build-out is projected to be 297,800.

Once 2020 Census data is received, we will reset our population based on the official results.



## COMPOSITION OF TAX RATE FOR THE PAST TEN YEARS

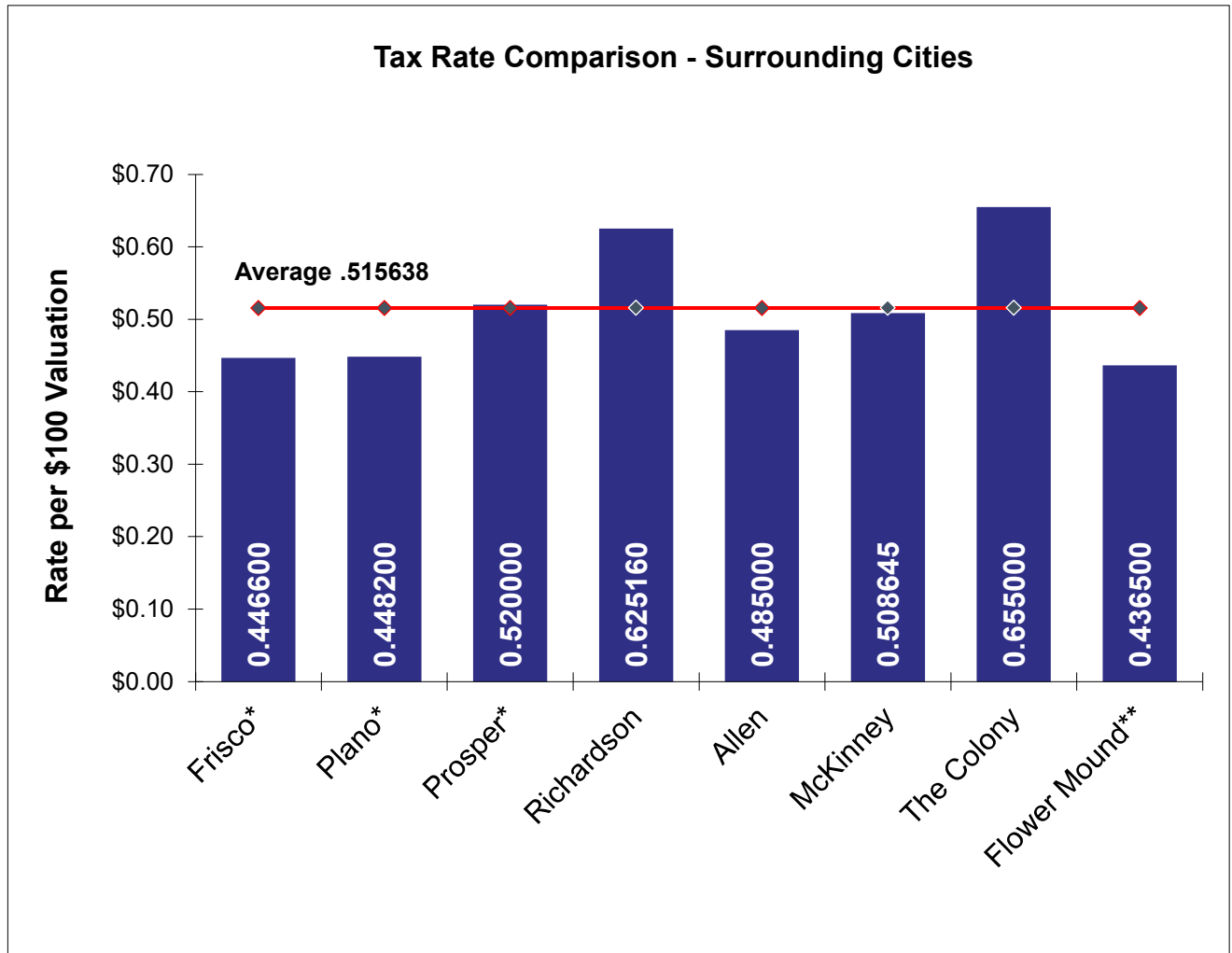


### 10 YEAR ANALYSIS OF TAX RATE

| Fiscal Year | Operating Funds | I & S Funds | Total Tax Rate |
|-------------|-----------------|-------------|----------------|
| 2011-2012   | 0.263446        | 0.198464    | 0.46191        |
| 2012-2013   | 0.272957        | 0.188953    | 0.46191        |
| 2013-2014   | 0.282626        | 0.179284    | 0.46191        |
| 2014-2015   | 0.286791        | 0.173209    | 0.46000        |
| 2015-2016   | 0.297064        | 0.162936    | 0.46000        |
| 2016-2017   | 0.294052        | 0.155948    | 0.45000        |
| 2017-2018   | 0.290435        | 0.156165    | 0.44660        |
| 2018-2019   | 0.293367        | 0.153233    | 0.44660        |
| 2019-2020   | 0.291520        | 0.155080    | 0.44660        |
| 2020-2021   | 0.298973        | 0.147627    | 0.44660        |



## AREA TAX RATE COMPARISON



\* Grant a homestead exemption

\*\*Has a 1/4% sales tax for street maintenance and repair

## **BUDGET OVERVIEW**

This overview provides a general synopsis of the City's fiscal position. It is designed to appeal to the general public and consists of sections that give brief one-page summaries of each of the City's Funds and Departments. This overview has been separated into sections by fund types.

To aid in the analysis of this information, a brief explanation of our fund structure and the various fund types is available on the following pages.

## **FUND SUMMARIES**

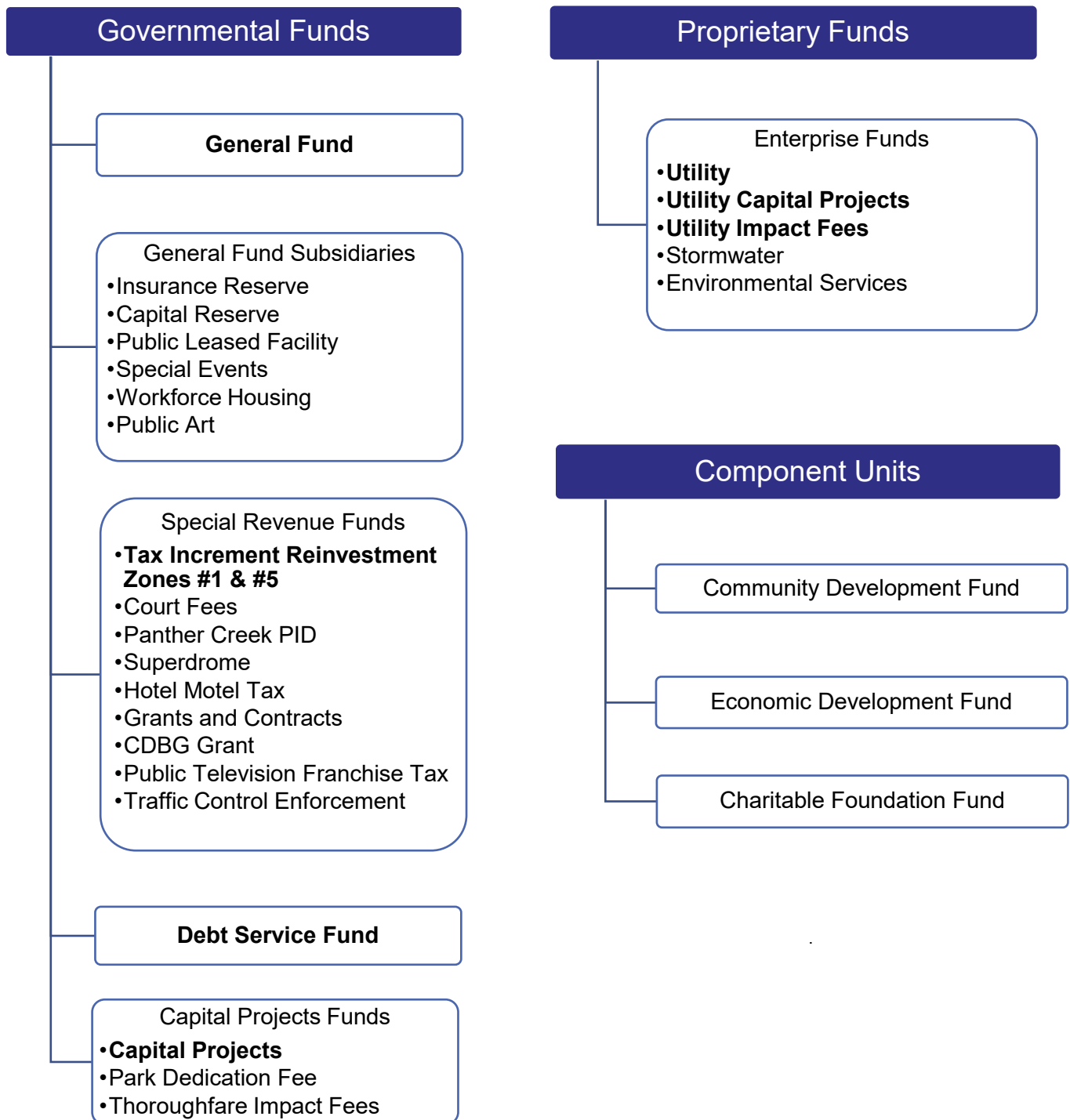
Fund Summaries provide an analysis of each separate fund including revenues, expenditures and fund balance. For comparative purposes, the immediately preceding fiscal years' audited figures are illustrated, as well as, prior year original budget, prior year revised budget and current year adopted budget.

## **DEPARTMENTAL SUMMARIES**

The pages following the "Fund Summaries" provide analysis of the various Departments, Divisions and Subdivisions of the City. For comparative purposes, the immediately preceding fiscal years' audited figures are illustrated, as well as, prior year revised budget and current year adopted budget.

## FUND STRUCTURE

Accounts are organized into a group based on similar properties and each fund is considered to be a separate entity. All funds are subject to budget approval. Major funds appear in **bold** print.



## **FUND ACCOUNTING**

The accounts of the City of Frisco are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are summarized as follows:

### **GOVERNMENTAL FUND TYPES:**

The City accounts and budgets for Governmental Funds, at the fund level, using the modified accrual basis of accounting. This means that revenue is recognized in the accounting period in which it becomes available and measurable, while expenditures are recognized in the accounting period in which they are incurred.

General Fund - The General Fund is the operating fund of the City. All general tax revenues and other receipts that are not restricted by law or contractual agreement to some other fund are accounted for in this fund. The General Fund records the general operating expenditures, the fixed charges and the capital improvement costs that are not paid through other funds. Activities operating in the General Fund include: City Council, General Government Administration, Finance, Fire, Police, Human Resources, Administrative Services, Information Technology, Library, Parks and Recreation, Public Works, Traffic Engineering and Development Services. Subsidiary funds include: a Special Events Fund, Workforce Housing Fund, Public Art Fund, Public Leased Facility Fund, Insurance Reserve Fund and Capital Reserve Fund.

Debt Service Fund - The Debt Service Fund is used to account for accumulation of financial resources for the payment of principal and interest and related costs on general long-term liabilities paid from taxes levied by the City, contributions from leased facilities, Special Revenue Funds, component units and the TIRZ Funds.

Capital Projects Funds - The Capital Projects Funds are used to account for the acquisition or construction of capital facilities being financed from General Obligation or Certificate of Obligation Bond proceeds, grants, or transfers from other funds, other than those recorded in Proprietary Funds. The City's Capital Project Funds consist of the following: Capital Projects Fund, Park Dedication Fee Fund and Thoroughfare Impact Fees Fund.

Special Revenue Funds - The Tax Increment Reinvestment Zones (TIRZ#1 and TIRZ#5), Hotel/Motel Tax Fund, Panther Creek Public Improvement District Fund, Superdome Fund, the Community Development Block Grant (CDBG) Fund, the Grants Fund, the Traffic Control Enforcement Fund, the Court Fees Fund and the Public Television Franchise Tax Fund are used to account for specific revenues that are legally restricted to expenditures for particular purposes.

### **PROPRIETARY FUND TYPES:**

The City accounts and budgets for Proprietary Funds using the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liability is incurred.

Enterprise Funds - The Utility Fund, Environmental Services Fund and the Stormwater Drainage Fund account for the operations of the water and sewer system, the collection and disposal of solid waste and the development and maintenance of proper drainage services. These services for the general public are funded primarily on a user-charge fee basis.

## **FUND ACCOUNTING, CONTINUED**

### **COMPONENT UNITS:**

The City, although a legally separate entity, is considered to be financially accountable for three component units and budgets for them using the modified accrual basis of accounting.

Frisco Economic Development Corporation (FEDC) - The FEDC provides marketing and economic development services to the City. The City provides for custody and investment of assets, various administrative, personnel and legal services for the FEDC. Funding is derived from a half cent sales tax.

Frisco Community Development Corporation (FCDC) - The FCDC addresses recreational, cultural arts, senior citizen and other related community development needs of the City as well as some economic development activities. The City provides for custody and investment of assets and various administrative services for the FCDC. Funding is derived from a half cent sales tax and various lease revenues.

City of Frisco Charitable Foundation (CFCF) - The Foundation was established to address recreational, cultural arts, senior citizen, community safety education and other related community development needs. Funding is derived from contributions.

The chart below shows the relationship among the various funds and their primary revenue sources.

|                             | Primary Revenue Sources |                   |           |                 |
|-----------------------------|-------------------------|-------------------|-----------|-----------------|
|                             | Ad Valorem Tax          | Sales and Use Tax | User Fees | Special Revenue |
| General Fund                | x                       | x                 |           |                 |
| Debt Service Fund           | x                       |                   |           |                 |
| TIRZ Funds                  | x                       | x*                | x         |                 |
| Hotel/Motel Tax Fund        |                         | x                 |           |                 |
| FCDC                        |                         | x                 | x         |                 |
| FEDC                        |                         | x                 |           |                 |
| Utility Fund                |                         |                   | x         |                 |
| Environmental Services Fund |                         |                   | x         |                 |
| Stormwater Fund             |                         |                   | x         |                 |
| Capital Projects Funds      |                         |                   |           | x               |
| Grant Funds                 |                         |                   |           | x               |
| Special Revenue Funds       |                         |                   |           | x               |

\* TIRZ#5

## FUND ACCOUNTING, CONTINUED

*The chart below demonstrates the fund relationships of each department:*

| Department Description  | General Fund | Capital Projects Funds | Other Governmental Funds | Utility Fund | Stormwater Fund | Environmental Services Fund | Other Enterprise Funds | CDC Fund        | EDC Fund |
|-------------------------|--------------|------------------------|--------------------------|--------------|-----------------|-----------------------------|------------------------|-----------------|----------|
|                         | Governmental |                        |                          | Proprietary  |                 |                             |                        | Component Units |          |
| General Government      | X            | X                      | X                        | X            |                 |                             |                        |                 | X        |
| Financial Services      | X            | X                      | X                        | X            |                 |                             |                        |                 |          |
| CVB                     |              | X                      | X                        |              |                 |                             |                        |                 |          |
| Police                  | X            | X                      |                          |              |                 |                             |                        |                 |          |
| Fire & EMS              | X            | X                      |                          |              |                 |                             |                        |                 |          |
| Public Works            | X            | X                      |                          | X            | X               | X                           | X                      |                 |          |
| Human Resources         | X            | X                      | X                        |              |                 |                             |                        |                 |          |
| Administrative Services | X            | X                      | X                        | X            |                 |                             |                        |                 |          |
| Information Technology  | X            | X                      |                          | X            |                 |                             |                        |                 |          |
| Library                 | X            | X                      |                          |              |                 |                             |                        |                 |          |
| Parks and Recreation    | X            | X                      | X                        |              |                 |                             |                        | X               |          |
| Engineering Services    | X            | X                      |                          | X            | X               |                             | X                      |                 |          |
| Development Services    | X            | X                      |                          |              |                 |                             |                        |                 |          |
| Non-Departmental        | X            | X                      | X                        | X            | X               | X                           | X                      | X               | X        |

**Capital Projects Funds include:**

Capital Projects, Park Dedication Fee, Thoroughfare Impact Fees

**Other Governmental Funds include:**

Insurance Reserve, Capital Reserve, Public Leased Facility, Special Events, Workforce Housing, Public Art, TIRZ #1, TIRZ #5, Court Fees, Panther Creek PID, Superdome Fund, Hotel Motel Tax, Grants and Contracts, CDBG Grant, Public Television Franchise Tax, Debt Service Fund

**Other Enterprise Funds include:**

Utility Capital Projects, Utility Impact Fees

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# GENERAL FUND





**CITY OF FRISCO  
GENERAL FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|  | <u>ACTUAL<br/>FY 2018-19</u> | <u>ORIGINAL<br/>BUDGET<br/>FY 2019-20</u> | <u>REVISED<br/>BUDGET<br/>FY 2019-20</u> | <u>ADOPTED<br/>BUDGET<br/>FY 2020-21</u> |
|--|------------------------------|---|--|--|
| Fund Balance, Beginning                | \$ 63,728,516                | \$ 58,338,862                             | \$ 70,357,443                            | \$ 70,799,443                            |
| Receipts:                              |                              |   |  |  |
| Revenues                               | 169,714,893                  | 174,203,610                               | 166,773,196                              | 176,760,467                              |
| Interfund Transfers                    | 2,995,312                    | 3,674,894                                 | 3,074,894                                | 6,132,795                                |
| <b>Total Revenue</b>                   | <b>172,710,205</b>           | <b>177,878,504</b>                        | <b>169,848,090</b>                       | <b>182,893,262</b>                       |
| <b>Funds Available</b>                 | <b>236,438,721</b>           | <b>236,217,366</b>                        | <b>240,205,533</b>                       | <b>253,692,705</b>                       |
| Deductions:                            |                              |   |  |  |
| Operating Expenditures                 | 146,760,219                  | 163,398,221                               | 155,058,065                              | 167,215,738                              |
| Section 380 Sales Tax Grant            | 4,359,975                    | 5,218,254                                 | 4,468,254                                | 8,110,331                                |
| Capital Outlay                         | 6,877,854                    | 6,248,144                                 | 6,954,413                                | 6,262,509                                |
| Interfund Transfers - GF Subsidiaries  | 7,485,028                    | 1,996,910                                 | 1,400,000                                | 387,341                                  |
| Interfund Transfers - Special Revenue  | 598,202                      | 400,000                                   | 1,100,000                                | 650,068                                  |
| Interfund Transfers - Capital Projects | -                            | 600,000                                   | 425,358                                  | -  |
| <b>Total Deductions</b>                | <b>166,081,278</b>           | <b>177,861,529</b>                        | <b>169,406,090</b>                       | <b>182,625,987</b>                       |
| <b>Fund Balance, Ending</b>            | <b>\$ 70,357,443</b>         | <b>\$ 58,355,837</b>                      | <b>\$ 70,799,443</b>                     | <b>\$ 71,066,718</b>                     |
| Contingent Appropriation               | -                            | 2,529,247                                 | 2,392,895                                | 2,629,891                                |
| <b>Unassigned Fund Balance, Ending</b> | <b>\$ 70,357,443</b>         | <b>\$ 55,826,590</b>                      | <b>\$ 68,406,549</b>                     | <b>\$ 68,436,827</b>                     |

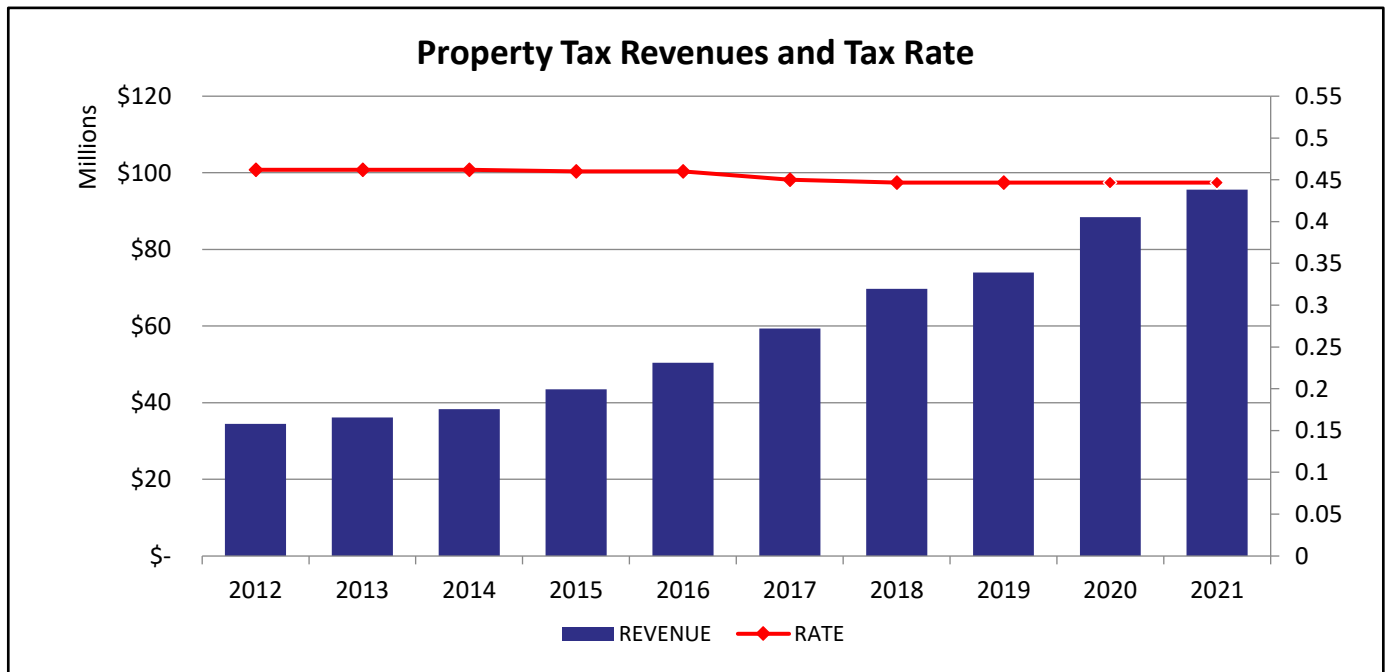
The City of Frisco policy is to maintain a fund balance of three (25%) months of operating expenditures as a reserve against an unanticipated decrease in revenue. The City Council recognizes that commitments have been made for future projects, so to set aside funds for unidentified future needs, the contingent appropriation is 1.5% of operating expenditures or \$2,629,891. The proposed Ending Fund Balance is 39.14% of operating expenditures and the Ending Fund Balance less Contingent Appropriation or Unassigned Ending Fund Balance is 37.69% of operating expenditures.

## GENERAL FUND REVENUE SUMMARY

The revenue summary section provides a description and underlying assumptions for the major revenue sources of the General Fund, including significant trends that affect revenue assumptions in the current fiscal year.

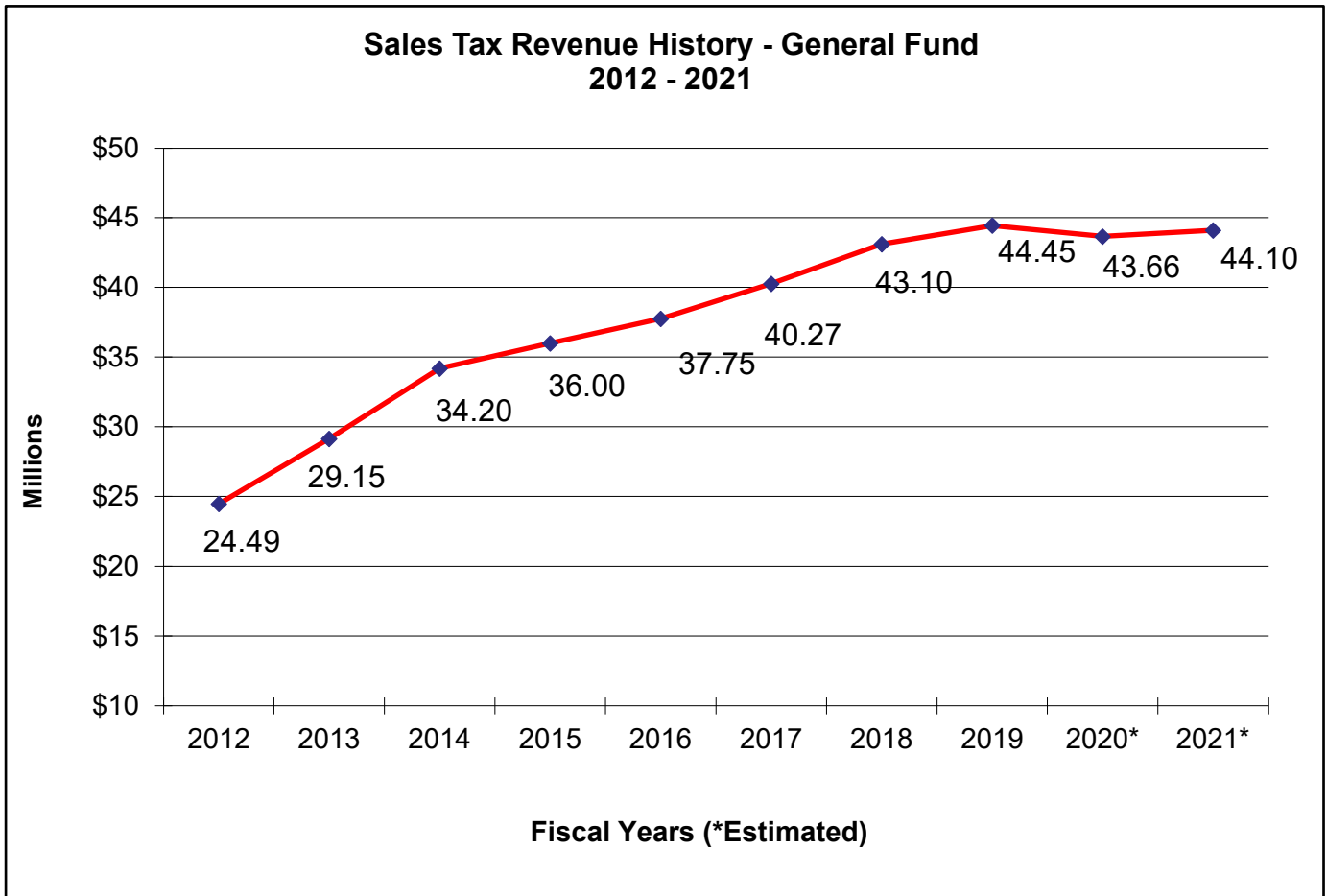
### **Tax Revenue:**

Ad Valorem Taxes - The City's largest revenue source, making up 52.3% of the General Fund budgeted revenues, or \$95.6 million for fiscal year 2020 - 2021. Ad valorem tax revenue is determined by two major factors: the total assessed value established by the Central Appraisal Districts (CAD) of Collin County and Denton County and the tax rate established by the Frisco City Council. The City's property tax is levied each October 1 on the assessed value listed as of the prior January 1 for all real and certain personal property located in the City. Appraised values are established by the CAD and certified by the Appraisal Review Board. The assessed values for FY 2020-2021 (FY21) have been certified at \$33,502,901,950. The collection rate is estimated at 100% and is based on the City's historically high collection rate. The tax rate is divided so that \$0.298973 funds the General Fund operations and the remaining \$0.147627 funds the Debt Service Fund.



## **GENERAL FUND REVENUE SUMMARY**

Sales Taxes - Collected by retailers and remitted to the State Comptroller's Office for the sale of goods and services within the City of Frisco. The State returns 2% of the total sales tax collected. One cent is used for the General Fund and one cent is allocated 50/50 between the Frisco Community Development Corporation and the Frisco Economic Development Corporation. Sales tax collections make up approximately 24.1% of the total General Fund revenues.



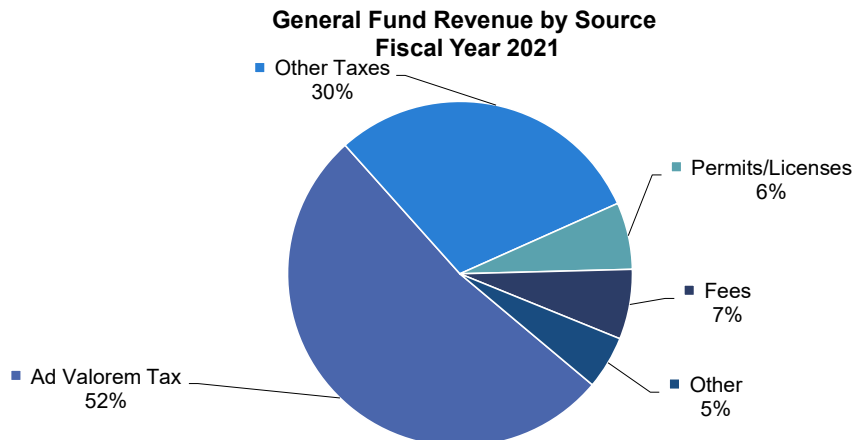
Franchise Fees - The rental costs paid by utilities (electric, telephone, cable and gas) that use the City's right-of-ways or other City property to provide utility services to residents and businesses within the City. Franchise fees are based on a percentage of utility gross receipts. Franchise fees are projected to be \$9.63 million for fiscal year 2020 - 2021 based on utility usage.

### **Permits / Licenses Revenue:**

Permits and Licenses - Represent approximately 6.3% of the total projected General Fund revenues for fiscal year 2020 - 2021. These include; building, pool, health and specific use permits and service fees collected by the Development Services Department. For FY 2021, we budgeted \$9.27 million in building permits for housing starts and new commercial development.

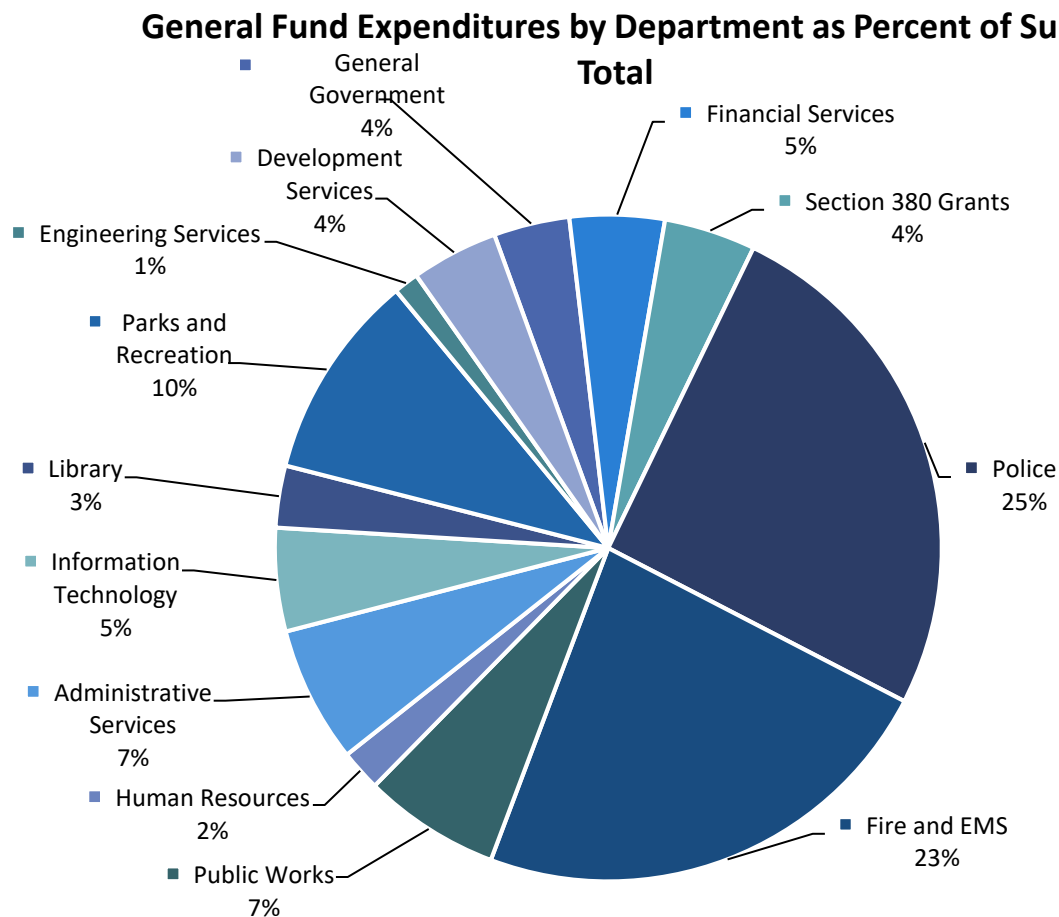
## GENERAL FUND SCHEDULE OF REVENUES

| REVENUES                          | Actual<br>FY17     | Actual<br>FY18     | Actual<br>FY19     | Revised<br>FY20    | Adopted<br>FY21    |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Ad Valorem Tax</b>             |                    |                    |                    |                    |                    |
| Current                           | 64,451,221         | 69,839,436         | 78,364,643         | 86,661,668         | 93,897,319         |
| Delinquent                        | 1,452,418          | 1,127,949          | 895,237            | 1,050,625          | 1,050,625          |
| Tax Penalty                       | 813,466            | 668,036            | 656,519            | 577,844            | 592,290            |
| Rollback                          | 2,904,273          | 2,281,810          | 1,865,915          | -                  | -                  |
| Tax Attorney Fees                 | 83,719             | 64,474             | 79,941             | 100,000            | 100,000            |
| <b>Ad Valorem Tax</b>             | <b>69,705,097</b>  | <b>73,981,705</b>  | <b>81,862,255</b>  | <b>88,390,137</b>  | <b>95,640,234</b>  |
| <b>Other Taxes</b>                |                    |                    |                    |                    |                    |
| Sales                             | 40,265,592         | 43,104,372         | 44,452,378         | 43,660,806         | 44,101,125         |
| Beverage                          | 849,168            | 1,070,871          | 1,147,926          | 948,081            | 948,081            |
| Franchise - Electric              | 5,420,717          | 6,364,221          | 6,842,949          | 6,784,111          | 6,784,111          |
| Franchise - Phone                 | 592,793            | 566,609            | 544,589            | 475,182            | 475,182            |
| Franchise - Cable                 | 1,769,780          | 1,640,264          | 1,637,523          | 960,000            | 960,000            |
| Franchise - Gas                   | 1,321,708          | 1,620,715          | 1,546,828          | 1,408,245          | 1,408,245          |
| <b>Other Taxes</b>                | <b>50,219,758</b>  | <b>54,367,052</b>  | <b>56,172,193</b>  | <b>54,236,425</b>  | <b>54,676,744</b>  |
| <b>Permits/Licenses</b>           |                    |                    |                    |                    |                    |
| Building Permits                  | 11,172,872         | 11,046,804         | 9,790,366          | 9,272,950          | 9,272,950          |
| Pool Permits                      | 203,166            | 193,036            | 191,575            | 238,865            | 238,865            |
| Health Permits                    | 392,145            | 430,425            | 469,395            | 514,335            | 514,335            |
| Fire Permits                      | 401,000            | 333,407            | 322,489            | 387,455            | 387,455            |
| Alarm Permits                     | 685,816            | 840,799            | 919,364            | 916,136            | 916,136            |
| Miscellaneous Permits             | 49,537             | 38,297             | 151,890            | 99,400             | 139,400            |
| <b>Permits/Licenses</b>           | <b>12,904,536</b>  | <b>12,882,768</b>  | <b>11,845,079</b>  | <b>11,429,141</b>  | <b>11,469,141</b>  |
| <b>Fees</b>                       |                    |                    |                    |                    |                    |
| Ambulance                         | 2,507,622          | 2,638,184          | 2,787,396          | 2,224,968          | 2,291,717          |
| P&Z Fees                          | 301,049            | 315,850            | 263,470            | 320,966            | 320,966            |
| Fire                              | 183,225            | 111,214            | 134,586            | 155,295            | 155,295            |
| Intergovernmental - Dispatch/Amb. | 2,401,473          | 2,517,437          | 2,932,788          | 2,289,741          | 2,249,741          |
| Fines                             | 1,817,676          | 2,011,962          | 2,268,929          | 1,466,736          | 1,866,736          |
| Library                           | 58,695             | 68,522             | 75,821             | 48,250             | 48,250             |
| Charges for Service               | 912,822            | 557,690            | 493,561            | 495,153            | 535,153            |
| Heritage Museum                   | 38,273             | 27,386             | 30,303             | 37,732             | 48,232             |
| Frisco Athletic Center            | 3,745,818          | 3,870,727          | 3,617,054          | 1,800,000          | 3,600,000          |
| Recreation Fees                   | 1,798,989          | 1,711,709          | 1,687,829          | 756,496            | 745,996            |
| Court Security                    | 168,055            | 193,006            | 167,199            | 111,590            | 111,590            |
| <b>Fees</b>                       | <b>13,933,697</b>  | <b>14,023,687</b>  | <b>14,458,935</b>  | <b>9,706,927</b>   | <b>11,973,676</b>  |
| <b>Other</b>                      |                    |                    |                    |                    |                    |
| Interest                          | 482,840            | 1,207,795          | 2,128,575          | 1,200,000          | 1,212,000          |
| Miscellaneous                     | 719,515            | 438,738            | 1,881,737          | 535,538            | 500,893            |
| Tower Leases                      | 1,204,041          | 1,238,716          | 1,348,823          | 1,272,518          | 1,285,243          |
| Contributions                     | 26,801             | 30,579             | 17,295             | 2,510              | 2,535              |
| Transfers - Other Funds           | 984,000            | 1,357,644          | 2,995,312          | 3,074,894          | 6,132,795          |
| <b>Other</b>                      | <b>3,417,197</b>   | <b>4,273,473</b>   | <b>8,371,743</b>   | <b>6,085,460</b>   | <b>9,133,467</b>   |
| <b>Total</b>                      | <b>150,180,285</b> | <b>159,528,684</b> | <b>172,710,205</b> | <b>169,848,090</b> | <b>182,893,262</b> |



## GENERAL FUND SUMMARY EXPENDITURE REPORT BY DEPARTMENT

| EXPENDITURES |                          | Actual<br>FY17     | Actual<br>FY18     | Actual<br>FY19     | Revised<br>FY20    | Proposed<br>FY21   |
|--------------|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| 10           | General Government       | 6,461,925          | 6,563,430          | 5,367,598          | 5,942,206          | 6,738,659          |
| 20           | Financial Services       | 6,332,462          | 6,739,433          | 7,364,252          | 8,630,918          | 8,389,828          |
| 20           | Section 380 Grants       | 3,469,941          | 4,309,240          | 4,359,975          | 4,468,254          | 8,110,331          |
| 30           | Police                   | 34,745,518         | 39,124,610         | 41,860,745         | 43,677,941         | 46,456,300         |
| 35           | Fire and EMS             | 34,390,338         | 37,899,128         | 39,772,035         | 38,175,226         | 42,258,049         |
| 40           | Public Works             | 7,033,338          | 12,514,790         | 12,412,007         | 12,219,469         | 12,112,285         |
| 50           | Human Resources          | 1,985,329          | 2,185,126          | 2,289,582          | 2,662,961          | 3,629,147          |
| 55           | Administrative Services  | 7,701,707          | 9,296,169          | 10,150,876         | 10,424,492         | 12,070,077         |
| 60           | Information Technology   | 3,519,091          | 5,620,943          | 7,605,179          | 8,136,028          | 9,169,179          |
| 65           | Library                  | 4,451,875          | 5,143,811          | 4,879,190          | 5,801,100          | 5,475,270          |
| 75           | Parks and Recreation     | 14,876,129         | 16,321,574         | 16,410,290         | 15,983,972         | 18,344,377         |
| 80           | Engineering Services     | 5,014,906          | 1,979,664          | 2,243,778          | 2,534,123          | 2,200,584          |
| 90           | Development Services     | 6,562,896          | 7,135,037          | 7,634,341          | 7,824,042          | 7,705,840          |
|              | <b>Sub-Total</b>         | 136,545,455        | 154,832,955        | 162,349,848        | 166,480,732        | 182,659,926        |
| 99           | Non Dept & Transfers Out | 3,516,530          | 3,102,321          | 3,731,430          | 2,925,358          | (33,939)           |
|              | <b>Total</b>             | <b>140,061,985</b> | <b>157,935,276</b> | <b>166,081,278</b> | <b>169,406,090</b> | <b>182,625,987</b> |



**CAPITAL, SUPPLEMENTAL AND PROGRAM EXPENDITURE  
FUNDED AND UNFUNDED REQUESTS  
FISCAL YEAR 2020 - 2021  
GENERAL FUND**

| Division/Subdivision           | Item Description  | Continuation<br>Capital | FTE     | Supplemental Capital Items |         |            | Item Total |
|--------------------------------|---|-------------------------|---------|----------------------------|---------|------------|------------|
|                                |   |                         | Request | Personnel                  | Capital | Operations |            |
| PD - Administration            | 2009 Chev Tahoe (176,836 miles; unit 9154)                          | 49,980                  | -       | -                          | -       | -          | 49,980     |
| PD - Patrol                    | 2007 Chev Tahoe (221,900 miles) / Ford Explorer (unit 7128)         | 76,175                  | -       | -                          | -       | -          | 76,175     |
| PD - Patrol                    | 2007 Chev Tahoe (153,536 miles; unit 7130)                          | 76,180                  | -       | -                          | -       | -          | 76,180     |
| PD - Patrol                    | 2007 Chev Tahoe (204,892 miles; unit 7136)                          | 76,180                  | -       | -                          | -       | -          | 76,180     |
| PD - Patrol                    | 2007 Chev Tahoe (169,550 miles; unit 7127)                          | 76,180                  | -       | -                          | -       | -          | 76,180     |
| PD - Patrol                    | 2009 Chev Tahoe (155,503 miles; unit 9150)                          | 76,180                  | -       | -                          | -       | -          | 76,180     |
| PD - Patrol                    | 2007 Chev Tahoe (198,000 miles; unit 7134)                          | 76,180                  | -       | -                          | -       | -          | 76,180     |
| PD - Patrol                    | 2007 Chev Tahoe (198,000 miles; unit 7140)                          | 76,180                  | -       | -                          | -       | -          | 76,180     |
| PD - Patrol                    | 2007 Chev Tahoe (194,553 miles; unit 7139)                          | 76,180                  | -       | -                          | -       | -          | 76,180     |
| PD - Patrol                    | Wellness Coordinator (grant)  | -                       | 1.00    | 75,678                     | -       | 7,735      | 83,413     |
| PD - Patrol                    | Patrol Officer 1 (grant - 3 for 1 ratio)                            | -                       | 1.00    | 97,885                     | -       | 16,022     | 113,907    |
| PD - Patrol                    | Patrol Officer 2 (grant - 3 for 1 ratio) with vehicle               | -                       | 1.00    | 97,885                     | 82,280  | 16,022     | 196,187    |
| PD - Patrol                    | Patrol Officer 3 (grant - 3 for 1 ratio)                            | -                       | 1.00    | 97,885                     | -       | 16,022     | 113,907    |
| PD - Patrol                    | Patrol Officer 4 (grant - 3 for 1 ratio) with vehicle               | -                       | 1.00    | 97,885                     | 82,280  | 16,022     | 196,187    |
| PD -Traffic                    | 2018 Harley Davidson (57,539 miles; unit 1803)                      | 39,000                  | -       | -                          | -       | -          | 39,000     |
| PD -Traffic                    | 2018 Harley Davidson (23,000 miles; unit 1804)                      | 39,000                  | -       | -                          | -       | -          | 39,000     |
| PD - Traffic                   | 2018 Harley Davidson (16,358 miles; unit 1802)                      | 39,000                  | -       | -                          | -       | -          | 39,000     |
| PD - Investigations            | 2011 Chev Tahoe (104,575 miles) / Chev Malibu (unit 1166)           | 22,975                  | -       | -                          | -       | -          | 22,975     |
| PD - Investigations            | 2011 Chev Tahoe (111,271 miles) / Chev Malibu (unit 1167)           | 22,975                  | -       | -                          | -       | -          | 22,975     |
| PD - Investigations            | 2012 Chev Tahoe (130,193 miles) / Chev Malibu (unit 2178)           | 22,975                  | -       | -                          | -       | -          | 22,975     |
| PD - Investigations            | Victim's Advocate (pending grant)                                   | -                       | 1.00    | 75,678                     | -       | 7,735      | 83,413     |
| Fire - Community Education     | Enclosed Carry-on Trailer (unit FD 5593)                            | 20,000                  | -       | -                          | -       | -          | 20,000     |
| Fire - Community Education     | IT Infrastructure Updates - Phase 1                                 | 30,500                  | -       | -                          | -       | -          | 30,500     |
| Fire - Operations              | Deputy Chief/Operations   | -                       | 1.00    | 179,613                    | -       | 14,006     | 193,619    |
| Fire - Operations              | Motorola Portable and Mobile Radio System(s)                        | 60,000                  | -       | -                          | -       | -          | 60,000     |
| PW - Streets                   | Truck Mounted Message Board   | -                       | -       | -                          | 10,000  | -          | 10,000     |
| PW - Streets                   | 2000 Trailer (unit 41093)   | 10,400                  | -       | -                          | -       | -          | 10,400     |
| PW - Streets                   | 2005 C & S Trailer (unit 41107)                                     | 10,400                  | -       | -                          | -       | -          | 10,400     |
| PW - Streets                   | 2007 International Dump Truck (71,943 miles; unit 41128)            | 119,600                 | -       | -                          | -       | -          | 119,600    |
| PW - Streets                   | 2012 Husqvarna Concrete Saw (1,090 hrs; unit 41152)                 | 37,960                  | -       | -                          | -       | -          | 37,960     |
| PW - Operations                | 2000 MMA Striping Trailer (unit 48507)                              | 9,950                   | -       | -                          | -       | -          | 9,950      |
| PW - Operations                | 2007 Ford F-150 XL (31,384 miles; unit 48505)                       | 34,500                  | -       | -                          | -       | -          | 34,500     |
| AS - Building Services         | Metasys to Tridium  | 148,815                 | -       | -                          | -       | -          | 148,815    |
| AS - Building Services         | HVAC R22-Central Fire   | 68,000                  | -       | -                          | -       | -          | 68,000     |
| AS - Building Services         | HVAC R22-Police Department  | 80,000                  | -       | -                          | -       | -          | 80,000     |
| AS - Building Services         | FAC Dectron unit s  | 970,000                 | -       | -                          | -       | -          | 970,000    |
| AS - Building Services         | HVAC R22-Fire Station 4   | 53,000                  | -       | -                          | -       | -          | 53,000     |
| AS - Building Services         | City Hall AH7 Variable Frequency Drive                              | 7,500                   | -       | -                          | -       | -          | 7,500      |
| AS - Building Services         | HVAC R22-Simms Moore  | 36,000                  | -       | -                          | -       | -          | 36,000     |
| AS - Building Services         | Storage Containers (2)  | -                       | -       | -                          | 9,400   | -          | 9,400      |
| AS - Building Services         | HVAC R22-Public Works   | 129,000                 | -       | -                          | -       | -          | 129,000    |
| AS - Building Services         | HVAC R22-Safety Town  | 20,000                  | -       | -                          | -       | -          | 20,000     |
| AS - Building Services         | 2011 Genie GS-3232 (206 Hours; unit 55014)                          | 29,304                  | -       | -                          | -       | -          | 29,304     |
| AS - Fleet Services            | 2005 Ford F-150 XL (49,900 miles; unit 56012)                       | 35,000                  | -       | -                          | -       | -          | 35,000     |
| AS - Fleet Services            | 2005 Clarke Focus (140 miles; unit 56001)                           | 13,520                  | -       | -                          | -       | -          | 13,520     |
| IT - MIS                       | Server Refresh  | 300,000                 | -       | -                          | -       | -          | 300,000    |
| IT - MIS                       | Network Core Ring Refresh   | 228,000                 | -       | -                          | -       | -          | 228,000    |
| IT - MIS                       | Cisco Equipment - Various   | 40,000                  | -       | -                          | -       | -          | 40,000     |
| IT - MIS                       | Disaster Recovery Continuation                                      | 500,000                 | -       | -                          | -       | -          | 500,000    |
| IT - MIS                       | CCOM Hardware Replacement (Year 3 of 3)                             | 100,000                 | -       | -                          | -       | -          | 100,000    |
| IT - MIS                       | Cisco Equipment Replacement 1 of 3                                  | 350,000                 | -       | -                          | -       | -          | 350,000    |
| Library - Administration       | Library Materials Funding   | 700,000                 | -       | -                          | -       | -          | 700,000    |
| Parks - Frisco Athletic Center | FAC - Facilities Maintenance (UV unit , Replaster Pool, Lazy River) | 445,000                 | -       | -                          | -       | -          | 445,000    |
| Parks - Natural Resources      | 2008 Kubota Z-Turn (630 hrs) / Toro Z-Master (unit 75177)           | 18,000                  | -       | -                          | -       | -          | 18,000     |
| Parks - Natural Resources      | 2011 Kubota Z-Turn (1,971 hrs) / Toro 3500-D (unit 75195)           | 28,000                  | -       | -                          | -       | -          | 28,000     |
| Parks - Natural Resources      | 2013 Kubota Z-Turn (2,455 hrs) / Toro Z-Master (unit 75206)         | 18,000                  | -       | -                          | -       | -          | 18,000     |
| Parks - Natural Resources      | 2010 Kubota Z-Turn (1,785 hrs) / Toro Z-Master (unit 75240)         | 18,000                  | -       | -                          | -       | -          | 18,000     |

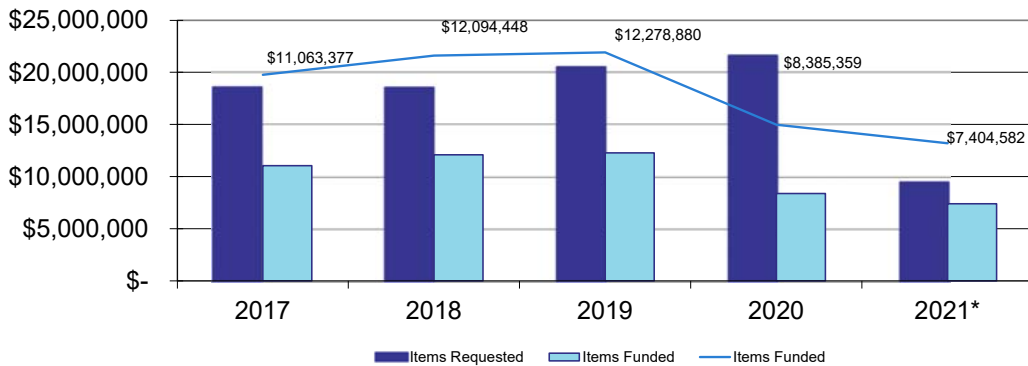
**CAPITAL, SUPPLEMENTAL AND PROGRAM EXPENDITURE  
FUNDED AND UNFUNDED REQUESTS  
FISCAL YEAR 2020 - 2021  
GENERAL FUND**

*Funded Items, continued*

| Division/Subdivision      | Item Description   | Continuation Capital | FTE     | Supplemental Capital Items |         |            | Item Total |
|---------------------------|--|----------------------|---------|----------------------------|---------|------------|------------|
|                           |  |                      | Request | Personnel                  | Capital | Operations |            |
| Parks - Natural Resources | 2011 Toro 4100-D (1,971 hrs) / Toro 3500-D (unit 75199) *out of service*     | 28,000               | -       | -                          | -       | -          | 28,000     |
| Parks - Parks & Median    | 2006 Maxey Trailer / 20' Trailer (unit 75117)                                | 5,500                | -       | -                          | -       | -          | 5,500      |
| Parks - Parks & Median    | 2008 Maxey Trailer / 20' Trailer (unit 75174)                                | 5,500                | -       | -                          | -       | -          | 5,500      |
| Parks - Parks & Median    | 2008 Kubota Z-Turn (2,774 hrs) / Toro Z-Master (unit 75188) *out of service* | 18,000               | -       | -                          | -       | -          | 18,000     |
| Parks - Parks & Median    | 2010 Toro 4100-D (3,113 hrs) / Toro 4100-D (unit 75191) *out of service*     | 71,760               | -       | -                          | -       | -          | 71,760     |
| Parks - Parks & Median    | 2011 Toro 4100-D (1,938 hrs) / Toro 4100-D (unit 75196) *out of service*     | 71,760               | -       | -                          | -       | -          | 71,760     |
| Parks - Parks & Median    | 2008 Toro 4100-D (1,580 hrs) / Toro GM360 (unit 75175) *out of service*      | 40,560               | -       | -                          | -       | -          | 40,560     |
| Parks - Parks & Median    | 2014 Kubota Z-Turn (1,387 hrs) / Toro Z-Master (unit 75221) *out of service* | 18,000               | -       | -                          | -       | -          | 18,000     |
| Parks - Parks & Median    | 2012 Kubota Z-Turn (2,350 hrs) / Toro Z-Master (unit 75201) *out of service* | 18,000               | -       | -                          | -       | -          | 18,000     |
| Parks - Parks & Median    | 2013 Kubota Z-Turn (2,460 hrs) / Toro Z-Master (unit 75205) *out of service* | 18,000               | -       | -                          | -       | -          | 18,000     |
| Parks - Parks & Median    | 2013 Kubota Z-Turn (1,876 hrs) / Toro Z-Master (unit 75207) *out of service* | 18,000               | -       | -                          | -       | -          | 18,000     |
| Parks - Parks & Median    | 2013 Kubota 100" (1,107 hrs) / Toro GM360 (unit 75208) *out of service*      | 40,560               | -       | -                          | -       | -          | 40,560     |
| Parks - Parks & Median    | 2013 Kubota 100" (1,624 hrs) / Toro GM360 (unit 75210)                       | 40,560               | -       | -                          | -       | -          | 40,560     |
| Parks - Parks & Median    | 2014 Kubota 100" (781 hrs) / Toro GM360 (unit 75222) *out of service*        | 40,560               | -       | -                          | -       | -          | 40,560     |
| Parks - Parks & Median    | 2010 Kubota Z-Turn (2,774 hrs) / Toro Z-Master (unit 75189) *out of service* | 18,000               | -       | -                          | -       | -          | 18,000     |
| Parks - Parks & Median    | 2010 Kubota Z-Turn (2,774 hrs) / Toro Z-Master (unit 75190) *out of service* | 18,000               | -       | -                          | -       | -          | 18,000     |
| Parks - Parks & Median    | 2012 Kubota RTV (xxx hrs) / John Deer Gator (unit 75244)                     | 25,000               | -       | -                          | -       | -          | 25,000     |
| Parks - Parks & Median    | Median Enhancement Program   | -                    | -       | -                          | -       | 326,000    | 326,000    |
| DS - Building Inspections | 2007 Ford F-150 XL (70,857 miles; unit 96043)                                | 34,500               | -       | -                          | -       | -          | 34,500     |
| DS - Building Inspections | 2008 Chev Silverado 1500 (78,898 miles; unit 96046)                          | 34,500               | -       | -                          | -       | -          | 34,500     |

|  |           |      |         |         |         |           |
|--|-----------|------|---------|---------|---------|-----------|
| <b>Total of Items Funded:</b>                                    | 6,078,549 | 7.00 | 722,509 | 183,960 | 419,564 | 7,404,582 |
| <b>Total Supplemental Items Funded:</b>                          | 1,326,033 |      |         |         |         |           |
| <b>Total Continuation Capital and Supplemental Items Funded:</b> | 7,404,582 |      |         |         |         |           |

**Five Year Comparison of Capital & Supplemental Program**



**CAPITAL, SUPPLEMENTAL AND PROGRAM EXPENDITURE  
FUNDED AND UNFUNDED REQUESTS  
FISCAL YEAR 2020 - 2021  
GENERAL FUND**

*Items Below This Line Are Not Funded*

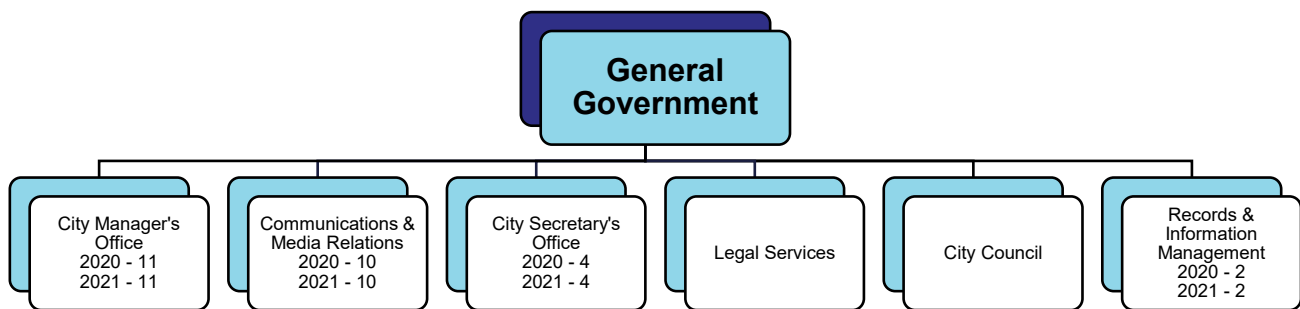
| Division/Subdivision                                | Item Description  | Continuation<br>Capital | FTE     | Supplemental Capital Items |         |            | Item Total |
|---|---|-------------------------|---------|----------------------------|---------|------------|------------|
|   |   |                         | Request | Personnel                  | Capital | Operations |            |
| PD - Animal Services                                | 2015 Ford P/U (82,000 miles; unit 97010)                          | 69,925                  | -       | -                          | -       | -          | 69,925     |
| PD - School Resource Officer                        | SRO Officer (Leadership Prep) with vehicle                        | -                       | 1.00    | 97,885                     | 82,280  | 16,022     | 196,187    |
| PD - Investigations                                 | 2007 Chev Tahoe (193,183 miles) / Chev Malibu (unit 7145)         | 22,975                  | -       | -                          | -       | -          | 22,975     |
| PD - Investigations                                 | 2012 Chev Tahoe (117,927 miles) / Chev Malibu (unit 2175)         | 22,975                  | -       | -                          | -       | -          | 22,975     |
| Fire - Administration                               | Open Records Clerk  | -                       | 1.00    | 65,044                     | 7,500   | 4,450      | 76,994     |
| Fire - Community Education                          | Frisco Fire Safety Town Interior Renovations                      | 65,000                  | -       | -                          | -       | -          | 65,000     |
| Fire - Community Education                          | PT to FT Fire Safety Educator                                     | -                       | 0.50    | 46,679                     | -       | -          | 46,679     |
| Fire - Emergency Management                         | Emergency Management Planner                                      | -                       | 1.00    | 75,678                     | -       | 5,358      | 81,036     |
| Fire - Operations                                   | Deputy Chief/Operations   | -                       | 1.00    | 179,613                    | -       | 14,006     | 193,619    |
| PW - Streets  | 2007 International Dump Truck (67,257 miles-Unit 41129)           | 109,200                 | -       | -                          | -       | -          | 109,200    |
| PW - Streets  | 1996 Case Loader (4,947 hrs; unit 41055)                          | 156,000                 | -       | -                          | -       | -          | 156,000    |
| HR - Administration                                 | Expansion of Employee Recognition Program (Web Platform)          | -                       | -       | -                          | -       | 34,000     | 34,000     |
| IT - MIS  | Storage Replacement   | 400,000                 | -       | -                          | -       | -          | 400,000    |
| IT - MIS  | Sr Network Engineer (Overlap)                                     | -                       | 1.00    | 106,428                    | 7,600   | 10,790     | 124,818    |
| Parks - Adult Activity Center                       | 3 Vehicle Wraps for the Grove at Frisco Commons Buses             | -                       | -       | -                          | -       | 15,000     | 15,000     |
| Parks - Frisco Athletic Center                      | Advertising - Digital Marketing and Transition FAC to Play Frisco | -                       | -       | -                          | -       | 22,000     | 22,000     |
| Parks - Natural Resources                           | 2016 Toro Z-Master Mower (1,086 hrs; unit 75275)                  | 18,000                  | -       | -                          | -       | -          | 18,000     |
| Parks - Natural Resources                           | 2006 Tractor and Bush Hog Mower (5,677 hrs; unit 75132)           | 44,000                  | -       | -                          | -       | -          | 44,000     |
| Parks - Natural Resources                           | 2008 Ford F250 Pickup Truck (mi 36,254; unit 75181)               | 37,425                  | -       | -                          | -       | -          | 37,425     |
| Parks - Parks & Median                              | 2007 Maxey Trailer (unit 75158)                                   | 5,500                   | -       | -                          | -       | -          | 5,500      |
| Parks - Parks & Median                              | 2008 Ford F250 Pickup Truck (unit 75168; miles 110,878)           | 37,175                  | -       | -                          | -       | -          | 37,175     |
| Parks - Parks & Median                              | 2014 Kubota Mower (1,387 hrs; unit 75245)                         | 16,640                  | -       | -                          | -       | -          | 16,640     |
| Parks - Parks & Median                              | 2010 Toro Z-Master Mower (1,061 hrs; unit 75241)                  | 18,000                  | -       | -                          | -       | -          | 18,000     |
| Parks - Parks & Median                              | 2015 Toro GM-360 Mower (1,580 hrs; unit 75235)                    | 44,200                  | -       | -                          | -       | -          | 44,200     |
| Parks - Parks & Median                              | 2008 Toro Turf Field Mower Z (1,743 hrs; unit 75180)              | 27,040                  | -       | -                          | -       | -          | 27,040     |
| Parks - Parks & Median                              | 2012 Toro Z-Master Mower (1,355 hrs; unit 75204)                  | 18,000                  | -       | -                          | -       | -          | 18,000     |
| Parks - Parks & Median                              | 2012 Toro Z-Master Mower (764 hrs; unit 75203)                    | 18,000                  | -       | -                          | -       | -          | 18,000     |
| Parks - Parks & Median                              | 2007 Toro Turf Field Mower Z (1,558 hrs; unit 75156)              | 27,040                  | -       | -                          | -       | -          | 27,040     |
| Parks - Parks & Median                              | 2006 Toro Turf Field Mower Z (1,556 hrs; unit 75116)              | 27,040                  | -       | -                          | -       | -          | 27,040     |
| Parks - Parks & Median                              | 2012 Toro Z-Master Mower (1,893 miles; unit 75200)                | 18,000                  | -       | -                          | -       | -          | 18,000     |
| Parks - Parks & Median                              | 2014 Toro Z-Master Mower (1,775 hrs; unit 75219)                  | 18,000                  | -       | -                          | -       | -          | 18,000     |
| Parks - Parks & Median                              | 2014 Toro Z-Master Mower (1,724 hrs; unit 75220)                  | 18,000                  | -       | -                          | -       | -          | 18,000     |
| Parks - Parks & Median                              | 2006 Kubota 50HP Tractor (2,125 hrs; unit 75133)                  | 32,240                  | -       | -                          | -       | -          | 32,240     |
| Parks - Parks & Median                              | 2008 Ford F150 Pickup Truck (unit 75184; miles 61,344)            | 36,475                  | -       | -                          | -       | -          | 36,475     |
| <b>Total of Items Not Funded:</b>                   |   | 1,306,850               | 5.50    | 571,327                    | 97,380  | 121,626    | 2,097,183  |
| <b>Total of All Items Considered:</b>               |   | 7,385,399               | 12.50   | 1,293,835                  | 281,340 | 541,190    | 9,501,764  |
| <b>Total of All Capital and Supplemental Items:</b> |   | 9,501,764               |         |                            |         |            |            |



# GENERAL GOVERNMENT DEPARTMENT SUMMARY

## DEPARTMENT MISSION

Continually seek to improve the quality of life for the residents of the City and administer all municipal business through the execution of City Council decisions. Communications and Media Relations, as well as the City Secretary's Office, empowers the public by providing information to improve the quality of life, promote civic pride and project transparency. Records Management empowers the City's residents with "readily available information" and provides efficient, economical and effective controls over the creation, distribution, organization, integrity, maintenance, management and disposition of records. Legal Services Division provides timely and quality legal services and advice.



## EXPENDITURE SUMMARY

| Activity                         | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted | % Change<br>FY 2020 to<br>FY 2021 |
|----------------------------------|---------------------|----------------------|----------------------|-----------------------------------|
| City Manager's Office            | \$ 2,137,168        | \$ 2,485,172         | \$ 2,660,299         | 7.05%                             |
| Communications & Media Relations | 1,260,814           | 1,460,229            | 1,516,713            | 3.87%                             |
| City Secretary's Office          | 444,778             | 416,781              | 642,413              | 54.14%                            |
| Legal Services                   | 1,063,540           | 1,156,150            | 1,440,000            | 24.55%                            |
| City Council                     | 111,676             | 137,361              | 166,868              | 21.48%                            |
| Records & Information Management | 349,623             | 286,513              | 312,366              | 9.02%                             |
| <b>Totals</b>                    | <b>\$ 5,367,598</b> | <b>\$ 5,942,206</b>  | <b>\$ 6,738,659</b>  | <b>13.40%</b>                     |

## GENERAL GOVERNMENT

### City Council Strategic Focus Areas served by this Department -



### Performance Measures

✓ Workload    ⌚ Efficiency    📁 Effectiveness    Frisco Policy

### Strategic Focus Area: Excellence in City Government

| Type                                      | Strategy                           | Objective   | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|------------------------------------|---|---|----------------|-----------------|-----------------|
| <b>11012000 - City Secretary's Office</b> |                                    |   |   |                |                 |                 |
| ✓   | Provide transparency in government | Respond to public information requests according to the statutes laid forth in the Texas Public Information Act | Number of requests  | 1,505          | 1,740           | 1,650           |
|   |                                    |   | Number of staff activities generated by requests                  | 3,403          | 4,524           | 4,200           |
|   |                                    |   | Associated revenue  | \$8,742        | \$9,000         | \$8,000         |
| 📁   |                                    |   | Percentage responded to according to the State of Texas timeline  | 100%           | 100%            | 100%            |
| ✓   | Provide customer service           | Gov Code Sec. 305.002, Texas Local Gov Code 140.0045 (1)  | Required newspaper and legislation action associated expenditures | \$54,663       | \$25,000        | \$35,000        |
|   |                                    | Issuing and tracking City alcohol permits   | Number of permits issued  | 497            | 460             | 400             |
|   |                                    |   | Associated revenue  | \$65,975       | \$56,620        | \$50,000        |

### Strategic Focus Area: Long-term Financial Health

| Type                           | Strategy                           | Objective  | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|--------------------------------|------------------------------------|--|---|----------------|-----------------|-----------------|
| <b>11016000 - City Council</b> |                                    |  |   |                |                 |                 |
| ✓                              | Provide transparency in government | Gov Code Sec. 305.002, Texas Local Gov Code 140.0045 (2) | Required newspaper and legislation action associated expenditures | \$5,803        | \$500           | \$500           |

## GENERAL GOVERNMENT

### City Council Strategic Focus Areas served by this Department -



### Performance Measures

✓ Workload    ⌚ Efficiency    📁 Effectiveness    Frisco Policy

### Strategic Focus Area: Excellence in City Government

| Type   | Strategy  | Objective  | Performance Measure                          | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|--|---|--|--|----------------|-----------------|-----------------|
| <b>11017000 - Records and Information Management</b> |   |  |  |                |                 |                 |
| ✓  | Maintain systems, technologies and methodologies for consistent communication of goals, objectives, programs and activities | Staff training to improve efficiency and risk mitigation in records management | Conduct records management training sessions | 25             | 5               | 12              |
|  |   | Manage cost effective storage of long-term records                             | Total number of boxes offsite                | 4,430          | 4,410           | 4,500           |
|  |   | Destroy information past retention to reduce risks and cost                    | Total number of boxes destroyed              | 547            | 162             | 650             |
|  |   | Track services provided for storage, retrieval and destruction of records      | Total number of boxes processed by RIM       | 1,981          | 1,764           | 1,950           |
|  |   | Audit offsite storage boxes  | Audit 15 boxes per quarter                   | N/A            | 0               | 45              |
|  |   | Conduct liaison compliance inspections   | Number of inspections                        | N/A            | N/A             | 4               |

### Strategic Focus Area: Civic Involvement

| Type  | Strategy   | Objective  | Performance Measure      | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|--|--|--------------------------|----------------|-----------------|-----------------|
| 11011000 - Communications & Media Relations |  |  |                          |                |                 |                 |
| ✓   | Design programs that encourage community partnerships  | Expand available services using volunteers (calendar year) | Active volunteers        | 1,052          | 620             | 1,157           |
|   |  |  | Volunteer hours served   | 26,587         | 10,842          | 26,852          |
|   |  |  | Value of volunteer hours | \$ 667,333     | \$ 272,134      | \$ 673,985      |
|   | Engage with outside organizations who produce private special events and coordinate city services to ensure optimal results for the events | Number of events   | 183                      | 76             | 201             |                 |
|   | Increase participation in digital newsletter, Focal Point  | Increase subscriber base by 5% annually                    | 48,952                   | 50,000         | 52,500          |                 |
|   |  | Increase opens by 5% annually                              | 27.72%                   | 29.00%         | 30.00%          |                 |
|   |  | Increase clicks by 2% annually                             | 2.14%                    | 2.30%          | 2.50%           |                 |

## GENERAL GOVERNMENT

### City Council Strategic Focus Areas served by this Department -



### Performance Measures

✓ Workload    ⌚ Efficiency    📁 Effectiveness    Frisco Policy

### Strategic Focus Area: Civic Involvement, cont.

| Type  | Strategy   | Objective   | Performance Measure                             | FY 2019 Actual | FY 2020 Revised       | FY 2021 Adopted |
|---|--|---|---|----------------|-----------------------|-----------------|
| 11011000 - Communications & Media Relations |  |   |   |                |                       |                 |
| ✓   | Increase performance of City's primary website, www.friscotexas.gov  |   | Number of visits - increase by 10% annually     | 1.6M           | 1.8M                  | 1.9M            |
|   |  |   | Number of page views - increase by 10% annually | 3.7M           | 4.0M                  | 4.4M            |
|   |  |   | Unique page views - increase by 10% annually    | 2.9M           | 3.2M                  | 3.5M            |
|   |  |   | Mobile traffic - increase by 5% annually        | 54%            | 57%                   | 60%             |
|   | Use social media to engage, educate and inform community about city programs, services, special events, engagement opportunities and emergencies | Increase engagement by 5% annually                            | Twitter followers                               | 63,120         | 65,000                | 68,000          |
|   |  |   | Facebook likes                                  | 23,338         | 25,000                | 26,250          |
|   |  |   | YouTube subscribers                             | 1,129          | 1,200                 | 1,300           |
| 11012000 - City Secretary's Office          |  |   |   |                |                       |                 |
| 📁   | Explore ways to improve voter turnout in City elections  | Offer adequate polling locations for the public's convenience | Percentage of residents voting                  | 9.1%           | 0% *election not held | 15%             |
|   |  |   | Total registered voters                         | 100,214        | 107,466               | 109,500         |

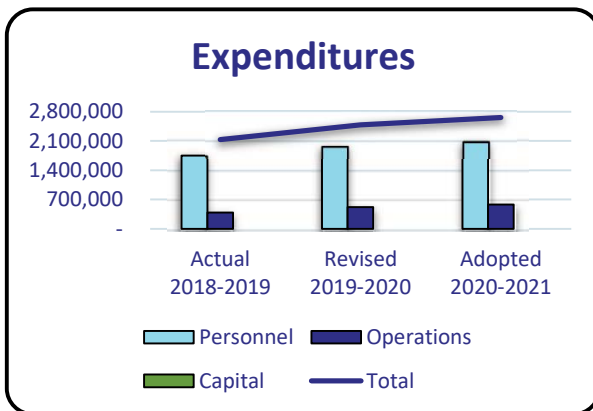
## Core Services

The City of Frisco Charter provides for the appointment of the City Manager who "shall serve as the Chief Administrative Officer of the City." The City Manager strives to continually improve quality and efficiency of services provided, plan for the continued growth and expansion of the City, ensure that service is provided equally to all areas of the City and provide effective support for the City Council.

In that role, the City Manager's Office takes an active role in the evaluation of annual budget alternatives, coordinates inter-departmental activities to ensure effective and efficient work practices, implements policies and ordinances in a timely, fair and consistent manner and supports quality commercial and residential development.

## Key Points Affecting Service, Performance and Adopted Budget

The City Manager's Office takes a major role in the management and funding of the capital program, providing for planned growth and providing the support for the resolution of complex citizen issues.



### Expenditures - 11010000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 1,748,244           | 1,970,196            | 2,081,520            |
| Operations   | 388,924             | 514,976              | 578,779              |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>2,137,168</b>    | <b>2,485,172</b>     | <b>2,660,299</b>     |

## Major Budget Items

Personnel expenditure increase from FY19 to FY21 is the result of the transfer of the Chief Innovation Officer position, previously an Assistant to the City Manager position, from the Utility Fund to the General Fund in FY20. Funding is included for all positions in FY21 while FY20's revised estimates reflect a vacancy in the Manager Intergovernmental Relations and Project Management position.

Funding for contract and professional services for the annual lobbyist and management study contracts account for 65% of the FY21 operations adopted budget.

## Personnel

|   | Level | FY 2019   | FY 2020   | FY 2021   |
|---|-------|-----------|-----------|-----------|
| City Manager  | 213   | 1         | 1         | 1         |
| Deputy City Manager                                 | 212   | 1         | 1         | 1         |
| Assistant City Manager                              | 211   | 2         | 2         | 2         |
| Chief Innovation Officer                            | 162   | -         | -         | 1         |
| Assistant to the City Manager                       | -     | -         | 1         | -         |
| Manager Intergovernmental Relations & Project Mgmt. | 156   | 1         | 1         | 1         |
| Facility Project Manager                            | 153   | 1         | 1         | 1         |
| Special Assistant to the City Manager               | 153   | 1         | 1         | 1         |
| Administrative Supervisor                           | 133   | 1         | 1         | 1         |
| Senior Administrative Assistant                     | 131   | -         | 1         | 1         |
| Administrative Assistant                            | 124   | 2         | 1         | 1         |
| <b>Total</b>  |       | <b>10</b> | <b>11</b> | <b>11</b> |

### Core Services

The Communications and Media Relations Division is responsible for educating, marketing, promoting and informing the public and greater North Texas about City of Frisco programs, services, special projects and events. Our goal is to make it easy for our residents to be informed, involved and knowledgeable about the up-to-date work of our City government.

Our communication tools include the City's bi-monthly resident newsletter, Focal Point; press releases, which are posted online and distributed to print and broadcast news organizations, as well as, a number of freelance journalists; an E-news service, which is subscriber based; social media, including Twitter, Facebook and YouTube; a cable TV, government access channel; as well as videos on demand, 24/7 streaming of the cable channel and live streaming of City Council and Planning & Zoning meetings.

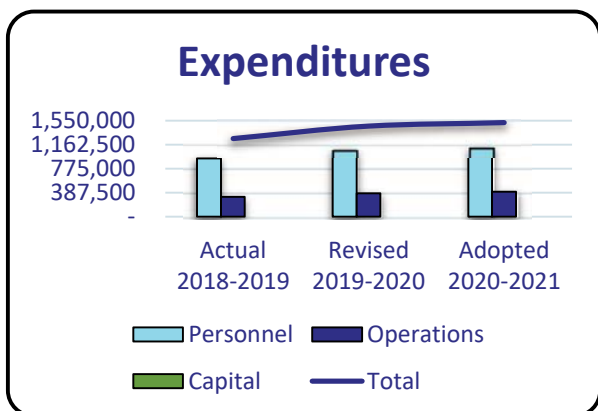
### Key Points Affecting Service, Performance and Adopted Budget

Responsible for the content management of the City of Frisco's primary website, [www.friscotexas.gov](http://www.friscotexas.gov), as well as the content management of [friscofun.org](http://friscofun.org), [friscofiresafetytown.com](http://friscofiresafetytown.com) and [friscofreedomfest.org](http://friscofreedomfest.org).

Respond to daily media inquiries which can involve providing and/or facilitating interviews, as well as, assisting with the sharing of records, documents, photographs or video related to City programs and services.

Manage the Municipal Volunteer Program (MVP), which supports City sponsored events. Volunteers are also used to supplement various staffing needs. Recruiting, screening, onsite management, tracking of service hours and the volunteer appreciation reception are components of the program.

Provide video production, in the form of public service announcements, as well as, marketing, training and educational videos. Provide audio/video production of City Council, Planning and Zoning and Town Hall meetings necessary to satisfy broadcast and archive needs. Coordinate the rebroadcast of Collin and Denton County commissioner meetings on Frisco's cable channel and website.



### Expenditures - 11011000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 940,412             | 1,082,081            | 1,113,539            |
| Operations   | 320,402             | 378,148              | 403,174              |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>1,260,814</b>    | <b>1,460,229</b>     | <b>1,516,713</b>     |

### Major Budget Items

A FY20 reclass for the vacant Interactive Media Administrator to an Assistant Director of Communications and Media Relations is fully funded in FY21.

Communications' response to the COVID-19 Pandemic resulted in a shift of priorities with an increase in online traffic and increase in the number of town hall meetings evidenced on the prior performance measure pages.

**GENERAL GOVERNMENT****Communications and Media Relations****Personnel**

|  | Level | FY 2019 | FY 2020 | FY 2021 |
|--|-------|---------|---------|---------|
| Director of Communications and Media Relations           | 205   | 1       | 1       | 1       |
| Assistant Director of Communications and Media Relations | 200   | -       | 1       | 1       |
| Sponsorship and Events Developer Administrator           | 148   | 1       | 1       | 1       |
| Interactive Media Administrator                          | -     | 1       | -       | -       |
| Video Producer   | 145   | 1       | 1       | 1       |
| Audio Video Administrator                                | 141   | 1       | 1       | 1       |
| Communications Specialist                                | 140   | 1       | 1       | 1       |
| Videographer   | 138   | 2       | 2       | 2       |
| Volunteer & Special Events Coordinator                   | 133   | 1       | 1       | 1       |
| Administrative Assistant                                 | 124   | 1       | 1       | 1       |
| Total  |       | 10      | 10      | 10      |

### Core Services

The role of the City Secretary's Office is to promote an environment throughout the City of Frisco that encourages transparency, compliance and efficiency by implementing policies and procedures that foster effective distribution of information to City Council, City Staff, candidates, citizens and voters.

As the Election Administrator for City elections, the City Secretary's Office seeks to improve voter education, voter registration and voter turnout. The City Secretary's Office serves as the official repository for associated campaign and election document filings. Additionally, the Division coordinates the City Council's Boards and Commissions appointment process and maintains the records relating to these appointments.

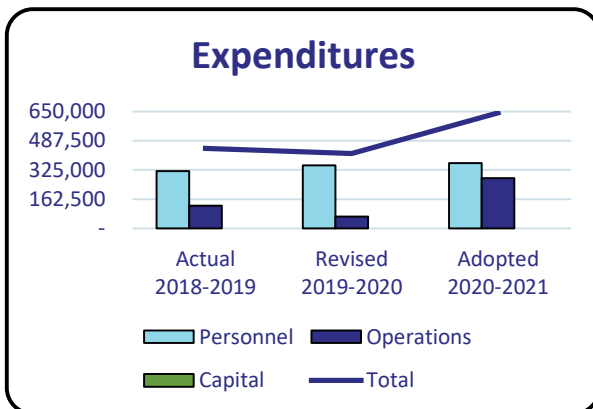
This Division continually serves the public in the following ways: striving for excellence in preparation of all official documents and minutes, preserving the legislative history of the City, publishing official legal and election notices, updating and distributing the City's Code of Ordinances, serving as the City's Records and Information Management Officer and managing the alcohol permitting program.

Finally, the City Secretary's Office is responsible for upholding transparency by effectively and efficiently managing Public Information Requests. The Division diligently fulfills all public information requests according to the statutes outlined by the Texas Public Information Act which is governed by the Texas Attorney General.

### Key Points Affecting Service, Performance and Adopted Budget

As voter turnout for local elections continues to be low, the City Secretary's Office will strive to improve voter education programs, voter registration drives and overall voter turnout in FY21.

The revenue for public information requests has decreased due to requestors invoking their right to inspect requested documents rather than paying for the requested information.



### Expenditures - 11012000

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | 318,358             | 350,509              | 362,563              |
| <b>Operations</b> | 126,420             | 66,272               | 279,850              |
| <b>Capital</b>    | -                   | -                    | -                    |
| <b>Total</b>      | 444,778             | 416,781              | 642,413              |

### Major Budget Items

Cost of advertising for elections and contracts with Collin and Denton Counties for election services are the primary operational expenditures.

Election appropriations for FY21 increased 400% over FY20 due to the postponement of the May 2020 General Election to November 2020. This postponement will result in two general and two runoff elections being held in FY21.



**GENERAL GOVERNMENT****City Secretary's Office****Personnel**

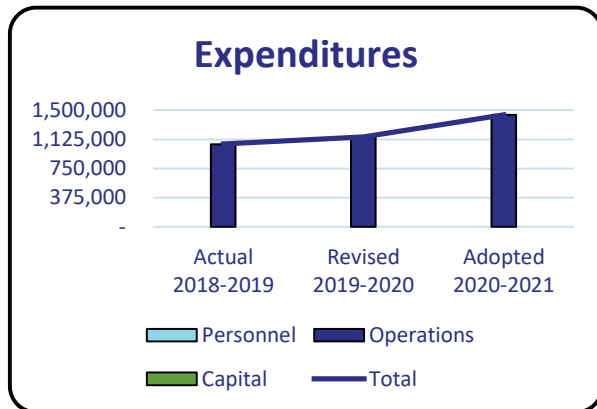
|                          | Level | FY 2019  | FY 2020  | FY 2021  |
|--------------------------|-------|----------|----------|----------|
| City Secretary           | 204   | 1        | 1        | 1        |
| Assistant City Secretary | 141   | 1        | 1        | 1        |
| Open Records Coordinator | 132   | 1        | 1        | 1        |
| Administrative Assistant | 124   | <u>1</u> | <u>1</u> | <u>1</u> |
| Total                    |       | 4        | 4        | 4        |

### Core Services

The Legal Division provides legal support for the day-to-day operations of the City, including matters such as land use and development, human resources, economic development, litigation support and municipal court.

### Key Points Affecting Service, Performance and Adopted Budget

The City retains the law firm of Abernathy, Roeder, Boyd & Hullett. In addition to business related legal services, they provide prosecutorial services for matters brought before the Municipal Court, which are charged to the Municipal Court Division.



### Expenditures - 11014000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | -                   | -                    | -                    |
| Operations   | 1,063,540           | 1,156,150            | 1,440,000            |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>1,063,540</b>    | <b>1,156,150</b>     | <b>1,440,000</b>     |

### Major Budget Items

Operations include all General Fund legal expenditures. Expenditures incurred for projects are charged to the specific capital project within the Capital Projects Funds and legal expenditures for other funds are allocated within those funds.

Operations appropriations increase 8.71% in FY20 as the result of Abernathy's response to the COVID-19 Pandemic. FY21 increase projected at 24.55% for future response to COVID-19 related issues and other legal matters.

### Personnel

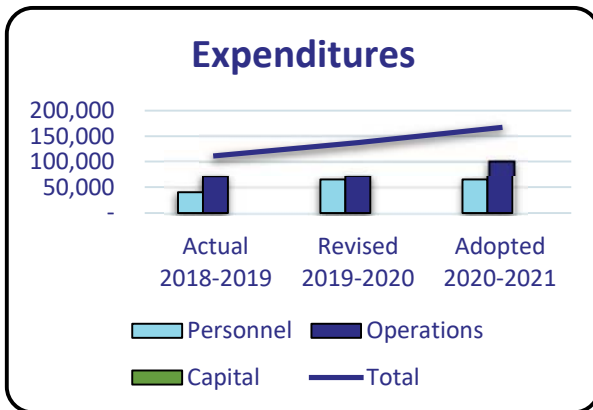
**Note: No positions are funded in this Division.**

### Core Services

The City Charter provides for the creation of a City Council that is vested with all powers of the City and the determination of all matters of policy.

The City Council's achievements include the support of a multi-million dollar capital program which supports the growth and development of the community. Initiatives and partnerships for commercial and residential growth continue. These efforts are designed to provide new jobs, obtain additional capital investment, increase retail square footage and provide for a diversified commercial base.

The City Council supports multiple opportunities for civic involvement in the governmental process including "Coffee with the Mayor", Town Hall meetings, the Mayor's Youth Council and the City Hall 101 program.



### Expenditures - 11016000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 40,369              | 65,238               | 65,238               |
| Operations   | 71,307              | 72,123               | 101,630              |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>111,676</b>      | <b>137,361</b>       | <b>166,868</b>       |

### Major Budget Items

Twenty-eight percent of operations include funding for dues and travel related to networking and municipal legislative efforts. FY20 travel expenditures halted for travel restrictions in place for COVID-19. These appropriations are in FY21 operations appropriations with the outlook that restrictions will be lifted.

### Personnel

|                | Level | FY 2019  | FY 2020  | FY 2021  |
|----------------|-------|----------|----------|----------|
| Mayor          | -     | 1        | 1        | 1        |
| Council Member | -     | 6        | 6        | 6        |
| <b>Total</b>   |       | <b>7</b> | <b>7</b> | <b>7</b> |

**Note:** Council Members are not included in employee totals and receive a flat monthly stipend compensation based on the City Charter.

### Core Services

The Records and Information Management Division is responsible for the systematic management and retrieval of City records and maintaining a records control schedule in a manner that is compliant with applicable laws and the City policies. The program provides methods and procedures to enable the City Council and City Secretary to fulfill duties required by law and works with all City Departments to ensure compliance with records and information management policies.

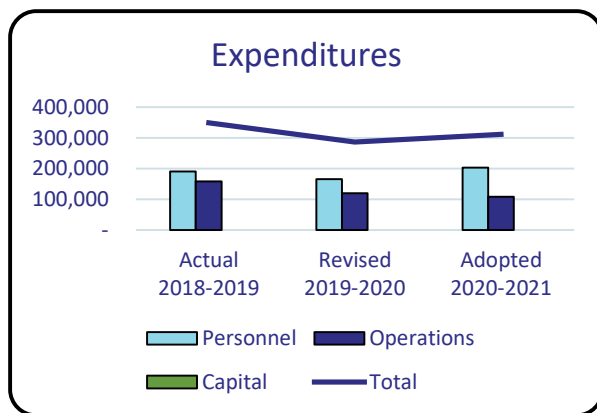
Records and Information Management establishes and implements policies, systems and procedures to capture, create, access, distribute, use, store, secure, retrieve and ensure disposition of the City's records and information. The Division also performs activities related to legal discovery for City management and attorneys, providing assistance with public information requests, training for new employees and Department Records Liaisons as well as providing assistance for the City's records management software.

### Key Points Affecting Service, Performance and Adopted Budget

Perform updates to policies and processes using records and information management best practices for efficient and legally compliant records management with all City departments.

Conduct an evaluation of records management database architecture to ensure logical records taxonomy/classification for ease in search and retrieval of electronic records.

Create a Records and Information Management Manual to provide staff with structure, responsibilities and procedures for an active and ongoing records and information management program that is compliant with the law and City policies.



### Expenditures - 11017000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 190,904             | 165,986              | 203,204              |
| Operations   | 158,719             | 120,527              | 109,162              |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>349,623</b>      | <b>286,513</b>       | <b>312,366</b>       |

### Major Budget Items

Appropriations in FY21 provide for a full year of funding vs. four months of expenditures in FY20 for the vacant position of Records and Information Management Administrator.

Software maintenance with Hyland for OnBase, and contract services with Texas Archives for offsite records storage and destruction services, equate to 78% of the operations budget.

FY21 appropriations include funding in professional services for a records management firm to provide as-needed guidance in RIM's efforts to create a more centralized, consistent and homogenous system of records and information management across the City.

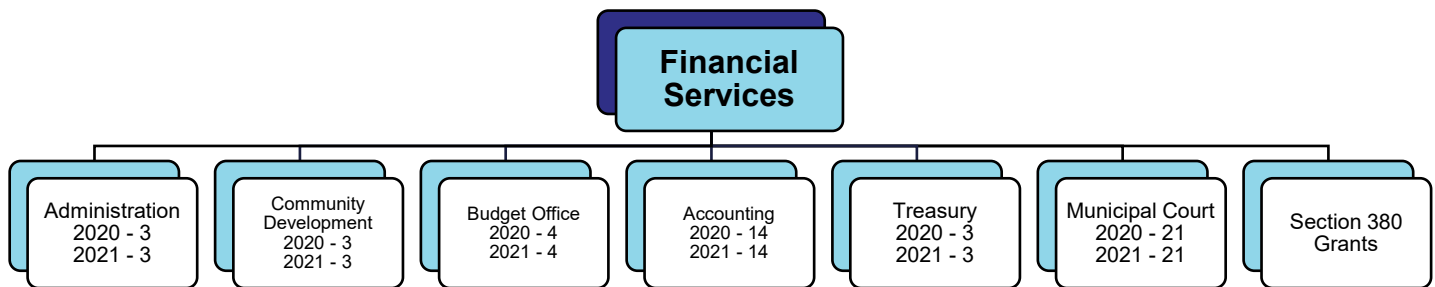
### Personnel

|  | Level | FY 2019  | FY 2020  | FY 2021  |
|--|-------|----------|----------|----------|
| Records & Information Management Administrator         | 155   | 1        | 1        | 1        |
| Municipal Records & Information Management Coordinator | 137   | 1        | 1        | 1        |
| <b>Total</b>   |       | <b>2</b> | <b>2</b> | <b>2</b> |

# FINANCIAL SERVICES DEPARTMENT SUMMARY

## DEPARTMENT MISSION

Accurately and fairly manage and present the City's financial affairs; protect and advance the City's financial position by maintaining proper internal controls, recommending sound financial policies and providing quality customer service.



## Expenditure Summary

| Activity              | 2018-2019<br>Actual  | 2019-2020<br>Revised | 2020-2021<br>Adopted | % Change<br>FY 2020 to<br>FY 2021 |
|-----------------------|----------------------|----------------------|----------------------|-----------------------------------|
| Administration        | \$ 298,535           | \$ 535,988           | \$ 413,576           | -22.84%                           |
| Community Development | 674,292              | 825,754              | 984,696              | 19.25%                            |
| Budget Office         | 694,721              | 581,263              | 591,165              | 1.70%                             |
| Accounting            | 2,110,356            | 2,442,056            | 2,083,056            | -14.70%                           |
| Treasury              | 1,277,160            | 1,954,820            | 1,845,965            | -5.57%                            |
| Municipal Court       | 2,309,188            | 2,291,037            | 2,471,370            | 7.87%                             |
| Section 380 Grants    | 4,359,975            | 4,468,254            | 8,110,331            | 81.51%                            |
| <b>Totals</b>         | <b>\$ 11,724,227</b> | <b>\$ 13,099,172</b> | <b>\$ 16,500,159</b> | <b>25.96%</b>                     |

# FINANCIAL SERVICES

## City Council Strategic Focus Areas served by this Department -









## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Long-Term Financial Health

| Type                             | Strategy   | Objective  | Performance Measure                                       | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|----------------------------------|--|--|---|----------------|-----------------|-----------------|
| <b>12010000 - Administration</b> |  |  |   |                |                 |                 |
|                                  | Provide customers (internal and external) with quality service | Provide information to financial advisors, bondholders, underwriters and rating agencies | City's general obligation bond rating (Benchmark AAA/Aaa) | S&P = AAA      | S&P = AAA       | S&P = AAA       |
|                                  |  |  |   | Moody's = Aa1  | Moody's = Aaa   | Moody's = Aaa   |
|                                  |  | Meet reporting deadlines   | Meet 100% of reporting deadlines                          | 100%           | 100%            | 100%            |

## Strategic Focus Area: Excellence in City Government

| Type  | Strategy  | Objective  | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|---|--|---|----------------|-----------------|-----------------|
| 12020000 - Budget Office  |   |  |   |                |                 |                 |
|  | Provide stewardship of financial resources balancing the City's short and long-term needs | Maintain a competitive debt position                                     | Debt requirement portion of tax rate                        | 34.31%         | 34.72%          | 33.06%          |
|  |   | Maintain General Fund balance (Benchmark 25%)                            | Unassigned fund balance as % of operating budget            | 45.00%         | 30.00%          | 25.00%          |
| 12021000 - Accounting   |   |  |   |                |                 |                 |
|  | Provide customers (internal and external) with quality service                            | Ensure prompt payments to City vendors and employees, as required by law | Vendors paid within the thirty-day prompt payment mandate   | 81%            | 88%             | 90%             |
|  |   |  | Accounts payable checks and transactions per technician     | 13,119         | 12,375          | 13,745          |
|  |   |  | Payroll checks and status changes processed per coordinator | 53,739         | 54,980          | 56,630          |
|  |   |  | Employees per payroll coordinator                           | 879            | 879             | 885             |

# FINANCIAL SERVICES





## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Excellence in City Government, cont.

| Type  | Strategy   | Objective  | Performance Measure  | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|--|--|--|----------------|-----------------|-----------------|
| 12022000 - Treasury   |  |  |  |                |                 |                 |
|    | Manage the City's investment portfolio                         | Earn benchmark yield as set by the City's investment policy and strategy | Annual investment rate of return: number of basis points greater than the six-month treasury bill rate | -18 bp*        | 18 bp*          | 2 bp*           |
|    | Maintain percent of current property taxes collected           | Maintain major revenue source collections                                | Collection rate  | 100%           | 100%            | 100%            |
|  | Create cash management refinements and enhancements            | Deposits completed by deadline each day                                  | Daily deposit deadlines met  | 100%           | 100%            | 100%            |
|   |  | Cash handler mandatory training  | Selected employees trained in cash handling procedures   | 100%           | 100%            | 100%            |
| 12019000 - Community Development  |  |  |  |                |                 |                 |
|  | Provide customers (internal and external) with quality service | Meet reporting deadlines for grants                                      | Meet 100% of reporting deadlines for grants  | 100%           | 100%            | 100%            |
|   |  | Complete grant compliance requirements                                   | Complete 100% of grant compliance requirements   | 100%           | 100%            | 100%            |

\* The City invests for cash flow, short term interest rates continue to decrease which impacts our rate of return.

# FINANCIAL SERVICES

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Excellence in City Government, cont.

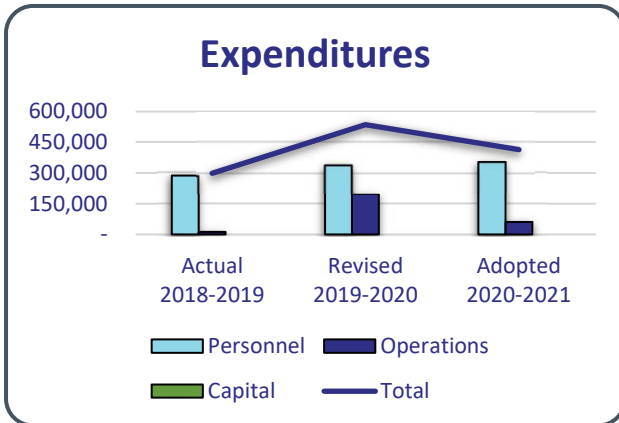
| Type                              | Strategy  | Objective   | Performance Measure                   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|-----------------------------------|---|---|---------------------------------------|----------------|-----------------|-----------------|
| <b>12023000 - Municipal Court</b> |   |   |                                       |                |                 |                 |
| ✓                                 | Provide juvenile defendants sentencing alternatives and exposure to the judicial process for teens interested in a legal career | Maintain Teen Diversionary Program                          | Juvenile cases filed                  | 402            | 200             | 200             |
|                                   |   |   | Juvenile cases referred to Teen Court | 25%            | 20%**           | 20%**           |
|                                   |   |   | Juveniles diverted                    | 151            | 200             | 200             |
| 📁                                 | Provide excellent administrative and clerical support for municipal court proceedings   | Provide the community with a high level of customer service | Cases closed/total cases filed        | 98%            | 105%            | 100%            |
| ✓                                 |   |   | Cases closed                          | 19,086         | 17,000          | 18,000          |
| 📁                                 |   | Cases processed through automation                          | Forms processed by web and phone      | 32%            | 30%             | 30%             |
| 📁                                 |   | Evaluate workflow demands by the community                  | Court processing costs per case       | \$131          | \$120           | \$125           |

\*\* Change in state law resulted in a drop in Juvenile filings.



### Core Services

Financial Services is responsible for financial analysis and reporting, development of financial policies, evaluation of internal controls and management of the financial affairs of the City. This Division acts as the primary contact for the City's outside bond counsel, auditors, rating agencies, underwriters, bankers, investment advisors and financial advisors. Administration provides leadership, strategic planning and financial strategy to the City Council, City Manager's Office and other City Departments. Administration also represents the Department at City Council meetings and in the public.



### Expenditures - 12010000

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>286,482</b>      | <b>338,397</b>       | <b>353,458</b>       |
| <b>Operations</b> | <b>12,053</b>       | <b>197,591</b>       | <b>60,118</b>        |
| <b>Capital</b>    | <b>-</b>            | <b>-</b>             | <b>-</b>             |
| <b>Total</b>      | <b>298,535</b>      | <b>535,988</b>       | <b>413,576</b>       |

### Major Budget Items

Revised operations include a carry forward purchase order for funding a City-wide cost allocation study. FY21 appropriations include \$50,000 for ongoing support for updating the cost allocation model.

### Personnel

|   | Level      | FY 2019  | FY 2020  | FY 2021  |
|---|------------|----------|----------|----------|
| <b>Chief Financial Officer</b>                              | <b>210</b> | <b>-</b> | <b>1</b> | <b>1</b> |
| <b>Director of Financial Services</b>                       | <b>-</b>   | <b>1</b> | <b>-</b> | <b>-</b> |
| <b>Office Manager</b>                                       | <b>137</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Special Projects Assistant (PT - 900 hours per year)</b> | <b>114</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Total</b>  |            | <b>3</b> | <b>3</b> | <b>3</b> |

### Core Services

The Community Development Division oversees the application, implementation and reporting of public and private grants and serves as liaison to the Social Services Housing Board.

This Division implements and manages the Department of Housing and Urban Development Community Development Block Grant, the Social Services Grant, the Workforce Housing Program and the Historic Tax Exemption Program.

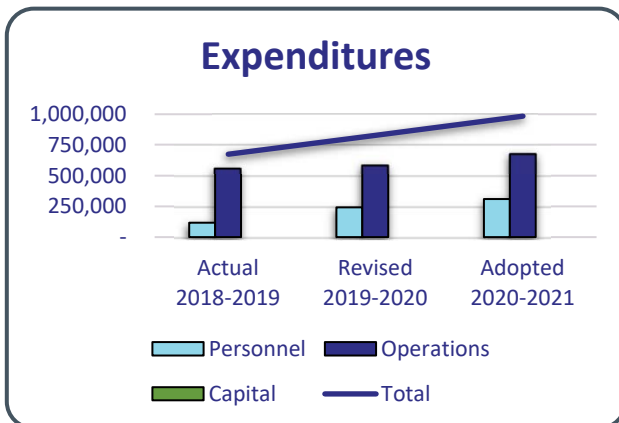
Staff facilitate a grant process culminating in the Social Services and Housing Board recommendation of the allocation of federal and local funds to the City Council. The Social Services and Housing Board approves policy for Community Development Block Grant programs, Social Services Grant programs and Workforce Housing Programs.

### Key Points Affecting Service, Performance and Adopted Budget

Positions are supported by funding from the Community Development Block Grant (CDBG).

Social service grant agencies receiving funding include: Boys & Girls Clubs of Collin County, Children's Advocacy Center for Denton County, City House, Family Place, Frisco Family Services, Hope's Door, Journey of Hope Grief Center, Texas Muslim Women's Foundation and Maurice Barnett Geriatric Wellness Center. These agencies are funded with an appropriation designation of \$1 per capita, or \$205,000 for FY21 based on the January 2020 estimated population.

In addition, up to another \$51,250, or \$.25 per capita, will be provided as transportation grants to the following social service grant agencies: Boys & Girls Clubs of Collin County, Children's Advocacy Center for Denton County, City House, Family Place, Frisco Family Services, Samaritan Inn and the Veterans Center of North Texas.



### Expenditures - 12019000

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>116,235</b>      | <b>241,456</b>       | <b>309,344</b>       |
| <b>Operations</b> | <b>558,057</b>      | <b>584,298</b>       | <b>675,352</b>       |
| <b>Capital</b>    | <b>-</b>            | <b>-</b>             | <b>-</b>             |
| <b>Total</b>      | <b>674,292</b>      | <b>825,754</b>       | <b>984,696</b>       |

### Major Budget Items

Personnel expenditures increase 28% in FY21 when comparing to FY20 due to the Grants Coordinator position being vacant in FY20.

Operations increase in FY21 includes an increase of funds for the transportation contract.

**FINANCIAL SERVICES****Community Development****Personnel**

|                                      | <b>Level</b> | <b>FY 2019</b> | <b>FY 2020</b> | <b>FY 2021</b> |
|--------------------------------------|--------------|----------------|----------------|----------------|
| <b>Community Development Manager</b> | <b>157</b>   | <b>1</b>       | <b>1</b>       | <b>1</b>       |
| <b>Grants Coordinator</b>            | <b>141</b>   | <b>1</b>       | <b>1</b>       | <b>1</b>       |
| <b>Rehabilitation Specialist</b>     | <b>140</b>   | <b>1</b>       | <b>1</b>       | <b>1</b>       |
| <b>Total</b>                         |              | <b>3</b>       | <b>3</b>       | <b>3</b>       |

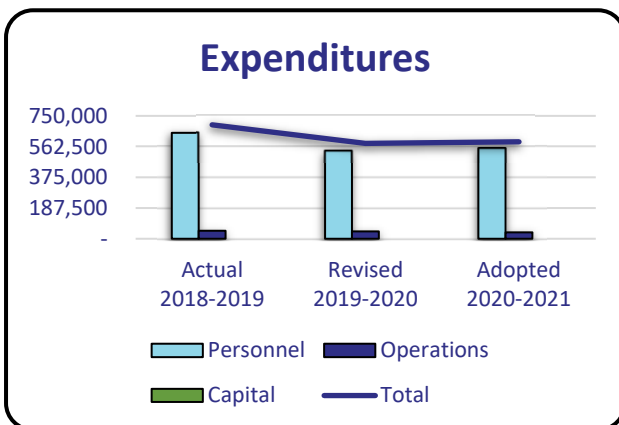
### Core Services

The Budget Office provides financial and management information for the City Manager, City Council and City Departments to ensure the most effective use of available resources. The Division manages the development and execution of the annual budget, assembles and guides the development of performance measures and performs special projects such as research and analysis, rate and fee determination and oversees the funding of the City's capital projects. The Division assists in managing the City's debt program and allocating existing appropriation to on-going capital projects.

The development of the City's Annual Budget, a priority of the Division, serves four basic functions for the City: a policy document that articulates the City's priorities and strategic issues of the upcoming fiscal year, an operations guide for staff in developing goals and objectives for the coming fiscal year and in monitoring and evaluating progress toward those goals, a fiscal document for the projection of revenues and expenditures and a communications tool that informs the City's residents of its expenditures and accomplishments.

### Key Points Affecting Service, Performance and Adopted Budget

The FY20 Budget Document was submitted to the Government Finance Officers Association and did receive the Distinguished Budget Presentation Award for the Fiscal Year Beginning October 1, 2019. The Division will revise the current year's budget in accordance with GFOA's comments and submit it for the Distinguished Budget Presentation Award for the Fiscal Year Beginning October 1, 2020.



### Expenditures - 12020000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 646,036             | 536,541              | 552,679              |
| Operations   | 48,685              | 44,722               | 38,486               |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>694,721</b>      | <b>581,263</b>       | <b>591,165</b>       |

### Major Budget Items

3% increase in personnel appropriations due to vacant Budget Analyst I position being frozen in FY20.

The decrease in FY21 operations is cyclical, due to the replacement of computer hardware and software replacement schedules.

### Personnel

|                                       | Level | FY 2019  | FY 2020  | FY 2021  |
|---------------------------------------|-------|----------|----------|----------|
| Assistant Finance Director - Budget   | 204   | 1        | 1        | 1        |
| Budget and Strategic Planning Manager | 162   | 1        | 1        | 1        |
| Senior Financial Analyst              | 149   | 2        | 1        | 2        |
| Budget Analyst I                      | 141   | 1        | 1        | -        |
| <b>Total</b>                          |       | <b>5</b> | <b>4</b> | <b>4</b> |

### Core Services

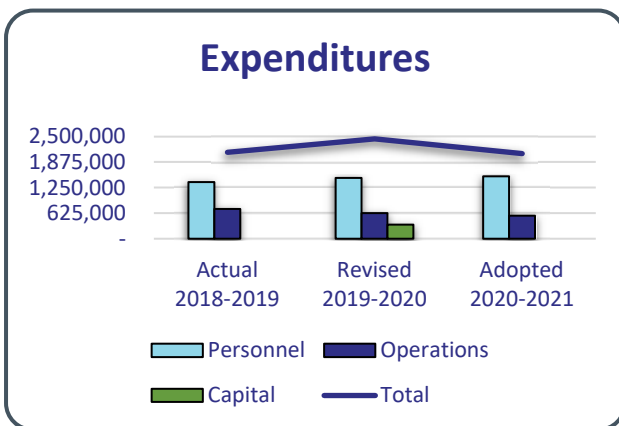
The Accounting Division is responsible for the proper, accurate and timely recording of the collection and disbursement of City funds and the reporting of these transactions in accordance with Generally Accepted Accounting Principles (GAAP). The Division provides policy, procedures, instruction and systems to the various City Departments regarding financial transactions.

Staffing includes accountants to monitor and report grant information to grantor agencies. Internal controls are monitored and reviewed by Staff.

### Key Points Affecting Service, Performance and Adopted Budget

The City has been awarded the Government Finance Officers Association (GFOA) Certificate of Excellence in Financial Reporting for the reports from FY 2000 through 2019. The FY20 Comprehensive Annual Financial Report will be submitted to the GFOA for Certificate consideration. Staff also prepare a Popular Annual Financial Report and distribute to residents through the City website.

The Accounting Division continues to analyze new financial software modules and encourage integration with other City software systems to improve efficiencies and controls.



### Expenditures - 12021000

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>1,385,254</b>    | <b>1,483,141</b>     | <b>1,523,751</b>     |
| <b>Operations</b> | <b>725,102</b>      | <b>620,415</b>       | <b>559,305</b>       |
| <b>Capital</b>    | <b>-</b>            | <b>338,500</b>       | <b>-</b>             |
| <b>Total</b>      | <b>2,110,356</b>    | <b>2,442,056</b>     | <b>2,083,056</b>     |

### Major Budget Items

FY21 operations decrease 10% in comparison to FY20 due to implementation of a reporting software.

Capital appropriations included in FY20 for a Munis system upgrade. Associated funding for ongoing maintenance costs will transition to operations in FY21.

**FINANCIAL SERVICES****Accounting****Personnel**

|                              | Level | FY 2019  | FY 2020  | FY 2021  |
|------------------------------|-------|----------|----------|----------|
| Assistant Finance Director   | 204   | 1        | 1        | 1        |
| Controller                   | 162   | -        | 1        | 1        |
| Assistant Controller         | -     | 1        | -        | -        |
| Accounting Manager           | 157   | 1        | 1        | 1        |
| Financial Services Manager   | 157   | 1        | 1        | 1        |
| Senior Accountant            | 149   | -        | 3        | 3        |
| Accountant II                | 144   | 3        | 2        | 2        |
| Accountant                   | -     | 1        | -        | -        |
| Senior Payroll Coordinator   | 137   | 1        | 1        | 1        |
| Payroll Coordinator          | 132   | 1        | 1        | 1        |
| Senior Accounting Technician | 132   | 1        | 1        | 1        |
| Accounting Technician II     | 128   | <u>2</u> | <u>2</u> | <u>2</u> |
| Total                        |       | 13       | 14       | 14       |

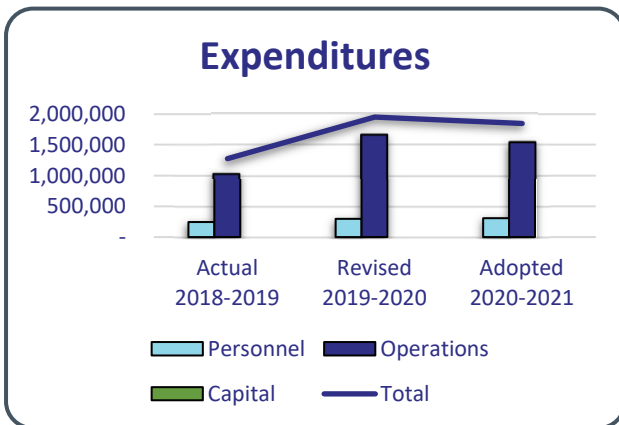
### Core Services

Managing the cash and debt management program as well as central cashiering, no new revenue tax rate calculations, property tax accounting, billing for the Public Improvement Districts for miscellaneous accounts receivable are the core services offered by this Division.

### Key Points Affecting Service, Performance and Adopted Budget

The budget includes contractual service requirements including Denton and Collin County Central Appraisal Districts, the delinquent tax attorney, Hilltop Asset Management and the Tax Collector contract with Collin County.

Collin County bills and collects the property taxes for the City (Collin and Denton County) for \$1 per parcel. Total estimated number of parcels for FY21 is 68,579.



### Expenditures - 12022000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 240,843             | 296,760              | 304,740              |
| Operations   | 1,036,317           | 1,658,060            | 1,541,225            |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>1,277,160</b>    | <b>1,954,820</b>     | <b>1,845,965</b>     |

### Major Budget Items

Personnel appropriation provides for three Treasury positions in FY21. Accountant position funded for seven months in FY19 and a full year in FY20.

Representing 84% of FY21 operations are contracts for tax assessment, billing and collection, as well as bank depository and credit card transaction fees.

### Personnel

|  | Level | FY 2019  | FY 2020  | FY 2021  |
|--|-------|----------|----------|----------|
| Treasury Manager                       | 157   | 1        | 1        | 1        |
| Accountant                             | 141   | -        | 1        | 1        |
| Treasury Analyst                       | 141   | 1        | 1        | 1        |
| Senior Customer Service Representative | -     | 1        | -        | -        |
| <b>Total</b>                           |       | <b>3</b> | <b>3</b> | <b>3</b> |

### Core Services

Municipal Court provides administrative and clerical support for municipal court proceedings. Responsibilities include: Collin and Denton County magistrate services, juvenile truancy prevention, collection of fines, fees and state costs, filing citations/complaints, court scheduling, issuing, tracking and clearing warrants, maintaining the juror database and updating and maintaining court records and reporting collections, convictions and statistical data to State agencies.

### Key Points Affecting Service, Performance and Adopted Budget

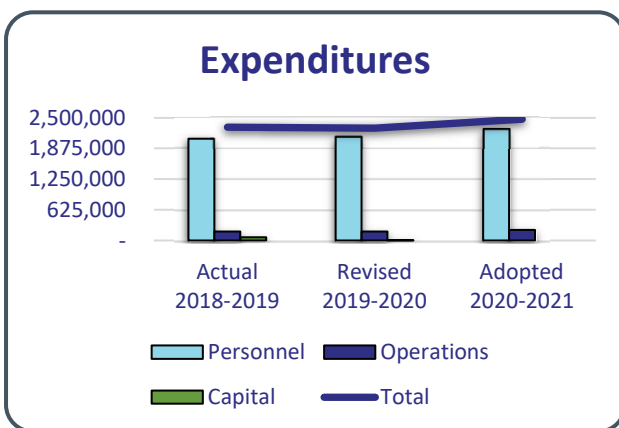
To maintain the civic involvement of youth and provide for a diversionary sentencing program for juvenile offenders, the Court will continue to contract with the Collin County Teen Court Program.

The Municipal Court continues to implement new technology to improve compliance and efficiency through several dedicated funds established by law.

The Municipal Court meets constitutional guarantees to defendants regarding the right to a trial by judge or jury by providing such trials through the Court system. Many cases are efficiently disposed of prior to trial. This reduces the number of bench and jury trials needed. The Court conducts 500-600 pre-trials per month.

The Municipal Court provides reports and statistical analysis to City administrators that reflect accurate and relevant information on the activities of the Court.

Court staff continues to work with City Project Management team on the redesign of the former Senior Center for a new court facility in FY21.



### Expenditures - 12023000

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>2,070,746</b>    | <b>2,109,027</b>     | <b>2,259,735</b>     |
| <b>Operations</b> | <b>178,307</b>      | <b>181,933</b>       | <b>211,635</b>       |
| <b>Capital</b>    | <b>60,136</b>       | <b>77</b>            | <b>-</b>             |
| <b>Total</b>      | <b>2,309,188</b>    | <b>2,291,037</b>     | <b>2,471,370</b>     |

### Major Budget Items

FY20 revised personnel appropriations increase 9% as a result of reclassing two Senior Deputy Court Clerk positions to an Assistant Municipal Court Administrator and a Municipal Court Coordinator. All positions fully funded in FY21 appropriations.

Contract Services for prosecutorial and City Attorney fees make up 51% of the operations budget. Actual expenditures can fluctuate depending on the level of service required.

Technology expenditures are funded in the Court Technology Fund, a Special Revenue Fund.

Replacement capital appropriations are not necessary in FY21.



**FINANCIAL SERVICES****Municipal Court****Personnel**

|  | Level | FY 2019  | FY 2020  | FY 2021  |
|--|-------|----------|----------|----------|
| Administrative Municipal Court Judge         | 204   | 1        | 1        | 1        |
| Associate Municipal Court Judge (1 FT, 1 PT) | 201   | 2        | 2        | 2        |
| Municipal Court Administrator                | 157   | 1        | 1        | 1        |
| Assistant Municipal Court Administrator      | 153   | -        | 1        | 1        |
| Senior Accountant - Compliance               | 149   | 1        | 1        | 1        |
| Bailiff/Warrant Officer                      | 42A   | 3        | 3        | 3        |
| Municipal Court Coordinator                  | 141   | 2        | 3        | 3        |
| Senior Deputy Court Clerk                    | 128   | 7        | 4        | 4        |
| Senior Deputy Court Clerk - Warrant Clerk    | 128   | 1        | 1        | 1        |
| Senior Deputy Court Clerk - Juvenile Case    | 128   | 1        | 1        | 1        |
| Deputy Court Clerk II                        | 124   | <u>2</u> | <u>3</u> | <u>3</u> |
| Total**                                      |       | 21       | 21       | 21       |

\*\* Two Associate Municipal Court Judge (PT) positions are not counted in the employee totals and are filled on a contract basis. During FY19, City Council approved and swore in two additional Associate Judges to assist with after hours hearings and dockets. Funding is continued in FY21.

**Core Services**

The expenditures of the Section 380 sales tax/property tax grants and agreements with various developers in Frisco are accounted for in this Division. Agreements include rebating a percentage of the increased sales tax or property tax back to the developer.

**Key Points Affecting Service, Performance and Adopted Budget**

*The City has the following active sales tax agreements:*

|                  | <u>Origination</u> | <u>Term</u> |
|------------------|--------------------|-------------|
| Costco           | 2010               | 10 yrs      |
| Blue Star        | 2013               | 26 yrs      |
| Sales Center #8  | 2013               | 25 yrs      |
| Skygroup         | 2015               | 5 yrs       |
| Brixmor          | 2016               | 10 yrs      |
| The Gate - IGO   | 2016               | 28 yrs      |
| Walmart RE Trust | 2016               | 10 yrs      |
| BMC West         | 2017               | 25 yrs      |
| Living Spaces    | 2020               | 10 yrs      |

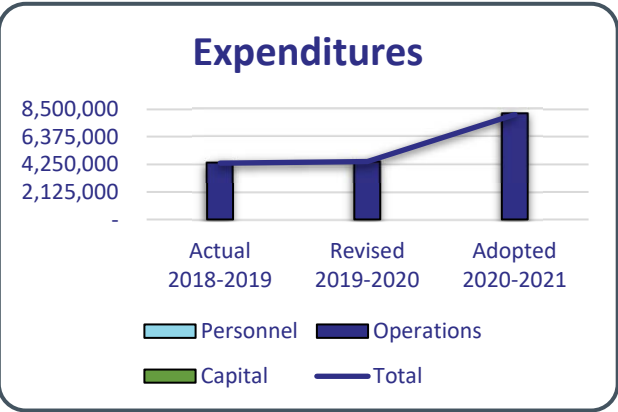
*The City has the following active property tax agreements:*

|                     | <u>Origination</u> | <u>Term</u> |
|---------------------|--------------------|-------------|
| Blue Star           | 2013               | 26 yrs      |
| Hall Office Park 16 | 2014               | 10 yrs      |
| Frisco Station      | 2015               | 25 yrs      |
| Skygroup            | 2015               | 10 yrs      |
| Hall Office Park 17 | 2016               | 25 yrs      |
| The Gate - IGO      | 2016               | 28 yrs      |
| Nack Development    | 2017*              | 1 yrs       |
| Costco              | 2021               | 10 yrs      |

\*Agreement extended in FY19 to December 2020.

*The City has the following active sales use tax agreements:*

|                   | <u>Origination</u> | <u>Term</u> |
|-------------------|--------------------|-------------|
| Landon Homes      | 2014               | 10 yrs      |
| Highland Homes    | 2015               | 10 yrs      |
| First Texas Homes | 2015               | 10 yrs      |
| Toll Bros         | 2015               | 10 yrs      |
| KOA Development   | 2018               | 25 yrs      |
| Blue Star         | 2013               | 26 yrs      |



Expenditures - 12028000

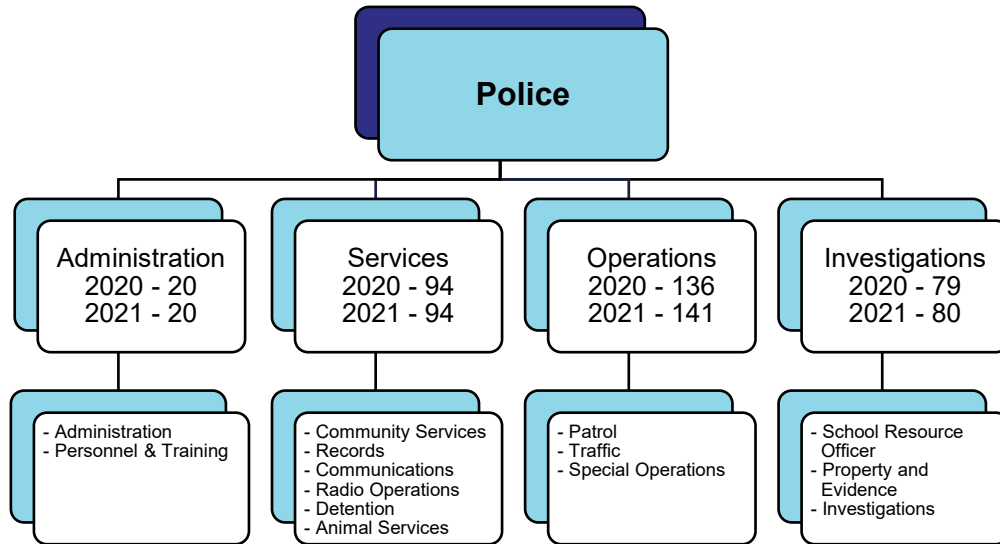
|            | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|------------|---------------------|----------------------|----------------------|
| Personnel  | -                   | -                    | -                    |
| Operations | 4,359,975           | 4,468,254            | 8,110,331            |
| Capital    | -                   | -                    | -                    |
| Total      | 4,359,975           | 4,468,254            | 8,110,331            |



# POLICE DEPARTMENT SUMMARY

## DEPARTMENT MISSION

While promoting individual responsibility and community commitment, the Frisco Police Department will work together in a spirit that resolves problems, reduces crime and the fear of crime and provides a safe environment for everyone.



## Expenditure Summary

| Activity                | 2018-2019<br>Actual  | 2019-2020<br>Revised | 2020-2021<br>Adopted | % Change<br>FY 2020 to<br>FY 2021 |
|-------------------------|----------------------|----------------------|----------------------|-----------------------------------|
| Administration          | \$ 2,092,180         | \$ 2,291,665         | \$ 2,231,382         | -2.63%                            |
| Personnel and Training  | 1,225,308            | 1,240,605            | 1,218,273            | -1.80%                            |
| Community Services      | 1,176,239            | 1,272,965            | 1,247,018            | -2.04%                            |
| Detention               | 1,496,223            | 1,653,093            | 1,726,682            | 4.45%                             |
| Records                 | 828,959              | 1,011,053            | 990,501              | -2.03%                            |
| Communications          | 2,382,287            | 3,124,814            | 3,572,908            | 14.34%                            |
| Radio Operations        | 2,266,604            | 3,353,707            | 2,190,705            | -34.68%                           |
| Animal Services         | 1,086,872            | 896,098              | 963,450              | 7.52%                             |
| Patrol                  | 17,287,241           | 15,635,257           | 18,441,908           | 17.95%                            |
| Traffic                 | 1,850,041            | 2,657,627            | 2,647,222            | -0.39%                            |
| Special Operations      | 69,898               | 65,213               | 87,310               | 33.88%                            |
| School Resource Officer | 4,520,422            | 4,354,244            | 4,645,724            | 6.69%                             |
| Property and Evidence   | 784,814              | 831,411              | 841,348              | 1.20%                             |
| Investigations          | 4,793,657            | 5,290,189            | 5,651,869            | 6.84%                             |
| <b>Totals</b>           | <b>\$ 41,860,745</b> | <b>\$ 43,677,941</b> | <b>\$ 46,456,300</b> | <b>6.36%</b>                      |

# POLICE DEPARTMENT

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Public Health & Safety

| Type                                     | Strategy  | Objective   | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|--|---|---|---|----------------|-----------------|-----------------|
| <b>13010301 - Administration</b>         |   |   |   |                |                 |                 |
| 📁  | Focus on service  | Maintain accreditation compliance standards   | Compliance with no applied discretions  | 100%           | 100%            | 100%            |
| ✓  |   | Continuously evaluate our quality of service  | Random and user surveys   | 100%           | 100%            | 100%            |
|  |   | Create and consult with the Community Advisory Board  | Number of yearly meetings   | N/A            | N/A             | 2               |
| ✓  | Implement approaches to reduce both reported and non-reported crime | Work with Patrol Watch Commanders and CID to identify analytical data used to respond to crime trends | Create reports with analysis on crime trends for COMPSTAT and other meetings to best utilize police resources | 48             | 50              | 60              |
| <b>13010302 - Personnel and Training</b> |   |   |   |                |                 |                 |
| ✓  | Focus on learning   | Provide officers with training to better understand crime patterns and behavior                       | Average training per year: 40 hours   | 100%           | 100%            | 100%            |
| 📁  |   | Supervision improvement utilizing Developing Leaders training   | 10 supervisors attend per year  | 100%           | 100%            | 100%            |
|  |   | Identify cost effective/efficient training methods for officers                                       | In-house/ consortium training hours provided at no cost   | 7,500          | 7,500           | 10,000          |
| ⌚  | Focus on service  | Enhance the Department's capabilities to address significant events                                   | Positions filled with qualified applicants within 3 months  | 20%            | 20%             | 30%             |

# POLICE DEPARTMENT

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Public Health & Safety, cont.

| Type                                 | Strategy   | Objective   | Performance Measure   | FY 2019 Actual   | FY 2020 Revised  | FY 2021 Adopted  |
|--------------------------------------|--|---|---|------------------|------------------|------------------|
| <b>13031311 - Community Services</b> |  |   |   |                  |                  |                  |
| ✓                                    | Focus on leading   | Engage the community as a partner in crime prevention while promoting a positive image of the Department            | Total number of social media impressions received through the Department's social media presence on Facebook, Twitter, Instagram, Next Door and YouTube | 77,000 followers | 84,000 followers | 88,000 followers |
|                                      | Focus on learning  | Enhance crime prevention programs   | Increase total participation in programs such as SAFECAM, FNW, CPA, COPS, block parties for Frisco CAN, etc.  | 27,500           | 29,800           | 31,000           |
| <b>13031314 - Detention</b>          |  |   |   |                  |                  |                  |
| 📁                                    | Focus on service   | Enhance customer service skills   | Bond and fine receipt accuracy  | 100%             | 100%             | 100%             |
| ✓                                    | Develop all personnel to be consistent with our mission and values | Maintain processes with high standards of facility cleanliness, safety and security while mitigating City liability | Bookings conducted  | 3,553            | 3,650            | 4,000            |
| <b>13031315 - Records</b>            |  |   |   |                  |                  |                  |
| 📁                                    | Focus on service   | Enhance customer service skills   | Percentage of customers that rated our service as good or excellent   | 99%              | 99%              | 100%             |
| ⌚                                    |  | Provide citizens with timely and accurate reports   | Average number of days to process public information requests   | 5                | 5                | 4                |

# POLICE DEPARTMENT




## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Public Health & Safety, cont.

| Type  | Strategy  | Objective   | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|---|---|---|----------------|-----------------|-----------------|
| 13031317 - Communications   |   |   |   |                |                 |                 |
|    | Focus on service  | Answer all calls quickly and professionally                                       | Maintain an average answer time of less than 4 seconds  | 3              | 3               | 3               |
|   |   |   | Maintain an average hold time of less than 20 seconds   | 5              | 6               | 6               |
|   | Focus on learning   | Dispatch all emergency calls quickly  | Maintain an average dispatch time of less than 1 minute on all fire calls and priority 1 police calls | PD 48 sec      | PD 1 min        | PD 1 min        |
|   |   |   |   | FD 32.5 sec    | FD 45 sec       | FD 45 sec       |
| 13031319 - Animal Services  |   |   |   |                |                 |                 |
|  | Provide superior service delivery   | Implement systems that provide services in the most efficient and accurate manner | Respond to complaints within 24 hours   | 100%           | 100%            | 100%            |
| 13032321 - Patrol   |   |   |   |                |                 |                 |
| ✓   | Focus on service  | Respond to all calls quickly and professionally                                   | Response times (priority 1 calls)   | 5:13           | 4:30            | Under 5:00      |
|  | Develop all personnel to be consistent with our mission and values                            | Ensure all personnel have received training needed                                | Personnel obtaining basic and specialized training  | 100%           | 100%            | 100%            |
| 13032322 - Traffic  |   |   |   |                |                 |                 |
| ✓   | Build stronger community partnerships to enhance communications and promote civic involvement | Expand traffic enforcement and education  | Traffic enforcement (citizen contacts)  | 12,500         | 13,000          | 13,000+         |
|   | Focus on safety   | Expand CVE enforcement  | CVE enforcement (trucks inspected)  | 480            | 300             | 500             |



# POLICE DEPARTMENT

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Public Health & Safety, cont.

| Type                                      | Strategy  | Objective  | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|---|--|---|----------------|-----------------|-----------------|
| <b>13032324 - Special Operations</b>      |   |  |   |                |                 |                 |
| ✓   | Provide the highest level of quality service, integrity and professionalism | Ensure all personnel have received training needed for Special Operations situations               | Training hours per operator   | 250            | 250             | 250             |
|   |   | Address critical response situations within the City   | Successful critical incident responses with after action analysis unit activations    | 6              | 6               | 6               |
| 📁   | Focus on service  | Maintain operational readiness and capabilities to address any significant/high risk event         | Table top exercises completed with 100% of results falling within defined standards   | 4              | 4               | 4               |
| <b>13033332 - School Resource Officer</b> |   |  |   |                |                 |                 |
| 📁   | Focus on service  | Improve school campus safety related programs  | Positive feedback received from principals on SRO performance and presentations       | 95%            | 98%             | 100%            |
| ✓   | Focus on learning   | Expose youth to positive roles in law enforcement through ongoing educational programs             | Number of students impacted through Shattered Dreams, It's Party Time, JIP and/or JPA | 1,799          | 1,900           | 2,000           |
| <b>13033333 - Property and Evidence</b>   |   |  |   |                |                 |                 |
| 📁   | Focus on service  | Enhance abilities to receive, maintain and purge property/evidence in an orderly and timely manner | Number of items received/purged   | 9,753 / 5,767  | 8,800 / 3,600   | 10,000 / 5,000  |
| ⌚   |   | Enhance abilities to analyze and process all evidence in a timely manner and reduce backlog        | Number of evidentiary items analyzed, processed or requested                          | 6,600          | 7,500           | 8,000           |

# POLICE DEPARTMENT

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Public Health & Safety, cont.

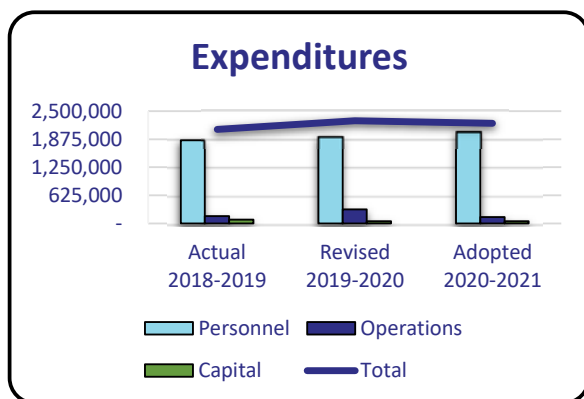
| Type                             | Strategy         | Objective   | Performance Measure                      | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|----------------------------------|------------------|---|--|----------------|-----------------|-----------------|
| <b>13033336 - Investigations</b> |                  |   |  |                |                 |                 |
|                                  | Focus on service | Provide timely and thorough investigations  | Average overall clearance rate per 1,000 | 25             | 25              | 28              |
| ✓                                | Focus on leading | Increase solvability of crimes through use of technology and specialized training | Print identifications made               | 18             | 20              | 25              |

### Core Services

Administration is responsible for the overall management and function of the Police Department (PD). Administration accomplishes this task in a variety of different ways that include: preparation of the Department's annual budget, review of citizen surveys to ensure superior service is being provided by personnel, review of policies and procedures, maintain the Commission on Accreditation for Law Enforcement Agencies (CALEA) accreditation status and use crime analysis to better respond and deploy officers in response to crime trends.

The Department's commitment to accreditation through CALEA benefits the residents of Frisco by ensuring that the highest quality of service is provided to them. Maintaining accreditation status requires a constant review of policies to ensure that Frisco PD is in compliance with standards set forth by both CALEA and the law. In addition to accreditation, the increased use of crime analysis is improving efficiencies. Trends are identified and mapping is completed to assist officers with snapshot views of crime trends, so they are better informed as they patrol the streets.

Administration is the Police Department's representative voice at City Council meetings and many other community events.



### Expenditures - 13010301

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 1,850,957           | 1,931,052            | 2,038,210            |
| Operations   | 160,522             | 313,105              | 143,192              |
| Capital      | 80,701              | 47,508               | 49,980               |
| <b>Total</b> | <b>2,092,180</b>    | <b>2,291,665</b>     | <b>2,231,382</b>     |

### Major Budget Items

Personnel, continuing education and support are key expenditures.

Operations expenditures include \$150,000 for event/crowd management gear for all sworn officers in FY20.

FY21 capital appropriations provide for the replacement of a 2009 Chevy Tahoe.

### Personnel

|                                 | Level | FY 2019   | FY 2020   | FY 2021   |
|---------------------------------|-------|-----------|-----------|-----------|
| Police Chief                    | 210   | 1         | 1         | 1         |
| Assistant Police Chief          | 68A   | 2         | 2         | 2         |
| Deputy Chief                    | 65A   | 3         | 3         | 3         |
| Lieutenant                      | 57A   | 1         | 1         | 1         |
| Crime Analyst Administrator     | 148   | 1         | 1         | 1         |
| Accreditation Administrator     | 141   | 1         | 1         | 1         |
| Crime Analyst                   | 140   | 1         | 1         | 1         |
| Office Manager                  | 137   | 1         | 1         | 1         |
| Senior Administrative Assistant | 131   | -         | 1         | 1         |
| Administrative Assistant        | 124   | 2         | 1         | 1         |
| <b>Total</b>                    |       | <b>13</b> | <b>13</b> | <b>13</b> |

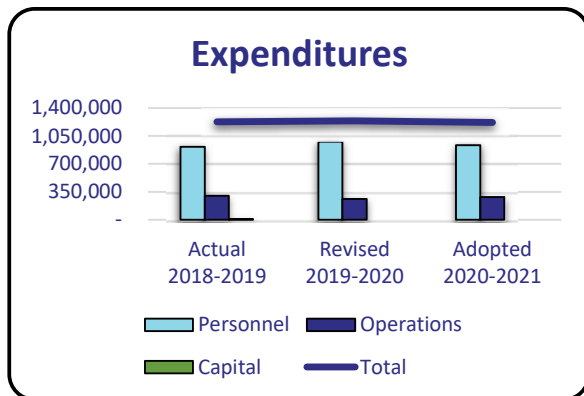
### Core Services

Personnel and Training is responsible for ensuring that vacancies within the department are filled with high quality applicants. In addition, they identify the training needs for all facets of the department and ensure that Texas Commission on Law Enforcement (TCOLE) requirements are achieved at all times. Staff has been aggressive in identifying training classes to host on-site to save on travel costs. Instructors already employed by the City are utilized to host classes for both internal needs and for other agencies. Training is of the upmost importance in law enforcement and staff seeks to find the highest quality training. Frisco's officers average 60 training hours per employee which exceeds the 20 hours required by TCOLE. Training records are kept and maintained on all employees of the Department.

Recruiting is another important function of staff. The Personnel and Training staff accomplish this function by making appearances at job/career fairs to find qualified applicants. Once applicants enter the hiring process, they are screened and a thorough background check is completed.

### Key Points Affecting Service, Performance and Adopted Budget

Creating an environment where the principles of the 21st Century Policing model is implemented through our training efforts. Expanding our training efforts to create more effective supervision and management. Finding additional trainings to host or through in-service means to enhance the Department's overall readiness.



### Expenditures - 13010302

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>914,867</b>      | <b>979,947</b>       | <b>934,569</b>       |
| <b>Operations</b> | <b>300,216</b>      | <b>260,658</b>       | <b>283,704</b>       |
| <b>Capital</b>    | <b>10,225</b>       | <b>-</b>             | <b>-</b>             |
| <b>Total</b>      | <b>1,225,308</b>    | <b>1,240,605</b>     | <b>1,218,273</b>     |

### Major Budget Items

Demand for ammunition, ammunition training and efforts to train 10- 15 supervisors annually through ILEA and Developing Leaders courses drive increase of 69% in operations appropriations for FY21.

### Personnel

|                                     | Level | FY 2019  | FY 2020  | FY 2021  |
|-------------------------------------|-------|----------|----------|----------|
| Professional Standards Sergeant     | 52A   | 1        | 1        | 1        |
| Training Sergeant                   | 52A   | 1        | 1        | 1        |
| Professional Standards Investigator | 42A   | 3        | 3        | 3        |
| Training Officer                    | 42A   | 1        | 1        | 1        |
| Administrative Assistant            | 124   | 1        | 1        | 1        |
| <b>Total</b>                        |       | <b>7</b> | <b>7</b> | <b>7</b> |

### Core Services

Community Services facilitates and coordinates efforts to reduce crime through the development, promotion and implementation of effective crime prevention-based strategies and is home to the Department's Public Information Officers. Responsible for media responses to major incidents as well as promoting an overall positive image of the Frisco PD. This group also maintains a presence on Social Media which has become an invaluable tool for police departments to interact with the community they serve by providing information and receiving tips on recent crimes.

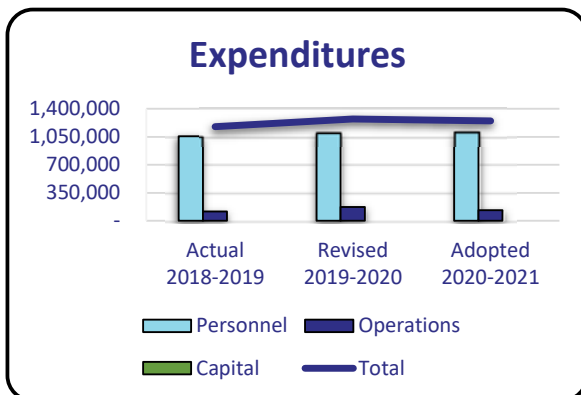
Additionally, staff strengthens public trust through education and partnerships. In order to achieve these goals, it partners with citizens and businesses, government and civic organizations, as well as schools and education-based programs.

### Key Points Affecting Service, Performance and Adopted Budget

As the city continues to thrive, our commitment to our citizens and our role in social media will continue to grow and we must make the PD more accessible to our technology savvy citizens. These efforts will continue in FY21. As relationships are built and citizen involvement and programs increase, this will tax our current staff. We still want to be able to provide the highest attention and service to our citizens.

Community Services will endorse personal and professional development by providing continuing education, program specific training and creating a cooperative team workflow during weekly divisional meetings.

**Community Services Programs:** Citizens on Patrol, R.A.D Self Defense System, Frisco C.A.N., Safety Fair, Frisco Neighborhood Watch, Community Outreach, Department Tours and the Chaplain Program.



### Expenditures - 13031311

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 1,058,149           | 1,100,790            | 1,112,123            |
| Operations   | 118,090             | 172,175              | 134,895              |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>1,176,239</b>    | <b>1,272,965</b>     | <b>1,247,018</b>     |

### Major Budget Items

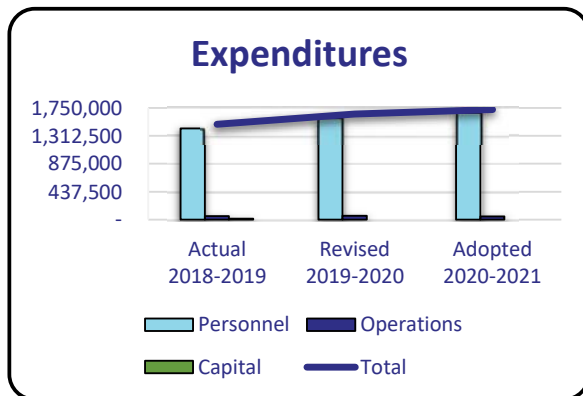
FY21 operational expenditures include funding for protective gear, medical supplies, computer software maintenance and travel/training of which 26% is for ballistic vest replacement.

### Personnel

|                                 | Level | FY 2019  | FY 2020  | FY 2021  |
|---------------------------------|-------|----------|----------|----------|
| Lieutenant                      | 57A   | 1        | 1        | 1        |
| CSO - Sergeant                  | 52A   | 1        | 1        | 1        |
| CSO - Police Officer            | 42A   | 4        | 4        | 4        |
| Senior Administrative Assistant | 131   | -        | 1        | 1        |
| Administrative Assistant        | -     | 1        | -        | -        |
| Public Services Officer         | 126   | 2        | 2        | 2        |
| <b>Total</b>                    |       | <b>9</b> | <b>9</b> | <b>9</b> |

### Core Services

All persons arrested by Frisco Police Officers are brought to the jail facility where they may be housed until their release or transferred to a county jail facility. The jail is fully staffed by Detention Officers 24 hours a day, 7 days a week, 365 days a year.



### Expenditures - 13031314

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 1,428,430           | 1,592,992            | 1,677,782            |
| Operations   | 53,350              | 60,101               | 48,900               |
| Capital      | 14,443              | -                    | -                    |
| <b>Total</b> | <b>1,496,223</b>    | <b>1,653,093</b>     | <b>1,726,682</b>     |

### Major Budget Items

Personnel, continuing education and support are key expenditures.

Previously vacant and frozen positions are fully funded in FY21, accounting for 5% increase in personnel appropriations.

### Personnel

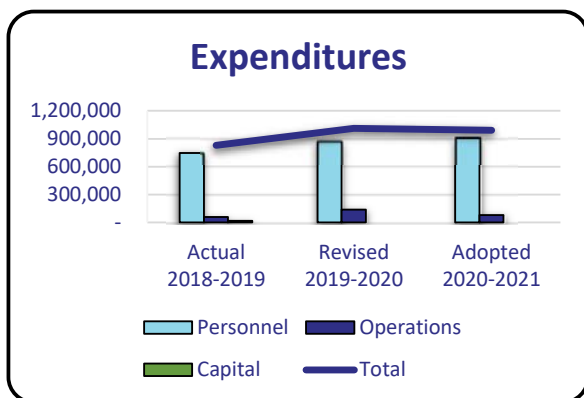
|                          | Level | FY 2019   | FY 2020   | FY 2021   |
|--------------------------|-------|-----------|-----------|-----------|
| Detention Manager        | 155   | 1         | 1         | 1         |
| Detention Supervisor     | 143   | 4         | 4         | 4         |
| Senior Detention Officer | 131   | 4         | 4         | 4         |
| Detention Officer        | 128   | 12        | 12        | 12        |
| <b>Total</b>             |       | <b>21</b> | <b>21</b> | <b>21</b> |

### Core Services

The Records staff provides essential support services to Patrol and Investigations, the general public and other criminal justice agencies. Responsibilities include open records requests, state mandated crash reporting, Uniform Crime Reporting (UCR), alarm permitting, other governmental agency requests and clearance letters. Records is also responsible for the management and coordination of all police records in accordance with state retention guidelines, expunctions and court ordered sealings.

### Key Points Affecting Service, Performance and Adopted Budget

As the population continues to grow and officers are added, there will be more requests for assistance and additional reports will be generated.



### Expenditures - 13031315

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 747,469             | 872,308              | 910,365              |
| Operations   | 61,065              | 138,745              | 80,136               |
| Capital      | 20,425              | -                    | -                    |
| <b>Total</b> | <b>828,959</b>      | <b>1,011,053</b>     | <b>990,501</b>       |

### Major Budget Items

Increase of 4% in personnel appropriations is attributable to vacant and frozen positions for a period of time in FY20 that are now fully funded.

A shared cost expenditure between the Police Department and City Secretary Office account for 18% of 31% total increase in FY21 operational funding for a Public Information Request (PIR) software. This cost is alternatively budgeted by each Department every other year.

### Personnel

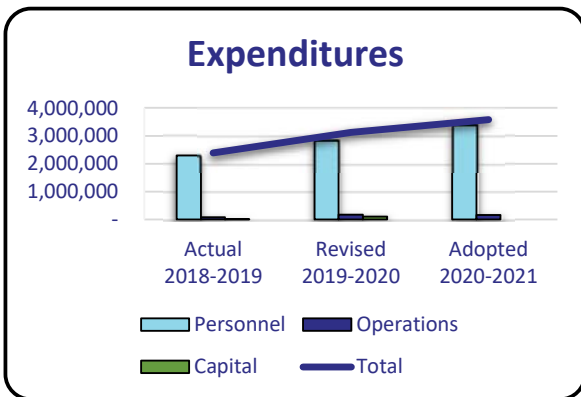
|   | Level | FY 2019   | FY 2020   | FY 2021   |
|---|-------|-----------|-----------|-----------|
| Police Records Manager                    | 155   | 1         | 1         | 1         |
| Police Records Supervisor                 | 143   | 1         | 1         | 1         |
| Open Records Coordinator                  | 132   | 2         | 2         | 2         |
| Senior Police Records Services Technician | 128   | 3         | 3         | 3         |
| Police Records Services Technician        | 121   | 5         | 5         | 5         |
| <b>Total</b>                              |       | <b>12</b> | <b>12</b> | <b>12</b> |

### Core Services

Communications is comprised of one manager, three supervisors and thirty-three dispatchers who work three, 8-hour shifts to provide 24-hour coverage. Dispatchers are specially trained to handle all types of emergency and non-emergency calls. These calls can range from simple inquiries about police services to assisting in the administering of CPR during life-and-death situations. Dispatchers are responsible for answering all calls for service placed to the Frisco Communications Center for police, fire and animal services.

### Key Points Affecting Service, Performance and Adopted Budget

With the continuous growth of the city, we have an increase in the number of emergency and non-emergency calls for service. Each of these calls are answered by Communications and routed to the proper personnel, patrol officers or our Fire Department.



### Expenditures - 13031317

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>2,293,997</b>    | <b>2,831,399</b>     | <b>3,400,502</b>     |
| <b>Operations</b> | <b>85,420</b>       | <b>181,535</b>       | <b>172,406</b>       |
| <b>Capital</b>    | <b>2,870</b>        | <b>111,880</b>       | <b>-</b>             |
| <b>Total</b>      | <b>2,382,287</b>    | <b>3,124,814</b>     | <b>3,572,908</b>     |

### Major Budget Items

Ten dispatcher positions currently vacant in FY20 are fully funded in FY21 personnel appropriations.

FY21 appropriations include the replacement of thirteen computers accounting for \$56,150 of the increase in operations.

### Personnel

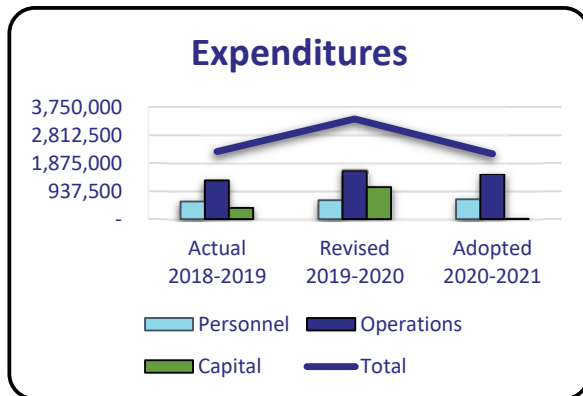
|   | Level      | FY 2019   | FY 2020   | FY 2021   |
|---|------------|-----------|-----------|-----------|
| <b>Police Communications Manager</b>              | <b>157</b> | <b>1</b>  | <b>1</b>  | <b>1</b>  |
| <b>Police Communications Supervisor</b>           | <b>145</b> | <b>3</b>  | <b>3</b>  | <b>3</b>  |
| <b>Police Communications Training Coordinator</b> | <b>145</b> | <b>1</b>  | <b>1</b>  | <b>1</b>  |
| <b>Police Communications QA Coordinator</b>       | <b>140</b> | <b>1</b>  | <b>1</b>  | <b>1</b>  |
| <b>Senior Police Dispatcher</b>                   | <b>138</b> | <b>12</b> | <b>12</b> | <b>12</b> |
| <b>Police Dispatcher</b>                          | <b>136</b> | <b>21</b> | <b>21</b> | <b>21</b> |
| <b>Total</b>                                      |            | <b>39</b> | <b>39</b> | <b>39</b> |



### Core Services

Radio Operations provides technical support to police, fire and public works. This support includes technical support for mobile video, CAD, recording systems and general technical support.

### Key Points Affecting Service, Performance and Adopted Budget



### Expenditures - 13031318

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>591,801</b>      | <b>637,905</b>       | <b>667,148</b>       |
| <b>Operations</b> | <b>1,297,150</b>    | <b>1,639,814</b>     | <b>1,511,357</b>     |
| <b>Capital</b>    | <b>377,653</b>      | <b>1,075,988</b>     | <b>12,200</b>        |
| <b>Total</b>      | <b>2,266,604</b>    | <b>3,353,707</b>     | <b>2,190,705</b>     |

### Major Budget Items

Decrease of \$132,097 in FY21 operations appropriations is largely attributable to less need for Motorola radio fees in FY21.

### Personnel

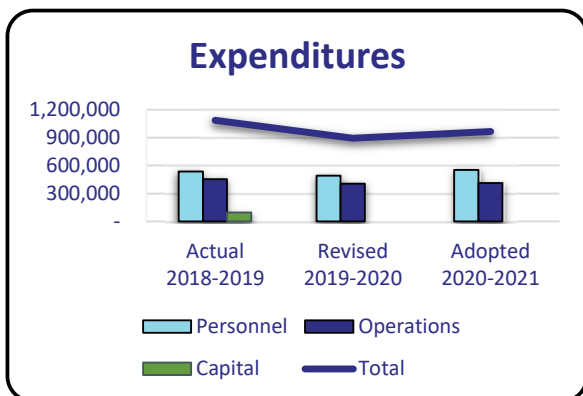
|   | Level      | FY 2019  | FY 2020  | FY 2021  |
|---|------------|----------|----------|----------|
| <b>Radio Systems Manager</b>              | <b>157</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Senior Radio Technician</b>            | <b>145</b> | <b>1</b> | <b>2</b> | <b>2</b> |
| <b>Public Safety Equipment Technician</b> | <b>137</b> | <b>2</b> | <b>1</b> | <b>1</b> |
| <b>Public Services Officer</b>            | <b>124</b> | <b>2</b> | <b>2</b> | <b>2</b> |
| <b>Total</b>                              |            | <b>6</b> | <b>6</b> | <b>6</b> |

### Core Services

Animal Services delivers effective, courteous and responsive animal care and control services to the residents of Frisco. Staff accomplishes the goals of protecting public safety and ensuring animal welfare through compassionate, responsive, professional enforcement of the laws and public policy.

### Key Points Affecting Service, Performance and Adopted Budget

Will provide education programs for residents on rabies, bite prevention and other animal nuisances.



### Expenditures - 13031319

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>536,662</b>      | <b>491,479</b>       | <b>552,225</b>       |
| <b>Operations</b> | <b>454,705</b>      | <b>404,619</b>       | <b>411,225</b>       |
| <b>Capital</b>    | <b>95,505</b>       | <b>-</b>             | <b>-</b>             |
| <b>Total</b>      | <b>1,086,872</b>    | <b>896,098</b>       | <b>963,450</b>       |

### Major Budget Items

Two vacant positions in FY20 are fully funded in FY21 personnel appropriations.

Revised operations for the Interlocal Agreement with Collin County Animal Shelter decrease in FY20 by 11.6% and is anticipated to have only a slight increase in FY21.

### Personnel

|                                       | Level      | FY 2019  | FY 2020  | FY 2021  |
|---------------------------------------|------------|----------|----------|----------|
| <b>Animal Services Supervisor</b>     | <b>145</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Senior Animal Services Officer</b> | <b>139</b> | <b>-</b> | <b>1</b> | <b>1</b> |
| <b>Animal Services Officer</b>        | <b>131</b> | <b>6</b> | <b>5</b> | <b>5</b> |
| <b>Total</b>                          |            | <b>7</b> | <b>7</b> | <b>7</b> |

### Core Services

Patrol is the most visible and recognizable unit of the PD, operating 24 hours a day, 7 days a week, 365 days a year. Patrol officers are first responders who provide proactive police patrols, enforce federal, state and local laws, traffic laws and report offenses. In short, Patrol performs initial investigations of offenses and prevents or deters crime through their presence and community involvement.

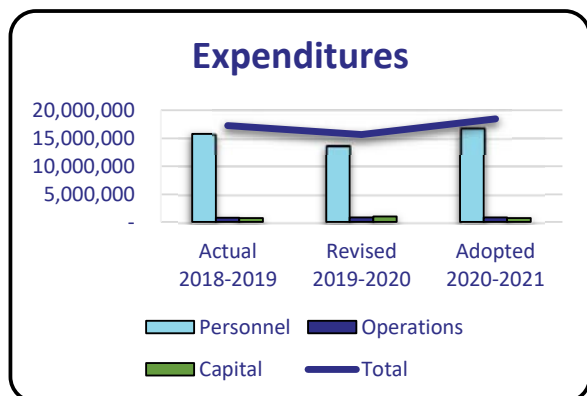
To effectively provide coverage throughout the City, Patrol utilizes four shifts responsible for different geographic regions of the City by working 12-hour shift rotations with both day and night shift coverage.

Patrol is managed by eight watch commanders who are Lieutenants in rank and all report directly to the Operations Deputy Chief. Each watch commander has two to four Sergeants who report directly to them, with each Sergeant being responsible for one of the four geographic regions of the City.

Patrol also encompasses two K-9 Units.

### Key Points Affecting Service, Performance and Adopted Budget

Patrol provides coverage for the four sectors (north, south, east, west) of the City. Due to growth in the population, there are currently two Watch Commanders assigned to each shift with responsibilities split between the north and south sides of the City.



### Expenditures - 13032321

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 15,788,877          | 13,780,919           | 16,848,648           |
| Operations   | 783,285             | 839,176              | 831,465              |
| Capital      | 715,079             | 1,015,162            | 761,795              |
| <b>Total</b> | <b>17,287,241</b>   | <b>15,635,257</b>    | <b>18,441,908</b>    |

### Major Budget Items

FY21 appropriations include funding for the addition of four patrol officers and a wellness coordinator as a result of grants awarded to the Police Department. The grant for patrol officers require a three to one match and include two vehicles.

64% of the overall decrease in operations is from replacement computers not funded at the same level in FY21 as in FY20.

**POLICE OPERATIONS****Patrol****Personnel**

|   | Level     | FY 2019 | FY 2020 | FY 2021 |
|---|-----------|---------|---------|---------|
| Lieutenant                                | 57A       | 8       | 8       | 8       |
| Sergeant                                  | 52A       | 17      | 16      | 16      |
| Corporal                                  | 43A       | 16      | 16      | 16      |
| Police Officer                            | 42A / 40A | 76      | 77      | 81      |
| Wellness Coordinator                      | 140       | -       | -       | 1       |
| Parking Enforcement Officer               | 131       | 1       | 1       | 1       |
| Senior Police Records Services Technician | 128       | 1       | 1       | 1       |
| Total                                     |           | 119     | 119     | 124     |

### Core Services

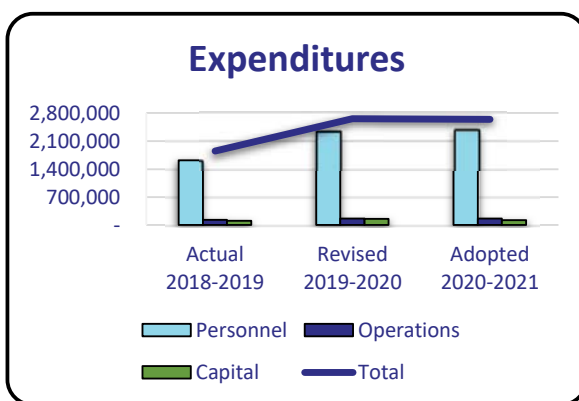
Traffic is the Department's specialized unit that focuses on traffic enforcement, accident investigation, commercial vehicle enforcement (CVE) and the investigation of hit and run accidents.

The unit is comprised of one Lieutenant, two Sergeants and thirteen officers. Of the thirteen officers, six are assigned to the Motors Unit and utilize police-model Harley Davidson motorcycles for traffic enforcement. The Motors Unit also works several special events (Community Parade, 5K Runs) and conducts escorts within the City related to special events. Of the remaining officers assigned to the unit, four officers work day and evening shift assignments utilizing the Chevrolet Tahoe patrol vehicle and three officers are assigned to the Deployment Team which is responsible for "Hot Spot Policing" in areas that have seen high spikes in crime. The Deployment Team also focuses on Frisco's tourist areas to provide increased presence during events and in areas where a high number of visitors or citizens gather, such as the Stonebriar Mall, The Star and Frisco Square.

All personnel assigned to Traffic receive specialized, in-depth training into accident investigation and reconstruction. All officers have also received training from the Texas Department of Public Safety on commercial vehicle enforcement.

### Key Points Affecting Service, Performance and Adopted Budget

Staff are involved in administrative duties that include the Selective Traffic Enforcement Program (STEP), commercial vehicle enforcement and accident investigation.



### Expenditures - 13032322

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 1,619,937           | 2,341,791            | 2,372,983            |
| Operations   | 125,917             | 161,939              | 157,239              |
| Capital      | 104,187             | 153,897              | 117,000              |
| <b>Total</b> | <b>1,850,041</b>    | <b>2,657,627</b>     | <b>2,647,222</b>     |

### Major Budget Items

Personnel expenditures for FY21 remain constant with a normal 3% increase for step raises.

FY20 operational appropriations include funding for eight ticket writers compared to only four being requested in FY21.

Capital funding in FY21 provides for the replacement of two motorcycles. Comparatively, three motorcycles and a Tahoe were funded in FY20.

### Personnel

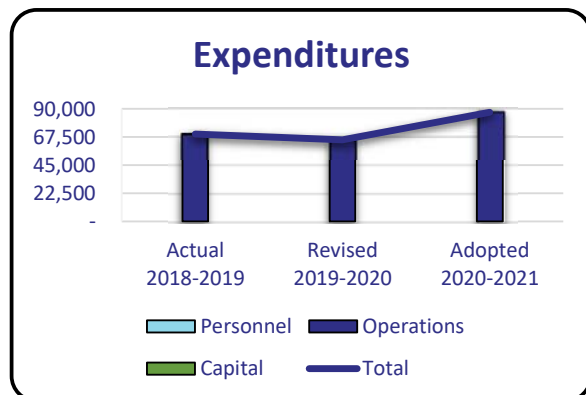
|                             | Level | FY 2019   | FY 2020   | FY 2021   |
|-----------------------------|-------|-----------|-----------|-----------|
| Lieutenant                  | 57A   | 1         | 1         | 1         |
| Sergeant                    | 52A   | 1         | 2         | 2         |
| Police Officer              | 42A   | 10        | 13        | 13        |
| Parking Enforcement Officer | 131   | 1         | 1         | 1         |
| <b>Total</b>                |       | <b>13</b> | <b>17</b> | <b>17</b> |

### Core Services

The Special Operations Unit (SOU) is a specially trained and equipped unit, staffed and prepared to address critical response situations. Consisting of three functional teams including the Tactical Operations Team, Crisis Negotiations Team and Sniper Team, members of SOU are called upon to address problems such as barricaded persons, hostage situations and high-risk warrant service.

### Key Points Affecting Service, Performance and Adopted Budget

Special Operations funds the operating activities of the functional teams only. These activities are performed by personnel in other Subdivisions in addition to their regular duties.



### Expenditures - 13032324

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | -                   | -                    | -                    |
| Operations   | 69,898              | 65,213               | 87,310               |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>69,898</b>       | <b>65,213</b>        | <b>87,310</b>        |

### Major Budget Items

Approximately 68% of operational appropriations is for specialized training, equipment and protective gear for officers who are part of the special operations team.

### Personnel

**Note: No positions are funded in this Subdivision.**

### Core Services

The School Resource Officer (SRO) serves in partnership between the Frisco Police Department and the Frisco Independent School District (FISD). SRO's are full-time Frisco police officers assigned to all secondary schools within the FISD.

The SROs serve three fundamental functions in their role as a school resource officer:

1. Law Enforcement Officer
2. Teacher
3. Counselor

The primary purpose of the SRO program is the reduction and prevention of crimes committed by juveniles and young adults.

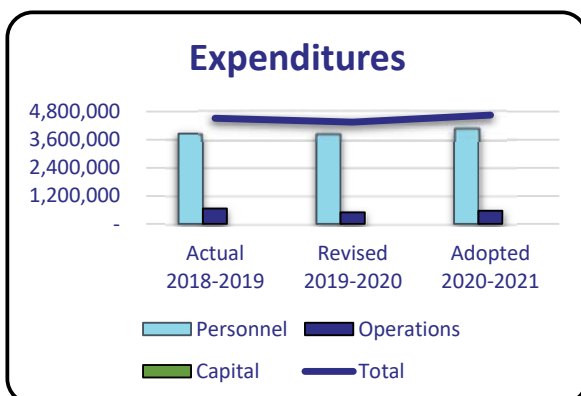
Additional goals of the program include: establishing a rapport with students, parents, faculty, staff and administrators; creating and expanding programs with vision and creativity to increase student participation; presenting a positive image for students; and providing safety for students and others within the school district.

Through various educational programs, SRO's expose youth to positive roles in law enforcement. These programs include Bedrooms, Backpacks and Beyond; "It's Party Time"; Shattered Dreams and other activities.

Increased teen awareness of traffic safety issues and responsibilities is a goal. Shattered Dreams is a two-day program designed to educate students, parents and the community about the serious issue of underage drinking and driving, by providing a realistic experience and encouraging teens to make positive choices. Shattered Dreams takes place at two different high school campuses each year. The Junior Police Academy (JPA) grew to its largest size ever this year. The JPA cadets learn the basic functions of a Police Department and have the opportunity to practice what they learn in practical exercises. Juvenile Impact Program (JIP) brings together law enforcement officers and corrections personnel in an attempt to divert area youth from future involvement with the criminal justice system. Law Enforcement personnel give firsthand accounts of the negative effects these youth might face if they continue to make poor decisions and participate in delinquent conduct. JIP impresses upon the participants that they must take responsibility for their actions.

### Key Points Affecting Service, Performance and Adopted Budget

The City currently funds School Resource Officers for schools within the Frisco ISD District and the City's incorporated areas. There are 17 Middle Schools, 10 High Schools and 3 Special Program Centers. The specialty centers include the Career and Technical Education Center, Early Childhood School and the Student Opportunity Center.



### Expenditures - 13033332

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>3,861,433</b>    | <b>3,856,241</b>     | <b>4,080,719</b>     |
| <b>Operations</b> | <b>658,989</b>      | <b>498,003</b>       | <b>565,005</b>       |
| <b>Capital</b>    | <b>-</b>            | <b>-</b>             | <b>-</b>             |
| <b>Total</b>      | <b>4,520,422</b>    | <b>4,354,244</b>     | <b>4,645,724</b>     |

### Major Budget Items

Due to the COVID-19 Pandemic, SRO's were re-assigned from FISD schools to the Patrol Division for half of FY20.

Crossing guard expenditures decrease in FY20 by \$87,940 for revised operations due to the impact of COVID-19 related school closures.

**POLICE INVESTIGATIONS****School Resource Officer****Personnel**

|                                    | Level | FY 2019   | FY 2020   | FY 2021   |
|------------------------------------|-------|-----------|-----------|-----------|
| School Resource Officer Lieutenant | 57A   | 1         | 1         | 1         |
| School Resource Officer Sergeant   | 52A   | 3         | 3         | 3         |
| School Resource Officer            | 42A   | <u>27</u> | <u>27</u> | <u>27</u> |
| Total                              |       | 31        | 31        | 31        |

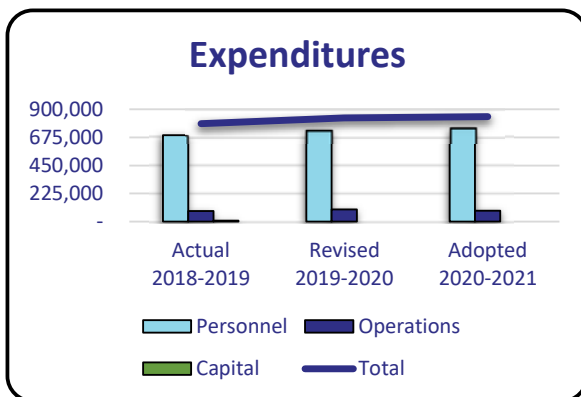


### Core Services

Property and Evidence is responsible for the safe keeping and chain of control for all property that comes into the Department as evidence from crimes and recovered or found property. The property room is receives, maintains, and purges property and evidence in an orderly and timely manner.

### Key Points Affecting Service, Performance and Adopted Budget

In the last four years, the volume of property handled by the property room has doubled. The amount of video evidence collected and processed for prosecution has grown significantly due to the increased implementation of body worn cameras.



### Expenditures - 13033333

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 693,417             | 735,204              | 754,617              |
| Operations   | 83,622              | 96,207               | 86,731               |
| Capital      | 7,775               | -                    | -                    |
| <b>Total</b> | <b>784,814</b>      | <b>831,411</b>       | <b>841,348</b>       |

### Major Budget Items

Primary expenditures are personnel related in this Division.

### Personnel

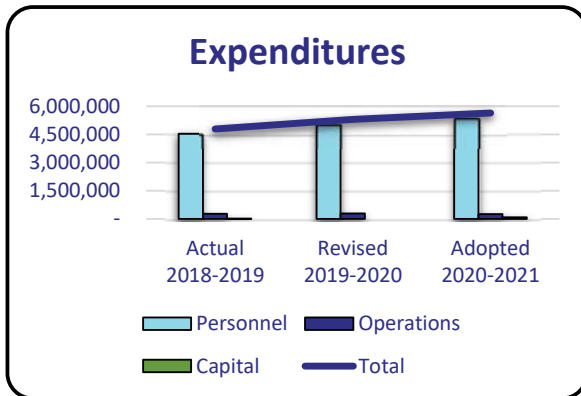
|                                     | Level | FY 2019  | FY 2020  | FY 2021  |
|-------------------------------------|-------|----------|----------|----------|
| CSI / Property and Evidence Manager | 155   | 1        | 1        | 1        |
| Property and Evidence Supervisor    | 143   | 1        | 1        | 1        |
| Criminalist                         | 140   | 4        | 4        | 4        |
| Property and Evidence Technician    | 127   | 2        | 2        | 2        |
| <b>Total</b>                        |       | <b>8</b> | <b>8</b> | <b>8</b> |

### Core Services

Criminal Investigations (CID) is the investigative branch of the Department, performing all criminal investigations. CID works closely with both the Collin County and Denton County District Attorney's Offices to prosecute all criminal cases.

Detectives assigned to CID are police officers have been specially selected and trained. These officers must commit to a minimum of two years to the Division.

Once a case is received by CID, it is assigned to one of three investigative groups: Crimes Against Persons (CAPERS), Property Crimes or the Special Investigations Unit (SIU). Cases are assigned based on the elements of the offense and the investigative focus required by the investigators.



### Expenditures - 13033336

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 4,523,208           | 5,016,923            | 5,331,861            |
| Operations   | 262,651             | 273,266              | 251,083              |
| Capital      | 7,798               | -                    | 68,925               |
| <b>Total</b> | <b>4,793,657</b>    | <b>5,290,189</b>     | <b>5,651,869</b>     |

### Major Budget Items

Personnel request in FY21 include appropriations for a Victim Advocate position. Grant funding for two other Victim Advocate positions expire September 2020.

FY21 capital appropriations include funding for replacing three Chevy Tahoes with three Chevy Malibu.

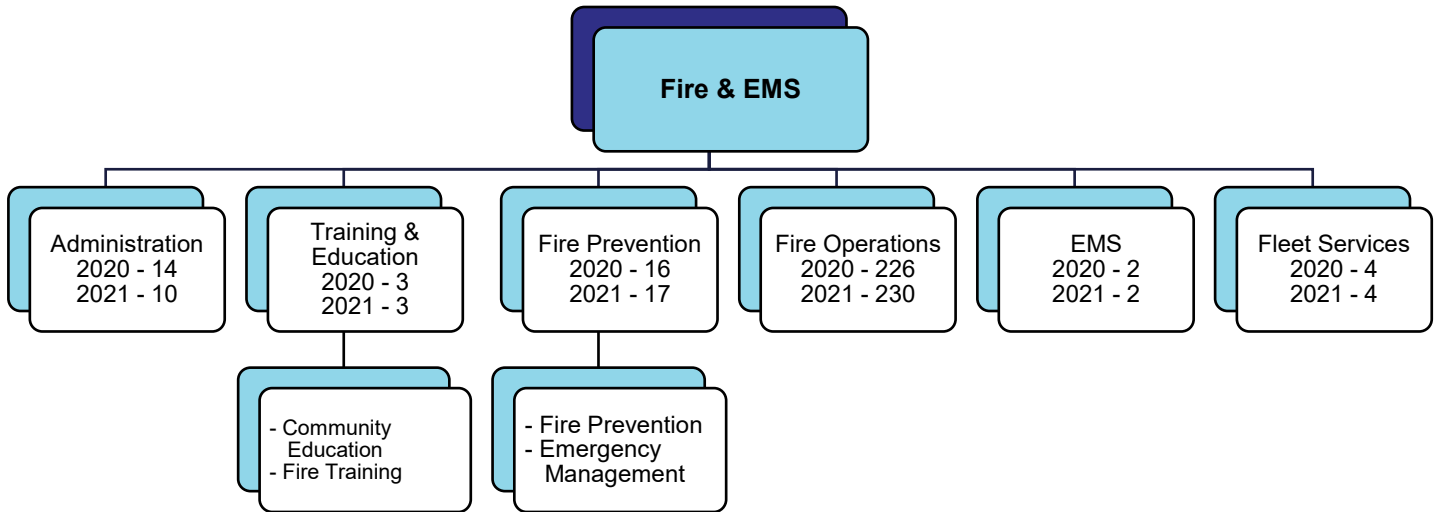
### Personnel

|  | Level | FY 2019   | FY 2020   | FY 2021   |
|--|-------|-----------|-----------|-----------|
| Lieutenant                                 | 57A   | 1         | 1         | 1         |
| Sergeant                                   | 52A   | 4         | 4         | 4         |
| Detective                                  | 42A   | 28        | 28        | 28        |
| Special Investigator                       | 42A   | 1         | 1         | 1         |
| Victim Assistance and Grants Administrator | 148   | 1         | 1         | 1         |
| Victim Advocate                            | 140   | 2         | 2         | 3         |
| Senior Police Records Services Technician  | 128   | 3         | 3         | 3         |
| <b>Total</b>                               |       | <b>40</b> | <b>40</b> | <b>41</b> |

# FIRE DEPARTMENT SUMMARY

## DEPARTMENT MISSION

Committed to citizen health and safety through exceptional service.



## Expenditure Summary

| Activity                         | 2018-2019<br>Actual  | 2019-2020<br>Revised | 2020-2021<br>Adopted | % Change<br>FY 2020 to<br>FY 2021 |
|----------------------------------|----------------------|----------------------|----------------------|-----------------------------------|
| Administration                   | \$ 2,748,756         | \$ 2,748,592         | \$ 2,599,961         | -5.41%                            |
| Community Education              | 325,672              | 330,113              | 434,892              | 31.74%                            |
| Fire Training                    | 430,586              | 229,724              | 448,577              | 95.27%                            |
| Fire Prevention                  | 1,656,506            | 1,821,948            | 1,889,050            | 3.68%                             |
| Emergency Management             | 445,048              | 375,117              | 367,892              | -1.93%                            |
| Fire Operations                  | 31,359,063           | 29,640,056           | 33,491,030           | 12.99%                            |
| Emergency Medical Services (EMS) | 1,490,966            | 1,624,818            | 1,612,714            | -0.74%                            |
| Fleet Services                   | 1,315,438            | 1,404,858            | 1,413,933            | 0.65%                             |
| <b>Totals</b>                    | <b>\$ 39,772,035</b> | <b>\$ 38,175,226</b> | <b>\$ 42,258,049</b> | <b>10.69%</b>                     |

# FIRE DEPARTMENT

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Public Health & Safety

| Type                            | Strategy  | Objective   | Performance Measure  | FY 2019 Actual             | FY 2020 Revised            | FY 2021 Adopted            |
|---------------------------------|---|---|--|----------------------------|----------------------------|----------------------------|
| 13534341 - Community Education  |   |   |  |                            |                            |                            |
| ✓                               | Increase citizen participation                            | Effective use of volunteers to supplement community education programming | Volunteer hours - Frisco Fire Safety Town  | 2,639                      | 2,000                      | 3,000                      |
|                                 |   |   | Volunteer hours - Citizen Fire Academy alumni  | 1,685                      | 700                        | 1,150                      |
| 📁                               | Prevention of fire related deaths in targeted populations | Minimize % change of fire deaths  | % change of fire deaths year to year   | 0%                         | 0%                         | 0%                         |
| ✓                               |   | Population reached through fire prevention efforts                        | Total fire prevention contacts through Frisco Fire Safety Town, Clown Program and outreach efforts | 86,337                     | 40,000                     | 85,900                     |
| 13534343 - Training             |   |   |  |                            |                            |                            |
| ✓                               | Enhanced core competencies and skills                     | Utilize state-of-the-art training techniques                              | Training hours of ISO training requirements  | 20 monthly per firefighter | 22 monthly per firefighter | 22 monthly per firefighter |
|                                 |   |   | Hours of enhanced specialty training   | 14,000                     | 14,350                     | 14,700                     |
| 13535351 - Emergency Management |   |   |  |                            |                            |                            |
| 📁                               | Promotion of emergency and disaster preparedness          | Accurately document disaster planning                                     | Emergency Management Plan designation from State of Texas  | Advanced                   | Advanced                   | Advanced                   |
|                                 |   |   | Hazard Mitigation Plan   | FEMA Approved              | FEMA Approved              | FEMA Approved              |
|                                 | Notification of citizens pre-disaster                     | Maintain effective outdoor notification coverage of population            | Percentage of citizens within effective radius of outdoor warning sirens                           | 93%                        | 93%                        | 93%                        |

# FIRE DEPARTMENT



## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Public Health & Safety, cont.

| Type  | Strategy                         | Objective                                  | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|----------------------------------|--|---|----------------|-----------------|-----------------|
| 13536000 - Fire Operations  |                                  |  |   |                |                 |                 |
|    | Protection of lives and property | Provide timely response to emergency calls | Average response times  | 5:54           | 5:54            | 5:54            |
|   | Achieve operational excellence   | Provide adequate deployment                | % of calls with 1st unit arrival within 7:20 total response time (target 90%)   | 82%            | 83%             | 90%             |
|   |                                  |  | % of calls with full effective response force arrival on scene within the time of the associated risk level as outlined in the Standards of Cover | 85%            | 84%             | 90%             |
| 13537000 - Emergency Medical Services (EMS)   |                                  |  |   |                |                 |                 |
|  | Protection of lives              | Timely response to emergency calls         | EMS response time average (minutes)   | 5:46           | 5:45            | 5:45            |

# FIRE DEPARTMENT


## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Infrastructure

| Type  | Strategy                        | Objective   | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|---------------------------------|---|---|----------------|-----------------|-----------------|
| 13535000 - Fire Prevention  |                                 |   |   |                |                 |                 |
| ✓   | Achieve operational excellence  | Facilitate quality development                                  | No more than an average of 5 review days per submitted plan | 12.3           | 11.5            | 5.0             |
|   |                                 |   | Total number of permits                                     | 1,406          | 1,526           | 1,600           |
|   |                                 | Maintain life safety and fire protection in existing businesses | Total number of inspections                                 | 3,009          | 3,077           | 3,100           |
|   |                                 |   | Fires in non-residential properties/total structure fires   | 5 of 50        | 8 of 70         | 8 of 70         |
| 13539000 - Fleet Services   |                                 |   |   |                |                 |                 |
|  | Build a successful organization | Proactive maintenance of emergency vehicles and equipment       | Preventive maintenance meets industry standards             | Met            | Meet            | Meet            |

## Strategic Focus Area: Excellence in City Government

| Type                             | Strategy                         | Objective   | Performance Measure  | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|----------------------------------|----------------------------------|---|--|----------------|-----------------|-----------------|
| <b>13510000 - Administration</b> |                                  |   |  |                |                 |                 |
| 📁                                | Protection of lives and property | Maintain or strive to achieve ISO PPC rating of ISO Class-1 | Maintain ISO Class-1 PPC Rating  | ISO Class-1    | ISO Class-1     | ISO Class-1     |
|                                  | Firefighter safety               | Meet or exceed industry standards for personnel safety      | Meet NFPA Standards related to Apparatus, PPE and Facilities                             | Met            | Meet            | Meet            |
|                                  |                                  |   | Comply with NFPA 1500 Standard on Fire Department Occupational Safety and Health Program | N/A            | Meet            | Meet            |

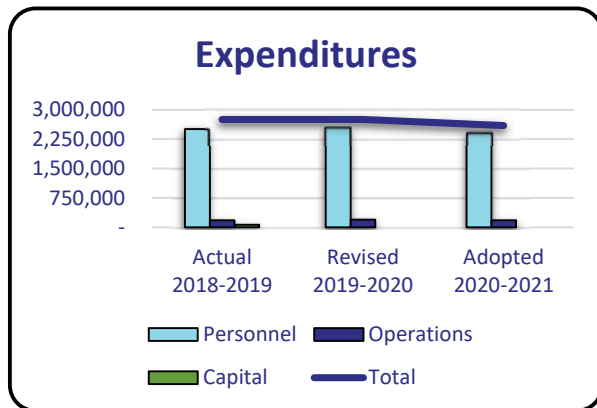
**Core Services**

To provide leadership, coordinate and accomplish the mission, goals and objectives of the Frisco Fire Department. In an effort to meet these expectations, Fire Administration provides policy governance for the Department, develops and administers the Annual Budget and provides leadership and coordination with the City Council, the City Manager's Office and other City Departments, as well as coordinating with National, State and Local Agencies.

**Key Points Affecting Service, Performance and Adopted Budget**

Call volume has shown a steady year-to-year increase of approximately 10% over the past three years and is expected to grow by an additional 10% in FY21.

Demands upon Fire Department administrative staff have steadily increased over the past few years and are expected to continue to increase over the foreseeable future.



**Expenditures - 13510000**

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>2,503,987</b>    | <b>2,556,638</b>     | <b>2,420,781</b>     |
| <b>Operations</b> | <b>178,588</b>      | <b>191,954</b>       | <b>179,180</b>       |
| <b>Capital</b>    | <b>66,181</b>       | <b>-</b>             | <b>-</b>             |
| <b>Total</b>      | <b>2,748,756</b>    | <b>2,748,592</b>     | <b>2,599,961</b>     |

**Major Budget Items**

Personnel headcounts reflect transfers of the Professional Standard Coordinator from Administration to Fire Prevention in FY21 and the Deputy Chief of Support Services from Administration to Fire Operations.

Operational appropriations from FY20 to FY21 decrease by 6.3%.

**Personnel**

|   | Level      | FY 2019   | FY 2020   | FY 2021   |
|---|------------|-----------|-----------|-----------|
| <b>Fire Chief</b>   | <b>210</b> | <b>1</b>  | <b>1</b>  | <b>1</b>  |
| <b>Assistant Chief</b>  | <b>67A</b> | <b>2</b>  | <b>2</b>  | <b>2</b>  |
| <b>Deputy Chief of Operations</b>                             | <b>63A</b> | <b>1</b>  | <b>1</b>  | <b>-</b>  |
| <b>Deputy Chief of Support Services</b>                       | <b>63A</b> | <b>1</b>  | <b>1</b>  | <b>1</b>  |
| <b>Battalion Chief</b>  | <b>59A</b> | <b>4</b>  | <b>4</b>  | <b>2</b>  |
| <b>Professional Standards Coordinator / Fire Investigator</b> | <b>42A</b> | <b>1</b>  | <b>1</b>  | <b>-</b>  |
| <b>Strategic Services Manager</b>                             | <b>153</b> | <b>1</b>  | <b>1</b>  | <b>1</b>  |
| <b>Office Manager</b>   | <b>137</b> | <b>1</b>  | <b>1</b>  | <b>1</b>  |
| <b>Administrative Supervisor</b>                              | <b>133</b> | <b>1</b>  | <b>1</b>  | <b>1</b>  |
| <b>Administrative Secretary</b>                               | <b>121</b> | <b>1</b>  | <b>1</b>  | <b>1</b>  |
| <b>Total</b>  |            | <b>14</b> | <b>14</b> | <b>10</b> |

## Core Services

To develop and implement innovative fire and life safety educational programs for the residents of the City of Frisco. Recognizing that residents are never too old to learn about safety, community education programming is available for all ages and to those who live or work in the City.

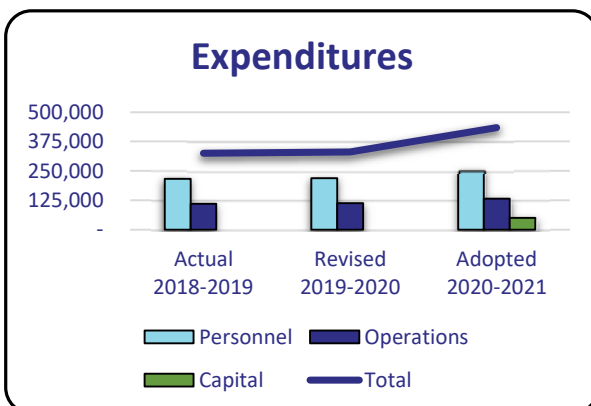
## Key Points Affecting Service, Performance and Adopted Budget

Performance measures for FY20 reflect the significant impact the COVID-19 Pandemic had on Community Education's planned face-to-face activities for the second half of the year. All classes, including Community Emergency Response Team training and Citizens Fire Academy, were cancelled as was programming scheduled for Frisco Fire Safety Town. Efforts were shifted to generating additional on-line content consistent with Community Education's mission. While staff remain optimistic that activities may soon resume and return to previous levels, it is difficult to anticipate the impact reduced school schedules, for example, would have on future participation.

Continuation funding requested for FY21 will allow the Fire Department to continue its unique fire and safety programs for residents including birthday parties and fire station tours. Additionally, the Department will continue to provide courses that give an overview of department activities and safety programs like Citizen Fire Academy and the Community Emergency Response Team.

Educating our youngest residents and their families is the goal of Frisco Fire Safety Town, an innovative safety education facility located adjacent to Central Fire Station. The Frisco Fire Safety Town Mission Statement is "providing a hands-on, fun place where we teach children of all ages how to play it safe everywhere, every day."

The second week of October is recognized annually as National Fire Prevention Week. As a result of the large youth population in Frisco, the entire month of October is dedicated as Fire Prevention Month. While firefighters and Safety Town provide year-round educational opportunities, Frisco Fire Clowns visit all Frisco Independent School District elementary schools during October to "clown around" with the kids and provide important safety messages to students. Using fun and lively skits, the Frisco Fire Clowns show students the importance of preventing fires, planning fire escape routes in their homes, testing their smoke detectors and other safety messages.



## Expenditures - 13534341

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 216,353             | 218,264              | 252,131              |
| Operations   | 109,319             | 111,849              | 132,261              |
| Capital      | -                   | -                    | 50,500               |
| <b>Total</b> | <b>325,672</b>      | <b>330,113</b>       | <b>434,892</b>       |

## Major Budget Items

Revised operational expenditures for promotional items decrease in FY20 due to programs being canceled as a result of the COVID-19 Pandemic. These items represent a 31.6% increase in FY21 for the anticipated return of programming.

Supplemental request increase continuation capital by \$50,500 for a replacement trailer that serves as a clown dressing room and as a transport for educational program equipment in addition to funding for updating existing IT infrastructure at Frisco Fire Safety Town.



**FIRE TRAINING/EDUCATION**

**Community Education**

**Personnel**

|                                   | Level | FY 2019  | FY 2020  | FY 2021  |
|-----------------------------------|-------|----------|----------|----------|
| Community Education Coordinator   | 141   | 1        | 1        | 1        |
| Fire Safety Educator (1 FT, 1 PT) | 137   | <u>2</u> | <u>2</u> | <u>2</u> |
| Total                             |       | 3        | 3        | 3        |

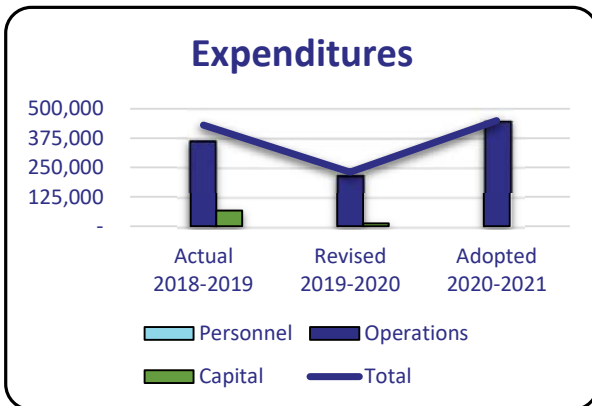
**Core Services**

Fire Training is responsible for the education, skills and competencies of the Frisco Fire Department staff, utilizing state-of-the-art training techniques and the latest, most efficient technology. These efforts contribute towards maintaining an overall safe environment.

Through advanced training opportunities provided by the Department, firefighters are increasing their skills and knowledge. A recent change has eliminated the Department's live training facility and required the Department to travel outside the City in order to meet State and Local standards of training. Through FY14 grant purchases, the Department received a state-of-the-art training simulator for EMS training. The Department also changed providers in Medical Control Services. The combination of these two improvements have improved the quality EMS care provided by Frisco Paramedics and EMTs.

**Key Points Affecting Service, Performance and Adopted Budget**

Funding depends on the level and expertise of current training to meet State Certification Requirements as well as the frequency and complexity of training requirements for specialty services.



**Expenditures - 13534343**

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | -                   | -                    | -                    |
| <b>Operations</b> | 363,354             | 217,263              | 448,577              |
| <b>Capital</b>    | 67,232              | 12,461               | -                    |
| <b>Total</b>      | 430,586             | 229,724              | 448,577              |

**Major Budget Items**

Training and certifications are the primary operational expenditures. FY20 revised operations decrease is directly correlated to the COVID-19. These appropriations are increased in FY21 in anticipation of a return to normal travel and training operations.

**Personnel**

**Note: No positions are funded in this Subdivision.**

## FIRE PREVENTION

## Fire Prevention

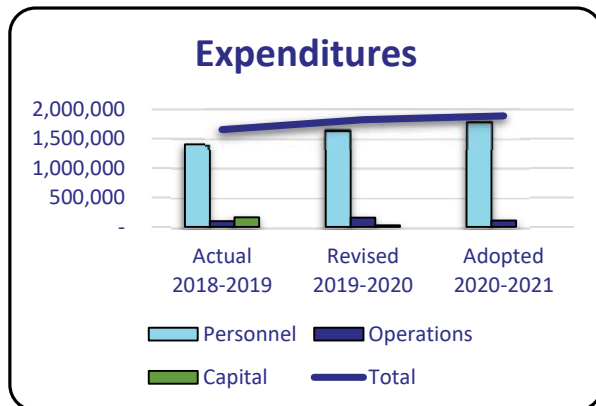
### Core Services

The Fire Prevention Division provides a variety of services including: investigation into the origin and cause of all fires, completing background investigations of new hires, review of development site plans and fire protection system plans for new construction, routine inspection of existing businesses, criminal investigations and prosecution of fire-related crimes as well as research and development of fire and life safety codes and ordinances to protect the lives and property of all those who live, work or visit the City of Frisco.

### Key Points Affecting Service, Performance and Adopted Budget

Currently reviews development infrastructure, certain types of new building plans, fire alarm and protection system plans for new and existing developments. It is a continuing effort to be efficient, accurate and timely with these reviews and the Department strives to find ways to reduce turnaround. Recent increases in development applications and projects have increased the workload in the office.

In the 81st Texas Legislative Session, HB 3866 was passed by the Legislature and went into effect September 1, 2009. HB 3866 applies to fire code inspections conducted after September 1, 2011. As such, state law now requires that anyone enforcing a fire code or an ordinance related to fire codes adopted by law or ordinance by a state, county or local government entity, must be a Certified Fire Inspector by the Texas Commission on Fire Protection. While this currently applies only to facilities which require licensure inspection by State or local entities, this will continue to expand to inspections of all publicly accessible facilities in the future.



### Expenditures - 13535000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 1,401,390           | 1,645,264            | 1,781,729            |
| Operations   | 96,754              | 153,974              | 107,321              |
| Capital      | 158,362             | 22,710               | -                    |
| <b>Total</b> | <b>1,656,506</b>    | <b>1,821,948</b>     | <b>1,889,050</b>     |

### Major Budget Items

Personnel appropriations increase for the transfer of the Professional Standards Coordinator from Administration in FY21.

FY20 appropriations include \$68,700 for the Electronic Plan Review (EPR) project not required in FY21.

### Personnel

|  | Level | FY 2019   | FY 2020   | FY 2021   |
|--|-------|-----------|-----------|-----------|
| Fire Marshal   | 63A   | 1         | 1         | 1         |
| Deputy Fire Marshal                                    | 59A   | 1         | 1         | 1         |
| Senior Fire Protection Engineer                        | 160   | 1         | 1         | 1         |
| EOD K9 / Fire Investigator                             | 50A   | 1         | 1         | 1         |
| Professional Standards Coordinator / Fire Investigator | 42A   | -         | -         | 1         |
| Fire Engineering Associate                             | 146   | 1         | 1         | 1         |
| Fire Inspector   | 142   | 8         | 8         | 8         |
| Administrative Assistant                               | 124   | 1         | 1         | 1         |
| <b>Total</b>   |       | <b>14</b> | <b>14</b> | <b>15</b> |

## Core Services

Emergency Management develops and coordinates the City's Emergency Management Plan (EMP), providing basic general guidance for emergency management activities and an overview of the City's methods of mitigation, preparedness, response and recovery. The plan describes the City's emergency response organization and assigns responsibilities for various emergency tasks. The plan is intended to provide a framework for more specific functional annexes that describe in detail "who does what, when and how." The EMP applies to all local officials, departments and agencies.

The City of Frisco maintains a high-level Emergency Operations Center (EOC), which includes state-of-the-art technology. The EOC receives vital information from local TV, cable channels, area public safety departments and an advanced weather monitoring service. Within the EOC, staff has multiple communication capabilities.

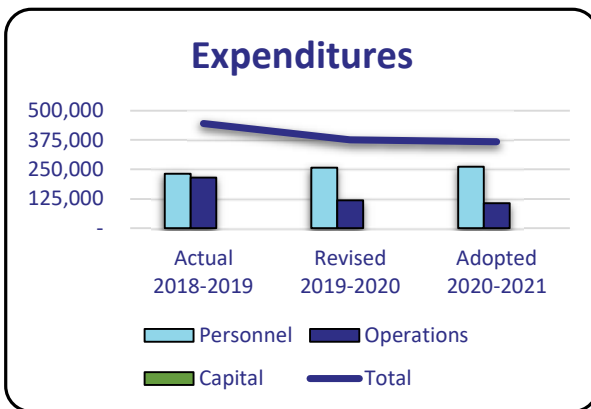
During major events, the EOC serves as a gathering point for City officials and other decision makers who utilize the EMP to ensure the safety of our residents.

## Key Points Affecting Service, Performance and Adopted Budget

As the Emergency Management Coordinator for the City, reviewing and updating the EMP falls within the scope of the Fire Department. Of the three (3) rating levels approved by the State of Texas, the City of Frisco EMP maintains the highest level (Advanced).

The Fire Department has also made a conscious effort to integrate into statewide disaster programs and responses to further train/broaden the Fire Department personnel to disaster experience.

The Fire Department has previously partnered with the County to establish a Hazard Mitigation Plan. Completion and Federal approval of this plan has met criteria for certain federally funded grant requirements. This plan is established above and beyond State requirements and is not common in many municipalities. A Frisco-specific annex has been completed and incorporated into the Collin County Hazard Mitigation Plan.



## Expenditures - 13535351

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 230,671             | 256,312              | 261,217              |
| Operations   | 214,377             | 118,805              | 106,675              |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>445,048</b>      | <b>375,117</b>       | <b>367,892</b>       |

## Major Budget Items

51% of FY21 operational appropriations provide for annual contracts for CODE RED Emergency Notification and WeatherBug systems.

**FIRE PREVENTION**

**Emergency Management**

**Personnel**

|   | Level | FY 2019  | FY 2020  | FY 2021  |
|---|-------|----------|----------|----------|
| Deputy Emergency Management Coordinator | 163   | 1        | 1        | 1        |
| Emergency Management Analyst            | 140   | <u>1</u> | <u>1</u> | <u>1</u> |
| Total                                   |       | 2        | 2        | 2        |

## Core Services

The Frisco Fire Department has developed and trained a dedicated group of professionals who provide fire and rescue services to the residents of Frisco. The Fire Department places a priority on the safety of firefighters and Department staff and maintains a state-of-the-art health and welfare program, as well as safety training intending to incorporate this priority into all emergency and non-emergency situations. Specialized equipment such as mobile Light/Air/Rehab (LAR) 1, an emergency vehicle specific to the support of firefighters and paramedics, are utilized to support firefighter and paramedic safety on emergency scenes.

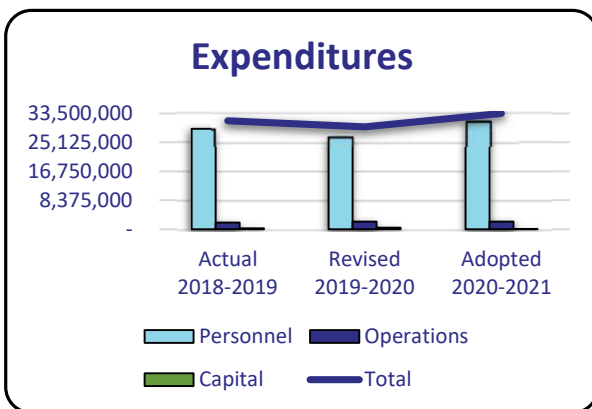
The Department includes nine stations. The firefighter's shift structure includes working 24 hours, which is followed by 48 hours off-duty. There are three shifts, named A, B and C shifts. A group of firefighters, assigned to a particular fire engine, fire truck, medic (ambulance) or special operations unit make up a company. Each fire station has a unique compliment of personnel and apparatus.

## Key Points Affecting Service, Performance and Adopted Budget

To meet the City Council's Strategic Focus Area, Public Health and Safety, the Fire Department will continue to maintain and enhance fire protection services through the provision of fire protection coverage that results in an Insurance Services Office Inc. (ISO) Public Protection Classification (PPC) rating of Superior (ISO Class-1). The ISO PPC program provides important, up to date information about municipal fire protection services by collecting information about the quality of public fire protection in fire districts across the country. In each of those fire districts, ISO evaluates all the relevant data and assigns a PPC rating from ISO Class-1 to ISO Class-10. Frisco Fire Department continues to maintain ISO Class-1.

The Fire Department currently staffs nine (9) engine companies, three (3) fire truck companies, one (1) heavy rescue company, seven (7) medics (ambulances), two (2) Battalion Chiefs, the Emergency Operations Center and a Hazardous Materials/Command and Communications Team, 24 hours a day, 7 days a week.

The Frisco Fire Department's intent is to consistently maintain timely response to emergency calls and has established as a goal a maximum response time of six minutes for emergency calls from the time a call is received to arrival on scene.



## Expenditures - 13536000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 29,060,142          | 26,833,649           | 31,120,580           |
| Operations   | 2,015,429           | 2,274,927            | 2,310,450            |
| Capital      | 283,491             | 531,480              | 60,000               |
| <b>Total</b> | <b>31,359,063</b>   | <b>29,640,056</b>    | <b>33,491,030</b>    |

## Major Budget Items

FY21 personnel appropriations provide funding for a new Deputy Chief to augment current upper level supervision/management. Personnel headcounts also reflect transfers of two Battalion Chief positions and one Deputy Chief position from the Administration Division.

Operations funding continues in FY21 for a SAFER grant for 21 Firefighter/Paramedics. This funding source is scheduled to expire October 2021.

**FIRE SUPPRESSION****Fire Operations****Personnel**

|                                    | Level   | FY 2019  | FY 2020  | FY 2021  |
|------------------------------------|---------|----------|----------|----------|
| Deputy Chief of Operations         | 63A     | -        | -        | 3        |
| Battalion Chief                    | 59B     | 6        | 6        | 8        |
| Captain / Paramedic                | 56B     | 30       | 33       | 33       |
| Lieutenant / Paramedic             | 50B     | 15       | 12       | 12       |
| Driver Operator / Paramedic        | 47B     | -        | 41       | 41       |
| Firefighter / Paramedic            | 45B     | 140      | 98       | 97       |
| Field Incident Technician          | 36B     | 1        | 1        | 1        |
| Firefighter / EMT                  | 36A/36B | 29       | 30       | 30       |
| Fire Incident Safety Officer       | 36A/36B | 2        | 2        | 2        |
| Public Safety Equipment Technician | 137     | 1        | 1        | 1        |
| Senior Administrative Assistant    | 131     | 1        | 1        | 1        |
| Administrative Assistant           | 124     | <u>1</u> | <u>1</u> | <u>1</u> |
| Total **                           |         | 226      | 226      | 230      |

\*\* Paramedics / Special Events (PT) are not counted in the employee totals. 20 positions were funded in FY20 to provide additional personnel during major events throughout the City and are contract personnel. Funding is continued in FY21 for this program.

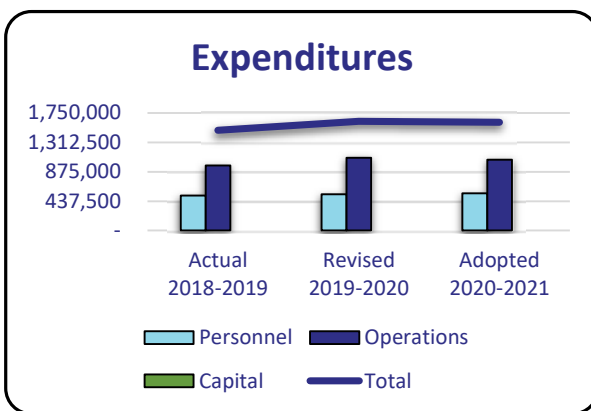
**Core Services**

The Frisco Fire Department has developed and trained a dedicated group of professionals who provide emergency and non-emergency medical services.

**Key Points Affecting Service, Performance and Adopted Budget**

Emergency Medical Services (EMS) continues to research best practices in the provision of pre-hospital care and will endeavor to implement protocols and practices that ensure the highest level of care possible to the sick and injured in the City of Frisco. The Fire Department maintains a proactive effort to provide the necessary safeguards for paramedics from the potential exposures they may encounter while performing their duties. Some examples include: universal medical precautions, access to vaccinations, medical and wellness exams, as well as continuing education on the hazards they may encounter.

The Department intent is to continually maintain timely response to emergency calls and has established as a goal a maximum response time of six minutes for emergency calls from time call received to first unit arrival.



**Expenditures - 13537000**

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>519,294</b>      | <b>542,801</b>       | <b>555,480</b>       |
| <b>Operations</b> | <b>971,672</b>      | <b>1,082,017</b>     | <b>1,057,234</b>     |
| <b>Capital</b>    | <b>-</b>            | <b>-</b>             | <b>-</b>             |
| <b>Total</b>      | <b>1,490,966</b>    | <b>1,624,818</b>     | <b>1,612,714</b>     |

**Major Budget Items**

Approximately 34.7% of the operational funding in this division provides for medical equipment/maintenance, protective gear and medical supplies for all emergency apparatus.

**Personnel**

**Battalion Chief of EMS  
Captain**

| Level        | FY 2019  | FY 2020  | FY 2021  |
|--------------|----------|----------|----------|
| <b>59A</b>   | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>56A</b>   | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Total</b> | <b>2</b> | <b>2</b> | <b>2</b> |

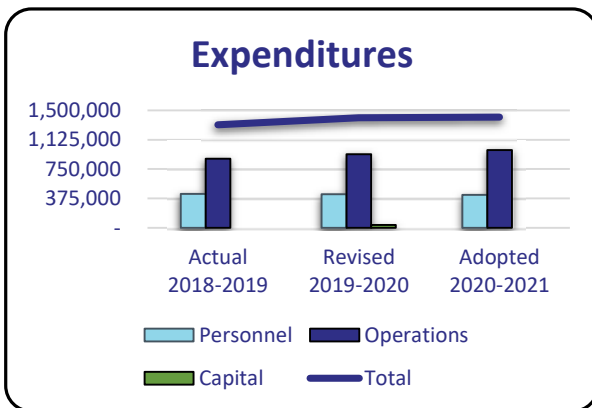


**Core Services**

Fleet Services is responsible for maintaining the Frisco Fire Department fleet in order to achieve a consistent state of readiness to respond to fire, medical and non-fire related emergencies. Fleet Services also assesses the future capital needs in relation to apparatus, various equipment and facilities-related items.

**Key Points Affecting Service, Performance and Adopted Budget**

The Frisco Fire Department has two (2) Certified Emergency Vehicle Technicians (EVT) positions who perform a majority of all emergency vehicle maintenance at the Fire Department Fleet Facility adjacent to Central Fire Station on Tomlin Drive. The Fire Department continues to meet stringent preventative maintenance standards for emergency vehicles and equipment, and through a quality fleet management program, the emergency vehicles and equipment are maintained for both the safety of the firefighters and to ultimately yield longer service lives of the equipment.



**Expenditures - 13539000**

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>434,487</b>      | <b>428,760</b>       | <b>420,063</b>       |
| <b>Operations</b> | <b>880,951</b>      | <b>938,663</b>       | <b>993,870</b>       |
| <b>Capital</b>    | <b>-</b>            | <b>37,435</b>        | <b>-</b>             |
| <b>Total</b>      | <b>1,315,438</b>    | <b>1,404,858</b>     | <b>1,413,933</b>     |

**Major Budget Items**

Operational expenditures for vehicle parts-repair, gas and oil, outside vehicle repair and tire for the entire Fire fleet accounts for 89% of the Fire Fleet Division's FY21 appropriations.

**Personnel**

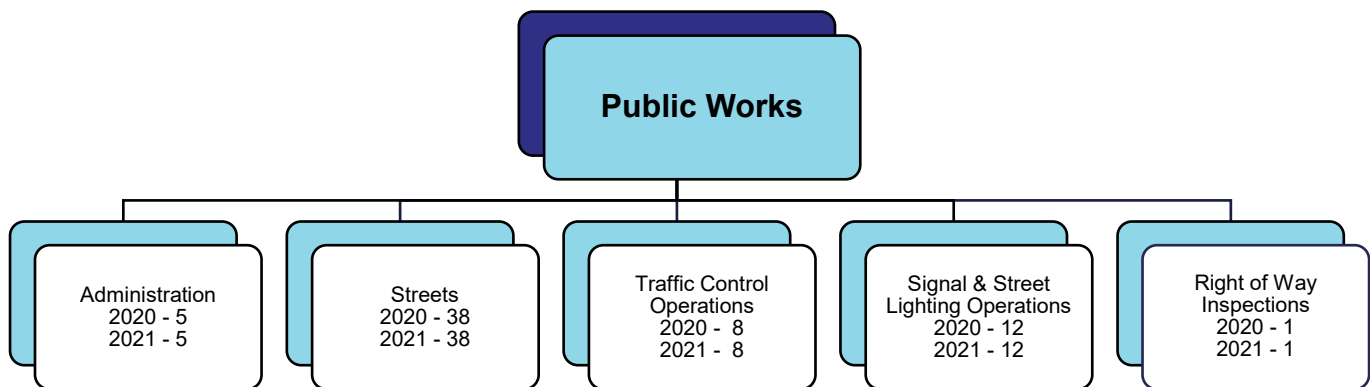
|  | Level      | FY 2019  | FY 2020  | FY 2021  |
|--|------------|----------|----------|----------|
| <b>Fire Fleet Manager</b>                      | <b>149</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Emergency Vehicle Technician II</b>         | <b>138</b> | <b>-</b> | <b>1</b> | <b>1</b> |
| <b>Emergency Vehicle Technician I</b>          | <b>-</b>   | <b>2</b> | <b>-</b> | <b>-</b> |
| <b>Logistics Specialist</b>                    | <b>127</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Emergency Vehicle Technician Apprentice</b> | <b>124</b> | <b>-</b> | <b>1</b> | <b>1</b> |
| <b>Total</b>                                   |            | <b>4</b> | <b>4</b> | <b>4</b> |



# PUBLIC WORKS DEPARTMENT SUMMARY

## DEPARTMENT MISSION

Plan, design, build, maintain and operate infrastructure systems that promote public health, safety and welfare.

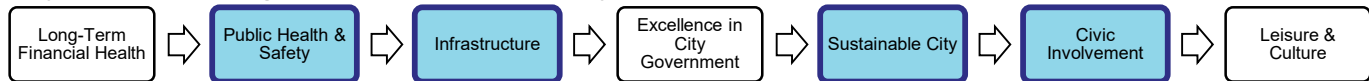


## Expenditure Summary

| Activity                            | 2018-2019<br>Actual         | 2019-2020<br>Revised        | 2020-2021<br>Adopted        | % Change<br>FY 2020 to<br>FY 2021 |
|-------------------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------------|
| Administration                      | \$ 636,941                  | \$ 652,987                  | \$ 681,254                  | 4.33%                             |
| Streets                             | 7,217,000                   | 6,527,639                   | 6,517,058                   | -0.16%                            |
| Traffic Control Operations          | 1,298,182                   | 1,392,529                   | 1,437,504                   | 3.23%                             |
| Signal & Street Lighting Operations | 3,184,406                   | 3,567,978                   | 3,396,279                   | -4.81%                            |
| Right of Way Inspections            | <u>75,478</u>               | <u>78,336</u>               | <u>80,190</u>               | <u>2.37%</u>                      |
| <b>Totals</b>                       | <b><u>\$ 12,412,007</u></b> | <b><u>\$ 12,219,469</u></b> | <b><u>\$ 12,112,285</u></b> | <b><u>-0.88%</u></b>              |

## PUBLIC WORKS

### City Council Strategic Focus Areas served by this Department -



### Performance Measures

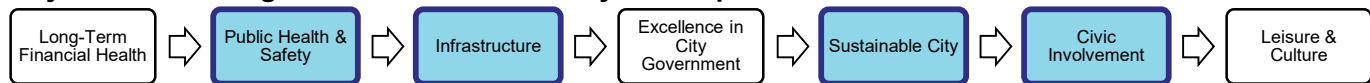
|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

### Strategic Focus Area: Public Health & Safety, Sustainable City and Civic Involvement

| Type                             | Strategy   | Objective  | Performance Measure   | FY 2019 Actual                | FY 2020 Revised           | FY 2021 Adopted          |
|----------------------------------|--|--|---|-------------------------------|---------------------------|--------------------------|
| <b>14010000 - Administration</b> |  |  |   |                               |                           |                          |
| ✓                                | Public Works re-accreditation (2024); biennial review process (due 2022) | Keep Best Management Practices (BMP) and accreditation operational, relevant and compliant | Complete self-assessment review in 2 years, and ensure two practices are substantially compliant                | 100% (obtained accreditation) | 100%                      | 50% review               |
|                                  | Disaster preparedness and public safety                                  | Provide an effective disaster exercise schedule  | Conduct one table top and one operational exercise annually   | 100%                          | 100%                      | 100%                     |
| 📁                                | Safety   | Improve safety awareness   | Monthly Division meetings to discuss safety issues / concerns related to tasks and operations                   | 100%                          | 100%                      | 100%                     |
|                                  |  | Maintain and improve heavy equipment operations and safety                                 | Provide refresher courses for Public Works Heavy Equipment Operator I and Heavy Equipment Operator II positions | N/A                           | Cancelled due to Covid-19 | 50% per division         |
|                                  | Improve asset management program   | Develop 5 year maintenance/repair plan for all systems                                     | Comply with APWA asset management systems 5 BMP's within 2 years  | N/A                           | N/A                       | 50%                      |
| ⌚                                | Efficiency   | All vehicles comply with idle time policy  | Meet goal of 15% or less idle time  | N/A                           | N/A                       | 15% or less per division |

## PUBLIC WORKS

### City Council Strategic Focus Areas served by this Department -



### Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

### Strategic Focus Area: Public Health & Safety, Sustainable City and Civic Involvement, cont.

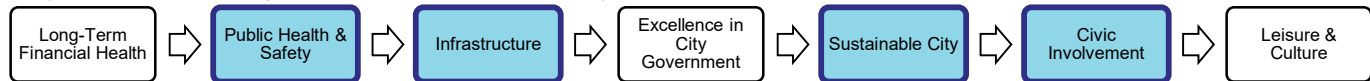
| 14041000 - Streets |                                  |   |  |                          |                     |                     |
|--------------------|----------------------------------|---|--|--------------------------|---------------------|---------------------|
| ✓                  | Maintain existing infrastructure | Provide safe sidewalks and walkways for pedestrians | Length of time between customer request and repair   | 186 days (over 6 months) | 240 days (8 months) | 210 days (7 months) |
|                    |                                  | Improve asphalt streets                             | Resurface and rebuild at least 5% of Hot Mixed Asphaltic Concrete (HMAC) lane miles annually | 5.4%                     | 2.5%                | 3.9%                |
|                    |                                  | Repair street and alley failures                    | Cubic yards of concrete poured   | 1,848                    | 2,772               | 2,772               |
|                    |                                  | Recondition existing asphalt streets                | Number of asphalt streets resurfaced   | 12                       | 11                  | 11                  |

### Strategic Focus Area: Public Health & Safety

| Type                       | Strategy   | Objective   | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|----------------------------|--|---|---|----------------|-----------------|-----------------|
| 14047000 - Traffic Control |  |   |   |                |                 |                 |
| ✓                          | Provide a safe driving environment through adequate signage  | Make sure signs meet minimum retro reflectivity levels  | Traffic signs produced and installed for replacements or new installs | 5,503          | 7,015           | 7,015           |
| 📁                          | Provide safe school zones                                    | Provide necessary traffic control signs and markings for safe pedestrian travel in school zones | Refurbish or re-locate all school zone markers                        | 59 (187 Total) | 50 (195 Total)  | 55 (203 Total)  |
|                            | Effective communication with the public                      | Help manage traffic during special events and provide public service messages                   | Staff hours spent setting up message boards                           | 445.75         | 450             | 450             |
| ✓                          | Provide a safe driving environment through adequate striping | Restripe intersections and arterials every 4 years based on inspections                         | Miles of new or refreshed striping installed                          | 14.5           | 19              | 15              |

## PUBLIC WORKS



### City Council Strategic Focus Areas served by this Department -



### Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

### Strategic Focus Area: Infrastructure and Public Health & Safety

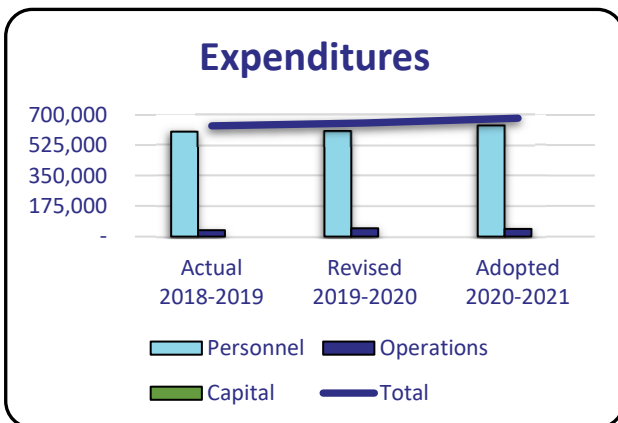
| Type  | Strategy   | Objective   | Performance Measure                            | FY 2019 Actual        | FY 2020 Revised       | FY 2021 Adopted       |
|---|--|---|--|-----------------------|-----------------------|-----------------------|
| 14048000 - Street Lighting & Signal Control                                       |  |   |  |                       |                       |                       |
|  | Ensure proper operation of school zone flashers and speed boards | Complete scheduled maintenance & trouble call repairs | School zone flashers maintenance/repair visits | 190                   | 200                   | 215                   |
|   | Ensure proper operation of signal equipment                      |   | Traffic signal maintenance/repair visits       | 1,150                 | 1,200                 | 1,225                 |
|   |  |   | Operational fixtures maintained                | 97% of 6,747 fixtures | 99% of 7,345 fixtures | 99% of 7,429 fixtures |
|  | Provide safe and efficient driving environment                   | Install new school zone flashers                      | School zone flashers installed                 | 8                     | 8                     | 6                     |
|   |  |   | Training sessions offered to City staff        | 37                    | 30                    | 35                    |

### Core Services

Administration is responsible for activities and projects within the Public Works Department that address safety operations, emergency management and disaster preparedness programs, training and other organizational processes, policies and procedures.

### Key Points Affecting Service, Performance and Adopted Budget

Evaluate and improve business processes for American Public Works Association National Accreditation. The process of addressing deficiencies and/or improvements in best management practices can affect appropriation requirements in the various Public Works Divisions.



### Expenditures - 14010000

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>602,001</b>      | <b>605,686</b>       | <b>637,485</b>       |
| <b>Operations</b> | <b>34,940</b>       | <b>47,301</b>        | <b>43,769</b>        |
| <b>Capital</b>    | <b>-</b>            | <b>-</b>             | <b>-</b>             |
| <b>Total</b>      | <b>636,941</b>      | <b>652,987</b>       | <b>681,254</b>       |

### Major Budget Items

Personnel expenditures account for 93% of the Division's total appropriations in FY21.

### Personnel

|  | Level      | FY 2019  | FY 2020  | FY 2021  |
|--|------------|----------|----------|----------|
| <b>Assistant Director - Public Works Operations</b>  | <b>204</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Public Works Business Analyst</b>                 | <b>154</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Administrative &amp; Customer Service Manager</b> | <b>153</b> | <b>-</b> | <b>-</b> | <b>1</b> |
| <b>Office Manager</b>                                | <b>-</b>   | <b>1</b> | <b>1</b> | <b>-</b> |
| <b>Administrative Supervisor</b>                     | <b>133</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Data Entry Operator</b>                           | <b>121</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Total</b>   |            | <b>5</b> | <b>5</b> | <b>5</b> |

### Core Services

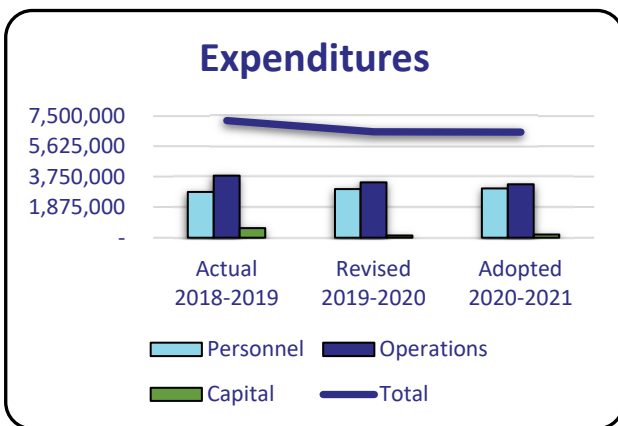
Streets is responsible for the repair and maintenance of streets, sidewalks and alleys. Rebuilds asphalt streets, makes minor concrete street and alley repairs, builds and repairs sections of sidewalk and curbs and sands driving surfaces during icy weather.

### Key Points Affecting Service, Performance and Adopted Budget

Requirements for street-related repair or replacement directly impact appropriation requirements.

A pavement preservation program has been generated to address a comprehensive set of maintenance and repair best management practices which promote more cost-effective techniques that extend the life of pavement and reduce the need for expensive and/or premature rehab/replacement projects.

Streets has an employee on-call, 24 hours-a day, 7 days a week, 365 days a year.



### Expenditures - 14041000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 2,810,128           | 2,997,531            | 3,035,772            |
| Operations   | 3,817,145           | 3,399,079            | 3,292,926            |
| Capital      | <u>589,727</u>      | <u>131,029</u>       | <u>188,360</u>       |
| <b>Total</b> | <b>7,217,000</b>    | <b>6,527,639</b>     | <b>6,517,058</b>     |

### Major Budget Items

Operational funding decrease of 1.3% accounts for reductions in street maintenance, professional services and equipment line items in FY21.

In addition to \$10,000 for a truck mounted message board for crew safety on construction projects, FY21 appropriations include funding for \$178,360 in replacement capital for two trailers, a dump truck and a concrete saw .

### Personnel

|                                      | Level   | FY 2019   | FY 2020   | FY 2021   |
|--------------------------------------|---------|-----------|-----------|-----------|
| Senior Civil Engineer - Public Works | 160     | 1         | 1         | 1         |
| Streets Superintendent               | 153     | 1         | 1         | 1         |
| Streets Supervisor                   | 143     | 3         | 3         | 3         |
| Senior Construction Inspector        | 140     | 1         | 1         | 1         |
| Construction Inspector               | 137     | 1         | 1         | 1         |
| Construction Technician              | 136     | -         | 1         | 1         |
| Crew Leader                          | 134     | 8         | 8         | 8         |
| Heavy Equipment Operator I/II        | 126/128 | 14        | 13        | 13        |
| Maintenance Worker - Public Works    | 122     | <u>9</u>  | <u>9</u>  | <u>9</u>  |
| <b>Total</b>                         |         | <b>38</b> | <b>38</b> | <b>38</b> |

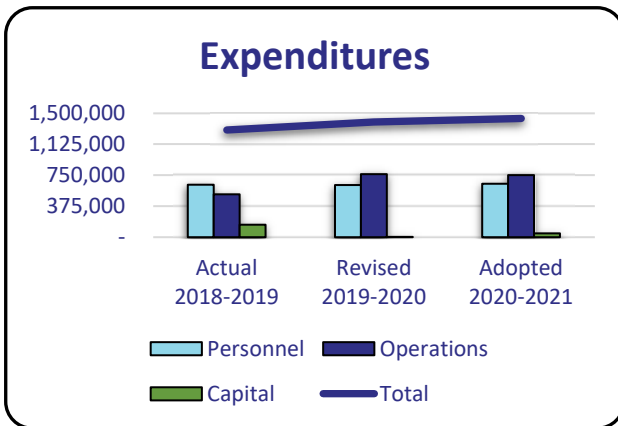


### Core Services

Traffic Control Operations is responsible for the fabrication, installation and maintenance of all signs as well as the fabrication of vehicle logos and maintenance of pavement markings on City streets.

### Key Points Affecting Service, Performance and Adopted Budget

The City maintains its own sign shop to standardize signs within the City and to take advantage of economies of scale.



### Expenditures - 14047000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 633,434             | 630,944              | 645,128              |
| Operations   | 515,375             | 759,739              | 747,926              |
| Capital      | 149,373             | 1,846                | 44,450               |
| <b>Total</b> | <b>1,298,182</b>    | <b>1,392,529</b>     | <b>1,437,504</b>     |

### Major Budget Items

FY21 operations appropriation include \$262,000 in funding for signs and pavement marking material replacements. Changes in requirements for street sign materials and pavement marking quality affect budget appropriation levels.

### Personnel

|                                      | Level | FY 2019  | FY 2020  | FY 2021  |
|--------------------------------------|-------|----------|----------|----------|
| Signs and Markings Supervisor        | 143   | 1        | 1        | 1        |
| Sign Shop Coordinator                | 138   | 1        | 1        | 1        |
| Senior Signs and Markings Technician | 132   | 2        | 2        | 2        |
| Signal Technician I                  | 131   | 2        | 1        | 1        |
| Signs and Markings Technician        | 122   | 2        | 3        | 3        |
| <b>Total</b>                         |       | <b>8</b> | <b>8</b> | <b>8</b> |

## PUBLIC WORKS

## Signal & Street Lighting Operations

### Core Services

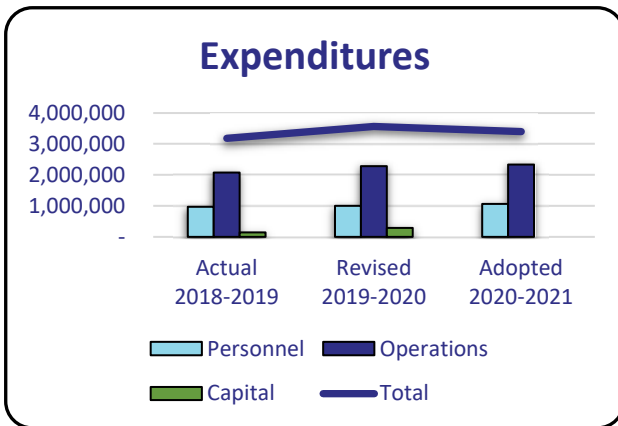
The Signal & Street Lighting Operations Division is responsible for the maintenance, installation and construction inspection of all traffic signals, street lights, school zone flashers and radar speed boards in operation. Our goal is to ensure that the City's assets are operating properly 24 hours a day, 7 days a week to provide the highest quality infrastructure and level of service for present and future Frisco residents. This Division also provides for the electrical expenditures associated with providing street lights and traffic signals.

### Key Points Affecting Service, Performance and Adopted Budget

Staff periodically scans designated areas nightly to ensure street lights are working properly. If outages are noticed (or a resident reports an outage), a work order is prepared and the City works with the electric provider to repair the light.

Number of street lights:

|                                 | FY 2019      | FY 2020      | FY 2021      |
|---------------------------------|--------------|--------------|--------------|
| Gexa (Oncor)                    | 2,207        | 2,317        | 2,342        |
| Denton County Electric (CoServ) | 4,787        | 5,247        | 5,831        |
| <b>Total</b>                    | <b>6,994</b> | <b>7,564</b> | <b>8,173</b> |



### Expenditures - 14048000

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>966,101</b>      | <b>1,000,084</b>     | <b>1,059,364</b>     |
| <b>Operations</b> | <b>2,074,507</b>    | <b>2,278,048</b>     | <b>2,336,915</b>     |
| <b>Capital</b>    | <b>143,798</b>      | <b>289,846</b>       | <b>-</b>             |
| <b>Total</b>      | <b>3,184,406</b>    | <b>3,567,978</b>     | <b>3,396,279</b>     |

### Major Budget Items

Operational funding increase provides for the addition of 609 streetlights in FY21. 500+ were found during an FY20 CoServ audit.

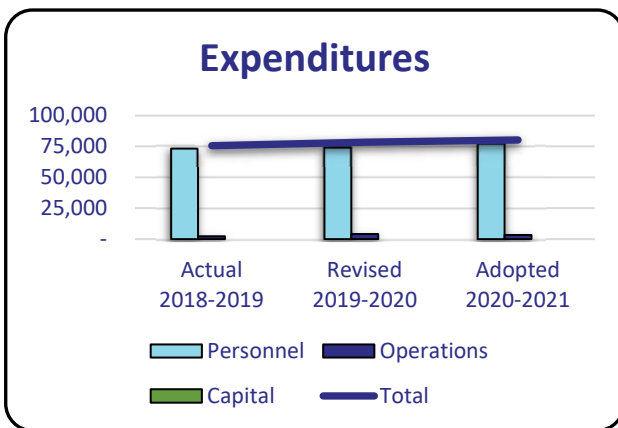
No capital equipment required in FY21.

### Personnel

|  | Level | FY 2019   | FY 2020   | FY 2021   |
|--|-------|-----------|-----------|-----------|
| Traffic Signal Superintendent          | 153   | 1         | 1         | 1         |
| Traffic Signal and Lighting Supervisor | 143   | 1         | 1         | 1         |
| Senior Roadway Lighting Technician     | 140   | -         | 1         | 1         |
| Traffic Signal and Lighting Inspector  | 137   | 1         | 1         | 1         |
| Senior Signal Technician               | 136   | 3         | 3         | 3         |
| Roadway Lighting Technician            | -     | 1         | -         | -         |
| Traffic Technician                     | 136   | 1         | 1         | 1         |
| Signal Technician I                    | 131   | 4         | 4         | 4         |
| <b>Total</b>                           |       | <b>12</b> | <b>12</b> | <b>12</b> |

### Core Services

The Right of Way Inspection Division is responsible for the management and permitting process for the use of City right-of-way areas and easements. Division personnel are also responsible for the management and permitting process for network nodes/small cell installations in the City's right-of-way. They also assist with monitoring the roadways through the WAZE dashboard and traffic cameras to ensure that travel lanes are not closed and contractors are not boring outside of the approved daytime non-peak commute hours per the City's ROW Ordinance.



### Expenditures - 14049000

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>73,270</b>       | <b>74,177</b>        | <b>76,911</b>        |
| <b>Operations</b> | <b>2,209</b>        | <b>4,159</b>         | <b>3,279</b>         |
| <b>Capital</b>    | <b>-</b>            | <b>-</b>             | <b>-</b>             |
| <b>Total</b>      | <b>75,478</b>       | <b>78,336</b>        | <b>80,190</b>        |

### Major Budget Items

Primary expenditures are personnel related.

### Personnel

#### ROW Coordinator

Total

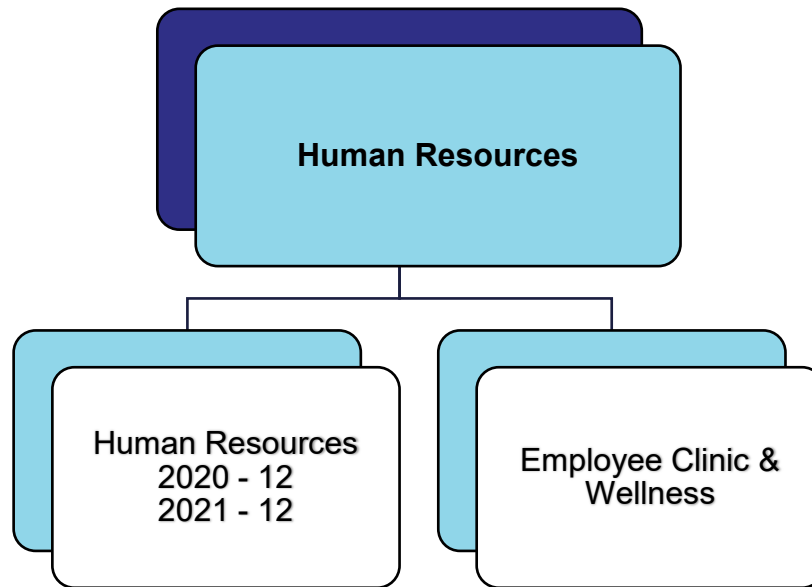
| Level        | FY 2019  | FY 2020  | FY 2021  |
|--------------|----------|----------|----------|
| 131          | 1        | 1        | 1        |
| <b>Total</b> | <b>1</b> | <b>1</b> | <b>1</b> |



# HUMAN RESOURCES DEPARTMENT SUMMARY

## DEPARTMENT MISSION

Sets the standard among public sector employers in which every worker is a valued and respected team member. The Department will work to maintain the City's competitiveness in the market by enhancing customer service, optimizing business processes, delivering competitive services, achieving a positive employee climate, recruiting and retaining a skilled, diverse workforce and promoting learning and growth.



## Expenditure Summary

| Activity                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted | % Change<br>FY 2020 to<br>FY 2021 |
|----------------------------|---------------------|----------------------|----------------------|-----------------------------------|
| Human Resources            | \$ 2,288,274        | \$ 2,637,961         | \$ 2,629,147         | -0.33%                            |
| Employee Clinic & Wellness | <u>1,308</u>        | <u>25,000</u>        | <u>1,000,000</u>     | <u>3900.00%</u>                   |
| <b>Totals</b>              | <u>\$ 2,289,582</u> | <u>\$ 2,662,961</u>  | <u>\$ 3,629,147</u>  | <u>36.28%</u>                     |

# HUMAN RESOURCES

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Excellence in City Government

| Type                              | Strategy   | Objective   | Performance Measure   | FY 2019 Actual         | FY 2020 Revised       | FY 2021 Adopted       |
|-----------------------------------|--|---|---|------------------------|-----------------------|-----------------------|
| <b>15010000 - Human Resources</b> |  |   |   |                        |                       |                       |
|                                   | Build and support safety culture                   | Reduce workers compensation (WC) injuries, cost and lost time                 | Reduce WC incurred loss cost per \$100 payroll - Peer 2020 \$1.03 | 0.73                   | 0.69                  | 0.75                  |
|                                   |  |   | Reduce WC modifier  | 0.42                   | 0.39                  | 0.39                  |
|                                   |  |   | WC continuous leave as a % of worked hours                        | 0.15%                  | 0.18%                 | 0.15%                 |
|                                   | Positively impact employee well being              | Improve health and retirement security of employees                           | Increase supplemental retirement savings participation/savings %  | 16% Pat / 6.0% Savings | 22% Pat/ 5.1% Savings | 25% Pat/ 6.0% Savings |
|                                   |  |   | Reduce employee high risk factor - % =>3 factors                  | 26%                    | 23%                   | 22%                   |
|                                   |  |   | Increase wellness screening participation rates                   | 78%                    | 81%                   | 83%                   |
|                                   |  |   | Sick leave as a % of worked hours                                 | 3.94%                  | 2.80%                 | 3.00%                 |
|                                   |  | Provide cost effective benefits   | Control annual per member health cost                             | \$6,260                | \$6,577               | \$6,577               |
|                                   |  |   | % of total paid for high cost claims                              | 46.3%                  | 43.5%                 | 43.0%                 |
|                                   | Promote learning and growth                        | Increase average number of training hours per employee - GOAL is 31 hr/ee     | Hours per employee per year provided by HR                        | 17.56                  | 18.50                 | 19.50                 |
|                                   | Recruit and retain a skilled and diverse workforce | Reduce involuntary terminations for FT EE's within the 1st year of employment | First year turnover   | 37%                    | 34%                   | 34%                   |
| ✓                                 |  | Maintain city-wide turnover at less than 10%                                  | City employee turnover  | 10%                    | 10%                   | 10%                   |
|                                   |  |   | New hires and re-hires  | 425                    | 411                   | 411                   |

# HUMAN RESOURCES

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |   |
|------------|--------------|-----------------|---|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness |  Frisco Policy |
|------------|--------------|-----------------|---|

## Strategic Focus Area: Excellence in City Government, cont.

| Type                              | Strategy                            | Objective  | Performance Measure                      | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|-----------------------------------|-------------------------------------|--|--|----------------|-----------------|-----------------|
| <b>15010000 - Human Resources</b> |                                     |  |  |                |                 |                 |
| ✓                                 | Achieve a positive employee climate | Assure consistent and fair administration of policies          | Number of grievances and case management | 93             | 94              | 124             |
|                                   |                                     |  | Ethics hotline reports or investigations | 9              | 10              | 7               |
|                                   |                                     |  | Leave and return to work management      | 250            | 270             | 408             |
|                                   |                                     | Process timely and accurate changes in employee status and pay | Personnel action entries                 | 6,857          | 6,318           | 6,318           |

### Core Services

Human Resources (HR) provides services and support to managers, employees and applicants by assisting in the recruitment and retention of a skilled and efficient workforce. Works to maintain the City's competitiveness in the marketplace through salary, benefits, training, leadership development and employee relations.

Develops personnel policies to fulfill the requirements of the City Charter, Federal and State Laws. Also develops policies that provide for due process, enhanced communication, guidelines for conduct and for consistent and equal treatment of employees.

Evaluates salaries and benefits to assure the City is competitive in the market and provides affordable, quality health care. Responds to growth and changes in Departments with the development of new positions and/or the reclassification of current positions.

### Key Points Affecting Service, Performance and Adopted Budget

Works with City management and insurance consultants to evaluate high quality, cost effective care that promotes wellness and addresses disease management. Through incentives and plan design, works with consultants to address lifestyle changes that will assist in controlling the cost of the City's self-insured plan. Develops efficiencies in managing complicated plans intended to address need and promote change and savings with benefit administration tools.

Continues to work with TML Intergovernmental Risk Pool to improve the City's current Experience Modifier. The Experience Modifier is a rating between 0.0 - 1.0 that is used in the calculation of workers comp rates. The modifier is based on the frequency and severity of workers comp claims, payroll growth and workers comp claims experience over the past 3 years. Frisco's modifier is .40. The goal is to obtain the lowest available modifier of .2 compared to the average of .91 for the DFW Metroplex.

Uses technology to optimize business processes and enhance the employment experience for employees and provide resources for managers. Continue to enhance the recruitment, hiring and on-boarding process through the use of artificial intelligence assessments for prospective employees and on-boarding for new employees. Continue to expand and improve employee development through the utilization of on-line tools including learning management systems for orientation, safety training and professional development.

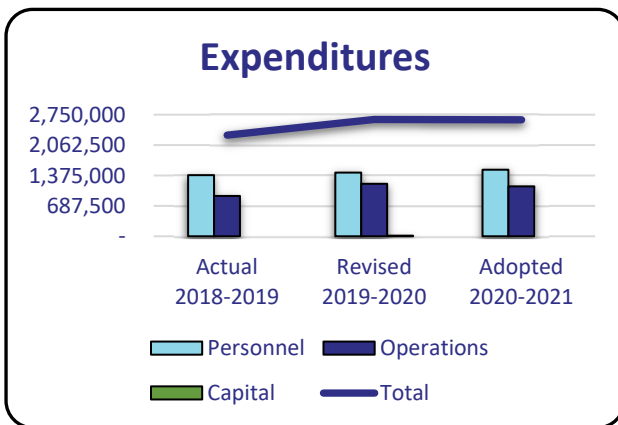
Monitors and investigates ethics hotline reports which provide a process through which employees can anonymously report possible violations or concerns including, but not limited to harassments, misuse of City property, insurance fraud, theft, unsafe working conditions, etc.

Implement programs and provide tools that focus on, incorporate, cultivate and recognize the City's Core Values as demonstrated by employees and incorporated by management. Develops executive and upper management staff to lead the City's workforce and reinforce the Core Values.



## HUMAN RESOURCES

## Human Resources



### Expenditures - 15010000

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>1,375,918</b>    | <b>1,439,904</b>     | <b>1,501,825</b>     |
| <b>Operations</b> | <b>912,357</b>      | <b>1,187,342</b>     | <b>1,127,322</b>     |
| <b>Capital</b>    | <b>-</b>            | <b>10,715</b>        | <b>-</b>             |
| <b>Total</b>      | <b>2,288,274</b>    | <b>2,637,961</b>     | <b>2,629,147</b>     |

### Major Budget Items

Operational funding in FY21 provides for the continuing of programs that support the City's Core Services such as the ethics hotline, executive coaching, routine motor vehicle/criminal history background checks, pre-employment assessments, required physical agility testing, training and leadership programs, tuition reimbursement for employees seeking higher education and wellness programs that contribute to insurance savings for the City and its employees.

### Personnel

|  | Level | FY 2019   | FY 2020   | FY 2021   |
|--|-------|-----------|-----------|-----------|
| Director of Human Resources                    | 207   | 1         | 1         | 1         |
| Employee Relations & Talent Management Manager | 157   | 1         | 1         | 1         |
| Total Rewards Manager                          | 157   | 1         | 1         | 1         |
| Senior Benefits & Wellness Analyst             | 149   | -         | 1         | 1         |
| Senior Compensation & Classification Analyst   | 149   | 1         | 1         | 1         |
| Senior Human Resources Analyst                 | 149   | 1         | 1         | 1         |
| Benefits & Wellness Analyst                    | -     | 1         | -         | -         |
| Human Resources Analyst                        | 144   | 1         | 1         | 1         |
| Learning & Development Coordinator             | 141   | 1         | 1         | 1         |
| Senior Human Resources Generalist              | 141   | -         | 1         | 1         |
| Human Resources Generalist                     | 139   | 3         | 2         | 2         |
| Senior Administrative Assistant                | 131   | 1         | 1         | 1         |
| <b>Total</b>                                   |       | <b>12</b> | <b>12</b> | <b>12</b> |

## Core Services

The City manages a modified self-insurance plan for full time employees for which there is a constant challenge to drive engagement, improve outcomes and lower plan costs. The City employee and wellness clinic will remove obstacles to health care for employees and covered dependents. The clinic will provide more cost-efficient services including timely acute care appointment, visits without waiting and quality appointments that work with employees to address and control chronic health conditions.

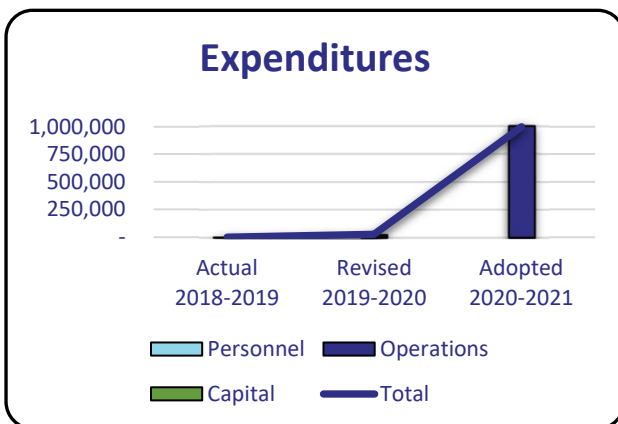
The clinic will provide occupational health services including pre-employment and annual physicals for police and fire personnel; and pre-employment and post-accident drug tests. The clinic will focus on staying current with occupational health standards including NFPA 1582 and monitoring health trends to maintain the safety of public safety personnel. The clinic will also provide biometric screenings for wellness program incentives available for employees.

## Key Points Affecting Service, Performance and Adopted Budget

The clinic should help divert health care costs by providing convenient and quality services for employees and covered dependents that attract patients away from more costly options including urgent care facilities and emergency rooms for non-emergency issues.

The clinic should also help control costs through quality care and engagement with employees to manage chronic conditions to prevent catastrophic outcomes.

Occupational health and wellness services for police and fire physicals, drug tests, biometric screenings and flu shots will be included as part of the operational costs for the clinic.



## Expenditures - 15059000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | -                   | -                    | -                    |
| Operations   | 1,308               | 25,000               | 1,000,000            |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>1,308</b>        | <b>25,000</b>        | <b>1,000,000</b>     |

## Major Budget Items

Operations appropriations include funding to bring the employee wellness clinic online in FY21 with cost estimates from the City's consultant and HR staff.

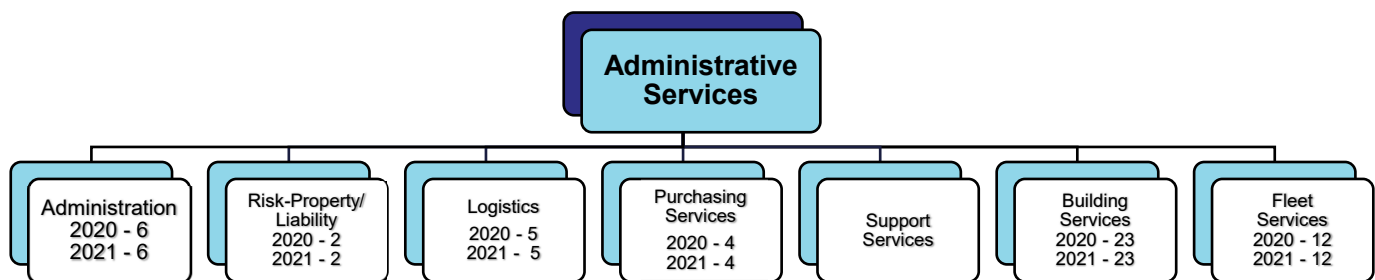
## Personnel

**Note: No positions are funded in this Division. The personnel will be contract employees.**

# ADMINISTRATIVE SERVICES DEPARTMENT SUMMARY

## DEPARTMENT MISSION

Ensures the highest level of value and ethics in the procurement of buildings, equipment, goods and services and maintaining these items through preventative maintenance, repairs and risk avoidance. The Department will strive to provide the highest level of customer service to internal and external customers, vendors, employees and citizens.



## Expenditure Summary

| Activity                | 2018-2019<br>Actual  | 2019-2020<br>Revised | 2020-2021<br>Adopted | % Change<br>FY 2020 to<br>FY 2021 |
|-------------------------|----------------------|----------------------|----------------------|-----------------------------------|
| Administration          | \$ 700,737           | \$ 857,399           | \$ 903,463           | 5.37%                             |
| Risk-Property/Liability | 1,130,646            | 1,315,324            | 1,417,304            | 7.75%                             |
| Logistics               | 901,740              | 411,203              | 420,976              | 2.38%                             |
| Purchasing Services     | -                    | 411,615              | 443,869              | 7.84%                             |
| Support Services        | 1,033,812            | 1,140,030            | 1,266,377            | 11.08%                            |
| Building Services       | 5,036,954            | 5,021,203            | 6,220,134            | 23.88%                            |
| Fleet Services          | 1,346,986            | 1,267,718            | 1,397,954            | 10.27%                            |
| <b>Totals</b>           | <b>\$ 10,150,876</b> | <b>\$ 10,424,492</b> | <b>\$ 12,070,077</b> | <b>15.79%</b>                     |

# ADMINISTRATIVE SERVICES

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Long-Term Financial Health

| Type                                      | Strategy  | Objective   | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|---|---|---|----------------|-----------------|-----------------|
| <b>15551000 - Risk-Property/Liability</b> |   |   |   |                |                 |                 |
| ✓   | Loss prevention through safety training initiatives focused on loss trends  | Train city staff based on loss trends                                 | Risk/Safety training classes offered                              | 15             | 8               | 12              |
| 📁   | Ensure adequate protection of City resources and personnel                  | Manage insurance to maintain compliance with City specifications      | Accurately account for City assets                                | Yes            | Yes             | Yes             |
| <b>15553000 - Purchasing</b>              |   |   |   |                |                 |                 |
| ✓   | Ensure City assets are disposed of properly                                 | Conduct the auction of assets   | Auction revenue received  | \$699,637      | \$414,950       | \$300,000       |
| 📁   | Vendor outreach and targeting vendors for bid solicitation and distribution | Increase the number of registered suppliers on e-procurement platform | Registered and active vendors*<br>(*new platform in 2019-Bonfire) | 2,515          | 1,817           | 2,000           |

## ADMINISTRATIVE SERVICES

### City Council Strategic Focus Areas served by this Department -



### Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

### Strategic Focus Area: Excellence in City Government

| Type                             | Strategy   | Objective  | Performance Measure  | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|----------------------------------|--|--|--|----------------|-----------------|-----------------|
| <b>15510000 - Administration</b> |  |  |  |                |                 |                 |
|                                  | Provide customers (internal and external) with quality service                 | Provide a timely response to administrative matters                            | Respond to critical matters within 24 hours and non-routine matters within 30 days | Yes            | Yes             | Yes             |
|                                  | Provide good customer service  | Keep customer complaints to a minimum  | Complaints forwarded to management level   | -              | 1               | -               |
| ✓                                | Costs to deliver City services will remain competitive with surrounding Cities | Costs to deliver City services will remain competitive with surrounding Cities | Postal unit targeted effort to increase revenue or decrease expense                | 2              | 3               | 3               |
|                                  |  |  | Vendor targeted effort to increase revenue or decrease expense                     | 1              | 5               | 7               |
|                                  | Market the Contract Postal Unit to potential customers                         | Encourage customers in the area and patrons of City Hall and the Library       | Increase in revenue  | -6.3%          | 1.0%            | 2.0%            |

## ADMINISTRATIVE SERVICES





### City Council Strategic Focus Areas served by this Department -



### Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

### Strategic Focus Area: Excellence in City Government, cont.

| Type  | Strategy   | Objective  | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|--|--|---|----------------|-----------------|-----------------|
| 15552000 - Logistics  |  |  |   |                |                 |                 |
|    | Provide internal customers with quality service delivery                 | Stock relevant inventory that is needed on a day to day basis  | Inventory turnover ratio (cost of goods sold/average inventory value)   | 3.05           | 3.0             | 2.5             |
|   |  | Sustain accurate inventory records   | Accuracy ratio (accurate records/inventory records) of quarterly counts | 97%            | 95%             | 95%             |
|  | Warehouse inventory  |  | Pick tickets processed  | 4,845          | 5,000           | 5,100           |
|   |  |  | Inventory issued (dollar value)   | \$6,320,456    | \$7,000,000     | \$7,100,000     |
|   |  |  | Inventory line items  | 880            | 1,218           | 1,400           |
|   | Fleet inventory  |  | Pick tickets processed  | 3,079          | 3,000           | 3,100           |
|   |  |  | Inventory issued (dollar value)   | \$740,938      | \$750,000       | \$760,000       |
|   |  |  | Inventory line items  | 1,603          | 1,669           | 1,752           |
| 15555000 - Building Services  |  |  |   |                |                 |                 |
|  | Ensure City assets are maintained properly                               | Manage building support systems, meeting or exceeding historic trends  | Cost per square foot for maintenance                                    | 1.74           | 1.38            | 1.50            |
|  | Prolong life of assets by maintaining preventative maintenance schedules | Ensure contracted preventative maintenance and custodial work is done on time and according to contracted specifications including callbacks | Contract maintenance/ custodial work requirements met                   | 90%            | 83%             | 90%             |
|   |  |  | Contract preventative work: callbacks                                   | 10%            | 7%              | 7%              |

## ADMINISTRATIVE SERVICES




### City Council Strategic Focus Areas served by this Department -



### Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

### Strategic Focus Area: Excellence in City Government, cont.

| Type  | Strategy  | Objective   | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|---|---|---|----------------|-----------------|-----------------|
| 1555000 - Building Services, cont.  |   |   |   |                |                 |                 |
|    | Keeping staff competencies aligned with Divisional goals        | Employees become proficient in skills to maximize equipment up-time | Number of training opportunities identified for adding and improving competencies | N/A            | 394             | 617             |
|   |   |   | % of training opportunities capitalized on  | N/A            | 96.7%           | 97%             |
|  | Efficient and effective equipment                               | Quality of service  | Critical work order response times (minutes)                                      | 182            | 165             | 120             |
|   |   | Provide the most efficient and effective equipment                  | Number of monthly energy consumption reports                                      | N/A            | 12              | 12              |
|   |   | Minimize energy waste   | Reduction of electricity consumption total for core facilities                    | 10,942,630 Kwh | 12,632,542 Kwh  | 12,029,307 Kwh  |
|   |   |   | Electric consumption per square foot  | 7.6 Kwh/sf     | 9.1 Kwh/sf      | 8.0 Kwh/sf      |
|   |   |   | Reduction of gas consumption total for core facilities                            | 13,346 CCF     | 17,557 CCF      | 17,921 CCF      |
|   |   | Cost of services is minimized                                       | Gas consumption per square foot   | .27 CCF/sf     | .36 CCF/sf      | .36 CCF/sf      |
| 15556000 - Fleet Services   |   |   |   |                |                 |                 |
|  | To minimize downtime and repair costs on vehicles and equipment | Schedule routine PM service & perform repairs                       | Average downtime hours  | 7.13           | 7.50            | 7.25            |
|   |   |   | Repair costs/value of total fleet   | 0.19%          | 0.19%           | 0.19%           |
|   | Provide functional fueling sites for city vehicles & equipment  | Maintain fueling sites utilized by City Departments                 | Gallons pumped  | 480,968        | 490,000         | 500,000         |

### Core Services

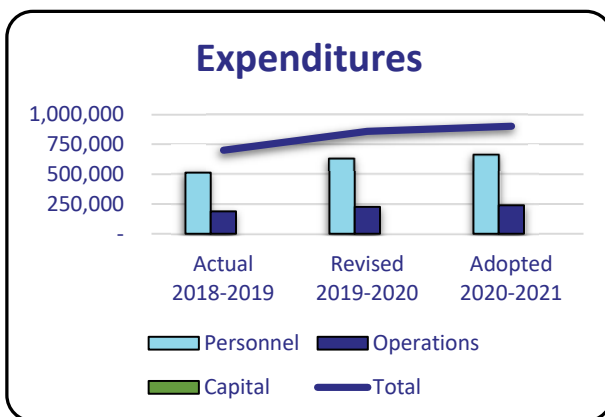
The Administration Division is responsible for the management and oversight of the Department, as well as the continuing operation of the City's Contract Postal Unit (CPU) and internal mail room. Oversees internal operations including procurement of supplies/materials, solicitation of various contracts and agreements, the protection of the City's physical assets and related support services for Frisco residents and City operations. Core services managed in this department include: Purchasing, Risk Management, Fleet, Building Services, Support Services and Logistics.

Targeted efforts to increase postal unit revenue by marketing the services available in an attempt to recruit more customers. In an effort to decrease expenses in the future, our inventory will be kept at an operating minimum.

### Key Points Affecting Service, Performance and Adopted Budget

Providing outstanding customer service is a top priority for the CPU by resolving any customer issues as they occur. These efforts are maintained by continued coaching and training of the employees directly involved.

Marketing the CPU to create awareness of the services offered is handled through local business handouts, promotional items and flyers to advertise postal services and available hours.



### Expenditures - 15510000

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>513,422</b>      | <b>632,978</b>       | <b>664,978</b>       |
| <b>Operations</b> | <b>187,316</b>      | <b>224,421</b>       | <b>238,485</b>       |
| <b>Capital</b>    | <b>-</b>            | <b>-</b>             | <b>-</b>             |
| <b>Total</b>      | <b>700,737</b>      | <b>857,399</b>       | <b>903,463</b>       |

### Major Budget Items

All positions are fully funded in FY21 resulting in a 5% increase in personnel expenditures. In addition, the Assistant Director position transferred from the Purchasing Division and a staff retirement in FY20.

The Administration Division of Administrative Services provides funding that supports the entire organization including the Mailroom and Contract Postal Unit.



**ADMINISTRATIVE SERVICES****Administration****Personnel**

|   | Level | FY 2019  | FY 2020  | FY 2021  |
|---|-------|----------|----------|----------|
| Director of Administrative Services           | 207   | 1        | 1        | 1        |
| Assistant Director of Administrative Services | 202   | -        | 1        | 1        |
| Property Administrator                        | 148   | 1        | 1        | 1        |
| Administrative Supervisor                     | 133   | 1        | 1        | 1        |
| Customer Service Representative               | 121   | <u>2</u> | <u>2</u> | <u>2</u> |
| Total   |       | 5        | 6        | 6        |

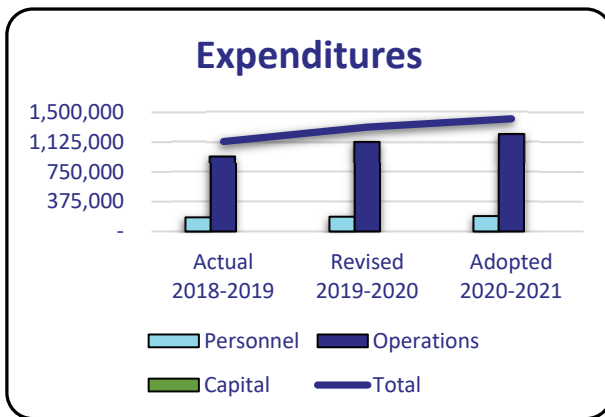
**Core Services**

This Division handles the function of risk management and works to eliminate risk sources through loss prevention. Risk sources have been eliminated through accident review processes, effective claims processing, regular facility inspections, timely replacement of unsafe vehicles and equipment and by other means that have helped prevent future incidents.

**Key Points Affecting Service, Performance and Adopted Budget**

Administers the City's insurance programs and ensures adequate protection of City resources, through risk management; including monitoring insurance requirements for all City contracts, agreements, requests for proposals and special events.

The City's insurance provider has projected no increase in property and liability insurance costs, except for growth in the amount being insured (e.g. new vehicle, new buildings, etc.) for FY21.


**Expenditures - 15551000**

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>179,293</b>      | <b>186,807</b>       | <b>192,688</b>       |
| <b>Operations</b> | <b>951,353</b>      | <b>1,128,517</b>     | <b>1,224,616</b>     |
| <b>Capital</b>    | <b>-</b>            | <b>-</b>             | <b>-</b>             |
| <b>Total</b>      | <b>1,130,646</b>    | <b>1,315,324</b>     | <b>1,417,304</b>     |

**Major Budget Items**

Operational funding of approximately 98% provides for Property and Liability Insurance for the City's assets.

**Personnel**

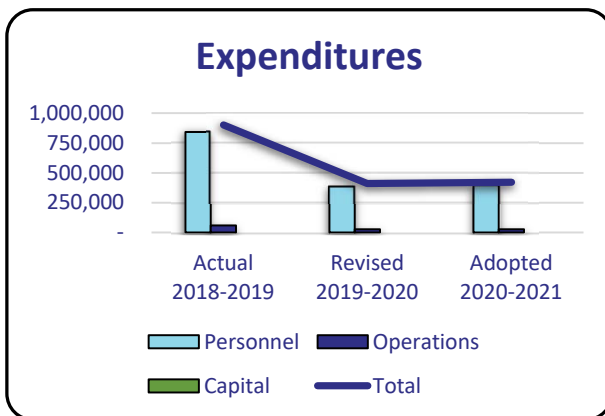
|                           | Level      | FY 2019  | FY 2020  | FY 2021  |
|---------------------------|------------|----------|----------|----------|
| <b>Risk Administrator</b> | <b>148</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Safety Coordinator</b> | <b>142</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Total</b>              |            | <b>2</b> | <b>2</b> | <b>2</b> |

## Core Services

This Division is responsible for the procurement of goods and services, inventory management and coordination of goods to end users within the Departments. Logistics oversees the flow of materials in and out of inventory, maintains reasonable "buffer stock", coordinates bids and works with supported Departments to establish and maintain annual supply contracts. In addition, Logistics consults with various Departments to determine areas for logistical improvement within their areas.

## Key Points Affecting Service, Performance and Adopted Budget

Continued improvement of automated processes to improve inventory efficiency along with managing warehouse distribution of materials for projects, operations and maintenance.



## Expenditures - 15552000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 842,433             | 383,944              | 395,163              |
| Operations   | 59,307              | 27,259               | 25,813               |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>901,740</b>      | <b>411,203</b>       | <b>420,976</b>       |

## Major Budget Items

Personnel, continuing education and support are key expenditures.

## Personnel

|   | Level | FY 2019   | FY 2020  | FY 2021  |
|---|-------|-----------|----------|----------|
| Assistant Director of Administrative Services | -     | 1         | -        | -        |
| Senior Buyer                                  | -     | 3         | -        | -        |
| Buyer   | -     | 1         | -        | -        |
| Logistics Coordinator                         | 137   | 2         | 2        | 2        |
| Logistics Specialist                          | 127   | 3         | 3        | 3        |
| <b>Total</b>                                  |       | <b>10</b> | <b>5</b> | <b>5</b> |

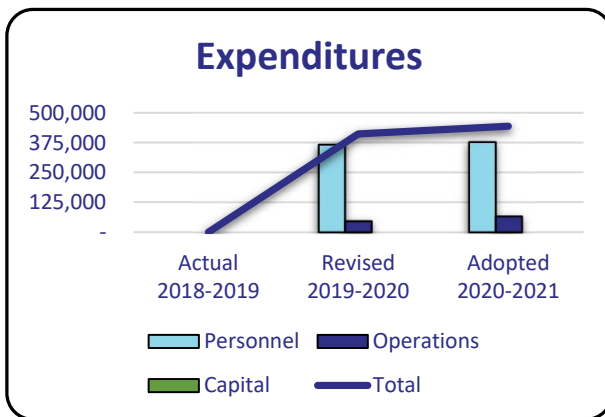
## Core Services

Purchasing Services is responsible for the procurement of goods and services. The Division coordinates bids, establishes and maintains annual supply contracts, supports vendor outreach and supplier communications and assists internal and external customers throughout the procurement process. In addition, Purchasing is responsible for the management and oversight of the procurement card program (P-card).

## Key Points Affecting Service, Performance and Adopted Budget

Continues to seek automated processes to increase efficiency, which will allow the current staff to keep pace with growing volumes and responsibilities. As a major component of this effort, a Procurement Card program was implemented in FY20 and will continue to grow in FY21. The Procurement Card program is a targeted effort to create efficiencies in purchasing small dollar items while maintaining strict compliance with City purchasing policies, procedures, oversight and reporting (currently accounts for roughly 20% of City's transaction volume).

Purchasing Services received the Achievement of Excellence in Procurement Award for the 16th consecutive year in 2020. The award is given to Purchasing organizations that demonstrate excellence by obtaining a high score based on standardized criteria. The criteria are designed to measure innovation, professionalism, productivity, e-procurement and leadership attributes of the procurement organization.



## Expenditures - 15553000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | -                   | 365,364              | 377,078              |
| Operations   | -                   | 46,251               | 66,791               |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>-</b>            | <b>411,615</b>       | <b>443,869</b>       |

## Major Budget Items

Professional Services related to the City's Procurement Card Solution account for approximately 60% of the Operations budget.

## Personnel

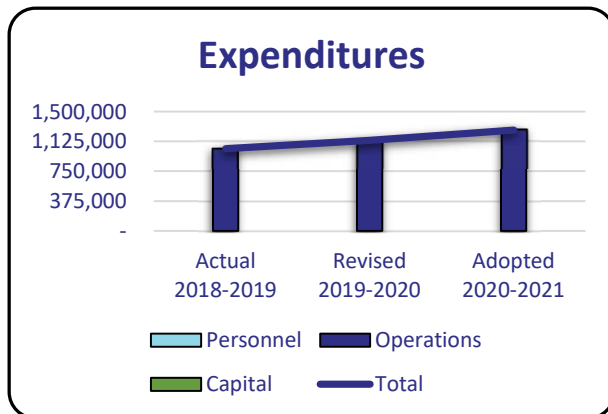
|              | Level | FY 2019  | FY 2020  | FY 2021  |
|--------------|-------|----------|----------|----------|
| Senior Buyer | 143   | -        | 4        | 4        |
| <b>Total</b> |       | <b>-</b> | <b>4</b> | <b>4</b> |

**Core Services**

The Support Services Division is responsible for purchasing utility services for City facilities and services within the General Fund. This includes electric, gas, water, sewer and telecommunication services.

**Key Points Affecting Service, Performance and Adopted Budget**

Facility additions and growth contribute to overall increases in utility costs. The Division is working on metrics related to energy star ratings to reduce consumption and routinely reviews options, providers and market trends to reduce costs.

**Expenditures - 15554000**

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | -                   | -                    | -                    |
| <b>Operations</b> | 1,033,812           | 1,140,030            | 1,266,377            |
| <b>Capital</b>    | -                   | -                    | -                    |
| <b>Total</b>      | 1,033,812           | 1,140,030            | 1,266,377            |

**Major Budget Items**

Operations appropriations provides funding for services that support the entire organization including: telephone system charges and utility costs such as electricity, water and gas, for operating City buildings and facilities. Electricity expenditures account for 59% of the operational budget. Operational appropriations for telephone related expenditures are estimated to account for approximately 25% of the FY21 operations budget.

**Personnel**

**Note: No positions are funded in this Division.**

**Core Services**

Building Services ensures the City's assets are maintained properly, the life of assets are prolonged by achieving preventative maintenance schedules, a clean and safe working environment exists for our customers and City staff and HVAC systems are set for proper temperatures and efficiency.

**The following buildings are maintained:**

| <u>Facility</u>                    | <u>Square Footage</u> |
|------------------------------------|-----------------------|
| 911 Relay Tower                    | 500                   |
| Beal Building - Ste.101 - GEA      | 100,000               |
| Beal Building - Ste.101 - FDC      | 50,000                |
| George A. Purefoy Municipal Center | 150,000               |
| Ferguson Building                  | 4,000                 |
| Fire - Central / Safety Town       | 45,152                |
| Fire - Fleet Maintenance           | 11,161                |
| Fire - Stations 2-9                | 103,718               |
| Fleet Services/Logistics           | 30,879                |
| Frisco Athletic Center             | 125,000               |
| Heritage - Museum                  | 17,000                |
| Heritage - Center                  | 7,980                 |
| Legends                            | 11,000                |
| Municipal Court                    | 17,645                |
| Court - Main Street                | 7,913                 |
| Old Water Tower Radio Building     | 1,700                 |
| Parking Garage - City Hall         | 200,000               |
| Parking Garage 1 - Comerica Arena  | 364,928               |
| Parking Garage 2 - Comerica Arena  | 182,464               |
| Parks - Administration             | 3,700                 |
| Parks - Annex (Gaylord)            | 1,500                 |
| Parks - Annex (Main Street)        | 1,954                 |
| Police                             | 110,000               |
| Public Safety Training Center      | 9,390                 |
| Public Works                       | 21,000                |
| Radio Building 2 - 7200 Stonebrook | 500                   |
| Radio Building 3 - 12134 Eldorado  | 500                   |
| School of Rock                     | 7,391                 |
| Simms-Moore                        | 9,000                 |
| The Grove                          | 40,966                |
|                                    | <u>1,636,941</u>      |

## Key Points Affecting Service, Performance and Adopted Budget

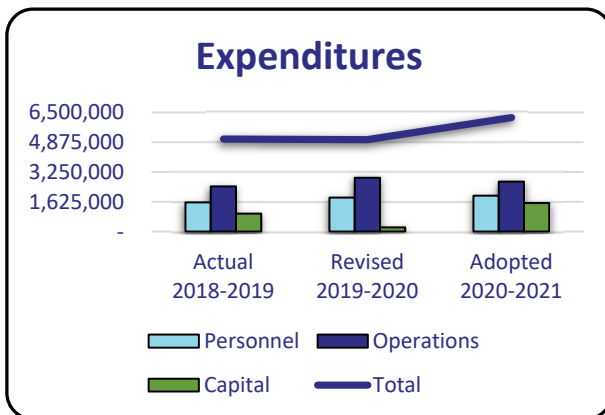
Requirements being met and reductions in callbacks are being improved through better specifications, higher expectations and better contract management.

Decreased cost per square foot is reflective of an increase in square footage being serviced and improved preventative maintenance processes, as well as energy consumption reduction (cost per square foot calculation includes direct labor and purchases/contracts).

Utility Consumption - Utility consumption being reported is for the City's core facilities specifically. These buildings consist of Central Fire, City Hall, Frisco Athletic Center, Police Headquarters, City Hall's Parking Garage, and Comerica Garage 1 and 2. Reductions in 2020 and 2021 energy consumption levels are expected due to reduction efforts of transitioning to LED lights and improved control of HVAC systems. For an overall effort to reduce electric and gas usage, Building Services is developing a dashboard to increase awareness of building occupant's knowledge of their gas and electric consumption.

Competencies - FY20 has increased to 95% due to prudent training programs for all positions. Goal is to achieve 100% in FY21.

Training Opportunities - FY21 goals include sending each employee to at least one professional training opportunity. Training opportunities will be researched in FY20 for offering that are general in nature and position-specific.



## Expenditures - 15555000

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>1,591,003</b>    | <b>1,854,172</b>     | <b>1,954,840</b>     |
| <b>Operations</b> | <b>2,460,228</b>    | <b>2,932,662</b>     | <b>2,714,275</b>     |
| <b>Capital</b>    | <b>985,723</b>      | <b>234,369</b>       | <b>1,551,019</b>     |
| <b>Total</b>      | <b>5,036,954</b>    | <b>5,021,203</b>     | <b>6,220,134</b>     |

## Major Budget Items

Personnel reclass from Facilities Tech I to Facilities Specialist account for change in personnel costs.

Capital expenditures appropriated in FY21 for HVAC system replacements amounting to \$1.5M at several city facilities. \$970,000 of the \$1.5M is for Dectron units at the FAC.

**ADMINISTRATIVE SERVICES****Building Services****Personnel**

|                                   | Level | FY 2019 | FY 2020 | FY 2021 |
|-----------------------------------|-------|---------|---------|---------|
| Facilities Manager                | 156   | 1       | 1       | 1       |
| Facilities Engineer               | 155   | -       | 1       | 1       |
| Facilities Maintenance Supervisor | 147   | 3       | 2       | 2       |
| Senior Facilities Technician      | 140   | 3       | 3       | 3       |
| Facilities Technician III         | 135   | -       | 2       | 2       |
| Senior Administrative Assistant   | 131   | 1       | 1       | 1       |
| Facilities Specialist             | 126   | -       | -       | 1       |
| Administrative Assistant          | 124   | 1       | 1       | 1       |
| Facilities Technician I           | 124   | 7       | 5       | 4       |
| Senior Custodian                  | 116   | 5       | 5       | 5       |
| Custodian                         | 112   | 2       | 2       | 2       |
| Total                             |       | 23      | 23      | 23      |



## Core Services

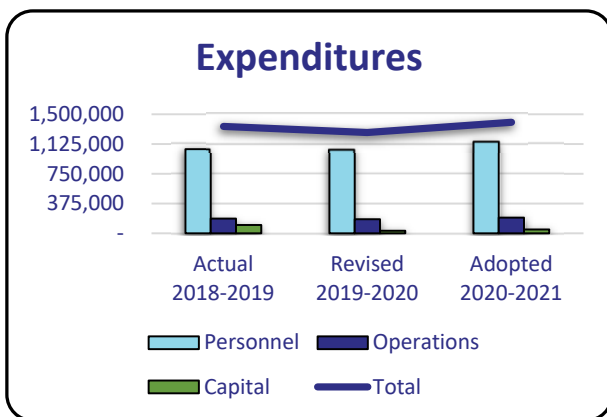
Fleet Services is responsible for supporting City Departments with their vehicle and equipment needs. This function is performed by developing specifications, scheduling and conducting routine preventative maintenance, performing repairs as needed, establishing guidelines and making replacement recommendations.

Other functions include maintaining the fueling stations, the carwash, assisting with equipment auctions, and conducting annual vehicle/equipment inventory audit.

## Key Points Affecting Service, Performance and Adopted Budget

Provide and maintain fuel sites that comply with Texas Commission on Environmental Quality (TCEQ) requirements.

Adequately staff Fleet Services so downtime will be minimized and the current repair cost/total value is under .25% of overall fleet value.



## Expenditures - 15556000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 1,059,605           | 1,054,164            | 1,150,261            |
| Operations   | 184,300             | 179,369              | 199,173              |
| Capital      | 103,082             | 34,185               | 48,520               |
| <b>Total</b> | <b>1,346,986</b>    | <b>1,267,718</b>     | <b>1,397,954</b>     |

## Major Budget Items

15% of operational funding provides for replacement computers.

Capital appropriations provide funding in FY21 for a Ford F-150 and a Clarke Focus floor scrubber.

## Personnel

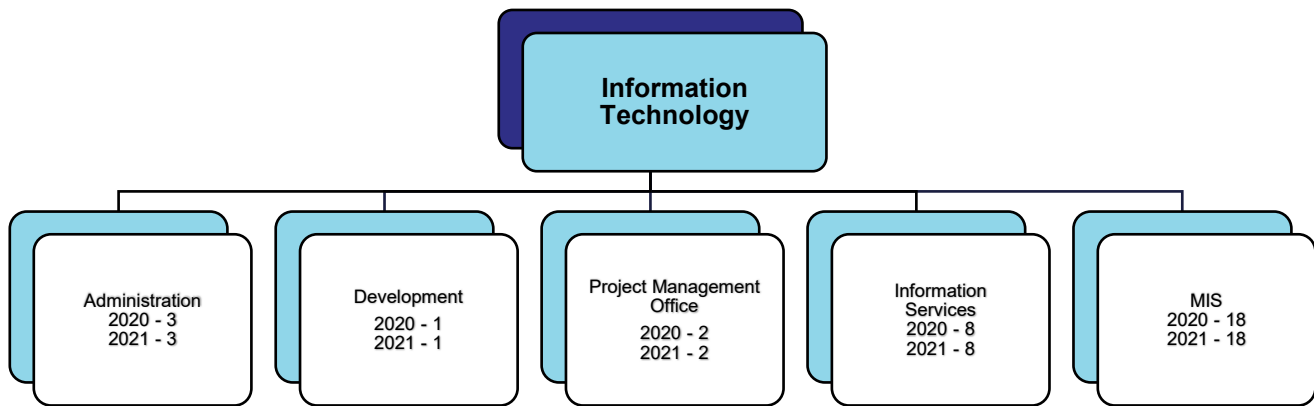
|                                 | Level | FY 2019   | FY 2020   | FY 2021   |
|---------------------------------|-------|-----------|-----------|-----------|
| Fleet Services Manager          | 156   | 1         | 1         | 1         |
| Fleet Services Supervisor       | 149   | 1         | 1         | 1         |
| Foreman/Master Fleet Technician | 141   | 2         | 2         | 2         |
| Master Fleet Technician         | 136   | 4         | 5         | 5         |
| Senior Fleet Technician         | 132   | 2         | 1         | 1         |
| Senior Administrative Assistant | 131   | 1         | 1         | 1         |
| Fleet Technician Apprentice     | 122   | 1         | 1         | 1         |
| <b>Total</b>                    |       | <b>12</b> | <b>12</b> | <b>12</b> |



# INFORMATION TECHNOLOGY DEPARTMENT SUMMARY

## DEPARTMENT MISSION

Ensures reliability, availability, serviceability and security of computer and telecommunications-related systems required for City Departments to effectively accomplish their missions.



## Expenditure Summary

| Activity                        | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted | % Change<br>FY 2020 to<br>FY 2021 |
|---------------------------------|---------------------|----------------------|----------------------|-----------------------------------|
| Administration                  | \$ 517,712          | \$ 518,552           | \$ 527,491           | 1.72%                             |
| Development                     | -                   | 154,375              | 158,837              | 2.89%                             |
| Project Management Office       | 284,429             | 177,425              | 262,318              | 47.85%                            |
| Information Services            | 1,016,186           | 1,043,834            | 1,134,254            | 8.66%                             |
| Management Information Services | 5,786,852           | 6,241,842            | 7,086,279            | 13.53%                            |
| <b>Totals</b>                   | <b>\$ 7,605,179</b> | <b>\$ 8,136,028</b>  | <b>\$ 9,169,179</b>  | <b>12.70%</b>                     |

# INFORMATION TECHNOLOGY



## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Excellence in City Government

| Type  | Strategy  | Objective  | Performance Measure  | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|---|--|--|----------------|-----------------|-----------------|
| 16010000 - Administration   |   |  |  |                |                 |                 |
|    | Ensure the integrity, reliability and availability of key systems                       | Implement Disaster Recovery for identified key systems   | Implement current phase of the DR Systems Implementation project   | 90%            | 90%             | 100%            |
|   | Maintain elevated employee awareness for maintaining a secure technical environment     | Provide security awareness training to City staff  | Train all new full-time employees on security awareness topics   | 98%            | 100%            | 100%            |
|   |   |  | Complete annual training of all computer users on security awareness topics                                    | 95%            | 100%            | 95%             |
| 16060000 - Development  |   |  |  |                |                 |                 |
|  | Survey customers to ensure satisfaction   | Customer satisfaction  | Customers indicate satisfaction with the service they received related to service requests and problem tickets | 100%           | 100%            | 95%             |
|   | Develop highly effective, reliable, secure and innovative applications and integrations | Work with Project Manager and Business Analyst to ensure project requirements are documented and met | Systems development and integration initiatives meet documented requirements                                   | 90%            | 100%            | 100%            |

# INFORMATION TECHNOLOGY

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Excellence in City Government, cont.

| Type  | Strategy   | Objective  | Performance Measure  | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|--|--|--|----------------|-----------------|-----------------|
| <b>16061000 - Project Management Office (PMO)</b> |  |  |  |                |                 |                 |
|   | Facilitate project management such that scheduled projects are successfully completed      | Support project managers and business units by overseeing project processes to ensure accountability in all projects                     | Projects successfully completed within budget, on time and in scope                    | 86%            | 100%            | 100%            |
|   | Guide vendor selection process to ensure the solution meets business requirements          | Support business project scope and definition by creating and/or collaborating on requirements in all projects led by the PMO            | Produce requirements for approved technology selection projects                        | 100%           | 100%            | 100%            |
|   | Provide the most cost-effective approach to sustaining or improving services delivery      | Provide for steering committee review of all projects meeting criteria developed for Information Technology projects process             | Projects reviewed by steering committee  | 100%           | 100%            | 100%            |
|   | Utilize industry standard best practices for project management activities lead by the PMO | Stay current in the industry utilizing professional development services offered via online training, classroom training and conferences | Participate in at least one professional training exercise and/or conference each year | 100%           | 100%            | 100%            |

# INFORMATION TECHNOLOGY

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Excellence in City Government, cont.

| Type  | Strategy   | Objective   | Performance Measure  | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|--|---|--|----------------|-----------------|-----------------|
| <b>16062000 - Information Services</b>            |  |   |  |                |                 |                 |
|   | Survey customers to ensure satisfaction  | Customer satisfaction   | Customers indicate satisfaction with the service they received related to service requests and problem tickets | 96%            | 95%             | 95%             |
|   | Business applications are kept current to help ensure reliability and maximize the availability of features  | Ensure system functionality and reliability   | Core applications are kept up to date and in support with regularly scheduled updates/upgrades                 | 95%            | 100%            | 100%            |
| <b>16063000 - Management Information Services</b> |  |   |  |                |                 |                 |
|   | Survey customers to ensure satisfaction  | Customer satisfaction   | Customers indicate satisfaction with the service they received related to service requests and problem tickets | 97%            | 95%             | 95%             |
|   | Ensure all computer systems and communication infrastructure are reliable by maintaining all systems, including Public Safety, at the correct operating levels | Maintain average time to resolve desktop computer and software installation issues                      | Resolve desktop systems in less than 4 hours   | 75%            | 90%             | 95%             |
|   |  | Maintain average time for restoration of enterprise hardware, applications and network connectivity     | Restore servers, connectivity and applications in less than 4 hours  | 90%            | 90%             | 94%             |
|   |  | Leverage the City's investment in Microsoft technologies to maintain efficiency while reducing costs    | Ensure all desktops, laptops and mobile devices are maintained and current                                     | 95%            | 95%             | 95%             |
|   | Ensure all staff members are educated and trained on current and new technologies  | Pursue the training plan so that internal capabilities can be used to achieve system support strategies | System support strategies achieved with new training/all planned systems                                       | 85%            | 90%             | 92%             |

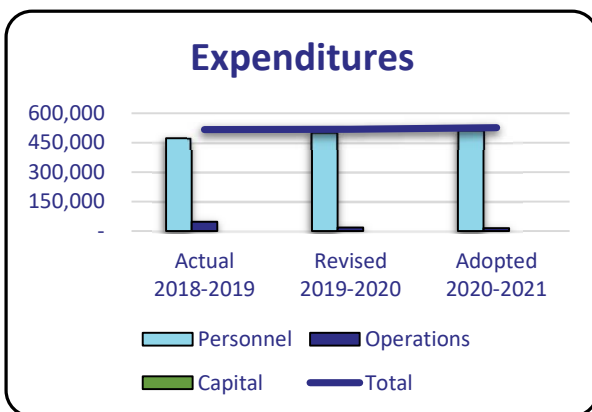
## Core Services

Information Technology Administration guides the operations of the Project Management Office, Management Information Services, Information Services, Geographic Information Systems and Development. It is the goal and practice of Information Technology Administration to work both strategically and tactically with all City Departments to ensure the cost-effective deployment and support of technology as needed to improve both the efficiency and effectiveness of City services delivery. The Information Technology Department installs, maintains and/or supports: a internal private network infrastructure connecting 30 City facilities; a private and public Wi-Fi network in all City facilities; nearly 300 physical and virtual servers, desktops/laptops/Mobile Data Computers (MDC's), telephones and cell phones for over 1,400 employees; direct support for 20 core enterprise level applications and secondary support for another 80 ancillary applications; 25-30 department technology projects per year; GIS services for the City, the Town of Prosper and for the Frisco EDC.

## Key Points Affecting Service, Performance and Adopted Budget

Work with Departments to effectively plan and implement technology systems for continuous improvement in the delivery of services.

Ensure appropriate review of all decisions requiring use of technology systems so that both user business requirements and ongoing support requirements are properly documented and an integral part of procurement decisions.



## Expenditures - 16010000

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>472,136</b>      | <b>501,450</b>       | <b>513,841</b>       |
| <b>Operations</b> | <b>45,577</b>       | <b>17,102</b>        | <b>13,650</b>        |
| <b>Capital</b>    | <b>-</b>            | <b>-</b>             | <b>-</b>             |
| <b>Total</b>      | <b>517,712</b>      | <b>518,552</b>       | <b>527,491</b>       |

## Major Budget Items

Personnel, continuing education and support are key expenditures.

## Personnel

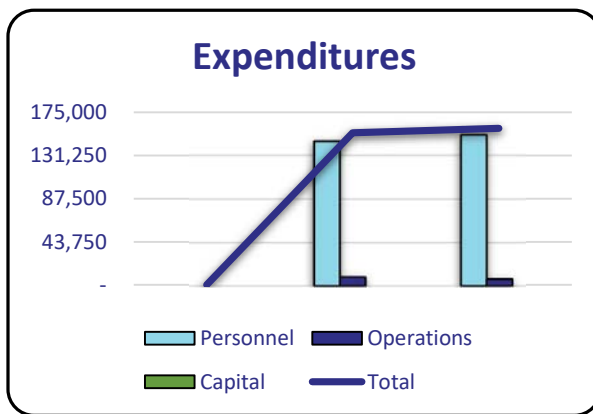
|  | Level      | FY 2019  | FY 2020  | FY 2021  |
|--|------------|----------|----------|----------|
| <b>Chief Information Officer</b>               | <b>210</b> | <b>-</b> | <b>1</b> | <b>1</b> |
| <b>Director of Information Technology</b>      | <b>-</b>   | <b>1</b> | <b>-</b> | <b>-</b> |
| <b>Information Technology Security Officer</b> | <b>163</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Administrative Assistant</b>                | <b>124</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Total</b>                                   |            | <b>3</b> | <b>3</b> | <b>3</b> |

**Core Services**

The Development Division is committed to the design, development and implementation of business applications and integrations in support of the City's mission and goals. Ensures reliability of product by developing to standard, testing code, applying change management principles and monitoring performance. Coordinates with business owners, software vendors and IT resources to develop and support software integrations between new and existing City systems. Seeks continuous improvement on previously developed applications and integrations by soliciting user feedback and updating system capabilities according to currently available technology. Researches industry trends and understands the impact to current environment and integrated applications.

**Key Points Affecting Service, Performance and Adopted Budget**

Must maintain current knowledge of software development trends and utilize state of the art technology to deliver custom applications, integrations and documentation.



**Expenditures - 16060000**

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | -                   | 145,837              | 152,107              |
| Operations   | -                   | 8,538                | 6,730                |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>-</b>            | <b>154,375</b>       | <b>158,837</b>       |

**Major Budget Items**

Key expenditures in FY21 are personnel related.

**Personnel**

|                           | Level | FY 2019  | FY 2020  | FY 2021  |
|---------------------------|-------|----------|----------|----------|
| Senior Software Developer | 157   | -        | 1        | 1        |
| <b>Total</b>              |       | <b>-</b> | <b>1</b> | <b>1</b> |

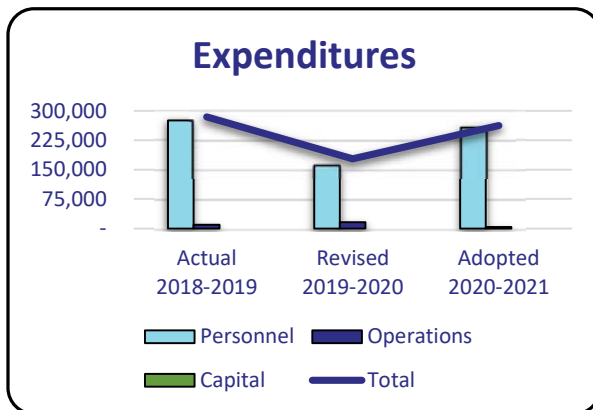


## Core Services

The Information Technology Project Management Office (PMO) works with all Departments to ensure technology purchases and improvements are properly researched, evaluated, managed, documented, tested and aligned with the strategic direction of the City. Oversees the technology process for project initiation, funding and IT resources. Allocates and prioritizes the City's initiatives while working under the authority of the Project Steering Committee. Sets standards for project life cycle by planning and guiding Departments who purchase or change software/hardware that is integrated into their business processes. Serves as integral part of technology procurements including requirements definition, vendor evaluation and solution recommendations. Supports development and integration projects with design specifications, use cases and testing resources. Coordinates software project implementation deliverables and assists with project planning, configuration, testing and documentation. Consults with City Departments for technology strategic direction and facilitates IT solutions to business problems. Gathers and produces project status reporting for City management review.

## Key Points Affecting Service, Performance and Adopted Budget

Continue the support for enterprise project management for IT related projects.



## Expenditures - 16061000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 275,198             | 162,128              | 258,578              |
| Operations   | 9,231               | 15,297               | 3,740                |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>284,429</b>      | <b>177,425</b>       | <b>262,318</b>       |

## Major Budget Items

Business Analyst position vacant in FY20 is fully funded in FY21.

Approximately 15% of the operational funding is related to project management software subscriptions.

## Personnel

|                         | Level | FY 2019  | FY 2020  | FY 2021  |
|-------------------------|-------|----------|----------|----------|
| Senior Business Analyst | 155   | 1        | 1        | 1        |
| Business Analyst        | 151   | 1        | 1        | 1        |
| <b>Total</b>            |       | <b>2</b> | <b>2</b> | <b>2</b> |

## Core Services

The Information Services (IS) Division provides a system of tools, processes and support for information management and workflow programs used for gathering, processing, storing and sharing information throughout all Departments. Provides technical and user support for 20 core applications and over 80 ancillary applications. Provides implementation support for new projects and applications, helping to ensure that systems deliver the performance that departments require. Some of the software applications supported include:

**MUNIS:** the financial and human capital system used throughout the City,

**Incode:** the utility billing system used to track and bill water & sewer usage, solid waste fees and stormwater fees throughout the City,

**Integrated Computer Systems:** computer aided dispatch and records management system used by public safety to track incidents and responders,

**Cityworks:** work order software system used by the Public Works Department,

**TRAKiT:** software used by developers, Development Services, Engineering and the Public Works Departments to manage permitting and development services throughout the City,

**AVOLVE ProjectDox:** software used by developers, Development Services, Engineering and the Public Works Departments to receive and review development projects and permits,

**MCRS:** Municipal Court records management and point of sale system,

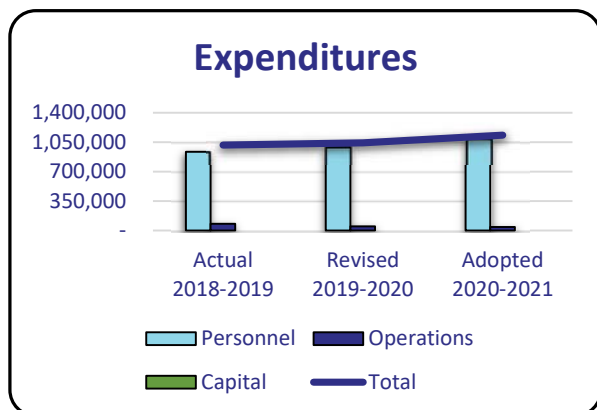
**Firehouse:** records management and preplanning system used by the Fire Department,

**OnBase:** used to post agendas and serves as a records repository,

**Kronos:** electronic timecard and approval software.

## Key Points Affecting Service, Performance and Adopted Budget

Provide the continued support, maintenance and expansion of the functionality and usage of the applications used. Allow for the continued education and training of the Information Services staff members enabling them to provide reliable and consistent support for City staff.



## Expenditures - 16062000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 937,586             | 994,499              | 1,093,768            |
| Operations   | 78,600              | 49,335               | 40,486               |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>1,016,186</b>    | <b>1,043,834</b>     | <b>1,134,254</b>     |

## Major Budget Items

8% of the operations budget provides funding for the training and continuing education for staff to provide reliable and consistent support for the various applications and systems maintained.

**INFORMATION TECHNOLOGY****Information Services****Personnel**

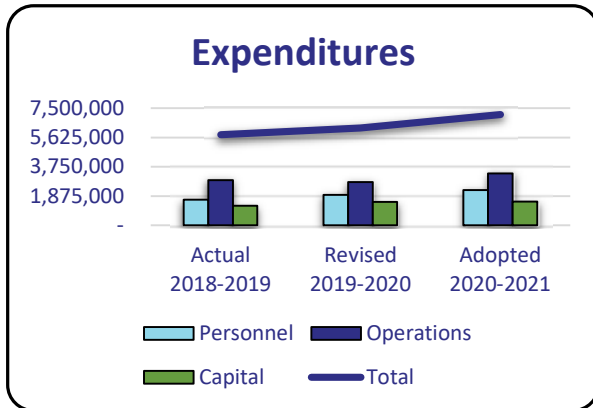
|                                      | Level | FY 2019  | FY 2020  | FY 2021  |
|--------------------------------------|-------|----------|----------|----------|
| Information Services Manager         | 163   | 1        | 1        | 1        |
| Information Services Supervisor      | 155   | 1        | 1        | 1        |
| Application Systems Administrator II | 152   | <u>6</u> | <u>6</u> | <u>6</u> |
| Total                                |       | 8        | 8        | 8        |

**Core Services**

Management Information Services (MIS) is responsible for maintaining telecommunication systems, network infrastructure, desktop, laptops, mobile devices and server infrastructure on which all City data systems reside.

**Key Points Affecting Service, Performance and Adopted Budget**

Maintain inventory of all desktop, laptop, servers, switches and other infrastructure to ensure systems reliability, availability, serviceability and security. Determine annual replacement schedules to prevent infrastructure from aging beyond usefulness.



**Expenditures - 16063000**

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>1,639,058</b>    | <b>1,951,617</b>     | <b>2,250,839</b>     |
| <b>Operations</b> | <b>2,889,743</b>    | <b>2,782,042</b>     | <b>3,317,440</b>     |
| <b>Capital</b>    | <b>1,258,050</b>    | <b>1,508,183</b>     | <b>1,518,000</b>     |
| <b>Total</b>      | <b>5,786,852</b>    | <b>6,241,842</b>     | <b>7,086,279</b>     |

**Major Budget Items**

Unified Communications position reclassified in late FY20 to Sr Network Engineer position for the purpose of succession planning for a critical position.

Computer software accounts for 51% of the FY21 operations appropriations.

Capital funding provides for server refresh, network core ring refresh, CISCO equipment, disaster recovery continuation and CCOM hardware.

**INFORMATION TECHNOLOGY****Management Information Services****Personnel**

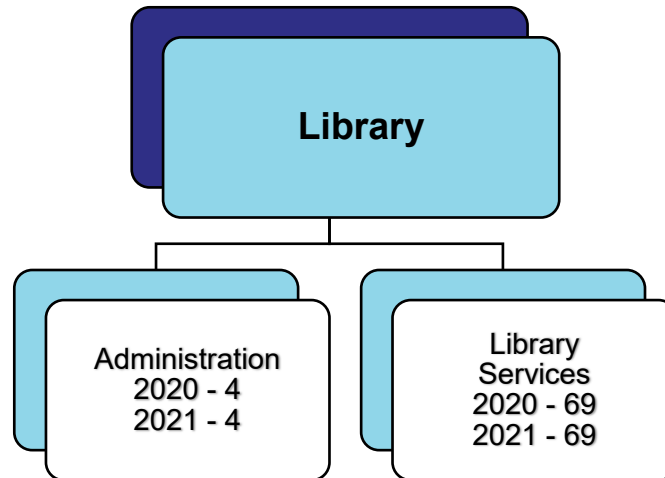
|                                      | Level | FY 2019 | FY 2020 | FY 2021 |
|--------------------------------------|-------|---------|---------|---------|
| MIS/Computer Technology Manager      | 163   | 1       | 1       | 1       |
| MIS Supervisor                       | 157   | 1       | 1       | 1       |
| Senior Network Engineer              | 157   | -       | 2       | 2       |
| Senior Systems Engineer              | 157   | -       | 1       | 1       |
| Network Engineer                     | 155   | 2       | 1       | 1       |
| Software Developer                   | -     | 1       | -       | -       |
| Systems Engineer                     | 155   | 6       | 5       | 5       |
| Unified Communications Specialist    | 155   | 2       | 1       | 1       |
| MIS Supervisor/Desktop Administrator | 151   | 1       | 1       | 1       |
| Technical Support Specialist I       | 140   | 5       | 5       | 5       |
| Total                                |       | 19      | 18      | 18      |



# LIBRARY DEPARTMENT SUMMARY

## DEPARTMENT MISSION

The Library and its staff will inspire intellect, curiosity and imagination.



## Expenditure Summary

| Activity         | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted | % Change<br>FY 2020 to<br>FY 2021 |
|------------------|---------------------|----------------------|----------------------|-----------------------------------|
| Administration   | \$ 1,313,916        | \$ 2,006,342         | \$ 1,475,526         | -26.46%                           |
| Library Services | <u>3,565,274</u>    | <u>3,794,758</u>     | <u>3,999,744</u>     | <u>5.40%</u>                      |
| <b>Totals</b>    | <u>\$ 4,879,190</u> | <u>\$ 5,801,100</u>  | <u>\$ 5,475,270</u>  | <u>-5.62%</u>                     |

# LIBRARY

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Infrastructure

| Type                                 | Strategy   | Objective                              | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|--------------------------------------|--|--|---|----------------|-----------------|-----------------|
| <b>16565654 - Technical Services</b> |  |  |   |                |                 |                 |
| ✓                                    | Maximize the Library's availability to residents | Increase website use                   | Number of website sessions                                  | 4,052,364      | 4,092,888       | 4,174,745       |
| 📁                                    | Maximize taxpayer investment in library services | Collect materials desired by residents | Increase number of unique users of digital materials        | 10,372         | 12,446          | 14,936          |
|                                      |  |  | Increase number of newly purchased materials that circulate | 98.6%          | 98.7%           | 98.8%           |

## Strategic Focus Area: Excellence in City Government

| Type                             | Strategy  | Objective   | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|----------------------------------|---|---|---|----------------|-----------------|-----------------|
| <b>16510000 - Administration</b> |   |   |   |                |                 |                 |
| 📁                                | Quality of library services will remain competitive with regional libraries       | Acquire library materials to meet state accreditation requirements and patron needs | Collection size per capita                                    | 1.24           | 1.15            | 1.11            |
|                                  |   | Offer a wide range of library services to meet resident needs and expectations      | Meet Library of Excellence Award standards in all 10 criteria | 100%           | 100%            | 100%            |
|                                  | Costs to deliver library services will remain competitive with regional libraries | Exceed benchmarks for transactions per Full Time Equivalent (FTE) position          | Transactions per FTE (benchmark)                              | 6,488 (3,436)  | 3,767 (3,330)   | 5,000 (3,400)   |



# LIBRARY

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Excellence in City Government, cont.

| Type                                   | Strategy   | Objective  | Performance Measure                                   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|--|--|--|---|----------------|-----------------|-----------------|
| <b>16565653 - Circulation Services</b> |  |  |   |                |                 |                 |
| 📁                                      | Improve customer convenience by addressing their desires and needs | Maintain customer service efficiency                       | Length of time to get items back on the shelf (hours) | 22             | 21              | 20              |
|  |  | Maintain efficiency in customer service in available books | Percentage of "held" items made available (daily)     | 83%            | 85%             | 86%             |
| ✓                                      | Increase efficiency and time-saving for patrons and staff          | Maintain accuracy with items available on shelf            | Number of hours shelf read (monthly)                  | 82             | 85              | 86              |

## Strategic Focus Area: Sustainable City and Civic Involvement

| Type                             | Strategy  | Objective   | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|----------------------------------|---|---|---|----------------|-----------------|-----------------|
| <b>16565651 - Adult Services</b> |   |   |   |                |                 |                 |
| ✓                                | Provide quality programs for adult residents    | Increase the number of adult programming participants | Physical and virtual participants                                       | 7,315          | 3,600           | 7,534           |
|                                  | Encourage civic pride and community involvement | Offer volunteer opportunities                         | Adult volunteer hours   | 3,460          | 1,500           | 3,564           |
|                                  | Support development of workforce skills         | Provide opportunities to develop technical job skills | Number of MakerSpace Equipment, Maker Kits and Virtual Class Engagement | 34,120         | 17,406          | 35,144          |

# LIBRARY

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Sustainable City and Civic Involvement, cont.

| Type                             | Strategy  | Objective  | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|----------------------------------|---|--|---|----------------|-----------------|-----------------|
| <b>16565652 - Youth Services</b> |   |  |   |                |                 |                 |
| ✓                                | Provide an opportunity for teen civic involvement                             | Create volunteer opportunities for teens   | Teen volunteer hours  | 3,275          | 1,248           | 3,300           |
|                                  | Support reading and learning success among children and teens                 | Offer summer programs that reinforce reading and learning skills during the summer | Number of participants in summer reading program and active learning activities                         | 18,372         | 10,000          | 19,379          |
|                                  | Provide and support reading development for young children and their families | Encourage children ages 0-5 and their families to engage in reading skills         | Attendance at story time, Ready to Read Railroad and workshops that encourage reading skill development | 103,101        | 48,822          | 104,433         |

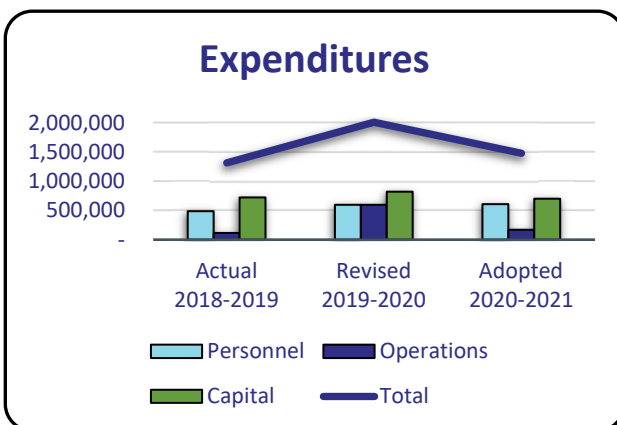
### Core Services

The Library seeks to inspire intellect, curiosity and imagination. The intellectual, educational and cultural needs of the community are the foundation for the services and collections of the Library. It is a goal of the Library to provide access to innovative programs, current materials and emerging technology. The Administration Division guides the operations of Adult Services, Youth Services, Circulation Services and Technical Services Divisions. Library Administration is also responsible for working with the Library Foundation Board and The Friends of the Frisco Public Library.

### Key Points Affecting Service, Performance and Adopted Budget

Strive to be recognized as a library of excellence by achieving the Library of Excellence Award and retain the State of Texas Library Accreditation, thereby achieving high standards for Library service.

Enhance services to Frisco residents by entering into mutually beneficial and reciprocal partnerships with the libraries of Allen, McKinney, Plano and The Colony allowing Frisco residents use of these libraries without a charge. Patrons who do not live in Frisco or in one of our partner cities, are charged a \$50 annual membership fee to use the Library.



### Expenditures - 16510000

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>484,739</b>      | <b>594,332</b>       | <b>605,459</b>       |
| <b>Operations</b> | <b>112,266</b>      | <b>594,450</b>       | <b>170,067</b>       |
| <b>Capital</b>    | <b>716,911</b>      | <b>817,560</b>       | <b>700,000</b>       |
| <b>Total</b>      | <b>1,313,916</b>    | <b>2,006,342</b>     | <b>1,475,526</b>     |

### Major Budget Items

Operations increase in FY20 due to funding of \$500,000 for the design and buildout of the satellite mall location. Ongoing funding for this location will be project coded going forward with primary expenditures residing in the Circulation Division's budget.

Operating capital for the purchase of Library materials available for circulation to library cardholders is \$700,000.

### Personnel

|  | Level      | FY 2019  | FY 2020  | FY 2021  |
|--|------------|----------|----------|----------|
| <b>Library Director</b>                | <b>205</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Assistant Library Director</b>      | <b>200</b> | <b>2</b> | <b>2</b> | <b>2</b> |
| <b>Senior Administrative Assistant</b> | <b>131</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Total</b>                           |            | <b>4</b> | <b>4</b> | <b>4</b> |

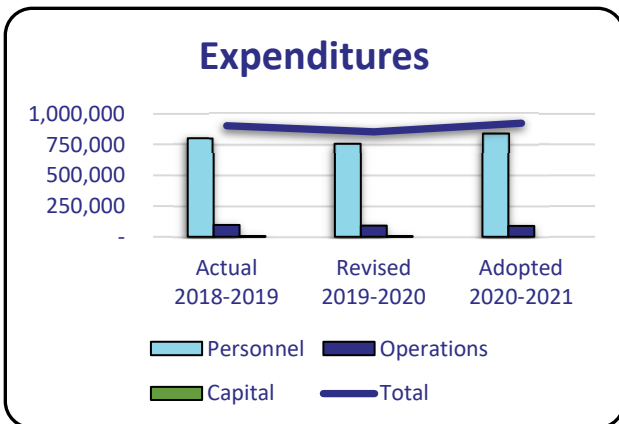
### Core Services

The Library seeks to inspire intellect, curiosity and imagination. Adult Services provides library services and offerings to those age 18 and older.

### Key Points Affecting Service, Performance and Adopted Budget

Focus on workforce skill development with a special focus on technical skills.

Meet patron expectations on technology by focusing on the staff expertise received from training.



### Expenditures - 16565651

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>801,140</b>      | <b>759,613</b>       | <b>838,699</b>       |
| <b>Operations</b> | <b>96,499</b>       | <b>89,155</b>        | <b>86,806</b>        |
| <b>Capital</b>    | <b>5,396</b>        | <b>5,396</b>         | <b>-</b>             |
| <b>Total</b>      | <b>903,035</b>      | <b>854,164</b>       | <b>925,505</b>       |

### Major Budget Items

Personnel, continuing education and support are key expenditures. Funding decreases in FY20 were primarily due to COVID-19 program reductions.

### Personnel

|                                       | Level      | FY 2019   | FY 2020   | FY 2021   |
|---------------------------------------|------------|-----------|-----------|-----------|
| <b>Adult Services Manager</b>         | <b>153</b> | <b>1</b>  | <b>1</b>  | <b>1</b>  |
| <b>Senior Librarian</b>               | <b>143</b> | <b>1</b>  | <b>1</b>  | <b>1</b>  |
| <b>Librarian (3 FT, 1 PT)</b>         | <b>140</b> | <b>4</b>  | <b>4</b>  | <b>4</b>  |
| <b>Library Assistant (4 FT, 3 PT)</b> | <b>132</b> | <b>7</b>  | <b>7</b>  | <b>7</b>  |
| <b>Total</b>                          |            | <b>13</b> | <b>13</b> | <b>13</b> |

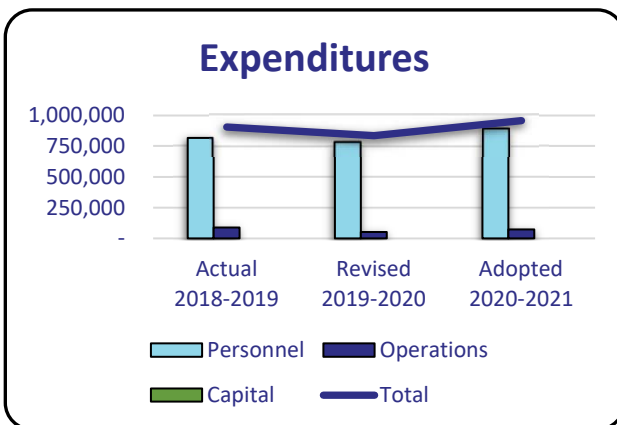
### Core Services

The Library seeks to inspire intellect, curiosity and imagination. Youth Services is responsible for library services and offerings for ages birth to 17 years old.

### Key Points Affecting Service, Performance and Adopted Budget

Develop and implement weekly classes and services for children and their families to encourage literacy development.

Provide civic involvement for teen through the Teen Frisco Action and Advisory Board (FAAB) . The FAAB consists of three Library staff members and teen volunteers who advise on Library programs and manage the VolunTEEN effort.



### Expenditures - 16565652

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>817,209</b>      | <b>784,899</b>       | <b>888,289</b>       |
| <b>Operations</b> | <b>87,148</b>       | <b>50,875</b>        | <b>70,891</b>        |
| <b>Capital</b>    | <b>-</b>            | <b>-</b>             | <b>-</b>             |
| <b>Total</b>      | <b>904,357</b>      | <b>835,774</b>       | <b>959,180</b>       |

### Major Budget Items

Personnel, program supply, and contract services are key expenditures.

FY21 operations appropriations are increased over FY20 as youth programming is reinstated and adapted in response to the COVID-19 pandemic.

### Personnel

|                                       | Level      | FY 2019   | FY 2020   | FY 2021   |
|---------------------------------------|------------|-----------|-----------|-----------|
| <b>Youth Services Manager</b>         | <b>153</b> | <b>1</b>  | <b>1</b>  | <b>1</b>  |
| <b>Senior Librarian</b>               | <b>143</b> | <b>2</b>  | <b>2</b>  | <b>2</b>  |
| <b>Librarian</b>                      | <b>140</b> | <b>3</b>  | <b>3</b>  | <b>3</b>  |
| <b>Library Assistant (2 FT, 7 PT)</b> | <b>132</b> | <b>9</b>  | <b>9</b>  | <b>9</b>  |
| <b>Intern Bachelors (PT)</b>          | <b>114</b> | <b>5</b>  | <b>3</b>  | <b>3</b>  |
| <b>Total</b>                          |            | <b>20</b> | <b>18</b> | <b>18</b> |

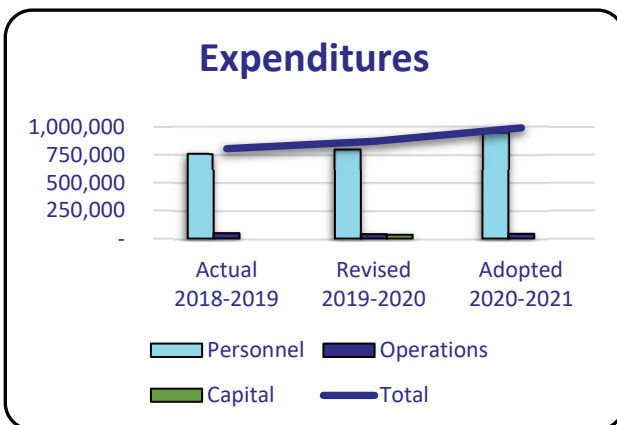
### Core Services

The Library seeks to inspire intellect, curiosity and imagination. Circulation Services is responsible for making the library's collections available to the public through overseeing checking items in and out, returning items to the shelves and managing library member accounts. This Subdivision also manages the passport application program.

### Key Points Affecting Service, Performance and Adopted Budget

Seek to support an increase in circulation of 2% over FY20.

Strive to get materials back on the shelves within 20 hours with increased efficiency due to continuous process improvements.



### Expenditures - 16565653

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 757,687             | 799,081              | 947,272              |
| Operations   | 48,417              | 37,703               | 43,130               |
| Capital      | -                   | 32,029               | -                    |
| <b>Total</b> | <b>806,104</b>      | <b>868,813</b>       | <b>990,402</b>       |

### Major Budget Items

Primary expenditures for the passport office will be funded in Circulation Services.

### Personnel

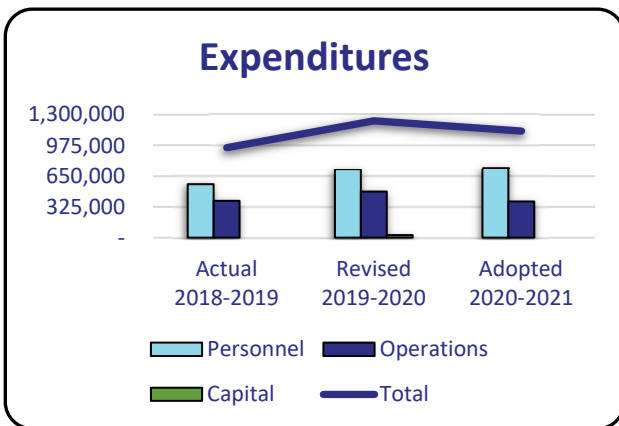
|                                  | Level | FY 2019   | FY 2020   | FY 2021   |
|----------------------------------|-------|-----------|-----------|-----------|
| Circulation Manager              | 153   | 1         | 1         | 1         |
| Circulation Services Supervisor  | 133   | 1         | 1         | 1         |
| Senior Library Technician        | 128   | 3         | 3         | 3         |
| Library Technician (4 FT, 17 PT) | 121   | 22        | 21        | 21        |
| Intern High School (PT)          | 100   | 4         | 4         | 4         |
| <b>Total</b>                     |       | <b>31</b> | <b>30</b> | <b>30</b> |

### Core Services

Technical Services maintains and improves the use of all Library automated systems and computers, including the website, express check out system, automated check-in and sorter system and other technology. The material services function, combined with technical services, includes those services required to maintain the collections, catalog and provide a collection acquisition process.

### Key Points Affecting Service, Performance and Adopted Budget

Support and maintain the numerous integrated software and hardware systems that provide library services to the public directly and through staff assistance. Make newly acquired materials easy to find as quickly and as efficiently as possible for library patrons. Develop optimum utilization and productivity from automated systems through staff training and skills development.



### Expenditures - 16565654

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>563,048</b>      | <b>723,771</b>       | <b>741,948</b>       |
| <b>Operations</b> | <b>388,730</b>      | <b>487,436</b>       | <b>382,709</b>       |
| <b>Capital</b>    | <b>-</b>            | <b>24,800</b>        | <b>-</b>             |
| <b>Total</b>      | <b>951,778</b>      | <b>1,236,007</b>     | <b>1,124,657</b>     |

### Major Budget Items

Computer replacements account for 7.5 % of FY21 appropriations compared to 23% in FY20.

### Personnel

|                                 | Level | FY 2019  | FY 2020  | FY 2021  |
|---------------------------------|-------|----------|----------|----------|
| Digital Services Manager        | 153   | 1        | 1        | 1        |
| Material Services Manager       | 153   | 1        | 1        | 1        |
| Library Systems Specialist      | 149   | 1        | 1        | 1        |
| Senior Librarian                | 143   | 2        | 2        | 2        |
| Library Production Specialist   | 137   | 1        | 1        | 1        |
| Library Technician (1 FT, 1 PT) | 121   | 1        | 2        | 2        |
| <b>Total</b>                    |       | <b>7</b> | <b>8</b> | <b>8</b> |

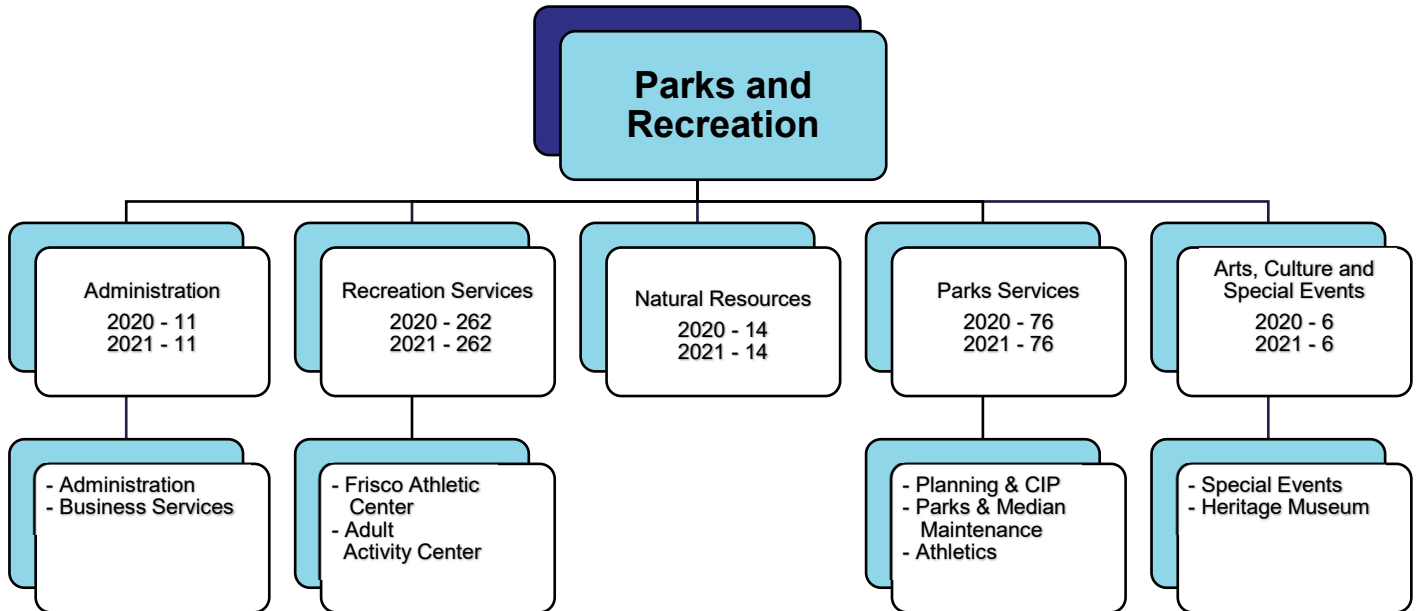




# PARKS AND RECREATION DEPARTMENT SUMMARY

## DEPARTMENT MISSION

Create a sense of well-being through "Play".



## Expenditure Summary

| Activity                   | 2018-2019<br>Actual  | 2019-2020<br>Revised | 2020-2021<br>Adopted | % Change<br>FY 2020 to<br>FY 2021 |
|----------------------------|----------------------|----------------------|----------------------|-----------------------------------|
| Administration             | \$ 1,497,139         | \$ 1,368,156         | \$ 1,385,692         | 1.28%                             |
| Adult Activity Center      | 675,883              | 669,349              | 737,557              | 10.19%                            |
| Frisco Athletic Center     | 4,723,015            | 3,642,441            | 4,786,557            | 31.41%                            |
| Natural Resources          | -                    | 1,741,300            | 1,348,419            | -22.56%                           |
| Athletics                  | 516,384              | 358,085              | 579,697              | 61.89%                            |
| Parks & Median Maintenance | 8,032,552            | 7,108,141            | 8,428,275            | 18.57%                            |
| Special Events             | 437,194              | 593,279              | 547,940              | -7.64%                            |
| Planning & CIP             | 346,860              | 297,211              | 313,580              | 5.51%                             |
| Heritage Museum            | 181,262              | 206,010              | 216,660              | 5.17%                             |
| <b>Totals</b>              | <b>\$ 16,410,290</b> | <b>\$ 15,983,972</b> | <b>\$ 18,344,377</b> | <b>14.77%</b>                     |

## PARKS AND RECREATION

### City Council Strategic Focus Areas served by this Department -



### Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

### Strategic Focus Area: Long-Term Financial Health

| Type  | Strategy                        | Objective  | Performance Measure  | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|---------------------------------|--|--|----------------|-----------------|-----------------|
| <b>17572000 - Frisco Athletic Center</b>            |                                 |  |  |                |                 |                 |
| 📁   | Encourage fiscal responsibility | Utilize a business-model approach to attract revenue streams while monitoring expenditures | Maintain a significant cost recovery rate for the FAC's operations (100% goal) | 91%            | 80%             | 100%            |
| <b>17571000 - Adult Activity Center - The Grove</b> |                                 |  |  |                |                 |                 |
|   | Encourage fiscal responsibility | Utilize a business-model approach to attract revenue streams while monitoring expenditures | Maintain a significant cost recovery rate for the FAC's operations (100% goal) | 11%            | 10%             | 20%             |

### Strategic Focus Area: Infrastructure

| Type                                 | Strategy    | Objective   | Performance Measure  | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|--------------------------------------|-------------|---|--|----------------|-----------------|-----------------|
| <b>17578000 - Planning &amp; CIP</b> |             |   |  |                |                 |                 |
| 📁                                    | Imagination | Implement Department Master Plan recommendations  | Achieve short-term recommendations identified in the Hike & Bike Trail Master Plan | N/A            | N/A             | 50%             |
| <b>17579000 - Heritage Museum</b>    |             |   |  |                |                 |                 |
| 📁                                    | Imagination | Implement Department Master Plan recommendations in the Collections Assessment for Preservation (CAP) Survey Report | Implement collection conservation, staffing and building management priorities     | 10%            | 25%             | 50%             |

# PARKS AND RECREATION

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Excellence in City Government

| Type   | Strategy               | Objective                                    | Performance Measure  | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|--|------------------------|--|--|----------------|-----------------|-----------------|
| <b>17510000 - Administration</b>                 |                        |  |  |                |                 |                 |
| ✓  | Continuous improvement | Build a LEAN culture                         | % of full-time employees that earn Bronze Level Certification              | 77%            | 90%             | 100%            |
|  |                        |  | Complete an advanced process improvement project semi-annually             | N/A            | 1               | 2               |
| 📁  |                        | Foster a culture of service excellence       | % of employees receiving training equal to 2% of budgeted hours            | N/A            | 50%             | 75%             |
| <b>17575000 - Parks &amp; Median Maintenance</b> |                        |  |  |                |                 |                 |
| 📁  | Continuous improvement | Proactively care and protect park properties | Completion rate for service requests submitted via Cityworks / CitySourced | 8.5 days       | 7 days          | 5 days          |

## Strategic Focus Area: Sustainable City

| Type   | Strategy                      | Objective                                    | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|--|-------------------------------|--|---|----------------|-----------------|-----------------|
| <b>17578000 - Planning &amp; CIP</b>             |                               |  |   |                |                 |                 |
| ✓  | Imagination                   | Ensure equitable access to quality parks     | Implement Park Reinvestment Program with one park completed each year | 1              | 1               | 1               |
| <b>17575000 - Parks &amp; Median Maintenance</b> |                               |  |   |                |                 |                 |
| 📁  | Preservation and conservation | Proactively care and protect park properties | Park acres per maintenance employee                                   | 40.5:1         | 40.6:1          | 40:1            |

# PARKS AND RECREATION

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Civic Involvement

| Type  | Strategy           | Objective                       | Performance Measure  | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|--------------------|---------------------------------|--|----------------|-----------------|-----------------|
| <b>17510000 - Administration</b>                    |                    |                                 |  |                |                 |                 |
| 📁   | Building awareness | Increase community outreach     | Appointed Board Members achieve 10% participation in Department activities | 10%            | 5%              | 10%             |
| <b>17571000 - Adult Activity Center - The Grove</b> |                    |                                 |  |                |                 |                 |
| ✓   | Building awareness | Increase community outreach     | Annual volunteer hours at The Grove  | 1,734          | 1,000           | 2,000           |
|   | Encouraging Play   | Inspire community participation | Provide congregate Meals-On-Wheels meals annually                          | 9,718          | 9,800           | 10,000          |

## Strategic Focus Area: Leisure and Culture

| Type   | Strategy         | Objective                       | Performance Measure            | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|--|------------------|---------------------------------|--------------------------------|----------------|-----------------|-----------------|
| 17571000 - Adult Activity Center - The Grove |                  |                                 |                                |                |                 |                 |
| ✓  | Encouraging Play | Inspire community participation | Grove annual membership visits | 2,000          | 2,000           | 3,000           |
|  |                  |                                 | Grove annual program visits    | 24,000         | 12,000          | 24,000          |
| 17572000 - Frisco Athletic Center            |                  |                                 |                                |                |                 |                 |
| ✓  | Encouraging Play | Inspire community participation | FAC annual membership visits   | 617,000        | 372,000         | 599,000         |
|  |                  |                                 | FAC annual program visits      | 134,000        | 62,000          | 125,000         |

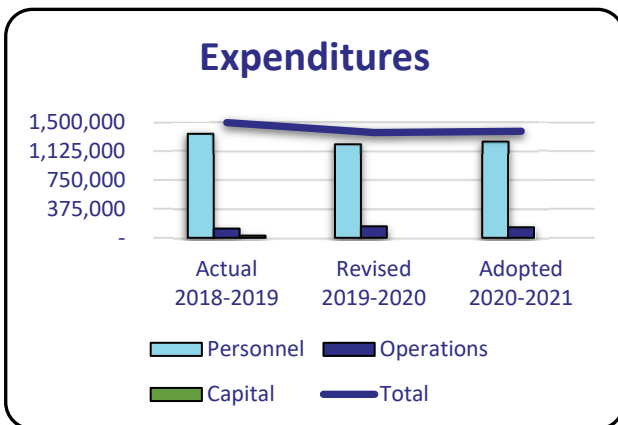
## Core Services

The Administration Division is comprised of the Department's Leadership Team who are responsible for providing strategic leadership for our highly qualified and diverse staff. Through implementation of the Department's strategic plan, the Big Plays, staff will operate more efficiently and effectively and therefore provide continually improved services to our citizens and visitors. By combining the adoption of LEAN principles with adherence to the comprehensive framework outlined by the Commission for Accreditation of Parks and Recreation Agencies (CAPRA), the Department has a vision in which "Play will become essential regardless of age or ability."

The Department received its initial national accreditation from CAPRA in 2012 and was re-accredited in 2017. Only 15 agencies in Texas have received this prestigious national recognition.

## Key Points Affecting Service, Performance and Adopted Budget

The FY21 budget supports increased collaboration with the IT Department regarding utilizing GIS capabilities to expand internal efficiencies for park activities.



## Expenditures - 17510000

|            | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|------------|---------------------|----------------------|----------------------|
| Personnel  | 1,352,180           | 1,218,966            | 1,251,709            |
| Operations | 117,692             | 149,190              | 133,983              |
| Capital    | 27,268              | -                    | -                    |
| Total      | 1,497,139           | 1,368,156            | 1,385,692            |

## Major Budget Items

Printing and distribution of the tri-annual Play Frisco magazine and promotional/marketing items account for 57% of the operations appropriations in FY21.

**PARKS AND RECREATION****Administration****Personnel**

|   | Level | FY 2019 | FY 2020 | FY 2021 |
|---|-------|---------|---------|---------|
| Director of Parks and Recreation          | 207   | 1       | 1       | 1       |
| Assistant Director - Parks and Recreation | 200   | 1       | 1       | 1       |
| Arts, Culture and Special Events Manager  | -     | 1       | -       | -       |
| Business Services Manager                 | 156   | 1       | 1       | 1       |
| Recreation Services Manager               | -     | 1       | -       | -       |
| Business Process Analyst                  | 140   | 1       | 1       | 1       |
| Marketing Administrator                   | 140   | 1       | 1       | 1       |
| Marketing Production Specialist           | 137   | 1       | 1       | 1       |
| Office Manager                            | 137   | 1       | 1       | 1       |
| Administrative Assistant                  | 124   | 3       | 3       | 3       |
| Intern Bachelors (SE)                     | 114   | -       | 1       | 1       |
|   |       |         |         |         |
| Total                                     |       | 12      | 11      | 11      |

## RECREATION SERVICES

## Adult Activity Center - The Grove

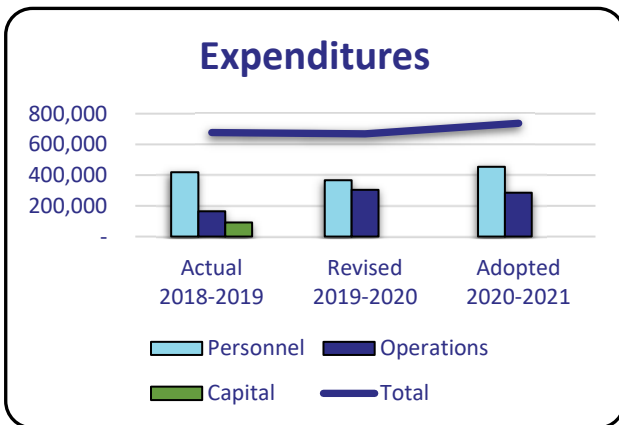
### Core Services

The Adult Activity Center - The Grove provides a large variety of programs and activities for Frisco's active adult population.

The Grove has hundreds of participatory programs, trips and special events. In addition, The Grove provides an excellent avenue for self-paced, social opportunities and prides itself as a welcoming gathering place for those interested in visiting with their friends and making new friends - all while keeping the mind and body energized.

### Key Points Affecting Service, Performance and Adopted Budget

Funding continues for providing excellent customer service, maintaining a safe and welcoming environment, researching, organizing, hosting activities to benefit the senior population and aiding with transportation so more members can partake of the amenities and activities.



### Expenditures - 17571000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 418,829             | 365,654              | 453,332              |
| Operations   | 164,866             | 303,695              | 284,225              |
| Capital      | 92,188              | -                    | -                    |
| <b>Total</b> | <b>675,883</b>      | <b>669,349</b>       | <b>737,557</b>       |

### Major Budget Items

Operational funding provides for instructors and supplies needed for programs, maintenance and upkeep of the equipment and supplies needed to meet the goals outlined in the core services.

### Personnel

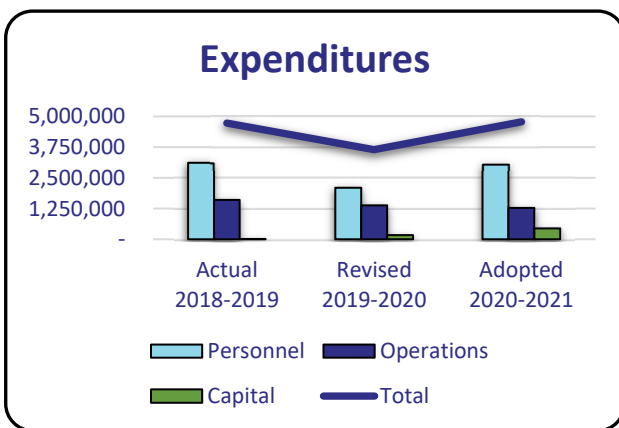
|                                     | Level | FY 2019   | FY 2020   | FY 2021   |
|-------------------------------------|-------|-----------|-----------|-----------|
| Adult Activity Center Supervisor    | 141   | 1         | 1         | 1         |
| Recreation Coordinator              | 133   | -         | 2         | 2         |
| Recreation Programmer               | -     | 2         | -         | -         |
| Customer Service Representative     | 121   | -         | 2         | 2         |
| Senior Recreation Leader - Programs | -     | 2         | -         | -         |
| Driver Van/Bus (PT)                 | 116   | 3         | 3         | 3         |
| Recreation Aide (PT)                | 110   | 4         | 4         | 4         |
| <b>Total</b>                        |       | <b>12</b> | <b>12</b> | <b>12</b> |

## Core Services

The Frisco Athletic Center (FAC) is an award-winning, 160,000 square foot, family-focused fitness and aquatic facility which provides a multitude of opportunities for all ages to engage in various types of play. Originally opened in 2007, the facility hosts several amenities including a 22,000 square foot fitness floor, more than 70 group fitness classes weekly, two basketball courts, two racquetball courts, aqua fitness classes, an Outdoor Water Park and an Indoor Aquatic Center. The facility also hosts more than 1,700 recreation camps, classes and programs. The FAC plays a vital role in encouraging citizens and guests to Play Frisco.

## Key Points Affecting Service, Performance and Adopted Budget

The FAC aims to recover 100% of operational costs through affordable membership and program registration fees. Routinely welcoming more than 700,000 visitors per year, the FAC's goal is to provide outstanding customer service to all members and guests, excellent programs and activities, state-of-the-art equipment and a safe, well-maintained environment.



## Expenditures - 17572000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 3,104,386           | 2,089,714            | 3,061,485            |
| Operations   | 1,605,595           | 1,382,464            | 1,280,072            |
| Capital      | 13,034              | 170,263              | 445,000              |
| <b>Total</b> | <b>4,723,015</b>    | <b>3,642,441</b>     | <b>4,786,557</b>     |

## Major Budget Items

Personnel were furloughed and rehired as a result of facility closure due to the COVID-19 Pandemic in FY20. The effect of recover in FY21 is unknown and may require another shift in program focus.

Personnel headcount decrease for restructuring was made prior to the Pandemic and remains in place for FY21.

The goal is to recover 100% of operational costs while building expenditures are covered by General Fund revenues.

Capital appropriations provide funding for an aging UV unit, pool replastering and repairs to lazy river.



**RECREATION SERVICES****Frisco Athletic Center****Personnel**

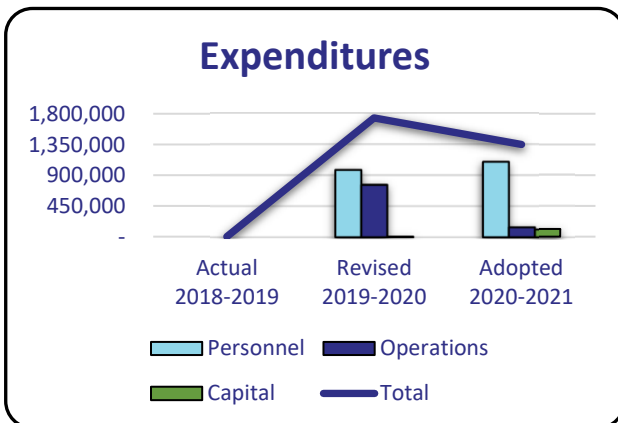
|   | Level | FY 2019 | FY 2020 | FY 2021 |
|---|-------|---------|---------|---------|
| Recreation Services Manager               | 156   | -       | 1       | 1       |
| Aquatic Operations Superintendent         | 153   | 1       | 1       | 1       |
| Programming & Fitness Superintendent      | -     | 1       | -       | -       |
| Customer Service Superintendent           | 153   | 1       | 1       | 1       |
| Recreation Center Supervisor              | 141   | 2       | 2       | 2       |
| Aquatic Supervisor                        | -     | -       | 1       | -       |
| Aquatic Program Supervisor                | 141   | 1       | 1       | 1       |
| Recreation Services Sales Administrator   | 140   | -       | 1       | 1       |
| Senior Facilities Technician              | 140   | 1       | 2       | 2       |
| Athletic Center Coordinator               | -     | 3       | -       | -       |
| Aquatic Center Coordinator                | -     | 2       | -       | -       |
| Aquatic Program Coordinator               | -     | 1       | -       | -       |
| Fitness Coordinator                       | -     | 1       | -       | -       |
| Recreation Coordinator                    | 133   | -       | 4       | 5       |
| Customer Service Representative           | 121   | 4       | 4       | 4       |
| Recreation Leader (PT)                    | 116   | 4       | 4       | 4       |
| Head Lifeguard (8 PT, 9 SE)               | 116   | 17      | 17      | 17      |
| Water Safety Instructor (14 PT, 8 SE)     | 116   | 22      | 22      | 22      |
| Recreation Aide (2 FT, 34 PT, 11 SE)      | 110   | 58      | 47      | 47      |
| Lifeguard (41 PT, 89 SE)                  | 110   | 132     | 130     | 130     |
| Assistant Swim Instructor I (11 PT, 1 SE) | 106   | 18      | 12      | 12      |
| Total                                     |       | 269     | 250     | 250     |

**Core Services**

The Natural Resources Division is new to the Parks & Recreation Department. The focus of the Division is on maintaining and preserving properties that align with conservation and open space areas while also educating the public on the importance of these natural spaces.

**Key Points Affecting Service, Performance and Adopted Budget**

The Natural Resources Division was established in FY20 with positions transferred from the Parks & Median Maintenance Division as part of a Department restructure to reallocate specific staff to meet the Core Services outlined.



**Expenditures - 17573000**

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | -                   | 972,417              | 1,092,568            |
| <b>Operations</b> | -                   | 759,355              | 145,851              |
| <b>Capital</b>    | -                   | 9,528                | 110,000              |
| <b>Total</b>      | -                   | 1,741,300            | 1,348,419            |

**Major Budget Items**

Decrease of \$433,666 in operational funding for FY21 is due to the transition of contract services for wide area medians to Natural Resources staff from 3rd party vendor.

FY21 capital appropriations provide funding for the replacement of five mowers.

**Personnel**

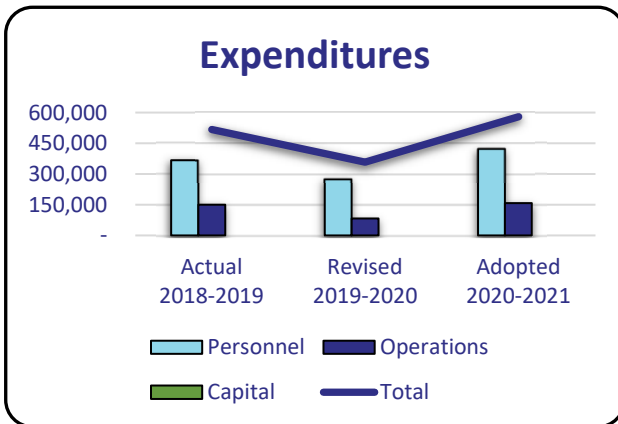
|                                   | Level | FY 2019 | FY 2020 | FY 2021 |
|-----------------------------------|-------|---------|---------|---------|
| <b>Natural Resources Manager</b>  | 156   | -       | 1       | 1       |
| <b>Parks Superintendent</b>       | 153   | -       | 1       | 1       |
| <b>Crew Leader</b>                | 132   | -       | 2       | 2       |
| <b>Certified Applicator</b>       | 129   | -       | 1       | 1       |
| <b>Equipment Operator - Parks</b> | 124   | -       | 2       | 2       |
| <b>Maintenance Worker - Parks</b> | 119   | -       | 7       | 7       |
| <b>Total</b>                      |       | -       | 14      | 14      |

**Core Services**

The Athletic Facilities Division oversees internal and outside organizational usages for Athletic Facilities. The Division works as a liaison with associations that offer recreational activities to youth and adult residents. Adult sports currently offered are softball, flag football, kickball, soccer and cricket. The Division also offers Athletic Events, such as MLB's "Pitch, Hit, & Run" and the NFL's "Punt, Pass, & Kick."

**Key Points Affecting Service, Performance and Adopted Budget**

Due to popularity, cricket leagues will be expanded as part of the adult sport offerings available to our citizens.



**Expenditures - 17574000**

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 366,071             | 276,196              | 421,343              |
| Operations   | 150,313             | 81,889               | 158,354              |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>516,384</b>      | <b>358,085</b>       | <b>579,697</b>       |

**Major Budget Items**

The decrease in operational funding in FY20 is due to the impact of cancellations associated with the COVID-19 Pandemic. FY21 focus will be to expand and offer new leagues as citizens are interested.

**Personnel**

|                                    | Level | FY 2019   | FY 2020   | FY 2021   |
|------------------------------------|-------|-----------|-----------|-----------|
| Athletic Programs Supervisor       | 141   | 1         | 1         | 1         |
| Recreation Center Supervisor       | 141   | 1         | 1         | 1         |
| Athletic Coordinator               | -     | 1         | -         | -         |
| Recreation Coordinator             | 133   | -         | 1         | 1         |
| Recreation Facilities Monitor (PT) | 122   | 4         | 4         | 4         |
| Customer Service Representative    | 121   | 1         | 1         | 1         |
| Recreation Aide (PT)               | 110   | 3         | 3         | 3         |
| <b>Total</b>                       |       | <b>11</b> | <b>11</b> | <b>11</b> |

## PARKS SERVICES

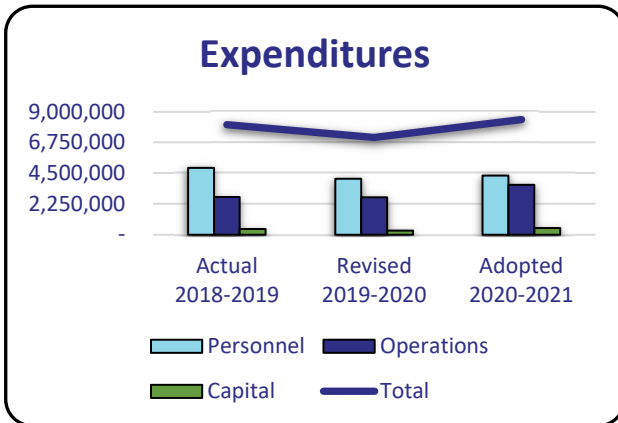
## Parks & Median Maintenance

### Core Services

The Parks & Median Maintenance Division manages the maintenance of the City's neighborhood parks, community parks, hike & bike trails and additional special purpose park sites. Parks is continually striving to provide the City's growing population with quality parks, open spaces and facilities. Parks is committed to providing a great park system that complements the overall image and livability of the City.

### Key Points Affecting Service, Performance and Adopted Budget

More than 1,500 acres of park land, including nearly 60 athletic game fields are managed by the Division as well as approximately 300 acres of medians along the City's roads and highways.



### Expenditures - 17575000

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>4,874,546</b>    | <b>4,080,633</b>     | <b>4,326,347</b>     |
| <b>Operations</b> | <b>2,744,122</b>    | <b>2,726,732</b>     | <b>3,634,168</b>     |
| <b>Capital</b>    | <b>413,884</b>      | <b>300,776</b>       | <b>467,760</b>       |
| <b>Total</b>      | <b>8,032,552</b>    | <b>7,108,141</b>     | <b>8,428,275</b>     |

### Major Budget Items

Funding provided for a median enhancement program in FY21 for \$326,000 accounts for a portion of the 25% increase in operations appropriations.

FY21 capital appropriations include funding for sixteen mowers and two trailers.

### Personnel

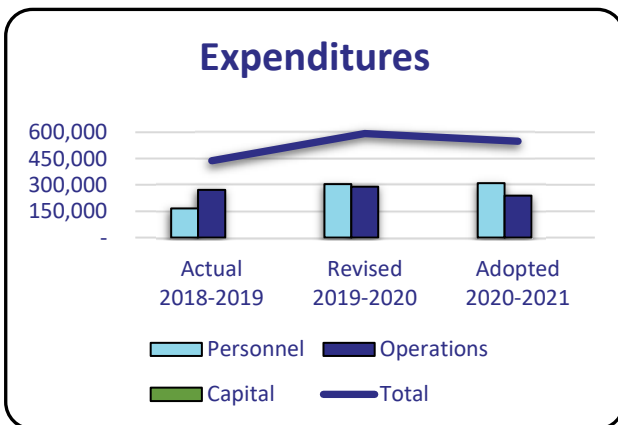
|                                     | Level | FY 2019   | FY 2020   | FY 2021   |
|-------------------------------------|-------|-----------|-----------|-----------|
| <b>Natural Resources Manager</b>    | -     | 1         | -         | -         |
| <b>Parks Services Manager</b>       | 156   | -         | 1         | 1         |
| <b>Parks Superintendent</b>         | 153   | 3         | 2         | 2         |
| <b>Parks Supervisor</b>             | 143   | 2         | 2         | 2         |
| <b>Crew Leader</b>                  | 132   | 13        | 11        | 11        |
| <b>Certified Applicator</b>         | -     | 1         | -         | -         |
| <b>Licensed Irrigator</b>           | 127   | 1         | 1         | 1         |
| <b>Equipment Operator - Parks</b>   | 124   | 11        | 9         | 9         |
| <b>Senior Small Engine Mechanic</b> | 124   | 1         | 1         | 1         |
| <b>Irrigation Technician</b>        | 122   | 4         | 4         | 4         |
| <b>Small Engine Mechanic</b>        | 122   | 1         | 1         | 1         |
| <b>Maintenance Worker - Parks</b>   | 119   | 37        | 30        | 30        |
| <b>Total</b>                        |       | <b>75</b> | <b>62</b> | <b>62</b> |

**Core Services**

The Special Events Division provides direction and managerial oversight for recreation programs and special events. The Division services the residents by improving the quality of life for our community through exceptional programs and special events.

**Key Points Affecting Service, Performance and Adopted Budget**

The FY21 Budget provides for a variety of recreational programs with an emphasis on administering memorable special events such as Merry Main Street, Daddy Daughter Dance, Freedom Fest and the Frosty 5K Run. New and fresh events such as Concert in the Park, Paws in the Pool and a month-long calendar of events in July supporting National Parks and Recreation Month will also be offered.

**Expenditures - 17576000**

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>165,408</b>      | <b>303,342</b>       | <b>309,294</b>       |
| <b>Operations</b> | <b>271,786</b>      | <b>289,937</b>       | <b>238,646</b>       |
| <b>Capital</b>    | <b>-</b>            | <b>-</b>             | <b>-</b>             |
| <b>Total</b>      | <b>437,194</b>      | <b>593,279</b>       | <b>547,940</b>       |

**Major Budget Items**

65% of the operational funding in FY21 is for contract services and rental of equipment needed for various programs and special events offered to the community.

**Personnel**

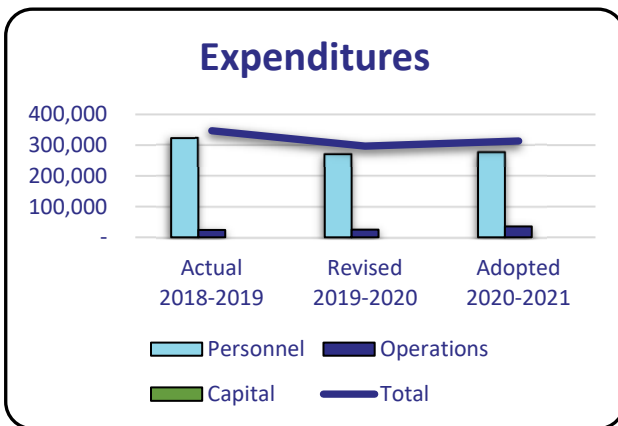
|   | Level      | FY 2019  | FY 2020  | FY 2021  |
|---|------------|----------|----------|----------|
| <b>Arts, Culture &amp; Special Events Manager</b> | <b>156</b> | <b>-</b> | <b>1</b> | <b>1</b> |
| <b>Special Events Program Supervisor</b>          | <b>141</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Recreation Coordinator</b>                     | <b>133</b> | <b>-</b> | <b>1</b> | <b>1</b> |
| <b>Recreation Programmer</b>                      | <b>-</b>   | <b>1</b> | <b>-</b> | <b>-</b> |
| <b>Intern Bachelors (PT)</b>                      | <b>-</b>   | <b>1</b> | <b>-</b> | <b>-</b> |
| <b>Total</b>                                      |            | <b>3</b> | <b>3</b> | <b>3</b> |

**Core Services**

The Planning & CIP Division provides for long-range planning of the City's parks and recreation system, including the acquisition and development of parks, open space and trail systems within the community.

**Key Points Affecting Service, Performance and Adopted Budget**

Currently managing over 30 different projects. Projects range from small scale renovations to large scale Community Park design and construction projects.



**Expenditures - 17578000**

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 322,494             | 271,866              | 277,997              |
| Operations   | 24,366              | 25,345               | 35,583               |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>346,860</b>      | <b>297,211</b>       | <b>313,580</b>       |

**Major Budget Items**

Personnel and ongoing operations are key expenditures.

**Personnel**

**Parks Services Manager**  
**Parks Planning Superintendent**  
**Senior Planner - Parks**  
**Planner - Parks**

| Level        | FY 2019  | FY 2020  | FY 2021  |
|--------------|----------|----------|----------|
| -            | 1        | -        | -        |
| 153          | 1        | 1        | 1        |
| 149          | 1        | 2        | 2        |
| -            | 1        | -        | -        |
| <b>Total</b> | <b>4</b> | <b>3</b> | <b>3</b> |

### Core Services

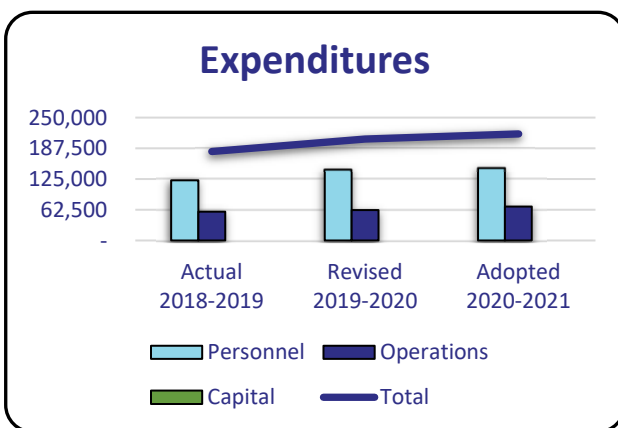
Through a visit to the Frisco Heritage Museum and Frisco Village, Frisco residents and visitors can embark on a journey through local history. The Museum features exhibits highlighting local artifacts and photographs, as well as, an old-time cinema house showing multimedia presentations.

Frisco Village is comprised of buildings representing the area's rich history.

### Key Points Affecting Service, Performance and Adopted Budget

The Heritage Museum will support the City Council's goal of making the Museum and Frisco Village a premier destination by actively providing information about the facilities and what they have to offer.

The Heritage Museum staff will enhance exhibits and events that will support increased visitor attendance and participation.



### Expenditures - 17579000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 122,507             | 144,113              | 147,802              |
| Operations   | 58,755              | 61,897               | 68,858               |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>181,262</b>      | <b>206,010</b>       | <b>216,660</b>       |

### Major Budget Items

Approximately 33% of the operations budget in FY21 is related to contract services for programs and events.

### Personnel

|                             | Level | FY 2019  | FY 2020  | FY 2021  |
|-----------------------------|-------|----------|----------|----------|
| Heritage Park Administrator | 140   | 1        | 1        | 1        |
| Arts & Culture Educator     | 137   | 1        | 1        | 1        |
| Recreation Aide (SE)        | 110   | 1        | 1        | 1        |
| <b>Total</b>                |       | <b>3</b> | <b>3</b> | <b>3</b> |

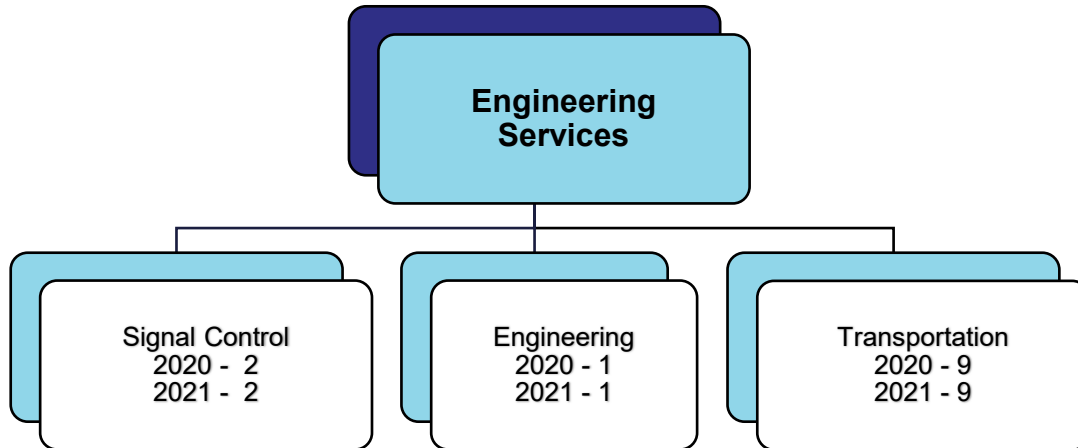




# ENGINEERING SERVICES DEPARTMENT SUMMARY

## DEPARTMENT MISSION

To provide municipal infrastructure delivery through management of City funded capital projects and review of private development projects, provide transportation engineering and operations services to the residents and facilitate engineering and technical services to infrastructure operations and maintenance.



## Expenditure Summary

| Activity       | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted | % Change<br>FY 2020 to<br>FY 2021 |
|----------------|---------------------|----------------------|----------------------|-----------------------------------|
| Signal Control | \$ 609,769          | \$ 739,544           | \$ 500,998           | -32.26%                           |
| Engineering    | 114,269             | 94,497               | 97,115               | 2.77%                             |
| Transportation | <u>1,519,740</u>    | <u>1,700,082</u>     | <u>1,602,471</u>     | <u>-5.74%</u>                     |
| <b>Totals</b>  | <u>\$ 2,243,778</u> | <u>\$ 2,534,123</u>  | <u>\$ 2,200,584</u>  | <u>-13.16%</u>                    |

## ENGINEERING SERVICES

### City Council Strategic Focus Areas served by this Department



### Performance Measures

✓ Workload    ⌚ Efficiency    📁 Effectiveness     Frisco Policy

### Strategic Focus Area: Excellence in City Government

| Type                          | Strategy               | Objective  | Performance Measure    | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|-------------------------------|------------------------|--|------------------------|----------------|-----------------|-----------------|
| <b>18088000 - Engineering</b> |                        |  |                        |                |                 |                 |
| ✓                             | Prepare for the future | Acquire ROW/Easements for CIP projects prior to construction | ROW/Easements acquired | 155            | 101             | 110             |
|                               |                        | Conduct group and individual utility coordination meetings   | Meetings held          | 70             | 75              | 60              |

### Strategic Focus Area: Infrastructure, Sustainable City and Public Health & Safety

| Type                                    | Strategy   | Objective  | Performance Measure  | FY 2019 Actual     | FY 2020 Revised                                   | FY 2021 Adopted   |
|---|--|--|--|--------------------|---|-------------------|
| <b>18085000 - Traffic Signal System</b> |  |  |  |                    |   |                   |
| ✓                                       | Enhance mobility and safety along arterial streets   | Proactively identify problems with the traffic signal system | Work orders created to fix traffic signal problems             | 458                | 284   | 350               |
| <b>18089000 - Transportation</b>        |  |  |  |                    |   |                   |
| ✓                                       | Enhance mobility and safety along arterial streets   | Enhance mobility and safety for all travelers                | Traffic signals installed                                      | 10 new & 9 rebuild | 9 new & 2 rebuild                                 | 8 new & 3 rebuild |
|   | Provide safe and efficient driving environment       | Install new arterial lighting                                | Miles of arterial roadway lighting added                       | 1                  | 10  | 3                 |
|   | Improve traffic safety through design and operations | Reduce the number of crashes                                 | Crashes per 1,000 residents                                    | 12.21              | 11.69 old trend, 9.33 new trend (due to pandemic) | 7.50              |
|   | Provide superior private development review          | Meet established expectations                                | Submittals reviewed within 4 weeks turnaround time             | 91% of 1,106       | 98% of 1,300                                      | 100% of 1,300     |
|   | Provide superior private development review          | Meet established expectations                                | Residential submittals reviewed within 4 weeks turnaround time | 72% of 43          | 100% of 20  | 100% of 20        |

## ENGINEERING SERVICES


### City Council Strategic Focus Areas served by this Department



### Performance Measures

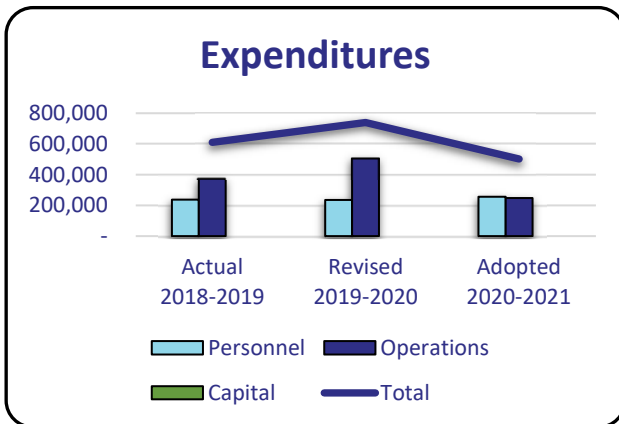
|            |              |                 |   |
|------------|--------------|-----------------|---|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness |  Frisco Policy |
|------------|--------------|-----------------|---|

### Strategic Focus Area: Infrastructure, Sustainable City and Public Health & Safety

| Type  | Strategy  | Objective  | Performance Measure                  | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|---|--|--------------------------------------|----------------|-----------------|-----------------|
| <b>18089000 - Transportation</b>  |   |  |                                      |                |                 |                 |
|  | Accommodate event traffic at Toyota Stadium and Ford Center | Clear traffic for events with < 15,000 attendees | Events cleared in 45 minutes or less | 15 of 18       | 5 of 6          | 10 of 12        |
|   |   | Clear traffic for events with >15,000 attendees  | Events cleared in 75 minutes or less | 11 of 12       | 3 of 4          | 7 of 8          |

**Core Services**

The Signal Control Division operates the traffic signal system which includes traffic cameras, radio equipment and communications and networking equipment.

**Expenditures - 18085000**

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 236,192             | 233,844              | 254,397              |
| Operations   | 373,577             | 505,700              | 246,601              |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>609,769</b>      | <b>739,544</b>       | <b>500,998</b>       |

**Major Budget Items**

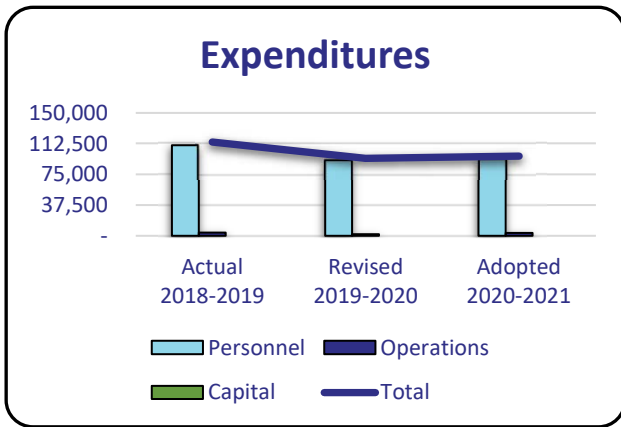
Reductions in appropriations of \$211,628 for contract services and of \$59,553 for computer software maintenance related to traffic signal equipment upgrades account for 99% of the decrease in operations for FY21. Appropriations will be needed for maintenance in future years.

**Personnel**

|                         | Level | FY 2019  | FY 2020  | FY 2021  |
|-------------------------|-------|----------|----------|----------|
| ITS Project Manager     | 155   | 1        | 1        | 1        |
| Signal Systems Operator | 137   | 1        | 1        | 1        |
| <b>Total</b>            |       | <b>2</b> | <b>2</b> | <b>2</b> |

**Core Services**

The Engineering Division in the General Fund is responsible for acquiring Right of Way for both capital and development projects and managing franchise utility relocations for Capital Projects.

**Expenditures - 18088000**

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>110,446</b>      | <b>92,506</b>        | <b>93,860</b>        |
| <b>Operations</b> | <b>3,823</b>        | <b>1,991</b>         | <b>3,255</b>         |
| <b>Capital</b>    | <b>-</b>            | <b>-</b>             | <b>-</b>             |
| <b>Total</b>      | <b>114,269</b>      | <b>94,497</b>        | <b>97,115</b>        |

**Major Budget Items**

Primary expenditures are personnel related.

**Personnel****ROW Service Administrator**

| Level        | FY 2019  | FY 2020  | FY 2021  |
|--------------|----------|----------|----------|
| <b>150</b>   | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Total</b> | <b>1</b> | <b>1</b> | <b>1</b> |

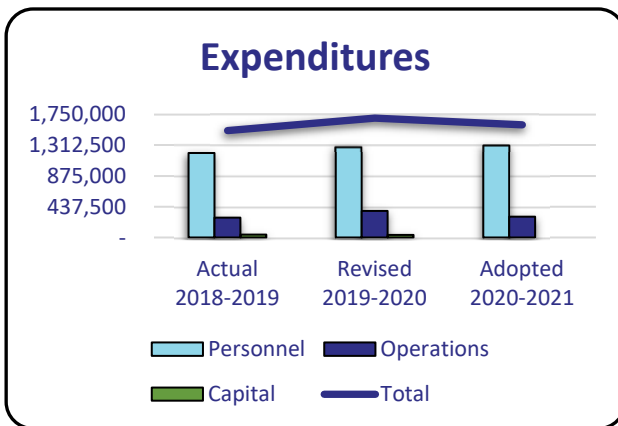
### Core Services

The Transportation Division is responsible for the management of traffic signal and lighting capital projects, operation of transportation infrastructure, special event traffic operations, infrastructure planning, data collection and analysis, transit, Smart City technology and transportation engineering review for all development in the City.

### Key Points Affecting Service, Performance and Adopted Budget

A new state law enacted in FY20 requires that construction plans be reviewed within 30 days. We enacted changes in how developers submit their plans to us in FY20 which allowed us to meet the requirement of the law.

Operating a transportation system has become increasingly dependent upon the collection and analysis of more and more data. In addition to the City's own traffic count and crash databases, new data is constantly being collected by smart phones, websites and apps, traffic cameras, traffic signal computers and vehicles themselves.



### Expenditures - 18089000

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>1,201,127</b>    | <b>1,288,969</b>     | <b>1,308,145</b>     |
| <b>Operations</b> | <b>279,426</b>      | <b>374,323</b>       | <b>294,326</b>       |
| <b>Capital</b>    | <b>39,186</b>       | <b>36,790</b>        | <b>-</b>             |
| <b>Total</b>      | <b>1,519,740</b>    | <b>1,700,082</b>     | <b>1,602,471</b>     |

### Major Budget Items

As in previous years, the majority of operational expenditures consist of independent studies by outside consultants. These studies typically result in master planning documents or reports analyzing transportation data or alternatives. The funding for consulting work in FY21 will include data collection, reviewing the design of roundabouts proposed by developers, researching neighborhood traffic calming strategies and developing performance measures for our traffic signal system.

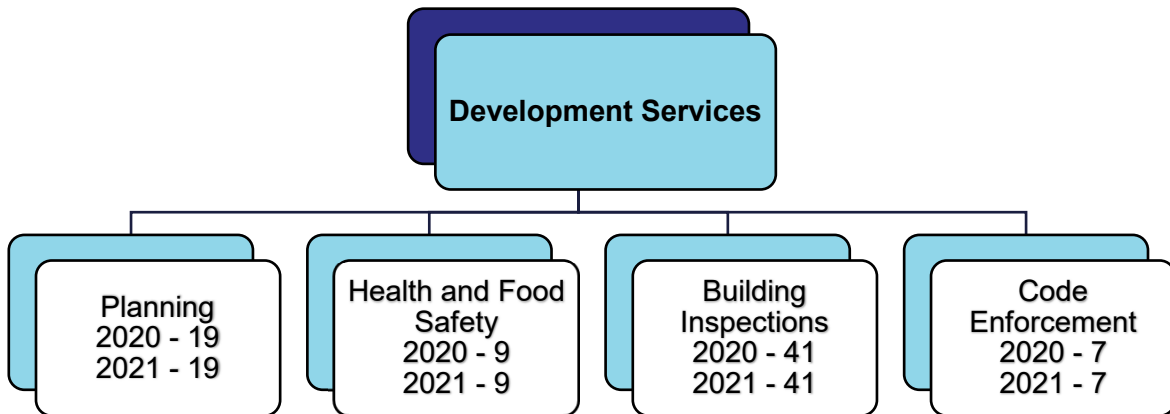
### Personnel

|  | Level      | FY 2019  | FY 2020  | FY 2021  |
|--|------------|----------|----------|----------|
| <b>Asst. Director of Engineering Services/Transportation</b> | <b>204</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Traffic Signal and ITS Manager</b>                        | <b>163</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Transportation Planning Manager</b>                       | <b>163</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Senior Traffic Engineer</b>                               | <b>160</b> | <b>1</b> | <b>2</b> | <b>2</b> |
| <b>Traffic Engineer</b>                                      | <b>155</b> | <b>2</b> | <b>1</b> | <b>1</b> |
| <b>Engineer In Training</b>                                  | <b>146</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Traffic Technician</b>                                    | <b>136</b> | <b>2</b> | <b>2</b> | <b>2</b> |
| <b>Total</b>   |            | <b>9</b> | <b>9</b> | <b>9</b> |

# DEVELOPMENT SERVICES DEPARTMENT SUMMARY

## DEPARTMENT MISSION

To support the City's efforts in becoming a community of value that focuses on the quality of life through services we provide and laying the foundation for a sustainable future through innovative planning and building practices. The Department will provide services and programs to minimize the risk of illness and injury to the community.



## Expenditure Summary

| Activity               | 2018-2019<br>Actual        | 2019-2020<br>Revised       | 2020-2021<br>Adopted       | % Change<br>FY 2020 to<br>FY 2021 |
|------------------------|----------------------------|----------------------------|----------------------------|-----------------------------------|
| Planning               | \$ 2,163,170               | \$ 2,377,290               | \$ 2,016,248               | -15.19%                           |
| Health and Food Safety | 887,163                    | 955,260                    | 1,025,970                  | 7.40%                             |
| Building Inspections   | 3,889,406                  | 3,832,190                  | 3,999,907                  | 4.38%                             |
| Code Enforcement       | <u>694,601</u>             | <u>659,302</u>             | <u>663,715</u>             | <u>0.67%</u>                      |
| <b>Totals</b>          | <b><u>\$ 7,634,341</u></b> | <b><u>\$ 7,824,042</u></b> | <b><u>\$ 7,705,840</u></b> | <b><u>-1.51%</u></b>              |

# DEVELOPMENT SERVICES




## City Council Strategic Focus Areas served by this Department



### Performance Measures

✓ Workload    ⌚ Efficiency    📁 Effectiveness    Frisco Policy

### Strategic Focus Area: Public Health & Safety

| Type  | Strategy   | Objective   | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|--|---|---|----------------|-----------------|-----------------|
| 19010000 - Planning   |  |   |   |                |                 |                 |
|    | Provide superior development review services                             | Provide services in the most efficient manner and accurate manner | Staff comments for pre-submittal meetings provided to applicants within two business days of meeting date | N/A            | 100%            | 100%            |
|   |  |   | Staff comments for plans/plats provided to applicants within 10 calendar days                             | 100%           | 100%            | 100%            |
| 19094000 - Health and Safety  |  |   |   |                |                 |                 |
|  | Provide superior service delivery  | Provide services in the most efficient accurate manner            | Review time: food establishments 15 business days   | 91%            | 98%             | 100%            |
|   |  |   | Review time: pool plans 10 business days  | 96%            | 99%             | 100%            |
| 19096000 - Building Inspections   |  |   |   |                |                 |                 |
| ✓   | Provide superior development review services                             | Provide services in the most efficient and accurate manner        | Goal of 16 inspections per inspector per business day   | 16.2           | 15.75           | 16              |
| 19098000 - Code Enforcement   |  |   |   |                |                 |                 |
|  | Provide quality programs and services which promote community well being | Proactively improve public health and safety                      | Maintenance/ Zoning complaint response within 1 business day (not including weekends nor holidays)        | 94%            | 94%             | 95%             |
|   |  | Provide quality education through multiple outlets                | Conduct 20 public outreach efforts annually   | 20             | 11              | 20              |



# DEVELOPMENT SERVICES

## City Council Strategic Focus Areas served by this Department



### Performance Measures

✓ Workload    ⌚ Efficiency    📁 Effectiveness    Frisco Policy

### Strategic Focus Area: Excellence in City Government

| Type                                   | Strategy   | Objective   | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|--|--|---|---|----------------|-----------------|-----------------|
| <b>19010000 - Planning</b>             |  |   |   |                |                 |                 |
| ✓                                      | Promote and develop standards and provide services that maintain sustainable property values | Maintain participation in the 5-Star Neighborhood Program                                     | Review ten 5-Star Neighborhoods annually                                    | N/A            | 5               | 14              |
| <b>19096000 - Building Inspections</b> |  |   |   |                |                 |                 |
| 📁                                      | Provide superior development review services   | Provide services in the most efficient manner and accurate manner                             | Single family plans review - 10 business days                               | 77%            | 62%             | 95%             |
|  |  |   | Commercial plans review - 15 business days                                  | 97%            | 94%             | 95%             |
| ✓                                      | Promote and develop standards and provide services that maintain sustainable property values | Use programs to work with property owners, managers and landlords to maintain code compliance | Multifamily structures inspected for code compliance (100%)                 | 56             | 67              | 72              |
| <b>19098000 - Code Enforcement</b>     |  |   |   |                |                 |                 |
| ✓                                      | Promote and develop standards and provide services that maintain sustainable property values | Coordinate neighborhood cleanups  | Conduct 2 neighborhood cleanups and/or activities to promote waste disposal | 3              | 1               | 2               |
| 📁                                      |  | Compliance  | Cases complied or extension provided within 30 calendar days                | 90%            | 90%             | 90%             |

## Core Services

The Planning Division coordinates the updating and administering of the City's Comprehensive Plan's policy statements that address planning and development topics and forecasts demographic data. Planning also oversees the development of the City to ensure compliance with the City's Zoning and Subdivision Ordinances and coordinates the pre-submittal meetings and development review process. Planning manages the processing of zoning and development cases through the development process and prepares staff reports for the Planning & Zoning Commission and City Council.

## Key Points Affecting Service, Performance and Adopted Budget

Work with Engineering Services on the design of Main Street and Elm Street while implementing the Downtown Master Plan. Partner with Parks and Recreation on the implementation of Fourth Street Plaza.

Work with communities on best practices for managing a homeowners' association while implementing the 5-Star Neighborhood Program.

Implement City-wide electronic plan review software.

Implement the US380 Overlay:

- 1) Amend Zoning Ordinance, and related ordinances and policies, per the overlay plan
- 2) Rezone properties per the overlay plan

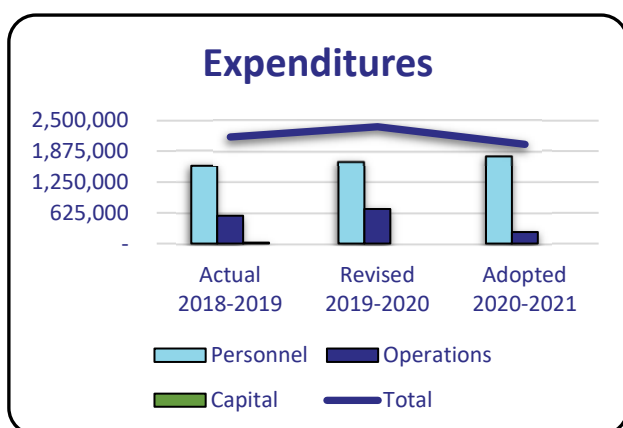
Review of the Future Land Use Plan and the Thoroughfare Plan and defer updating The Comprehensive Plan until economic conditions are acceptable.

Rezone multi-family and townhome properties that have been developed as single-family.

Rescind special use permits that no longer exist or are deemed unnecessary.

Strengthen neighborhoods through partnerships with City Departments and resources during the Neighborhood Partnership Plan implementation.

Respond accordingly to 2021 Legislative Bills.



## Expenditures - 19010000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 1,578,846           | 1,676,214            | 1,787,105            |
| Operations   | 565,089             | 701,076              | 229,143              |
| Capital      | 19,236              | -                    | -                    |
| <b>Total</b> | <b>2,163,170</b>    | <b>2,377,290</b>     | <b>2,016,248</b>     |

## Major Budget Items

Dramatic decrease in operations from FY20 to FY21 is the result of the completion of the Electronic Plan Review (EPR) project, removal of professional services funding for a comprehensive plan study that will be required in FY22, the lack of need for replacement computers in FY21 and a 27% reduction in travel and training related appropriations.

**DEVELOPMENT SERVICES****Planning****Personnel**

|  | Level | FY 2019 | FY 2020 | FY 2021 |
|--|-------|---------|---------|---------|
| Director of Development Services                 | 210   | 1       | 1       | 1       |
| Planning Manager                                 | 157   | 1       | 1       | 1       |
| Project Manager                                  | 157   | -       | -       | 1       |
| Senior Landscape Architect                       | 149   | 2       | 2       | 2       |
| Senior Planner                                   | 149   | 2       | 2       | 1       |
| Planner  | 141   | 5       | 5       | 5       |
| Landscape Inspector                              | 137   | 1       | 1       | 1       |
| Administrative Supervisor                        | 133   | 1       | 1       | 1       |
| Planning Technician                              | 129   | 3       | 3       | 3       |
| Senior Department Records & Info Management Tech | 128   | 1       | 1       | 1       |
| Administrative Assistant                         | 124   | 1       | 1       | 1       |
| Intern Masters (PT)                              | 118   | 1       | 1       | 1       |
| Total  |       | 19      | 19      | 19      |

## Core Services

Health and Food Safety provides services, programs, public health education and standards to ensure the public's health regarding health and swimming pool sanitation. Monitors third party contractor for West Nile Virus testing and spraying.

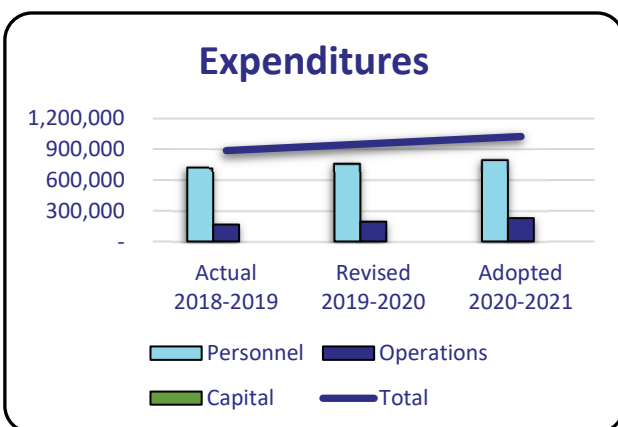
## Key Points Affecting Service, Performance and Adopted Budget

Review City Council recommendations for updates to the health ordinance regulating food establishments in accordance with the Department's Strategic Plan.

Manage the Mosquito Surveillance and Response program.

Support the dual Strategic Focus Areas of Public Health and Safety as well as Excellence in City Government through surveillance efforts of mosquito-borne diseases.

Respond accordingly to 2021 Legislative Bills.



## Expenditures - 19094000

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>721,721</b>      | <b>763,341</b>       | <b>798,390</b>       |
| <b>Operations</b> | <b>165,442</b>      | <b>191,919</b>       | <b>227,580</b>       |
| <b>Capital</b>    | <b>-</b>            | <b>-</b>             | <b>-</b>             |
| <b>Total</b>      | <b>887,163</b>      | <b>955,260</b>       | <b>1,025,970</b>     |

## Major Budget Items

Personnel reclass of Environmental Health Specialist to Senior Environmental Health Specialist accounts for the FY21 expenditure increase.

Contract services for mosquito reduction program account for 81% of FY21 operations appropriations.

## Personnel

|   | Level      | FY 2019  | FY 2020  | FY 2021  |
|---|------------|----------|----------|----------|
| <b>Environmental Health Supervisor</b>        | <b>149</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Senior Environmental Health Specialist</b> | <b>143</b> | <b>1</b> | <b>2</b> | <b>3</b> |
| <b>Environmental Health Specialist</b>        | <b>137</b> | <b>4</b> | <b>3</b> | <b>2</b> |
| <b>Senior Environmental Health Inspector</b>  | <b>134</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Environmental Health Inspector</b>         | <b>132</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Environmental Health Technician</b>        | <b>129</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Total</b>                                  |            | <b>9</b> | <b>9</b> | <b>9</b> |

## Core Services

The Building Inspections Division safeguards the public's health and safety through the review and inspection of all building construction, remodel, addition and alteration. Processes and inspects accessory permits of signs, pools and fences. Routinely inspects multi-family residence and investigates complaints. Provides "walk-in" service for all Department functions as well as the cashier functions for Engineering Services and the processing of Board of Adjustment applications.

## Key Points Affecting Service, Performance and Adopted Budget

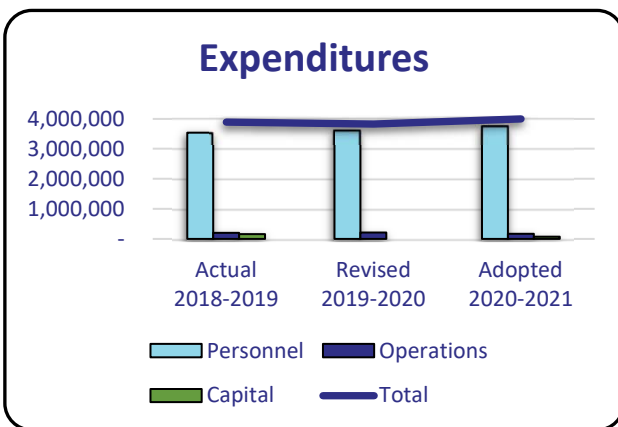
Provide customers with additional self-service and online service opportunities through the successful implementation of the electronic plan review system and through the incorporation of the inspection process mobilization.

Review the Council recommendation for updates to the ordinance regulating signs in accordance with the Department's Strategic Plan.

Create a Building Inspections policy handbook to include interpretive memos for both internal and public use in accordance with the Department's Strategic Plan.

Provide training for staff opportunity, professional growth and career advancement to improve the quality of services provided.

Respond accordingly to 2021 Legislative Bills.



## Expenditures - 19096000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 3,542,261           | 3,624,374            | 3,759,846            |
| Operations   | 196,231             | 207,816              | 171,061              |
| Capital      | 150,915             | -                    | 69,000               |
| <b>Total</b> | <b>3,889,406</b>    | <b>3,832,190</b>     | <b>3,999,907</b>     |

## Major Budget Items

Operations decrease of 17.7% due primarily to reduction in computer replacement requirements.

Appropriations for capital funding in FY21 is for the replacement of two staff trucks.

**DEVELOPMENT SERVICES****Building Inspections****Personnel**

|  | Level | FY 2019 | FY 2020 | FY 2021 |
|--|-------|---------|---------|---------|
| Chief Building Official                | 163   | 1       | 1       | 1       |
| Assistant Chief Building Official      | 153   | 1       | 1       | 1       |
| Permit Services Official               | 153   | 1       | 1       | 1       |
| Chief Building Inspector               | 145   | 3       | 3       | 3       |
| Plans Examiner Supervisor              | 145   | 1       | 1       | 1       |
| Senior Building Inspector              | 140   | 3       | 3       | 3       |
| Senior Plans Examiner                  | 140   | 1       | 1       | 1       |
| Building Inspector                     | 137   | 17      | 17      | 17      |
| Multi-Family Inspector                 | 137   | 1       | 1       | 1       |
| Plans Examiner                         | 137   | 4       | 4       | 4       |
| Building Permit Technician Supervisor  | 133   | 1       | 1       | 1       |
| Building Permit Technician             | 129   | 3       | 3       | 3       |
| Senior Customer Service Representative | 128   | -       | 1       | 1       |
| Administrative Assistant               | 124   | 1       | 1       | 1       |
| Customer Service Representative        | 121   | 3       | 2       | 2       |
| Total                                  |       | 41      | 41      | 41      |

### Core Services

Code Enforcement works in partnership with citizens, property owners and businesses to promote and maintain a safe and desirable community that maintains and preserves property values, by working with other City Departments and enforcing City ordinances.

### Key Points Affecting Service, Performance and Adopted Budget

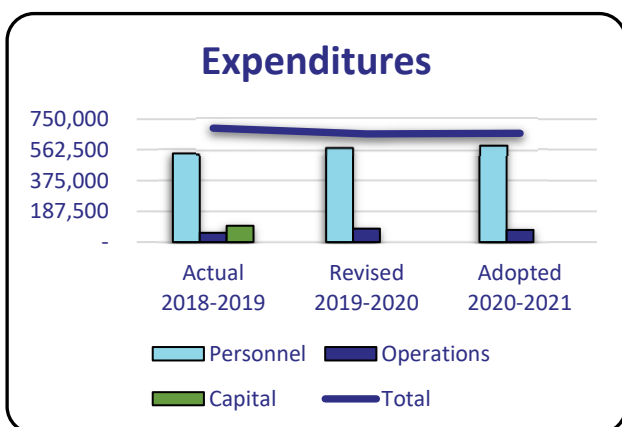
Review ordinances to keep current of recent legislative changes and International Code Council changes. Continue mobility (scooter) pilot program research and review with City Council for direction.

Review and update the sign ordinance in coordination with the Building Inspections Division.

Work with homeowners to maintain and preserve their property as well as attend HOA president's meetings and training events.

Assist and work with other City Departments in minimizing code violations in neighborhoods. Monitor contracts and bill homeowner for the mowing, minor structural removal and residential property clean-up.

Respond accordingly to 2021 Legislative Bills.



### Expenditures - 19098000

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>540,059</b>      | <b>577,323</b>       | <b>590,675</b>       |
| <b>Operations</b> | <b>56,522</b>       | <b>81,979</b>        | <b>73,040</b>        |
| <b>Capital</b>    | <b>98,020</b>       | <b>-</b>             | <b>-</b>             |
| <b>Total</b>      | <b>694,601</b>      | <b>659,302</b>       | <b>663,715</b>       |

### Major Budget Items

10% decrease in operations appropriations is the result of a reduction in requirements for computer replacements and increases in other areas of Code Enforcement's FY21 budget.

### Personnel

|  | Level      | FY 2019  | FY 2020  | FY 2021  |
|--|------------|----------|----------|----------|
| <b>Code Enforcement Supervisor</b>     | <b>145</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Senior Code Enforcement Officer</b> | <b>140</b> | <b>2</b> | <b>2</b> | <b>2</b> |
| <b>Code Enforcement Officer</b>        | <b>131</b> | <b>2</b> | <b>3</b> | <b>3</b> |
| <b>Code Enforcement Technician</b>     | <b>129</b> | <b>2</b> | <b>1</b> | <b>1</b> |
| <b>Total</b>                           |            | <b>7</b> | <b>7</b> | <b>7</b> |

## NON-DEPARTMENTAL

### Core Services

Non-departmental funding includes transfers out and other funding needs for all General Fund Departments.

### Key Points Affecting Service, Performance and Adopted Budget

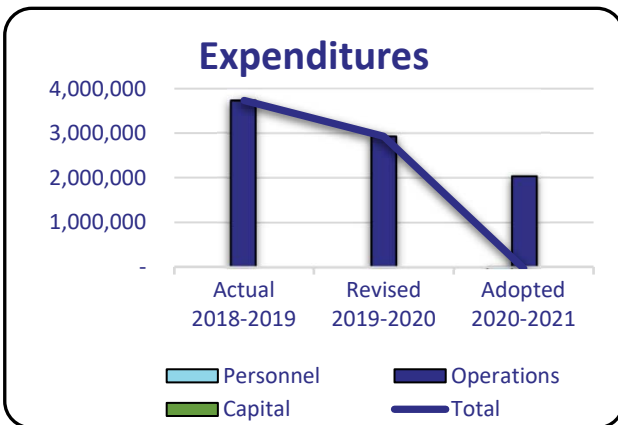
Operations appropriations included in Revised FY 2020 include:

|  |                     |
|--|---------------------|
| Transfer to Capital Reserve Fund               | \$ 1,300,000        |
| Transfer to Public Leased Facility Fund        | 100,000             |
| Transfer to Grant Fund                         | 1,100,000           |
| Transfer to Capital Projects Fund              | 425,358             |
| Total Contingency and Transfers to Other Funds | <u>\$ 2,925,358</u> |

Operations appropriations included in Fiscal Year 2021 include:

|  |                     |
|--|---------------------|
| Contingency                                    | \$ 1,000,000        |
| Transfer to Public Leased Facility Fund        | 100,000             |
| Transfer to Special Events Fund                | 83,100              |
| Transfer to Public Art Fund                    | 204,241             |
| Transfer to Grant Fund                         | 650,068             |
| Total Contingency and Transfers to Other Funds | <u>\$ 2,037,409</u> |

Personnel appropriations for FY21 include anticipated attrition savings of \$1,000,000, insurance premium reductions of \$3,000,000 and the impact of markets and laterals at the end of FY20 estimated at \$1,928,652 which will carry forward to FY21. Both will be allocated to the Departments during revised budget.



### Expenditures - 19999000

|            | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|------------|---------------------|----------------------|----------------------|
| Personnel  | -                   | -                    | (2,071,348)          |
| Operations | 3,731,430           | 2,925,358            | 2,037,409            |
| Capital    | -                   | -                    | -                    |
| Total      | 3,731,430           | 2,925,358            | (33,939)             |

### Personnel

Note: No positions are funded in this Division.



**CITY OF FRISCO  
COMBINED GENERAL FUND AND GF SUBSIDIARIES  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|  | <u>ACTUAL<br/>FY 2018-19</u> | <u>ORIGINAL<br/>BUDGET<br/>FY 2019-20</u> | <u>REVISED<br/>BUDGET<br/>FY 2019-20</u> | <u>ADOPTED<br/>BUDGET<br/>FY 2020-21</u> |
|--|------------------------------|---|--|--|
| Fund Balance, Beginning                  | \$ 80,455,343                | \$ 75,133,513                             | \$ 93,281,640                            | \$ 93,494,444                            |
| Receipts:                                |                              |   |  |  |
| Revenues                                 | 166,181,462                  | 170,854,747                               | 164,218,733                              | 174,210,459                              |
| Interest Income                          | 2,565,103                    | 2,319,400                                 | 1,500,183                                | 1,425,400                                |
| Rents and Royalties Revenue              | 2,939,406                    | 2,927,110                                 | 2,421,312                                | 2,709,510                                |
| Sponsorships                             | 106,099                      | 149,445                                   | 89,445                                   | 130,224                                  |
| Merchandise                              | 37,761                       | 12,000                                    | 6,000                                    | 6,040                                    |
| Interfund Transfers                      | 1,105,312                    | 1,124,098                                 | 1,574,098                                | 3,132,795                                |
| <b>Total Revenue</b>                     | <b><u>172,935,142</u></b>    | <b><u>177,386,800</u></b>                 | <b><u>169,809,771</u></b>                | <b><u>181,614,428</u></b>                |
| <b>Funds Available</b>                   | <b><u>253,390,485</u></b>    | <b><u>252,520,313</u></b>                 | <b><u>263,091,411</u></b>                | <b><u>275,108,872</u></b>                |
| Deductions:                              |                              |   |  |  |
| Expenditures                             | 148,272,814                  | 165,160,666                               | 156,241,805                              | 168,942,051                              |
| Capital Outlay                           | 6,877,854                    | 6,580,644                                 | 7,261,550                                | 6,330,509                                |
| Section 380 Sales Tax Grant              | 4,359,975                    | 5,218,254                                 | 4,468,254                                | 8,110,331                                |
| Interfund Transfers-Capital Project      | -                            | 600,000                                   | 425,358                                  | 750,000                                  |
| Interfund Transfers-Other Funds          | 598,202                      | 400,000                                   | 1,200,000                                | 650,068                                  |
| <b>Total Deductions</b>                  | <b><u>160,108,845</u></b>    | <b><u>177,959,564</u></b>                 | <b><u>169,596,967</u></b>                | <b><u>184,782,959</u></b>                |
| <b>Fund Balance, Ending</b>              | <b><u>\$ 93,281,640</u></b>  | <b><u>\$ 74,560,749</u></b>               | <b><u>\$ 93,494,444</u></b>              | <b><u>\$ 90,325,913</u></b>              |
| Contingent Appropriation **              | -                            | 2,529,247                                 | 2,390,326                                | 2,629,891                                |
| Unrestricted:                            |                              |   |  |  |
| Insurance Reserve                        | 10,967,630                   | 5,699,660                                 | 11,117,630                               | 8,217,630                                |
| Public Leased Facility                   | 2,292,827                    | 700,999                                   | 2,340,916                                | 1,504,474                                |
| Special Events                           | 517,867                      | 556,150                                   | 473,542                                  | 451,578                                  |
| Workforce Housing                        | 446,761                      | 425,143                                   | 416,687                                  | 381,287                                  |
| Public Art                               | 665,032                      | 659,221                                   | 382,942                                  | 382,942                                  |
| Capital Reserve                          | 8,034,079                    | 8,163,739                                 | 7,963,283                                | 8,321,283                                |
| <b>Unrestricted Fund Balance, Ending</b> | <b><u>\$ 70,357,445</u></b>  | <b><u>\$ 55,826,590</u></b>               | <b><u>\$ 68,409,119</u></b>              | <b><u>\$ 68,436,828</u></b>              |

\*\* Contingent appropriation is 1.5% of the General Fund operating expenditures or \$2,637,976 in FY21.

**CITY OF FRISCO  
INSURANCE RESERVE FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|                                       | <u>ACTUAL<br/>FY 2018-19</u> | <u>ORIGINAL<br/>BUDGET<br/>FY 2019-20</u> | <u>REVISED<br/>BUDGET<br/>FY 2019-20</u> | <u>ADOPTED<br/>BUDGET<br/>FY 2020-21</u> |
|---------------------------------------|------------------------------|---|--|--|
| Fund Balance, Beginning               | \$ 6,439,641                 | \$ 6,599,660                              | \$ 10,967,630                            | \$ 11,117,630                            |
| Receipts:                             |                              |   |  |  |
| Interest Income                       | 176,189                      | 150,000                                   | 150,000                                  | 100,000                                  |
| Interfund Transfers - General Fund    | 4,351,800                    | -   | -  | -  |
| <b>Total Revenue</b>                  | <b><u>4,527,989</u></b>      | <b><u>150,000</u></b>                     | <b><u>150,000</u></b>                    | <b><u>100,000</u></b>                    |
| <b>Funds Available</b>                | <b><u>10,967,630</u></b>     | <b><u>6,749,660</u></b>                   | <b><u>11,117,630</u></b>                 | <b><u>11,217,630</u></b>                 |
| Deductions:                           |                              |   |  |  |
| Interfund Transfers - General Fund    | -                            | 1,050,000                                 | -  | 3,000,000                                |
| <b>Total Deductions</b>               | <b><u>-</u></b>              | <b><u>1,050,000</u></b>                   | <b><u>-</u></b>                          | <b><u>3,000,000</u></b>                  |
| <b>Committed Fund Balance, Ending</b> | <b><u>\$ 10,967,630</u></b>  | <b><u>\$ 5,699,660</u></b>                | <b><u>\$ 11,117,630</u></b>              | <b><u>\$ 8,217,630</u></b>               |

The Insurance Reserve Fund was established in FY 2010 as a separate fund subsidiary to the General Fund with a transfer. The reserve is set aside to cover unanticipated health insurance claims and as a stabilization fund for premium charges. The fund also covers any implicit rate subsidy for our post employment benefits. In years when claims exceed premiums, this fund could cover the shortfall. Staff continually review program expenditures as well as regulations and usage to recommend adjustments as appropriate in insurance rates. Any excess fund program charges will be transferred at the end of the year to the reserve fund.

Reserves are maintained at 25% of claims expenditures for FY21. Projected insurance claims and expenditures for FY21 total over \$22 million.

This is a subsidiary fund to the General Fund.

**CITY OF FRISCO  
CAPITAL RESERVE FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|                                       | <u>ACTUAL<br/>FY 2018-19</u> | <u>ORIGINAL<br/>BUDGET<br/>FY 2019-20</u> | <u>REVISED<br/>BUDGET<br/>FY 2019-20</u> | <u>ADOPTED<br/>BUDGET<br/>FY 2020-21</u> |
|---------------------------------------|------------------------------|---|--|--|
| Fund Balance, Beginning               | \$ 8,461,478                 | \$ 8,014,535                              | \$ 8,034,079                             | \$ 7,963,283                             |
| Receipts:                             |                              |   |  |  |
| Interest Income                       | 212,479                      | 150,000                                   | 130,000                                  | 108,000                                  |
| Interfund Transfers - General Fund    | 1,260,122                    | 1,500,000                                 | 1,300,000                                | -  |
| Interfund Transfers - GF Subsidiaries | -                            | -   | -  | 1,000,000                                |
| <b>Total Revenue</b>                  | <b><u>1,472,601</u></b>      | <b><u>1,650,000</u></b>                   | <b><u>1,430,000</u></b>                  | <b><u>1,108,000</u></b>                  |
| <b>Funds Available</b>                | <b><u>9,934,079</u></b>      | <b><u>9,664,535</u></b>                   | <b><u>9,464,079</u></b>                  | <b><u>9,071,283</u></b>                  |
| Deductions:                           |                              |   |  |  |
| Interfund Transfers - General Fund    | 1,900,000                    | 1,500,796                                 | 1,500,796                                | -  |
| Interfund Transfers - Stormwater      | -                            | -   | -  | 750,000                                  |
| <b>Total Deductions</b>               | <b><u>1,900,000</u></b>      | <b><u>1,500,796</u></b>                   | <b><u>1,500,796</u></b>                  | <b><u>750,000</u></b>                    |
| <b>Committed Fund Balance, Ending</b> | <b><u>\$ 8,034,079</u></b>   | <b><u>\$ 8,163,739</u></b>                | <b><u>\$ 7,963,283</u></b>               | <b><u>\$ 8,321,283</u></b>               |

The City Council established a reserve for future infrastructure needs and set a financial policy to accomplish this goal. The FY 2008 Budget established the Capital Reserve Fund with a General Fund transfer of \$500,000.

The Fund continues to be supported by transfers from the General Fund, in line with City Policy to transfer funds from the General Fund each year in which the prior year ending has a net increase to Fund Balance.

This is a subsidiary fund to the General Fund.

**CITY OF FRISCO  
PUBLIC LEASED FACILITY FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|                                       | ACTUAL<br>FY 2018-19 | ORIGINAL<br>BUDGET<br>FY 2019-20 | REVISED<br>BUDGET<br>FY 2019-20 | PROPOSED<br>BUDGET<br>FY 2020-21 |
|---------------------------------------|----------------------|----------------------------------|---------------------------------|----------------------------------|
| Fund Balance, Beginning               | \$ 390,544           | \$ 633,097                       | \$ 2,292,827                    | \$ 2,340,916                     |
| Receipts:                             |                      |                                  |                                 |                                  |
| Interest Income                       | 10,535               | 6,000                            | 5,200                           | 1,200                            |
| Rents and Royalties                   | 1,375,750            | 1,429,592                        | 1,013,794                       | 1,324,266                        |
| Interfund Transfers - General Fund    | 1,600,000            | 100,000                          | 100,000                         | 100,000                          |
| <b>Total Revenue</b>                  | <b>2,986,285</b>     | <b>1,535,592</b>                 | <b>1,118,994</b>                | <b>1,425,466</b>                 |
| <b>Funds Available</b>                | <b>3,376,829</b>     | <b>2,168,689</b>                 | <b>3,411,821</b>                | <b>3,766,382</b>                 |
| Deductions:                           |                      |                                  |                                 |                                  |
| Operating Expenditures                | 1,084,002            | 1,135,190                        | 935,018                         | 1,193,908                        |
| Capital Expenditures                  | -                    | 332,500                          | 135,887                         | 68,000                           |
| Interfund Transfers - GF Subsidiaries | -                    | -                                | -                               | 1,000,000                        |
| <b>Total Deductions</b>               | <b>1,084,002</b>     | <b>1,467,690</b>                 | <b>1,070,905</b>                | <b>2,261,908</b>                 |
| <b>Fund Balance, Ending</b>           | <b>\$ 2,292,827</b>  | <b>\$ 700,999</b>                | <b>\$ 2,340,916</b>             | <b>\$ 1,504,474</b>              |

The Fund accounts for the income and expenditures associated with the Public Leased Facilities; including the Downtown Reuse Plan and the Public Garages at the Stars Comerica Center and Dr. Pepper baseball stadium. For FY14 and forward, this Fund includes revenue from the leases of the old downtown buildings, interest earnings on fund balance and expenditures associated with the leases and building maintenance.

On June 6, 2006, the City adopted an implementation plan for the continued use of City-owned buildings in Historic Downtown. The Downtown Reuse Plan called for the City to retain ownership of the existing City Hall buildings and to focus future uses in specialty retail, dining and the arts. The City also contracted with a leasing and property management firm to assist in identifying tenants to support the development of the downtown area. One of the buildings is currently leased to School of Rock. The other buildings house the City's Municipal Court and Parks Administration.

During FY 2013, the City assumed management responsibilities for the public garages at the Stars Comerica Center and Dr. Pepper Ballpark. Our partners fund 33% and 36% of the maintenance costs of garage #1 with the City funding the difference. The City funds the maintenance of garage #2, with a hotel and an office building, sharing some of the costs.

This is a subsidiary fund to the General Fund.

**CITY OF FRISCO  
SPECIAL EVENTS FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|                             | <u>ACTUAL<br/>FY 2018-19</u> | <u>ORIGINAL<br/>BUDGET<br/>FY 2019-20</u> | <u>REVISED<br/>BUDGET<br/>FY 2019-20</u> | <u>PROPOSED<br/>BUDGET<br/>FY 2020-21</u> |
|-----------------------------|------------------------------|---|--|---|
| Fund Balance, Beginning     | \$ 409,400                   | \$ 493,495                                | \$ 517,867                               | \$ 473,542                                |
| Receipts:                   |                              |   |  |   |
| Sponsorships                | 55,280                       | 51,500                                    | 11,500                                   | 51,500                                    |
| Merchandise & Other Revenue | 32,547                       | 30,000                                    | 2,000                                    | 32,000                                    |
| Rents and Royalties         | 214,833                      | 225,000                                   | 135,000                                  | 100,000                                   |
| Interest Income             | 11,600                       | 5,000                                     | 5,673                                    | 1,200                                     |
| Interfund Transfers         | 77,777                       | 105,600                                   | -  | 83,100                                    |
| <b>Total Revenue</b>        | <b><u>392,037</u></b>        | <b><u>417,100</u></b>                     | <b><u>154,173</u></b>                    | <b><u>267,800</u></b>                     |
| <b>Funds Available</b>      | <b><u>801,437</u></b>        | <b><u>910,595</u></b>                     | <b><u>672,040</u></b>                    | <b><u>741,342</u></b>                     |
| Deductions:                 |                              |   |  |   |
| Expenditures                | 283,570                      | 354,445                                   | 198,498                                  | 289,764                                   |
| <b>Total Deductions</b>     | <b><u>283,570</u></b>        | <b><u>354,445</u></b>                     | <b><u>198,498</u></b>                    | <b><u>289,764</u></b>                     |
| <b>Fund Balance, Ending</b> | <b><u>\$ 517,867</u></b>     | <b><u>\$ 556,150</u></b>                  | <b><u>\$ 473,542</u></b>                 | <b><u>\$ 451,578</u></b>                  |

The Special Events Fund was established in FY03 to track and account for the contributions received for special events or other specifically designated purposes. For FY21, the Special Events Fund again provides funding for the annual Independence Day (July 4th) celebration. Funding for this event consists of sponsorships, proceeds from merchandise sales and General Fund subsidies.

Frisco Heritage Center & Museum is operated by the City Parks & Recreation Department. Since FY10, the City has been under a management services contract to facilitate Heritage Center building rentals. In FY20, the City added a full-time Recreation Coordinator and a part-time Recreation Aide in lieu of the management services contract. Rents and Royalties include income from the bookings. It is anticipated there will be approximately 55 bookings in FY21, down from the 125 anticipated for FY20 due to the impact of Covid-19. The entire fund balance is set aside for the maintenance of the Heritage Center facilities.

This is a subsidiary fund to the General Fund.

**CITY OF FRISCO  
WORKFORCE HOUSING FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|                                       | <u>ACTUAL<br/>FY 2018-19</u> | <u>ORIGINAL<br/>BUDGET<br/>FY 2019-20</u> | <u>REVISED<br/>BUDGET<br/>FY 2019-20</u> | <u>ADOPTED<br/>BUDGET<br/>FY 2020-21</u> |
|---------------------------------------|------------------------------|---|--|--|
| Fund Balance, Beginning               | \$ 456,543                   | \$ 444,643                                | \$ 446,761                               | \$ 416,687                               |
| Receipts:                             |                              |   |  |  |
| Interest Income                       | 10,256                       | 6,000                                     | 2,710                                    | 600                                      |
| <b>Total Revenue</b>                  | <u>10,256</u>                | <u>6,000</u>                              | <u>2,710</u>                             | <u>600</u>                               |
| <b>Funds Available</b>                | <u>466,799</u>               | <u>450,643</u>                            | <u>449,471</u>                           | <u>417,287</u>                           |
| Deductions:                           |                              |   |  |  |
| Expenditures                          | 20,038                       | 25,500                                    | 32,784                                   | 36,000                                   |
| <b>Total Deductions</b>               | <u>20,038</u>                | <u>25,500</u>                             | <u>32,784</u>                            | <u>36,000</u>                            |
| <b>Committed Fund Balance, Ending</b> | <u><b>\$ 446,761</b></u>     | <u><b>\$ 425,143</b></u>                  | <u><b>\$ 416,687</b></u>                 | <u><b>\$ 381,287</b></u>                 |

The Workforce Housing Fund was established in FY03. The purpose of this fund is to improve the quality and quantity of housing opportunities for workforce families through housing and economic development programs designed and implemented by the Social Services and Housing Board and approved by the Frisco City Council.

The initial funding for this program was a transfer from the General Fund. During FY05, a down payment assistance program was initiated to assist City and Fisd employees in purchasing their first home in Frisco. Any repayment of loans will be retained in this fund to ensure the continuation of the program.

In FY17, the down payment assistance loan amount increased to up to \$10,000.

Nine down payment assistance applications were approved and three homes were purchased in the City of Frisco in FY20.

The Social Services and Housing Board, along with the City Council, continue to explore opportunities for affordable housing throughout the City, in response to increases in the average household market value.

This is a subsidiary fund to the General Fund.



**CITY OF FRISCO  
PUBLIC ART FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|                                       | <u>ACTUAL<br/>FY 2018-19</u> | <u>ORIGINAL<br/>BUDGET<br/>FY 2019-20</u> | <u>REVISED<br/>BUDGET<br/>FY 2019-20</u> | <u>ADOPTED<br/>BUDGET<br/>FY 2020-21</u> |
|---------------------------------------|------------------------------|---|--|--|
| Fund Balance, Beginning               | \$ 569,221                   | \$ 609,221                                | \$ 665,032                               | \$ 382,942                               |
| Receipts:                             |                              |   |  |  |
| Interest Income                       | 15,468                       | 6,000                                     | 6,600                                    | 2,400                                    |
| Interfund Transfers - General Fund    | 205,328                      | 291,310                                   | -  | 204,241                                  |
| <b>Total Revenue</b>                  | <b>220,796</b>               | <b>297,310</b>                            | <b>6,600</b>                             | <b>206,641</b>                           |
| <b>Funds Available</b>                | <b>790,017</b>               | <b>906,531</b>                            | <b>671,632</b>                           | <b>589,583</b>                           |
| Deductions:                           |                              |   |  |  |
| Operating Expenditures                | 124,985                      | 247,310                                   | 188,690                                  | 206,641                                  |
| Interfund Transfers - Special Revenue | -                            | -   | 100,000                                  | -  |
| <b>Total Deductions</b>               | <b>124,985</b>               | <b>247,310</b>                            | <b>288,690</b>                           | <b>206,641</b>                           |
| <b>Fund Balance, Ending</b>           | <b>\$ 665,032</b>            | <b>\$ 659,221</b>                         | <b>\$ 382,942</b>                        | <b>\$ 382,942</b>                        |

The Frisco Public Art Program encourages public and private programs to further the development and awareness of the visual arts. A FY07 transfer from the General Fund of \$250,000 provided the initial start-up funding for this effort.

For FY21, interfund transfers of \$204,241 along with interest income, will fund operating costs for the Public Art Administrator, promotional programs and art maintenance.

This is a subsidiary fund to the General Fund.

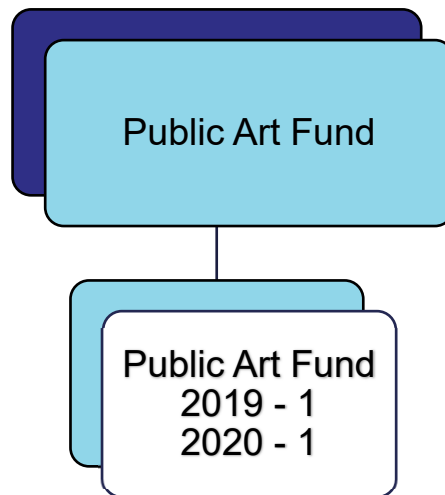


# PUBLIC ART FUND

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## DEPARTMENT MISSION

Promote cultural, aesthetic and economic vitality in Frisco, Texas by integrating the work of artists into public places, civic infrastructure and private development.



## Expenditure Summary

| Activity        | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted | % Change<br>FY 2020 to<br>FY 2021 |
|-----------------|---------------------|----------------------|----------------------|-----------------------------------|
| Public Art Fund | \$ 124,985          | \$ 188,690           | \$ 206,641           | 9.51%                             |
| <b>Totals</b>   | <b>\$ 124,985</b>   | <b>\$ 188,690</b>    | <b>\$ 206,641</b>    | <b>9.51%</b>                      |

# PUBLIC ART FUND

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |   |
|------------|--------------|-----------------|---|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness |  Frisco Policy |
|------------|--------------|-----------------|---|

## Strategic Focus Area: Leisure & Culture

| Type                              | Strategy   | Objective   | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|-----------------------------------|--|---|-----------------------|----------------|-----------------|-----------------|
| <b>17510190 - Public Art Fund</b> |  |   |                       |                |                 |                 |
| ✓                                 | Further the development, awareness and interest in the visual arts | Continue the "Art in the Atrium" exhibitions                              | Completed exhibitions | 1              | 2               | 2               |
|                                   |  | Continue to add the Public Art Collection through CIP public art projects | Completed projects    | 1              | 2               | 3               |
|                                   |  | Develop awareness opportunities   | Completed programs    | 1              | 1               | 2               |

# PUBLIC ART FUND

## Core Services

Art and culture are important elements in the City of Frisco's growth and development as a community where people come to live, work, play and grow. Public art strengthens our community's cultural identity, especially in the development of new capital projects.

In 2002, the City Council passed an ordinance establishing Frisco's Public Art Program. Frisco's Ordinance calls for a percentage of Capital Project Funds to be used to commission public art. Known as "Percent for Art," this tool is already used by more than 400 cities, states and public agencies across the country.

The Ordinance also called for the development of a Public Art Master Plan. In 2003, the City hired Via Partnership to develop a Master Plan that identifies guidelines for the public art program, specific public art opportunities and support of community programs. The Public Art Master Plan was approved in 2004 by the City Council.

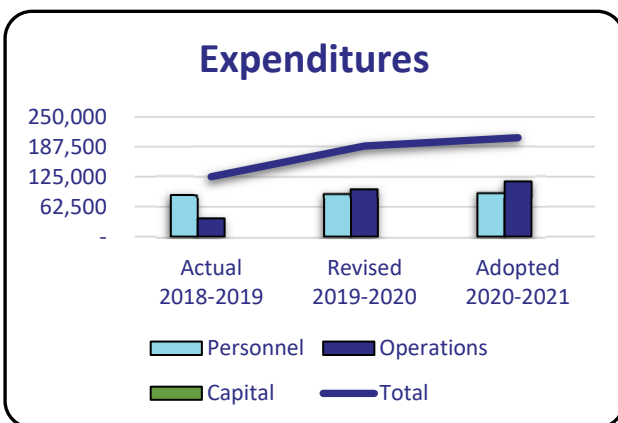
In August 2017, the City hired Designing Local Ltd. to update the Public Art Master Plan and Public Art Program Ordinance. City Council approved the updated Plan and Ordinance in August 2018.

Appointed by the City Council, a resident Public Art Board oversees the implementation of the Public Art Program. Working with City staff, this Board advises the Council on the commissioning of public art in our parks, at our facilities and along our roads. The City currently has more than 80 art installations and wayfinding signage.

## Key Points Affecting Service, Performance and Adopted Budget

Staff will assist with the Public Art Program along with other art and cultural related opportunities.

As part of the City's continued commitment to be a "Destination City", the public art program will promote tourism and economic vitality through the artistic opportunities, destinations and the enhancement of public spaces as well as support a diverse public art collection in our City parks, along our roads and at our facilities.



## Expenditures - 17510190

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | 86,864              | 89,361               | 91,356               |
| <b>Operations</b> | 38,121              | 99,329               | 115,285              |
| <b>Capital</b>    | -                   | -                    | -                    |
| <b>Total</b>      | 124,985             | 188,690              | 206,641              |

## Major Budget Items

66% of FY21 expenditures includes funding to contract with conservators to conduct assessments and for the maintenance of the art collection.

## Personnel

|                                  | Level | FY 2019 | FY 2020 | FY 2021 |
|----------------------------------|-------|---------|---------|---------|
| <b>Public Arts Administrator</b> | 140   | 1       | 1       | 1       |
| <b>Total</b>                     |       | 1       | 1       | 1       |



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# ENTERPRISE FUNDS

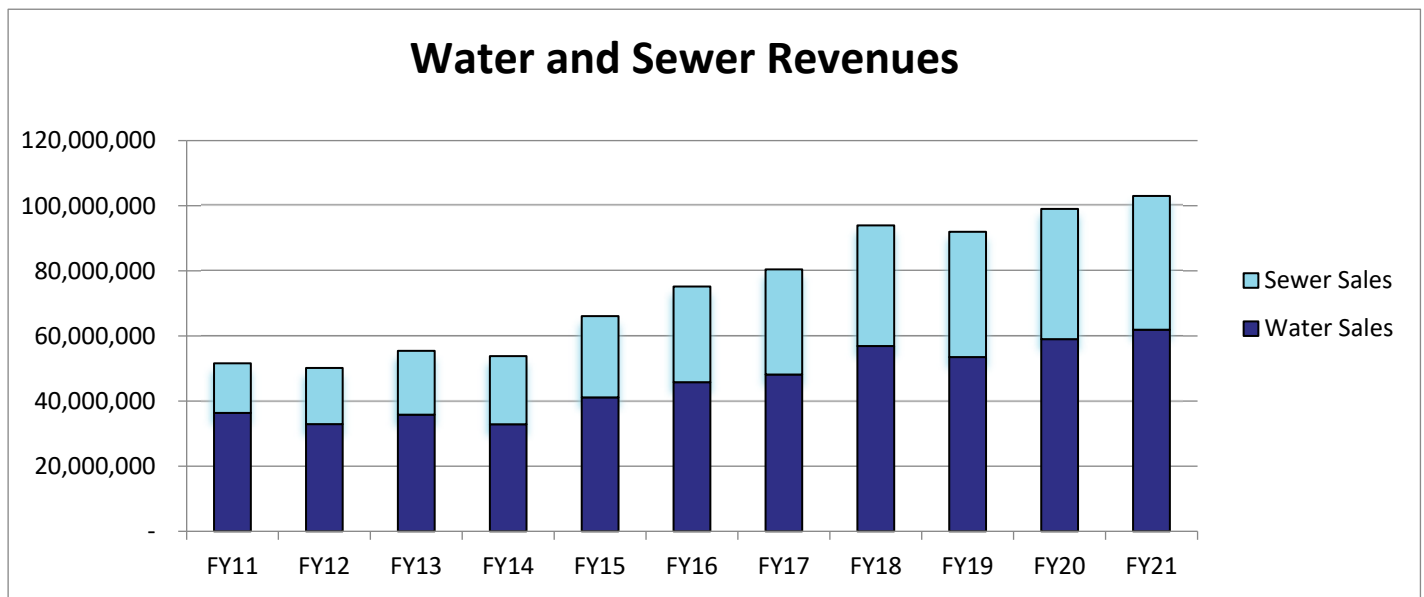


## **ENTERPRISE FUNDS REVENUE SUMMARY**

The revenue summary section provides a description and underlying assumptions for the major revenue sources of the Enterprise Funds, including significant trends that affect revenue assumptions in the current fiscal year.

### **Utility Fund:**

**Water and Sewer** - Water and sewer revenues are collected for the sale of water and disposal of sewer for residential, commercial and apartment usage. The City currently has approximately 60,956 utility billing customer accounts. Revenues for fiscal year 2020-2021 are budgeted at \$61.9 million for water sales and \$41.1 million for sewer charges. Staff completed the City's water and sewer rate study, which is used as a guide for projecting water and sewer revenues and rate setting requirements.



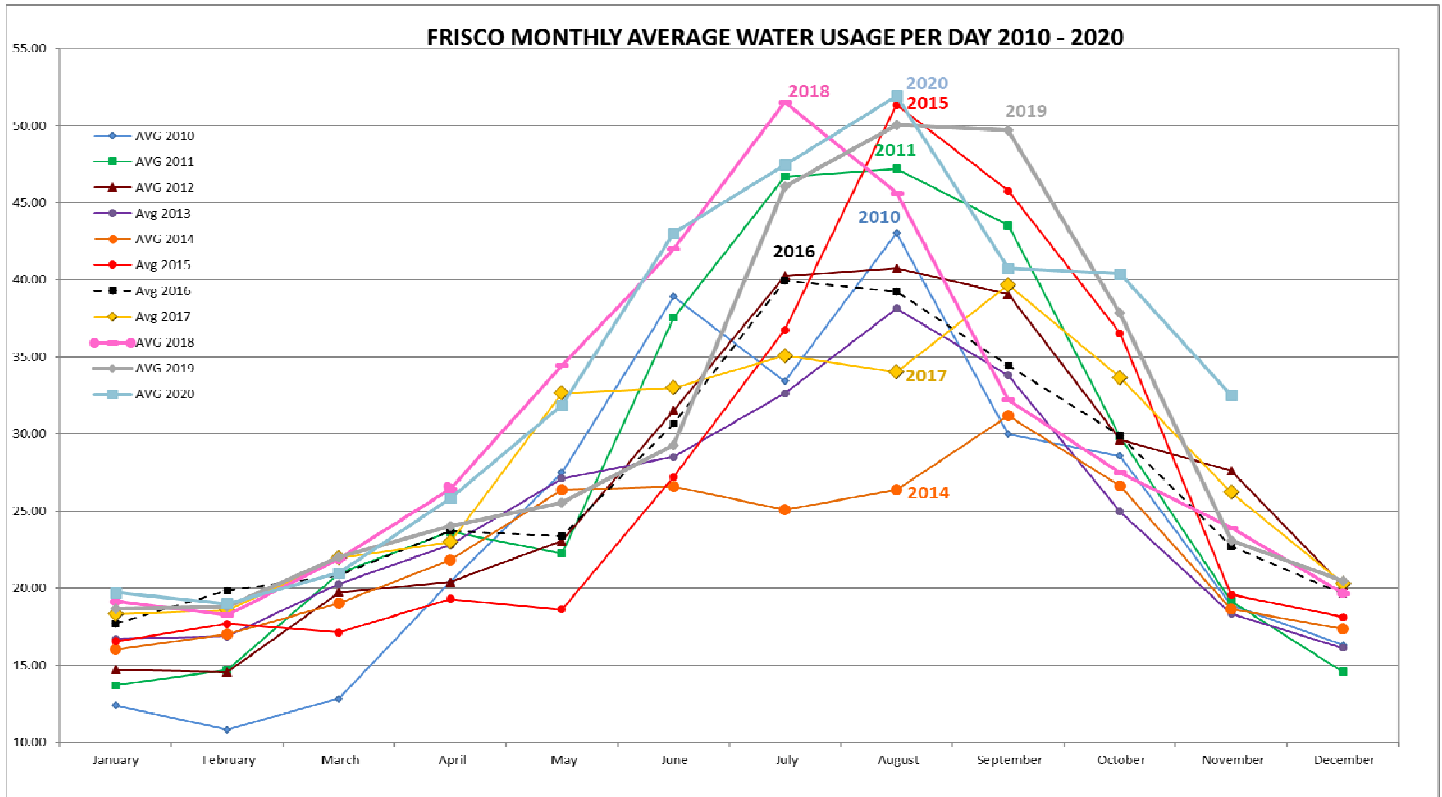
### **Environmental Services Fund:**

**Service Charges** - The Environmental Services Fund accounts for the collection and disposal of solid waste and recycling services of the City. Service fees are charged for residential, commercial and apartment garbage collection and solid waste disposal. Revenues for fiscal year 2020-2021 are budgeted at \$20.3 million. This budget does not include a rate adjustment at this time, however we discussed amending the budget and including a \$1 per cart per month rate increase for residential accounts and an approximate 2% rate increase for commercial accounts as we reconcile environmental issues related to Exide in early FY21.

### **Stormwater Fund:**

**Service Charges** - The Stormwater Fund was developed in FY10 in response to the State Mandated Phase II of the Municipal Separate Storm Sewer System (MS4), to reduce the discharge of pollutants and to protect water quality through various control measures. Service fees are charged for residential and non-residential sectors to support the services, equipment and materials needed to meet the compliance requirements of the City's Storm Water Management Program. Revenues for fiscal year 2020-2021 are projected at over \$4 million. A fee increase in FY21 will be discussed at a December 2020 public hearing to offset the increasing costs associated with erosion and creek cleanup.

## ENTERPRISE FUNDS REVENUE SUMMARY



The chart above reflects the water usage for the last ten years and shows how our customers have decreased their consumption during times of drought and rainy seasons.



**CITY OF FRISCO  
UTILITY FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|                                    | <u>ACTUAL<br/>FY 2018-19</u> | <u>ORIGINAL<br/>BUDGET<br/>FY 2019-20</u> | <u>REVISED<br/>BUDGET<br/>FY 2019-20</u> | <u>ADOPTED<br/>BUDGET<br/>FY 2020-21</u> |
|------------------------------------|------------------------------|---|--|--|
| Net Position, Beginning            | \$ 48,830,380                | \$ 45,239,767                             | \$ 49,391,398                            | \$ 51,661,529                            |
| Receipts:                          |                              |   |  |  |
| Water Sales                        | 53,532,120                   | 54,941,684                                | 59,023,831                               | 61,902,062                               |
| Sewer Charges                      | 38,444,981                   | 42,299,629                                | 39,982,527                               | 41,084,178                               |
| Inspection Fees                    | 3,272,373                    | 1,402,400                                 | 1,452,400                                | 2,053,000                                |
| Interest Income                    | 976,920                      | 550,000                                   | 520,000                                  | 240,000                                  |
| Miscellaneous                      | 924,809                      | 570,000                                   | 616,800                                  | 600,000                                  |
| Interfund Transfers                | 3,345,530                    | 3,370,499                                 | 3,370,499                                | 3,400,982                                |
| <b>Total Revenue</b>               | <b>100,496,733</b>           | <b>103,134,212</b>                        | <b>104,966,057</b>                       | <b>109,280,222</b>                       |
| <b>Funds Available</b>             | <b>149,327,113</b>           | <b>148,373,979</b>                        | <b>154,357,455</b>                       | <b>160,941,751</b>                       |
| Deductions:                        |                              |   |  |  |
| Operating Expenses                 | 25,381,678                   | 27,722,590                                | 28,415,542                               | 29,991,336                               |
| Cost of Sales and Services         | 54,663,717                   | 55,145,685                                | 55,413,791                               | 60,059,636                               |
| Capital Outlay                     | 747,797                      | 868,140                                   | 1,155,110                                | 499,500                                  |
| Interfund Transfers                | 1,997,336                    | -   | -  | -  |
| Bond Principal                     | 11,005,000                   | 11,770,000                                | 11,770,000                               | 12,815,000                               |
| Bond Interest/Fiscal Charges       | 6,140,187                    | 5,941,483                                 | 5,941,483                                | 5,818,116                                |
| <b>Total Deductions</b>            | <b>99,935,715</b>            | <b>101,447,898</b>                        | <b>102,695,926</b>                       | <b>109,183,588</b>                       |
| <b>Net Position, Unrestricted</b>  | <b>\$ 49,391,398</b>         | <b>\$ 46,926,081</b>                      | <b>\$ 51,661,529</b>                     | <b>\$ 51,758,163</b>                     |
| Cash and Cash Equivalents          | 47,393,377                   | 45,184,959                                | 49,663,508                               | 49,760,142                               |
| Days in Cash                       | 216                          | 199                                       | 194                                      | 202                                      |
| 1.25x Debt Service Coverage Target | 1.03                         | 1.10                                      | 1.28                                     | 1.01                                     |

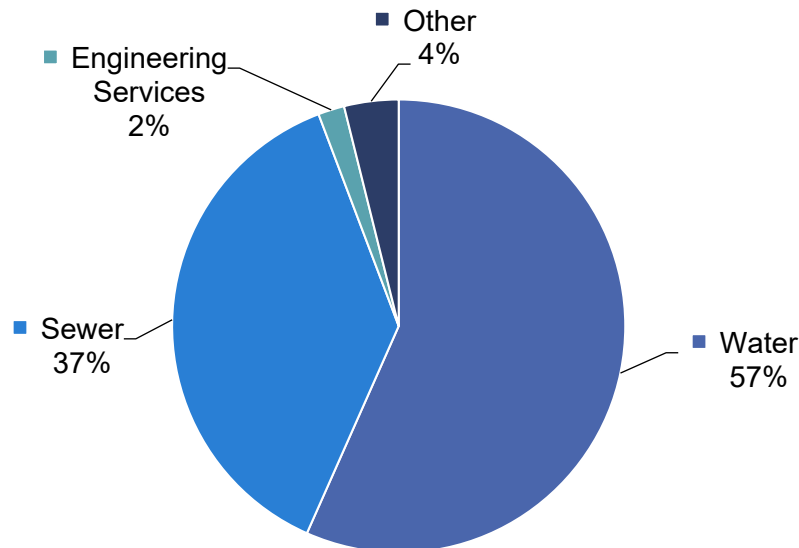
The growth experienced by the City is seen in the increase in cost of sales and services in the Utility Fund. A large portion of the increase is due to the pass through costs from NTMWD for the Regional Wastewater System, Upper East Fork Interceptor System and the Panther Creek WWTP System for increased debt service, electricity for expanded peak flow treatment and process, replacement vehicles, machinery and equipment, chemicals to improve performance and efficiency for an Odor Corrosion Control Master Plan as well as for plant expansions.

The City financial policy is to maintain 7 months of days in cash and sets rates accordingly. For FY21, due to the increase in the minimum take or pay contract, the City will use cash to cover the increase, in lieu of raising rates.

## UTILITY FUND SCHEDULE OF REVENUES

| REVENUES                    | Actual<br>FY17    | Actual<br>FY18     | Actual<br>FY19     | Revised<br>FY20    | Adopted<br>FY21    |
|-----------------------------|-------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Water</b>                |                   |                    |                    |                    |                    |
| Water Sales                 | 45,892,291        | 53,279,352         | 51,383,937         | 57,329,831         | 60,196,322         |
| Water Meter Sales           | 1,404,525         | 1,610,403          | 1,465,530          | 1,000,000          | 1,000,000          |
| Tapping Fees                | 6,600             | 4,600              | 9,630              | 7,000              | 7,000              |
| Reconnect Fee               | 84,275            | 109,375            | 143,200            | 100,000            | 100,000            |
| Service Charge              | 767,771           | 1,878,921          | 529,823            | 587,000            | 598,740            |
| <b>Water</b>                | <b>48,155,462</b> | <b>56,882,651</b>  | <b>53,532,120</b>  | <b>59,023,831</b>  | <b>61,902,062</b>  |
| <b>Sewer</b>                |                   |                    |                    |                    |                    |
| Sewer Service               | 31,622,311        | 36,402,514         | 37,721,803         | 39,582,527         | 40,374,178         |
| Sewer Service Charge        | 370,775           | 433,148            | 449,506            | 350,000            | 450,000            |
| Tapping Fee                 | 3,600             | 1,200              | 14,542             | -                  | -                  |
| Reuse Water Sales           | 271,322           | 249,431            | 259,131            | 50,000             | 260,000            |
| <b>Sewer</b>                | <b>32,268,008</b> | <b>37,086,293</b>  | <b>38,444,981</b>  | <b>39,982,527</b>  | <b>41,084,178</b>  |
| <b>Engineering Services</b> |                   |                    |                    |                    |                    |
| Inspection Fee              | 3,732,459         | 2,174,544          | 2,988,185          | 1,302,400          | 1,900,000          |
| Service Charge              | 5,700             | 3,576              | 284,188            | 150,000            | 153,000            |
| <b>Engineering</b>          | <b>3,738,159</b>  | <b>2,178,120</b>   | <b>3,272,373</b>   | <b>1,452,400</b>   | <b>2,053,000</b>   |
| <b>Other</b>                |                   |                    |                    |                    |                    |
| Service Charge              | 363,653           | 489,461            | 526,028            | 470,000            | 480,000            |
| Interest                    | 207,890           | 475,669            | 976,920            | 520,000            | 240,000            |
| Damage/Repairs              | 23,044            | 64,588             | 65,187             | -                  | -                  |
| Miscellaneous               | 113,853           | 41,382             | 44,122             | 20,000             | 20,000             |
| Intergovernmental           | 107,182           | 139,933            | 114,960            | 100,000            | 100,000            |
| Sales of Fixed Assets       | 167,378           | 25,405             | 174,513            | 26,800             | -                  |
| Transfers                   | 3,300,281         | 3,319,743          | 3,345,530          | 3,370,499          | 3,400,982          |
| <b>Other</b>                | <b>4,283,281</b>  | <b>4,556,181</b>   | <b>5,247,259</b>   | <b>4,507,299</b>   | <b>4,240,982</b>   |
| <b>Total</b>                | <b>88,444,910</b> | <b>100,703,245</b> | <b>100,496,733</b> | <b>104,966,057</b> | <b>109,280,222</b> |

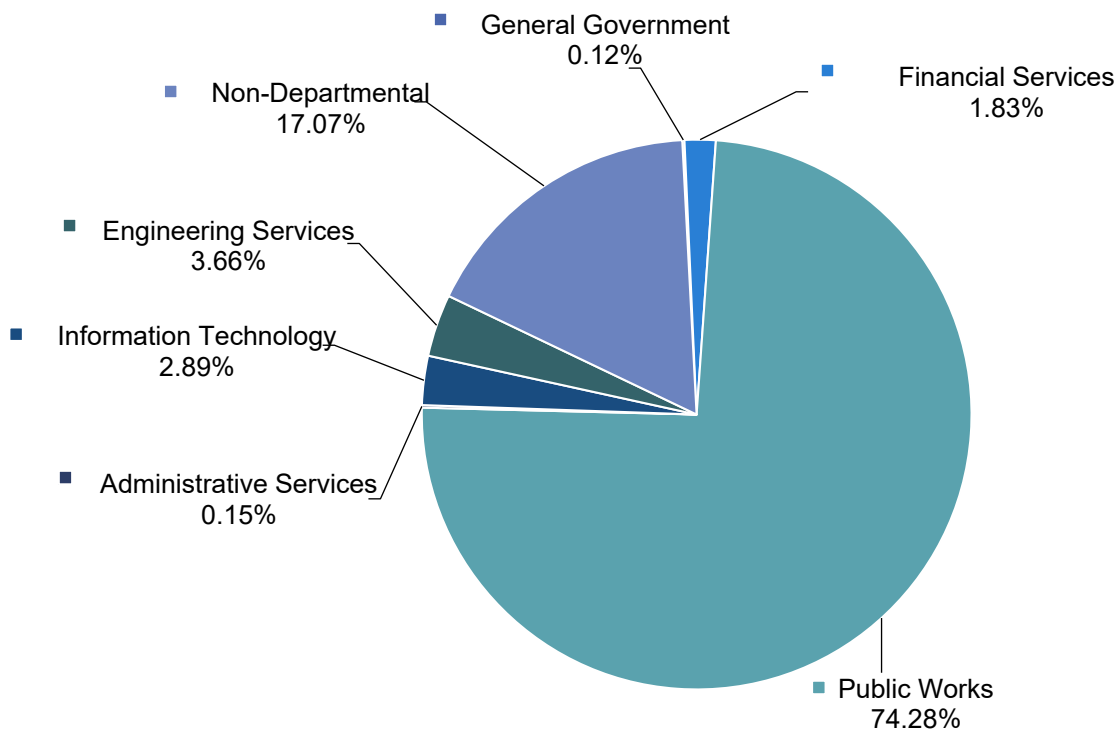
**Utility Fund Schedule of Revenues  
FY 2021**



## UTILITY FUND SUMMARY EXPENSE REPORT BY DEPARTMENT

| EXPENSES     |                         | Actual<br>FY17    | Actual<br>FY18    | Actual<br>FY19    | Revised<br>FY20    | Adopted<br>FY21    |
|--------------|-------------------------|-------------------|-------------------|-------------------|--------------------|--------------------|
| 10           | General Government      | 53,334            | 279,757           | 365,726           | 236,000            | 136,000            |
| 20           | Financial Services      | 1,512,275         | 1,636,201         | 1,776,514         | 1,910,754          | 1,996,054          |
| 40           | Public Works            | 63,573,196        | 65,785,800        | 71,710,229        | 75,659,075         | 81,102,549         |
| 55           | Administrative Services | 136,672           | 178,221           | 151,613           | 157,648            | 160,327            |
| 60           | Information Technology  | 2,325,863         | 2,546,151         | 2,605,368         | 3,061,002          | 3,155,537          |
| 80           | Engineering Services    | 3,438,505         | 3,841,412         | 3,843,603         | 3,959,964          | 4,000,005          |
| 99           | Non-Departmental        | 14,480,584        | 16,436,710        | 19,482,662        | 17,711,483         | 18,633,116         |
| <b>Total</b> |                         | <b>85,520,429</b> | <b>90,704,252</b> | <b>99,935,715</b> | <b>102,695,926</b> | <b>109,183,588</b> |

### Utility Fund Expenses by Department as Percent of Total

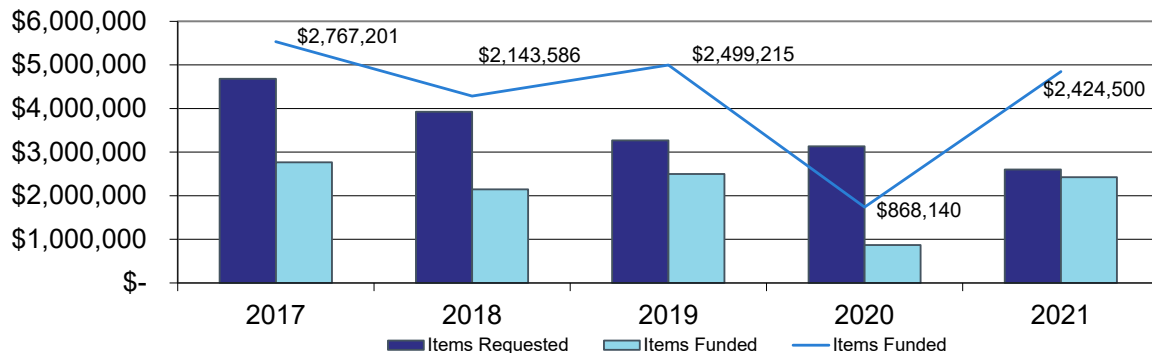


**CAPITAL, SUPPLEMENTAL AND PROGRAM EXPENSES  
FUNDED AND UNFUNDED REQUESTS  
FISCAL YEAR 2020 - 2021  
UTILITY FUND**

| Division       | Item Description   | Continuation<br>Capital | FTE<br>Request | Supplemental Capital Items |         |            | Item Total |
|----------------|--|-------------------------|----------------|----------------------------|---------|------------|------------|
|                |  |                         |                | Personnel                  | Capital | Operations |            |
| AS - Logistics | Camera Additions at Logistics Center                     | -                       | -              | -                          | 6,000   | -          | 6,000      |
| PW - Water     | 2001 Ford F-350 XL Super Duty (107,740 miles-Unit 42047) | 67,600                  | -              | -                          | -       | -          | 67,600     |
| PW - Water     | 2001 Norris Trailer (Unit 42052)                         | 10,400                  | -              | -                          | -       | -          | 10,400     |
| PW - Water     | 2007 International Dump Truck (53,837 miles-Unit 42100)  | 119,600                 | -              | -                          | -       | -          | 119,600    |
| PW - Water     | 2006 John Deere 410G (4,022 hours-Unit 42101)            | 124,800                 | -              | -                          | -       | -          | 124,800    |
| PW - Water     | 2014 Ford F-350 XL Super Duty (98,174 miles-Unit 42133)  | 67,600                  | -              | -                          | -       | -          | 67,600     |
| PW - Meters    | Migrate from Insight Plus to Neptune 360                 | -                       | -              | -                          | -       | 125,000    | 125,000    |
| PW - Meters    | 2014 Ford F-150 XL (89,345 miles-Unit 44107)             | 34,500                  | -              | -                          | -       | -          | 34,500     |
| PW - Meters    | 2014 Ford F-150 XL (83,051 miles-Unit 44109)             | 34,500                  | -              | -                          | -       | -          | 34,500     |
| PW - Meters    | 2014 Ford F-150 XL (81,661 miles-Unit 44111)             | 34,500                  | -              | -                          | -       | -          | 34,500     |
| PW - Water     | Elevated Storage Tank Sandblasting and Recoating         | -                       | -              | -                          | -       | 1,800,000  | 1,800,000  |

|   |           |   |   |       |           |           |
|---|-----------|---|---|-------|-----------|-----------|
| <b>Sub-Totals:</b>                                  | 493,500   | - | - | 6,000 | 1,925,000 | 2,424,500 |
| <b>Total Supplemental:</b>                          | 1,931,000 |   |   |       |           |           |
| <b>Total Replacement Capital &amp; Supp. Items:</b> | 2,424,500 |   |   |       |           |           |

**Five Year Comparison of Capital & Supplemental Program**



**Items Below This Line Are Not Funded**

| Division | Item Description | Continuation<br>Capital | FTE<br>Request | Supplemental Capital Items |         |            | Item Total |
|----------|------------------|-------------------------|----------------|----------------------------|---------|------------|------------|
|          |                  |                         |                | Personnel                  | Capital | Operations |            |
| IT - GIS | GIS Technician   | -                       | 1.00           | 74,336                     | 7,600   | 5,385      | 87,321     |
| IT - GIS | GIS Technician   | -                       | 1.00           | 74,336                     | 7,600   | 5,385      | 87,321     |

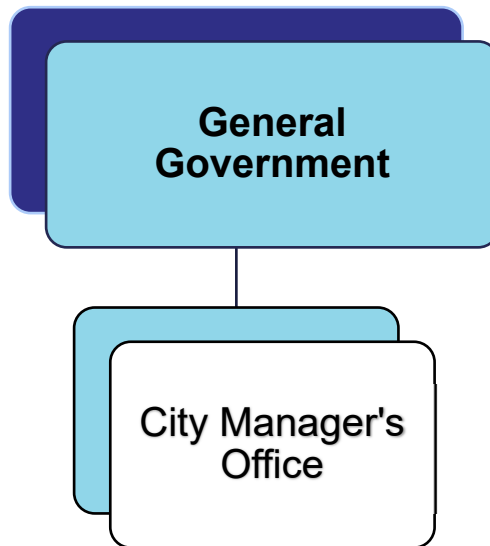
|   |           |      |         |        |           |           |
|---|-----------|------|---------|--------|-----------|-----------|
| <b>Total of Items Not Funded:</b>                     | -         | 2.00 | 148,672 | 15,200 | 10,770    | 174,642   |
| <b>Total of All Items Considered:</b>                 | 493,500   | 2.00 | 148,672 | 21,200 | 1,935,770 | 2,599,142 |
| <b>Total of All Capital &amp; Supplemental Items:</b> | 2,599,142 |      |         |        |           |           |

# GENERAL GOVERNMENT DEPARTMENT SUMMARY

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## DEPARTMENT MISSION

Continually seeks to improve the quality of life for the residents of the City of Frisco and administer all municipal business of the City through the execution of City Council decisions.



## Expense Summary

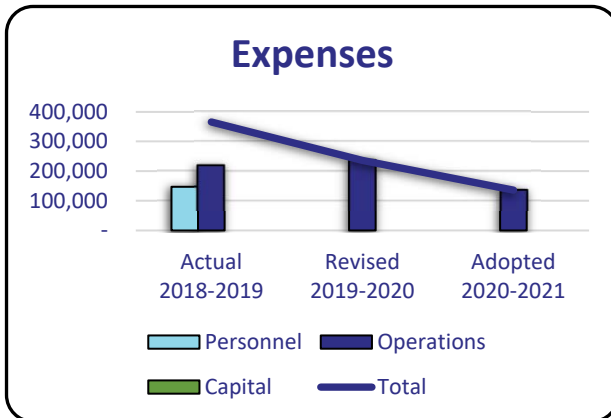
| Activity              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted | % Change<br>FY 2020 to<br>FY 2021 |
|-----------------------|---------------------|----------------------|----------------------|-----------------------------------|
| City Manager's Office | \$ 365,726          | \$ 236,000           | \$ 136,000           | -42.37%                           |
| <b>Totals</b>         | <b>\$ 365,726</b>   | <b>\$ 236,000</b>    | <b>\$ 136,000</b>    | <b>-42.37%</b>                    |

## Core Services

Responsibilities include providing technical guidance, direction and oversight on contract actions; developing and ensuring compliance with terms and conditions of contracts; preparing, processing and tracking of contracts, pay requests, change orders and modifications; and monitoring for project budget compliance.

## Key Points Affecting Service, Performance and Adopted Budget

The City Manager's Office takes a major role in the management and funding of the capital program, providing for planned growth and providing the support for the resolution of complex citizen issues.



## Expenses - 61010000

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>146,913</b>      | -                    | -                    |
| <b>Operations</b> | <b>218,813</b>      | <b>236,000</b>       | <b>136,000</b>       |
| <b>Capital</b>    | -                   | -                    | -                    |
| <b>Total</b>      | <b>365,726</b>      | <b>236,000</b>       | <b>136,000</b>       |

## Major Budget Items

FY21 operational appropriations provide funding for professional services related to NTMWD special projects and legal matters.

## Personnel

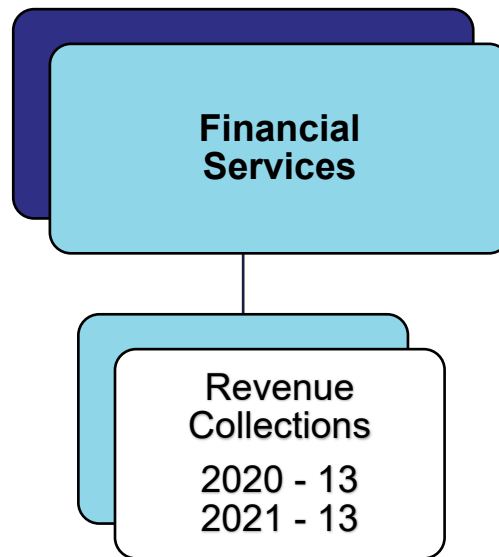
|                                      | Level | FY 2019  | FY 2020  | FY 2021  |
|--------------------------------------|-------|----------|----------|----------|
| <b>Assistant to the City Manager</b> | -     | 1        | -        | -        |
| <b>Total</b>                         |       | <b>1</b> | <b>-</b> | <b>-</b> |

# FINANCIAL SERVICES DEPARTMENT SUMMARY

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## DEPARTMENT MISSION

The Revenue Collections Division of Financial Services offers exceptional customer service for City newcomers, visitors and residents by being pleasant and helpful whether by phone, e-mail or in person. Consistency, responsiveness, fairness, honesty and candor in all customer service operations is our standard.



## Expense Summary

| Activity            |                     |                      |                      | % Change              |
|---------------------|---------------------|----------------------|----------------------|-----------------------|
|                     | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted | FY 2020 to<br>FY 2021 |
| Revenue Collections | \$ 1,776,514        | \$ 1,910,754         | \$ 1,996,054         | 4.46%                 |
| <b>Totals</b>       | <u>\$ 1,776,514</u> | <u>\$ 1,910,754</u>  | <u>\$ 1,996,054</u>  | <u>4.46%</u>          |

# FINANCIAL SERVICES

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Excellence in City Government and Long-Term Financial Health

| Type                                  | Strategy  | Objective                      | Performance Measure  | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---------------------------------------|---|--------------------------------|--|----------------|-----------------|-----------------|
| <b>62026000 - Revenue Collections</b> |   |                                |  |                |                 |                 |
|                                       | Create cash management refinements and enhancements | Customer service response time | UB emails - 48 hour response   | N/A            | 95%             | 95%             |
|                                       |   |                                | Application processing - 24 hour response  | N/A            | 95%             | 95%             |
|                                       |   | Percent of unanswered calls    | Timely response given - calls responded to within 48 hours including those that go to voice mail | N/A            | 95%             | 95%             |



## FINANCIAL SERVICES

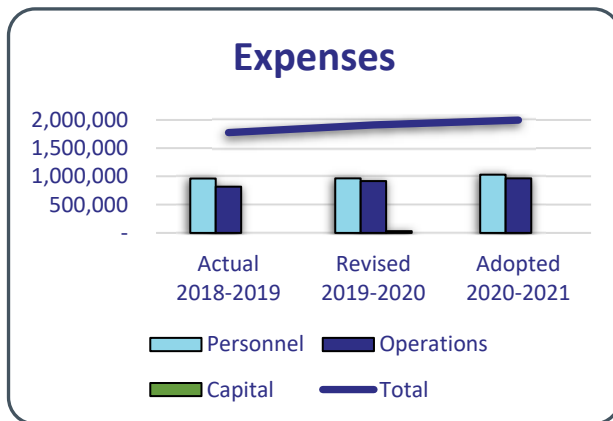
## Revenue Collections

### Core Services

The Revenue Collections Division is responsible for the billing and collection of user charges for water & sewer, drainage fees and garbage collection in a professional, positive and responsive manner.

### Key Points Affecting Service, Performance and Adopted Budget

FY21 credit card transaction fees are anticipated to increase approximately 5.3% from FY20 due to an increase in online bill payments by credit card.



### Expenses - 62026000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 960,331             | 965,709              | 1,030,791            |
| Operations   | 816,183             | 915,382              | 965,263              |
| Capital      | -                   | 29,663               | -                    |
| <b>Total</b> | <b>1,776,514</b>    | <b>1,910,754</b>     | <b>1,996,054</b>     |

### Major Budget Items

Postage costs and credit card fees represent approximately 79% of the expenses in the FY21 operations budget. Remaining funding provides for professional services, training and routine expenses needed to maintain functions listed in the core services.

### Personnel

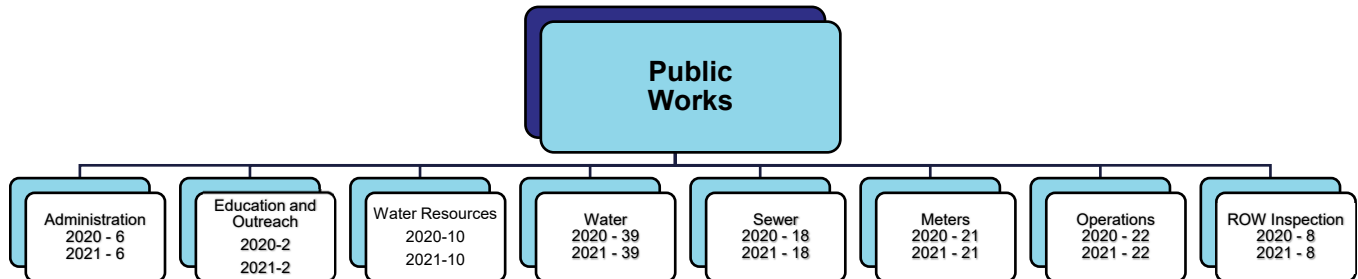
|  | Level | FY 2019   | FY 2020   | FY 2021   |
|--|-------|-----------|-----------|-----------|
| Revenue Collections Manager            | 157   | 1         | 1         | 1         |
| Assistant Revenue Collections Manager  | 153   | 1         | 1         | 1         |
| Accountant II                          | 144   | -         | 1         | 1         |
| Billing Supervisor                     | 144   | 1         | 1         | 1         |
| Cashier Supervisor                     | 144   | 1         | 1         | 1         |
| Accountant                             | -     | 1         | -         | -         |
| Utility Billing Analyst I              | 132   | -         | 1         | 1         |
| Senior Utility Billing Technician      | 128   | -         | 3         | 5         |
| Senior Customer Service Representative | -     | 3         | -         | -         |
| Utility Billing Technician II          | 124   | -         | 4         | 2         |
| Customer Service Representative        | -     | 5         | -         | -         |
| <b>Total</b>                           |       | <b>13</b> | <b>13</b> | <b>13</b> |



# PUBLIC WORKS DEPARTMENT SUMMARY

## DEPARTMENT MISSION

Plan, design, build, maintain and operate infrastructure systems that promote public health, safety and welfare.



## Expense Summary

| Activity               | 2018-2019<br>Actual  | 2019-2020<br>Revised | 2020-2021<br>Adopted | % Change<br>FY 2020 to<br>FY 2021 |
|------------------------|----------------------|----------------------|----------------------|-----------------------------------|
| Administration         | \$ 529,223           | \$ 557,757           | \$ 564,797           | 1.26%                             |
| Education and Outreach | -                    | 119,354              | 128,969              | 8.06%                             |
| Water Resources        | 853,688              | 741,000              | 758,015              | 2.30%                             |
| Water                  | 36,528,366           | 38,898,372           | 42,525,951           | 9.33%                             |
| Sewer                  | 24,893,052           | 25,783,751           | 27,566,087           | 6.91%                             |
| Meters                 | 5,277,243            | 5,870,371            | 6,200,412            | 5.62%                             |
| Operations             | 2,805,467            | 2,767,767            | 2,430,266            | -12.19%                           |
| ROW Inspection         | 823,190              | 920,703              | 928,052              | 0.80%                             |
| <b>Totals</b>          | <b>\$ 71,710,229</b> | <b>\$ 75,659,075</b> | <b>\$ 81,102,549</b> | <b>7.19%</b>                      |

# PUBLIC WORKS

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Public Health & Safety, Sustainable City and Civic Involvement

| Type                                     | Strategy   | Objective   | Performance Measure                                    | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|--|--|---|--|----------------|-----------------|-----------------|
| <b>64013000 - Education and Outreach</b> |  |   |  |                |                 |                 |
| ✓  | Educate residents on water-use efficiency and stormwater initiatives through a weekly e-mail program                 | Implement the water-use policies and programs for citizen awareness         | Subscriber base for WaterWise newsletters              | 28,255         | 29,667          | 31,150          |
| <b>64040000 - Water Resources</b>        |  |   |  |                |                 |                 |
| 📁  | Implement water-use reduction policies that increase the community's effort to protect and conserve our water supply | Implement conservation strategies for overall improved water use efficiency | Overall water consumption (gallons per capita per day) | 157            | 164             | 160             |
| ⌚  | Provide customers (internal and external) with quality service delivery  | Respond to customer complaints within 48 hours                              | Customer complaints responded to within 48 hours       | 98%            | 98%             | 98%             |
| ✓  | Establish superior process and procedures for irrigation systems   | Provide services in the most efficient and accurate manner                  | Irrigation permits processed                           | 1,615          | 1,800           | 2,000           |
|  |  |   | Number of systems inspected                            | 3,404          | 3,000           | 3,000           |

# PUBLIC WORKS




## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Public Health & Safety, Sustainable City and Civic Involvement, cont.

| Type  | Strategy   | Objective   | Performance Measure                       | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|--|---|---|----------------|-----------------|-----------------|
| 64042000 - Water  |  |   |   |                |                 |                 |
|    | Provide a "Superior Quality" rated water system      | Meet or exceed state and federal water quality parameters               | Water quality parameter(s) met            | Yes            | Yes             | Yes             |
|   | Provide timely maintenance of water system           | Inspect and repair 100% of all fire hydrants annually                   | Fire hydrants inspected                   | 75%            | 90%             | 100%            |
|   |  | Inspect 10% of the residential service connections                      | Residential service connections inspected | 3%             | 3%              | 5%              |
| 64043000 - Sewer  |  |   |   |                |                 |                 |
|  | Inspect for system inflow and infiltration           | Clean and video inspect 10% of the City's sewer mains                   | Linear feet of sewer line inspected       | 7%             | 8%              | 10%             |
|   |  | Inspect and repair 10% of the City's sewer manholes                     | Manholes inspected / repaired             | 9%             | 10%             | 15%             |
|  | Reduce the number of Sanitary System Overflows (SSO) | Reduce the number of SSO's to less than seven (1 per 100 miles of pipe) | SSO's recorded per year                   | 17             | 21              | < 7             |

## Strategic Focus Area: Infrastructure

| Type                     | Strategy                         | Objective                     | Performance Measure                                    | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|--------------------------|----------------------------------|-------------------------------|--|----------------|-----------------|-----------------|
| <b>64044000 - Meters</b> |                                  |                               |  |                |                 |                 |
|                          | Maintain efficient meter reading | Complete repairs as needed    | Reduce the number of no-reads (meters) to less than 5% | 2.5%           | 1.0%            | < 3%            |
|                          | Improve meter accuracy           | Reduce the number of re-reads | Reduce the number of re-reads to less than 5%          | 3.7%           | 1.7%            | < 3%            |

# PUBLIC WORKS

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Excellence in City Government

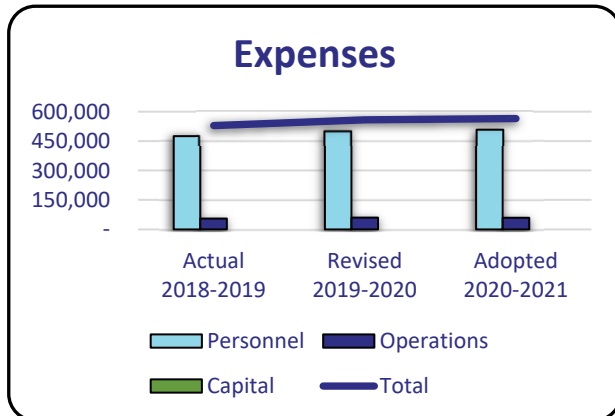
| Type                             | Strategy                                   | Objective   | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|----------------------------------|--|---|---|----------------|-----------------|-----------------|
| <b>64049000 - ROW Inspection</b> |  |   |   |                |                 |                 |
| ✓                                | Establish process and procedures           | Process and inspect right-of-way permits to protect the City's infrastructure | Number of ROW permits per year / month                        | 8,718 / 726    | 7,540 / 628     | 7,540 / 628     |
|                                  |  |   | Number of easements and encroachment agreements per year      | 13             | 12              | 15              |
|                                  |  |   | Number of network node submittals per year                    | 120            | 150             | 215             |
|                                  |  |   | Number of ROW permits with final inspections per year / month | 6,427 / 536    | 2,490 / 208     | 3,000 / 250     |
|                                  |  |   | Number of ROW violations                                      | 39             | 30              | 40              |
| ⌚                                | Right-of-Way permitting process efficiency | Improve right-of-way permitting process                                       | Right-of-way permits processed within five days               | 89%            | 95%             | 95%             |

### Core Services

The Administration Division is responsible for activities and projects within the Public Works Department that address safety operations, emergency management and disaster preparedness programs, training and other organizational processes, policies and procedures.

### Key Points Affecting Service, Performance and Adopted Budget

This Division funds a proportional share of the financial annual audit expense. The Utility Fund share is \$28,547 or 28% of the total FY21 cost.



### Expenses - 64010000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 474,784             | 498,314              | 506,095              |
| Operations   | 54,439              | 59,443               | 58,702               |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>529,223</b>      | <b>557,757</b>       | <b>564,797</b>       |

### Major Budget Items

Expenses in FY21 are primarily personnel related for this Division.

### Personnel

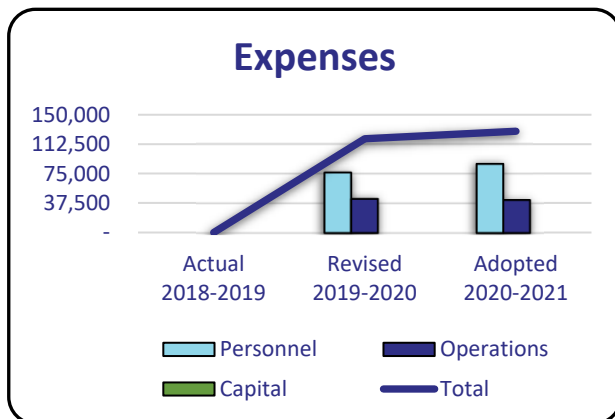
|  | Level | FY 2019  | FY 2020  | FY 2021  |
|--|-------|----------|----------|----------|
| Deputy Director of Public Works        | 206   | 1        | 1        | 1        |
| Customer Service Supervisor            | 133   | 1        | 1        | 1        |
| Senior Customer Service Representative | 128   | -        | 1        | 1        |
| Administrative Assistant               | 124   | -        | 1        | 1        |
| Administrative Secretary               | -     | 1        | -        | -        |
| Customer Service Representative        | 121   | 3        | 2        | 2        |
| <b>Total</b>                           |       | <b>6</b> | <b>6</b> | <b>6</b> |

### Core Services

Environmentally sound management of Frisco's natural areas and public education are both integral to Frisco's sustainable development. The Education and Outreach Division provides waste minimization, stormwater pollution and natural ecosystem education to ensure that current and future residents will act as environmental stewards of our city. Pooling resources from Environmental Services, Water Resources and Stormwater allows the team to take in alternate perspectives and generate new ideas to ensure Frisco remains the best city to live, work and play.

### Key Points Affecting Service, Performance and Adopted Budget

Educational and outreach initiatives supporting the awareness of environmental and natural resources are included within the promotional and outside printing line items.



### Expenses - 64013000

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | -                   | 76,301               | 87,351               |
| <b>Operations</b> | -                   | 43,053               | 41,618               |
| <b>Capital</b>    | -                   | -                    | -                    |
| <b>Total</b>      | -                   | 119,354              | 128,969              |

### Major Budget Items

Water Resources positions responsible for education and outreach have been combined with positions from Environmental Services and Stormwater to streamline activities and initiatives centered around natural resource management and reports to the Natural Resources Manager in the Parks and Recreation Department.

### Personnel

|  | Level      | FY 2019 | FY 2020 | FY 2021 |
|--|------------|---------|---------|---------|
| <b>Education and Outreach Coordinator</b>        | <b>137</b> | -       | 1       | 1       |
| <b>Natural Resources Outreach Assistant (PT)</b> | <b>124</b> | -       | 1       | 1       |
| <b>Total</b>                                     |            | -       | 2       | 2       |



### Core Services

The core service of the Public Works Water Resources Division is to conserve and maintain the City's water supply through educational programs and to inform and train Frisco's water customers on Best Management Practices for using water wisely.

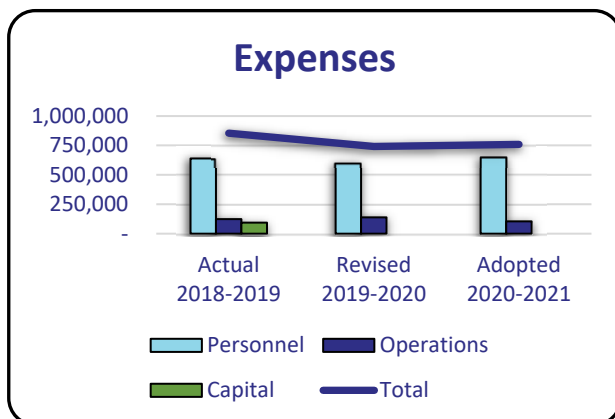
**WaterWise Program** - The Frisco WaterWise program involves a number of water use reduction strategies. A few initiatives include workshops and training opportunities for homeowners, HOAs and landscape professionals as well as a weekly e-mail service with lawn watering recommendations based on data from the City's weather station.

**Free Sprinkler System Checkups** - Water Resources offers free sprinkler system checkups to help reduce outdoor water usage and maintain a healthier landscape. During a checkup, a licensed irrigator will evaluate a resident's sprinkler system; its water use efficiency; identify broken or misaligned sprinkler heads; educate the resident about their system and also educate them about their controller and drip irrigation.

**WaterWise Controller Program** - The City has a rebate incentive program to support the installation of a weather-based controller by residents. The recommended controllers in the program have been aligned with the parameters defined in the irrigation ordinance. The WaterWise Controller Program allows homeowners to register their weather-based irrigation controllers with the City, obtain assistance with programming the controller, receive a irrigation checkup and a WaterWise controller yard sign.

### Key Points Affecting Service, Performance and Adopted Budget

36% of the operations budget is directly related to water education and the conservation programs outlined in the core services.



### Expenses - 64040000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 638,811             | 603,003              | 653,381              |
| Operations   | 122,375             | 137,997              | 104,634              |
| Capital      | 92,502              | -                    | -                    |
| <b>Total</b> | <b>853,688</b>      | <b>741,000</b>       | <b>758,015</b>       |

### Major Budget Items

Operations funding includes the purchase of promotional items for conservation programs.

**PUBLIC WORKS****Water Resources****Personnel**

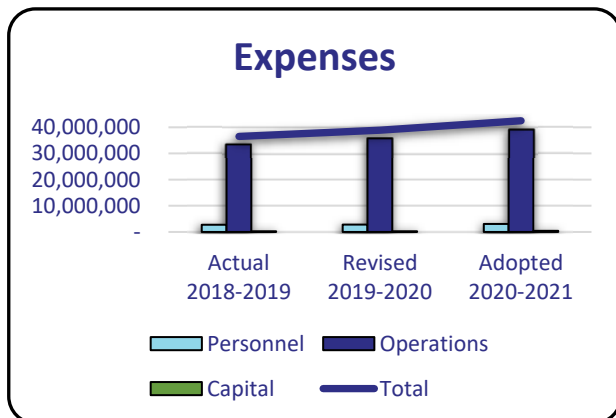
|                                       | Level | FY 2019 | FY 2020 | FY 2021 |
|---------------------------------------|-------|---------|---------|---------|
| Water Resources Manager               | -     | 1       | -       | -       |
| Utilities Superintendent              | 153   | -       | 1       | 1       |
| Programs Communications Administrator | 146   | -       | 1       | 1       |
| Irrigation Supervisor                 | -     | 1       | -       | -       |
| Education Coordinator                 | -     | 1       | -       | -       |
| Irrigation Inspector                  | 137   | 3       | 3       | 3       |
| Licensed Irrigator                    | 127   | 1       | 1       | 1       |
| Irrigation Technician                 | 122   | 1       | 1       | 1       |
| Maintenance Worker (SE)               | 122   | 3       | 3       | 3       |
| Intern Bachelors (PT)                 | -     | 1       | -       | -       |
|                                       |       | <hr/>   | <hr/>   | <hr/>   |
| Total                                 |       | 12      | 10      | 10      |

### Core Services

The Water Division is responsible for the operation, repair and maintenance of all water lines, valves and fire hydrants. The Division performs daily water sampling required by the State of Texas to maintain a superior water quality rating. The City purchases treated water from the North Texas Municipal Water District (NTMWD).

### Key Points Affecting Service, Performance and Adopted Budget

The cost of water from the NTMWD is remaining constant from FY20 at \$2.99 per thousand gallons in FY21. The take or pay in FY21 is 11,910,250,000 gallons.



### Expenses - 64042000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 2,695,043           | 2,807,046            | 3,029,587            |
| Operations   | 33,610,162          | 35,891,570           | 39,106,364           |
| Capital      | <u>223,161</u>      | <u>199,756</u>       | <u>390,000</u>       |
| <b>Total</b> | <b>36,528,366</b>   | <b>38,898,372</b>    | <b>42,525,951</b>    |

### Major Budget Items

Payments for water supply and treatment from North Texas Municipal Water District (NTMWD) comprise 89% of the operations budget.

Regional Water System payments to NTMWD will increase by \$1,888,072 in FY21.

**PUBLIC WORKS****Water****Personnel**

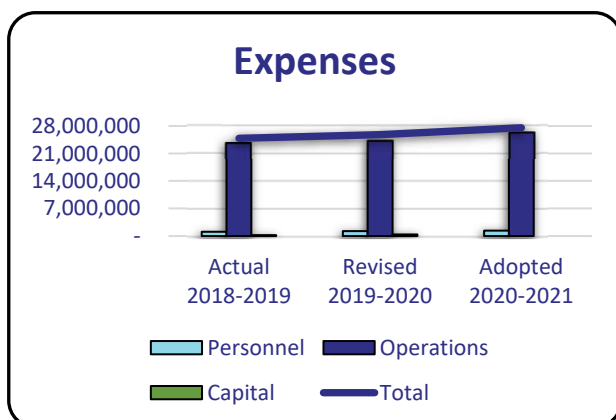
|                                   | Level   | FY 2019 | FY 2020 | FY 2021 |
|-----------------------------------|---------|---------|---------|---------|
| Assistant Director - Public Works | 204     | 1       | 1       | 1       |
| Utilities Superintendent          | 153     | 1       | 1       | 1       |
| Utilities Supervisor              | 143     | 2       | 2       | 2       |
| Valve & Hydrant Supervisor        | 143     | 1       | 1       | 1       |
| Construction Technician           | 136     | 1       | 1       | 1       |
| Crew Leader                       | 134     | 9       | 9       | 9       |
| Senior Water Quality Technician   | 133     | -       | 2       | 2       |
| Utility Line Locator              | 129     | 3       | 3       | 3       |
| Water Quality Technician          | -       | 2       | -       | -       |
| Heavy Equipment Operator I/II     | 126/128 | 6       | 8       | 8       |
| Maintenance Worker - Public Works | 122     | 13      | 11      | 11      |
| Total                             |         | 39      | 39      | 39      |

### Core Services

The Sewer Division is responsible for the collection of wastewater and its transmission to the wastewater treatment plants. This service includes the operation, maintenance and repair of all wastewater lines and manholes connected to the system. The system has 704 miles of wastewater lines and 10,804 manholes. The Division is also responsible for the operation and maintenance of the City's Reuse System, which currently provides nonpotable irrigation water to several large users. The North Texas Municipal Water District (NTMWD) operates the wastewater treatment plants.

### Key Points Affecting Service, Performance and Adopted Budget

Payments to the NTMWD make up approximately 96% of the Operations budget.



### Expenses - 64043000

|            | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|------------|---------------------|----------------------|----------------------|
| Personnel  | 1,080,663           | 1,243,422            | 1,329,480            |
| Operations | 23,619,799          | 24,165,329           | 26,236,607           |
| Capital    | 192,590             | 375,000              | -                    |
| Total      | 24,893,052          | 25,783,751           | 27,566,087           |

### Major Budget Items

The Panther Creek WWTP System's FY21 budget is estimated at \$9,407,235 which is \$1,462,190 or 18% greater than FY20 expenses. Additionally, the Stewart Creek WWTP System is budgeted at \$9,649,035 which is \$344,960 more than budgeted in FY20.

### Personnel

|                                   | Level   | FY 2019 | FY 2020 | FY 2021 |
|-----------------------------------|---------|---------|---------|---------|
| Utilities Superintendent          | 153     | 1       | 1       | 1       |
| Utilities Supervisor              | 143     | 1       | 1       | 1       |
| Utilities Inspector               | 137     | 1       | 1       | 1       |
| Crew Leader                       | 134     | 6       | 6       | 6       |
| Heavy Equipment Operator I/II     | 126/128 | 2       | 4       | 4       |
| Sewer Camera Technician           | -       | 1       | -       | -       |
| Maintenance Worker - Public Works | 122     | 6       | 5       | 5       |
| Total                             |         | 18      | 18      | 18      |

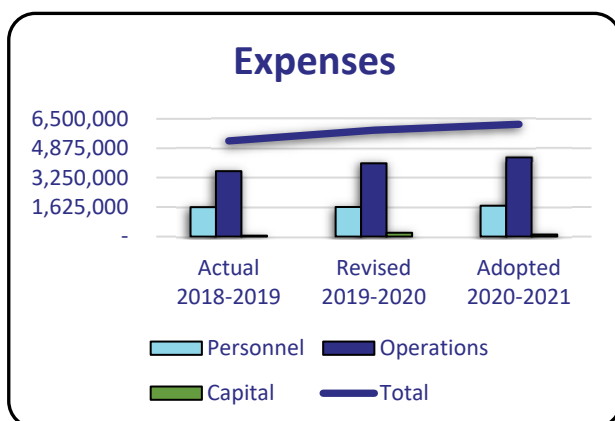
### Core Services

The Meters Division is responsible for the installation of residential and commercial meters as well as the distribution of fire hydrant meters. The Meter Division reads, repairs, replaces and helps customers understand how water meters work. The Division strives to provide an accurate reading of every meter, every month. The Meter Division also provides residential customers with a "check for leak" service, that allows the home owner to know whether they may have an undetected leak, either in the irrigation system or home.

Automated Meter Infrastructure (AMI) system - Originally, the City of Frisco manually read each individual water meter. The Meter Division has converted all meters to "radio read" and is in the process of adding a network of data collection sites. Radio transmitters on all current meters allow AMI collectors to receive consumption data from water meters on a continuous basis and in the areas that are not currently covered by the AMI network, the meter readers with special computer receivers are able to read meters by driving down the street. The meter readings are transmitted to the computer and downloaded into the utility billing software. This process has improved the accuracy and efficiency of meter reading. All new meter installations are equipped with AMI technology.

### Key Points Affecting Service, Performance and Adopted Budget

Funding provided in FY21 for meters amounting to \$3,957,856 or 90% of the Adopted operations budget.



### Expenses - 64044000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 1,622,157           | 1,626,255            | 1,695,647            |
| Operations   | 3,609,215           | 4,042,195            | 4,401,265            |
| Capital      | 45,871              | 201,921              | 103,500              |
| <b>Total</b> | <b>5,277,243</b>    | <b>5,870,371</b>     | <b>6,200,412</b>     |

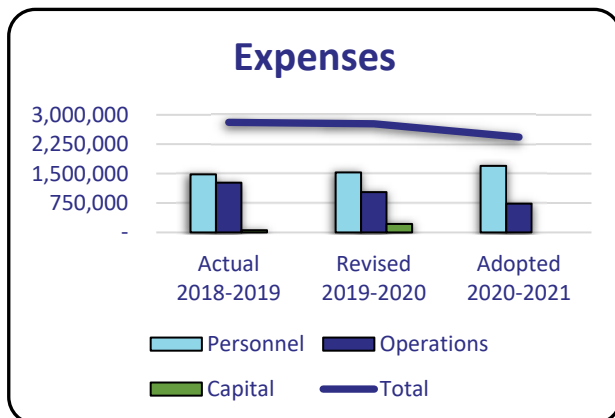
### Major Budget Items

#### Personnel

|                                   | Level | FY 2019   | FY 2020   | FY 2021   |
|-----------------------------------|-------|-----------|-----------|-----------|
| Meter Superintendent              | 153   | 1         | 1         | 1         |
| Meter Supervisor                  | 143   | 2         | 2         | 2         |
| Crew Leader                       | 134   | 6         | 6         | 6         |
| Maintenance Technician I          | 124   | -         | 2         | 2         |
| Maintenance Worker - Public Works | 122   | 12        | 10        | 10        |
| <b>Total</b>                      |       | <b>21</b> | <b>21</b> | <b>21</b> |

### Core Services

The Utility Operations Division is responsible for the operation and maintenance of the City's water, sewer and reuse pumping facilities. This Division includes the oversight of four water pump stations at two locations, six elevated storage tanks, fourteen sewer lift stations and two reuse pump stations. The North Texas Municipal Water District operates the wastewater treatment plants. This Division also Manages the Backflow Inspection Program.



### Expenses - 64047000

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>1,481,385</b>    | <b>1,527,739</b>     | <b>1,695,537</b>     |
| <b>Operations</b> | <b>1,267,858</b>    | <b>1,025,025</b>     | <b>734,729</b>       |
| <b>Capital</b>    | <b>56,224</b>       | <b>215,003</b>       | <b>-</b>             |
| <b>Total</b>      | <b>2,805,467</b>    | <b>2,767,767</b>     | <b>2,430,266</b>     |

### Major Budget Items

Funding for pumps and motor maintenance account for 31% of the operational funding in this Division. Funding also provides for training and certifications required to keep licenses, uniforms and protective gear for staff and tools and equipment needed to perform job duties.

Decrease of \$233,832 in sewer system maintenance and \$42,541 in engineering fees account for the majority of the change from FY20 to FY21.

### Personnel

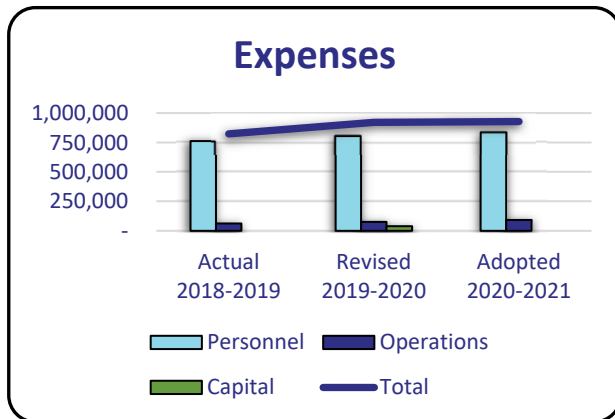
|                                   | Level | FY 2019   | FY 2020   | FY 2021   |
|-----------------------------------|-------|-----------|-----------|-----------|
| Utilities Superintendent          | 153   | 1         | 1         | 1         |
| Utilities Operations Supervisor   | 143   | 1         | 1         | 1         |
| Senior Backflow Inspector         | 140   | 1         | 1         | 2         |
| Backflow Inspector                | -     | 1         | 1         | -         |
| Crew Leader                       | 134   | 3         | 3         | 3         |
| Senior Systems Technician         | 133   | 1         | 1         | 1         |
| Systems Technician                | 131   | 5         | 5         | 5         |
| Maintenance Worker - Public Works | 122   | 9         | 9         | 9         |
| <b>Total</b>                      |       | <b>22</b> | <b>22</b> | <b>22</b> |

### Core Services

The Right of Way Inspection Division is responsible for the management and permitting process for the use of City right-of-way areas and easements. This includes the permitting process and overseeing construction of network nodes/small cell installations in the City's right-of-way. Division personnel also act as mediators to remedy any right-of-way violations for the health, safety and welfare of the citizens of Frisco.

### Key Points Affecting Service, Performance and Adopted Budget

The FY21 Annual Budget supports the Division by funding its management of franchise utility locations, right-of-way permit processing, reviews and final inspections.



### Expenses - 64049000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 761,587             | 806,283              | 836,346              |
| Operations   | 61,602              | 75,600               | 91,706               |
| Capital      | -                   | 38,820               | -                    |
| <b>Total</b> | <b>823,190</b>      | <b>920,703</b>       | <b>928,052</b>       |

### Major Budget Items

Personnel, continuing education and support are key expenses.

### Personnel

|                       | Level | FY 2019  | FY 2020  | FY 2021  |
|-----------------------|-------|----------|----------|----------|
| ROW Manager           | 160   | 1        | 1        | 1        |
| ROW Supervisor        | 143   | 1        | 1        | 1        |
| Senior ROW Inspector  | 139   | -        | -        | 1        |
| ROW Inspector         | 137   | 5        | 5        | 4        |
| Senior ROW Technician | 133   | -        | 1        | 1        |
| ROW Technician        | -     | 1        | -        | -        |
| <b>Total</b>          |       | <b>8</b> | <b>8</b> | <b>8</b> |

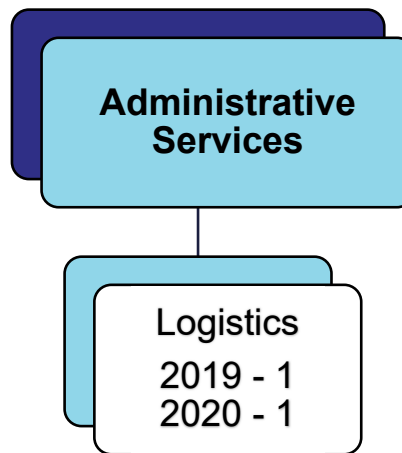


# ADMINISTRATIVE SERVICES DEPARTMENT SUMMARY

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## DEPARTMENT MISSION

Ensures the highest level of value and ethics in the procurement of buildings, equipment, goods and services and maintaining these items through preventative maintenance, repairs and risk avoidance. The Department will strive to provide the highest level of customer service to internal and external customers, vendors, employees and citizens.



## Expense Summary

| Activity      | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted | % Change<br>FY 2020 to<br>FY 2021 |
|---------------|---------------------|----------------------|----------------------|-----------------------------------|
| Logistics     | \$ 151,613          | \$ 157,648           | \$ 160,327           | 1.70%                             |
| <b>Totals</b> | <u>\$ 151,613</u>   | <u>\$ 157,648</u>    | <u>\$ 160,327</u>    | <u>1.70%</u>                      |

## ADMINISTRATIVE SERVICES

### City Council Strategic Focus Areas served by this Department -



### Performance Measures - Efficiency/Effectiveness

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

### Strategic Focus Area: Excellence in City Government

| Type                        | Strategy   | Objective   | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|-----------------------------|--|---|---|----------------|-----------------|-----------------|
| <b>65552000 - Logistics</b> |  |   |   |                |                 |                 |
|                             | Provide internal customers with quality service delivery | Stock relevant inventory that is needed on a day to day basis | Inventory turnover ratio (cost of goods sold/average inventory value)   | 3.05           | 3.0             | 2.5             |
|                             |  | Sustain accurate inventory records                            | Accuracy ratio (accurate records/inventory records) of quarterly counts | 97%            | 95%             | 95%             |

### Strategic Focus Area: Long-Term Financial Health

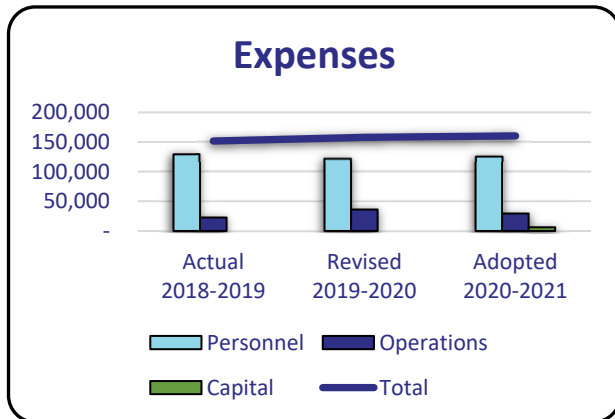
| Type                        | Strategy            | Objective | Performance Measure             | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|-----------------------------|---------------------|-----------|---------------------------------|----------------|-----------------|-----------------|
| <b>65552000 - Logistics</b> |                     |           |                                 |                |                 |                 |
| ✓                           | Warehouse inventory |           | Pick tickets processed          | 4,845          | 5,000           | 5,100           |
|                             |                     |           | Inventory issued (dollar value) | \$6,320,456    | \$7,000,000     | \$7,100,000     |
|                             |                     |           | Inventory line items            | 880            | 1,218           | 1,400           |
|                             | Fleet inventory     |           | Pick tickets processed          | 3,079          | 3,000           | 3,100           |
|                             |                     |           | Inventory issued (dollar value) | \$740,938      | \$750,000       | \$760,000       |
|                             |                     |           | Inventory line items            | 1,603          | 1,669           | 1,752           |

**Core Services**

This Division is responsible for the procurement of goods and services, inventory management and coordination of goods to end users within the Departments. The Division oversees the flow of materials in and out of inventory, maintains reasonable "buffer stock", coordinates bids and works to establish and maintain annual supply contracts.

**Key Points Affecting Service, Performance and Adopted Budget**

Continued improvement of automated processes that improve inventory efficiency along with managing warehouse distribution of materials for projects, operations and maintenance.

**Expenses - 65552000**

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>129,114</b>      | <b>121,621</b>       | <b>125,023</b>       |
| <b>Operations</b> | <b>22,499</b>       | <b>36,027</b>        | <b>29,304</b>        |
| <b>Capital</b>    | <b>-</b>            | <b>-</b>             | <b>6,000</b>         |
| <b>Total</b>      | <b>151,613</b>      | <b>157,648</b>       | <b>160,327</b>       |

**Major Budget Items**

Expenses in FY21 are primarily personnel related for this Division.

FY21 capital budget includes funding request for cameras in the Logistics Center for theft deterrent and investigation.

**Personnel**

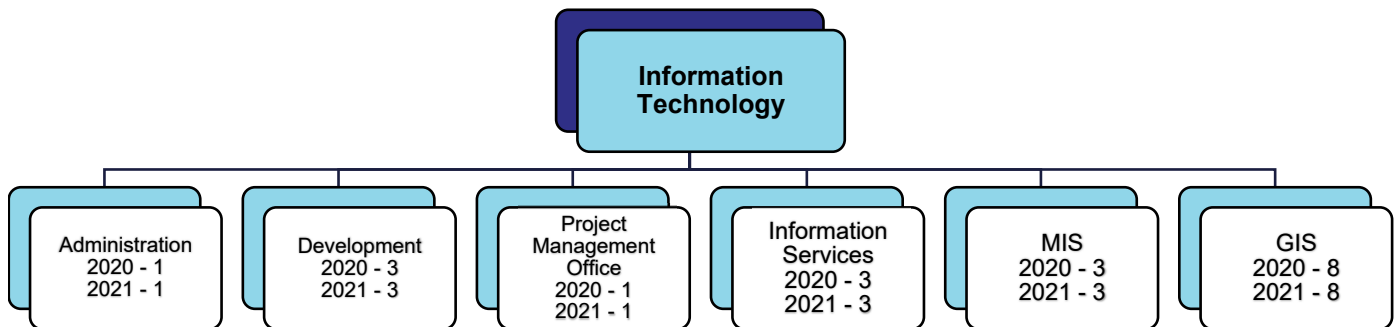
|                          | Level      | FY 2019  | FY 2020  | FY 2021  |
|--------------------------|------------|----------|----------|----------|
| <b>Logistics Manager</b> | <b>156</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Total</b>             |            | <b>1</b> | <b>1</b> | <b>1</b> |



# INFORMATION TECHNOLOGY DEPARTMENT SUMMARY

## DEPARTMENT MISSION

Ensures reliability, availability, serviceability and security of all computer and telecommunications-related systems required for City Departments to effectively accomplish their missions.



## Expense Summary

| Activity                              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted | % Change<br>FY 2020 to<br>FY 2021 |
|---------------------------------------|---------------------|----------------------|----------------------|-----------------------------------|
| Administration                        | \$ 197,730          | \$ 204,710           | \$ 212,600           | 3.85%                             |
| Development                           | 408,922             | 414,435              | 431,400              | 4.09%                             |
| Project Management Office             | 124,710             | 122,196              | 129,674              | 6.12%                             |
| Information Services                  | 346,703             | 601,141              | 597,727              | -0.57%                            |
| Management Information Services (MIS) | 390,503             | 492,428              | 536,017              | 8.85%                             |
| Geographic Information Services (GIS) | <u>1,136,800</u>    | <u>1,226,092</u>     | <u>1,248,119</u>     | <u>1.80%</u>                      |
| <b>Totals</b>                         | <b>\$ 2,605,368</b> | <b>\$ 3,061,002</b>  | <b>\$ 3,155,537</b>  | <b><u>3.09%</u></b>               |

# INFORMATION TECHNOLOGY



## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Excellence in City Government

| Type  | Strategy  | Objective  | Performance Measure  | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|---|--|--|----------------|-----------------|-----------------|
| 66010000 - Administration   |   |  |  |                |                 |                 |
|    | Ensure the integrity, reliability and availability of key systems                       | Implement Disaster Recovery for identified key systems   | Implement current phase of the DR Systems Integration project  | 90%            | 90%             | 100%            |
|   | Maintain elevated employee awareness for maintaining a secure technical environment     | Provide security awareness training to City staff  | Train all new full-time employees on security awareness topics   | 98%            | 100%            | 100%            |
|   |   |  | Complete annual training of all computer users on security awareness topics                                    | 95%            | 100%            | 100%            |
| 66060000 - Development  |   |  |  |                |                 |                 |
|  | Survey customers to ensure satisfaction   | Customer satisfaction  | Customers indicate satisfaction with the service they received related to service requests and problem tickets | 100%           | 100%            | 95%             |
|   | Develop highly effective, reliable, secure and innovative applications and integrations | Work with Project Manager and Business Analyst to ensure project requirements are documented and met | Systems development and integration initiatives meet documented requirements                                   | 90%            | 100%            | 100%            |

# INFORMATION TECHNOLOGY


## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |   |
|------------|--------------|-----------------|---|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness |  Frisco Policy |
|------------|--------------|-----------------|---|

## Strategic Focus Area: Excellence in City Government, cont.


| Type  | Strategy   | Objective  | Performance Measure  | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|--|--|--|----------------|-----------------|-----------------|
| <b>66061000 - Project Management Office</b>   |  |  |  |                |                 |                 |
|  | Facilitate project management such that scheduled projects are successfully completed      | Support project managers and business units by overseeing project processes to ensure accountability in all projects                     | Projects successfully completed within budget, on time and in scope                    | 86%            | 100%            | 100%            |
|   | Guide vendor selection process to ensure the solution meets business requirements          | Support business project scope and definition by creating and/or collaborating on requirements in all projects led by the PMO            | Produce requirements for approved technology selection projects                        | 100%           | 100%            | 100%            |
|   | Provide the most cost-effective approach to sustaining or improving services delivery      | Provide for steering committee review of all projects meeting criteria developed for Information Technology projects process             | Projects reviewed by steering committee  | 100%           | 100%            | 100%            |
|   | Utilize industry standard best practices for project management activities lead by the PMO | Stay current in the industry utilizing professional development services offered via online training, classroom training and conferences | Participate in at least one professional training exercise and/or conference each year | 100%           | 100%            | 100%            |

# INFORMATION TECHNOLOGY




## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |   |
|------------|--------------|-----------------|---|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness |  Frisco Policy |
|------------|--------------|-----------------|---|

## Strategic Focus Area: Excellence in City Government, cont.

| Type  | Strategy  | Objective  | Performance Measure  | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|---|--|--|----------------|-----------------|-----------------|
| <b>66062000 - Information Services</b>  |   |  |  |                |                 |                 |
|    | Survey customers to ensure satisfaction   | Customer satisfaction  | Customers indicate satisfaction with the service they received related to service requests and problem tickets | 98%            | 95%             | 95%             |
|   | Business applications are kept current to help ensure reliability and maximize the availability of features | Ensure system functionality and reliability  | Core applications are kept up to date and in support with regularly scheduled updates/upgrades                 | 95%            | 100%            | 100%            |
| <b>66063000 - Management Information Services</b>                                   |   |  |  |                |                 |                 |
|  | Survey customers to ensure satisfaction   | Customer satisfaction  | Customers indicate satisfaction with the service they received related to service requests and problem tickets | 97%            | 95%             | 95%             |
|  | Ensure all computer systems are reliable by maintaining all systems at the correct operating levels         | Maintain average time to resolve desktop computer and software installation issues                   | Resolve desktop systems in less than 4 hours   | 75%            | 90%             | 95%             |
|   |   | Maintain average time for restoration of enterprise hardware, applications and network connectivity  | Restore servers, connectivity and applications in less than 4 hours  | 90%            | 90%             | 94%             |
|   |   | Leverage the City's investment in Microsoft technologies to maintain efficiency while reducing costs | Ensure all desktops, laptops and mobile devices are maintained and current                                     | 95%            | 95%             | 95%             |



# INFORMATION TECHNOLOGY

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Excellence in City Government, cont.

| 66063000 - Management Information Services, cont. |   |   |  |                |                 |                 |
|---|---|---|--|----------------|-----------------|-----------------|
| Type  | Strategy  | Objective   | Performance Measure  | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
| ✓   | Ensure all staff members are educated and trained on current and new technologies   | Pursue the training plan so that internal capabilities can be used to achieve system support strategies | System support strategies achieved with new training/all planned systems                                       | 85%            | 90%             | 92%             |
| 66064000 - Geographic Information Services        |   |   |  |                |                 |                 |
| 📁   | Survey customers to ensure satisfaction   | Customer satisfaction   | Customers indicate satisfaction with the service they received related to service requests and problem tickets | 100%           | 100%            | 95%             |
|   | Create and maintain current and accurate GIS data   | Analyze collected data for accuracy of datasets falling under a normalized maintenance schedule         | Utility and development-related data is within spatial and attribute established tolerances                    | 97%            | 97%             | 97%             |
| ✓   | Provide City staff and citizens access to a variety of GIS tools and data for the purposes of viewing, downloading and analysis | Develop intuitive tools, maps and applications to share and integrate with GIS data                     | Number of web apps made available to City staff and citizens to enable them to be autonomous consumers of GIS  | 29             | 42              | 50              |

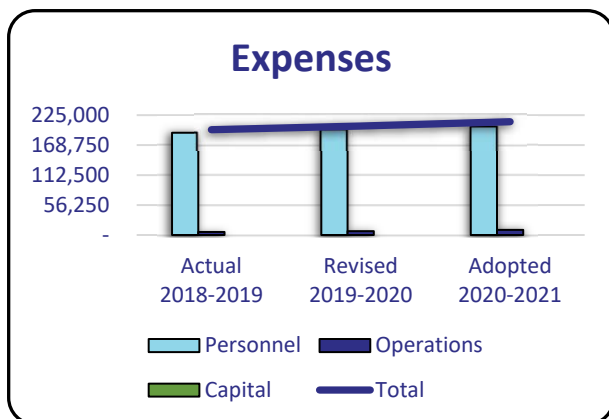
## Core Services

Information Technology Administration guides the operations of the Project Management Office, Management Information Services, Information Services, Geographic Information Systems and Development. It is the goal and practice of Information Technology Administration to work both strategically and tactically with all City Departments to ensure the cost-effective deployment and support of technology as needed to improve both the efficiency and effectiveness of City services delivery. The Information Technology Department installs, maintains and/or supports: a private internal network infrastructure connecting 30 City facilities; a private and public Wi-Fi network in all City facilities; nearly 300 physical and virtual servers, desktops/laptops/Mobile Data Computers (MDC's), telephones and cell phones for over 1,400 employees; direct support for 20 core enterprise level applications and secondary support for another 80 ancillary applications; 25-30 department technology projects per year; GIS services for the City, the Town of Prosper and for the Frisco EDC.

## Key Points Affecting Service, Performance and Adopted Budget

Work with Departments to effectively plan and implement technology systems for continuous improvement in the delivery of services.

Ensure appropriate review of all decisions requiring use of technology systems so that both user business requirements and ongoing support requirements are properly documented and an integral part of procurement decisions.



## Expenses - 66010000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 191,925             | 197,565              | 202,916              |
| Operations   | 5,805               | 7,145                | 9,684                |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>197,730</b>      | <b>204,710</b>       | <b>212,600</b>       |

## Major Budget Items

Primary expenses for FY21 are personnel related.

## Personnel

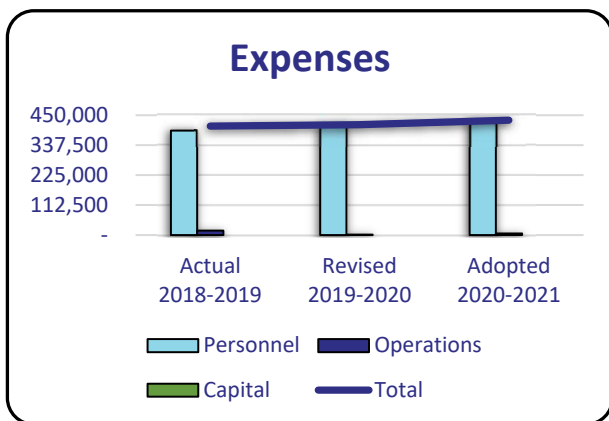
|  | Level | FY 2019  | FY 2020  | FY 2021  |
|--|-------|----------|----------|----------|
| Assistant Director of Information Technology | 204   | 1        | 1        | 1        |
| <b>Total</b>                                 |       | <b>1</b> | <b>1</b> | <b>1</b> |

## Core Services

The Development Division is committed to the design, development and implementation of business applications and integrations in support of the City's mission and goals. Ensures reliability of product by developing to standard, testing code, applying change management principles and monitoring performance. Coordinates with business owners, software vendors and IT resources to develop and support software integrations between new and existing City systems. Seeks continuous improvement on previously developed applications and integrations by soliciting user feedback and updating system capabilities according to currently available technology. Researches industry trends and understands the impact to current environment and integrated applications.

## Key Points Affecting Service, Performance and Adopted Budget

Must maintain current knowledge of software development trends and utilize state of the art technology to deliver custom applications, integrations and documentation.



## Expenses - 66060000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 392,055             | 412,982              | 425,629              |
| Operations   | 16,867              | 1,453                | 5,771                |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>408,922</b>      | <b>414,435</b>       | <b>431,400</b>       |

## Major Budget Items

Primary expenses for FY21 are personnel related.

## Personnel

|                    | Level | FY 2019  | FY 2020  | FY 2021  |
|--------------------|-------|----------|----------|----------|
| Software Developer | 155   | 2        | 2        | 2        |
| SQL Developer      | 155   | 1        | 1        | 1        |
| <b>Total</b>       |       | <b>3</b> | <b>3</b> | <b>3</b> |

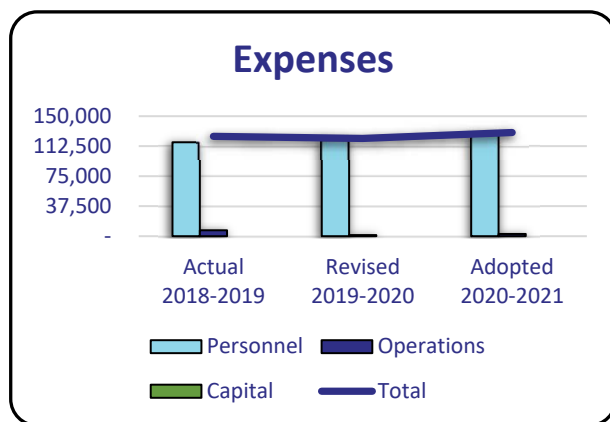
## Core Services

The Information Technology Project Management Office (PMO) works with all Departments to ensure technology purchases and improvements are properly researched, evaluated, managed, documented, tested and aligned with the strategic direction of the City.

Oversees the technology process for project initiation, funding, IT resource. Allocates and prioritizes initiatives working under the authority of the Project Steering Committee. Sets standards for project life cycle by planning and guiding Departments who purchase or change software/hardware that is integrated into their business processes. Serves as integral part of technology procurements including requirements definition, vendor evaluation and solution recommendations. Supports development and integration projects with design specifications, use cases and testing resources. Coordinates software project implementation deliverables and assist with project planning, configuration, testing and documentation. Consults with City Departments for technology strategic direction and facilitate IT solutions to business problems. Gathers and produces project status reporting for City management review.

## Key Points Affecting Service, Performance and Adopted Budget

Continue the support of enterprise project management for IT related projects.



## Expenses - 66061000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 117,455             | 121,001              | 127,035              |
| Operations   | 7,255               | 1,195                | 2,639                |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>124,710</b>      | <b>122,196</b>       | <b>129,674</b>       |

## Major Budget Items

Primary expenses for FY21 are personnel related.

## Personnel

|                  | Level | FY 2019  | FY 2020  | FY 2021  |
|------------------|-------|----------|----------|----------|
| Business Analyst | 151   | 1        | 1        | 1        |
| <b>Total</b>     |       | <b>1</b> | <b>1</b> | <b>1</b> |

## Core Services

The Information Services (IS) Division provides a system of tools, processes and support for information management and workflow programs used for gathering, processing, storing and sharing information throughout all City Departments. The personnel in this Division provide technical and user support to all Departments for 20 core applications and over 80 ancillary applications. This Division also provides implementation support for new projects and applications, helping to ensure that systems deliver the performance that departments require. Some of the software for which this Division supports and has in-depth knowledge for the enterprise funds includes:

**MUNIS:** the financial system used throughout the City,

**Incode:** the utility billing system used to track and bill water & sewer usage throughout the City,

**Cityworks:** work order software system used by the Public Works Department,

**TRAKIT:** software used by developers and the Public Works Department to manage permitting and development services throughout the City,

**OnBase:** used to post agendas and services a records repository,

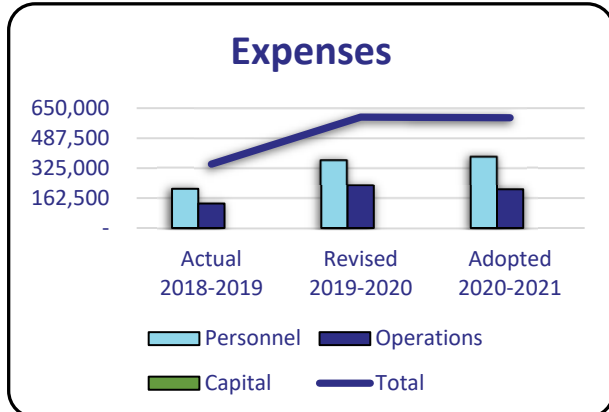
**Kronos:** electronic timecard and approval software,

**SCADA System:** allows for the control of utility processes remotely and gathers and compiles data obtained,

**AVOLVE ProjectDox:** software used by developers, Development Services, Engineering and the Public Works Departments to receive and review development projects and issue permits.

## Key Points Affecting Service, Performance and Adopted Budget

Provide the continued support, maintenance and expansion of the functionality and usage of the applications used. Allow for the continued education and training of the Information Services staff members enabling them to provide reliable and consistent support for City staff.



## Expenses - 66062000

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>213,572</b>      | <b>368,270</b>       | <b>387,510</b>       |
| <b>Operations</b> | <b>133,131</b>      | <b>232,871</b>       | <b>210,217</b>       |
| <b>Capital</b>    | <b>-</b>            | <b>-</b>             | <b>-</b>             |
| <b>Total</b>      | <b>346,703</b>      | <b>601,141</b>       | <b>597,727</b>       |

## Major Budget Items

Decrease of approximately 10% in FY21 operations is due to a reduction of expense for software maintenance and professional services.

## Personnel

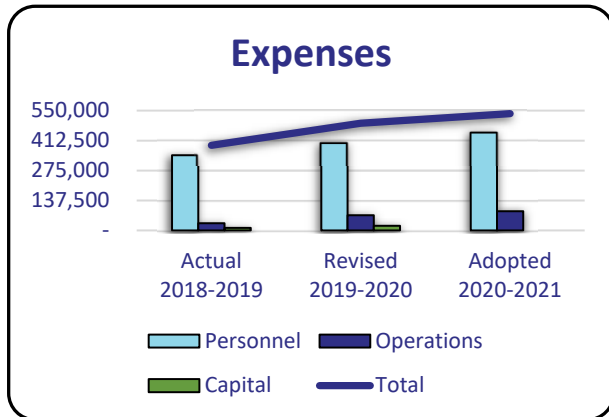
|   | Level      | FY 2019  | FY 2020  | FY 2021  |
|---|------------|----------|----------|----------|
| <b>Senior Application Systems Administrator</b> | <b>154</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Application Systems Administrator II</b>     | <b>152</b> | <b>2</b> | <b>2</b> | <b>2</b> |
| <b>Total</b>                                    |            | <b>3</b> | <b>3</b> | <b>3</b> |

## Core Services

Management Information Services (MIS) is responsible for maintaining telecommunication systems, network infrastructure, desktop, laptops, mobile devices and server infrastructure on which all City data systems reside.

## Key Points Affecting Service, Performance and Adopted Budget

Maintain inventory of all desktop, laptop, servers, switches and other infrastructure to ensure systems reliability, availability, serviceability and security. Determine annual replacement schedules to prevent infrastructure from aging beyond usefulness.



## Expenses - 66063000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 345,295             | 400,659              | 447,767              |
| Operations   | 33,397              | 70,402               | 88,250               |
| Capital      | 11,811              | 21,367               | -                    |
| <b>Total</b> | <b>390,503</b>      | <b>492,428</b>       | <b>536,017</b>       |

## Major Budget Items

12% increase in FY21 personnel expense due to the vacant Database Administrator position being filled for nine months in FY20 and fully funded in FY21.

Operational expense increase in funding by 25% is accounted for in computer software maintenance costs and professional services.

## Personnel

|                        | Level | FY 2019  | FY 2020  | FY 2021  |
|------------------------|-------|----------|----------|----------|
| Database Administrator | 158   | 2        | 2        | 2        |
| Systems Engineer       | 155   | 1        | 1        | 1        |
| <b>Total</b>           |       | <b>3</b> | <b>3</b> | <b>3</b> |

## Core Services

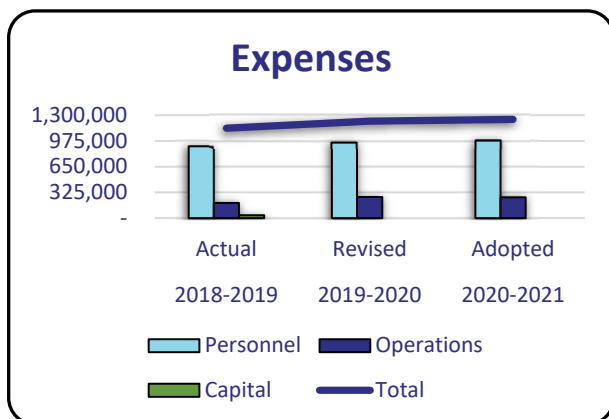
The Geographic Information Systems (GIS) Division contributes directly to the success of City operations, citizen engagement, business attraction and retention by providing tools, analysis, processes and support for use of geographic data to answer questions, solve problems and illustrate value.

Works with City leaders to develop meaningful maps and geographic visual aids which are critical to business operations and promotion of opportunities to those looking to do business within our City. Improves effective use of information technologies by maintaining geospatial data and converting it to useful information for all Departments through system integration strategies, data analysis, mapping services, mapping applications, operations dashboards and various other solutions. Ensures accuracy of all geographical data and layers published on behalf of the City by designing and performing meticulous quality checks, standardizing processes and managing all changes to the information flow. This includes a variety of GIS layers like streets, parcels, subdivisions and utility data. Supports City spatial data requests and other information requirements to assist with operation and function of interrelated systems and programs including those used by Public Safety for first response. Interprets and transfers data from source documents including digital and/or printed plats, record drawings, plans, profiles and legal descriptions. Collect field data using GPS.

## Key Points Affecting Service, Performance and Adopted Budget

Supports the continued enhancement of the distributed GIS platform using ArcGIS for Server, ArcGIS Portal and the Esri suite of desktop products and extensions improving access to information for staff and residents.

Manage interlocal agreements with both the Frisco EDC and the Town of Prosper for GIS services. Additionally, \$113,000 of operational appropriations fund the licensing and support of the Enterprise GIS Solution, accounting for approximately 41% of the FY21 operational budget.



## Expenses - 66064000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 907,836             | 959,535              | 985,258              |
| Operations   | 192,110             | 266,557              | 262,861              |
| Capital      | 36,854              | -                    | -                    |
| <b>Total</b> | <b>1,136,800</b>    | <b>1,226,092</b>     | <b>1,248,119</b>     |

## Major Budget Items

Computer software maintenance expenses account for 43% of the operations budget.

**INFORMATION TECHNOLOGY****Geographic Information Services****Personnel**

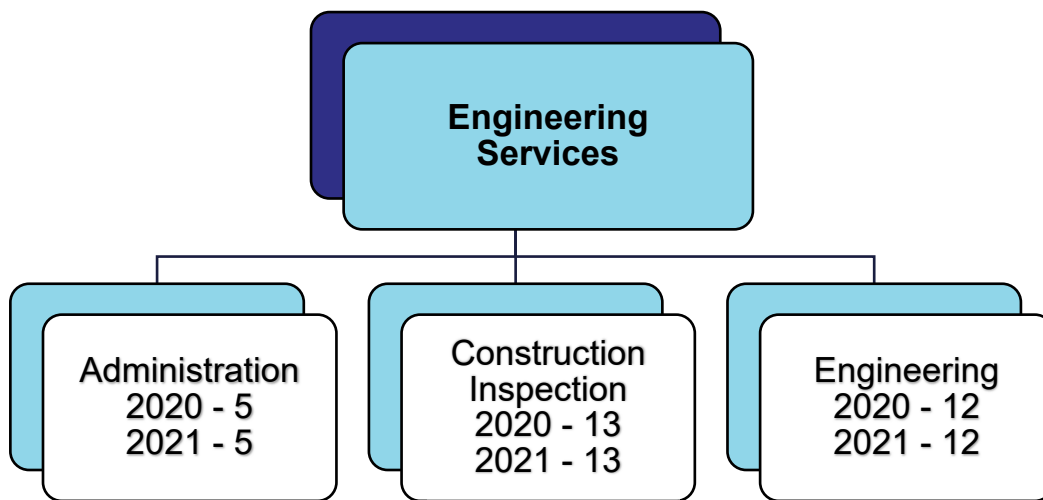
|                                 | <b>Level</b> | <b>FY 2019</b> | <b>FY 2020</b> | <b>FY 2021</b> |
|---------------------------------|--------------|----------------|----------------|----------------|
| <b>Enterprise GIS Manager</b>   | <b>157</b>   | <b>1</b>       | <b>1</b>       | <b>1</b>       |
| <b>Enterprise GIS Architect</b> | <b>155</b>   | <b>1</b>       | <b>1</b>       | <b>1</b>       |
| <b>Senior GIS Analyst</b>       | <b>154</b>   | <b>1</b>       | <b>1</b>       | <b>1</b>       |
| <b>GIS Analyst II</b>           | <b>152</b>   | <b>2</b>       | <b>2</b>       | <b>2</b>       |
| <b>GIS Data Coordinator</b>     | <b>150</b>   | <b>1</b>       | <b>1</b>       | <b>1</b>       |
| <b>GIS Analyst I</b>            | <b>149</b>   | <b>2</b>       | <b>2</b>       | <b>2</b>       |
| <b>Total</b>                    |              | <b>8</b>       | <b>8</b>       | <b>8</b>       |



# ENGINEERING SERVICES DEPARTMENT SUMMARY

## DEPARTMENT MISSION

To provide municipal infrastructure delivery through management of City funded capital projects and review of private development projects, provide transportation engineering and operations services to the residents and facilitate engineering and technical services to infrastructure operations and maintenance.



## Expense Summary

| Activity                | 2018-2019<br>Actual        | 2019-2020<br>Revised       | 2020-2021<br>Adopted       | % Change<br>FY 2020 to<br>FY 2021 |
|-------------------------|----------------------------|----------------------------|----------------------------|-----------------------------------|
| Administration          | \$ 774,445                 | \$ 802,956                 | \$ 813,267                 | 1.28%                             |
| Construction Inspection | 1,375,728                  | 1,279,924                  | 1,319,795                  | 3.12%                             |
| Engineering             | <u>1,693,430</u>           | <u>1,877,084</u>           | <u>1,866,943</u>           | <u>-0.54%</u>                     |
| <b>Totals</b>           | <b>\$ <u>3,843,603</u></b> | <b>\$ <u>3,959,964</u></b> | <b>\$ <u>4,000,005</u></b> | <b><u>1.01%</u></b>               |

# ENGINEERING SERVICES

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Infrastructure

| Type                                      | Strategy   | Objective  | Performance Measure  | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|--|--|--|----------------|-----------------|-----------------|
| <b>68087000 - Construction Inspection</b> |  |  |  |                |                 |                 |
| ✓   | Provide superior capital project inspection services     | Meet expectations for inspection of capital projects             | Average number of ongoing capital projects under construction                | 23             | 22              | 13              |
|   | Provide superior private development inspection services | Meet expectations for inspection of private development projects | Average number of ongoing private development projects under construction    | 209            | 202             | 206             |
| <b>68088000 - Engineering</b>             |  |  |  |                |                 |                 |
| ✓   | Provide superior capital project delivery                | Design and construct public infrastructure                       | Number of active capital design/construction projects                        | 47             | 42              | 38              |
|   |  | Design and construct public infrastructure                       | Total capital design/construction project cost oversight                     | \$138M         | \$150M          | \$101M          |
| ⌚   | Provide superior customer service                        | Support of capital and private development                       | Process requests for as-builts within 5 days                                 | 70%            | 71%             | 75%             |
| ✓   | Provide superior private development review services     | Meet established review time                                     | Average number of days per construction plan review (target 30 days or less) | 37             | 25              | 30              |
|   |  |  | Private development project submittals processed                             | 541            | 501             | 521             |

## ENGINEERING SERVICES

### City Council Strategic Focus Areas served by this Department -



### Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

### Strategic Focus Area: Excellence in City Government

| Type                             | Strategy  | Objective  | Performance Measure  | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|----------------------------------|---|--|--|----------------|-----------------|-----------------|
| <b>68010000 - Administration</b> |   |  |  |                |                 |                 |
| ⌚                                | Pursue administrative excellence in supporting capital projects | Predictable payment of invoices  | Requests paid within designated time   | 90.5%          | 92.0%           | 93.0%           |
| ✓                                |   | Provide excellent administrative management of capital project contracts and other financial items | Financial items processed: capital projects, professional services and other contracts | 1,372          | 1,425           | 1,450           |

### Strategic Focus Area: Excellence in City Government, cont.


| Type                             | Strategy  | Objective   | Performance Measure  | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|----------------------------------|---|---|--|----------------|-----------------|-----------------|
| <b>68010000 - Administration</b> |   |   |  |                |                 |                 |
|                                  | Focus on end user support - 'Developing People First' | Provide ongoing end user application training and support | Work with individual Divisions to schedule and conduct one overall and one task specific training session per end user each year           | 60%            | 70%             | 80%             |
|                                  |   |   | Investigate all application outages. Recommend or provide temporary and permanent solutions to enable continuing operational functionality | 100%           | 100%            | 100%            |

## ENGINEERING SERVICES


### City Council Strategic Focus Areas served by this Department -



### Performance Measures

|            |              |                 |   |
|------------|--------------|-----------------|---|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness |  Frisco Policy |
|------------|--------------|-----------------|---|

### Strategic Focus Area: Excellence in City Government, cont.

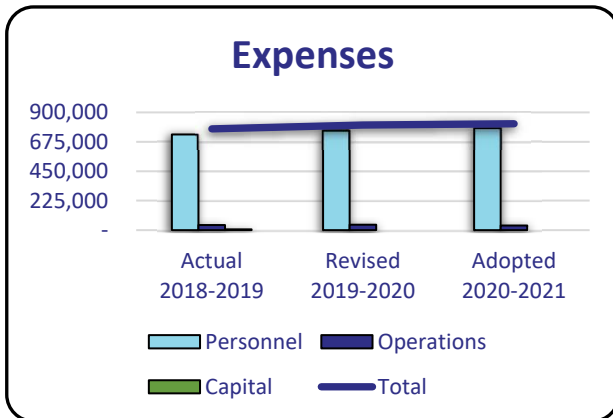
| Type  | Strategy                        | Objective   | Performance Measure  | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|---------------------------------|---|--|----------------|-----------------|-----------------|
| <b>68010000 - Administration</b>  |                                 |   |  |                |                 |                 |
|  | Focus on CityWorks coordination | Lead multi-department CityWorks coordination activities | Coordination of consistent service requests, work order and asset management tasks and supporting system integrations (myFRISCO) on a multi-department level via the joint training, workflow dashboards and data analytics activities | 50%            | 60%             | 75%             |

**Core Services**

The core functional areas of the Department include:

**Capital project delivery** - administration of the City's bond-funded projects related to new water distribution, wastewater collection and reuse water systems.

**Development review** - construction plan review and field inspection of infrastructure that is built by private development and accepted by the City.

**Expenses - 68010000**

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>731,080</b>      | <b>761,818</b>       | <b>778,186</b>       |
| <b>Operations</b> | <b>37,663</b>       | <b>41,138</b>        | <b>35,081</b>        |
| <b>Capital</b>    | <b>5,702</b>        | <b>-</b>             | <b>-</b>             |
| <b>Total</b>      | <b>774,445</b>      | <b>802,956</b>       | <b>813,267</b>       |

**Major Budget Items**

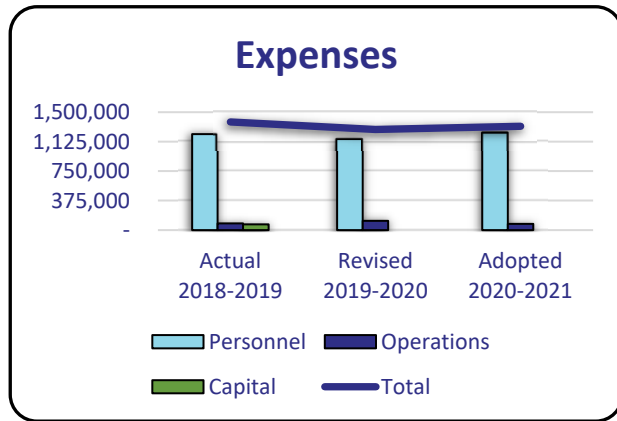
Personnel, continuing education and support are key expenses.

**Personnel**

|  | Level      | FY 2019  | FY 2020  | FY 2021  |
|--|------------|----------|----------|----------|
| <b>Director of Engineering Services</b>  | <b>210</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Assistant Director of Engineering</b> | <b>204</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Asset Management Coordinator</b>      | <b>145</b> | <b>-</b> | <b>1</b> | <b>1</b> |
| <b>Business Process Analyst</b>          | <b>-</b>   | <b>1</b> | <b>-</b> | <b>-</b> |
| <b>Office Manager</b>                    | <b>137</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Senior Administrative Assistant</b>   | <b>131</b> | <b>-</b> | <b>1</b> | <b>1</b> |
| <b>Administrative Assistant</b>          | <b>-</b>   | <b>1</b> | <b>-</b> | <b>-</b> |
| <b>Total</b>                             |            | <b>5</b> | <b>5</b> | <b>5</b> |

**Core Services**

The Construction Inspection Division conducts inspection of all public infrastructure for private development and capital improvement projects for general conformance with City standards.

**Expenses - 68087000**

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>1,220,103</b>    | <b>1,162,528</b>     | <b>1,241,097</b>     |
| <b>Operations</b> | <b>83,949</b>       | <b>117,396</b>       | <b>78,698</b>        |
| <b>Capital</b>    | <b>71,676</b>       | <b>-</b>             | <b>-</b>             |
| <b>Total</b>      | <b>1,375,728</b>    | <b>1,279,924</b>     | <b>1,319,795</b>     |

**Major Budget Items**

Personnel, continuing education and support are key expenses.

**Personnel**

|  | Level      | FY 2019   | FY 2020   | FY 2021   |
|--|------------|-----------|-----------|-----------|
| <b>Construction Superintendent</b>       | <b>153</b> | <b>1</b>  | <b>1</b>  | <b>1</b>  |
| <b>Construction Supervisor</b>           | <b>143</b> | <b>2</b>  | <b>2</b>  | <b>2</b>  |
| <b>Senior Construction Inspector</b>     | <b>140</b> | <b>1</b>  | <b>2</b>  | <b>2</b>  |
| <b>Construction Inspector</b>            | <b>137</b> | <b>8</b>  | <b>5</b>  | <b>5</b>  |
| <b>Construction Inspector Apprentice</b> | <b>135</b> | <b>-</b>  | <b>2</b>  | <b>2</b>  |
| <b>Engineering Technician</b>            | <b>133</b> | <b>1</b>  | <b>1</b>  | <b>1</b>  |
| <b>Total</b>                             |            | <b>13</b> | <b>13</b> | <b>13</b> |

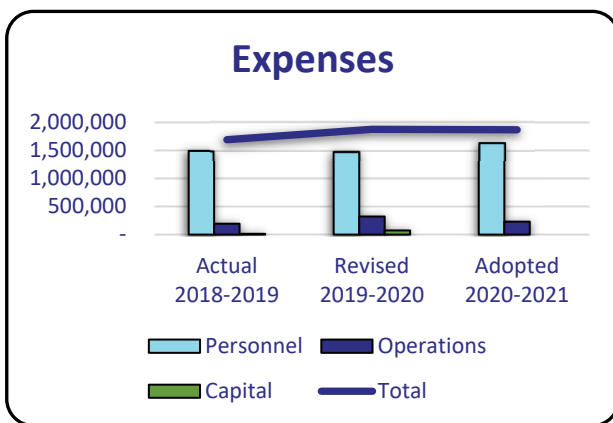
### Core Services

The Engineering Division is responsible for the design and construction of public infrastructure. Engineering reviews private development projects with respect to drainage, water and wastewater for conformance with City standards. Engineering plans, reviews and manages the design and construction of drainage, water and wastewater capital projects.

### Key Points Affecting Service, Performance and Adopted Budget

Supports continued work on management of the capital program for drainage, water, wastewater and reuse facilities, refining and adjusting water, wastewater and reuse master plans and updating the engineering standards. Engineering also provides support to other Departments including Public Works and Parks for the design of capital projects.

Funding in FY21 includes continued work on the management of private development projects for drainage, water and wastewater facilities. The Engineering Division also assists other Departments as needed for updates to City ordinances.



### Expenses - 68088000

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>1,490,585</b>    | <b>1,483,349</b>     | <b>1,636,352</b>     |
| <b>Operations</b> | <b>191,441</b>      | <b>320,155</b>       | <b>230,591</b>       |
| <b>Capital</b>    | <b>11,404</b>       | <b>73,580</b>        | <b>-</b>             |
| <b>Total</b>      | <b>1,693,430</b>    | <b>1,877,084</b>     | <b>1,866,943</b>     |

### Major Budget Items

Professional services for engineering studies account for 76% of the operations budget.

### Personnel

|                                 | Level      | FY 2019   | FY 2020   | FY 2021   |
|---------------------------------|------------|-----------|-----------|-----------|
| <b>Capital Projects Manager</b> | <b>163</b> | <b>1</b>  | <b>1</b>  | <b>1</b>  |
| <b>Development Manager</b>      | <b>163</b> | <b>1</b>  | <b>1</b>  | <b>1</b>  |
| <b>Senior Civil Engineer</b>    | <b>160</b> | <b>5</b>  | <b>6</b>  | <b>6</b>  |
| <b>Civil Engineer</b>           | <b>155</b> | <b>2</b>  | <b>1</b>  | <b>1</b>  |
| <b>Engineering Technician</b>   | <b>133</b> | <b>1</b>  | <b>1</b>  | <b>1</b>  |
| <b>Intern Bachelors (PT)</b>    | <b>114</b> | <b>2</b>  | <b>2</b>  | <b>2</b>  |
| <b>Total</b>                    |            | <b>12</b> | <b>12</b> | <b>12</b> |

## NON-DEPARTMENTAL

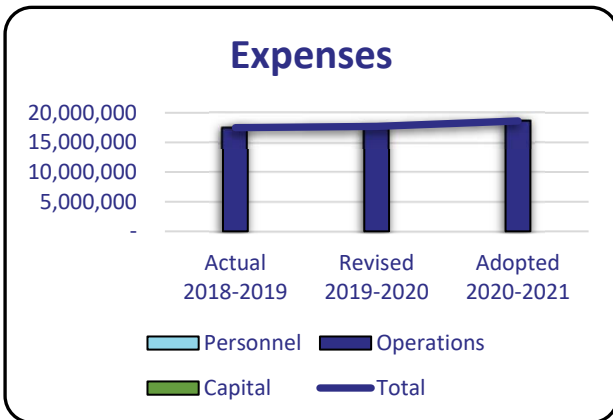
### Core Services

Non-departmental funding may include transfers out, miscellaneous funding needs and debt related appropriations.

### Key Points Affecting Service, Performance and Adopted Budget

This Division provides funding for debt service principal and interest payments.

\$18.7 million in appropriations is for the debt service payments; see separate schedules in the Debt section of the budget for details.



### Expenses - 69999000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | -                   | -                    | -                    |
| Operations   | 17,485,326          | 17,711,483           | 18,633,116           |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>17,485,326</b>   | <b>17,711,483</b>    | <b>18,633,116</b>    |

### Personnel

**Note: No positions are funded in this Division.**



**CITY OF FRISCO  
STORMWATER FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|  | ACTUAL<br>FY 2018-19       | ORIGINAL<br>BUDGET<br>FY 2019-20 | REVISED<br>BUDGET<br>FY 2019-20 | ADOPTED<br>BUDGET<br>FY 2020-21 |
|--|----------------------------|----------------------------------|---------------------------------|---------------------------------|
| Net Position, Beginning                | \$ 2,903,196               | \$ 1,788,224                     | \$ 3,728,990                    | \$ 1,918,617                    |
| Receipts:                              |                            |                                  |                                 |                                 |
| Permits & Fees                         | 3,923,928                  | 4,117,806                        | 4,084,994                       | 4,930,213                       |
| Charges for Service                    | 41,133                     | -                                | 20,000                          | -                               |
| Interest Income                        | 15,731                     | 10,000                           | 12,000                          | 12,000                          |
| Other Revenues                         | 5,149                      | -                                | -                               | -                               |
| Interfund Transfers - GF Subsidiaries  | -                          | -                                | -                               | 750,000                         |
| <b>Total Revenue</b>                   | <b>3,985,941</b>           | <b>4,127,806</b>                 | <b>4,116,994</b>                | <b>5,692,213</b>                |
| <b>Funds Available</b>                 | <b>6,889,137</b>           | <b>5,916,030</b>                 | <b>7,845,984</b>                | <b>7,610,830</b>                |
| Deductions:                            |                            |                                  |                                 |                                 |
| Operating Expenses                     | 2,225,627                  | 2,994,851                        | 2,907,087                       | 3,652,220                       |
| Capital Outlay                         | 149,893                    | 212,000                          | 485,424                         | 165,702                         |
| Interfund Transfers - General Fund     | 100,000                    | 100,000                          | 100,000                         | 100,000                         |
| Interfund Transfers - Utility Fund     | 58,088                     | 58,088                           | 58,088                          | 63,428                          |
| Interfund Transfers - Capital Projects | 626,539                    | 575,000                          | 2,376,768                       | 2,375,000                       |
| <b>Total Deductions</b>                | <b>3,160,147</b>           | <b>3,939,939</b>                 | <b>5,927,367</b>                | <b>6,356,350</b>                |
| <b>Net Position, Unrestricted</b>      | <b><u>\$ 3,728,990</u></b> | <b><u>\$ 1,976,091</u></b>       | <b><u>\$ 1,918,617</u></b>      | <b><u>\$ 1,254,480</u></b>      |

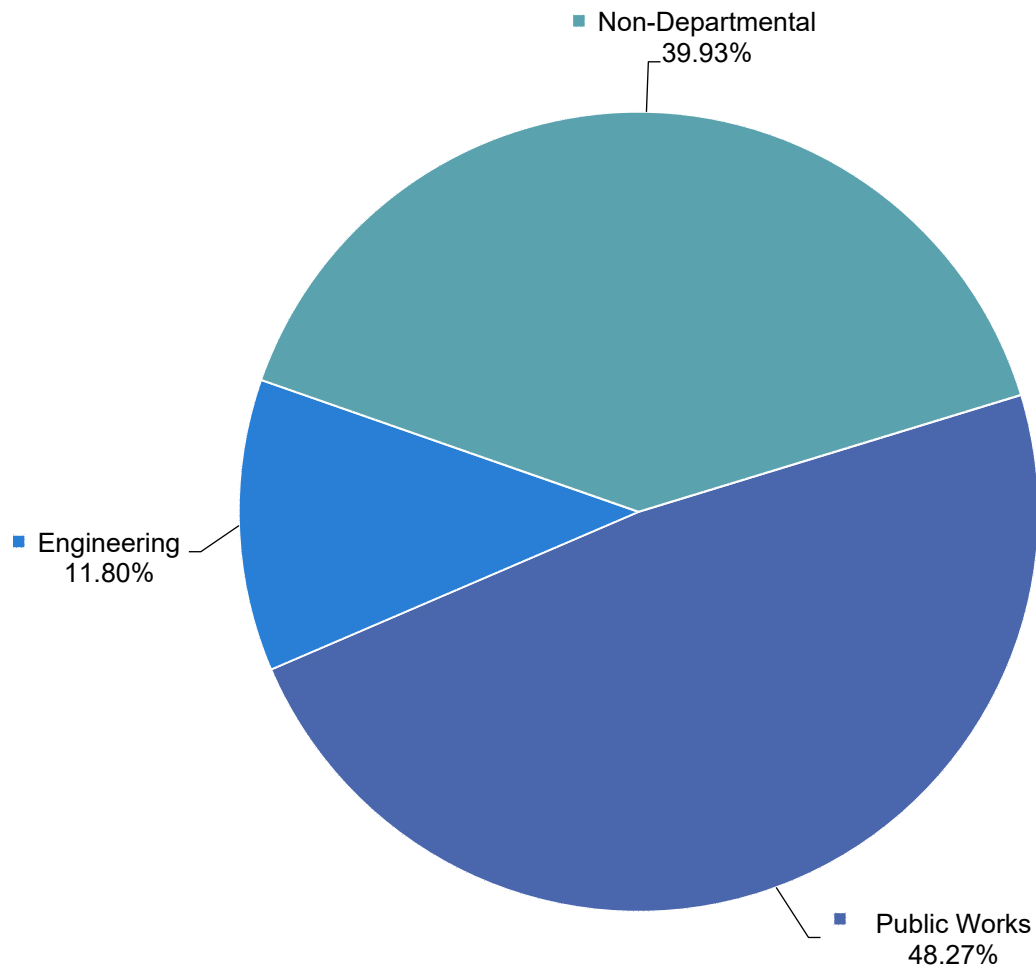
The Stormwater Fund was created in FY10 to fund the City's effort to comply with the Municipal Separate Stormwater Sewer System (MS4) permit issued by the State. The permit requires implementation of six minimum control measures to improve stormwater quality. These are public education and outreach, public involvement, illicit discharge detention and elimination, construction site stormwater runoff control, post-construction stormwater management in new development and redevelopment and good housekeeping and best management practices.

Interfund transfers to other funds for FY21 include a transfer to the General Fund for administrative costs, to the Utility Fund for a prorata cost of billing expenses and to the Capital Projects Fund for a portion of the capital project costs for stormwater drainage projects.

## STORMWATER FUND SUMMARY EXPENSE REPORT BY DEPARTMENT

| EXPENSES     |                  | Actual<br>FY17   | Actual<br>FY18   | Actual<br>FY19   | Revised<br>FY20  | Adopted<br>FY21  |
|--------------|------------------|------------------|------------------|------------------|------------------|------------------|
| 40           | Public Works     | 1,719,164        | 1,800,215        | 1,851,786        | 2,561,161        | 3,068,125        |
| 80           | Engineering      | 581,660          | 378,157          | 508,762          | 831,350          | 749,797          |
| 99           | Non-Departmental | 627,025          | 1,526,858        | 799,599          | 2,534,856        | 2,538,428        |
| <b>Total</b> |                  | <b>2,927,849</b> | <b>3,705,230</b> | <b>3,160,147</b> | <b>5,927,367</b> | <b>6,356,350</b> |

### Stormwater Fund Expenses by Department as Percent of Total

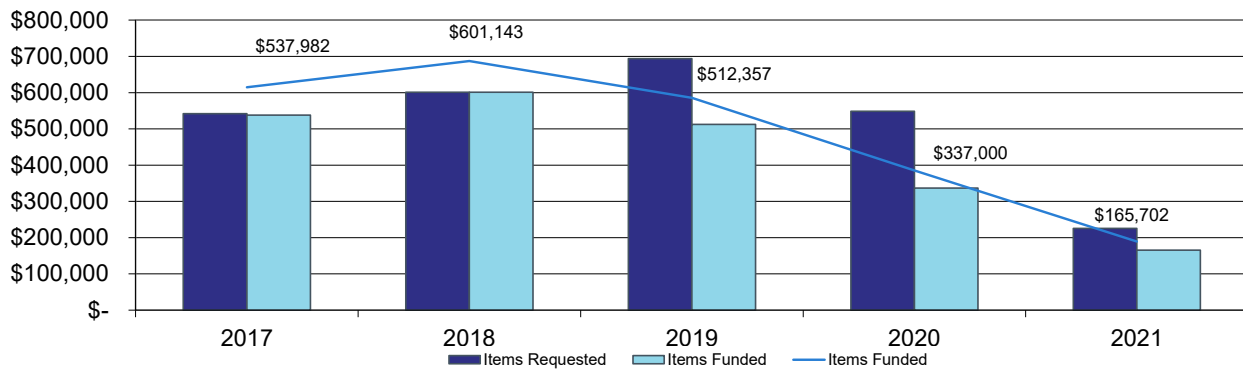


**CAPITAL, SUPPLEMENTAL AND PROGRAM EXPENSES  
FUNDED AND UNFUNDED REQUESTS  
FISCAL YEAR 2020 - 2021  
STORMWATER FUND**

| Division   | Item Description  | Continuation<br>Capital | FTE<br>Request | Supplemental Capital Items |         |            | Item Total |
|------------|---|-------------------------|----------------|----------------------------|---------|------------|------------|
|            |   |                         |                | Personnel                  | Capital | Operations |            |
| Compliance | Broom   | -                       | -              | -                          | 31,927  | -          | 31,927     |
| Compliance | 2011 Ford F-150 (62,147 miles; unit 46003)                        | 39,000                  | -              | -                          | -       | -          | 39,000     |
| Compliance | 2012 Ford F-350 XL Super Duty w/ Crane (99,270 miles; unit 46004) | 94,775                  | -              | -                          | -       | -          | 94,775     |

|   |         |   |   |        |   |         |
|---|---------|---|---|--------|---|---------|
| <b>Sub-Totals:</b>                                  | 133,775 | - | - | 31,927 | - | 165,702 |
| <b>Total Supplemental:</b>                          | 31,927  |   |   |        |   |         |
| <b>Total Replacement Capital &amp; Supp. Items:</b> | 165,702 |   |   |        |   |         |

**Five Year Comparison of Capital & Supplemental Program**



**Items Below This Line Are Not Funded**

| Division   | Item Description  | Continuation<br>Capital | FTE<br>Request | Supplemental Capital Items |         |            | Item Total |
|------------|---|-------------------------|----------------|----------------------------|---------|------------|------------|
|            |   |                         |                | Personnel                  | Capital | Operations |            |
| Compliance | Stormwater Utility Intergration of Impervious Area Calculations | -                       | -              | -                          | -       | 60,000     | 60,000     |

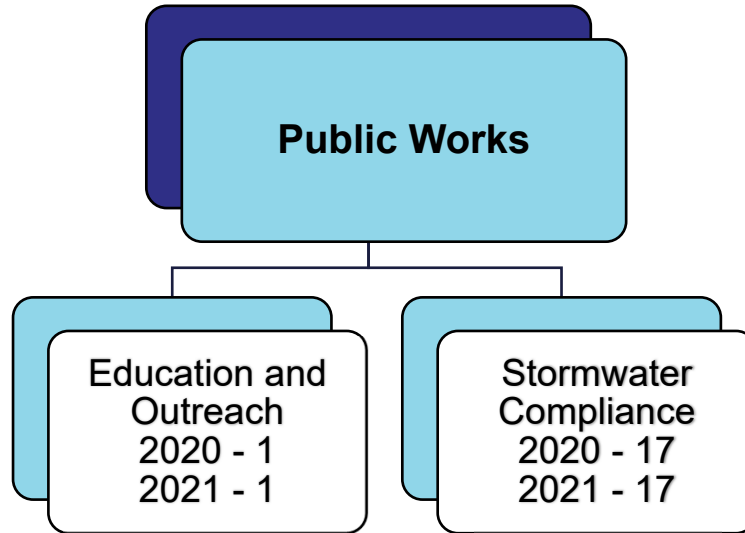
|   |         |   |   |        |        |         |
|---|---------|---|---|--------|--------|---------|
| <b>Total of Items Not Funded:</b>                     | -       | - | - | -      | 60,000 | 60,000  |
| <b>Total of All Items Considered:</b>                 | 133,775 | - | - | 31,927 | 60,000 | 225,702 |
| <b>Total of All Capital &amp; Supplemental Items:</b> | 225,702 |   |   |        |        |         |



# STORMWATER FUND

## DEPARTMENT MISSION

To reduce the discharge of pollutants from the City's watershed by implementing and managing programs to improve water quality in accordance with regulatory requirements.



## Expense Summary

| Activity               | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted | % Change<br>FY 2020 to<br>FY 2021 |
|------------------------|---------------------|----------------------|----------------------|-----------------------------------|
| Education and Outreach | \$ -                | \$ 61,301            | \$ 84,843            | 38.40%                            |
| Stormwater Compliance  | <u>1,851,786</u>    | <u>2,499,860</u>     | <u>2,983,282</u>     | <u>19.34%</u>                     |
| <b>Totals</b>          | <u>\$ 1,851,786</u> | <u>\$ 2,561,161</u>  | <u>\$ 3,068,125</u>  | <u>19.79%</u>                     |

## PUBLIC WORKS

### City Council Strategic Focus Areas served by this Department -



### Performance Measures

|            |              |                 |   |
|------------|--------------|-----------------|---|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness |  Frisco Policy |
|------------|--------------|-----------------|---|

### Strategic Focus Area: Public Health & Safety, Infrastructure and Sustainable City

| Type                                    | Strategy  | Objective  | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|---|--|---|----------------|-----------------|-----------------|
| <b>64046640 - Stormwater Compliance</b> |   |  |   |                |                 |                 |
| ✓                                       | Water quality protection and compliance by reducing stormwater pollutants to the maximum extent practicable | Install structural controls to reduce pollutants   | Controls installed or maintained                                  | 5              | 5               | 7               |
|   |   | Remove silt and debris from channels and streets   | Tons removed  | 765            | 804             | 850             |
|   |   | Clean/sweep arterial roadways to reduce the amount of silt and debris entering the stormwater system | Roads cleaned/swept (miles)                                       | 260            | 260             | 300             |
|   |   | Proactive enforcement to reduce illicit discharge detection and elimination                          | Inspections to reduce illicit discharges                          | 29             | 43              | 40              |
|   |   |  | Inspections to verify pollutant controls on construction projects | 7,272          | 7,300           | 7,500           |
|   |   |  | Inspections to verify pollutant controls post-construction        | 32             | 70              | 100             |
|   |   |  | Inlet boxes inspected/cleaned                                     | 6,381          | 7,000           | 7,000           |

## PUBLIC WORKS


### City Council Strategic Focus Areas served by this Department -



### Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

### Strategic Focus Area: Excellence in City Government and Civic Involvement

| Type  | Strategy   | Objective   | Performance Measure       | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|--|---|---------------------------|----------------|-----------------|-----------------|
| 64013640 - Education and Outreach   |  |   |                           |                |                 |                 |
| ✓   | Provide public education to protect water quality        | Use volunteers to place markings at storm drain inlets to deter the disposal of trash and debris into the stormwater system | Markings placed           | 0              | 250             | 250             |
|   |  | Present information to the public regarding the impact of discharging pollutants into the storm drain system                | Educational presentations | 170            | 150             | 150             |
| 64046640 - Stormwater Compliance  |  |   |                           |                |                 |                 |
|  | Best Management Practices (BMPs) required by 2013 permit | Implemented and managed   | BMPs attained             | 100%           | 100%            | 100%            |

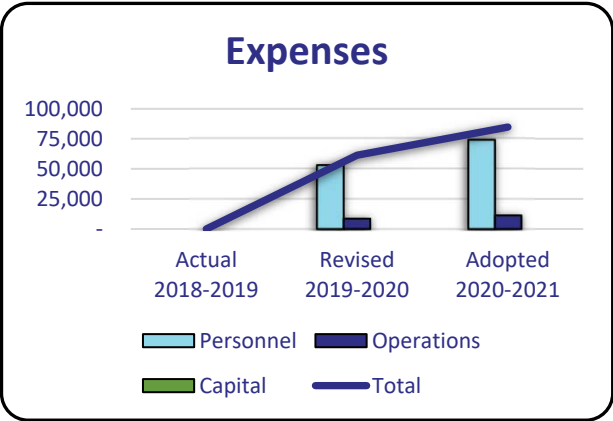
Core Services

Environmentally sound management of Frisco's natural areas and public education are both integral to Frisco's sustainable development. The Division provides waste minimization, stormwater pollution and natural ecosystem education to ensure that current and future residents will act as environmental stewards of our City. Pooling individual educators from Environmental Services, Water Resources and Stormwater allow the Education and Outreach team to take in alternate perspectives for generating new ideas to ensure Frisco remains the best City to live, work and play.

Key Points Affecting Service, Performance and Adopted Budget

Educational and outreach initiatives support the awareness of environmental and natural resources and are included within the promotional and outside printing line items.

Inform and train the public on Best Management Practices that decrease pollutant discharge from their land as a result of landscaping, outdoor housekeeping and construction. Also provide outreach and involvement opportunities for volunteers such as inlet marking.



Expenses - 64013640

|            | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|------------|---------------------|----------------------|----------------------|
| Personnel  | -                   | 52,730               | 73,569               |
| Operations | -                   | 8,571                | 11,274               |
| Capital    | -                   | -                    | -                    |
| Total      | -                   | 61,301               | 84,843               |

Major Budget Items

Personnel, continuing education and support are key expenses.

Personnel

|                                  | Level | FY 2019 | FY 2020 | FY 2021 |
|----------------------------------|-------|---------|---------|---------|
| Education & Outreach Coordinator | 137   | -       | 1       | 1       |
| Total                            |       | -       | 1       | 1       |



**Core Services**

To reduce the discharge of pollutants from the City's watershed by implementing and managing programs to improve water quality in accordance with regulatory requirements and providing the best possible maintenance activities to the storm sewer system infrastructure as it is currently configured.

**Key Points Affecting Service, Performance and Adopted Budget**

Factors affecting service, performance and the adopted budget are those contained in the permit and the Stormwater Management Plan to be developed by City staff to meet its requirements. The permit standard is to implement Best Management Practices (BMPs) to reduce pollutants to the maximum extent practicable using the following minimum control measures:

**Public Education, Outreach and Involvement:** Inform and train the public on BMPs that decrease pollutant discharge from their land as a result of landscaping, outdoor housekeeping and construction. Also provide outreach and involvement opportunities for volunteers such as inlet marking.

**Illicit Discharge Detection and Elimination:** Proactively inspect the watershed to include dry weather screening and sampling of stream flows. When an illicit discharge is found or reported, the source is to be determined, investigated and corrective action taken.

**Construction Site Stormwater Runoff Control:** Ensure controls are designed, installed and maintained at construction sites to effectively reduce the discharge of pollutants from erosion and siltation from disturbed soils and building materials, products and waste.

**Post Construction Stormwater Management:** Enforce the requirements for the installation and maintenance of permanent BMPs to minimize pollutants from new and re-developed sites.

**Pollution Prevention and Good Housekeeping for Municipal Operations:** Assess and inspect City facilities for the potential to discharge pollutants. Educate and train employees on BMPs to reduce discharges from City facilities and field operations. Assist departments in developing SOPs to reduce discharges from employee activities. Clean City infrastructure by street sweeping and the removal of trash and debris from drainage structures.

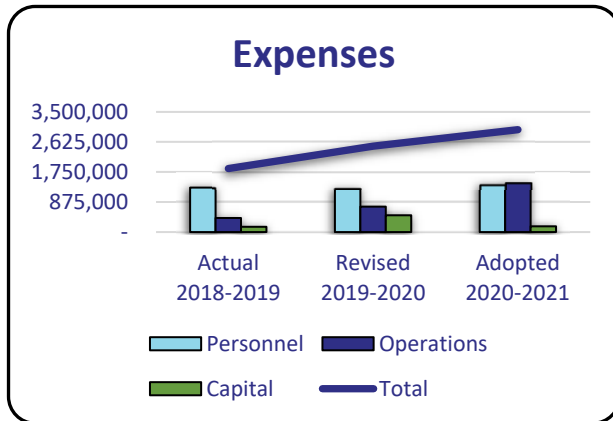
**Industrial Stormwater Sources:** Protect the watershed from industrial and commercial discharges by the development and maintenance of an inventory of all sites that could discharge substantial pollutants, the performance of facility inspections and the provision of necessary enforcement and follow-up activities.

The current back log of work orders has increased to 754. Some of that is related to the Water P Moore assessment of the creeks.

The requirements continue to increase as the size of the system continues to grow. The crews currently maintain 452 miles of drainage pipe and boxes as well as 23,830 inlets and 2,549 outfalls.

## PUBLIC WORKS

## Stormwater Compliance



### Expenses - 64046640

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 1,292,023           | 1,272,758            | 1,379,519            |
| Operations   | 409,870             | 741,678              | 1,438,061            |
| Capital      | 149,893             | 485,424              | 165,702              |
| <b>Total</b> | <b>1,851,786</b>    | <b>2,499,860</b>     | <b>2,983,282</b>     |

### Major Budget Items

Operations decrease of 5% primarily accounted for in expenses related to contract services.  
Capital expenses include funding for a F-150, F-350 and a broom for site cleanup in FY21.

### Personnel

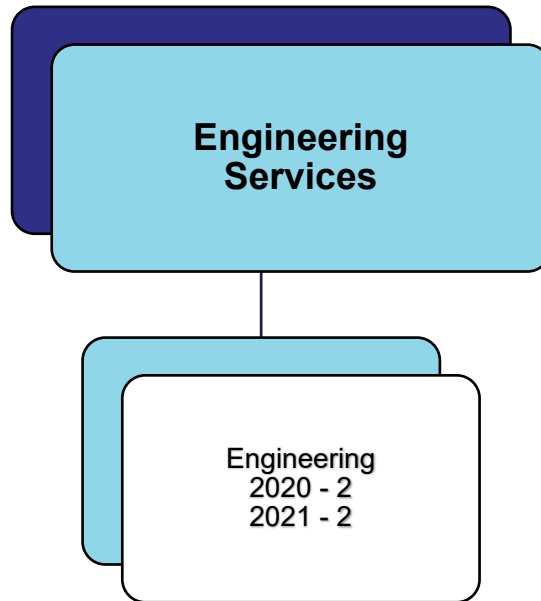
|                                   | Level | FY 2019   | FY 2020   | FY 2021   |
|-----------------------------------|-------|-----------|-----------|-----------|
| Stormwater Manager                | 156   | 1         | 1         | 1         |
| Stormwater Inspector Supervisor   | 143   | 1         | 1         | 1         |
| Stormwater Supervisor             | 143   | 1         | 1         | 1         |
| Hydrologist                       | 141   | 1         | 1         | 1         |
| Senior Stormwater Inspector       | 140   | 1         | 1         | 1         |
| Stormwater Education Coordinator  | -     | 1         | -         | -         |
| Stormwater Inspector              | 137   | 4         | 4         | 4         |
| Crew Leader                       | 134   | 2         | 2         | 2         |
| Heavy Equipment Operator II       | 128   | 2         | 2         | 2         |
| Heavy Equipment Operator I        | 126   | 2         | 1         | 1         |
| Maintenance Worker - Public Works | 122   | 2         | 3         | 3         |
| <b>Total</b>                      |       | <b>18</b> | <b>17</b> | <b>17</b> |

# STORMWATER FUND

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## DEPARTMENT MISSION

Will strive to reduce property damage resulting from flooding and erosion in accordance with regulatory requirements.



## Expense Summary

| Activity      | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted | % Change<br>FY 2020 to<br>FY 2021 |
|---------------|---------------------|----------------------|----------------------|-----------------------------------|
| Engineering   | \$ 508,762          | \$ 831,350           | \$ 749,797           | -9.81%                            |
| <b>Totals</b> | <u>\$ 508,762</u>   | <u>\$ 831,350</u>    | <u>\$ 749,797</u>    | <u>-9.81%</u>                     |

## ENGINEERING SERVICES

### City Council Strategic Focus Areas served by this Department -



### Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

### Strategic Focus Area: Public Health and Safety

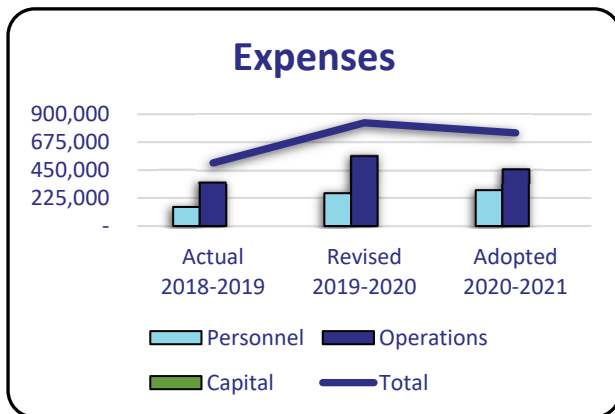
| Type                          | Strategy   | Objective   | Performance Measure   | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|-------------------------------|--|---|---|----------------|-----------------|-----------------|
| <b>68088640 - Engineering</b> |  |   |   |                |                 |                 |
|                               | Provide superior capital and private development project review services | Support of capital and private development                      | Private development project submittals processed                                | 541            | 501             | 521             |
|                               |  |   | Capital project reviews completed   | 24             | 20              | 25              |
|                               | Flood hazard and erosion mitigation                                      | Protect citizens and property from flooding and erosion hazards | Number of active floodplain/drainage studies and/or erosion mitigation projects | 41             | 16              | 15              |

**Core Services**

The Stormwater Division is responsible for the review of private development and capital projects to ensure compliance with the Engineering Standards for drainage and erosion control. The Division is also responsible for watershed master plans and floodplain management.

**Key Points Affecting Service, Performance and Adopted Budget**

Professional services for master planning, flood studies and drainage studies accounts for approximately 97% of the operations budget.

**Expenses - 68088640**

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | <b>152,704</b>      | <b>264,524</b>       | <b>288,137</b>       |
| <b>Operations</b> | <b>356,058</b>      | <b>566,826</b>       | <b>461,660</b>       |
| <b>Capital</b>    | <b>-</b>            | <b>-</b>             | <b>-</b>             |
| <b>Total</b>      | <b>508,762</b>      | <b>831,350</b>       | <b>749,797</b>       |

**Major Budget Items**

Decrease of 10% in FY21 operations expense due to funding not included for erosion projects that were included in FY20.

Professional services account for 97% of the FY21 operations budget.

**Personnel**

|                                   | Level      | FY 2019  | FY 2020  | FY 2021  |
|-----------------------------------|------------|----------|----------|----------|
| <b>Senior Stormwater Engineer</b> | <b>160</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Civil Engineer</b>             | <b>155</b> | <b>1</b> | <b>1</b> | <b>1</b> |
| <b>Total</b>                      |            | <b>2</b> | <b>2</b> | <b>2</b> |

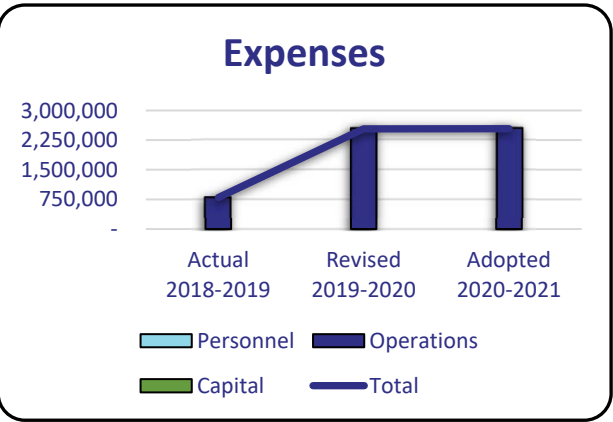
# NON-DEPARTMENTAL

## Core Services

Non-departmental funding includes transfers out and miscellaneous funding needs.

## Key Points Affecting Service, Performance and Adopted Budget

This Division provides funding for transfers to the Capital Projects Fund to support project costs for creek drainage and slope repairs.



## Expenses - 69999640

|            | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|------------|---------------------|----------------------|----------------------|
| Personnel  | -                   | -                    | -                    |
| Operations | 799,599             | 2,534,856            | 2,538,428            |
| Capital    | -                   | -                    | -                    |
| Total      | 799,599             | 2,534,856            | 2,538,428            |

## Personnel

Note: No positions are funded in this Division.

**CITY OF FRISCO  
ENVIRONMENTAL SERVICES FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

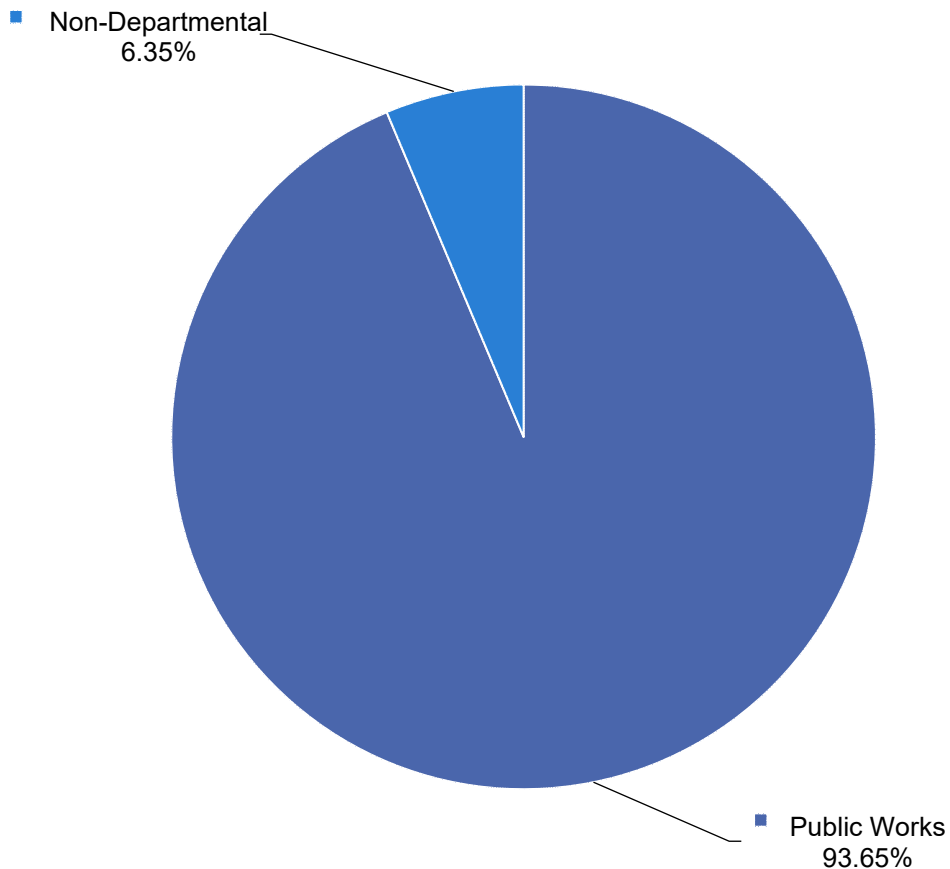
|                                    | ACTUAL<br>FY 2018-19 | ORIGINAL<br>BUDGET<br>FY 2019-20 | REVISED<br>BUDGET<br>FY 2019-20 | ADOPTED<br>BUDGET<br>FY 2020-21 |
|------------------------------------|----------------------|----------------------------------|---------------------------------|---------------------------------|
| Net Position, Beginning            | \$ 7,944,149         | \$ 8,135,276                     | \$ 7,711,237                    | \$ 7,101,218                    |
| Receipts:                          |                      |                                  |                                 |                                 |
| Solid Waste Service Charges        | 17,603,749           | 18,886,529                       | 18,886,529                      | 20,062,929                      |
| Interest Income                    | 191,377              | 125,000                          | 100,000                         | 125,000                         |
| Contributions & Other Income       | 50,611               | 85,300                           | 45,300                          | 100,000                         |
| <b>Total Revenue</b>               | <b>17,845,737</b>    | <b>19,096,829</b>                | <b>19,031,829</b>               | <b>20,287,929</b>               |
| <b>Funds Available</b>             | <b>25,789,886</b>    | <b>27,232,105</b>                | <b>26,743,066</b>               | <b>27,389,147</b>               |
| Deductions:                        |                      |                                  |                                 |                                 |
| Operating Expenses                 | 1,691,063            | 1,919,741                        | 1,928,411                       | 2,197,736                       |
| Cost of Sales and Services         | 15,101,570           | 15,706,976                       | 16,466,934                      | 16,778,846                      |
| Capital Outlay                     | 137,262              | 48,245                           | 43,994                          | -                               |
| Interfund Transfers - General Fund | 861,312              | 890,098                          | 890,098                         | 948,795                         |
| Interfund Transfers - Utility Fund | 287,442              | 312,411                          | 312,411                         | 337,554                         |
| <b>Total Deductions</b>            | <b>18,078,649</b>    | <b>18,877,471</b>                | <b>19,641,848</b>               | <b>20,262,931</b>               |
| <b>Net Position, Unrestricted</b>  | <b>\$ 7,711,237</b>  | <b>\$ 8,354,634</b>              | <b>\$ 7,101,218</b>             | <b>\$ 7,126,216</b>             |

The Environmental Services Fund accounts for the collection and disposal of solid waste and recycling services of the City. The net position at the end of FY21 represents approximately 37.55% of operating expenses and cost of sales and services. This falls well within our policy goals for operating funds and provides for a healthy cash reserve for the fund.

**ENVIRONMENTAL SERVICES FUND SUMMARY**  
**EXPENSE REPORT BY DEPARTMENT**

| EXPENSES |                  | Actual<br>FY17 | Actual<br>FY18 | Actual<br>FY19 | Revised<br>FY20 | Adopted<br>FY21 |
|----------|------------------|----------------|----------------|----------------|-----------------|-----------------|
| 40       | Public Works     | 12,620,889     | 15,043,589     | 16,929,894     | 18,439,339      | 18,976,582      |
| 99       | Non-Departmental | 974,781        | 1,063,238      | 1,148,754      | 1,202,509       | 1,286,349       |
| Total    |                  | 13,595,670     | 16,106,827     | 18,078,648     | 19,641,848      | 20,262,931      |

**Environmental Services Fund  
Expenses  
by Department as Percent of Total**



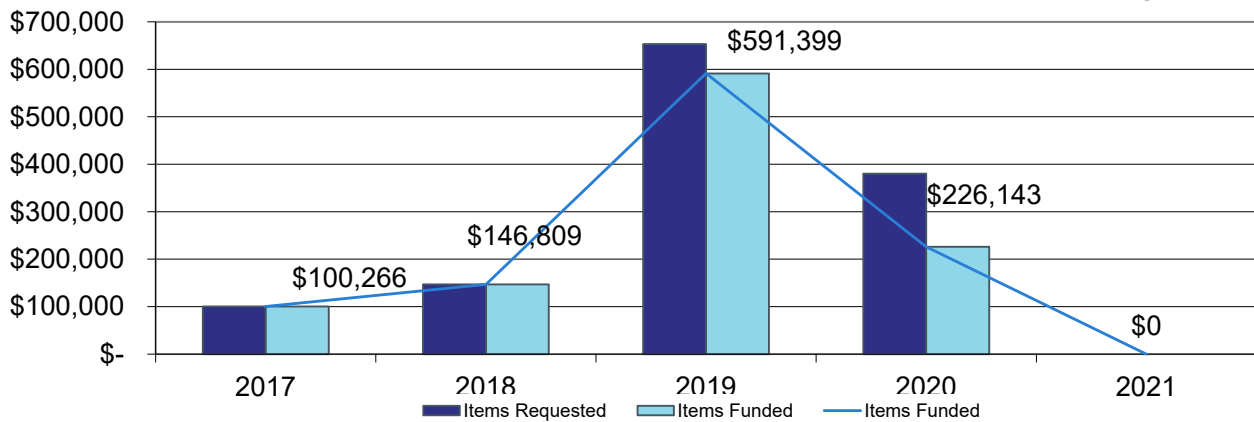


**CAPITAL, SUPPLEMENTAL AND PROGRAM EXPENSES  
FUNDED AND UNFUNDED REQUESTS  
FISCAL YEAR 2020 - 2021  
ENVIRONMENTAL SERVICES FUND**

| Division | Item Description | Continuation Capital | FTE Request | Supplemental Capital Items |         |            | Item Total |
|----------|------------------|----------------------|-------------|----------------------------|---------|------------|------------|
|          |                  |                      |             | Personnel                  | Capital | Operations |            |
|          | N/A              | -                    | -           | -                          | -       | -          | -          |
|          |                  | -                    | -           | -                          | -       | -          | -          |

Sub-Totals: - - - - -  
 Total Supplemental: - - - - -  
 Total Replacement Capital & Supp. Items: - - - - -

**Five Year Comparison of Capital & Supplemental Program**



**Note: Continuation and supplemental capital requests were not received in FY21**

**Items Below This Line Are Not Funded**

| Division | Item Description | Continuation Capital | FTE Request | Supplemental Capital Items |         |            | Item Total |
|----------|------------------|----------------------|-------------|----------------------------|---------|------------|------------|
|          |                  |                      |             | Personnel                  | Capital | Operations |            |
|          | N/A              | -                    | -           | -                          | -       | -          | -          |
|          |                  | -                    | -           | -                          | -       | -          | -          |

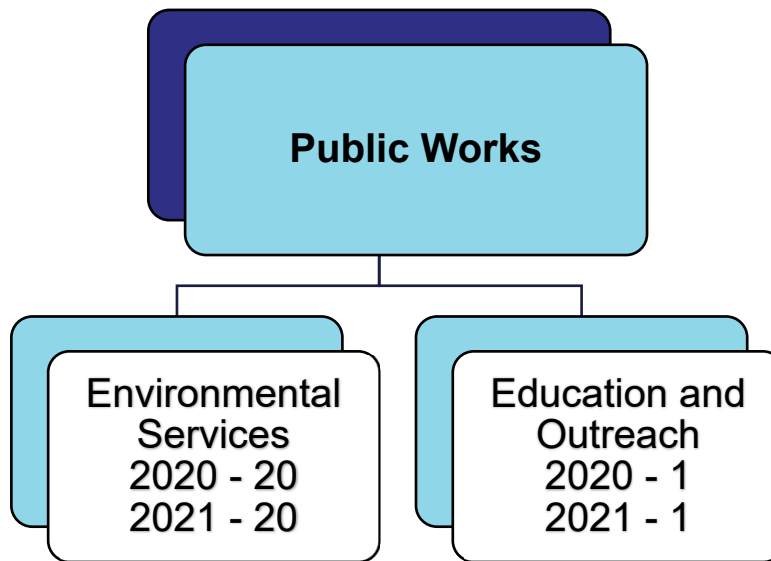
Total of Items Not Funded: - - - - -  
 Total of All Items Considered: - - - - -  
 Total of All Capital & Supplemental Items: - - - - -



# ENVIRONMENTAL SERVICES DEPARTMENT SUMMARY

## DEPARTMENT MISSION

To be dedicated, environmentally responsible stewards of our community and the Earth. To sustain and improve the quality of life of all who call the City their home and to safeguard our natural resources for the present and the future.

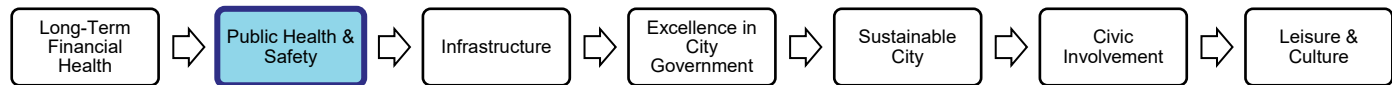


## Expense Summary

| Activity               | 2018-2019<br>Actual         | 2019-2020<br>Revised        | 2020-2021<br>Adopted        | % Change<br>FY 2020 to<br>FY 2021 |
|------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------------|
| Education and Outreach | \$ -                        | \$ 276,024                  | \$ 280,888                  | 1.76%                             |
| Environmental Services | <u>16,929,894</u>           | <u>18,163,315</u>           | <u>18,695,694</u>           | <u>2.93%</u>                      |
| <b>Totals</b>          | <b><u>\$ 16,929,894</u></b> | <b><u>\$ 18,439,339</u></b> | <b><u>\$ 18,976,582</u></b> | <b><u>2.91%</u></b>               |

# ENVIRONMENTAL SERVICES

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

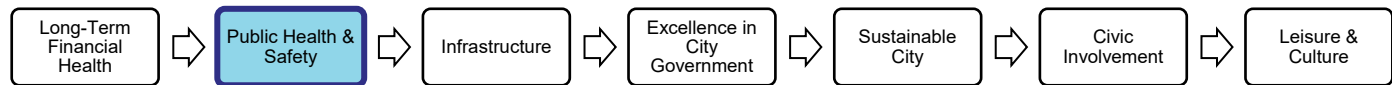
|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Public Health & Safety

| Type                              | Strategy                                   | Objective  | Performance Measure                                 | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|-----------------------------------|--|--|---|----------------|-----------------|-----------------|
| 64013660 - Education and Outreach |  |  |   |                |                 |                 |
| ✓                                 | Maintain outreach and volunteer programs   | Adopt a street/park litter prevention program  | Volunteer hours                                     | 9,106          | 3,000           | 1,000           |
|                                   |  | Hold informational presentations   | Residents reached through school presentations      | 16,615         | 17,000          | 20,000          |
|                                   |  | Environmental club for teenagers - Teens4Green   | Membership levels                                   | 840            | 840             | 880             |
| 64045660 - Environmental Services |  |  |   |                |                 |                 |
| 📁                                 | Reduce the City's reliance on the landfill | Increase tons recycled from the curbside recycling program   | Curbside recycling program tonnage                  | 19,351         | 20,000          | 22,000          |
|                                   |  | Maintain residential diversion rate  | Residential waste stream diversion                  | 31.27%         | 32.00%          | 34.00%          |
|                                   |  | Minimize landfill tonnage charges by diverting material into recycling programs  | City landfill usage cost reduction due to recycling | \$928,848      | \$1,056,000     | \$1,242,384     |
|                                   |  | Minimize landfill tonnage charges by diverting hazardous materials   | Participants in Household Hazardous Waste Program   | 10,519         | 11,395          | 11,750          |
| ✓                                 | Provide revenue and offset costs           | Revenue generating recycling programs-moving box sales, metal, cardboard, oil, printer cartridges, plastic bags, styrofoam | Revenue from recycling                              | \$44,473       | \$46,000        | \$48,000        |
|                                   |  |  | Styrofoam and plastic bags                          | 23,485 lbs     | 31,000 lbs      | 32,000 lbs      |

## ENVIRONMENTAL SERVICES

### City Council Strategic Focus Areas served by this Department -



### Performance Measures

|            |              |                 |   |
|------------|--------------|-----------------|---|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness |  Frisco Policy |
|------------|--------------|-----------------|---|

### Strategic Focus Area: Civic Involvement

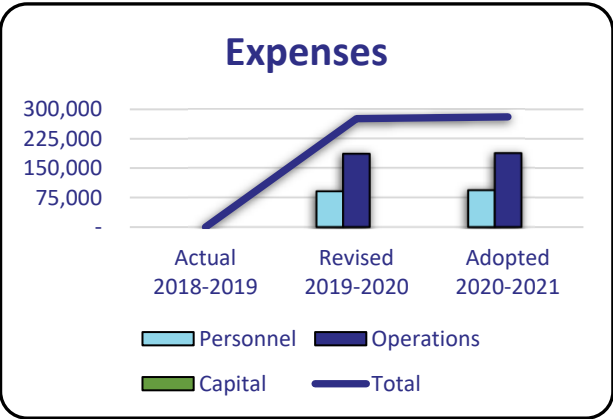
| Type                                     | Strategy                      | Objective  | Performance Measure      | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|--|-------------------------------|--|--------------------------|----------------|-----------------|-----------------|
| <b>64013660 - Education and Outreach</b> |                               |  |                          |                |                 |                 |
| ✓  | Conservation and preservation | Involvement of civic groups assisting with hands on sustainable ecosystem management initiatives | Public engagement events | 6              | 6               | 12              |

Core Services

Environmentally sound management of Frisco's natural areas and public education are both integral to Frisco's sustainable development. The Division provides waste minimization, stormwater pollution and natural ecosystem education to ensure that current and future residents will act as environmental stewards of our city.

Key Points Affecting Service, Performance and Adopted Budget

Educational and outreach initiatives supporting the awareness of environmental and natural resources are included within the promotional and outside printing detail line items.



Expenses - 64013660

|            | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|------------|---------------------|----------------------|----------------------|
| Personnel  | -                   | 90,504               | 93,453               |
| Operations | -                   | 185,520              | 187,435              |
| Capital    | -                   | -                    | -                    |
| Total      | -                   | 276,024              | 280,888              |

Major Budget Items

87% of operational expenses in FY21 funds education and recycling programs for the community.

Personnel

|                                 | Level | FY 2019 | FY 2020 | FY 2021 |
|---------------------------------|-------|---------|---------|---------|
| Education & Outreach Supervisor | 141   | -       | 1       | 1       |
| Total                           |       | -       | 1       | 1       |

## ENVIRONMENTAL SERVICES

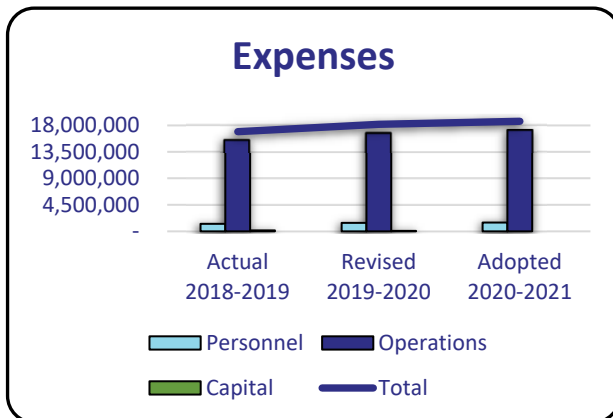
## Environmental Services

### Core Services

Environmental Services oversees and manages the City's residential, commercial and construction waste services. It operates and maintains the Environmental Collection Center, Household Hazardous Waste program and is responsible for City-wide litter control. The Division promotes environmental conservation recycling and waste reduction practices through innovative and creative programs and publications that are managed and designed in house. These programs and publications include: Chunk your Junk, Clean it and Green it events, Heard from the Curb newsletter, recycling mascot "Rufus Recycles", School Green teams and TEKS based educational website.

### Key Points Affecting Service, Performance and Adopted Budget

Demonstrate leadership as a community committed to preserving and protecting the environment.



### Expenses - 64045660

|            | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|------------|---------------------|----------------------|----------------------|
| Personnel  | 1,254,970           | 1,413,274            | 1,479,348            |
| Operations | 15,537,662          | 16,706,047           | 17,216,346           |
| Capital    | <u>137,262</u>      | <u>43,994</u>        | <u>-</u>             |
| Total      | 16,929,894          | 18,163,315           | 18,695,694           |

### Major Budget Items

Cost of sales for Solid Waste Collection Services make up the majority of operational appropriations, approximately 89% of the FY21 Budget.

**ENVIRONMENTAL SERVICES****Environmental Services****Personnel**

|   | Level | FY 2019 | FY 2020 | FY 2021 |
|---|-------|---------|---------|---------|
| Environmental Services Manager              | 156   | 1       | 1       | 1       |
| Environmental Services Superintendent       | 153   | 1       | 1       | 1       |
| Education & Outreach Supervisor             | -     | 1       | -       | -       |
| Waste Reduction Programs Coordinator        | 137   | 1       | 1       | 1       |
| Senior Environmental Waste Specialist       | 133   | -       | 1       | 1       |
| Environmental Collections Coordinator       | 132   | 1       | 1       | 1       |
| Crew Leader - Environmental Services        | 131   | 2       | 3       | 3       |
| Environmental Waste Specialist              | -     | 1       | -       | -       |
| Senior Customer Service Representative      | 128   | 1       | 1       | 1       |
| Administrative Assistant                    | 124   | 1       | 1       | 1       |
| Customer Service Representative             | 121   | 2       | 2       | 2       |
| Maintenance Worker - Environmental Services | 118   | 5       | 7       | 7       |
| Intern Bachelors (PT)                       | 114   | 1       | 1       | 1       |
| Total                                       |       | 18      | 20      | 20      |



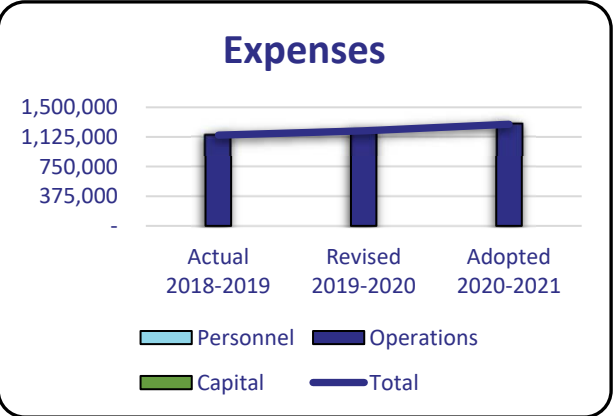
# NON-DEPARTMENTAL

## Core Services

Non-departmental funding includes transfers out and attrition.

## Key Points Affecting Service, Performance and Adopted Budget

This Division provides funding for transfers to the General and Utility Funds for administrative costs.



## Expenses - 69999660

|            | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|------------|---------------------|----------------------|----------------------|
| Personnel  | -                   | -                    | -                    |
| Operations | 1,148,754           | 1,202,509            | 1,286,349            |
| Capital    | -                   | -                    | -                    |
| Total      | 1,148,754           | 1,202,509            | 1,286,349            |

## Personnel

Note: No positions are funded in this Division.



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# **SPECIAL REVENUE FUNDS**

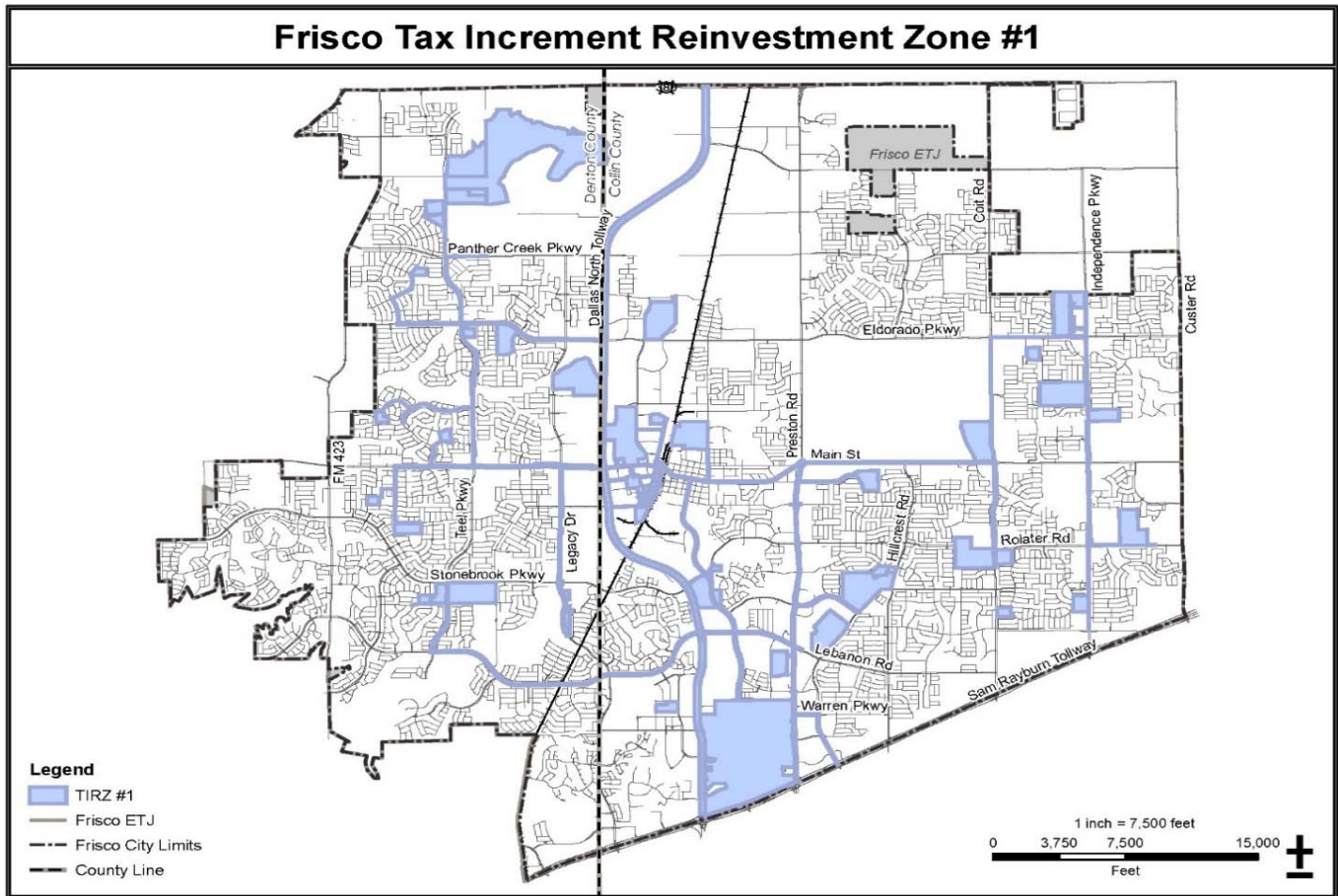


**CITY OF FRISCO  
TAX INCREMENT REINVESTMENT ZONE #1  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|   | <u>ACTUAL<br/>FY 2018-19</u> | <u>ORIGINAL<br/>BUDGET<br/>FY 2019-20</u> | <u>REVISED<br/>BUDGET<br/>FY 2019-20</u> | <u>ADOPTED<br/>BUDGET<br/>FY 2020-21</u> |
|---|------------------------------|---|--|--|
| Fund Balance, Beginning                 | \$ 5,679,431                 | \$ 6,551,169                              | \$ 6,572,021                             | \$ 5,306,528                             |
| Receipts:                               |                              |   |  |  |
| Property Taxes-Current                  | 7,068,700                    | 7,609,721                                 | 7,609,721                                | 8,987,399                                |
| Intergovernmental-FISD                  | 22,792,209                   | 24,536,494                                | 22,803,604                               | 26,932,010                               |
| Intergovernmental-County                | 2,289,218                    | 2,464,350                                 | 2,384,825                                | 2,816,577                                |
| Intergovernmental-CCCCD                 | 1,285,555                    | 1,383,960                                 | 1,383,960                                | 1,634,515                                |
| Interest Income                         | 170,736                      | 100,000                                   | 80,603                                   | 48,000                                   |
| Interfund Transfer-Other Funds          | 5,181,332                    | 6,949,592                                 | 6,949,593                                | 6,977,029                                |
| Lease Income                            | 4,967,291                    | 4,964,183                                 | 4,964,182                                | 4,962,321                                |
| <b>Total Revenue</b>                    | <b>43,755,041</b>            | <b>48,008,300</b>                         | <b>46,176,488</b>                        | <b>52,357,851</b>                        |
| <b>Funds Available</b>                  | <b>49,434,472</b>            | <b>54,559,469</b>                         | <b>52,748,509</b>                        | <b>57,664,379</b>                        |
| Deductions:                             |                              |   |  |  |
| Operating Expenditures                  | 309,076                      | 1,809,077                                 | 1,809,077                                | 1,809,077                                |
| Reimbursement to Govt Entities          | 19,181,838                   | 19,412,605                                | 18,679,715                               | 22,888,831                               |
| Interfund Transfer-2001A&B Series       | 974,319                      | 974,319                                   | 978,774                                  | 980,160                                  |
| Interfund Transfer-1997 CO Series       | -                            | -   | -  | -  |
| Interfund Transfer-2003A&B Series       | 1,102,667                    | 1,102,667                                 | 1,101,020                                | 1,101,897                                |
| Interfund Transfer-2008A&B Series       | 1,540,130                    | 1,538,056                                 | 1,538,056                                | 1,534,470                                |
| Interfund Transfer-2009 CO Series       | 256,833                      | 195,733                                   | 195,733                                  | 195,633                                  |
| Interfund Transfer-2011 CO Series       | 5,435,976                    | 5,450,149                                 | 5,450,149                                | 5,438,107                                |
| Interfund Transfer-2014 CO Series       | 5,921,935                    | 5,950,025                                 | 5,950,025                                | 5,976,497                                |
| Interfund Transfer-2015 GO Refunding    | 423,872                      | 424,167                                   | 424,167                                  | 423,671                                  |
| Interfund Transfer-2016 GO Refunding    | 4,925,550                    | 4,951,275                                 | 4,951,275                                | 4,961,900                                |
| Interfund Transfer-2019 CO Series       | -                            | 2,491,464                                 | 2,491,465                                | 2,542,812                                |
| Interfund Transfer-2019 CO Series       | -                            | 1,080,514                                 | 1,080,514                                | 1,079,972                                |
| Interfund Transfer-CDC 2015 Tax Revenue | 425,915                      | 426,001                                   | 426,001                                  | 425,243                                  |
| Interfund Transfer-CDC 2015 Tax Revenue | 2,364,340                    | 2,366,010                                 | 2,366,010                                | 2,367,317                                |
| <b>Total Deductions</b>                 | <b>42,862,451</b>            | <b>48,172,062</b>                         | <b>47,441,981</b>                        | <b>51,725,587</b>                        |
| <b>Restricted Fund Balance, Ending</b>  | <b>6,572,021</b>             | <b>6,387,407</b>                          | <b>5,306,528</b>                         | <b>5,938,792</b>                         |
| Unearned Revenue                        | 2,463,807                    | 1,817,343                                 | 1,817,343                                | 1,817,343                                |
| <b>Restricted TIRZ #1 Balance</b>       | <b>\$ 9,035,828</b>          | <b>\$ 8,204,750</b>                       | <b>\$ 7,123,871</b>                      | <b>\$ 7,756,135</b>                      |

The Tax Increment Reinvestment Zone #1 (TIRZ) was created in 1997 to encourage development along the State Highway 121 corridor. Since creation, the captured value has increased to \$2. billion for FY 2020-21. Collin County, the Collin County Community College District and Frisco Independent School District (FISD), all participate with the City in the TIRZ. Taxes generated from the captured value are restricted to funding improvements in the TIRZ #1. The County is currently at an 80% participation rate. Lease payments represent funding from the Baseball Complex, Stars Arena and Convention Center.

# FRISCO TAX INCREMENT REINVESTMENT ZONE #1

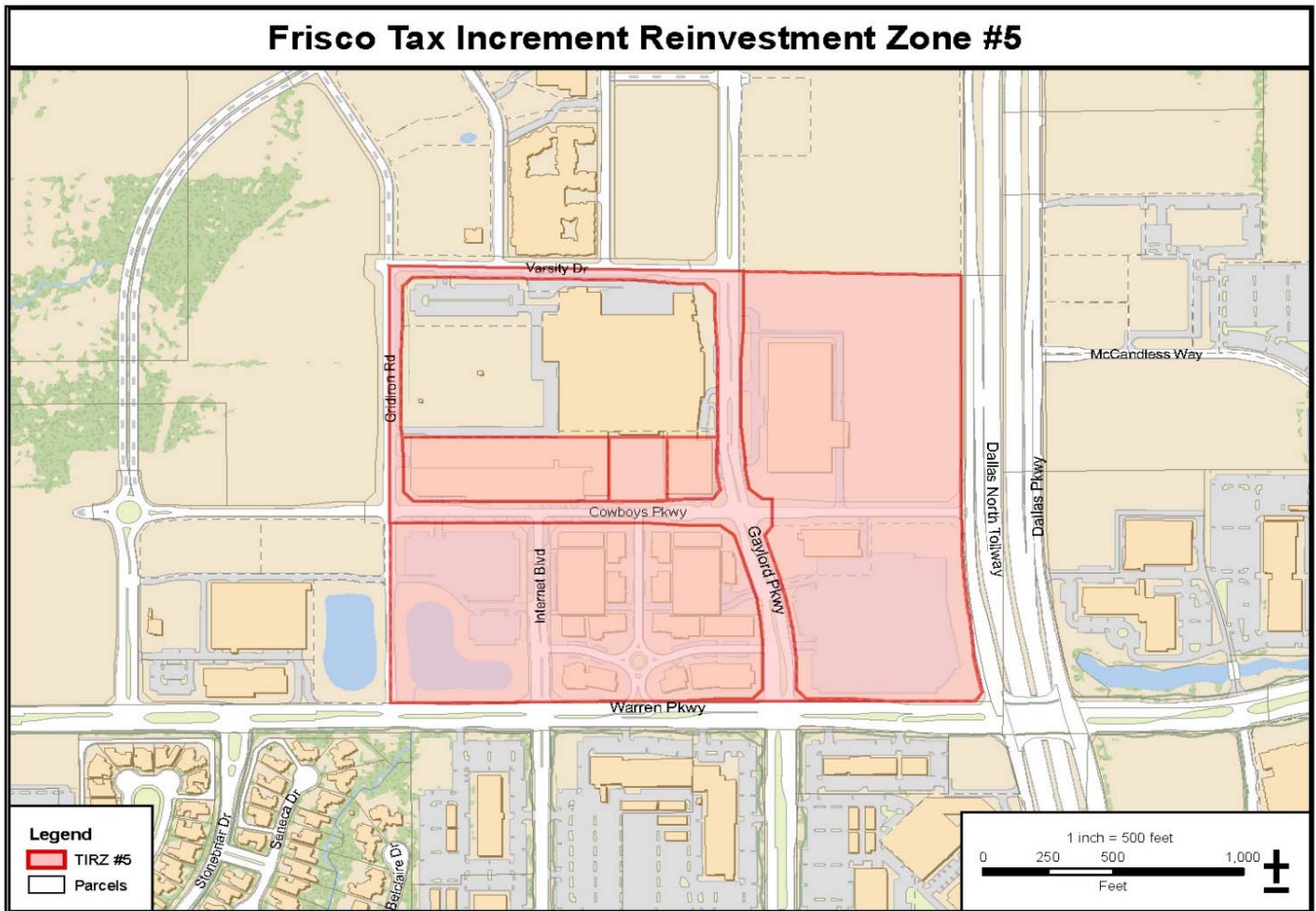


**CITY OF FRISCO**  
**TAX INCREMENT REINVESTMENT ZONE #5**  
**BUDGET SUMMARY**  
**FISCAL YEAR 2020 - 2021**

|  | ACTUAL<br>FY 2018-19 | ORIGINAL<br>BUDGET<br>FY 2019-20 | REVISED<br>BUDGET<br>FY 2019-20 | ADOPTED<br>BUDGET<br>FY 2020-21 |
|--|----------------------|----------------------------------|---------------------------------|---------------------------------|
| Fund Balance, Beginning                | \$ 429,210           | \$ 368,841                       | \$ 223,776                      | \$ 300,374                      |
| Receipts:                              |                      |                                  |                                 |                                 |
| Property Taxes-Current                 | 864,501              | 1,044,074                        | 1,044,074                       | 1,351,359                       |
| Sales Tax                              | 194,942              | 272,071                          | 300,000                         | 315,000                         |
| Interest Income                        | 9,200                | 6,000                            | 2,457                           | 600                             |
| <b>Total Revenue</b>                   | <b>1,068,643</b>     | <b>1,322,145</b>                 | <b>1,346,531</b>                | <b>1,666,959</b>                |
| <b>Funds Available</b>                 | <b>1,497,853</b>     | <b>1,690,986</b>                 | <b>1,570,307</b>                | <b>1,967,333</b>                |
| Deductions:                            |                      |                                  |                                 |                                 |
| Interfund Transfer-2016 CO Series      | 1,274,077            | 1,269,933                        | 1,269,933                       | 1,274,125                       |
| <b>Total Deductions</b>                | <b>1,274,077</b>     | <b>1,269,933</b>                 | <b>1,269,933</b>                | <b>1,274,125</b>                |
| <b>Restricted Fund Balance, Ending</b> | <b>\$ 223,776</b>    | <b>\$ 421,053</b>                | <b>\$ 300,374</b>               | <b>\$ 693,208</b>               |

The Tax Increment Reinvestment Zone #5 (TIRZ) was created in 2014 for the development of three parking facilities and various roadways and infrastructure along the Dallas North Tollway. Since creation, the captured value has increased to \$605.2 million in taxable value for FY 2020-21. The taxes generated from 50% of the captured value are restricted to funding improvements in the TIRZ #5, as well as 50% of the City's sales taxes collected from sales within the TIRZ #5 boundaries. There are no other entities participating in the TIRZ #5.

## FRISCO TAX INCREMENT REINVESTMENT ZONE #5





**CITY OF FRISCO  
COURT FEES FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|  | <u>ACTUAL<br/>FY 2018-19</u> | <u>ORIGINAL<br/>BUDGET<br/>FY 2019-20</u> | <u>REVISED<br/>BUDGET<br/>FY 2019-20</u> | <u>ADOPTED<br/>BUDGET<br/>FY 2020-21</u> |
|--|------------------------------|---|--|--|
| Fund Balance, Beginning                | \$ 337,407                   | \$ 217,319                                | \$ 301,882                               | \$ 214,928                               |
| Receipts:                              |                              |   |  |  |
| Fines and Fees                         | 185,696                      | 190,000                                   | 112,378                                  | 190,000                                  |
| Interest Income                        | 7,246                        | 4,800                                     | 2,700                                    | 2,400                                    |
| <b>Total Revenue</b>                   | <b>192,942</b>               | <b>194,800</b>                            | <b>115,078</b>                           | <b>192,400</b>                           |
| <b>Funds Available</b>                 | <b>530,349</b>               | <b>412,119</b>                            | <b>416,960</b>                           | <b>407,328</b>                           |
| Deductions:                            |                              |   |  |  |
| Operating Expenditures                 | 131,659                      | 118,032                                   | 118,032                                  | 117,359                                  |
| Capital Outlay                         | 12,808                       | -   | -  | -  |
| Interfund Transfers - General Fund     | 84,000                       | 84,000                                    | 84,000                                   | 84,000                                   |
| <b>Total Deductions</b>                | <b>228,467</b>               | <b>202,032</b>                            | <b>202,032</b>                           | <b>201,359</b>                           |
| <b>Restricted Fund Balance, Ending</b> | <b><u>\$ 301,882</u></b>     | <b><u>\$ 210,087</u></b>                  | <b><u>\$ 214,928</u></b>                 | <b><u>\$ 205,969</u></b>                 |

The Court Fees Fund was established in FY09 as a special revenue fund to account for the restricted fees collected by Municipal Court. Revenues for technology fees, building security fees and improvement fees are recorded in this fund.

Operational expenditures are for computer hardware replacements, software support and maintenance agreements on security equipment. FY21 interfund transfers include \$84,000 to the General Fund for Court security and to fund the Juvenile Case Manager.

**CITY OF FRISCO  
TRAFFIC CONTROL ENFORCEMENT FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|  | <u>ACTUAL<br/>FY 2018-19</u> | <u>ORIGINAL<br/>BUDGET<br/>FY 2019-20</u> | <u>REVISED<br/>BUDGET<br/>FY 2019-20</u> | <u>ADOPTED<br/>BUDGET<br/>FY 2020-21</u> |
|--|------------------------------|---|--|--|
| Fund Balance, Beginning                | \$ 258,930                   | \$ 241,944                                | \$ 233,341                               | \$ 140,000                               |
| Receipts:                              |                              |   |  |  |
| Red Light Citation Fines               | 92,653                       | -   | -  | -  |
| Interest Income                        | 7,151                        | 2,400                                     | -  | -  |
| <b>Total Revenue</b>                   | <b>99,804</b>                | <b>2,400</b>                              | <b>-</b>                                 | <b>-</b>                                 |
| <b>Funds Available</b>                 | <b>358,734</b>               | <b>244,344</b>                            | <b>233,341</b>                           | <b>140,000</b>                           |
| Deductions:                            |                              |   |  |  |
| Operating Expenditures                 | 125,393                      | 32,023                                    | 81,471                                   | -  |
| Capital Outlay                         | -                            | 212,321                                   | 11,870                                   | 140,000                                  |
| <b>Total Deductions</b>                | <b>125,393</b>               | <b>244,344</b>                            | <b>93,341</b>                            | <b>140,000</b>                           |
| <b>Restricted Fund Balance, Ending</b> | <b>\$ 233,341</b>            | <b>\$ -</b>                               | <b>\$ 140,000</b>                        | <b>\$ -</b>                              |

In FY06, the City approved the implementation of an Automated Red Light Enforcement System to further the City's Traffic Safety Program. The System promoted public safety by discouraging the entry (of moving automobiles) into a traffic intersection when the traffic light is red. This was accomplished through the imposition of a civil penalty for such action. Effective June 2019, due to a state legislative bill, all red light enforcement camera locations were ended.

With the Governor signing HB 1631 into law on 6/2/2019 Frisco shut down its last remaining camera. The contract with ATS was terminated immediately meaning that all violations in the workflow were dismissed and no future hearings will be scheduled. The remaining funds are appropriated to the Police and Traffic Control capital equipment.

**CITY OF FRISCO  
HOTEL/MOTEL FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|  | ACTUAL<br><u>FY 2018-19</u> | ORIGINAL<br>BUDGET<br><u>FY 2019-20</u> | REVISED<br>BUDGET<br><u>FY 2019-20</u> | ADOPTED<br>BUDGET<br><u>FY 2020-21</u> |
|--|-----------------------------|---|--|--|
| Fund Balance, Beginning                | \$ 1,029,433                | \$ 1,310,829                            | \$ 1,539,476                           | \$ 865,195                             |
| Receipts:                              |                             |   |  |  |
| Taxes - Hotel/Motel                    | 6,585,178                   | 7,455,671                               | 3,587,876                              | 3,761,393                              |
| Interest Income                        | 13,364                      | 12,000                                  | 10,000                                 | 2,400                                  |
| Merchandise Sales                      | -                           | 4,125                                   | 4,125                                  | 4,125                                  |
| Sponsorships                           | 681,324                     | 850,000                                 | 450,000                                | -                                      |
| Charges for Service                    | 74,405                      | -                                       | 64,204                                 | 65,000                                 |
| Intergovernmental Revenue              | 925,607                     | 235,000                                 | 1,234,015                              | 1,295,010                              |
| Rents and Royalties                    | 10,000                      | 10,000                                  | 10,000                                 | 10,000                                 |
| Other Revenues                         | 1,146                       | 28,000                                  | -                                      | 28,000                                 |
| Interfund Transfers - GF Subsidiaries  | -                           | -                                       | 100,000                                | -                                      |
| Interfund Transfers - Component Units  | -                           | -                                       | 2,000,000                              | 2,000,000                              |
| <b>Total Revenue</b>                   | <b><u>8,291,024</u></b>     | <b><u>8,594,796</u></b>                 | <b><u>7,460,220</u></b>                | <b><u>7,165,928</u></b>                |
| <b>Funds Available</b>                 | <b><u>9,320,457</u></b>     | <b><u>9,905,625</u></b>                 | <b><u>8,999,696</u></b>                | <b><u>8,031,123</u></b>                |
| Deductions:                            |                             |   |  |  |
| Operating Expenditures                 | 3,527,295                   | 4,096,290                               | 3,530,440                              | 3,255,221                              |
| Capital Outlay                         | 25,659                      | -                                       | -                                      | -                                      |
| Arts Program Expenditures              | 175,000                     | 175,000                                 | 100,000                                | 100,000                                |
| Special Events                         | 1,570,815                   | 1,085,000                               | 1,748,219                              | 1,360,010                              |
| Interfund Transfers - TIRZ #1          | 1,421,513                   | 1,690,468                               | 1,690,468                              | 1,687,306                              |
| Interfund Transfers - Debt Fund        | 1,060,699                   | 1,065,374                               | 1,065,374                              | 1,063,025                              |
| <b>Total Deductions</b>                | <b><u>7,780,981</u></b>     | <b><u>8,112,132</u></b>                 | <b><u>8,134,501</u></b>                | <b><u>7,465,562</u></b>                |
| <b>Restricted Fund Balance, Ending</b> | <b><u>\$ 1,539,476</u></b>  | <b><u>\$ 1,793,493</u></b>              | <b><u>\$ 865,195</u></b>               | <b><u>\$ 565,561</u></b>               |

The Hotel/Motel Fund was established in FY 2000 to account for the hotel-motel occupancy tax. The Fund also accounts for special events, partially funded through the State Texas Trust Fund and private contributions. For FY21, the events usually scheduled have not been confirmed.

The occupancy tax is a 13% surcharge on each occupied hotel room, of which 7% goes to the Hotel/Motel Fund for the City and 6% goes to the State of Texas. By law occupancy tax must directly enhance and promote tourism and the convention and hotel industry which has 9 legal uses: 1) convention centers and visitor centers; 2) registration of convention delegates; 3) advertising and promotion; 4) promotion of the arts; 5) historical restoration and preservation; 6) certain costs of sporting events; 7) certain sporting facilities; 8) transportation of tourists; and 9) tourism related signage.

The current CVB Board Policy is to maintain 25% of annual expenditures in fund balance. This Fund achieved the City Policy of 25% in FY14, but due to COVID-19 and the shutdown of this industry during FY20, the fund reserves have been depleted. The debt service commitment for the Convention Center and Omni represents approximately 22.6% and 14.2% respectively of the total expenditures annually. The FY21 projected ending fund balance is approximately 7.6% of the total expenditures, with the CDC contributing \$3 million to cover debt service. The General Fund Public Art Fund contributed \$100,000 for the Arts Program Contract.

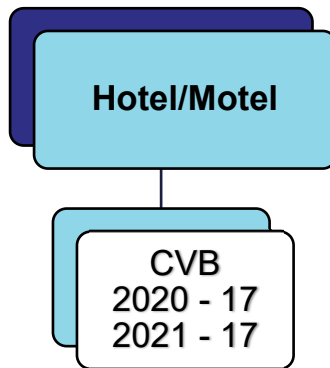


## HOTEL/MOTEL (CVB) FUND

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### DEPARTMENT MISSION

Visit Frisco (CVB) is the official destination marketing organization for the City and is responsible for collaborative marketing efforts and promoting the City as the premier location for meetings, conventions, sports and tourism. Increasing economic prosperity for the City of Frisco, its residents and our marketing partners is what drives us.



### Expenditure Summary


| Activity             | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted | % Change<br>FY 2020 to<br>FY 2021 |
|----------------------|---------------------|----------------------|----------------------|-----------------------------------|
| Administration (CVB) | \$ 5,298,770        | \$ 5,378,659         | \$ 4,715,231         | -12.33%                           |
| <b>Totals</b>        | <u>\$ 5,298,770</u> | <u>\$ 5,378,659</u>  | <u>\$ 4,715,231</u>  | <u>-12.33%</u>                    |

## HOTEL/MOTEL (CVB)

### City Council Strategic Focus Areas served by this Department -



### Performance Measures

✓ Workload    ⌚ Efficiency    📁 Effectiveness     Frisco Policy

### Strategic Focus Area: Long-Term Financial Health, Sustainable City, Civic Involvement and Leisure & Culture

| Type                             | Strategy  | Objective   | Performance Measure  | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|----------------------------------|---|---|--|----------------|-----------------|-----------------|
| <b>22510250 - Administration</b> |   |   |  |                |                 |                 |
| ✓                                | Generate leads and bookings for meetings, conventions and tournaments               | Solicit business through personal sales calls, phone solicitation, key trade show marketing and targeted sales missions | Room nights contracted with Frisco hotels                                | 58,700         | 68,000          | 79,500          |
|                                  | Track projected economic impact of all events booked by the CVB                     | Continue to focus on booking large Citywide conventions and sporting tournaments to maximize economic impact            | Economic impact generated by groups booked through CVB (million dollars) | \$105.5M*      | \$40.0M         | \$40.0M         |
|                                  | Increase awareness of the City as a destination by generating in-kind media stories | Pitch story ideas to publications and travel writers to garner media and print exposure for the destination             | Media value generated through public relations campaign                  | \$3.6M         | \$3.8M          | \$3.0M          |

\* Includes 5 years of NCAA Fees

**Core Services**

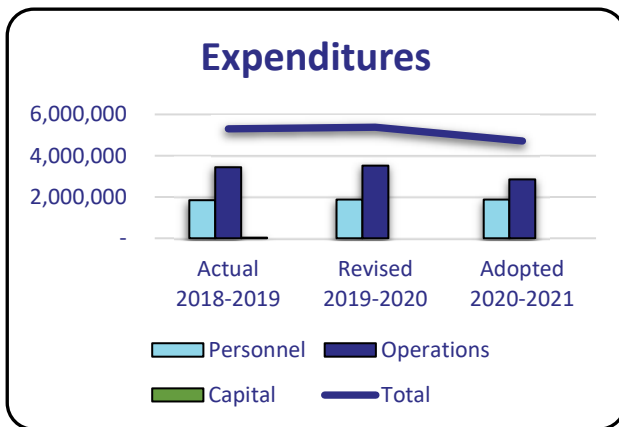
Visit Frisco will continue to emulate and exceed the industry's highest professional standards and best practices in a spirit of leadership, candor, collaboration and effective communications.

**Key Points Affecting Service, Performance and Adopted Budget**

|  |              |       |
|--|--------------|-------|
| AC Hotel                                     | 150          | rooms |
| Aloft Frisco                                 | 136          | rooms |
| Candlewood Suites                            | 83           | rooms |
| Comfort Suites                               | 109          | rooms |
| Comfort Inn & Suites                         | 61           | rooms |
| Drury Inn & Suites                           | 185          | rooms |
| Embassy Suites & Convention Center           | 330          | rooms |
| Hampton Inn & Suites Fieldhouse              | 103          | rooms |
| Hampton Inn Hotel & Suites                   | 105          | rooms |
| Hilton Garden Inn                            | 102          | rooms |
| Hilton Canopy                                | 150          | rooms |
| Holiday Inn Express                          | 121          | rooms |
| Holiday Inn Express & Suites                 | 96           | rooms |
| Homewood Suites by Hilton                    | 117          | rooms |
| Home2Suites by Hilton                        | 122          | rooms |
| Hyatt House                                  | 132          | rooms |
| Hyatt Regency                                | 303          | rooms |
| Hotel Indigo                                 | 110          | rooms |
| Omni   | 300          | rooms |
| Residence Inn                                | 150          | rooms |
| Sheraton Stonebriar                          | 168          | rooms |
| Westin Stonebriar Hotel & Golf Club          | 301          | rooms |
| Wingate Inn                                  | 100          | rooms |
| Courtyard by Marriott *                      | 148          | rooms |
| Tru by Hilton *                              | 118          | rooms |
| La Quinta Del Sol at Frisco Fresh Market *   | 100          | rooms |
| Holiday Inn Frisco Bridges **                | 155          | rooms |
| Hyatt Place **                               | 150          | rooms |
| Sutton Place **                              | 301          | rooms |
| Marriott Property at Frisco Market Center ** | 148          | rooms |
| Omni PGA Hotel **                            | 500          | rooms |
| Total Rooms                                  | <u>5,154</u> |       |

\* Hotels under construction

\*\* Hotels announced

**Expenditures - 22510250**

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 1,833,097           | 1,863,119            | 1,866,006            |
| Operations   | 3,440,013           | 3,515,540            | 2,849,225            |
| Capital      | 25,659              | -                    | -                    |
| <b>Total</b> | <b>5,298,770</b>    | <b>5,378,659</b>     | <b>4,715,231</b>     |

**Major Budget Items**

Funding in FY21 continues to support marketing efforts to promote the City as a premier meeting location.

**Personnel**

|  | Level | FY 2019   | FY 2020   | FY 2021   |
|--|-------|-----------|-----------|-----------|
| Executive Director - CVB                         | 207   | 1         | 1         | 1         |
| CVB Director of Sales & Services                 | 202   | 1         | 1         | 1         |
| CVB Director of Communications & Marketing       | 156   | 1         | 1         | 1         |
| CVB Director of Sports & Events                  | 156   | 1         | 1         | 1         |
| CVB Senior Sales Manager                         | 155   | 2         | 3         | 3         |
| CVB Senior Communications Manager                | 153   | -         | 1         | 1         |
| CVB Communications Manager                       | -     | 1         | -         | -         |
| CVB Digital Marketing Manager                    | 150   | 1         | 1         | 1         |
| CVB Senior Convention Services & Tourism Manager | 147   | 1         | 1         | 1         |
| CVB Sports Sales Manager                         | -     | 1         | -         | -         |
| CVB Sales Manager                                | 144   | 1         | 1         | 1         |
| CVB Sports & Events Services Manager             | 142   | 1         | 1         | 1         |
| CVB CRM Coordinator                              | 131   | 1         | 1         | 1         |
| Senior Administrative Assistant                  | 131   | 1         | 1         | 1         |
| Marketing Support Coordinator                    | 128   | 1         | 1         | 1         |
| CVB Sales & Services Support Coordinator         | 128   | 1         | 1         | 1         |
| Intern Bachelors (PT)                            | 114   | 1         | 1         | 1         |
| <b>Total</b>                                     |       | <b>17</b> | <b>17</b> | <b>17</b> |



**CITY OF FRISCO  
PANTHER CREEK PID FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|  | <u>ACTUAL<br/>FY 2018-19</u> | <u>ORIGINAL<br/>BUDGET<br/>FY 2019-20</u> | <u>REVISED<br/>BUDGET<br/>FY 2019-20</u> | <u>ADOPTED<br/>BUDGET<br/>FY 2020-21</u> |
|--|------------------------------|---|--|--|
| Fund Balance, Beginning                | \$ 113,764                   | \$ 113,764                                | \$ 61,780                                | \$ 61,780                                |
| Receipts:                              |                              |   |  |  |
| Revenue - Assessments                  | 168,225                      | 215,000                                   | 150,000                                  | 140,000                                  |
| Interest Income                        | 59,791                       | 65,000                                    | 40,000                                   | 35,000                                   |
| <b>Total Revenue</b>                   | <b>228,016</b>               | <b>280,000</b>                            | <b>190,000</b>                           | <b>175,000</b>                           |
| <b>Funds Available</b>                 | <b>341,780</b>               | <b>393,764</b>                            | <b>251,780</b>                           | <b>236,780</b>                           |
| Deductions:                            |                              |   |  |  |
| Interfund Transfers - Other Funds      | 280,000                      | 280,000                                   | 190,000                                  | 175,000                                  |
| <b>Total Deductions</b>                | <b>280,000</b>               | <b>280,000</b>                            | <b>190,000</b>                           | <b>175,000</b>                           |
| <b>Restricted Fund Balance, Ending</b> | <b><u>\$ 61,780</u></b>      | <b><u>\$ 113,764</u></b>                  | <b><u>\$ 61,780</u></b>                  | <b><u>\$ 61,780</u></b>                  |

The Panther Creek Estates Public Improvement District (PID #1) was established in FY 2003. In June 2003, \$2,667,670 in Certificates of Obligation bonds were sold to fund park infrastructure within the PID. Panther Creek (Dominion) PID #2 was created in June 2004. In July 2004, \$2,686,000 in Certificates of Obligation bonds were sold to fund park infrastructure within PID #2 boundaries.

The City has passed ordinances levying assessments on the property owners to fund the debt service. The revenue is transferred for the debt payment for the certificates. Property owners are billed annually if they chose not to pay the entire assessment when the home was purchased. The estimated total number of lots in the two PID Districts is 1,959. The Panther Creek Home Owners Associations, through contracts with the City, are responsible for maintenance and operation of the improvements.

The debt service on these improvements will be paid off in FY 2024. The debt schedules can be found in the Debt Service section of this budget document.

**CITY OF FRISCO  
SUPERDROME FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|  | <u>ACTUAL<br/>FY 2018-19</u> | <u>ORIGINAL<br/>BUDGET<br/>FY 2019-20</u> | <u>REVISED<br/>BUDGET<br/>FY 2019-20</u> | <u>ADOPTED<br/>BUDGET<br/>FY 2020-21</u> |
|--|------------------------------|---|--|--|
| Fund Balance, Beginning                | \$ 1,269,265                 | \$ -                                      | \$ -                                     | \$ -                                     |
| Receipts:                              |                              |   |  |  |
| Interest Income                        | 17,673                       | -   | -  | -  |
| <b>Total Revenue</b>                   | <u>17,673</u>                | <u>-</u>                                  | <u>-</u>                                 | <u>-</u>                                 |
| <b>Funds Available</b>                 | <u>1,286,938</u>             | <u>-</u>                                  | <u>-</u>                                 | <u>-</u>                                 |
| Deductions:                            |                              |   |  |  |
| Operating Expenditures                 | 708,169                      | -   | -  | -  |
| Interfund Transfers - Capital Projects | 578,769                      | -   | -  | -  |
| <b>Total Deductions</b>                | <u>1,286,938</u>             | <u>-</u>                                  | <u>-</u>                                 | <u>-</u>                                 |
| <b>Restricted Fund Balance, Ending</b> | <u>\$ -</u>                  | <u>\$ -</u>                               | <u>\$ -</u>                              | <u>\$ -</u>                              |

The Superdrome was a partnership between the Collin County Community College District (CCCCD) and the City of Frisco. The facility was built by the City on land owned by the College at the Preston Ridge Campus. Initially a private partner was involved.

The lease contract terminated in FY 2018. The CCCCCD and the City have demolished the Superdrome. An interlocal agreement terminating the contract was executed in FY19. The transferred funds are available in the Capital Projects Fund to be appropriated as directed by the City Council for a future biking project.

**CITY OF FRISCO  
GRANTS AND CONTRACTS  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|  | <u>ACTUAL<br/>FY 2018-19</u> | <u>ORIGINAL<br/>BUDGET<br/>FY 2019-20</u> | <u>REVISED<br/>BUDGET<br/>FY 2019-20</u> | <u>ADOPTED<br/>BUDGET<br/>FY 2020-21</u> |
|--|------------------------------|---|--|--|
| Fund Balance, Beginning                | \$ -                         | \$ -                                      | \$ -                                     | \$ -                                     |
| Receipts:                              |                              |   |  |  |
| Grant Income                           | 6,097,765                    | 4,288,724                                 | 11,569,297                               | 9,048,683                                |
| Interfund Transfers - General Fund     | 598,202                      | 400,000                                   | 1,100,000                                | 650,068                                  |
| <b>Total Revenue</b>                   | <b><u>6,695,967</u></b>      | <b><u>4,688,724</u></b>                   | <b><u>12,669,297</u></b>                 | <b><u>9,698,751</u></b>                  |
| <b>Funds Available</b>                 | <b><u>6,695,967</u></b>      | <b><u>4,688,724</u></b>                   | <b><u>12,669,297</u></b>                 | <b><u>9,698,751</u></b>                  |
| Deductions:                            |                              |   |  |  |
| Operating Expenditures                 | 2,504,927                    | 1,888,724                                 | 11,453,535                               | 9,698,751                                |
| Capital Outlay                         | 132,053                      | 1,800,000                                 | -  | -  |
| Interfund Transfers - Capital Projects | 4,058,987                    | 1,000,000                                 | 1,215,762                                | -  |
| <b>Total Deductions</b>                | <b><u>6,695,967</u></b>      | <b><u>4,688,724</u></b>                   | <b><u>12,669,297</u></b>                 | <b><u>9,698,751</u></b>                  |
| <b>Restricted Fund Balance, Ending</b> | <b><u>\$ -</u></b>           | <b><u>\$ -</u></b>                        | <b><u>\$ -</u></b>                       | <b><u>\$ -</u></b>                       |

The Grant Fund was established to account for governmental operating and capital grants awarded to the City of Frisco. FY 2020-21 grants include awards from Homeland Security, STEP Comprehensive, Texas Department of Transportation, CARES Act and other federal and state grants. Operating expenditures include funding 21.25 FTEs in various City Departments for FY 2020-21.

Staff continue to explore new opportunities to apply for additional grants while working to ensure compliance with Federal Regulations and audit requirements of active grants. Currently staff is managing 13 active grants, as listed on the following schedule.

# GRANTS AND CONTRACTS

## Schedule of Grants

|  | <b>Federal<br/>CFDA<br/>Number</b> | <b>Adopted<br/>Budget<br/>FY 2020-21</b> |
|--|------------------------------------|--|
| <b><i>U.S. Department of Housing and Urban Development:</i></b>      |                                    |  |
| 2016 Community Development Block Grant                               | 14.218                             | \$ 77,579                                |
| 2017 Community Development Block Grant                               | 14.218                             | 39,683                                   |
| 2018 Community Development Block Grant                               | 14.218                             | 129,718                                  |
| 2019 Community Development Block Grant                               | 14.218                             | 370,593                                  |
| 2020 Community Development Block Grant                               | 14.218                             | 363,887                                  |
| 2020 Community Development Block Grant - CARES CDBG-CV               | 14.218                             | 364,362                                  |
| 2021 Community Development Block Grant                               | 14.218                             | 636,284                                  |
| <b>TOTAL U.S. Department of Housing and Urban Development</b>        |                                    | <b>\$ 1,982,106</b>                      |
| <b><i>U.S. Department of Justice:</i></b>                            |                                    |  |
| Passed through the Office of the Governor Criminal Justice Division: |                                    |  |
| 2019 Critical Incident Stress Debriefing Program Grant               | 16.575                             | 55,273                                   |
| 2019 First Responders Mental Health Resiliency Program Grant         | 16.575                             | 9,220                                    |
| 2020 COPS Hiring Program Grant                                       | 16.710                             | 1,324,997                                |
| 2020 Community Policing Development                                  | 16.710                             | 48,750                                   |
| <b>Subtotal U.S. Department of Justice</b>                           |                                    | <b>1,438,240</b>                         |
| <b><i>Federal Highway Administration:</i></b>                        |                                    |  |
| Passed Through Texas Department of Transportation:                   |                                    |  |
| Congestion Mitigation and Air Quality (Preston Road)                 | 20.205                             | 238,646                                  |
| Frisco NTTA Fiber Optic Grant  | 20.205                             | 259,602                                  |
| Traffic Signal Adaptive Control                                      | 20.205                             | 67,000                                   |
| Traffic Signal and Vehicle Radar Detection Installation              | 20.205                             | 1,000,000                                |
| Traffic Equipment Grant  | 20.205                             | 1,193,000                                |
| Three Cities Trail Grant   | 20.205                             | 89,630                                   |
| <b>Subtotal Federal Highway Administration</b>                       |                                    | <b>2,847,878</b>                         |
| <b><i>U.S. Treasury Department:</i></b>                              |                                    |  |
| Collin County CARES EHLA   | 21.019                             | 3,500,000                                |
| <b>Subtotal U.S. Treasury Department</b>                             |                                    | <b>3,500,000</b>                         |
| <b><i>U.S. Department of Homeland Security:</i></b>                  |                                    |  |
| Passed Through Federal Emergency Management Agency:                  |                                    |  |
| 2016 Staffing for Adequate Fire and Emergency Personnel (SAFER)      | 97.083                             | 796,900                                  |
| 2017 Staffing for Adequate Fire and Emergency Personnel (SAFER)      | 97.083                             | 1,115,733                                |
| <b>Subtotal U.S. Department of Homeland Security</b>                 |                                    | <b>1,912,633</b>                         |
| <b>TOTAL Grants and Contracts</b>                                    |                                    | <b>\$ 9,698,751</b>                      |

**CITY OF FRISCO  
COMMUNITY DEVELOPMENT BLOCK GRANT FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|  | <u>ACTUAL<br/>FY 2018-19</u> | <u>ORIGINAL<br/>BUDGET<br/>FY 2019-20</u> | <u>REVISED<br/>BUDGET<br/>FY 2019-20</u> | <u>ADOPTED<br/>BUDGET<br/>FY 2020-21</u> |
|--|------------------------------|---|--|--|
| Fund Balance, Beginning                | \$ -                         | \$ -                                      | \$ -                                     | \$ -                                     |
| Receipts:                              |                              |   |  |  |
| Federal Grant Receipts                 | 321,352                      | 1,319,675                                 | 336,875                                  | 1,967,106                                |
| Program Income                         | 24,532                       | 13,000                                    | 24,438                                   | 15,000                                   |
| <b>Total Revenue</b>                   | <b>345,884</b>               | <b>1,332,675</b>                          | <b>361,312</b>                           | <b>1,982,106</b>                         |
| <b>Funds Available</b>                 | <b>345,884</b>               | <b>1,332,675</b>                          | <b>361,312</b>                           | <b>1,982,106</b>                         |
| Deductions:                            |                              |   |  |  |
| Operating Expenditures                 | 345,884                      | 1,332,675                                 | 361,312                                  | 1,553,459                                |
| Capital Outlay                         | -                            | -   | -  | 428,647                                  |
| <b>Total Deductions</b>                | <b>345,884</b>               | <b>1,332,675</b>                          | <b>361,312</b>                           | <b>1,982,106</b>                         |
| <b>Restricted Fund Balance, Ending</b> | <b>\$ -</b>                  | <b>\$ -</b>                               | <b>\$ -</b>                              | <b>\$ -</b>                              |

In 2014, the City of Frisco delivered the 2015-2019 Community Development Block Grant (CDBG) Consolidation Plan (the "Plan") required for funding from the Department of Housing and Urban Development. The Plan outlines the goals and objectives identified as the appropriate investments of CDBG resources to address community needs. The following needs were identified in the Plan: (1) support for social service organizations, (2) support for the development of affordable housing opportunities, especially for low-income residents and (3) community development efforts in lower-income neighborhoods. During 2020, the City completed the 2020-2024 CDBG Consolidated Plan.

FY20 was the final year of the 2015 - 2019 five-year Consolidated Plan of Community Development Block Grant funds from the U.S. Department of Housing and Urban Development. Unexpended program funds from the previous years will be used to meet this year's goals which include: maintaining the affordable housing stock through housing rehabilitation, supporting social services for households at-risk for homelessness, supporting services for special needs citizens, and implementing public improvement and infrastructure projects in low-income areas around the city. In addition, the Community Development Block Grant provides partial funding for three City employees. The Social Services and Housing Board recommends the above expenditures for FY 2021, the 16th year of the program.

The City of Frisco will utilize Community Development Block Grant (CDBG) funds to serve an estimated four (4) homeowners through our owner-occupied rehabilitation project during FY 2021. In addition, an estimated twenty-four (24) seniors will receive nutritious meals through the Meals on Wheels program; three hundred (300) residents will receive bilingual case management services from Frisco Family Services and an estimated five (5) persons experiencing homelessness will receive shelter and comprehensive services from The Samaritan Inn.

# COMMUNITY BLOCK DEVELOPMENT GRANT

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⚙ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Long-Term Financial Health

| Type  | Strategy  | Objective  | Performance Measure                                 | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|---|--|---|----------------|-----------------|-----------------|
| <b>21010285 - Community Block Development Grant</b> |   |  |   |                |                 |                 |
|   | Provide for stewardship of financial resources balancing short-term and long-term community needs | Meet federal spending guidelines, less than 1.5 times annual award | Maximum fund balance for annual grant by August 1st | 1.49           | 1.45            | 1.45            |

## Strategic Focus Area: Sustainable City

| Type  | Strategy   | Objective  | Performance Measure  | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|---|--|--|--|----------------|-----------------|-----------------|
| <b>21010285 - Community Block Development Grant</b> |  |  |  |                |                 |                 |
| ✓   | Promote the continued development of a diverse, unique and enduring city | Support and promote the availability of existing social services   | CDBG funding provided to social service agencies   | \$78,209       | \$84,583        | \$95,457        |
|   |  | Develop criteria and program elements for reviewing and sustaining maturing communities and infrastructure | Affordable housing stock preserved through owner-occupied housing rehabilitation (units) | 4              | 3               | 3               |

# COMMUNITY DEVELOPMENT BLOCK GRANT

## Core Services

The CDBG entitlement program allocates annual grants to larger cities and urban counties to develop viable communities by providing decent housing, a suitable living environment and opportunities to expand economic opportunities, principally for low- to moderate-income persons.

A grantee must develop and follow a detailed plan that provides for and encourages resident participation. This integral process emphasizes participation by persons of low and moderate income, particularly residents of predominantly low and moderate income neighborhoods, slum or blighted areas and areas in which the grantee proposes to use CDBG funds. The plan must provide residents with the following: reasonable and timely access to local meetings, an opportunity to review proposed activities and program performance, an opportunity for timely written answers to written complaints and grievances and identify how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate.

The Social Services and Housing Board presides over the Citizen Participation Process and recommends the best use of the funds allocated by the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG). CDBG funding is used to provide funds to four programs including one City program that pays salaries and benefits for the Community Development Manager and Rehabilitation Specialist based on workload.

## Key Points Affecting Service, Performance and Adopted Budget

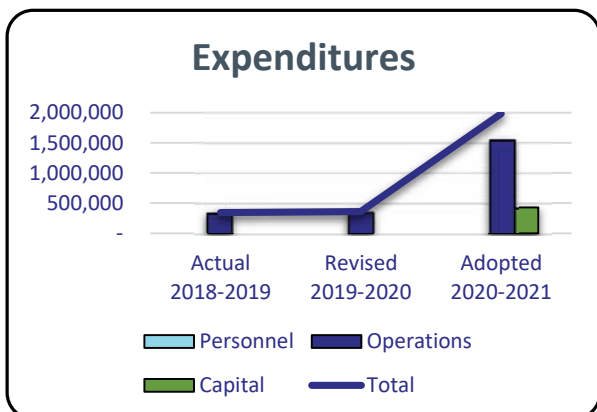
The Social Services and Housing Board approved projects for FY21, totaling \$651,284 in funding (\$636,284 CDBG and \$15,000 program income), are listed below.

### Public Services for Fiscal Year 2021:

|  |                  |
|--|------------------|
| Frisco Family Services                             | \$ 32,834        |
| Collin County Community on Aging (Meals on Wheels) | 20,000           |
| The Samaritan Inn                                  | 42,623           |
| <b>Total Public Services</b>                       | <b>\$ 95,457</b> |

### Non-Public Services or Construction Funding for Fiscal Year 2021:

|  |                   |
|--|-------------------|
| Owner-Occupied Housing Rehabilitation                    | \$ 176,752        |
| Public Improvements and Infrastructure                   | 249,900           |
| Grant Administration                                     | 129,175           |
| <b>Total Non-Public Services or Construction Funding</b> | <b>\$ 555,827</b> |



### Expenditures - 21010285

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | -                   | -                    | -                    |
| <b>Operations</b> | 345,884             | 361,312              | 1,553,459            |
| <b>Capital</b>    | -                   | -                    | 428,647              |
| <b>Total</b>      | <b>345,884</b>      | <b>361,312</b>       | <b>1,982,106</b>     |

\* Personnel are included in the General Fund, with the grant paying a percentage based on workload.

**CITY OF FRISCO  
PUBLIC TELEVISION FRANCHISE FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

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|  | ACTUAL<br>FY 2018-19       | ORIGINAL<br>BUDGET<br>FY 2019-20 | REVISED<br>BUDGET<br>FY 2019-20 | ADOPTED<br>BUDGET<br>FY 2020-21 |
|--|----------------------------|----------------------------------|---------------------------------|---------------------------------|
| Fund Balance, Beginning                | \$ 1,034,828               | \$ 808,479                       | \$ 1,081,860                    | \$ 605,137                      |
| Receipts:                              |                            |                                  |                                 |                                 |
| Taxes - Franchise                      | 327,505                    | 171,473                          | 292,723                         | 250,000                         |
| Interest Income                        | 23,706                     | 10,000                           | 12,000                          | 10,000                          |
| <b>Total Revenue</b>                   | <b>351,211</b>             | <b>181,473</b>                   | <b>304,723</b>                  | <b>260,000</b>                  |
| <b>Funds Available</b>                 | <b>1,386,039</b>           | <b>989,952</b>                   | <b>1,386,583</b>                | <b>865,137</b>                  |
| Deductions:                            |                            |                                  |                                 |                                 |
| Operating Expenditures                 | 49,573                     | -                                | 66,690                          | -                               |
| Capital Project Expenditures           | 254,606                    | 583,143                          | 714,756                         | 185,300                         |
| <b>Total Deductions</b>                | <b>304,179</b>             | <b>583,143</b>                   | <b>781,446</b>                  | <b>185,300</b>                  |
| <b>Restricted Fund Balance, Ending</b> | <b><u>\$ 1,081,860</u></b> | <b><u>\$ 406,809</u></b>         | <b><u>\$ 605,137</u></b>        | <b><u>\$ 679,837</u></b>        |

The Public Television Franchise Fund was established in FY11 to account for the PEG (Public Educational and Governmental) cable franchise fee. As required by Texas SB-5, cable operating systems pay a PEG fee of 1% per subscriber. The fee is used for capital to support public, educational and governmental channels.

Revenue is decreasing compared to actual FY19 due to the passage of state legislature in FY20 that eliminated the lower of either the cable or telephone franchise fee paid by a vendor. FY21 expenditures include video equipment, cameras, a sound system and signage for the Council Chamber and Studio.



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# DEBT SERVICE FUND

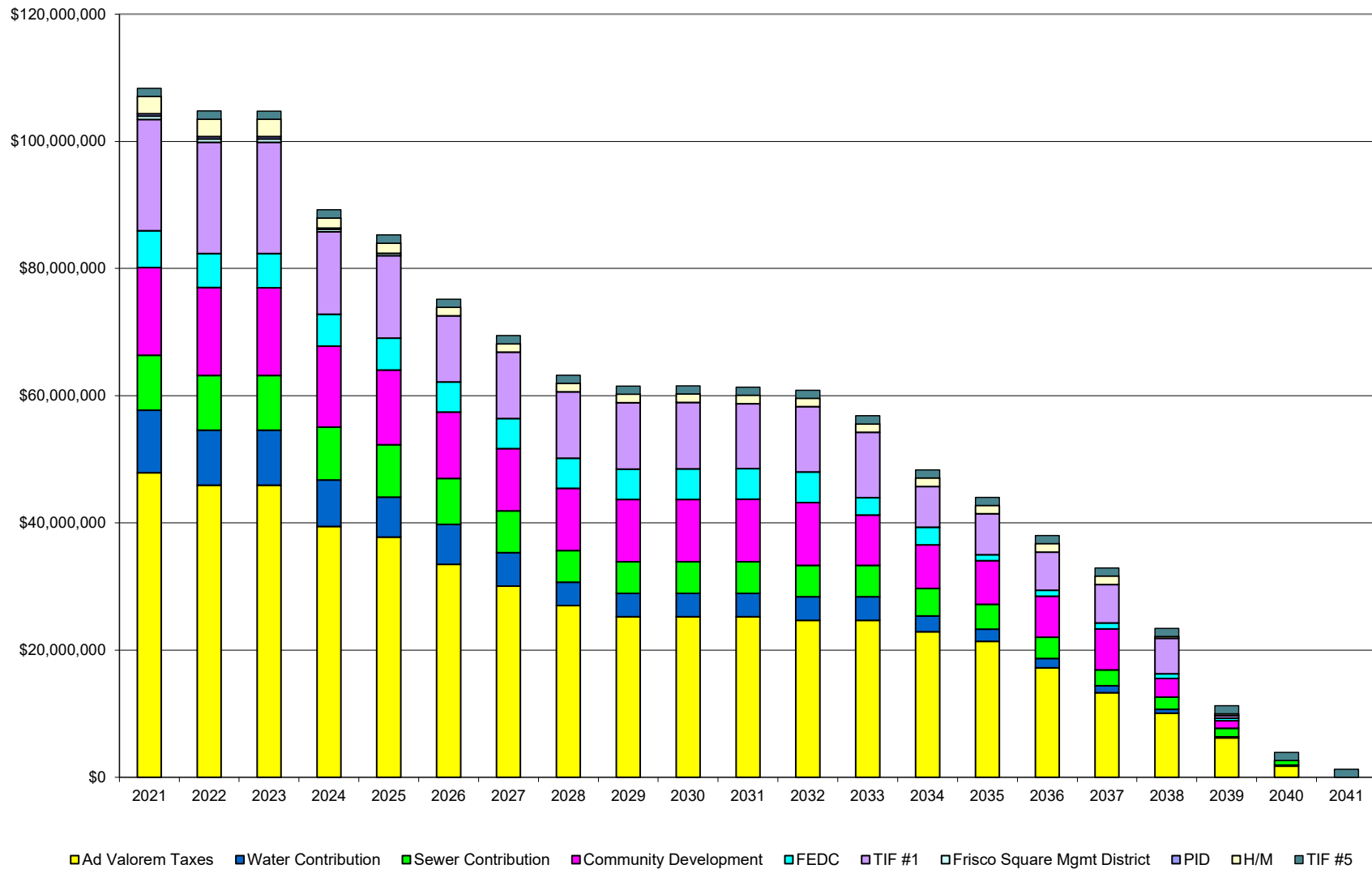


**CITY OF FRISCO  
DEBT SERVICE FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|  | ACTUAL<br>FY 2018-19       | ORIGINAL<br>BUDGET<br>FY 2019-20 | REVISED<br>BUDGET<br>FY 2019-20 | ADOPTED<br>BUDGET<br>FY 2020-21 |
|--|----------------------------|----------------------------------|---------------------------------|---------------------------------|
| Fund Balance, Beginning                | \$ 6,181,804               | \$ 5,264,144                     | \$ 5,594,175                    | \$ 5,217,090                    |
| Receipts:                              |                            |                                  |                                 |                                 |
| Property Taxes-Current                 | 42,459,808                 | 46,101,646                       | 46,314,313                      | 47,333,129                      |
| Interest Income                        | 343,495                    | 150,000                          | 159,255                         | 48,000                          |
| Interfund Transfers - TIRZ             | 21,856,323                 | 25,428,302                       | 25,431,111                      | 25,509,245                      |
| Contributions                          | 1,982,417                  | 1,988,461                        | 1,988,461                       | 1,982,317                       |
| Interfund Transfers - Other            | 1,340,699                  | 1,345,374                        | 1,255,374                       | 1,238,025                       |
| <b>Total Revenue</b>                   | <b>67,982,742</b>          | <b>75,013,783</b>                | <b>75,148,514</b>               | <b>76,110,716</b>               |
| <b>Funds Available</b>                 | <b>74,164,546</b>          | <b>80,277,927</b>                | <b>80,742,689</b>               | <b>81,327,805</b>               |
| Deductions:                            |                            |                                  |                                 |                                 |
| Principal                              | 42,870,000                 | 47,270,000                       | 47,270,000                      | 50,120,000                      |
| Interest                               | 25,686,891                 | 28,240,516                       | 28,240,516                      | 26,270,589                      |
| Fiscal Charges                         | 13,480                     | 15,000                           | 15,083                          | 15,000                          |
| <b>Total Deductions</b>                | <b>68,570,371</b>          | <b>75,525,516</b>                | <b>75,525,599</b>               | <b>76,405,589</b>               |
| <b>Restricted Fund Balance, Ending</b> | <b><u>\$ 5,594,175</u></b> | <b><u>\$ 4,752,411</u></b>       | <b><u>\$ 5,217,090</u></b>      | <b><u>\$ 4,922,217</u></b>      |

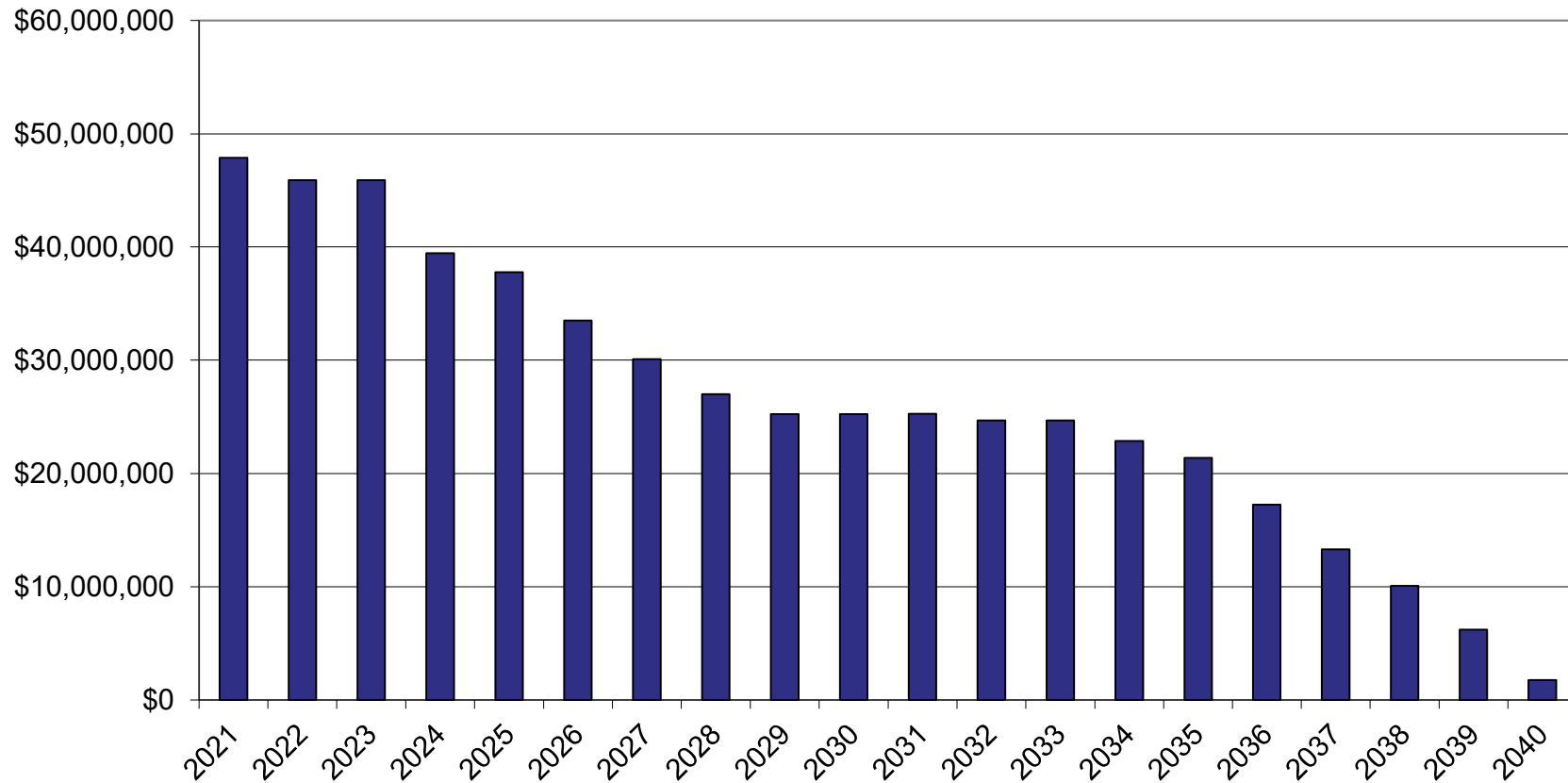
The Debt Service Fund records the appropriate portion of the tax rate as levied for the interest and sinking tax for related City debt. The tax rate ratio of Maintenance and Operations to Interest and Sinking is .6694/.3306 for FY 2021. The tax rate of \$0.44660 is allocated \$0.298973 for Maintenance and Operations and \$0.147627 for the Debt Service Fund. Self-supporting debt revenue is recorded as an interfund transfer or contribution. Ad Valorem only pay debt service for voter approved General Obligation debt.

**GENERAL OBLIGATION AND CERTIFICATES OF OBLIGATION  
COMPOSITION OF DEBT SERVICE  
BY FUNDING SOURCE  
2020-2021**



This graph depicts the total debt obligations of the City, by funding source, as they are listed on their respective schedules and shows the level of debt requirements through the year 2041.

**GENERAL OBLIGATION AND CERTIFICATES OF OBLIGATION  
DEBT SERVICE  
SUPPORTED BY AD VALOREM TAXES  
2020-2021**



This graph depicts the debt obligations of the General Fund supported by Ad Valorem Taxes, through the year 2040.

**LONG-TERM DEBT - AD VALOREM TAXES**

**Long Term Debt Serviced by Ad Valorem Taxes**

| Fiscal Year  | 2009 General Obligation Refunding |               | 2011 General Obligation Bonds |                  | 2011 General Obligation Refunding |                  | 2012 General Obligation Refunding |                | 2013 General Obligation Bonds |                | 2013 General Obligation Refunding |                  | 2013 General Obligation Bonds |                  | 2014 General Obligation Bonds |                  | 2014 General Obligation Refunding |               |
|--------------|-----------------------------------|---------------|-------------------------------|------------------|-----------------------------------|------------------|-----------------------------------|----------------|-------------------------------|----------------|-----------------------------------|------------------|-------------------------------|------------------|-------------------------------|------------------|-----------------------------------|---------------|
|              | Principal                         | Interest      | Principal                     | Interest         | Principal                         | Interest         | Principal                         | Interest       | Principal                     | Interest       | Principal                         | Interest         | Principal                     | Interest         | Principal                     | Interest         | Principal                         | Interest      |
| 2021         | 1,905,000                         | 38,100        | 370,000                       | 192,079          | 5,860,000                         | 645,663          | 1,310,000                         | 233,263        | 220,000                       | 142,212        | 5,350,000                         | 1,515,000        | 880,000                       | 541,725          | 810,000                       | 676,900          | 110,000                           | 20,750        |
| 2022         | -                                 | -             | 385,000                       | 178,663          | 6,070,000                         | 410,094          | 1,365,000                         | 180,763        | 230,000                       | 130,963        | 5,620,000                         | 1,240,750        | 905,000                       | 506,025          | 850,000                       | 635,400          | 115,000                           | 15,125        |
| 2023         | -                                 | -             | 400,000                       | 162,647          | 6,305,000                         | 157,625          | 1,430,000                         | 110,888        | 245,000                       | 119,087        | 5,910,000                         | 952,500          | 930,000                       | 473,975          | 895,000                       | 591,775          | 120,000                           | 9,250         |
| 2024         | -                                 | -             | 420,000                       | 145,297          | -                                 | -                | 1,505,000                         | 37,569         | 255,000                       | 106,588        | 6,220,000                         | 649,250          | 960,000                       | 445,025          | 940,000                       | 545,900          | 125,000                           | 3,125         |
| 2025         | -                                 | -             | 435,000                       | 129,791          | -                                 | -                | -                                 | -              | 270,000                       | 93,463         | 6,535,000                         | 330,375          | 1,000,000                     | 413,150          | 990,000                       | 497,650          | -                                 | -             |
| 2026         | -                                 | -             | 450,000                       | 113,197          | -                                 | -                | -                                 | -              | 280,000                       | 79,712         | 3,340,000                         | 83,500           | 1,050,000                     | 375,275          | 1,040,000                     | 446,900          | -                                 | -             |
| 2027         | -                                 | -             | 470,000                       | 95,360           | -                                 | -                | -                                 | -              | 295,000                       | 68,288         | -                                 | -                | 1,100,000                     | 332,275          | 1,095,000                     | 393,525          | -                                 | -             |
| 2028         | -                                 | -             | 490,000                       | 76,160           | -                                 | -                | -                                 | -              | 305,000                       | 59,097         | -                                 | -                | 1,150,000                     | 287,275          | 1,140,000                     | 349,050          | -                                 | -             |
| 2029         | -                                 | -             | 510,000                       | 55,905           | -                                 | -                | -                                 | -              | 310,000                       | 49,487         | -                                 | -                | 1,195,000                     | 240,375          | 1,185,000                     | 302,325          | -                                 | -             |
| 2030         | -                                 | -             | 530,000                       | 34,519           | -                                 | -                | -                                 | -              | 325,000                       | 39,362         | -                                 | -                | 1,245,000                     | 191,575          | 1,245,000                     | 241,575          | -                                 | -             |
| 2031         | -                                 | -             | 555,000                       | 11,794           | -                                 | -                | -                                 | -              | 335,000                       | 28,637         | -                                 | -                | 1,300,000                     | 140,675          | 1,300,000                     | 189,325          | -                                 | -             |
| 2032         | -                                 | -             | -                             | -                | -                                 | -                | -                                 | -              | 345,000                       | 17,587         | -                                 | -                | 1,360,000                     | 86,625           | 1,355,000                     | 134,325          | -                                 | -             |
| 2033         | -                                 | -             | -                             | -                | -                                 | -                | -                                 | -              | 355,000                       | 5,991          | -                                 | -                | 1,420,000                     | 29,288           | 1,410,000                     | 75,775           | -                                 | -             |
| 2034         | -                                 | -             | -                             | -                | -                                 | -                | -                                 | -              | -                             | -              | -                                 | -                | -                             | -                | 1,460,000                     | 25,550           | -                                 | -             |
| <b>Total</b> | <b>1,905,000</b>                  | <b>38,100</b> | <b>5,015,000</b>              | <b>1,195,412</b> | <b>18,235,000</b>                 | <b>1,213,382</b> | <b>5,610,000</b>                  | <b>562,481</b> | <b>3,770,000</b>              | <b>940,474</b> | <b>32,975,000</b>                 | <b>4,771,375</b> | <b>14,495,000</b>             | <b>4,063,263</b> | <b>15,715,000</b>             | <b>5,105,975</b> | <b>470,000</b>                    | <b>48,250</b> |

**Long Term Debt Serviced by Ad Valorem Taxes (continued)**

| Fiscal Year  | 2015 General Obligation Bonds |                   | 2015 General Obligation Refunding |                  | 2016 General Obligation Bonds |                   | 2016 General Obligation Refunding |                  | 2017 General Obligation Bonds |                   | 2018 General Obligation Bonds |                   | 2019 General Obligation Bonds |                   | 2020 General Obligation Bonds |                  | Total Principal    | Total Interest     | Total              |
|--------------|-------------------------------|-------------------|-----------------------------------|------------------|-------------------------------|-------------------|-----------------------------------|------------------|-------------------------------|-------------------|-------------------------------|-------------------|-------------------------------|-------------------|-------------------------------|------------------|--------------------|--------------------|--------------------|
|              | Principal                     | Interest          | Principal                         | Interest         | Principal                     | Interest          | Principal                         | Interest         | Principal                     | Interest          | Principal                     | Interest          | Principal                     | Interest          | Principal                     | Interest         |                    |                    |                    |
| 2021         | 2,025,000                     | 2,129,375         | 2,685,000                         | 970,125          | 1,915,000                     | 2,016,750         | 1,425,000                         | 605,125          | 1,655,000                     | 1,578,419         | 1,880,000                     | 1,994,750         | 2,180,000                     | 2,256,800         | 965,000                       | 796,027          | 31,545,000         | 16,353,063         | 47,898,063         |
| 2022         | 2,130,000                     | 2,025,500         | 2,820,000                         | 832,500          | 2,010,000                     | 1,918,625         | 1,505,000                         | 531,875          | 1,735,000                     | 1,493,669         | 1,975,000                     | 1,898,375         | 2,240,000                     | 2,201,400         | 895,000                       | 863,725          | 30,850,000         | 15,063,452         | 45,913,452         |
| 2023         | 2,240,000                     | 1,916,250         | 2,960,000                         | 688,000          | 2,115,000                     | 1,815,500         | 1,585,000                         | 454,625          | 1,835,000                     | 1,404,419         | 2,080,000                     | 1,797,000         | 2,335,000                     | 2,109,425         | 945,000                       | 817,725          | 32,330,000         | 13,580,691         | 45,910,691         |
| 2024         | 2,350,000                     | 1,801,500         | 3,105,000                         | 536,375          | 2,225,000                     | 1,707,000         | 1,675,000                         | 373,125          | 1,920,000                     | 1,310,544         | 2,185,000                     | 1,690,375         | 2,450,000                     | 1,989,800         | 990,000                       | 769,350          | 27,325,000         | 12,110,823         | 39,435,823         |
| 2025         | 2,465,000                     | 1,688,625         | 3,250,000                         | 377,500          | 2,335,000                     | 1,593,000         | 1,775,000                         | 286,875          | 2,020,000                     | 1,212,044         | 2,295,000                     | 1,578,375         | 2,575,000                     | 1,864,175         | 1,040,000                     | 718,600          | 26,985,000         | 10,783,623         | 37,768,623         |
| 2026         | 2,585,000                     | 1,569,875         | 2,895,000                         | 223,875          | 2,455,000                     | 1,473,250         | 1,530,000                         | 204,250          | 2,125,000                     | 1,108,419         | 2,410,000                     | 1,460,750         | 2,705,000                     | 1,732,175         | 1,095,000                     | 665,225          | 23,960,000         | 9,536,403          | 33,496,403         |
| 2027         | 2,715,000                     | 1,437,375         | 3,030,000                         | 75,750           | 2,585,000                     | 1,347,250         | 1,615,000                         | 125,625          | 2,230,000                     | 999,544           | 2,535,000                     | 1,337,125         | 2,840,000                     | 1,593,550         | 1,150,000                     | 609,100          | 21,660,000         | 8,414,767          | 30,074,767         |
| 2028         | 2,855,000                     | 1,298,125         | -                                 | -                | 2,715,000                     | 1,214,750         | 1,705,000                         | 42,625           | 2,340,000                     | 896,994           | 2,655,000                     | 1,220,650         | 2,995,000                     | 1,447,675         | 1,210,000                     | 550,100          | 19,560,000         | 7,442,501          | 27,002,501         |
| 2029         | 3,000,000                     | 1,151,750         | -                                 | -                | 2,855,000                     | 1,075,500         | -                                 | -                | 2,430,000                     | 801,594           | 2,750,000                     | 1,124,581         | 3,145,000                     | 1,294,175         | 1,270,000                     | 488,100          | 18,650,000         | 6,583,792          | 25,233,792         |
| 2030         | 3,155,000                     | 997,875           | -                                 | -                | 2,985,000                     | 944,425           | -                                 | -                | 2,530,000                     | 702,394           | 2,835,000                     | 1,037,316         | 3,290,000                     | 1,149,750         | 1,340,000                     | 422,850          | 19,480,000         | 5,761,641          | 25,241,641         |
| 2031         | 3,320,000                     | 836,000           | -                                 | -                | 3,110,000                     | 822,525           | -                                 | -                | 2,635,000                     | 599,093           | 2,930,000                     | 945,406           | 3,425,000                     | 1,015,450         | 1,405,000                     | 354,225          | 20,315,000         | 4,943,130          | 25,258,130         |
| 2032         | 3,490,000                     | 665,750           | -                                 | -                | 3,235,000                     | 695,625           | -                                 | -                | 2,730,000                     | 505,443           | 3,025,000                     | 846,747           | 3,545,000                     | 893,775           | 1,470,000                     | 289,700          | 20,555,000         | 4,135,577          | 24,690,577         |
| 2033         | 3,665,000                     | 486,875           | -                                 | -                | 3,365,000                     | 563,625           | -                                 | -                | 2,815,000                     | 422,268           | 3,135,000                     | 740,837           | 3,655,000                     | 785,775           | 1,515,000                     | 245,150          | 21,335,000         | 3,355,584          | 24,690,584         |
| 2034         | 3,855,000                     | 298,875           | -                                 | -                | 3,495,000                     | 435,163           | -                                 | -                | 2,900,000                     | 336,543           | 3,250,000                     | 620,975           | 3,760,000                     | 674,550           | 1,545,000                     | 214,550          | 20,265,000         | 2,606,206          | 22,871,206         |
| 2035         | 4,050,000                     | 101,250           | -                                 | -                | 3,645,000                     | 282,875           | -                                 | -                | 2,985,000                     | 246,403           | 3,385,000                     | 488,275           | 3,875,000                     | 560,025           | 1,575,000                     | 183,350          | 19,515,000         | 1,862,178          | 21,377,178         |
| 2036         | -                             | -                 | -                                 | -                | 3,835,000                     | 95,875            | -                                 | -                | 3,080,000                     | 151,638           | 3,520,000                     | 350,175           | 3,995,000                     | 441,975           | 1,610,000                     | 151,500          | 16,040,000         | 1,191,163          | 17,231,163         |
| 2037         | -                             | -                 | -                                 | -                | -                             | -                 | -                                 | -                | 3,185,000                     | 51,756            | 3,665,000                     | 206,475           | 4,120,000                     | 320,249           | 1,640,000                     | 119,000          | 12,610,000         | 697,480            | 13,307,480         |
| 2038         | -                             | -                 | -                                 | -                | -                             | -                 | -                                 | -                | -                             | -                 | 3,805,000                     | 66,588            | 4,240,000                     | 194,850           | 1,675,000                     | 85,850           | 9,720,000          | 347,288            | 10,067,288         |
| 2039         | -                             | -                 | -                                 | -                | -                             | -                 | -                                 | -                | -                             | -                 | -                             | -                 | 4,375,000                     | 65,625            | 1,710,000                     | 52,000           | 6,085,000          | 117,625            | 6,202,625          |
| 2040         | -                             | -                 | -                                 | -                | -                             | -                 | -                                 | -                | -                             | -                 | -                             | -                 | -                             | -                 | 1,745,000                     | 17,450           | 1,745,000          | 17,450             | 1,762,450          |
| <b>Total</b> | <b>43,900,000</b>             | <b>18,405,000</b> | <b>20,745,000</b>                 | <b>3,704,125</b> | <b>44,880,000</b>             | <b>18,001,738</b> | <b>12,815,000</b>                 | <b>2,624,125</b> | <b>41,150,000</b>             | <b>13,821,184</b> | <b>50,315,000</b>             | <b>19,404,775</b> | <b>61,745,000</b>             | <b>22,591,199</b> | <b>26,790,000</b>             | <b>8,413,577</b> | <b>400,530,000</b> | <b>124,904,435</b> | <b>525,434,435</b> |

# LONG TERM DEBT - WATER

## Long Term Debt Serviced by Water Department

| Fiscal Year  | 2011 General Obligation Refunding |                | 2012 General Obligation Refunding |                | 2013 General Obligation Refunding |                | 2013 Certificates of Obligation |                  | 2014 Certificates of Obligation |                  | 2014 General Obligation Refunding |               | 2015 Certificates of Obligation |                  |
|--------------|-----------------------------------|----------------|-----------------------------------|----------------|-----------------------------------|----------------|---------------------------------|------------------|---------------------------------|------------------|-----------------------------------|---------------|---------------------------------|------------------|
|              | Principal                         | Interest       | Principal                         | Interest       | Principal                         | Interest       | Principal                       | Interest         | Principal                       | Interest         | Principal                         | Interest      | Principal                       | Interest         |
| 2021         | 1,195,000                         | 131,700        | 800,000                           | 131,550        | 765,000                           | 238,875        | 670,680                         | 486,470          | 340,571                         | 269,224          | 90,000                            | 16,750        | 280,000                         | 175,054          |
| 2022         | 1,240,000                         | 83,625         | 840,000                           | 90,550         | 800,000                           | 199,750        | 696,600                         | 458,383          | 358,654                         | 251,744          | 90,000                            | 12,250        | 290,000                         | 166,503          |
| 2023         | 1,285,000                         | 32,125         | 885,000                           | 47,425         | 835,000                           | 158,875        | 725,760                         | 434,363          | 376,738                         | 233,358          | 95,000                            | 7,625         | 295,000                         | 157,729          |
| 2024         | -                                 | -              | 920,000                           | 12,650         | 875,000                           | 116,125        | 758,160                         | 402,707          | 394,821                         | 214,070          | 105,000                           | 2,625         | 305,000                         | 148,729          |
| 2025         | -                                 | -              | -                                 | -              | 920,000                           | 71,250         | 797,040                         | 363,828          | 415,918                         | 193,801          | -                                 | -             | 315,000                         | 139,429          |
| 2026         | -                                 | -              | -                                 | -              | 965,000                           | 24,125         | 839,160                         | 322,922          | 437,016                         | 172,478          | -                                 | -             | 325,000                         | 128,204          |
| 2027         | -                                 | -              | -                                 | -              | -                                 | -              | 881,280                         | 279,912          | 461,127                         | 150,024          | -                                 | -             | 335,000                         | 116,679          |
| 2028         | -                                 | -              | -                                 | -              | -                                 | -              | 923,400                         | 239,411          | 479,210                         | 131,308          | -                                 | -             | 350,000                         | 106,185          |
| 2029         | -                                 | -              | -                                 | -              | -                                 | -              | 959,040                         | 201,164          | 497,294                         | 111,687          | -                                 | -             | 360,000                         | 94,641           |
| 2030         | -                                 | -              | -                                 | -              | -                                 | -              | 997,920                         | 160,801          | 521,405                         | 88,827           | -                                 | -             | 370,000                         | 82,091           |
| 2031         | -                                 | -              | -                                 | -              | -                                 | -              | 1,043,280                       | 118,049          | 539,488                         | 69,633           | -                                 | -             | 385,000                         | 68,879           |
| 2032         | -                                 | -              | -                                 | -              | -                                 | -              | 1,088,640                       | 72,746           | 560,585                         | 51,055           | -                                 | -             | 400,000                         | 54,891           |
| 2033         | -                                 | -              | -                                 | -              | -                                 | -              | 1,134,000                       | 24,806           | 578,669                         | 31,119           | -                                 | -             | 415,000                         | 40,119           |
| 2034         | -                                 | -              | -                                 | -              | -                                 | -              | -                               | -                | 599,766                         | 10,496           | -                                 | -             | 430,000                         | 24,643           |
| 2035         | -                                 | -              | -                                 | -              | -                                 | -              | -                               | -                | -                               | -                | -                                 | -             | 445,000                         | 8,344            |
| <b>Total</b> | <b>3,720,000</b>                  | <b>247,450</b> | <b>3,445,000</b>                  | <b>282,175</b> | <b>5,160,000</b>                  | <b>809,000</b> | <b>11,514,960</b>               | <b>3,565,564</b> | <b>6,561,260</b>                | <b>1,978,825</b> | <b>380,000</b>                    | <b>39,250</b> | <b>5,300,000</b>                | <b>1,512,120</b> |

## Long Term Debt Serviced by Water Department (continued)

| Fiscal Year  | 2015 General Obligation Refunding |                  | 2016 Certificates of Obligation |                  | 2016 General Obligation Refunding |               | 2017 Certificates of Obligation |                  | 2018 Certificates of Obligation |                  | 2020 Certificates of Obligation |                | Total Principal   | Total Interest    | Total             |
|--------------|-----------------------------------|------------------|---------------------------------|------------------|-----------------------------------|---------------|---------------------------------|------------------|---------------------------------|------------------|---------------------------------|----------------|-------------------|-------------------|-------------------|
|              | Principal                         | Interest         | Principal                       | Interest         | Principal                         | Interest      | Principal                       | Interest         | Principal                       | Interest         | Principal                       | Interest       |                   |                   |                   |
| 2021         | 1,170,000                         | 444,250          | 190,000                         | 161,800          | 1,120,000                         | 28,000        | 255,000                         | 208,950          | 245,000                         | 220,006          | 100,000                         | 77,817         | 7,221,251         | 2,590,445         | 9,811,696         |
| 2022         | 1,230,000                         | 384,250          | 195,000                         | 154,100          | -                                 | -             | 265,000                         | 199,825          | 250,000                         | 212,581          | 95,000                          | 84,125         | 6,350,254         | 2,297,686         | 8,647,940         |
| 2023         | 1,290,000                         | 321,250          | 205,000                         | 146,100          | -                                 | -             | 275,000                         | 189,025          | 260,000                         | 204,931          | 100,000                         | 79,250         | 6,627,498         | 2,012,056         | 8,639,554         |
| 2024         | 1,350,000                         | 255,250          | 215,000                         | 137,700          | -                                 | -             | 285,000                         | 177,825          | 270,000                         | 194,283          | 105,000                         | 74,125         | 5,582,981         | 1,736,089         | 7,319,070         |
| 2025         | 1,410,000                         | 186,250          | 220,000                         | 129,000          | -                                 | -             | 295,000                         | 166,225          | 285,000                         | 180,406          | 110,000                         | 68,750         | 4,767,958         | 1,498,939         | 6,266,897         |
| 2026         | 1,475,000                         | 114,125          | 230,000                         | 120,000          | -                                 | -             | 310,000                         | 154,125          | 300,000                         | 165,781          | 115,000                         | 63,125         | 4,996,176         | 1,264,886         | 6,261,061         |
| 2027         | 1,545,000                         | 38,625           | 240,000                         | 110,600          | -                                 | -             | 320,000                         | 141,525          | 315,000                         | 151,981          | 120,000                         | 57,250         | 4,217,407         | 1,046,596         | 5,264,003         |
| 2028         | -                                 | -                | 250,000                         | 100,800          | -                                 | -             | 335,000                         | 128,425          | 325,000                         | 139,182          | 130,000                         | 51,000         | 2,792,610         | 896,312           | 3,688,922         |
| 2029         | -                                 | -                | 260,000                         | 90,600           | -                                 | -             | 350,000                         | 114,725          | 340,000                         | 125,881          | 135,000                         | 44,375         | 2,901,334         | 783,073           | 3,684,407         |
| 2030         | -                                 | -                | 270,000                         | 80,000           | -                                 | -             | 365,000                         | 100,425          | 350,000                         | 113,831          | 140,000                         | 37,500         | 3,014,325         | 663,476           | 3,677,800         |
| 2031         | -                                 | -                | 280,000                         | 69,000           | -                                 | -             | 375,000                         | 85,625           | 360,000                         | 103,181          | 150,000                         | 31,750         | 3,132,768         | 546,117           | 3,678,885         |
| 2032         | -                                 | -                | 290,000                         | 57,600           | -                                 | -             | 390,000                         | 72,275           | 375,000                         | 91,922           | 150,000                         | 28,000         | 3,254,225         | 428,489           | 3,682,715         |
| 2033         | -                                 | -                | 305,000                         | 45,700           | -                                 | -             | 400,000                         | 60,425           | 385,000                         | 79,806           | 155,000                         | 24,950         | 3,372,669         | 306,925           | 3,679,593         |
| 2034         | -                                 | -                | 315,000                         | 33,300           | -                                 | -             | 415,000                         | 48,200           | 400,000                         | 67,050           | 155,000                         | 21,850         | 2,314,766         | 205,539           | 2,520,305         |
| 2035         | -                                 | -                | 330,000                         | 20,400           | -                                 | -             | 430,000                         | 35,256           | 410,000                         | 53,375           | 160,000                         | 18,700         | 1,775,000         | 136,075           | 1,911,075         |
| 2036         | -                                 | -                | 345,000                         | 6,900            | -                                 | -             | 440,000                         | 21,663           | 425,000                         | 38,763           | 165,000                         | 15,450         | 1,375,000         | 82,776            | 1,457,776         |
| 2037         | -                                 | -                | -                               | -                | -                                 | -             | 455,000                         | 7,394            | 440,000                         | 23,625           | 165,000                         | 12,150         | 1,060,000         | 43,169            | 1,103,169         |
| 2038         | -                                 | -                | -                               | -                | -                                 | -             | -                               | -                | 455,000                         | 7,963            | 170,000                         | 8,800          | 625,000           | 16,763            | 641,763           |
| 2039         | -                                 | -                | -                               | -                | -                                 | -             | -                               | -                | -                               | -                | 175,000                         | 5,350          | 175,000           | 5,350             | 180,350           |
| 2040         | -                                 | -                | -                               | -                | -                                 | -             | -                               | -                | -                               | -                | 180,000                         | 1,800          | 180,000           | 1,800             | 181,800           |
| <b>Total</b> | <b>9,470,000</b>                  | <b>1,744,000</b> | <b>4,140,000</b>                | <b>1,463,600</b> | <b>1,120,000</b>                  | <b>28,000</b> | <b>5,960,000</b>                | <b>1,911,913</b> | <b>6,190,000</b>                | <b>2,174,548</b> | <b>2,775,000</b>                | <b>806,117</b> | <b>65,736,220</b> | <b>16,562,561</b> | <b>82,298,781</b> |

## LONG TERM DEBT - SEWER

### Long Term Debt Serviced by Sewer Department

| Fiscal Year  | 2011 General Obligation Refunding |               | 2013 General Obligation Refunding |                  | 2013 Certificates of Obligations |                  | 2014 Certificates of Obligations |                  | 2015 Certificates of Obligations |                  | 2015 General Obligation Refunding |                  |
|--------------|-----------------------------------|---------------|-----------------------------------|------------------|----------------------------------|------------------|----------------------------------|------------------|----------------------------------|------------------|-----------------------------------|------------------|
|              | Principal                         | Interest      | Principal                         | Interest         | Principal                        | Interest         | Principal                        | Interest         | Principal                        | Interest         | Principal                         | Interest         |
| 2021         | 300,000                           | 32,888        | 1,225,000                         | 339,625          | 364,320                          | 264,255          | 224,429                          | 177,413          | 355,000                          | 222,990          | 1,295,000                         | 477,375          |
| 2022         | 310,000                           | 20,844        | 1,285,000                         | 276,875          | 378,400                          | 248,998          | 236,346                          | 165,894          | 365,000                          | 212,190          | 1,360,000                         | 411,000          |
| 2023         | 320,000                           | 8,000         | 1,350,000                         | 211,000          | 394,240                          | 235,950          | 248,263                          | 153,779          | 375,000                          | 201,090          | 1,425,000                         | 341,375          |
| 2024         | -                                 | -             | 1,420,000                         | 141,750          | 411,840                          | 218,755          | 260,179                          | 141,068          | 390,000                          | 189,615          | 1,495,000                         | 268,375          |
| 2025         | -                                 | -             | 1,490,000                         | 69,000           | 432,960                          | 197,635          | 274,082                          | 127,711          | 400,000                          | 177,765          | 1,560,000                         | 192,000          |
| 2026         | -                                 | -             | 635,000                           | 15,875           | 455,840                          | 175,415          | 287,985                          | 113,660          | 415,000                          | 163,465          | 1,495,000                         | 115,625          |
| 2027         | -                                 | -             | -                                 | -                | 478,720                          | 152,051          | 303,873                          | 98,863           | 430,000                          | 148,715          | 1,565,000                         | 39,125           |
| 2028         | -                                 | -             | -                                 | -                | 501,600                          | 130,051          | 315,790                          | 86,530           | 445,000                          | 135,312          | -                                 | -                |
| 2029         | -                                 | -             | -                                 | -                | 520,960                          | 109,274          | 327,707                          | 73,600           | 460,000                          | 120,596          | -                                 | -                |
| 2030         | -                                 | -             | -                                 | -                | 542,080                          | 87,349           | 343,595                          | 58,536           | 475,000                          | 104,521          | -                                 | -                |
| 2031         | -                                 | -             | -                                 | -                | 566,720                          | 64,126           | 355,512                          | 45,886           | 490,000                          | 87,634           | -                                 | -                |
| 2032         | -                                 | -             | -                                 | -                | 591,360                          | 39,517           | 369,415                          | 33,644           | 510,000                          | 69,815           | -                                 | -                |
| 2033         | -                                 | -             | -                                 | -                | 616,000                          | 13,475           | 381,331                          | 20,506           | 525,000                          | 51,056           | -                                 | -                |
| 2034         | -                                 | -             | -                                 | -                | -                                | -                | 395,234                          | 6,917            | 545,000                          | 31,458           | -                                 | -                |
| 2035         | -                                 | -             | -                                 | -                | -                                | -                | -                                | -                | 570,000                          | 10,687           | -                                 | -                |
| 2036         | -                                 | -             | -                                 | -                | -                                | -                | -                                | -                | -                                | -                | -                                 | -                |
| 2037         | -                                 | -             | -                                 | -                | -                                | -                | -                                | -                | -                                | -                | -                                 | -                |
| 2038         | -                                 | -             | -                                 | -                | -                                | -                | -                                | -                | -                                | -                | -                                 | -                |
| 2039         | -                                 | -             | -                                 | -                | -                                | -                | -                                | -                | -                                | -                | -                                 | -                |
| 2040         | -                                 | -             | -                                 | -                | -                                | -                | -                                | -                | -                                | -                | -                                 | -                |
| <b>Total</b> | <b>930,000</b>                    | <b>61,732</b> | <b>7,405,000</b>                  | <b>1,054,125</b> | <b>6,255,040</b>                 | <b>1,936,849</b> | <b>4,323,740</b>                 | <b>1,304,006</b> | <b>6,750,000</b>                 | <b>1,926,909</b> | <b>10,195,000</b>                 | <b>1,844,875</b> |

### Long Term Debt Serviced by Sewer Department (continued)

| Fiscal Year  | 2016 Certificates of Obligation |                  | 2017 Certificates of Obligation |                  | 2018 Certificates of Obligation |                  | 2019 Certificates of Obligation |                  | 2020 Certificates of Obligation |                  | Total Principal   | Total Interest    | Total              |
|--------------|---------------------------------|------------------|---------------------------------|------------------|---------------------------------|------------------|---------------------------------|------------------|---------------------------------|------------------|-------------------|-------------------|--------------------|
|              | Principal                       | Interest         | Principal                       | Interest         | Principal                       | Interest         | Principal                       | Interest         | Principal                       | Interest         |                   |                   |                    |
| 2021         | 480,000                         | 410,400          | 300,000                         | 244,506          | 295,000                         | 266,982          | 360,000                         | 287,887          | 395,000                         | 304,721          | 5,593,749         | 3,029,042         | 8,622,792          |
| 2022         | 495,000                         | 390,900          | 310,000                         | 233,806          | 305,000                         | 257,981          | 375,000                         | 277,800          | 370,000                         | 329,400          | 5,789,746         | 2,825,688         | 8,615,434          |
| 2023         | 520,000                         | 370,600          | 320,000                         | 221,207          | 315,000                         | 248,681          | 380,000                         | 267,888          | 390,000                         | 310,400          | 6,037,503         | 2,569,970         | 8,607,472          |
| 2024         | 540,000                         | 349,400          | 335,000                         | 208,107          | 330,000                         | 235,706          | 395,000                         | 257,231          | 410,000                         | 290,400          | 5,987,019         | 2,300,407         | 8,287,426          |
| 2025         | 560,000                         | 327,400          | 350,000                         | 194,406          | 345,000                         | 218,831          | 405,000                         | 245,725          | 430,000                         | 269,400          | 6,247,042         | 2,019,873         | 8,266,915          |
| 2026         | 585,000                         | 304,500          | 360,000                         | 180,206          | 365,000                         | 201,081          | 415,000                         | 233,425          | 455,000                         | 247,275          | 5,468,825         | 1,750,526         | 7,219,351          |
| 2027         | 610,000                         | 280,600          | 375,000                         | 165,506          | 380,000                         | 184,356          | 430,000                         | 220,750          | 480,000                         | 223,900          | 5,052,593         | 1,513,866         | 6,566,459          |
| 2028         | 630,000                         | 255,800          | 390,000                         | 150,206          | 395,000                         | 168,856          | 445,000                         | 207,625          | 500,000                         | 199,400          | 3,622,390         | 1,333,779         | 4,956,169          |
| 2029         | 660,000                         | 230,000          | 410,000                         | 134,207          | 410,000                         | 152,757          | 460,000                         | 191,750          | 530,000                         | 173,650          | 3,778,667         | 1,185,834         | 4,964,500          |
| 2030         | 685,000                         | 203,100          | 425,000                         | 117,506          | 425,000                         | 138,181          | 475,000                         | 173,050          | 555,000                         | 146,525          | 3,925,675         | 1,028,767         | 4,954,443          |
| 2031         | 715,000                         | 175,100          | 440,000                         | 100,206          | 440,000                         | 125,206          | 495,000                         | 153,650          | 575,000                         | 124,025          | 4,077,232         | 875,833           | 4,953,065          |
| 2032         | 740,000                         | 146,000          | 455,000                         | 84,581           | 455,000                         | 111,497          | 515,000                         | 133,450          | 590,000                         | 109,500          | 4,225,775         | 728,004           | 4,953,778          |
| 2033         | 770,000                         | 115,800          | 470,000                         | 70,706           | 465,000                         | 96,831           | 535,000                         | 115,125          | 605,000                         | 97,550           | 4,367,331         | 581,049           | 4,948,381          |
| 2034         | 805,000                         | 84,300           | 485,000                         | 56,381           | 480,000                         | 81,475           | 550,000                         | 98,850           | 615,000                         | 85,350           | 3,875,234         | 444,731           | 4,319,965          |
| 2035         | 835,000                         | 51,500           | 500,000                         | 41,294           | 500,000                         | 64,925           | 570,000                         | 82,050           | 630,000                         | 72,900           | 3,605,000         | 323,356           | 3,928,356          |
| 2036         | 870,000                         | 17,400           | 515,000                         | 25,434           | 515,000                         | 47,163           | 585,000                         | 64,725           | 640,000                         | 60,200           | 3,125,000         | 214,922           | 3,339,922          |
| 2037         | -                               | -                | 535,000                         | 8,694            | 535,000                         | 28,788           | 605,000                         | 46,875           | 655,000                         | 47,250           | 2,330,000         | 131,607           | 2,461,607          |
| 2038         | -                               | -                | -                               | -                | 555,000                         | 9,713            | 620,000                         | 28,500           | 665,000                         | 34,050           | 1,840,000         | 72,263            | 1,912,263          |
| 2039         | -                               | -                | -                               | -                | -                               | -                | 640,000                         | 9,600            | 680,000                         | 20,600           | 1,320,000         | 30,200            | 1,350,200          |
| 2040         | -                               | -                | -                               | -                | -                               | -                | -                               | -                | 690,000                         | 6,900            | 690,000           | 6,900             | 696,900            |
| <b>Total</b> | <b>10,500,000</b>               | <b>3,712,800</b> | <b>6,975,000</b>                | <b>2,236,959</b> | <b>7,510,000</b>                | <b>2,639,010</b> | <b>9,255,000</b>                | <b>3,095,956</b> | <b>10,860,000</b>               | <b>3,153,396</b> | <b>80,958,780</b> | <b>22,966,618</b> | <b>103,925,398</b> |



# **LONG TERM DEBT - FCDC**

## **Long Term Debt Serviced by the Community Development Corporation**

| Fiscal Year  | 2011 General Obligation Refunding |               | 2012 General Obligation Refunding |                | 2013 General Obligation Refunding |                  | 2013 Certificates of Obligation |                  | 2014-A Certificates of Obligation |                  | 2014 General Obligation Refunding |               | 2015-A Certificates of Obligation |                  | 2015B Certificates of Obligation |                  | 2016 General Obligation Refunding |                |
|--------------|-----------------------------------|---------------|-----------------------------------|----------------|-----------------------------------|------------------|---------------------------------|------------------|-----------------------------------|------------------|-----------------------------------|---------------|-----------------------------------|------------------|----------------------------------|------------------|-----------------------------------|----------------|
|              | Principal                         | Interest      | Principal                         | Interest       | Principal                         | Interest         | Principal                       | Interest         | Principal                         | Interest         | Principal                         | Interest      | Principal                         | Interest         | Principal                        | Interest         | Principal                         | Interest       |
| 2021         | 410,000                           | 45,131        | 805,000                           | 131,925        | 1,320,000                         | 367,500          | 620,000                         | 450,144          | 860,000                           | 801,575          | 95,000                            | 17,625        | 365,000                           | 251,625          | 120,000                          | 101,096          | 770,000                           | 127,750        |
| 2022         | 425,000                           | 28,641        | 840,000                           | 90,800         | 1,395,000                         | 299,625          | 645,000                         | 424,163          | 885,000                           | 779,529          | 95,000                            | 12,875        | 375,000                           | 240,575          | 120,000                          | 98,149           | 815,000                           | 88,125         |
| 2023         | 440,000                           | 11,000        | 890,000                           | 47,550         | 1,465,000                         | 228,125          | 670,000                         | 401,957          | 915,000                           | 754,535          | 100,000                           | 8,000         | 385,000                           | 232,734          | 125,000                          | 94,776           | 845,000                           | 46,625         |
| 2024         | -                                 | -             | 920,000                           | 12,650         | 1,540,000                         | 153,000          | 700,000                         | 372,731          | 945,000                           | 726,856          | 110,000                           | 2,750         | 395,000                           | 224,447          | 130,000                          | 90,923           | 250,000                           | 19,250         |
| 2025         | -                                 | -             | -                                 | -              | 1,620,000                         | 74,000           | 740,000                         | 336,731          | 980,000                           | 696,765          | -                                 | -             | 405,000                           | 212,150          | 135,000                          | 86,688           | 260,000                           | 6,500          |
| 2026         | -                                 | -             | -                                 | -              | 670,000                           | 16,750           | 775,000                         | 298,856          | 1,015,000                         | 664,084          | -                                 | -             | 420,000                           | 195,650          | 140,000                          | 82,052           | -                                 | -              |
| 2027         | -                                 | -             | -                                 | -              | -                                 | -                | 815,000                         | 259,106          | 1,055,000                         | 628,884          | -                                 | -             | 435,000                           | 180,725          | 140,000                          | 77,089           | -                                 | -              |
| 2028         | -                                 | -             | -                                 | -              | -                                 | -                | 855,000                         | 221,631          | 1,095,000                         | 591,249          | -                                 | -             | 450,000                           | 167,450          | 145,000                          | 71,786           | -                                 | -              |
| 2029         | -                                 | -             | -                                 | -              | -                                 | -                | 890,000                         | 186,175          | 1,140,000                         | 551,007          | -                                 | -             | 465,000                           | 153,725          | 155,000                          | 65,939           | -                                 | -              |
| 2030         | -                                 | -             | -                                 | -              | -                                 | -                | 925,000                         | 148,741          | 1,190,000                         | 508,187          | -                                 | -             | 480,000                           | 139,250          | 160,000                          | 59,623           | -                                 | -              |
| 2031         | -                                 | -             | -                                 | -              | -                                 | -                | 965,000                         | 109,156          | 1,245,000                         | 460,339          | -                                 | -             | 495,000                           | 124,016          | 165,000                          | 53,000           | -                                 | -              |
| 2032         | -                                 | -             | -                                 | -              | -                                 | -                | 1,005,000                       | 67,294           | 1,300,000                         | 407,530          | -                                 | -             | 510,000                           | 107,994          | 175,000                          | 45,986           | -                                 | -              |
| 2033         | -                                 | -             | -                                 | -              | -                                 | -                | 1,050,000                       | 22,969           | 1,360,000                         | 352,335          | -                                 | -             | 525,000                           | 90,847           | 180,000                          | 38,485           | -                                 | -              |
| 2034         | -                                 | -             | -                                 | -              | -                                 | -                | -                               | -                | 1,425,000                         | 294,546          | -                                 | -             | 545,000                           | 72,450           | 190,000                          | 30,530           | -                                 | -              |
| 2035         | -                                 | -             | -                                 | -              | -                                 | -                | -                               | -                | 1,490,000                         | 234,060          | -                                 | -             | 565,000                           | 53,025           | 195,000                          | 22,253           | -                                 | -              |
| 2036         | -                                 | -             | -                                 | -              | -                                 | -                | -                               | -                | 1,560,000                         | 170,772          | -                                 | -             | 585,000                           | 32,534           | 205,000                          | 13,653           | -                                 | -              |
| 2037         | -                                 | -             | -                                 | -              | -                                 | -                | -                               | -                | 1,630,000                         | 104,580          | -                                 | -             | 605,000                           | 10,966           | 215,000                          | 4,623            | -                                 | -              |
| 2038         | -                                 | -             | -                                 | -              | -                                 | -                | -                               | -                | 1,705,000                         | 35,379           | -                                 | -             | -                                 | -                | -                                | -                | -                                 | -              |
| <b>Total</b> | <b>1,275,000</b>                  | <b>84,772</b> | <b>3,455,000</b>                  | <b>282,925</b> | <b>8,010,000</b>                  | <b>1,139,000</b> | <b>10,655,000</b>               | <b>3,299,654</b> | <b>21,795,000</b>                 | <b>8,762,212</b> | <b>400,000</b>                    | <b>41,250</b> | <b>8,005,000</b>                  | <b>2,490,163</b> | <b>2,695,000</b>                 | <b>1,036,651</b> | <b>2,940,000</b>                  | <b>288,250</b> |

## **Long Term Debt Serviced by the Community Development Corporation (continued)**

| Fiscal Year  | 2019 Certificates of Obligation |                  | 2019B Certificates of Obligation (Taxable) |                | Total Principal   | Total Interest    | 2012 Sales Tax Revenue Bonds (Taxable) |                  | 2015 Sales Tax Revenue Bonds (Taxable) |                  | 2016B Sales Tax Revenue Bonds (Taxable) |                  | 2016A Sales Tax Revenue Bonds (Taxable) |                  | Total Principal   | Total Interest    | Total Debt Serviced |
|--------------|---------------------------------|------------------|--|----------------|-------------------|-------------------|--|------------------|--|------------------|---|------------------|---|------------------|-------------------|-------------------|---------------------|
|              | Principal                       | Interest         | Principal                                  | Interest       |                   |                   | Principal                              | Interest         | Principal                              | Interest         | Principal                               | Interest         | Principal                               | Interest         |                   |                   |                     |
| 2021         | 490,000                         | 451,794          | 115,000                                    | 80,115         | 5,970,000         | 2,826,280         | 1,255,000                              | 617,098          | 250,000                                | 175,243          | 595,000                                 | 507,567          | 770,000                                 | 826,700          | 2,870,000         | 2,126,608         | 13,792,888          |
| 2022         | 505,000                         | 436,869          | 120,000                                    | 76,590         | 6,220,000         | 2,575,940         | 1,295,000                              | 584,687          | 260,000                                | 168,672          | 610,000                                 | 492,978          | 805,000                                 | 791,175          | 2,970,000         | 2,037,512         | 13,803,452          |
| 2023         | 525,000                         | 418,794          | 125,000                                    | 72,915         | 6,485,000         | 2,317,011         | 1,335,000                              | 548,576          | 265,000                                | 161,518          | 625,000                                 | 476,512          | 845,000                                 | 749,925          | 3,070,000         | 1,936,531         | 13,808,542          |
| 2024         | 540,000                         | 397,494          | 130,000                                    | 69,090         | 5,660,000         | 2,069,191         | 1,380,000                              | 509,604          | 275,000                                | 153,682          | 645,000                                 | 458,215          | 890,000                                 | 706,550          | 3,190,000         | 1,828,051         | 12,747,242          |
| 2025         | 560,000                         | 378,294          | 130,000                                    | 65,190         | 4,830,000         | 1,856,318         | 1,430,000                              | 467,506          | 280,000                                | 145,218          | 665,000                                 | 438,263          | 935,000                                 | 660,925          | 3,310,000         | 1,711,912         | 11,708,230          |
| 2026         | 575,000                         | 361,269          | 135,000                                    | 61,215         | 3,730,000         | 1,679,875         | 1,480,000                              | 419,655          | 290,000                                | 136,092          | 685,000                                 | 416,689          | 985,000                                 | 612,925          | 3,440,000         | 1,585,361         | 10,435,236          |
| 2027         | 595,000                         | 343,451          | 140,000                                    | 57,545         | 3,180,000         | 1,546,800         | 1,540,000                              | 366,805          | 300,000                                | 125,457          | 710,000                                 | 392,532          | 1,030,000                               | 562,550          | 3,580,000         | 1,447,344         | 9,754,144           |
| 2028         | 620,000                         | 324,524          | 145,000                                    | 54,124         | 3,310,000         | 1,430,764         | 1,605,000                              | 311,768          | 315,000                                | 113,465          | 735,000                                 | 366,161          | 1,085,000                               | 509,675          | 3,740,000         | 1,301,069         | 9,781,833           |
| 2029         | 640,000                         | 304,070          | 145,000                                    | 50,499         | 3,435,000         | 1,311,415         | 1,680,000                              | 250,584          | 325,000                                | 100,985          | 765,000                                 | 337,944          | 1,145,000                               | 453,925          | 3,915,000         | 1,143,438         | 9,804,853           |
| 2030         | 665,000                         | 282,045          | 150,000                                    | 46,700         | 3,570,000         | 1,184,546         | 1,755,000                              | 182,915          | 340,000                                | 88,018           | 795,000                                 | 307,361          | 1,200,000                               | 395,300          | 4,090,000         | 973,594           | 9,818,140           |
| 2031         | 690,000                         | 258,838          | 155,000                                    | 42,696         | 3,715,000         | 1,048,045         | 1,840,000                              | 112,093          | 350,000                                | 73,950           | 830,000                                 | 273,735          | 1,255,000                               | 333,925          | 4,275,000         | 793,703           | 9,831,748           |
| 2032         | 720,000                         | 234,155          | 160,000                                    | 38,483         | 3,870,000         | 901,442           | 1,925,000                              | 37,922           | 365,000                                | 58,756           | 865,000                                 | 237,293          | 1,320,000                               | 282,750          | 4,475,000         | 616,721           | 9,863,163           |
| 2033         | 750,000                         | 207,875          | 165,000                                    | 34,054         | 4,030,000         | 746,565           | -                                      | -                | 385,000                                | 42,819           | 905,000                                 | 199,237          | 1,350,000                               | 242,700          | 2,640,000         | 484,756           | 7,901,321           |
| 2034         | 780,000                         | 180,140          | 170,000                                    | 29,405         | 3,110,000         | 607,071           | -                                      | -                | 400,000                                | 26,137           | 945,000                                 | 158,754          | 1,395,000                               | 201,525          | 2,740,000         | 386,416           | 6,843,487           |
| 2035         | 810,000                         | 150,920          | 170,000                                    | 24,602         | 3,230,000         | 484,860           | -                                      | -                | 415,000                                | 8,819            | 985,000                                 | 115,811          | 1,445,000                               | 151,700          | 2,845,000         | 276,330           | 6,836,190           |
| 2036         | 845,000                         | 120,176          | 175,000                                    | 19,642         | 3,370,000         | 356,777           | -                                      | -                | -                                      | -                | 1,030,000                               | 70,978           | 1,505,000                               | 92,700           | 2,535,000         | 163,678           | 6,425,455           |
| 2037         | 885,000                         | 87,646           | 185,000                                    | 14,376         | 3,520,000         | 222,191           | -                                      | -                | -                                      | -                | 1,080,000                               | 24,030           | 1,565,000                               | 31,300           | 2,645,000         | 55,330            | 6,442,521           |
| 2038         | 925,000                         | 53,531           | 190,000                                    | 8,797          | 2,820,000         | 97,707            | -                                      | -                | -                                      | -                | -                                       | -                | -                                       | -                | -                 | -                 | 2,917,707           |
| 2039         | 965,000                         | 18,094           | 195,000                                    | 2,974          | 1,160,000         | 21,068            | -                                      | -                | -                                      | -                | -                                       | -                | -                                       | -                | -                 | -                 | 1,181,068           |
| <b>Total</b> | <b>13,085,000</b>               | <b>5,009,975</b> | <b>2,900,000</b>                           | <b>849,012</b> | <b>75,215,000</b> | <b>23,283,864</b> | <b>18,520,000</b>                      | <b>4,409,213</b> | <b>4,815,000</b>                       | <b>1,578,831</b> | <b>13,470,000</b>                       | <b>5,274,060</b> | <b>19,525,000</b>                       | <b>7,606,250</b> | <b>56,330,000</b> | <b>18,868,354</b> | <b>173,697,218</b>  |

# LONG TERM DEBT - FEDC

## Long Term Debt Serviced by the FEDC

| Fiscal Year  | 2011 General Obligation Refunding |               | 2014-A Certificates of Obligation |                  | 2015-B Certificates of Obligation |                  | 2016 Sales Tax Revenue Bonds (Tax Exempt) EDC |                  | 2016 General Obligation Refunding (Tax Exempt) |                | 2019 Certificates of Obligation |                | 2019B Certificates of Obligation (Taxable) |                | Total Principal   | Total Interest   | Total             |
|--------------|-----------------------------------|---------------|-----------------------------------|------------------|-----------------------------------|------------------|---|------------------|--|----------------|---------------------------------|----------------|--|----------------|-------------------|------------------|-------------------|
|              | Principal                         | Interest      | Principal                         | Interest         | Principal                         | Interest         | Principal                                     | Interest         | Principal                                      | Interest       | Principal                       | Interest       | Principal                                  | Interest       |                   |                  |                   |
| 2021         | 335,000                           | 36,832        | 170,000                           | 160,385          | 120,000                           | 101,096          | 160,000                                       | 171,900          | 665,000  | 71,375         | 95,000                          | 84,699         | 115,000                                    | 79,967         | 1,500,000         | 534,354          | 2,034,354         |
| 2022         | 345,000                           | 23,391        | 175,000                           | 156,027          | 120,000                           | 98,149           | 165,000                                       | 164,575          | 255,000  | 48,375         | 95,000                          | 81,849         | 120,000                                    | 76,443         | 1,110,000         | 484,234          | 1,594,234         |
| 2023         | 360,000                           | 9,000         | 185,000                           | 151,025          | 125,000                           | 94,776           | 175,000                                       | 156,075          | 265,000  | 35,375         | 100,000                         | 78,424         | 125,000                                    | 72,767         | 1,160,000         | 441,367          | 1,601,367         |
| 2024         | -                                 | -             | 190,000                           | 145,445          | 130,000                           | 90,923           | 185,000                                       | 147,075          | 280,000  | 21,750         | 100,000                         | 74,424         | 130,000                                    | 68,943         | 830,000           | 401,485          | 1,231,485         |
| 2025         | -                                 | -             | 195,000                           | 139,428          | 135,000                           | 86,688           | 195,000                                       | 137,575          | 295,000  | 7,375          | 105,000                         | 70,849         | 130,000                                    | 65,042         | 860,000           | 369,382          | 1,229,382         |
| 2026         | -                                 | -             | 205,000                           | 132,874          | 140,000                           | 82,052           | 205,000                                       | 127,575          | -  | -              | 110,000                         | 67,624         | 135,000                                    | 61,068         | 590,000           | 343,618          | 933,618           |
| 2027         | -                                 | -             | 210,000                           | 125,817          | 140,000                           | 77,089           | 215,000                                       | 117,075          | -  | -              | 110,000                         | 64,275         | 140,000                                    | 57,397         | 600,000           | 324,578          | 924,578           |
| 2028         | -                                 | -             | 220,000                           | 118,290          | 145,000                           | 71,786           | 225,000                                       | 106,075          | -  | -              | 115,000                         | 60,770         | 145,000                                    | 53,976         | 625,000           | 304,822          | 929,822           |
| 2029         | -                                 | -             | 230,000                           | 110,187          | 155,000                           | 65,939           | 240,000                                       | 94,450           | -  | -              | 120,000                         | 56,954         | 145,000                                    | 50,351         | 650,000           | 283,431          | 933,431           |
| 2030         | -                                 | -             | 240,000                           | 101,550          | 160,000                           | 59,623           | 250,000                                       | 82,200           | -  | -              | 125,000                         | 52,819         | 150,000                                    | 46,553         | 675,000           | 260,545          | 935,545           |
| 2031         | -                                 | -             | 250,000                           | 91,922           | 165,000                           | 53,000           | 260,000                                       | 69,450           | -  | -              | 130,000                         | 48,452         | 155,000                                    | 42,549         | 700,000           | 235,923          | 935,923           |
| 2032         | -                                 | -             | 260,000                           | 81,340           | 175,000                           | 45,986           | 275,000                                       | 58,825           | -  | -              | 135,000                         | 43,813         | 160,000                                    | 38,335         | 730,000           | 209,474          | 939,474           |
| 2033         | -                                 | -             | 270,000                           | 70,343           | 180,000                           | 38,485           | 280,000                                       | 50,500           | -  | -              | 140,000                         | 38,897         | 165,000                                    | 33,906         | 755,000           | 181,631          | 936,631           |
| 2034         | -                                 | -             | 285,000                           | 58,826           | 190,000                           | 30,530           | 290,000                                       | 41,950           | -  | -              | 145,000                         | 33,730         | 170,000                                    | 29,258         | 790,000           | 152,344          | 942,344           |
| 2035         | -                                 | -             | 300,000                           | 46,687           | 195,000                           | 22,253           | 300,000                                       | 31,600           | -  | -              | 150,000                         | 28,309         | 170,000                                    | 24,455         | 815,000           | 121,704          | 936,704           |
| 2036         | -                                 | -             | 310,000                           | 34,030           | 205,000                           | 13,653           | 315,000                                       | 19,300           | -  | -              | 160,000                         | 22,550         | 175,000                                    | 19,495         | 850,000           | 89,728           | 939,728           |
| 2037         | -                                 | -             | 325,000                           | 20,854           | 215,000                           | 4,623            | 325,000                                       | 6,500            | -  | -              | 165,000                         | 16,439         | 180,000                                    | 14,303         | 885,000           | 56,219           | 941,219           |
| 2038         | -                                 | -             | 340,000                           | 7,055            | -                                 | -                | -   | -                | -  | -              | 175,000                         | 10,031         | 190,000                                    | 8,797          | 705,000           | 25,883           | 730,883           |
| 2039         | -                                 | -             | -                                 | -                | -                                 | -                | -   | -                | -  | -              | 180,000                         | 3,375          | 195,000                                    | 2,974          | 375,000           | 6,349            | 381,349           |
| <b>Total</b> | <b>1,040,000</b>                  | <b>69,223</b> | <b>4,360,000</b>                  | <b>1,752,085</b> | <b>2,695,000</b>                  | <b>1,036,651</b> | <b>4,060,000</b>                              | <b>1,582,700</b> | <b>1,760,000</b>                               | <b>184,250</b> | <b>2,455,000</b>                | <b>938,282</b> | <b>2,895,000</b>                           | <b>846,579</b> | <b>15,205,000</b> | <b>4,827,070</b> | <b>20,032,070</b> |

## Long Term Debt Serviced by the FEDC (continued)

| Fiscal Year  | 2012 Sales Tax Revenue Bonds (Taxable) |                  | 2014 Sales Tax Revenue Bonds (Taxable) |                  | Total Principal   | Total Interest    | Total             |
|--------------|--|------------------|--|------------------|-------------------|-------------------|-------------------|
|              | Principal                              | Interest         | Principal                              | Interest         |                   |                   |                   |
| 2021         | 1,330,000                              | 653,576          | 1,060,000                              | 701,781          | 2,390,000         | 1,355,357         | 3,745,357         |
| 2022         | 1,370,000                              | 619,260          | 1,095,000                              | 671,859          | 2,465,000         | 1,291,119         | 3,756,119         |
| 2023         | 1,415,000                              | 581,019          | 1,135,000                              | 638,048          | 2,550,000         | 1,219,067         | 3,769,067         |
| 2024         | 1,460,000                              | 539,751          | 1,175,000                              | 600,669          | 2,635,000         | 1,140,420         | 3,775,420         |
| 2025         | 1,515,000                              | 495,180          | 1,215,000                              | 560,203          | 2,730,000         | 1,055,383         | 3,785,383         |
| 2026         | 1,570,000                              | 444,450          | 1,260,000                              | 516,440          | 2,830,000         | 960,890           | 3,790,890         |
| 2027         | 1,630,000                              | 388,450          | 1,310,000                              | 469,463          | 2,940,000         | 857,913           | 3,797,913         |
| 2028         | 1,700,000                              | 330,175          | 1,360,000                              | 419,388          | 3,060,000         | 749,563           | 3,809,563         |
| 2029         | 1,780,000                              | 265,359          | 1,420,000                              | 365,857          | 3,200,000         | 631,216           | 3,831,216         |
| 2030         | 1,860,000                              | 193,651          | 1,485,000                              | 308,839          | 3,345,000         | 502,490           | 3,847,490         |
| 2031         | 1,945,000                              | 118,693          | 1,550,000                              | 246,960          | 3,495,000         | 365,653           | 3,860,653         |
| 2032         | 2,040,000                              | 40,188           | 1,625,000                              | 180,285          | 3,665,000         | 220,473           | 3,885,473         |
| 2033         | -                                      | -                | 1,700,000                              | 110,460          | 1,700,000         | 110,460           | 1,810,460         |
| 2034         | -                                      | -                | 1,780,000                              | 37,380           | 1,780,000         | 37,380            | 1,817,380         |
| 2035         | -                                      | -                | -                                      | -                | -                 | -                 | -                 |
| 2036         | -                                      | -                | -                                      | -                | -                 | -                 | -                 |
| 2037         | -                                      | -                | -                                      | -                | -                 | -                 | -                 |
| 2038         | -                                      | -                | -                                      | -                | -                 | -                 | -                 |
| 2039         | -                                      | -                | -                                      | -                | -                 | -                 | -                 |
| <b>Total</b> | <b>19,615,000</b>                      | <b>4,669,752</b> | <b>19,170,000</b>                      | <b>5,827,632</b> | <b>38,785,000</b> | <b>10,497,384</b> | <b>49,282,384</b> |

| Total Debt Serviced |
|---------------------|
| 5,779,711           |
| 5,350,353           |
| 5,370,434           |
| 5,006,905           |
| 5,014,765           |
| 4,724,508           |
| 4,722,491           |
| 4,739,385           |
| 4,764,647           |
| 4,783,035           |
| 4,796,576           |
| 4,824,947           |
| 2,747,091           |
| 2,759,724           |
| 936,704             |
| 939,728             |
| 941,219             |
| 730,883             |
| 381,349             |
| <b>69,314,454</b>   |

## LONG TERM DEBT - TIF

| Long Term Debt Serviced by TIF |   |          |                                   |          |                                   |           |                                 |          |                                   |          |   |            |
|--------------------------------|---|----------|-----------------------------------|----------|-----------------------------------|-----------|---------------------------------|----------|-----------------------------------|----------|---|------------|
| Fiscal Year                    | 2001-B Certificates of Obligation (Tax) |          | 2003-B Certificates of Obligation |          | 2008-B Certificates of Obligation |           | 2009 Certificates of Obligation |          | 2011 General Obligation Refunding |          | 2014-A Taxable Certificates of Obligation |            |
|                                | Principal                               | Interest | Principal                         | Interest | Principal                         | Interest  | Principal                       | Interest | Principal                         | Interest | Principal                                 | Interest   |
| 2021                           | 728,523                                 | 251,637  | 967,500                           | 134,397  | 485,000                           | 1,049,470 | 130,000                         | 65,633   | 3,155,000                         | 347,307  | 2,060,000                                 | 1,924,538  |
| 2022                           | 778,950                                 | 202,158  | 1,020,000                         | 82,604   | 515,000                           | 1,019,220 | 135,000                         | 60,333   | 3,265,000                         | 220,516  | 2,125,000                                 | 1,871,661  |
| 2023                           | 828,488                                 | 148,911  | 1,075,000                         | 28,012   | 555,000                           | 986,853   | 140,000                         | 54,833   | 3,390,000                         | 84,750   | 2,195,000                                 | 1,811,677  |
| 2024                           | 886,246                                 | 92,111   | -                                 | -        | 590,000                           | 952,216   | 145,000                         | 48,951   | -                                 | -        | 2,275,000                                 | 1,745,156  |
| 2025                           | 947,224                                 | 31,377   | -                                 | -        | 625,000                           | 915,463   | 155,000                         | 42,576   | -                                 | -        | 2,350,000                                 | 1,672,862  |
| 2026                           | -                                       | -        | -                                 | -        | 1,400,000                         | 854,206   | 155,000                         | 35,989   | -                                 | -        | 2,435,000                                 | 1,594,476  |
| 2027                           | -                                       | -        | -                                 | -        | 1,495,000                         | 764,203   | 165,000                         | 28,983   | -                                 | -        | 2,530,000                                 | 1,510,048  |
| 2028                           | -                                       | -        | -                                 | -        | 1,590,000                         | 665,869   | 175,000                         | 21,333   | -                                 | -        | 2,630,000                                 | 1,419,723  |
| 2029                           | -                                       | -        | -                                 | -        | 1,690,000                         | 561,319   | 180,000                         | 13,210   | -                                 | -        | 2,740,000                                 | 1,323,035  |
| 2030                           | -                                       | -        | -                                 | -        | 1,805,000                         | 449,916   | 190,000                         | 4,513    | -                                 | -        | 2,855,000                                 | 1,220,213  |
| 2031                           | -                                       | -        | -                                 | -        | 1,920,000                         | 331,181   | -                               | -        | -                                 | -        | 2,990,000                                 | 1,105,352  |
| 2032                           | -                                       | -        | -                                 | -        | 2,050,000                         | 204,638   | -                               | -        | -                                 | -        | 3,125,000                                 | 978,466    |
| 2033                           | -                                       | -        | -                                 | -        | 2,185,000                         | 69,647    | -                               | -        | -                                 | -        | 3,270,000                                 | 845,770    |
| 2034                           | -                                       | -        | -                                 | -        | -                                 | -         | -                               | -        | -                                 | -        | 3,420,000                                 | 706,952    |
| 2035                           | -                                       | -        | -                                 | -        | -                                 | -         | -                               | -        | -                                 | -        | 3,575,000                                 | 561,806    |
| 2036                           | -                                       | -        | -                                 | -        | -                                 | -         | -                               | -        | -                                 | -        | 3,740,000                                 | 410,020    |
| 2037                           | -                                       | -        | -                                 | -        | -                                 | -         | -                               | -        | -                                 | -        | 3,915,000                                 | 251,179    |
| 2038                           | -                                       | -        | -                                 | -        | -                                 | -         | -                               | -        | -                                 | -        | 4,095,000                                 | 84,971     |
| Total                          | 4,169,431                               | 726,194  | 3,062,500                         | 245,013  | 16,905,000                        | 8,824,200 | 1,570,000                       | 376,351  | 9,810,000                         | 652,573  | 52,325,000                                | 21,037,905 |

| Long Term Debt Serviced by TIF (continued) |   |                  |  |                  |  |                |                                 |                  |   |                  |                    |                   |                    |
|--|---|------------------|--|------------------|--|----------------|---------------------------------|------------------|---|------------------|--------------------|-------------------|--------------------|
| Fiscal Year                                | 2015 General Obligation Taxable Refunding |                  | 2016 General Obligation Refunding (Tax Exempt) |                  | 2016 General Obligation Refunding (Tax Exempt) |                | 2019 Certificates of Obligation |                  | 2019-B Certificates of Obligation (Taxable) |                  | Total Principal    | Total Interest    | Total              |
|  | Principal                                 | Interest         | Principal                                      | Interest         | Principal                                      | Interest       | Principal                       | Interest         | Principal                                   | Interest         |                    |                   |                    |
| 2021                                       | 255,000                                   | 168,671          | 2,745,000                                      | 1,179,175        | 45,000   | 25,475         | 780,000                         | 641,319          | 246,000                                     | 167,934          | 11,597,023         | 5,955,556         | 17,552,579         |
| 2022                                       | 260,000                                   | 162,425          | 2,885,000                                      | 1,038,425        | 45,000   | 23,225         | 805,000                         | 617,544          | 252,000                                     | 160,464          | 12,085,950         | 5,458,575         | 17,544,525         |
| 2023                                       | 270,000                                   | 155,598          | 3,030,000                                      | 890,550          | 50,000   | 20,850         | 830,000                         | 588,869          | 261,000                                     | 152,769          | 12,624,488         | 4,923,671         | 17,548,159         |
| 2024                                       | 275,000                                   | 148,101          | 3,185,000                                      | 735,175          | 50,000   | 18,350         | 855,000                         | 555,169          | 270,000                                     | 144,804          | 8,531,246          | 4,440,034         | 12,971,280         |
| 2025                                       | 285,000                                   | 139,908          | 3,350,000                                      | 571,800          | 50,000   | 15,850         | 885,000                         | 524,794          | 276,000                                     | 136,614          | 8,923,224          | 4,051,244         | 12,974,468         |
| 2026                                       | 290,000                                   | 131,065          | 1,155,000                                      | 459,175          | 55,000   | 13,225         | 915,000                         | 497,794          | 285,000                                     | 128,199          | 6,690,000          | 3,714,129         | 10,404,129         |
| 2027                                       | 305,000                                   | 120,779          | 1,215,000                                      | 399,925          | 60,000   | 10,350         | 950,000                         | 469,392          | 294,000                                     | 120,470          | 7,014,000          | 3,424,149         | 10,438,149         |
| 2028                                       | 315,000                                   | 109,154          | 1,275,000                                      | 337,675          | 60,000   | 7,350          | 980,000                         | 439,328          | 300,000                                     | 113,340          | 7,325,000          | 3,113,771         | 10,438,771         |
| 2029                                       | 325,000                                   | 97,154           | 1,340,000                                      | 272,300          | 65,000   | 4,225          | 1,015,000                       | 406,941          | 309,000                                     | 105,725          | 7,664,000          | 2,783,909         | 10,447,909         |
| 2030                                       | 340,000                                   | 84,685           | 1,405,000                                      | 210,700          | 65,000   | 1,300          | 1,055,000                       | 372,005          | 315,000                                     | 97,690           | 8,030,000          | 2,441,021         | 10,471,021         |
| 2031                                       | 350,000                                   | 71,135           | 1,460,000                                      | 153,400          | -  | -              | 1,095,000                       | 335,181          | 324,000                                     | 89,303           | 8,139,000          | 2,085,552         | 10,224,552         |
| 2032                                       | 365,000                                   | 56,478           | 1,520,000                                      | 93,800           | -  | -              | 1,140,000                       | 296,057          | 333,000                                     | 80,514           | 8,533,000          | 1,709,953         | 10,242,953         |
| 2033                                       | 380,000                                   | 41,205           | 1,585,000                                      | 31,700           | -  | -              | 1,185,000                       | 254,492          | 342,000                                     | 71,316           | 8,947,000          | 1,314,130         | 10,261,130         |
| 2034                                       | 400,000                                   | 25,214           | -  | -                | -  | -              | 1,235,000                       | 210,623          | 351,000                                     | 61,699           | 5,406,000          | 1,004,488         | 6,410,488          |
| 2035                                       | 415,000                                   | 8,508            | -  | -                | -  | -              | 1,290,000                       | 164,220          | 363,000                                     | 51,613           | 5,643,000          | 786,146           | 6,429,146          |
| 2036                                       | -   | -                | -  | -                | -  | -              | 1,340,000                       | 115,364          | 372,000                                     | 41,046           | 5,452,000          | 566,430           | 6,018,430          |
| 2037                                       | -   | -                | -  | -                | -  | -              | 1,400,000                       | 63,843           | 384,000                                     | 29,988           | 5,699,000          | 345,010           | 6,044,010          |
| 2038                                       | -   | -                | -  | -                | -  | -              | 995,000                         | 18,656           | 396,000                                     | 18,384           | 5,486,000          | 122,011           | 5,608,011          |
| 2039                                       | -   | -                | -  | -                | -  | -              | -                               | -                | 408,000                                     | 6,222            | 408,000            | 6,222             | 414,222            |
| <b>Total</b>                               | <b>4,830,000</b>                          | <b>1,520,080</b> | <b>26,150,000</b>                              | <b>6,373,800</b> | <b>545,000</b>                                 | <b>140,200</b> | <b>18,750,000</b>               | <b>6,571,589</b> | <b>6,081,000</b>                            | <b>1,778,094</b> | <b>144,197,931</b> | <b>48,245,998</b> | <b>192,443,929</b> |

## LONG TERM DEBT - TIF #5

| Long Term Debt Serviced by TIF #5 |   |                  |                   |                  |                   |
|-----------------------------------|---|------------------|-------------------|------------------|-------------------|
| Fiscal Year                       | 2016-B Certificates of Obligation (Taxable) |                  | Total Principal   | Total Interest   | Total             |
|                                   | Principal                                   | Interest         |                   |                  |                   |
| 2021                              | 685,000                                     | 589,125          | 685,000           | 589,125          | 1,274,125         |
| 2022                              | 695,000                                     | 576,631          | 695,000           | 576,631          | 1,271,631         |
| 2023                              | 710,000                                     | 562,709          | 710,000           | 562,709          | 1,272,709         |
| 2024                              | 725,000                                     | 547,235          | 725,000           | 547,235          | 1,272,235         |
| 2025                              | 740,000                                     | 530,274          | 740,000           | 530,274          | 1,270,274         |
| 2026                              | 760,000                                     | 511,967          | 760,000           | 511,967          | 1,271,967         |
| 2027                              | 780,000                                     | 491,938          | 780,000           | 491,938          | 1,271,938         |
| 2028                              | 800,000                                     | 470,127          | 800,000           | 470,127          | 1,270,127         |
| 2029                              | 825,000                                     | 446,474          | 825,000           | 446,474          | 1,271,474         |
| 2030                              | 850,000                                     | 421,049          | 850,000           | 421,049          | 1,271,049         |
| 2031                              | 880,000                                     | 393,924          | 880,000           | 393,924          | 1,273,924         |
| 2032                              | 910,000                                     | 363,530          | 910,000           | 363,530          | 1,273,530         |
| 2033                              | 940,000                                     | 330,230          | 940,000           | 330,230          | 1,270,230         |
| 2034                              | 975,000                                     | 295,760          | 975,000           | 295,760          | 1,270,760         |
| 2035                              | 1,010,000                                   | 260,030          | 1,010,000         | 260,030          | 1,270,030         |
| 2036                              | 1,050,000                                   | 222,950          | 1,050,000         | 222,950          | 1,272,950         |
| 2037                              | 1,085,000                                   | 185,062          | 1,085,000         | 185,062          | 1,270,062         |
| 2038                              | 1,125,000                                   | 146,388          | 1,125,000         | 146,388          | 1,271,388         |
| 2039                              | 1,165,000                                   | 106,312          | 1,165,000         | 106,312          | 1,271,312         |
| 2040                              | 1,205,000                                   | 64,838           | 1,205,000         | 64,838           | 1,269,838         |
| 2041                              | 1,250,000                                   | 21,875           | 1,250,000         | 21,875           | 1,271,875         |
| <b>Total</b>                      | <b>19,165,000</b>                           | <b>7,538,428</b> | <b>19,165,000</b> | <b>7,538,428</b> | <b>26,703,428</b> |

## **LONG TERM DEBT - FSMD**

| <b>Long Term Debt Serviced by FSMD</b> |  |                 |  |                 |                        |                       |                  |
|--|--|-----------------|--|-----------------|------------------------|-----------------------|------------------|
| <b>Fiscal Year</b>                     | <b>2001-B Certificates of Obligation (Tax)</b> |                 | <b>2003-B Certificates of Obligation (Tax)</b> |                 | <b>Total Principal</b> | <b>Total Interest</b> | <b>Total</b>     |
|  | <b>Principal</b>                               | <b>Interest</b> | <b>Principal</b>                               | <b>Interest</b> |                        |                       |                  |
| <b>2021</b>                            | <b>286,477</b>                                 | <b>99,020</b>   | <b>117,500</b>                                 | <b>16,013</b>   | <b>403,977</b>         | <b>115,033</b>        | <b>519,010</b>   |
| 2022                                   | 306,050  | 79,571          | 125,000  | 9,826           | 431,050                | 89,397                | 520,447          |
| 2023                                   | 326,512  | 58,617          | 130,000  | 3,318           | 456,512                | 61,935                | 518,447          |
| 2024                                   | 348,754  | 36,249          | -  | -               | 348,754                | 36,249                | 385,003          |
| 2025                                   | 372,776  | 12,348          | -  | -               | 372,776                | 12,348                | 385,124          |
| <b>Total</b>                           | <b>1,640,569</b>                               | <b>285,805</b>  | <b>372,500</b>                                 | <b>29,157</b>   | <b>2,013,069</b>       | <b>314,962</b>        | <b>2,328,031</b> |

Note: These bonds are being paid by the Developer. When the total assessed value reaches \$225 million, the Developer is not required to make any additional debt payments.

## LONG TERM DEBT - HOTEL/MOTEL

### Long Term Debt Serviced by Hotel/Motel Fund

| Fiscal Year  | 2011 General Obligation Refunding |                | 2015B Certificates of Obligation |                  | 2016 General Obligation Refunding (Tax-exempt) |                | 2019B Certificates of Obligation (Taxable) |                  | Total Principal   | Total Interest   | Total             |
|--------------|-----------------------------------|----------------|----------------------------------|------------------|--|----------------|--|------------------|-------------------|------------------|-------------------|
|              | Principal                         | Interest       | Principal                        | Interest         | Principal                                      | Interest       | Principal                                  | Interest         |                   |                  |                   |
| 2021         | 1,040,000                         | 114,725        | 575,000                          | 488,025          | 205,000  | 51,625         | 164,000                                    | 111,956          | 1,984,000         | 766,331          | 2,750,331         |
| 2022         | 1,080,000                         | 72,875         | 590,000                          | 473,716          | 215,000  | 41,125         | 168,000                                    | 106,976          | 2,053,000         | 694,692          | 2,747,692         |
| 2023         | 1,120,000                         | 28,000         | 605,000                          | 457,271          | 225,000  | 30,125         | 174,000                                    | 101,846          | 2,124,000         | 617,242          | 2,741,242         |
| 2024         | -                                 | -              | 625,000                          | 438,689          | 240,000  | 18,500         | 180,000                                    | 96,536           | 1,045,000         | 553,725          | 1,598,725         |
| 2025         | -                                 | -              | 645,000                          | 418,393          | 250,000  | 6,250          | 184,000                                    | 91,076           | 1,079,000         | 515,719          | 1,594,719         |
| 2026         | -                                 | -              | 665,000                          | 396,309          | -  | -              | 190,000                                    | 85,466           | 855,000           | 481,775          | 1,336,775         |
| 2027         | -                                 | -              | 690,000                          | 372,282          | -  | -              | 196,000                                    | 80,313           | 886,000           | 452,595          | 1,338,595         |
| 2028         | -                                 | -              | 715,000                          | 346,137          | -  | -              | 200,000                                    | 75,560           | 915,000           | 421,697          | 1,336,697         |
| 2029         | -                                 | -              | 740,000                          | 317,792          | -  | -              | 206,000                                    | 70,484           | 946,000           | 388,276          | 1,334,276         |
| 2030         | -                                 | -              | 770,000                          | 287,510          | -  | -              | 210,000                                    | 65,127           | 980,000           | 352,637          | 1,332,637         |
| 2031         | -                                 | -              | 800,000                          | 255,517          | -  | -              | 216,000                                    | 59,535           | 1,016,000         | 315,052          | 1,331,052         |
| 2032         | -                                 | -              | 835,000                          | 221,791          | -  | -              | 222,000                                    | 53,676           | 1,057,000         | 275,467          | 1,332,467         |
| 2033         | -                                 | -              | 870,000                          | 185,760          | -  | -              | 228,000                                    | 47,544           | 1,098,000         | 233,304          | 1,331,304         |
| 2034         | -                                 | -              | 910,000                          | 147,490          | -  | -              | 234,000                                    | 41,133           | 1,144,000         | 188,623          | 1,332,623         |
| 2035         | -                                 | -              | 950,000                          | 107,500          | -  | -              | 242,000                                    | 34,408           | 1,192,000         | 141,908          | 1,333,908         |
| 2036         | -                                 | -              | 990,000                          | 65,790           | -  | -              | 248,000                                    | 27,364           | 1,238,000         | 93,154           | 1,331,154         |
| 2037         | -                                 | -              | 1,035,000                        | 22,253           | -  | -              | 256,000                                    | 19,992           | 1,291,000         | 42,245           | 1,333,245         |
| 2038         | -                                 | -              | -                                | -                | -  | -              | 264,000                                    | 12,256           | 264,000           | 12,256           | 276,256           |
| 2039         | -                                 | -              | -                                | -                | -  | -              | 272,000                                    | 4,148            | 272,000           | 4,148            | 276,148           |
| <b>Total</b> | <b>3,240,000</b>                  | <b>215,600</b> | <b>13,010,000</b>                | <b>5,002,225</b> | <b>1,135,000</b>                               | <b>147,625</b> | <b>4,054,000</b>                           | <b>1,185,396</b> | <b>21,439,000</b> | <b>6,550,846</b> | <b>27,989,846</b> |

## LONG TERM DEBT - PID

### Long Term Debt Serviced by the FPID

| Fiscal Year  | 2011 General Obligation Refunding |               | 2012 General Obligation Refunding |               | 2014 General Obligation Refunding |              | Total Principal  | Total Interest | Total            |
|--------------|-----------------------------------|---------------|-----------------------------------|---------------|-----------------------------------|--------------|------------------|----------------|------------------|
|              | Principal                         | Interest      | Principal                         | Interest      | Principal                         | Interest     |                  |                |                  |
| 2021         | 155,000                           | 17,381        | 145,000                           | 23,162        | 15,000                            | 3,625        | 315,000          | 44,168         | 359,168          |
| 2022         | 165,000                           | 11,078        | 150,000                           | 15,787        | 20,000                            | 2,750        | 335,000          | 29,615         | 364,615          |
| 2023         | 170,000                           | 4,250         | 150,000                           | 8,287         | 25,000                            | 1,625        | 345,000          | 14,162         | 359,162          |
| 2024         | -                                 | -             | 165,000                           | 2,269         | 20,000                            | 500          | 185,000          | 2,769          | 187,769          |
| <b>Total</b> | <b>490,000</b>                    | <b>32,709</b> | <b>610,000</b>                    | <b>49,505</b> | <b>80,000</b>                     | <b>8,500</b> | <b>1,180,000</b> | <b>90,714</b>  | <b>1,270,714</b> |





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## OTHER FUNDS



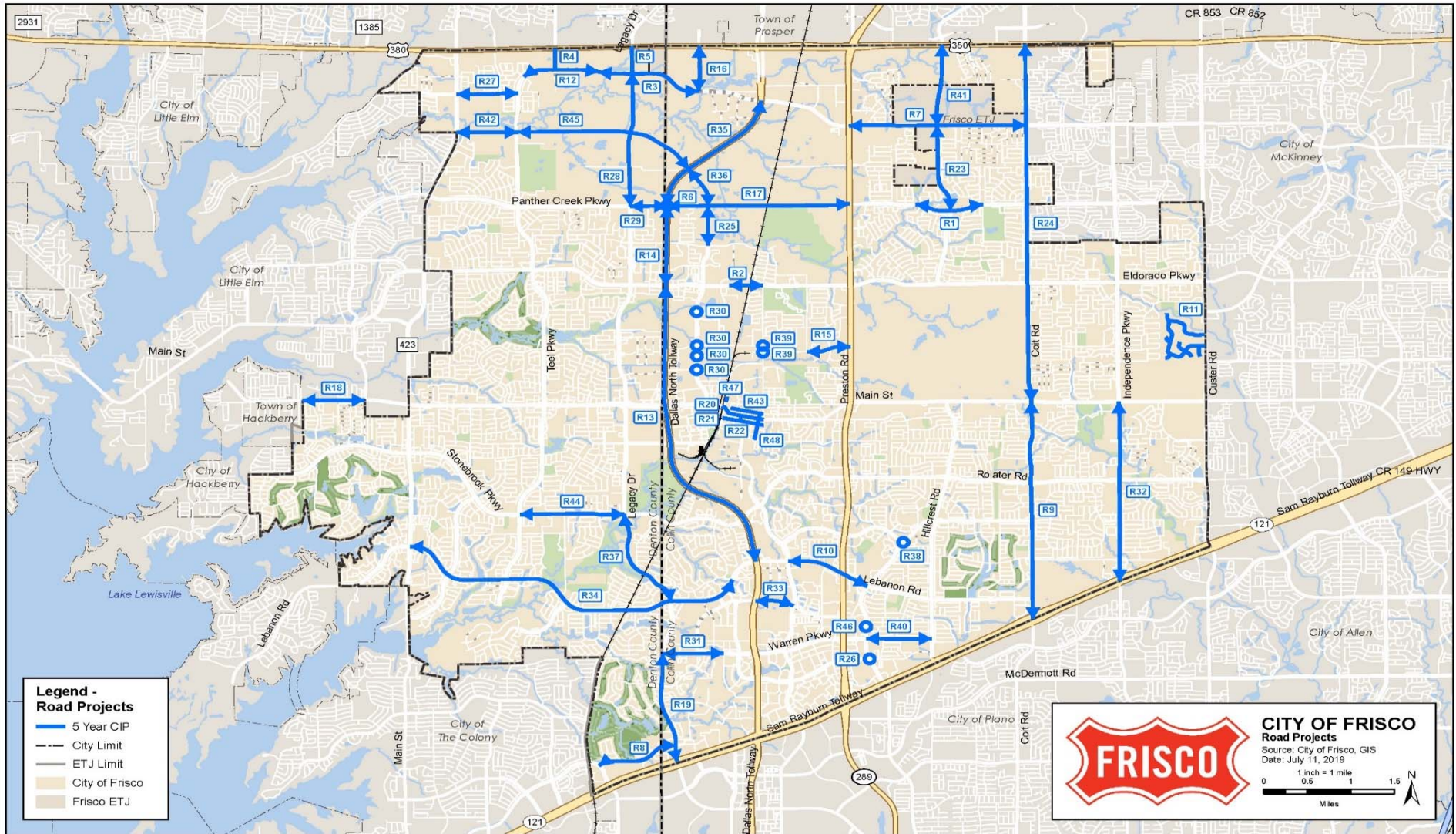
## Long Range Capital Plan - Roads and Water Infrastructure Funding Summary

|   |                      |                      |                      |                      |                      |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Proposed Bond Sale*</b>              | <b>\$ 30,000,000</b> | <b>\$ 86,000,000</b> | <b>\$ 55,158,333</b> | <b>\$ 68,958,333</b> | <b>\$ 78,383,333</b> |
| <b>Current Available Balance</b>        | <b>238,887,080</b>   | <b>20,229,175</b>    | <b>24,502,975</b>    | <b>8,881,056</b>     | <b>8,399,296</b>     |
| <b>Other Revenue*</b>                   | <b>94,392,601</b>    | <b>7,325,000</b>     | <b>10,000,000</b>    | <b>10,000,000</b>    | <b>12,000,000</b>    |
|   | <b>FY 2020</b>       | <b>FY 2021*</b>      | <b>FY 2022*</b>      | <b>FY 2023*</b>      | <b>FY 2024*</b>      |
| Roads                                   | 188,803,203          | 12,525,000           | 51,510,660           | 34,901,000           | 33,979,000           |
| Traffic Signals                         | 7,521,803            | -                    | 3,060,000            | 3,025,000            | 3,025,000            |
| Arterial Lighting                       | 3,985,587            | -                    | 901,259              | 2,405,760            | 1,798,635            |
| Parks and Cultural Facilities           | 26,686,742           | 3,450,000            | 6,158,333            | 23,958,333           | 43,883,333           |
| Public Safety                           | 81,967,163           | 64,500,000           | 12,000,000           | -                    | -                    |
| Interest and Fiscal Charges             | 33,885,008           | 8,000,000            | 7,000,000            | 15,000,000           | 14,500,000           |
|   | 201,000              | 576,200              | 150,000              | 150,000              | 200,000              |
| <b>Total</b>                            | <b>343,050,506</b>   | <b>89,051,200</b>    | <b>80,780,252</b>    | <b>79,440,093</b>    | <b>97,385,968</b>    |
| <b>Balance Forward with Unissued GO</b> | <b>\$ 20,229,175</b> | <b>\$ 24,502,975</b> | <b>\$ 8,881,056</b>  | <b>\$ 8,399,296</b>  | <b>\$ 1,396,662</b>  |

|                                  |                      |                      |                      |                      |                      |
|----------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Proposed Bond Sale*</b>       | <b>\$ 15,000,000</b> | <b>\$ 23,000,000</b> | <b>\$ 15,000,000</b> | <b>\$ 15,000,000</b> | <b>\$ 15,000,000</b> |
| <b>Current Available Balance</b> | <b>37,582,901</b>    | <b>6,214,292</b>     | <b>8,105,557</b>     | <b>205,557</b>       | <b>13,410,557</b>    |
| <b>Other Revenue*</b>            | <b>31,692,739</b>    | <b>4,000,000</b>     | <b>6,000,000</b>     | <b>6,000,000</b>     | <b>6,000,000</b>     |
|                                  | <b>FY 2020</b>       | <b>FY 2021*</b>      | <b>FY 2022*</b>      | <b>FY 2023*</b>      | <b>FY 2024*</b>      |
| Water/Wastewater/Reuse           | 78,061,348           | 25,108,735           | 28,900,000           | 7,795,000            | 12,975,000           |
| <b>Balance Forward</b>           | <b>\$ 6,214,292</b>  | <b>\$ 8,105,557</b>  | <b>\$ 205,557</b>    | <b>\$ 13,410,557</b> | <b>\$ 21,435,557</b> |

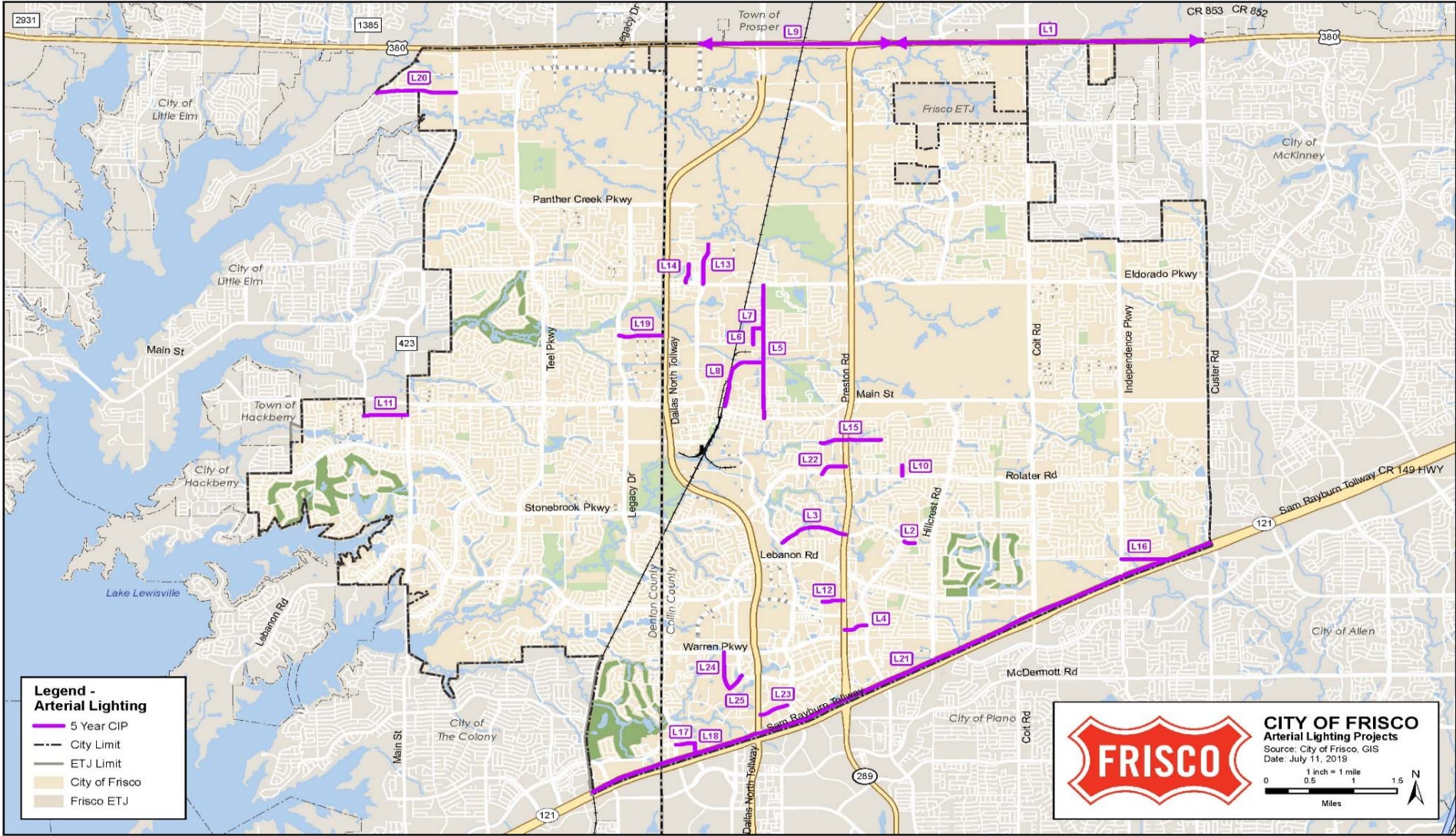
\* Proposed Bond Sale and Other Revenue: Voters approved a \$345,000,000 bond authorization at the May 2019 Bond Election. Bond sales are proposed each year, but will be evaluated based on market condition, need, pricing and various factors relevant at the time of the sale. Impact Fees, Developer Contributions, Grants and other revenue sources will also be used to fund construction.

# LONG RANGE FINANCIAL PLAN MAPS



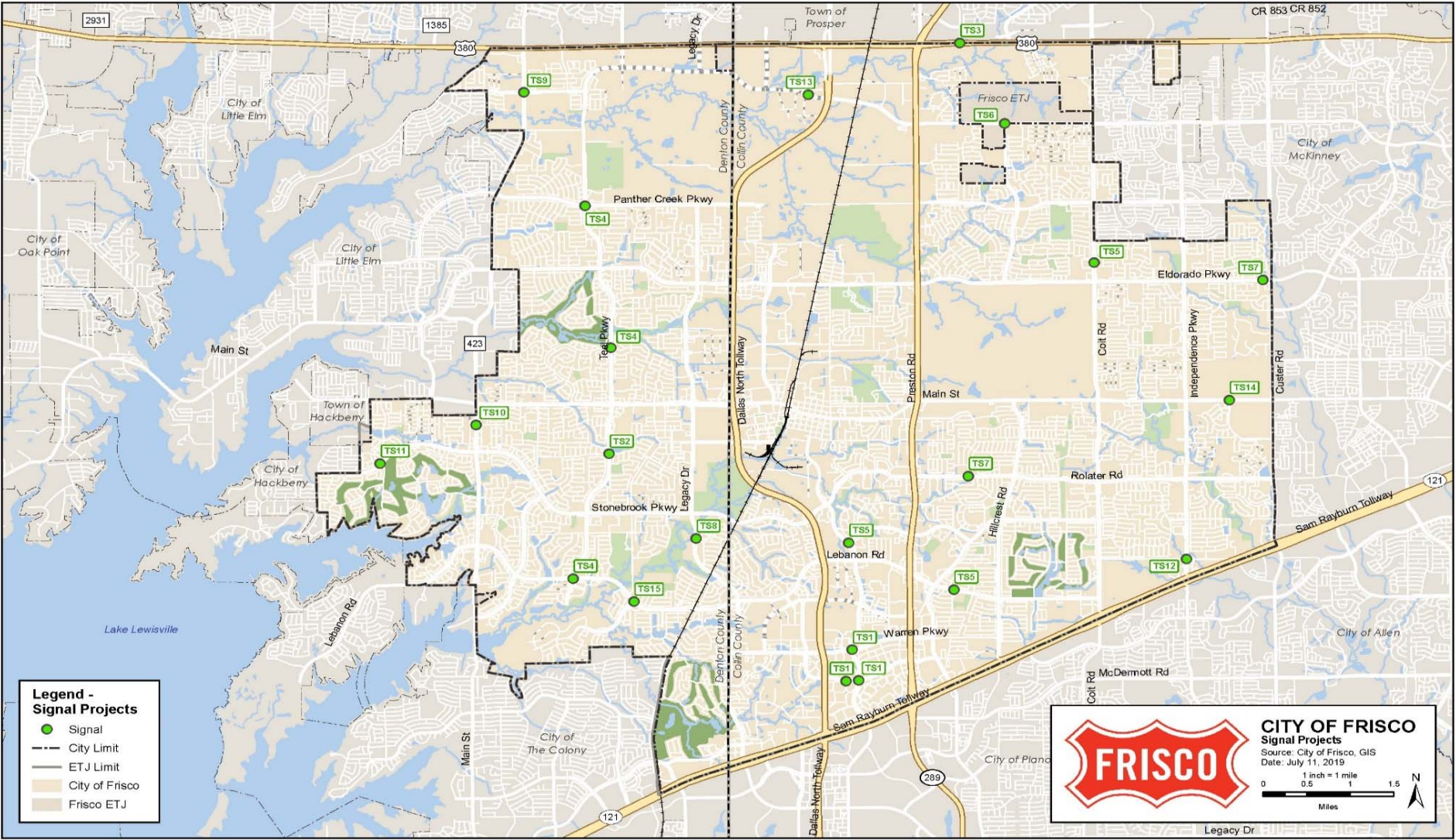


LONG RANGE FINANCIAL PLAN MAPS



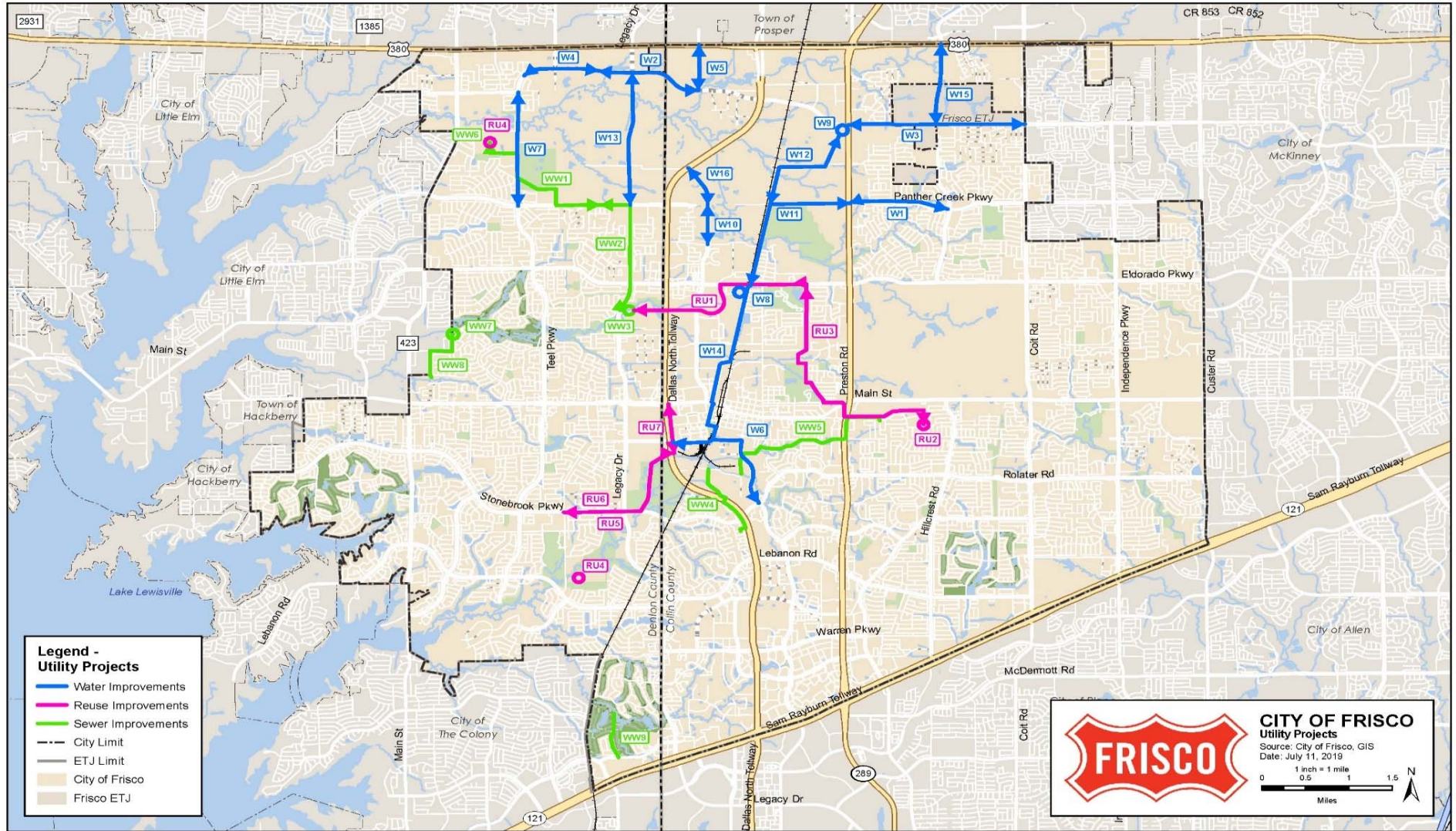


LONG RANGE FINANCIAL PLAN MAPS





# LONG RANGE FINANCIAL PLAN MAPS



## Long Range Financial Plan - Water/Wastewater Operating Fund

The water/wastewater long range financial plan is prepared with forecast scenario from the annual rate study that is updated each summer.

### Projection Assumptions

Growth factors and Rate increases have been included in the five-year plan and 10% increases in water and sewer related items for maintenance costs and several NTMWD facilities as well as 3% increases for CPI, salary and benefits have also been added each year.

| Description                         | Revised<br>2020 | Adopted<br>2021 | Planned<br>2022 | Planned<br>2023 | Planned<br>2024 |
|-------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Beginning Net Position              | \$ 49,391,398   | \$ 61,261,499   | \$ 61,358,133   | \$ 63,507,658   | \$ 68,208,841   |
| Water Sales                         | \$ 57,329,831   | \$ 60,196,322   | \$ 66,215,955   | \$ 72,837,550   | \$ 80,121,305   |
| Sewer Treatment Sales               | 39,582,527      | 40,374,178      | 44,411,595      | 48,852,755      | 53,738,030      |
| Other Charges for Services          | 1,094,000       | 1,415,740       | 1,444,055       | 1,472,936       | 1,502,395       |
| Water Meter Fees                    | \$ 1,000,000    | 1,000,000       | 1,020,000       | 1,040,400       | 1,061,208       |
| Engineering Services                | 1,452,400       | 2,053,000       | 2,094,060       | 2,135,941       | 2,178,660       |
| Other Revenues                      | 1,136,800       | 840,000         | 840,000         | 840,000         | 840,000         |
| Use of Impact Fees for Debt Service | \$ 3,370,499    | 3,400,982       | 3,400,982       | 3,400,982       | 3,400,982       |
| Total Sources of Funds              | \$ 104,966,057  | \$ 109,280,222  | \$ 119,426,647  | \$ 130,580,564  | \$ 142,842,580  |
| Utility Billing                     | \$ 1,910,754    | \$ 1,996,054    | \$ 2,055,936    | \$ 2,117,614    | \$ 2,181,142    |
| Water/Admin/Operations              | 42,964,896      | 46,407,998      | 51,048,798      | 56,153,678      | 61,769,045      |
| Sewer                               | 25,783,751      | 27,566,087      | 30,322,696      | 33,354,965      | 36,690,462      |
| Meters/ROW                          | 6,791,074       | 7,128,464       | 7,342,318       | 7,562,587       | 7,789,465       |
| GIS/IT/Admin Svcs/Gen Govt          | 3,454,650       | 3,451,864       | 3,555,420       | 3,662,083       | 3,771,945       |
| Engineering                         | 3,959,964       | 4,000,005       | 4,120,005       | 4,243,605       | 4,370,913       |
| Non-Departmental                    | -               | -               | -               | -               | -               |
| Total O&M Costs                     | \$ 84,865,089   | \$ 90,550,472   | \$ 98,445,172   | \$ 107,094,532  | \$ 116,572,973  |
| Debt Service - Existing             | \$ 8,080,867    | \$ 18,483,116   | \$ 17,556,950   | \$ 17,509,849   | \$ 18,617,376   |
| Debt Service - Planned              | -               | -               | 1,125,000       | 1,125,000       | 1,125,000       |
| Debt - Related & Other              | 150,000         | 150,000         | 150,000         | 150,000         | 150,000         |
| Transfer                            | -               | -               | -               | -               | -               |
| Non-Operating Costs                 | \$ 8,230,867    | \$ 18,633,116   | \$ 18,831,950   | \$ 18,784,849   | \$ 19,892,376   |
| Total Uses of Funds                 | \$ 93,095,956   | \$ 109,183,588  | \$ 117,277,122  | \$ 125,879,381  | \$ 136,465,349  |
| Sources Minus Uses of Funds         | \$ 11,870,101   | \$ 96,634       | \$ 2,149,525    | \$ 4,701,183    | \$ 6,377,231    |
| Ending Net Position                 | \$ 61,261,499   | \$ 61,358,133   | \$ 63,507,658   | \$ 68,208,841   | \$ 74,586,072   |
| % of Total Expenditures             | 65.8%           | 56.2%           | 54.2%           | 54.2%           | 54.7%           |
| Operating Days in Cash              | 194             | 202             | 235             | 232             | 234             |
| 1.25x Debt Service Coverage Target  | 2.44            | 1.01            | 1.11            | 1.25            | 1.32            |



## CAPITAL PROJECTS SUMMARY

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All purchased capital assets are valued at cost where historical records are available or at an estimated cost where no historical records exist. The City defines capital asset as property, plant, equipment and infrastructure with an initial individual cost of \$5,000 or more and an estimated useful life greater than one year. Outlays for capital assets and improvements are capitalized as the projects are completed. The costs of normal maintenance and repairs that do not materially add to the value of the asset or significantly extend asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related assets, as applicable.

See the Capital Assets Policy included in the Financial Policies Section Supplemental Information.

The Capital Projects Fund Summary section provides brief descriptions of some of the major projects that will be in progress during FY 2020 - 2021 and a discussion of the relationship between the capital budget and the operating budget. A list of the proposed projects in the current plan and related funding sources can be found on the pages following this summary.

### Highlights:

#### Roads -

Dallas Parkway (Lebanon Road to Panther Creek Parkway) (Project 14130/18120): Widening of the frontage roads to three lanes in each direction and intersection improvements along the Dallas Parkway corridor in anticipation of PGA opening in 2022. Construction, partially funded by TxDOT and Collin County, is expected to begin in the 4th Quarter of 2020. Estimated project cost is approximately \$12.2 million.

Panther Creek Parkway (Dallas Parkway to Preston Road) (Project 19101): Construction of a new six lane roadway with a bridge over the BNSF railroad tracks in anticipation of UNT opening in 2023. Construction is expected to begin in the 4th Quarter of 2020. Estimated project cost is \$35.0 million.

Legacy Drive (SH 121 to Warren Pkwy) (Project 15118): Reconstruction and widening of a four lane roadway to a six-lane roadway. Construction, partially funded by Collin County, is expected to begin in the 4th Quarter of 2020. Estimated project cost is \$16.8 million.

Downtown Improvement Projects (Main Street/Elm Street) (Projects 20108/20109): Reconstruction of Elm Street as a two lane concrete roadway with bike lanes between 1st Street and North County and improvements to Main Street to improve pedestrian walkability downtown. Construction is expected to begin in the 1st Quarter of 2021. Estimated project cost is \$10.0 million.

Meadowhill Reconstruction (Project 20115): Reconstruction of an existing two lane asphalt roadway to a two lane concrete roadway with sidewalks. The project also includes the reconstruction of an existing water line. Construction is expected to begin in the 4th Quarter of 2020. Estimated project cost is \$2.8 million.

Lebanon Road (FM 423 to Village) (Project 19142): Design of the project to widen Lebanon Rd from a four lane roadway to six lanes is expected to begin in the 2nd Quarter of 2021. Estimated project cost is \$3.8 million.

## CAPITAL PROJECTS SUMMARY

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### Facilities -

Public Safety - In May 2019 Bond Elections, residents approved \$62.5 million in public safety facilities, equipment, vehicles and sirens. Renovations to Police Station Headquarters, with estimated project cost of \$10.5 million, is anticipated to begin design in FY21. This project will renovate 60,000 sf of interior, adding cubical systems and a new 11,300 sf auxiliary building.

Fire Station #10 (Project 18130) - Construction of a station with an estimated project cost of \$7.8 million. Approved in the May 2015 Bond Election, construction will begin in response to growth and service delivery, estimated in FY22.

Library/Beal/GEA Building (Project 19134) – In May 2019, Frisco voters approved the authorization of \$62 million to renovate the Beal/GEA Building into the Frisco Public Library. Initial design for the approximately 146,000 square foot, two-story library has begun. The new Library is expected to include spaces dedicated to services for children, teens and adults. The Library is also planning to have host conference rooms, community meeting space and event space. Construction is expected to begin after FY21 bond sale and building vacancy.

Cultural & Performing Arts Center (Project 18118) - The City is in the process of discussing potential partnerships for a joint facility. Estimated project cost is \$14 million for the City's share

Golf Course - Professional Golfers' Association of America (PGA) (Project 19122) - The PGA of America is teaming with Omni Stillwater Woods the City of Frisco, the FEDC, FCDC and the FISD to construct a 600 acre, mixed use development, with two championship golf courses, practice areas, a clubhouse, office space, an Omni Resort and Conference Center, plus miles of trails and open space. Located at Rockhill Parkway and Legacy Drive. The PGA will invest \$30 million to build its headquarters and education facility. The City and FISD will contribute no more than \$35 million toward public facilities; City of Frisco \$13.3 million; FEDC \$2.5 million; FCDC \$13.3 million; and FISD \$5.8 million. This facility will be maintained by the lessee, PGA.

Public Works Expansion (Project 18602): Expansion of Public Works includes new facilities on undeveloped property at the current site and the modification of the existing buildings and grounds based upon projected growth of the Public Works work force over the next ten years. Construction of the improvements is expected to begin in the 3rd Quarter of 2021. The total project budget at this time is estimated at \$16.0 million.

The Grove (Project 15139): In the May 2015 Bond Election, residents approved \$9,000,000 for the purpose of constructing and equipping an Adult Activity Center. A 30,000 square foot facility which can be expanded in the future if needed opened in Spring FY 2020. The facility has been well received by citizens and was seeing increased membership until the facility had to close in March 2020 due to COVID-19.

## CAPITAL PROJECTS SUMMARY

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### Parks -

Grand Park (Project 05138): 275-acre regional park located along and west of the Dallas North Tollway; along and east of Legacy Parkway and north of Stonebrook Parkway. Staff continues to work with the consultant to address questions from the Corp of Engineers for the permitting of the water elements for the Park. In 2015 the costs to construct Phase 1 was estimated at \$35.5 million. However, with construction costs escalating and changes in the lake design, we anticipate costs to increase. This project continues to be on hold waiting on the permit from the Corps of Engineers and finalization of the Exide cleanup.

Dominion Trails (Project 20103): This project provides for the development of approximately 1.0 miles of trail found adjacent to the Dominion at Panther Creek, Creekside at Preston, and Belmont Woods subdivisions and will ultimately connect westward into the Latera subdivision. It will also provide for a connection between Panther Creek and Preston Road from Hillcrest Road. Construction is anticipated to begin in the 2nd Quarter of 2021. Project cost is estimated to be \$3.3 million

Park Reinvestment: Program to reinvest funds to update and maintain existing parks. Existing parks are evaluated annually by Staff and, typically, one or two parks per year are chosen based on current condition. For FY 2021, construction of a reinvestment project at Cannaday Park (Project 19153) (on Lebanon Road, between Ohio Drive and Hillcrest Road) is expected to begin in the 1st Quarter of 2021. Construction is estimated to cost \$0.5 million. Also, design of a reinvestment project, including an upgrade of the spray park, at Shepherd's Glenn Park (Project 19159) (on Canoe Road between Coit Road and Hillcrest Drive) is expected to begin in the 4th Quarter of 2020. Project cost is estimated at \$0.8 million.

Park in Frisco Square (Project 19146) - An approximately two-acre park, to be located behind the City Hall Parking Garage between Page Street and Burnham Street, will provide a park for the residents around Frisco Square. Construction was expected to begin in the 3rd Quarter of 2020. Estimated construction cost is \$1.8 million.

### Stormwater -

Cottonwood Creek Park lakes stabilization and erosion control (Project 20121) - Construct creek and lake bank armoring to stabilize and prevent erosion in Cottonwood Creek Park. A walkway between the two lakes is anticipated to be included. Design will begin in the 3rd Quarter of 2020 and construction is expected to begin in the 2nd Quarter of 2021. Total project cost is estimated at \$2.1 million.

Dominion Trail Erosion Repair (Project 20133) - Construct creek bank armoring to prevent erosion of the hike and bike trail, which is currently closed as a result of erosion. Design will begin in the 3rd Quarter of 2020 and construction is expected to begin in the 2nd Quarter of 2021. Total project cost is estimated at \$3.0 million.

Vial Lake Dam Improvements (Project 15119) - Will improve the existing dam to extend its life and bring it into compliance with TCEQ requirements. The dam will be raised, a new spillway constructed, sidewalks reconstructed, and the full perimeter of the lake will be excavated to allow for better water quality and fishing. Construction began in the 3rd Quarter of 2020. Project cost is \$1.9M.

Lone Star Slope/Force Main erosion protection - Construct slope stabilization to prevent erosion of the slope and expose a wastewater force main. Construction is expected to begin in the 4th Quarter of 2021. Total project cost is estimated at \$0.7 million.

## CAPITAL PROJECTS SUMMARY

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### Water -

Stonebrook/Cotton Gin 20/24" Waterline/Transfer Valve (Project 19608): This project consists of a 24-inch water line connecting to the existing 36-inch water line on Stonebrook Parkway continuing along 5th Street to Eubanks Street then running west along Cotton Gin Road to the DNT and a transfer valve at DNT and Cotton Gin Road. This project will supply the proposed transfer valve and provide additional transmission capacity and looping within the Upper Pressure Plane. Estimated project cost is \$5.3 million. Construction is expected to begin in the 3rd Quarter of 2021.

20" BNSF Water Line (Projects 19620/20602): The proposed 20-inch water line will run north, adjacent to the BNSF rail line, from the existing 20-inch water line on Eldorado Parkway to Rockhill Parkway. The water line will provide service to the western portion of the Upper Pressure Plane. In addition, the line will connect Pump Station #3 at Eldorado to the new Rockhill Elevated Storage Tank. Design is expected to begin in the 1st Quarter of 2021. The estimated project cost is \$6.5 million.

### Wastewater -

Legacy Lift Station (Project 18603): Construction of a new wastewater lift station, located on Legacy Drive near Cottonwood Creek, to serve new developments along Dallas Parkway near Main Street. The lift station will pump wastewater through a 30" and 24" force main line, currently under construction, to the Panther Creek Wastewater Treatment Plant. Construction is expected to begin in the 4th Quarter of 2020. Estimated project cost is \$11.4 million.

Stewart Creek North Interceptor (Phase 4) (Project 19615): Upsizing of existing wastewater lines along Stewart Creek, near Hickory, from the railroad to Preston Road. The proposed improvements will provide additional capacity to convey wastewater flows which are approaching the capacity of the existing wastewater lines. Construction is expected to begin in the 3rd Quarter of 2021. Estimated project cost is \$8.2 million.

Fairways Lift Station Pump Improvements (Project 19609): Pump upgrades at the Fairways Lift Station needed to pump increased capacity to Panther Creek Wastewater Treatment Plant. Design of the pump upgrades are expected to begin in the 4th Quarter of 2020 and construction is expected to begin in the 3rd Quarter of 2021. Estimated project cost is \$1.1 million.

### Reuse -

Reuse Pump Station Improvements (Project 19604): Construction of reuse pumping improvements at both Stewart Creek West and Panther Creek Wastewater Treatment Plants are expected to begin in the 4th Quarter of 2020. The proposed pumping improvements will allow the City to pump reuse effluent to the ground storage tank at Frisco #2 pump station to store peak daytime effluent and increase the reuse supply available during peak demands. Estimated project cost is \$13.6 million.

24" Upper Reuse Line (Phase 2) (Project 19602): 24" Reuse line, which will run from Warren Sports Complex to the Frisco #2 Pump Station and Ground Storage Tank, to complete the reuse system which connects the treatment plants to the Frisco #2 ground storage tanks to allow the City to store peak daytime effluent flows and increase the reuse supply available during peak demands. Construction is expected to begin in the 1st Quarter of 2021. Estimated project cost is \$10.1 million.

Frisco #2 Ground Storage Tank Reuse Conversion (Project 19603): Conversion of the Ground Storage Tank at Frisco #2 pump station from potable storage to reuse storage. The conversion will provide storage for the reuse water system and allows the City to store peak daytime effluent flows and increase the reuse supply available during peak demands. Construction is expected to begin in the 1st Quarter of 2021. Estimated project cost is \$4.0 million.

## CAPITAL PROJECTS SUMMARY

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### Frisco Community Development Corporation -

Water/sewer/detention infrastructure costs of \$2 million have been projected for the relocation of concrete batch plants from current sites within the City to land owned by the Frisco Community Development Corporation.

Northwest Community Park, Phase 1 (Project 16117): Master planning of the first phase of the Northwest Community Park, located approximately at the northeast corner of Panther Creek Parkway and Teel Parkway behind Lone Star High School, will begin in the 3rd Quarter of 2020. Upon completion of the Master Plan, design of Phase 1 is expected to begin in the 2nd Quarter of 2021. This timing is to complete Phase 1 in conjunction with the opening of the PGA.

Northeast Community Park, Phase 2 (Project 19105): Design, funded by CDC, of the second phase of the Northeast Community Park, located on Panther Creek Parkway between Hillcrest Road and Coit Road, is expected to begin in the 3rd Quarter of 2021. Phase 2 is expected to consist primarily of additional fields and sports courts. Details will be determined during design. Project cost is estimated to be \$16.3 million.

### **Impact of CIP on Operating Budget:**

Capital projects will be constructed to support the City Council's Strategic Focus Areas: by committing to fund capital needs from fund balance to promote the **Long-Term Financial Health** of the City, by enhancing safety of citizens and visitors through investments in the **Public Health and Safety** expenditures, by investing in community **Infrastructure** to encourage and support development with building, road, sidewalk and median repairs as well as fulfilling the needs of Departments through the replacement or purchase of needed equipment. The **Leisure and Culture** Strategic Focus Area improves quality of life of citizens and visitors through the funding of Library books and materials as well as continued funding for parks and open spaces. These various capital expenditures impact the General Fund operating budget each year through the replacement of or purchase of capital items as detailed through funded and unfunded requests on the Capital, Supplemental and Program Expenditure pages of this budget document.

See the Capital Improvement Planning Policy included in the Financial Policies Section Supplemental Information. Bond sales are proposed in the Long Range Capital Plan, but will be evaluated based on market condition, need, pricing, and various factors relevant at the time of sale. In addition, other revenue sources will be used from Impact Fees, Intergovernmental Contributions, Developer Contributions and Grants as available. Time frames are evaluated to determine when costs or revenue will start, projects are phased when necessary, replacement and maintenance costs are analyzed for cycles and savings are researched for energy efficiencies or productivity enhancements.

Departments monitor actual expenditures and request funding for maintenance or replacement capital items to maintain operating standards. For FY 21, the General Fund and Utility Fund operating budgets will support continuation and supplemental items:

### **Personnel:**

Limited new personnel are included in FY21 for Public Safety only.

### **Operations:**

Street repair costs and additional maintenance dollars as well as replacement equipment at the FAC and other City buildings, are included in the FY21 Budget. New equipment, upgrades and another phase of Disaster Recovery is planned for IT for FY21. Additionally, maintenance on and improvements to the water system will enhance our meter reading and extend the life of an elevated storage tank. An Employee Clinic is planned to open in FY21, which is expected to have cost savings for the City through efficiencies of service and adjustments to the health insurance plan costs.



**CITY OF FRISCO  
CAPITAL PROJECTS FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|  | <u>ACTUAL<br/>FY 2018-19</u> | <u>ORIGINAL<br/>BUDGET<br/>FY 2019-20</u> | <u>REVISED<br/>BUDGET<br/>FY 2019-20</u> | <u>ADOPTED<br/>BUDGET<br/>FY 2020-21</u> |
|--|------------------------------|---|--|--|
| Fund Balance, Beginning                | \$ 158,563,650               | \$ 39,294,079                             | \$ 238,887,080                           | \$ 20,229,175                            |
| Receipts:                              |                              |   |  |  |
| Intergovernmental                      | 1,281,232                    | -   | 30,475,095                               | -  |
| Contributions                          | 2,853,688                    | -   | 1,787,363                                | -  |
| Interest Income                        | 5,079,941                    | -   | 3,000,000                                | -  |
| Interfund Transfers - General Fund     | -                            | 600,000                                   | 425,358                                  | -  |
| Interfund Transfers - Other Funds      | 14,325,625                   | 6,075,000                                 | 54,394,263                               | 2,375,000                                |
| Interfund Transfers - Component Units  | 725,744                      | 1,700,000                                 | 4,310,522                                | 4,950,000                                |
| Bond Funds                             | 121,183,556                  | 110,000,000                               | 30,000,000                               | 86,000,000                               |
| Miscellaneous                          | 3,087,302                    | -   | -  | -  |
| <b>Total Revenue</b>                   | <b>148,537,088</b>           | <b>118,375,000</b>                        | <b>124,392,601</b>                       | <b>93,325,000</b>                        |
| <b>Funds Available</b>                 | <b>307,100,738</b>           | <b>157,669,079</b>                        | <b>363,279,681</b>                       | <b>113,554,175</b>                       |
| Deductions:                            |                              |   |  |  |
| Capital Project Expenditures           | 67,405,457                   | 120,775,000                               | 342,849,506                              | 88,475,000                               |
| Interest & Fiscal Charges              | 808,201                      | 325,000                                   | 201,000                                  | 576,200                                  |
| <b>Total Deductions</b>                | <b>68,213,658</b>            | <b>121,100,000</b>                        | <b>343,050,506</b>                       | <b>89,051,200</b>                        |
| <b>Restricted Fund Balance, Ending</b> | <b>\$ 238,887,080</b>        | <b>\$ 36,569,079</b>                      | <b>\$ 20,229,175</b>                     | <b>\$ 24,502,975</b>                     |

The residents of the City of Frisco approved \$345,000,000 of General Obligation voter authorized bonds in a May 2019 election. The City sold \$30,000,000 in FY20 for various Road Projects. Bond sales are proposed in FY21, but will be evaluated based on market condition, need, pricing, and various factors relevant at the time of the sale.

Intergovernmental revenue in FY20-FY21 includes: approximately \$15 million from Collin County, \$4 million from Denton County, \$2 million from the Frisco Independent School District and over \$9 million from the North Central Texas Council of Governments (COG), TxDOT or other intergovernmental agencies. Contributions from developers are approximately \$1.8 million. The transfers-in include a combination of over \$57 million from the Park Dedication Fees, Stormwater Fees, Impact Fees, Grants, and General Funds with \$9.2 million from the FCDC.

A list of the proposed and on-going projects for Fiscal Years 2020-2021 can be found on the pages following this summary.

**CAPITAL PROJECTS FUND SCHEDULE OF PROJECTS**  
**FY 2020-2021**

| PROJECT DESCRIPTION  | TOTAL BUDGET | ACTUAL LIFE TO DATE | ORIGINAL FY 2020 | REVISED FY 2020 | ADOPTED FY 2021 |
|--|--------------|---------------------|------------------|-----------------|-----------------|
| * ASL = Arterial Street Lights, DT = Downtown, DNT = Dallas North Tollway, NTTA = North Texas Tollroad Authority, TS = Traffic Signal, TSR = Traffic Signal Retiming |              |                     |                  |                 |                 |
| <b>ARTERIAL STREET LIGHTING</b>  |              |                     |                  |                 |                 |
| 14109 Roadway Illumination Phase 4   | 917,954      | 314,641             | -                | 603,313         | -               |
| 18119 ASL - US 380 (Lovers to Custer)  | 1,030,617    | 98,566              | -                | 932,051         | -               |
| 19109 Roadway Illumination Phase 5   | 555,816      | 15,718              | -                | 540,098         | -               |
| 19110 ASL - US 380 (CR26 to Lovers)  | 1,500,500    | -                   | -                | 1,500,500       | -               |
| 20xxx ASL - Rockhill Road (FM 423 to Doe Creek)  | 242,000      | -                   | -                | 242,000         | -               |
| 20xxx ASL - US 380 (Doe Creek to CR 26)  | 100,000      | -                   | -                | 100,000         | -               |
| 21xxx ASL - John Hickman (Parkwood to Preston)   | 12,600       | -                   | -                | 12,600          | -               |
| 21xxx ASL - East/West Witt (Witt to FM 423)  | 11,000       | -                   | -                | 11,000          | -               |
| 21xxx ASL - Stockard (Preston to Legendary)  | 5,230        | -                   | -                | 5,230           | -               |
| 21xxx ASL - Woodsboro Way (Eldorado to Newton)   | 5,090        | -                   | -                | 5,090           | -               |
| 21xxx ASL - Hickory (8400 Hickory to Marine Blue)  | 15,000       | -                   | -                | 15,000          | -               |
| 21xxx ASL - Lebanon Road (Independence to SH 121)  | 11,314       | -                   | -                | 11,314          | -               |
| 21xxx ASL - Town and Country (Legacy to Leadership)  | 4,581        | -                   | -                | 4,581           | -               |
| 21xxx ASL - Leadership (SH121 to Town & Country)   | 2,810        | -                   | -                | 2,810           | -               |
| <b>INTELLIGENT TRAFFIC SYSTEMS AND SIGNAL TIMING</b>   |              |                     |                  |                 |                 |
| 14105 ITS - PTZ Cameras (SH 121 6 Locations & 10 Locations)  | 30,000       | 3,414               | -                | 26,586          | -               |
| 15131 ITS - Automated Performance Measures   | 540,000      | 68,116              | -                | 471,884         | -               |
| 19149 ITS - Equipment Upgrades FY20  | 160,000      | 17,201              | -                | 142,799         | -               |
| 20116 ITS - Master Plan 2020   | 120,000      | -                   | -                | 120,000         | -               |
| 17107 ITS - Signal Controller & Detection (30 Intersections)   | 1,817,708    | 1,124,166           | 1,000,000        | 693,542         | -               |
| 19119 ITS - Detection Equipment  | 765,150      | -                   | -                | 765,150         | -               |
| 19120 ITS - Communication Network Equipment  | 357,000      | 31,393              | -                | 325,607         | -               |
| <b>TRAFFIC SIGNALS</b>   |              |                     |                  |                 |                 |
| 17104 TS - Parkwood at Gaylord & Warren  | 1,384,841    | 1,370,653           | -                | 14,188          | -               |
| 17105 TS - Legacy/Veneto & Stonebrook/4th  | 1,313,950    | 1,294,561           | -                | 19,389          | -               |
| 17115 Little Elm Signal System Upgrades  | 150,000      | 16,720              | -                | 133,280         | -               |
| 17116 FM720 at Hill Lane Signal  | 75,000       | 36,997              | -                | 38,003          | -               |
| 17117 TS - Teel at High Shoals   | 736,918      | 715,488             | -                | 21,430          | -               |
| 17119 TS - US 380 (Lovers at Coit)   | 175,000      | 70,546              | -                | 104,454         | -               |
| 18104 TS - Teel at Lebanon, The Trails, and Panther Creek  | 77,869       | 37,516              | -                | 40,353          | -               |
| 18112 TS - Wade at Parkwood/Lebanon, Colby/Coit, Hay River   | 858,230      | 594,003             | -                | 264,227         | -               |
| 18113 TS - Rockhill at Hillcrest   | 100,931      | 58,892              | -                | 42,039          | -               |
| 18114 TS - Rolater at Kings Ridge, Eldorado at Kroger  | 675,200      | 49,070              | -                | 626,130         | -               |
| 18126 TS - Legacy Drive at Academy   | 30,000       | 15,848              | -                | 14,152          | -               |
| 19108 TS - FM 423 at Rockhill  | 378,509      | 366,101             | -                | 12,408          | -               |
| 19115 TS - FM 423 at Old Newman  | 442,036      | -                   | -                | 442,036         | -               |
| 19116 TS - Independence at Lebanon   | 425,500      | -                   | -                | 425,500         | -               |
| 19117 TS - Stonebrook at Anthem  | 455,000      | 13,773              | -                | 441,227         | -               |
| 201xx TS - Stonebrook at Lone Star Ranch/Lebanon at Rock Creek   | 810,000      | -                   | -                | 810,000         | -               |
| 201xx TS - Preston at Mockingbird  | 35,000       | -                   | -                | 35,000          | -               |
| 201xx TS - Main at The Grove   | 450,000      | -                   | -                | 450,000         | -               |
| 19138 FY20 ITS, ASL, TS Various  | 388,969      | -                   | -                | 388,969         | -               |
| 19147 TS - Legacy at Throne Hall   | 461,782      | 8,332               | -                | 453,450         | -               |
| 20118 TS - Eldorado at Dickson   | 200,000      | -                   | -                | 200,000         | -               |
| 201xx FY20 Traffic (ITS, ASL, TS)  | -            | -                   | 4,164,590        | -               | -               |
| <b>ROADS</b>   |              |                     |                  |                 |                 |
| 08121 Legacy (Panther Creek to Rockhill)   | 2,500,000    | -                   | -                | 2,500,000       | -               |
| 08136 Lebanon at DNT Intersection Improvements   | 1,816,718    | 1,633,659           | -                | 183,059         | -               |
| 09124 Main Street  | 27,168,126   | 19,945,991          | -                | 7,222,135       | -               |
| 09141 Coit Road (Rockhill to US 380)   | 4,292,603    | 4,069,355           | -                | 223,248         | -               |
| 11113 Preston Road Intersection Improvements   | 5,132,866    | 4,599,355           | -                | 533,511         | -               |
| 13136 Mahard Parkway/CR 26 (Rockhill to US 380)  | 4,814,684    | 385,120             | -                | 4,429,564       | -               |
| 13139 Roundabout Warren at Ohio  | 2,417,000    | 2,213,708           | -                | 203,292         | -               |
| 13141 Miscellaneous Intersection Improvements  | 5,451,002    | 3,659,605           | -                | 1,791,397       | -               |
| 14129 Dallas Parkway NB & 3rd Lane (Warren to Lebanon)   | 3,905,497    | 3,610,438           | -                | 295,059         | -               |
| 14130 Dallas Parkway NB & 3rd Lane (Lebanon to Eldorado)   | 11,023,813   | 780,787             | 4,725,000        | 10,243,026      | -               |
| 14136 Lebanon Road (Legacy to 4th Army)  | 2,531,150    | 2,365,764           | -                | 165,386         | -               |
| 15118 Legacy (121 to Warren)   | 18,393,164   | 498,888             | -                | 17,894,276      | -               |
| 15140 Fire Station #9  | 838,261      | 797,507             | -                | 40,754          | -               |
| 15608 Lebanon Lift Station   | 322,130      | 308,727             | -                | 13,403          | -               |
| 16109 Rockhill Parkway (Preston to Coit)   | 17,403,728   | 956,898             | -                | 16,446,830      | -               |
| 16110 Panther Creek Parkway  | 6,053,447    | 1,787,115           | -                | 4,266,332       | -               |
| 16111 Town and Country   | 3,950,000    | 249,742             | -                | 3,700,258       | -               |
| 17108 Eldorado Parkway Bridge at BNSF  | 228,730      | 132,060             | -                | 96,670          | -               |
| 17602 Stewart Creek Interceptor SC5-26   | 1,700,162    | 1,355,864           | -                | 344,298         | -               |
| 18106 SH 121 at Ohio   | 195,333      | 111,348             | -                | 83,985          | -               |
| 18111 Coit Road (SH 121 to Main Street)  | 7,332,157    | 791,464             | -                | 6,540,693       | -               |
| 18120 Dallas Parkway 3rd Lane (Eldorado to Panther Creek)  | 2,431,831    | 208,482             | -                | 2,223,349       | -               |
| 18123 Lebanon Road (Parkwood to Ohio)  | 5,656,498    | 305,510             | 1,100,000        | 5,350,988       | -               |
| 18137 Rockhill Parkway (Teel to Mahard)  | 12,637,545   | 2,797,099           | -                | 9,840,446       | -               |
| 18138 Teel Parkway (Rockhill to US 380)  | 6,187,494    | 190,411             | -                | 5,997,083       | -               |
| 18139 Legacy Drive (Rockhill to US 380)  | 6,296,953    | 1,334,355           | -                | 4,962,598       | -               |
| 18140 Independence Pkwy (SH 121 to Main)   | 682,750      | 394,630             | -                | 288,120         | -               |
| 19101 Panther Creek Parkway (DNT to Preston)   | 37,376,000   | 587,215             | -                | 36,788,785      | -               |
| 19118 Custer Creek Farm Street Reconstruction  | 4,288,797    | 195,053             | -                | 4,093,744       | -               |
| 19121 Annual Sidewalks FY19  | 656,025      | 279,386             | -                | 376,639         | -               |
| 19128 Landscape at Preston/Main  | 118,240      | 111,708             | -                | 6,532           | -               |



**CAPITAL PROJECTS FUND SCHEDULE OF PROJECTS**  
**FY 2020-2021**

|                   | PROJECT DESCRIPTION                                  | TOTAL<br>BUDGET | ACTUAL<br>LIFE TO DATE | ORIGINAL<br>FY 2020 | REVISED<br>FY 2020 | ADOPTED<br>FY 2021 |
|-------------------|--|-----------------|------------------------|---------------------|--------------------|--------------------|
| 19132             | Rockhill Parkway Phase 2                             | 5,475,880       | 20,051                 | 6,750,000           | 5,455,829          | -                  |
| 19133             | Dallas Parkway                                       | 1,176,827       | 439                    | -                   | 1,176,388          | -                  |
| 19135             | Downtown Projects                                    | 1,200,000       | 137                    | -                   | 1,199,863          | -                  |
| 19136             | Annual Sidewalks FY20                                | 537,081         | -                      | -                   | 537,081            | -                  |
| 19140             | Hillcrest Road (Panther Creek to Rockhill)           | 6,125,959       | -                      | 5,600,000           | 6,125,959          | -                  |
| 19142             | Lebanon Road FM423 to Village                        | 400,000         | -                      | -                   | 400,000            | -                  |
| 19161             | Miscellaneous Intersection Improvements              | 250,000         | -                      | -                   | 250,000            | -                  |
| 19616             | Frisco Street (Cobb Hill to Panther Creek)           | 630,000         | -                      | -                   | 630,000            | -                  |
| 19998             | Roadway Projects (Bonds)* FY21                       | -               | -                      | 1,670,410           | -                  | -                  |
| 20104             | Coit Road (Main to Buckeye)                          | 500,000         | -                      | -                   | 500,000            | -                  |
| 20105             | Annual Sidewalk                                      | 600,000         | -                      | -                   | 600,000            | -                  |
| 20106             | Panther Creek Parkway (Legacy to DNT)                | 150,000         | -                      | 150,000             | 150,000            | -                  |
| 20108             | Main Street (1st Street to North County)             | 8,319,600       | -                      | 5,565,000           | 8,319,600          | -                  |
| 20109             | Elm Street (1st Street to South County)              | 5,000,000       | -                      | 3,600,000           | 5,000,000          | -                  |
| 20115             | Meadowhill Reconstruction (PW)                       | 3,104,800       | -                      | 1,200,000           | 3,104,800          | -                  |
| 20119             | Ohio Warren Roundabout Landscape                     | 3,250           | -                      | -                   | 3,250              | -                  |
| 201xx             | Rockhill (FM423 to Teel)                             | -               | -                      | 125,000             | -                  | -                  |
| 211xx             | DNT Bridge Expansion at Fields                       | 10,000,000      | -                      | -                   | -                  | 10,000,000         |
| 15119             | Vial Lake (Warren Park) Dam Improvements             | 1,893,464       | 108,961                | -                   | 1,784,503          | -                  |
| 19104             | Cottonwood Creek Erosion Protection                  | 243,235         | 29,360                 | -                   | 213,875            | -                  |
| 19126             | Dallas Parkway Slope Failure                         | 150,000         | 141,755                | -                   | 8,245              | -                  |
| 20117             | Trail View Wall Repair                               | 803,400         | -                      | -                   | 803,400            | -                  |
| 20121             | Cottonwood Park Erosion                              | 2,093,464       | -                      | -                   | 1,178,464          | 915,000            |
| 20133             | Dominion at Panther Creek Tributary 1                | 3,046,292       | -                      | -                   | 1,586,292          | 1,460,000          |
| 201xx             | Lone Star Stewart Creek Slope Stabilization          | 693,000         | -                      | -                   | 693,000            | -                  |
| 18103             | Glenview Retaining Wall                              | 30,000          | 28,164                 | -                   | 1,836              | -                  |
| 20101             | Screening Wall on Cajun Drive                        | 85,358          | -                      | -                   | 85,358             | -                  |
| xxxxx             | Art (1% of Road Bonds)                               | 2,000,000       | -                      | 350,000             | 1,850,000          | 150,000            |
| <b>FACILITIES</b> |  |                 |                        |                     |                    |                    |
| 18118             | Performing Arts Center                               | 2,000,000       | 38,438                 | 12,000,000          | 1,961,562          | -                  |
| 15130             | City Hall / Library / Court Expansion                | 5,000,000       | 515,876                | -                   | 4,484,124          | -                  |
| 15130             | Court Expansion                                      | 10,000,000      | 85,944                 | -                   | 9,914,056          | -                  |
| 15140             | Fire Station #9                                      | 7,462,164       | 6,838,654              | -                   | 623,510            | -                  |
| 15142             | Fire Station #3 Renovation                           | 3,298,178       | 3,247,182              | -                   | 50,996             | -                  |
| 18101             | 2018 Engine Builds                                   | 2,903,698       | 2,850,823              | -                   | 52,875             | -                  |
| 20114             | Replacement Ambulance                                | 340,000         | -                      | -                   | 340,000            | -                  |
| 18107             | Ambulance(s)   | 1,478,000       | 1,458,995              | -                   | 19,005             | -                  |
| 18130             | Fire Station #10                                     | 7,836,000       | -                      | -                   | 7,836,000          | -                  |
| 18131             | Replacement Truck #3                                 | 1,627,028       | 9,070                  | -                   | 1,617,958          | -                  |
| 18132             | Medic 5, 6, and 8                                    | 1,514,000       | 402,993                | -                   | 1,111,007          | -                  |
| 18133             | Squad 2  | 534,153         | 9,070                  | -                   | 525,083            | -                  |
| 18135             | Fire Station #2 Remodel                              | 4,903,709       | 6,800                  | -                   | 4,896,909          | -                  |
| 19148             | Quint 4 Replacement                                  | 1,150,000       | -                      | -                   | 1,150,000          | -                  |
| 19150             | Truck 6 Replacement                                  | 2,000,000       | -                      | -                   | 2,000,000          | -                  |
| 19151             | LAR 1 (Air Support Unit)                             | 750,000         | -                      | -                   | 750,000            | -                  |
| 21102             | P25 Simulcast Radio Tower                            | 1,291,438       | -                      | -                   | 1,291,438          | -                  |
| 20122             | Stonebriar Hyatt Hotel and Convention Center         | 16,543,688      | -                      | -                   | 16,543,688         | -                  |
| 191xx             | Land   | -               | -                      | 600,000             | -                  | -                  |
| 19152             | Technology Equipment and Data Center                 | 4,000,000       | -                      | -                   | 4,000,000          | -                  |
| 19134             | Library / Beal / GEA Building                        | 63,500,000      | -                      | 55,000,000          | 7,000,000          | 56,500,000         |
| 15139             | The Grove - Adult Activity Center                    | 14,362,982      | 12,576,658             | -                   | 1,786,324          | -                  |
| 19122             | Golf Course PGA                                      | 35,000,000      | 14,029                 | -                   | 34,985,971         | -                  |
| 19162             | Police Department Remodel                            | 10,500,000      | -                      | -                   | 10,500,000         | -                  |
| 16114             | Public Safety Training Center                        | 11,405,636      | 8,993,971              | -                   | 2,411,665          | -                  |
| 21xxx             | Public Safety Equipment FY21 Bonds                   | 8,000,000       | -                      | -                   | -                  | 8,000,000          |
| 18602             | Public Works Expansion                               | 8,000,000       | -                      | 8,000,000           | -                  | 8,000,000          |
| <b>PARKS</b>      |  |                 |                        |                     |                    |                    |
| 05138             | Grand Park   | 13,410,000      | 12,248,191             | -                   | 1,161,809          | -                  |
| 11118             | Pearson Park   | 2,132,300       | 1,042,664              | -                   | 1,089,636          | -                  |
| 12112             | Dominion Trail                                       | 1,275,000       | 216,847                | -                   | 1,058,153          | -                  |
| 13101             | Special Projects                                     | 741,916         | 530,305                | -                   | 211,611            | -                  |
| 14119             | Northeast Community Park (including Skateboard Park) | 18,291,437      | 17,362,521             | -                   | 928,916            | -                  |
| 14121             | Monarch View NP (Grayhawk Park II)                   | 3,553,134       | 193,020                | -                   | 3,360,114          | -                  |
| 16117             | NW Community Park, Phase 1, Design                   | 1,009,952       | 9,952                  | -                   | 1,000,000          | -                  |
| 17101             | Warren Sports Complex Reinvestment and Decel Lane    | 3,894,546       | 732,783                | -                   | 3,161,763          | -                  |
| 17106             | Miscellaneous Median Projects                        | 1,500,000       | 75,387                 | -                   | 1,424,613          | -                  |
| 18108             | First Street Park Reinvestment                       | 644,113         | 77,998                 | -                   | 566,115            | -                  |
| 18127             | Frisco Commons Community Garden                      | 352,618         | 293,788                | -                   | 58,830             | -                  |
| 18134             | Hollyhock Neighborhood Park & Trail                  | 175,000         | 93,455                 | -                   | 81,545             | -                  |
| 19105             | Northeast Community Park, Phase 2, Design            | 1,300,000       | -                      | -                   | -                  | 1,300,000          |
| 19123             | Median - Stonebrook                                  | 83,000          | 126                    | -                   | 82,874             | -                  |
| 19131             | 3 Cities Trail and Bridge                            | 405,000         | 46,110                 | -                   | 358,890            | -                  |
| 19145             | Discovery Center Pavilion                            | 322,153         | -                      | -                   | 322,153            | -                  |
| 19146             | Park in Frisco Square/Heritage Square Park           | 2,028,081       | -                      | 1,800,000           | 2,028,081          | -                  |
| 19153             | Cannaday Neighborhood Park Reinvestment              | 566,908         | -                      | -                   | 566,908            | -                  |
| 19154             | Church Tract Neighborhood Park                       | -               | -                      | 2,000,000           | -                  | -                  |
| 19155             | Gallegos Park Reinvestment                           | 250,000         | -                      | -                   | 250,000            | -                  |
| 19157             | Centennial Park                                      | -               | -                      | 500,000             | -                  | -                  |
| 19158             | Collinsbrook Farms Neighborhood Park                 | 175,000         | -                      | 2,000,000           | 175,000            | -                  |
| 19159             | Shepherds Glen Park Reinvestment                     | 177,987         | -                      | 725,000             | 177,987            | -                  |

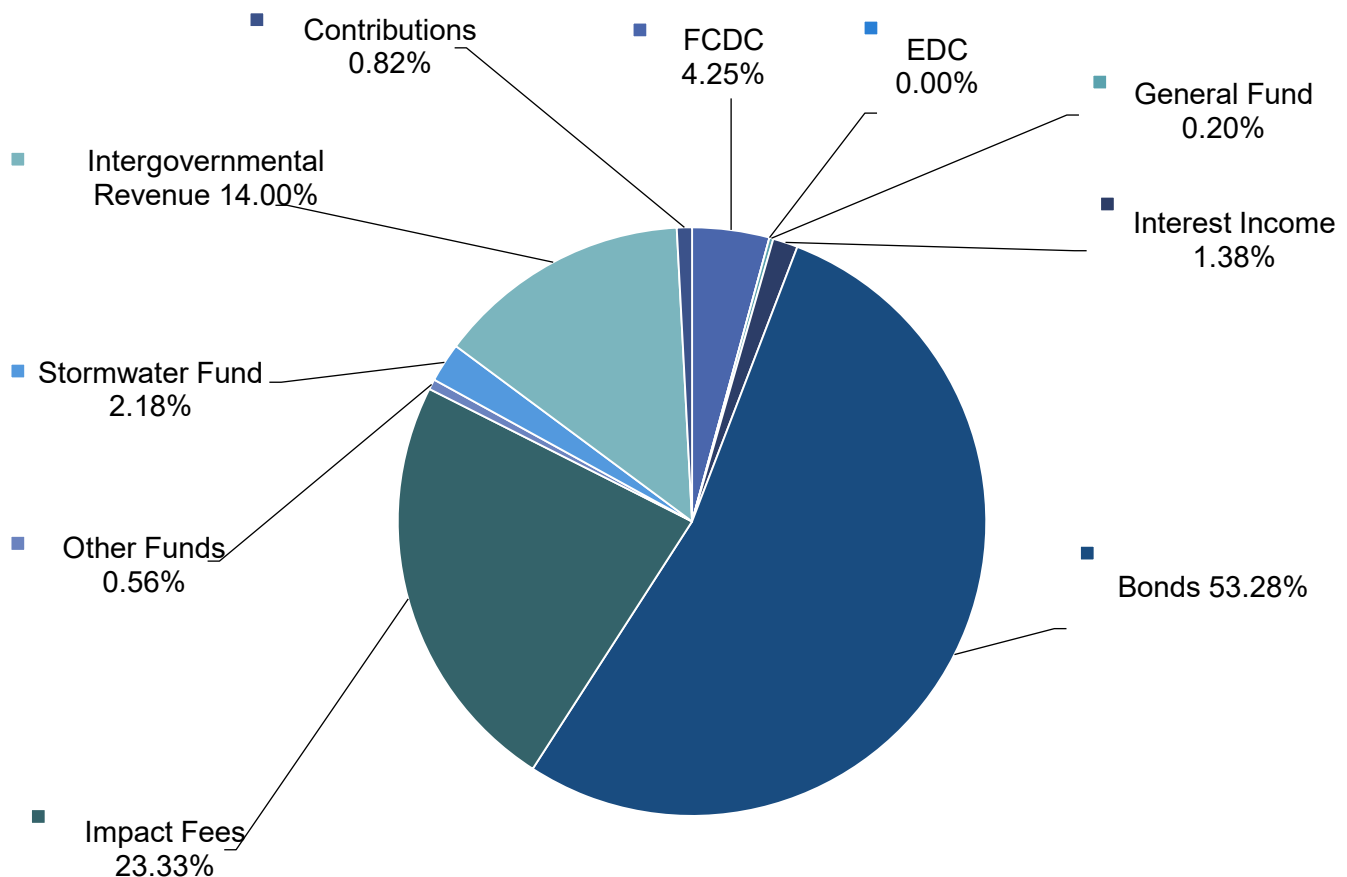
**CAPITAL PROJECTS FUND SCHEDULE OF PROJECTS**  
**FY 2020-2021**

|               | PROJECT DESCRIPTION                   | TOTAL<br>BUDGET    | ACTUAL<br>LIFE TO DATE | ORIGINAL<br>FY 2020 | REVISED<br>FY 2020 | ADOPTED<br>FY 2021 |
|---------------|---------------------------------------|--------------------|------------------------|---------------------|--------------------|--------------------|
| 19160         | Superdome Project (\$9,952 to 16117)  | 568,817            | -                      | -                   | 568,817            | -                  |
| 20102         | Parking Lot - Parks Admin             | 100,000            | -                      | -                   | 100,000            | -                  |
| 20103         | Dominion Trail, Phase 2               | 3,330,110          | -                      | -                   | 3,330,110          | -                  |
| 20110         | Foncine Store                         | 450,000            | -                      | 450,000             | -                  | 450,000            |
| 20111         | Frisco Gas Station                    | 500,000            | -                      | 500,000             | -                  | 500,000            |
| 20112         | Cottonwood Landscape & Irrigation     | 39,065             | -                      | -                   | 39,065             | -                  |
| 20113         | B.F. Phillips, Phase 3 Design         | 1,200,000          | -                      | 1,200,000           | -                  | 1,200,000          |
| 20123         | Main Street Landscape (DNT to Teel)   | 541,640            | -                      | -                   | 541,640            | -                  |
| 20124         | Monarch H&B Trail                     | 870,000            | -                      | -                   | 870,000            | -                  |
| 20125         | Starwood H&B Trail                    | 250,000            | -                      | -                   | 250,000            | -                  |
| 20126         | Cottonwood Trail (2I)                 | 190,000            | -                      | -                   | 190,000            | -                  |
| 20127         | Parvin Branch Underpass (2E-2)        | 215,000            | -                      | -                   | 215,000            | -                  |
| 20128         | Independence Park H&B Trail           | 45,000             | -                      | -                   | 45,000             | -                  |
| 20129         | Friendship H&B Trail                  | 150,000            | -                      | -                   | 150,000            | -                  |
| 20130         | Tuscany Meadows Park Reinvestment     | 600,000            | -                      | -                   | 600,000            | -                  |
| 20131         | Community Garden, Phase 2             | 600,000            | -                      | -                   | 600,000            | -                  |
| 21101         | Urban Forestry Program (Schedule 601) | 169,500            | -                      | -                   | 169,500            | -                  |
| 88130         | 6 Cities Trail Connection (13124)     | 1,691,300          | 738,688                | -                   | 952,612            | -                  |
| <b>TOTALS</b> |                                       | <b>565,342,670</b> | <b>134,018,164</b>     | <b>120,775,000</b>  | <b>342,849,506</b> | <b>88,475,000</b>  |

## FY 2021 CAPITAL PROJECTS SOURCE OF FUNDS

| Source  | Actual<br>FY19     | Original<br>FY20   | Revised<br>FY20    | Adopted<br>FY21   |
|---|--------------------|--------------------|--------------------|-------------------|
| Intergovernmental Revenue                     | 1,281,232          | -                  | 30,475,095         | -                 |
| Contribution/Developer(s)                     | 2,853,688          | -                  | 1,787,363          | -                 |
| Bond Sale                                     | 121,183,556        | 110,000,000        | 30,000,000         | 86,000,000        |
| Frisco Community Development Corp. (FCDC)     | 537,252            | 1,700,000          | 4,310,522          | 4,950,000         |
| Frisco Economic Development Corp. (FEDC)      | 188,492            | -                  | -                  | -                 |
| Interfund Transfer - General Fund             | -                  | 600,000            | 425,358            | -                 |
| Interfund Transfer - Park Dedication Fees     | 3,209,339          | 4,500,000          | 17,752,402         | -                 |
| Interfund Transfer - Thoroughfare Impact Fees | 3,854,655          | -                  | 33,049,331         | -                 |
| Interfund Transfer - Stormwater Fund          | 626,539            | 575,000            | 2,376,768          | 2,375,000         |
| Interfund Transfer - Other Funds              | 6,635,092          | 1,000,000          | 1,215,762          | -                 |
| Interest and Miscellaneous Income             | 8,167,243          | -                  | 3,000,000          | -                 |
| <b>TOTALS</b>                                 | <b>148,537,088</b> | <b>118,375,000</b> | <b>124,392,601</b> | <b>93,325,000</b> |

FY20 - FY21 Capital Projects Source of Funds



**CITY OF FRISCO  
THOROUGHFARE IMPACT FEES FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|  | <u>ACTUAL<br/>FY 2018-19</u> | <u>ORIGINAL<br/>BUDGET<br/>FY 2019-20</u> | <u>REVISED<br/>BUDGET<br/>FY 2019-20</u> | <u>ADOPTED<br/>BUDGET<br/>FY 2020-21</u> |
|--|------------------------------|---|--|--|
| Fund Balance, Beginning                | \$ 38,044,573                | \$ 6,658,801                              | \$ 42,142,236                            | \$ 13,212,905                            |
| Receipts:                              |                              |   |  |  |
| Impact Fees - Thoroughfare             | 6,866,375                    | -   | 3,600,000                                | -  |
| Interest Income                        | 1,085,943                    | -   | 520,000                                  | -  |
| <b>Total Revenue</b>                   | <u>7,952,318</u>             | <u>-</u>                                  | <u>4,120,000</u>                         | <u>-</u>                                 |
| <b>Funds Available</b>                 | <u>45,996,891</u>            | <u>6,658,801</u>                          | <u>46,262,236</u>                        | <u>13,212,905</u>                        |
| Deductions:                            |                              |   |  |  |
| Interfund Transfers - Other Funds      | 3,854,655                    | -   | 33,049,331                               | -  |
| <b>Total Deductions</b>                | <u>3,854,655</u>             | <u>-</u>                                  | <u>33,049,331</u>                        | <u>-</u>                                 |
| <b>Restricted Fund Balance, Ending</b> | <u><b>\$ 42,142,236</b></u>  | <u><b>\$ 6,658,801</b></u>                | <u><b>\$ 13,212,905</b></u>              | <u><b>\$ 13,212,905</b></u>              |

Impact Fees were established to assure the availability of funds for major capital projects needed as a result of new development. The laws governing the collection and disbursement of impact fees require separate accounting and reporting of these funds. Additionally, a city must do an analysis and update of the fee structure every five years.

The City takes a conservative approach and does not budget anticipated revenue. Funds are appropriated but subject to change based on development and infrastructure needs during the year. The actual transfer of funds will take place over the life of the project construction.

A list of the proposed Projects for Fiscal Year 2020-2021 can be found on the Capital Projects Fund Schedule of Projects page.

**CITY OF FRISCO  
PARK DEDICATION FEE FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|  | ACTUAL<br>FY 2018-19        | ORIGINAL<br>BUDGET<br>FY 2019-20 | REVISED<br>BUDGET<br>FY 2019-20 | ADOPTED<br>BUDGET<br>FY 2020-21 |
|--|-----------------------------|----------------------------------|---------------------------------|---------------------------------|
| Fund Balance, Beginning                | \$ 20,846,009               | \$ 16,645,818                    | \$ 23,412,413                   | \$ 11,154,011                   |
| Receipts:                              |                             |                                  |                                 |                                 |
| Park Dedication Fees                   | 5,235,148                   | -                                | 5,200,000                       | -                               |
| Interest Income                        | 540,594                     | -                                | 294,000                         | -                               |
| <b>Total Revenue</b>                   | <b>5,775,742</b>            | <b>-</b>                         | <b>5,494,000</b>                | <b>-</b>                        |
| <b>Funds Available</b>                 | <b>26,621,751</b>           | <b>16,645,818</b>                | <b>28,906,413</b>               | <b>11,154,011</b>               |
| Deductions:                            |                             |                                  |                                 |                                 |
| Interfund Transfers - Other Funds      | 3,209,338                   | 4,500,000                        | 17,752,402                      | -                               |
| <b>Total Deductions</b>                | <b>3,209,338</b>            | <b>4,500,000</b>                 | <b>17,752,402</b>               | <b>-</b>                        |
| <b>Restricted Fund Balance, Ending</b> | <b><u>\$ 23,412,413</u></b> | <b><u>\$ 12,145,818</u></b>      | <b><u>\$ 11,154,011</u></b>     | <b><u>\$ 11,154,011</u></b>     |

Park dedication fees were established to assure the availability of funds to purchase land and construct neighborhood parks. Developers are required to pay a fee based on the number of units or to contribute land. The funds are tracked separately and transferred to the Capital Projects Fund as needed for scheduled development.

In addition to the Park Dedication fees for construction and development, the parks capital projects are also funded by General Obligation Bonds in the Capital Projects Fund. A list of the proposed Park Projects for Fiscal Year 2020-2021 can be found on the Capital Projects Fund Schedule of Projects page.

The City takes a conservative approach and does not budget anticipated revenue. Funds are appropriated but subject to change based on development and infrastructure needs during the year.



**CITY OF FRISCO  
UTILITY CAPITAL PROJECTS FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|  | <u>ACTUAL<br/>FY 2018-19</u> | <u>ORIGINAL<br/>BUDGET<br/>FY 2019-20</u> | <u>REVISED<br/>BUDGET<br/>FY 2019-20</u> | <u>ADOPTED<br/>BUDGET<br/>FY 2020-21</u> |
|--|------------------------------|---|--|--|
| Net Position, Beginning                | \$ 34,147,022                | \$ 3,498,923                              | \$ 37,582,901                            | \$ 6,214,292                             |
| Receipts:                              |                              |   |  |  |
| Bond Funds                             | 10,000,000                   | 23,000,000                                | 15,000,000                               | 23,000,000                               |
| Interfund Transfers - Component Units  | -                            | 4,000,000                                 | 5,000,000                                | 4,000,000                                |
| Interfund Transfers - Other Funds      | 3,179,198                    | 15,000,000                                | 26,232,739                               | -  |
| Contributions                          | 25,002,744                   | -   | -  | -  |
| Interest Income                        | 834,156                      | -   | 460,000                                  | -  |
| <b>Total Revenue</b>                   | <b><u>39,016,098</u></b>     | <b><u>42,000,000</u></b>                  | <b><u>46,692,739</u></b>                 | <b><u>27,000,000</u></b>                 |
| <b>Funds Available</b>                 | <b><u>73,163,120</u></b>     | <b><u>45,498,923</u></b>                  | <b><u>84,275,640</u></b>                 | <b><u>33,214,292</u></b>                 |
| Deductions:                            |                              |   |  |  |
| Capital Project Expenses               | 35,580,219                   | 31,985,000                                | 78,061,348                               | 25,108,735                               |
| <b>Total Deductions</b>                | <b><u>35,580,219</u></b>     | <b><u>31,985,000</u></b>                  | <b><u>78,061,348</u></b>                 | <b><u>25,108,735</u></b>                 |
| <b>Restricted Net Position, Ending</b> | <b><u>\$ 37,582,901</u></b>  | <b><u>\$ 13,513,923</u></b>               | <b><u>\$ 6,214,292</u></b>               | <b><u>\$ 8,105,557</u></b>               |

This bond funding is for ongoing improvements to the water and wastewater distribution system. The debt is considered to be self-supporting debt as revenues from the Utility Fund pay for issued Certificates of Obligation. The City sold \$15,000,000 in debt in FY 2020 and anticipates selling \$23,000,000 additional debt in FY21 for ongoing capital project needs per our five year plan. A list of the ongoing projects follows this summary.

**UTILITY CAPITAL PROJECTS FUND SCHEDULE OF PROJECTS**  
**FY 2020-2021**

| PROJECT DESCRIPTION |  | TOTAL<br>BUDGET    | ACTUAL<br>LIFE TO DATE | ORIGINAL<br>FY 2020 | REVISED<br>FY 2020 | ADOPTED<br>FY 2021 |
|---------------------|--|--------------------|------------------------|---------------------|--------------------|--------------------|
| <b>WATER</b>        |  |                    |                        |                     |                    |                    |
| 08121               | Legacy Drive 20" Waterline Phase 1 W31 W36             | 350,000            | -                      | 350,000             | 350,000            | -                  |
| 09124               | Main (FM423 to DNT)                                    | 5,094,084          | 4,347,975              | -                   | 746,109            | -                  |
| 13136               | Mahard Parkway W/WW                                    | 200,000            | -                      | -                   | 200,000            | -                  |
| 16109               | Rockhill Waterline                                     | 2,973,257          | 21,465                 | -                   | 2,951,792          | -                  |
| 16110               | Panther Creek (Preston to Alameda)                     | 2,377,063          | 2,093,242              | -                   | 283,821            | -                  |
| 18111               | Coit Road (SH 121 to Main Street)                      | 55,000             | -                      | -                   | 55,000             | -                  |
| 18137               | Rockhill Parkway 24" WL (W34/35)                       | 2,122,700          | 259,453                | -                   | 1,863,247          | -                  |
| 18138               | Teel 16" WL  | 677,283            | -                      | -                   | 677,283            | -                  |
| 18602               | Public Works Expansion                                 | 8,000,000          | -                      | 6,800,000           | 1,474,800          | 6,525,200          |
| 19132               | Rockhill Parkway Phase 2                               | 1,146,508          | -                      | -                   | 1,146,508          | -                  |
| 19607               | Preston/Rockhill Elevated Storage Tank (W21)           | 565,800            | -                      | -                   | 565,800            | -                  |
| 19608               | Stonebrook/Cotton Gin 20/24" WL                        | 5,284,200          | -                      | -                   | 5,284,200          | -                  |
| 19616               | Frisco Street (Cobb Hill to Panther Creek)             | 150,000            | -                      | -                   | 150,000            | -                  |
| 19618               | Teel 24" Water Line Upsize                             | -                  | -                      | 3,100,000           | -                  | -                  |
| 19620               | Panther Creek and BNSF Waterline W17                   | 450,000            | -                      | -                   | 450,000            | -                  |
| 20115               | Meadowhill Reconstruction (PW)                         | 469,600            | -                      | -                   | 469,600            | -                  |
| 20601               | Edgestone Reuse Water Line                             | 177,998            | -                      | -                   | 177,998            | -                  |
| 20602               | 20" BNSF Railroad Water (W18)                          | 235,000            | -                      | 235,000             | 235,000            | -                  |
| 20603               | Water Sewer Impact Study                               | 22,200             | -                      | -                   | 22,200             | -                  |
| 20604               | Davis Multifamily Developer Agreement                  | 191,064            | -                      | -                   | 191,064            | -                  |
| 206xx               | 30"/36" BFV additions on distribution line             | 92,000             | -                      | -                   | 92,000             | -                  |
| 206xx               | Isabell redundancy connection                          | 18,100             | -                      | -                   | 18,100             | -                  |
| 206xx               | Frisco #3 Pump Station Expansion to 50-55MGD           | 100,000            | -                      | -                   | 100,000            | -                  |
| 206xx               | Research Rd Water Line upsize                          | 150,000            | -                      | -                   | 150,000            | -                  |
| 18601               | Luminent Land Infrastructure                           | 4,000,000          | -                      | 4,000,000           | -                  | 4,000,000          |
| <b>WASTEWATER</b>   |  |                    |                        |                     |                    |                    |
| 09124               | Main (FM423 to DNT)                                    | 1,323              | -                      | -                   | 1,323              | -                  |
| 09609               | Stewart Creek South Sewer Interceptor, Phase 2         | 521,731            | 21,731                 | -                   | 500,000            | -                  |
| 12602               | West Rowlett Creek WW Main                             | 7,522,833          | 7,522,063              | -                   | 770                | -                  |
| 14136               | Lebanon Road (DNT to Legacy)                           | 4,788,744          | 4,534,292              | -                   | 254,452            | -                  |
| 15608               | Lebanon Lift Station                                   | 8,975,145          | 8,443,142              | -                   | 532,003            | -                  |
| 17602               | Stewart Creek North Sewer Interceptor - Phase 3        | 6,652,893          | 6,051,839              | -                   | 601,054            | -                  |
| 18140               | Independence Parkway Sewer Line                        | 35,250             | 21,694                 | -                   | 13,556             | -                  |
| 18603               | Legacy Lift Station                                    | 11,387,400         | 797,605                | -                   | 10,589,795         | -                  |
| 18604               | Stewart Creek North Sewer Interceptor - Phase 4 & 5    | 172,570            | 45,270                 | 1,200,000           | 127,300            | -                  |
| 18605               | Legacy Force Main - North                              | 2,545,941          | 1,012,631              | -                   | 1,533,310          | -                  |
| 18606               | Legacy Force Main - South                              | 3,908,769          | 489,775                | -                   | 3,418,994          | -                  |
| 18607               | Crown Ridge Developer Agreement                        | 150,381            | -                      | -                   | 150,381            | -                  |
| 19601               | Upper Reuse WL to Warren Sports Complex 24" Phase 1    | 6,419,711          | 464,268                | -                   | 5,955,443          | -                  |
| 19602               | Upper Reuse 24" Line Phase 2                           | 10,139,750         | 293,099                | -                   | 5,246,651          | 4,600,000          |
| 19603               | Frisco 2 Reuse GST                                     | 3,995,300          | 152,980                | -                   | 3,842,320          | -                  |
| 19604               | Reuse Pump Station Improvements                        | 19,012,893         | 437,321                | 11,000,000          | 8,592,037          | 9,983,535          |
| 19606               | 12" Lower Service Area Reuse Line                      | -                  | -                      | 300,000             | -                  | -                  |
| 19609               | Fairways LS Pump Upgrades                              | 1,112,500          | -                      | -                   | 1,112,500          | -                  |
| 19611               | Stewart Creek South Sewer Interceptor                  | 150,000            | -                      | -                   | 150,000            | -                  |
| 19612               | Trails Gravity Interceptor                             | 625,000            | -                      | -                   | 625,000            | -                  |
| 19615               | Stewart Creek North Sewer Interceptor - Phase 4        | 8,159,502          | -                      | 5,000,000           | 8,159,502          | -                  |
| 20603               | Water Sewer Impact Study                               | 25,400             | -                      | -                   | 25,400             | -                  |
| 20605               | Panther Creek Interceptor Extension 2 WW               | 5,937,500          | -                      | -                   | 5,937,500          | -                  |
| 20606               | The Gate Sewer Upsize                                  | 80,860             | -                      | -                   | 80,860             | -                  |
| 20609               | Prosper ISD WW Line - WW31                             | 1,208,135          | -                      | -                   | 1,208,135          | -                  |
| 206xx               | Preston Manor WW Improvements, Ph 2 Erosion Mitigation | 1,673,540          | -                      | -                   | 1,673,540          | -                  |
| 206xx               | Preston Manor WW Improvements, Ph 3                    | 75,000             | -                      | -                   | 75,000             | -                  |
| <b>TOTALS</b>       |  | <b>140,179,928</b> | <b>37,009,845</b>      | <b>31,985,000</b>   | <b>78,061,348</b>  | <b>25,108,735</b>  |



**CITY OF FRISCO  
UTILITY IMPACT FEES FUND  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|  | <u>ACTUAL<br/>FY 2018-19</u> | <u>ORIGINAL<br/>BUDGET<br/>FY 2019-20</u> | <u>REVISED<br/>BUDGET<br/>FY 2019-20</u> | <u>ADOPTED<br/>BUDGET<br/>FY 2020-21</u> |
|--|------------------------------|---|--|--|
| Net Position, Beginning                | \$ 36,271,788                | \$ 19,874,665                             | \$ 39,996,683                            | \$ 17,563,944                            |
| Receipts:                              |                              |   |  |  |
| Impact Fees - Water/Sewer              | 8,936,061                    | -   | 6,300,000                                | -  |
| Interest Income                        | 968,032                      | -   | 500,000                                  | -  |
| <b>Total Revenue</b>                   | <b>9,904,093</b>             | <b>-</b>                                  | <b>6,800,000</b>                         | <b>-</b>                                 |
| <b>Funds Available</b>                 | <b>46,175,881</b>            | <b>19,874,665</b>                         | <b>46,796,683</b>                        | <b>17,563,944</b>                        |
| Deductions:                            |                              |   |  |  |
| Interfund Transfers - Utility Projects | 3,179,198                    | 15,000,000                                | 26,232,739                               | -  |
| Interfund Transfers - Utility Fund     | 3,000,000                    | 3,000,000                                 | 3,000,000                                | 3,000,000                                |
| <b>Total Deductions</b>                | <b>6,179,198</b>             | <b>18,000,000</b>                         | <b>29,232,739</b>                        | <b>3,000,000</b>                         |
| <b>Restricted Net Position, Ending</b> | <b><u>\$ 39,996,683</u></b>  | <b><u>\$ 1,874,665</u></b>                | <b><u>\$ 17,563,944</u></b>              | <b><u>\$ 14,563,944</u></b>              |

Impact Fees were established to assure the availability of funds for major capital projects needed as a result of development. The laws governing the collection and disbursement of impact fees require separate accounting and reporting of these funds. Additionally, a City must do an analysis and update of the fee structure every five years.

The City takes a conservative approach and does not budget anticipated revenue. Appropriations from this fund are being utilized to offset debt payments in the Utility Fund and construction of eligible projects in the Utility Projects Fund. Transfers appropriated to the Utility Projects Fund, are subject to change based on development and infrastructure needs during the year and will take place over the life of the project construction.



**CITY OF FRISCO  
COMMUNITY DEVELOPMENT CORPORATION  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|  | ACTUAL<br>FY 2018-19 | ORIGINAL<br>BUDGET<br>FY 2019-20 | REVISED<br>BUDGET<br>FY 2019-20 | ADOPTED<br>BUDGET<br>FY 2020-21 |
|--|----------------------|----------------------------------|---------------------------------|---------------------------------|
| Fund Balance, Beginning                | \$ 82,716,801        | \$ 62,318,154                    | \$ 75,579,019                   | \$ 68,771,471                   |
| Receipts:                              |                      |                                  |                                 |                                 |
| Sales Tax Receipts                     | 22,323,660           | 22,515,941                       | 22,015,941                      | 22,236,101                      |
| Interest Income                        | 988,313              | 770,000                          | 770,000                         | 770,000                         |
| Rental Income                          | 845,402              | 870,139                          | 870,139                         | 483,606                         |
| Frisco Discovery Center Revenue        | 73,220               | 78,000                           | 78,000                          | 78,000                          |
| Contributions                          | 25,000               | 5,000                            | 5,000                           | 5,000                           |
| Prior Year Expense Reclassified        | 2,268,550            | -                                | -                               | -                               |
| Proceeds on Land Conveyance            | 265,735              | 330,048                          | 330,048                         | -                               |
| Interfund Transfers                    | 2,790,255            | 2,792,011                        | 2,792,011                       | 2,792,560                       |
| <b>Total Revenue</b>                   | <b>29,580,135</b>    | <b>27,361,139</b>                | <b>26,861,139</b>               | <b>26,365,267</b>               |
| <b>Funds Available</b>                 | <b>112,296,936</b>   | <b>89,679,293</b>                | <b>102,440,158</b>              | <b>95,136,738</b>               |
| Deductions:                            |                      |                                  |                                 |                                 |
| Operating Expenditures                 | 664,536              | 1,226,546                        | 1,434,477                       | 700,364                         |
| Capital Outlay                         | 19,340,704           | 150,000                          | 212,586                         | 60,000                          |
| Appropriation TIRZ Fund                | 2,373,898            | 3,487,655                        | 3,487,655                       | 3,517,803                       |
| Appropriation Debt Fund                | 1,383,696            | 1,387,443                        | 1,387,443                       | 1,381,971                       |
| Economic Incentives                    | 1,528,053            | 1,820,000                        | 1,620,000                       | 2,074,456                       |
| Interfund Transfers - Capital Projects | 537,253              | 3,700,000                        | 9,310,522                       | 6,950,000                       |
| Interfund Transfers - Other Funds      | -                    | -                                | 3,830,570                       | 3,750,000                       |
| Principal                              | 6,890,209            | 8,731,052                        | 8,731,052                       | 6,544,470                       |
| Interest/Fiscal Charges                | 3,999,568            | 3,654,382                        | 3,654,382                       | 3,318,352                       |
| <b>Total Deductions</b>                | <b>36,717,917</b>    | <b>24,157,078</b>                | <b>33,668,687</b>               | <b>28,297,416</b>               |
| Fund Balance, Ending                   | \$ 75,579,019        | \$ 65,522,215                    | \$ 68,771,471                   | \$ 66,839,322                   |
| Assigned General Reserve               | -                    | 5,366,485                        | 5,291,485                       | 5,482,911                       |
| Assigned Capital Maint Reserve         | 100,000              | 100,000                          | 100,000                         | 100,000                         |
| Assigned Land Held for Resale          | 33,316,565           | 30,139,178                       | 31,186,097                      | 31,186,097                      |
| Restricted for Future Construction     | 442,566              | -                                | -                               | -                               |
| Restricted Bond Reserve Fund           | 3,609,035            | 3,536,553                        | 3,609,035                       | 3,609,035                       |
| <b>Unassigned Fund Balance</b>         | <b>\$ 38,110,853</b> | <b>\$ 26,379,999</b>             | <b>\$ 28,584,854</b>            | <b>\$ 26,461,279</b>            |

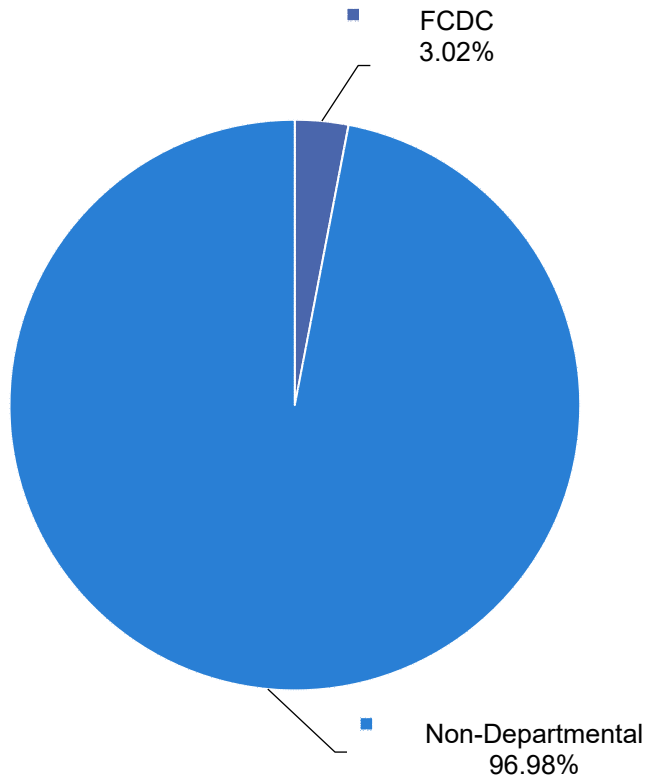
The Frisco Community Development Corporation (FCDC) benefits the City and its citizens by developing recreational resources. It operates primarily within the geographic boundaries of the City. The capital expenditures for FY 2021 includes \$60,000 for Zapstand kiosks at various park locations. Transfers for projects include \$1,200,000 for BF Phillips Phase 3 Design costs, \$1,300,000 for Northeast Community Park Phase 2 Design, \$500,000 for a classic garage/gas station and \$450,000 for a Foncine at the Heritage Museum. \$1,500,000 for Beal building roof replacement and \$2,000,000 for water/sewer/detention infrastructure.

The assigned general reserve has been established as a board policy; 25% of the annual sales tax revenue and interest income is set aside for future needs. Additionally, there is a capital maintenance reserve for operations of the Frisco Discovery Center and there is an assignment of Fund Balance for Land Held for Resale. City staff assist the board members. Debt schedules for the FCDC can be found in the Debt Service section of this budget document.

## FCDC FUND SUMMARY EXPENDITURE REPORT BY DEPARTMENT

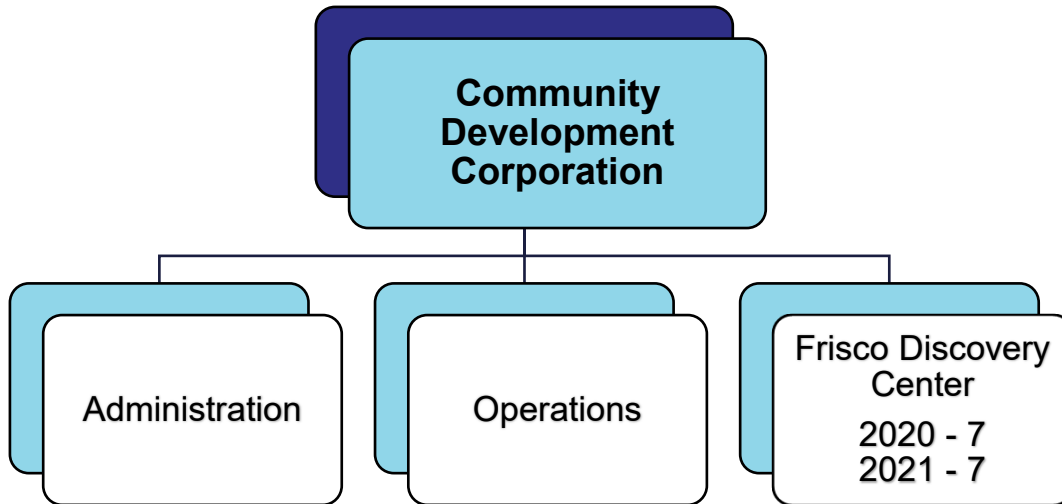
| EXPENSES     |                  | Actual<br>FY17    | Actual<br>FY18    | Actual<br>FY19    | Revised<br>FY20   | Adopted<br>FY21   |
|--------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 75           | FCDC             | 587,724           | 907,164           | 712,329           | 1,642,063         | 855,364           |
| 99           | Non-Departmental | 29,774,029        | 42,027,616        | 36,005,587        | 32,026,624        | 27,442,052        |
| <b>Total</b> |                  | <b>30,361,753</b> | <b>42,934,780</b> | <b>36,717,916</b> | <b>33,668,687</b> | <b>28,297,416</b> |

### FCDC Fund Expenditure by Department as Percent of Total



## COMMUNITY DEVELOPMENT CORPORATION FUND

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### Expenditure Summary

| Activity                | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted | % Change<br>FY 2020 to<br>FY 2021 |
|-------------------------|---------------------|----------------------|----------------------|-----------------------------------|
| Administration          | \$ 10,027           | \$ 125,000           | \$ 125,000           | 0.00%                             |
| Operations              | 245,218             | 368,267              | 225,000              | -38.90%                           |
| Frisco Discovery Center | <u>457,084</u>      | <u>1,148,796</u>     | <u>505,364</u>       | <u>-56.01%</u>                    |
| <b>Totals</b>           | <u>\$ 712,329</u>   | <u>\$ 1,642,063</u>  | <u>\$ 855,364</u>    | <u>-47.91%</u>                    |

# COMMUNITY DEVELOPMENT CORPORATION

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

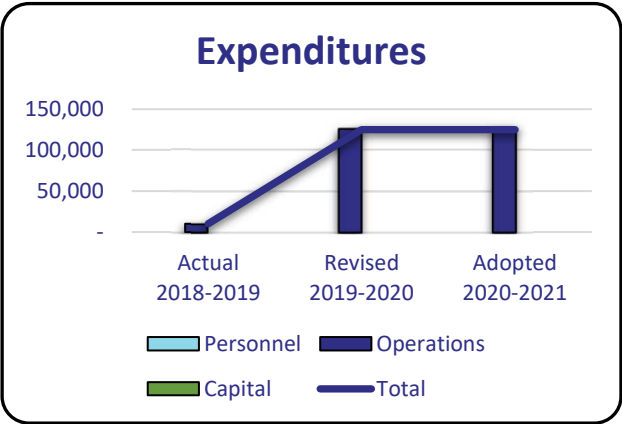
|            |              |                 |   |
|------------|--------------|-----------------|---|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness |  Frisco Policy |
|------------|--------------|-----------------|---|

## Strategic Focus Area: Long-Term Financial Health Infrastructure and Sustainable City

| Type   | Strategy   | Objective  | Performance Measure                     | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|--|--|--|---|----------------|-----------------|-----------------|
| <b>77579000-Frisco Discovery Center (FCDC)</b> |  |  |   |                |                 |                 |
| ✓  | Prepare venue for increased visitor traffic and maintain appeal for current arts-group users and tenants to sustain growth and viability | Improve spaces/entrance for visitors and arts groups | Overall FDC attendance                  | 159,783        | 140,640         | 223,696         |
|  |  |  | Number of FDC Programs                  | 3              | 7               | 10              |
| 📁  |  |  | Percent of projected rental fees earned | 152%           | 37%             | 100%            |

Core Services

The FCDC is tasked with the promotion and development of new or expanded business enterprises, parks, recreation and other community projects. The FCDC derives its funding from 1/2 of 1% of all sales tax collected in Frisco. It then spends those dollars by purchasing land, funding construction and investing in the infrastructure necessary to support these elements.



Expenditures - 77510000

|            | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|------------|---------------------|----------------------|----------------------|
| Personnel  | -                   | -                    | -                    |
| Operations | 10,027              | 125,000              | 125,000              |
| Capital    | -                   | -                    | -                    |
| Total      | 10,027              | 125,000              | 125,000              |

Major Budget Items

Primary expenditures are contingency and legal fees related in this Division. The City Manager serves as the Operations Manager for the FCDC.

Personnel

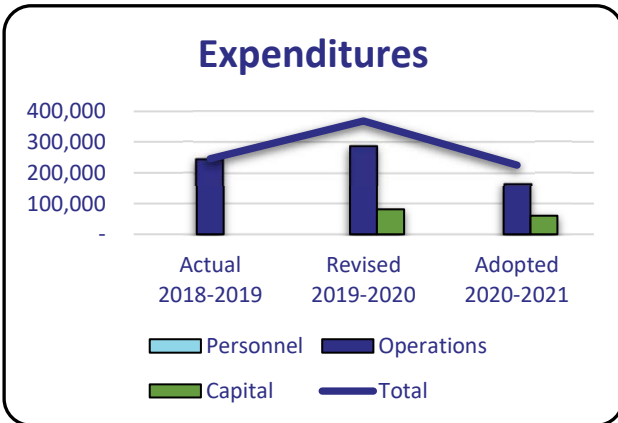
Note: No positions are funded in this Division.

### Core Services

The FCDC is tasked with the promotion and development of new or expanded business enterprises, parks, recreation and other community projects. The FCDC derives its funding from 1/2 of 1% of all sales tax collected in Frisco. It then spends those dollars by purchasing land, funding construction and investing in the infrastructure necessary to support these elements.

### Key Points Affecting Service, Performance and Adopted Budget

The FY21 Budget for the FCDC is focused on continued development of new and current business enterprises, parks, recreation and other community projects.



### Expenditures - 77579000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | -                   | -                    | -                    |
| Operations   | 245,218             | 286,931              | 165,000              |
| Capital      | -                   | 81,336               | 60,000               |
| <b>Total</b> | <b>245,218</b>      | <b>368,267</b>       | <b>225,000</b>       |

### Major Budget Items

Economic incentives account for 60% of the operations budget.

Capital funding in FY21 provides for Zapstand kiosks.

### Personnel

**Note: No positions are funded in this Division.**

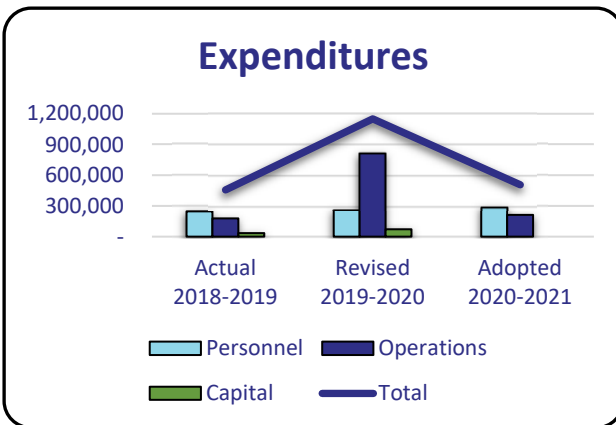


## Core Services

The Frisco Discovery Center was developed by the Frisco Community Development Corporation and supported by the City of Frisco's Parks & Recreation Department, Arts, Culture and Special Events Division. The FDC exists to benefit the surrounding community through educational and artistic experiences for Frisco residents and tourists. Through quality customer service, programs, venues and partnerships with arts-groups and tenants, including Museum of the American Railroad, National Videogame Museum and Sci-Tech Discovery Center; the FDC continues to increase the number of visitors and field trips annually.

## Key Points Affecting Service, Performance and Adopted Budget

The FY21 Budget for the FDC is focusing on finishing out the available spaces to fulfill the FCDC's directive of providing arts groups with operational rental facilities, while simultaneously enhancing the visitor experience.



## Expenditures - 77579000-03055

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 246,747             | 265,000              | 293,431              |
| Operations   | 177,693             | 813,396              | 211,933              |
| Capital      | 32,644              | 70,400               | -                    |
| <b>Total</b> | <b>457,084</b>      | <b>1,148,796</b>     | <b>505,364</b>       |

## Major Budget Items

Contract and professional services account for 61% of the operations budget.

Operations expenditures in FY20 included \$560,000 for building improvements that were not included in FY21.

## Personnel

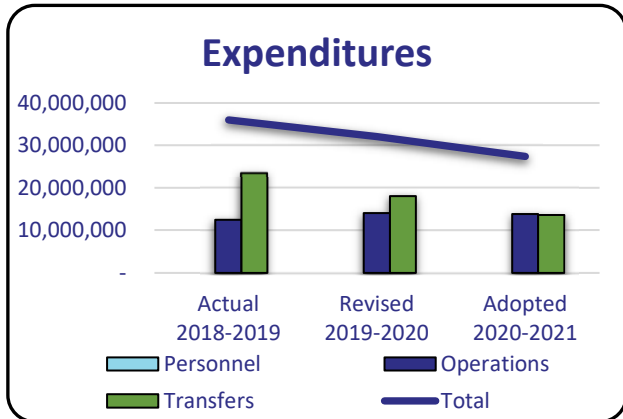
|                             | Level | FY 2019  | FY 2020  | FY 2021  |
|-----------------------------|-------|----------|----------|----------|
| Discovery Center Supervisor | 141   | 1        | 1        | 1        |
| Technical Director          | 138   | 1        | 1        | 1        |
| Arts Center Assistant       | 124   | 1        | 1        | 1        |
| Recreation Aide (PT)        | 110   | 4        | 4        | 4        |
| <b>Total</b>                |       | <b>7</b> | <b>7</b> | <b>7</b> |

Core Services

Non-departmental operations funding includes transfers out, economic incentives and debt appropriations.

Key Points Affecting Service, Performance and Adopted Budget

Capital appropriations and land purchases will impact FY21 funding.



Expenditures - 79999000

|            | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|------------|---------------------|----------------------|----------------------|
| Personnel  | -                   | -                    | -                    |
| Operations | 12,440,997          | 13,998,935           | 13,842,278           |
| Transfers  | <u>23,564,590</u>   | <u>18,027,689</u>    | <u>13,599,774</u>    |
| Total      | 36,005,587          | 32,026,624           | 27,442,052           |

Personnel

Note: No positions are funded in this Division.

**CITY OF FRISCO  
ECONOMIC DEVELOPMENT CORPORATION  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|  | ACTUAL<br>FY 2018-19 | ORIGINAL<br>BUDGET<br>FY 2019-20 | REVISED<br>BUDGET<br>FY 2019-20 | ADOPTED<br>BUDGET<br>FY 2020-21 |
|--|----------------------|----------------------------------|---------------------------------|---------------------------------|
| Fund Balance, Beginning                  | \$ 100,217,182       | \$ 77,357,176                    | \$ 85,040,974                   | \$ 80,716,743                   |
| Receipts:                                |                      |                                  |                                 |                                 |
| Sales Tax Receipts                       | 22,323,660           | 22,515,941                       | 22,015,941                      | 22,236,101                      |
| Interest Income                          | 1,145,029            | 650,000                          | 650,000                         | 650,000                         |
| Contributions                            | 203,775              | 43,775                           | 43,775                          | 43,775                          |
| Sale of Assets                           | 15,471,576           | -                                | -                               | -                               |
| Loan Income                              | 25,514               | 24,500                           | 18,375                          | -                               |
| Miscellaneous Revenue                    | 112,944              | 5,000                            | 5,000                           | 5,000                           |
| Land lease revenue                       | -                    | -                                | 5,000                           | 1,000                           |
| Prior year expense                       | 3,707,990            | -                                | -                               | -                               |
| <b>Total Revenue</b>                     | <b>42,990,488</b>    | <b>23,239,216</b>                | <b>22,738,091</b>               | <b>22,935,876</b>               |
| <b>Funds Available</b>                   | <b>143,207,670</b>   | <b>100,596,392</b>               | <b>107,779,065</b>              | <b>103,652,619</b>              |
| Deductions:                              |                      |                                  |                                 |                                 |
| Operating Expenditures                   | 4,303,014            | 4,201,358                        | 3,719,351                       | 3,975,636                       |
| Park 25 Roads, Infrastructure            | 12,391               | -                                | -                               | -                               |
| Incentives                               | 6,191,873            | 20,454,146                       | 16,990,146                      | 18,147,374                      |
| Appropriation-City Commitments TIRZ Fund | 1,385,921            | 1,759,970                        | 1,759,970                       | 1,765,908                       |
| Appropriation-City Commitments Debt Fund | 598,721              | 601,018                          | 601,018                         | 600,346                         |
| Transfer to Other Fund                   | 238,492              | 2,050,000                        | 250,000                         | 2,250,000                       |
| Principal                                | 43,112,032           | 2,325,000                        | 2,325,000                       | 2,390,000                       |
| Interest/Fiscal Charges                  | 2,324,252            | 1,416,837                        | 1,416,837                       | 1,356,857                       |
| <b>Total Deductions</b>                  | <b>58,166,696</b>    | <b>32,808,329</b>                | <b>27,062,322</b>               | <b>30,486,121</b>               |
| <b>Fund Balance, Ending</b>              | <b>85,040,974</b>    | <b>67,788,063</b>                | <b>80,716,743</b>               | <b>73,166,498</b>               |
| Assigned General Reserve                 | -                    | 5,336,485                        | 5,216,079                       | 5,173,273                       |
| Assigned-Land Held for Resale            | 45,235,393           | 36,051,723                       | 36,051,723                      | 36,051,722                      |
| Restricted for Debt Service              | 4,996,842            | 5,065,957                        | 5,065,957                       | 4,996,842                       |
| Non spendable - Prepays                  | 47,481               | -                                | -                               | -                               |
| <b>Unassigned Fund Balance</b>           | <b>\$ 34,761,258</b> | <b>\$ 21,333,898</b>             | <b>\$ 34,382,984</b>            | <b>\$ 26,944,661</b>            |

The Frisco Economic Development Corporation benefits the City and its citizens by developing economic resources. It operates primarily within the geographic boundaries of the City. Funding for this organization is derived from a half cent sales tax.

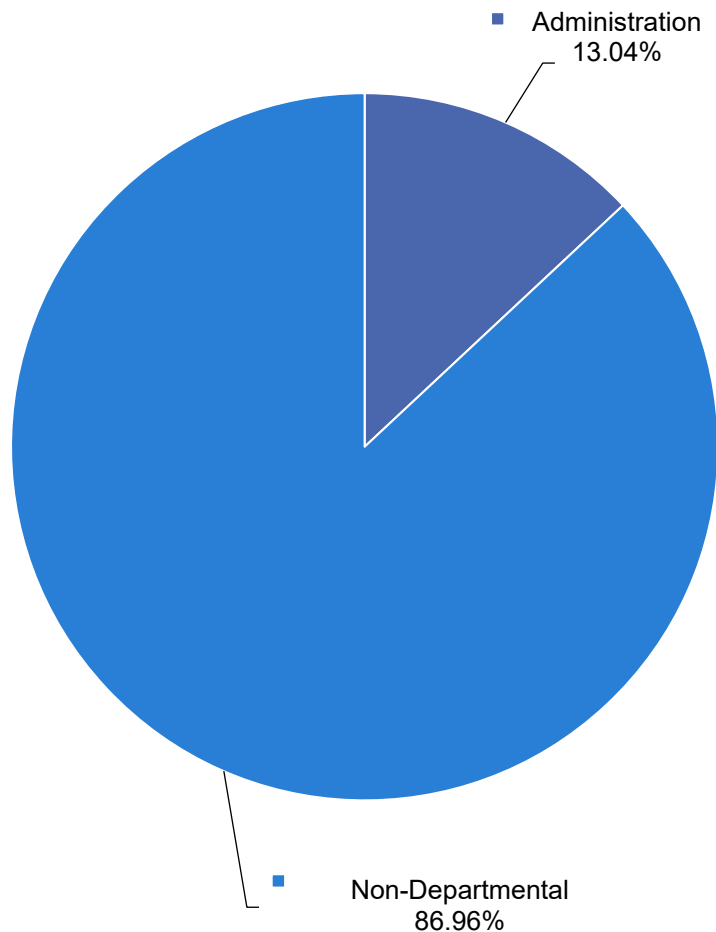
The assigned general reserve has been established as a board policy; 25% of the annual sales tax revenue and interest income is set aside for future needs. The FEDC has issued bonds and uses various other financing instruments in addition to the funds derived from the half cent sales tax. Debt service schedules for the bonds and other financial obligations supported by the FEDC half cent sales tax can be found in the Long-Term Debt section of this budget document.

The FEDC has entered into incentive agreements which obligate funds in future years and will be paid if the companies achieve their goals. These incentives are appropriated in the year they are projected to pay out.

## FEDC FUND SUMMARY EXPENDITURES REPORT BY DEPARTMENT

| EXPENSES |                  | Actual<br>FY17 | Actual<br>FY18 | Actual<br>FY19 | Revised<br>FY20 | Adopted<br>FY21 |
|----------|------------------|----------------|----------------|----------------|-----------------|-----------------|
| 10       | Administration   | 4,647,412      | 4,455,056      | 4,303,014      | 3,719,351       | 3,975,636       |
| 99       | Non-Departmental | 23,652,425     | 25,158,520     | 53,863,682     | 23,342,971      | 26,510,485      |
| Total    |                  | 28,299,837     | 29,613,576     | 58,166,696     | 27,062,322      | 30,486,121      |

### FEDC Fund Expenditures by Department as Percent of Total

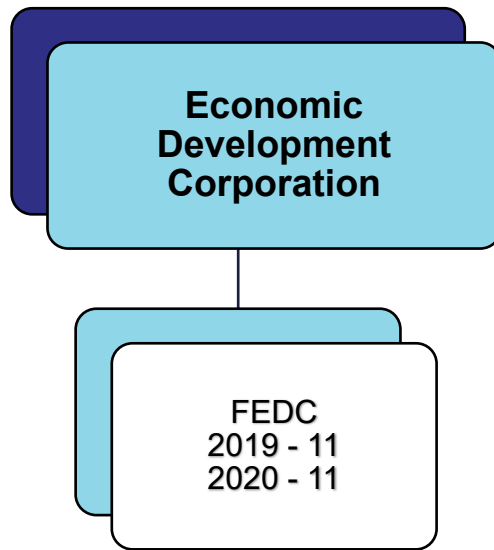


# ECONOMIC DEVELOPMENT CORPORATION FUND

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## DEPARTMENT MISSION

The Frisco Economic Development Corporation (FEDC) in partnership with the City of Frisco works to attract companies from outside the area, as well as, retain and expand local businesses. With this collaboration and the creation of programs providing critical elements for success in the community, the FEDC consistently creates an inflow of new and innovative companies into the community, creating new jobs and expanding the commercial tax base of the City of Frisco.



## Expenditure Summary

| Activity              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted | % Change<br>FY 2020 to<br>FY 2021 |
|-----------------------|---------------------|----------------------|----------------------|-----------------------------------|
| Administration (FEDC) | \$ 4,303,014        | \$ 3,719,351         | \$ 3,975,636         | 6.89%                             |
| <b>Totals</b>         | <b>\$ 4,303,014</b> | <b>\$ 3,719,351</b>  | <b>\$ 3,975,636</b>  | <b>6.89%</b>                      |

# ECONOMIC DEVELOPMENT CORPORATION

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Long-Term Financial Health and Sustainable City

| Type   | Strategy  | Objective   | Performance Measure                     | FY 2019 Actual         | FY 2020 Revised        | FY 2021 Adopted        |
|--|---|---|---|------------------------|------------------------|------------------------|
| <b>81015000 - Economic Development Corporation</b> |   |   |   |                        |                        |                        |
|  | Business attraction                                 | Attract companies to Frisco from other markets to create jobs and new investment  | FTE* Jobs created / retained            | 1,454                  | 1,800                  | 1,500                  |
|  |   |   | Capital investment                      | \$100 M                | \$257 M                | \$150 M                |
|  |   |   | Square feet occupied                    | 646,000                | 800,000                | 800,000                |
|  | Business retention & expansion                      | Provide support and resources to existing businesses for retention and expansion  | Participants in: Frisco Forum; HR Forum | 200                    | 200                    | 200                    |
|  |   |   | Jobs saved                              | 520                    | 700                    | 700                    |
|  |   |   | Outreach meetings                       | Business visits<br>125 | Business visits<br>125 | Business visits<br>125 |
|  |   |   |   | Agency meetings<br>75  | Agency meetings<br>100 | Agency meetings<br>100 |
|  | Enhance innovative culture through entrepreneurship | Support entrepreneurial and collaborative environment for new business formation (Inspire Frisco)                         | Program companies and mentors           | 50                     | 75                     | 100                    |
|  |   |   | Conferences & meetings                  | 50                     | 75                     | 75                     |
|  |   |   | FTE* jobs                               | N/A                    | N/A                    | N/A                    |
|  |   | Sponsorship of Frisco Chamber of Commerce Young Entrepreneurs Academy (YEA) and Frisco Young Professionals (FYP) Programs | YEA participants and company engagement | 34                     | 40                     | 50                     |
|  |   |   | FYP participants                        | 45                     | 50                     | 75                     |

# ECONOMIC DEVELOPMENT CORPORATION

## City Council Strategic Focus Areas served by this Department -



## Performance Measures

|            |              |                 |               |
|------------|--------------|-----------------|---------------|
| ✓ Workload | ⌚ Efficiency | 📁 Effectiveness | Frisco Policy |
|------------|--------------|-----------------|---------------|

## Strategic Focus Area: Long-Term Financial Health and Sustainable City, cont.

| Type   | Strategy                     | Objective  | Performance Measure                | FY 2019 Actual | FY 2020 Revised | FY 2021 Adopted |
|--|------------------------------|--|------------------------------------|----------------|-----------------|-----------------|
| <b>81015000 - Economic Development Corporation</b> |                              |  |                                    |                |                 |                 |
|  | Marketing and Communications | Communicate market demands for real estate, promote sustainability, workforce development, quality of life | Ad placement value                 | \$200,000      | \$184,000       | \$250,000       |
|  |                              |  | Added print advertising value      | \$665,574      | \$452,000       | \$250,000       |
|  |                              |  | Number of paid print ad placements | 23             | 19              | 20              |
| ✓  |                              | Gov Code Sec. 305.002, Texas Local Gov Code 140.0045 (2)   | Associated expense                 | \$96,888       | \$78,786        | \$78,000        |

### Core Services

FEDC has four core services: business attraction, business retention & expansion, enhance innovative culture through entrepreneurship and marketing and communications.

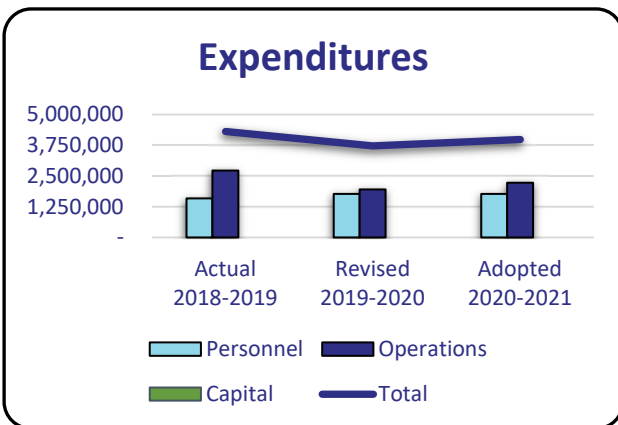
Such services are accomplished by targeting these areas:

Attracting companies to the City for job/investment growth using these strategies: organize to compete, lead generation, outbound marketing and providing support and resources to existing businesses for retention and expansion by communication and creating executive networking and business to business opportunities.

Support an entrepreneurial/collaborative environment for business formation, increase connections to help companies' innovation and foster Frisco students' entrepreneurial thinking; and enhance labor force skills through promotion of workforce development by creating connections to educational and workforce development resources.

### Key Points Affecting Service, Performance and Adopted Budget

The FY21 Budget amounts are based on projected and on-going development efforts by the FEDC staff.



### Expenditures - 81015000

|              | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|--------------|---------------------|----------------------|----------------------|
| Personnel    | 1,585,699           | 1,769,549            | 1,759,539            |
| Operations   | 2,717,315           | 1,949,802            | 2,216,097            |
| Capital      | -                   | -                    | -                    |
| <b>Total</b> | <b>4,303,014</b>    | <b>3,719,351</b>     | <b>3,975,636</b>     |

### Major Budget Items

Budgets in FY21 are consistent with and maintain current programming efforts.



**ECONOMIC DEVELOPMENT CORPORATION****Administration****Personnel**

|  | Level | FY 2019 | FY 2020 | FY 2021 |
|--|-------|---------|---------|---------|
| EDC President                                  | 212   | 1       | 1       | 1       |
| EDC Vice President                             | 210   | 1       | 1       | 1       |
| EDC Director of Business Development           | 206   | -       | 1       | 1       |
| EDC Director of Business Retention & Expansion | 206   | 1       | 1       | 1       |
| EDC Director of Economic Development           | 206   | 3       | 2       | 2       |
| EDC Director of Marketing & Communications     | 156   | 1       | 1       | 1       |
| EDC Compliance Administrator                   | 141   | 1       | 1       | 1       |
| Office Manager                                 | 137   | 1       | 1       | 1       |
| Economic Development Specialist                | -     | 1       | -       | -       |
| Senior Administrative Assistant                | 131   | 1       | 1       | 1       |
| Marketing Support Coordinator                  | 128   | -       | 1       | 1       |
|  |       |         |         |         |
| Total  |       | 11      | 11      | 11      |

**Core Services**

Non-departmental funding for the Economic Development Corporation includes economic incentives, debt payments, transfers out and capital expenditures.

**Key Points Affecting Service, Performance and Adopted Budget**

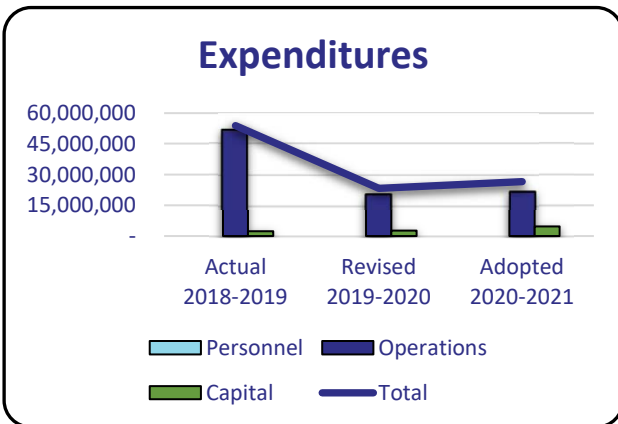
Appropriation for expanded business enterprises are based on current and projected prospects for incentives and other inducements to provide employment and expand the tax base within the City. Actual incentives awarded may vary depending on agreements that are approved by the FEDC Board of Directors.

Appropriations in Revised Fiscal Year 2020 for economic incentives, transfer, debt payments and capital expenditures include:

|                                     |                      |
|-------------------------------------|----------------------|
| Economic Incentives                 | \$ 16,990,146        |
| City Commitments - TIRZ Fund        | 1,759,970            |
| City Commitments - Debt Fund        | 601,018              |
| Principal, Interest, Fiscal Charges | 3,741,837            |
| Transfers                           | 250,000              |
|                                     | <u>\$ 23,342,971</u> |

Appropriations in Fiscal Year 2021 for economic incentives, transfer, debt payments and capital expenditures include:

|                                     |                      |
|-------------------------------------|----------------------|
| Economic Incentives                 | \$ 18,147,374        |
| City Commitments - TIRZ Fund        | 1,765,908            |
| City Commitments - Debt Fund        | 600,346              |
| Principal, Interest, Fiscal Charges | 3,746,857            |
| Transfers                           | 2,250,000            |
|                                     | <u>\$ 26,510,485</u> |



**Expenditures - 89999000**

|                   | 2018-2019<br>Actual | 2019-2020<br>Revised | 2020-2021<br>Adopted |
|-------------------|---------------------|----------------------|----------------------|
| <b>Personnel</b>  | -                   | -                    | -                    |
| <b>Operations</b> | 51,628,157          | 20,731,983           | 21,894,231           |
| <b>Capital</b>    | <u>2,235,525</u>    | <u>2,610,988</u>     | <u>4,616,254</u>     |
| <b>Total</b>      | 53,863,682          | 23,342,971           | 26,510,485           |

**Personnel**

**Note: No positions are funded in this Division.**

**CITY OF FRISCO  
CHARITABLE FOUNDATION  
BUDGET SUMMARY  
FISCAL YEAR 2020 - 2021**

|  | <u>ACTUAL<br/>FY 2018-19</u> | <u>ORIGINAL<br/>BUDGET<br/>FY 2019-20</u> | <u>REVISED<br/>BUDGET<br/>FY 2019-20</u> | <u>ADOPTED<br/>BUDGET<br/>FY 2020-21</u> |
|--|------------------------------|---|--|--|
| Fund Balance, Beginning                | \$ 12,435                    | \$ 12,486                                 | \$ 13,281                                | \$ 14,281                                |
| Receipts:                              |                              |   |  |  |
| Intergovernmental Revenue              | 1,477                        | 1,500                                     | 1,500                                    | 1,500                                    |
| Contributions                          | 14,000                       | -   | -  | -  |
| <b>Total Revenue</b>                   | <b><u>15,477</u></b>         | <b><u>1,500</u></b>                       | <b><u>1,500</u></b>                      | <b><u>1,500</u></b>                      |
| <b>Funds Available</b>                 | <b><u>27,912</u></b>         | <b><u>13,986</u></b>                      | <b><u>14,781</u></b>                     | <b><u>15,781</u></b>                     |
| Deductions:                            |                              |   |  |  |
| Operating Expenditures                 | 3,207                        | -   | -  | -  |
| Grant Expenditures/Reimbursement       | 1,424                        | 1,500                                     | 500                                      | 1,500                                    |
| Interfund Transfers - GF Subsidiaries  | 10,000                       | -   | -  | -  |
| <b>Total Deductions</b>                | <b><u>14,631</u></b>         | <b><u>1,500</u></b>                       | <b><u>500</u></b>                        | <b><u>1,500</u></b>                      |
| <b>Unassigned Fund Balance, Ending</b> | <b><u>\$ 13,281</u></b>      | <b><u>\$ 12,486</u></b>                   | <b><u>\$ 14,281</u></b>                  | <b><u>\$ 14,281</u></b>                  |

The Charitable Foundation Fund was established in FY07 to track and account for the contributions received for specifically designated purposes. This Fund is a 501C-3.



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# **SUPPLEMENTAL INFORMATION**



## **ABBREVIATIONS AND ACRONYMS**

|                 |   |
|-----------------|---|
| <b>AFIS</b>     | <b>Automatic Fingerprint Identification System (Police)</b>                             |
| <b>AIIM</b>     | <b>Association for Information and Image Management</b>                                 |
| <b>AMH</b>      | <b>Automated Material Handling (Library)</b>  |
| <b>ARMA</b>     | <b>ARMA International</b>   |
| <b>ASCLD</b>    | <b>American Society of Crime Laboratory Directors (Police)</b>                          |
| <b>BMPs</b>     | <b>Best Management Practices (Stormwater Compliance)</b>                                |
| <b>bp</b>       | <b>basis points (Financial Services)</b>  |
| <b>CAD</b>      | <b>Central Appraisal District</b>   |
| <b>CAFR</b>     | <b>Comprehensive Annual Financial Report</b>  |
| <b>CALEA</b>    | <b>Commission on Accreditation for Law Enforcement Agencies (Police)</b>                |
| <b>CAPERS</b>   | <b>Crimes Against Persons (Police)</b>  |
| <b>CAPRA</b>    | <b>Commission for Accreditation of Parks and Recreation Agencies</b>                    |
| <b>CDBG</b>     | <b>Community Development Block Grant</b>  |
| <b>CEFR</b>     | <b>Certificate of Excellence in Financial Reporting (Financial Services)</b>            |
| <b>CERT</b>     | <b>Citizens Emergency Response Team (Fire)</b>  |
| <b>CFA</b>      | <b>Citizens Fire Academy (Fire)</b>   |
| <b>CID</b>      | <b>Criminal Investigation Division(Police)</b>  |
| <b>the City</b> | <b>City of Frisco, Texas</b>  |
| <b>CMO</b>      | <b>City Manager's Office</b>  |
| <b>COBIT</b>    | <b>Control Objectives for Information-related Technologies (Information Technology)</b> |
| <b>COMSTAT</b>  | <b>Computer Statistics/Comparative Statistics (Police)</b>                              |
| <b>CSO</b>      | <b>City Secretary's Office</b>  |
| <b>EMP</b>      | <b>Employee</b>   |
| <b>EMS</b>      | <b>Emergency Management Services (Fire)</b>   |
| <b>ETJ</b>      | <b>Extraterritorial jurisdiction</b>  |
| <b>EPR</b>      | <b>Electronic Plan Review</b>   |
| <b>EVT</b>      | <b>Emergency Vehicle Technician</b>   |
| <b>FACT</b>     | <b>Frisco Assistant Code Team (Development Services)</b>                                |
| <b>FCDC</b>     | <b>Frisco Community Development Corporation</b>   |
| <b>FEDC</b>     | <b>Frisco Economic Development Corporation</b>  |

## **ABBREVIATIONS AND ACRONYMS**

|                  |   |
|------------------|---|
| <b>FISD</b>      | <b>Frisco Independent School District</b>   |
| <b>FTE</b>       | <b>Full Time Equivalent</b>   |
| <b>GAAP</b>      | <b>Generally Accepted Accounting Principles (Financial Services)</b>                  |
| <b>GASB</b>      | <b>Governmental Accounting Standards Board</b>  |
| <b>GFOA</b>      | <b>Government Finance Officer's Association (Financial Services)</b>                  |
| <b>GIS</b>       | <b>Geographic Information Services (Information Technology)</b>                       |
| <b>HR</b>        | <b>Human Resources</b>  |
| <b>IBR</b>       | <b>Incident Based Reporting (Police)</b>  |
| <b>ILL</b>       | <b>Inter-library Loan system (Library)</b>  |
| <b>ISO</b>       | <b>Insurance Services Office (Fire)</b>   |
| <b>MIS</b>       | <b>Management Information Services (Information Technology)</b>                       |
| <b>NASRO</b>     | <b>National Association of School Resource Officers (Police)</b>                      |
| <b>NTMWD</b>     | <b>North Texas Municipal Water District</b>   |
| <b>NTTA</b>      | <b>North Texas Tollway Authority</b>  |
| <b>OWS</b>       | <b>Outdoor Warning System</b>   |
| <b>PID</b>       | <b>Public Improvement District</b>  |
| <b>PM</b>        | <b>Performance Measure</b>  |
| <b>PM</b>        | <b>Preventative Maintenance (Administrative Services)</b>                             |
| <b>PSO</b>       | <b>Public Service Officer (Police)</b>  |
| <b>RIM</b>       | <b>Records and Information Management</b>   |
| <b>ROW</b>       | <b>Right-Of-Way (Public Works)</b>  |
| <b>SIU</b>       | <b>Special Investigations Unit</b>  |
| <b>SOU</b>       | <b>Special Operations Unit</b>  |
| <b>SRO</b>       | <b>School Resources Officer (Police)</b>  |
| <b>SRT</b>       | <b>Sam Rayburn Tollway</b>  |
| <b>SSO</b>       | <b>Sanitary Sewer Overflows (Public Works)</b>  |
| <b>the State</b> | <b>the State of Texas</b>   |
| <b>STEP</b>      | <b>Selective Traffic Enforcement Program</b>  |
| <b>TCLEOSE</b>   | <b>Texas Commission on Law Enforcement - Officer Standards and Education (Police)</b> |



## **ABBREVIATIONS AND ACRONYMS**

|                 |  |
|-----------------|--|
| <b>TEEX-IDS</b> | <b>Texas Engineering Extension Service - Leadership Development Symposium (Fire)</b> |
| <b>TIRZ #1</b>  | <b>Tax Increment Reinvestment Zone #1</b>  |
| <b>TIRZ #5</b>  | <b>Tax Increment Reinvestment Zone #5</b>  |
| <b>TMS</b>      | <b>Talent Management System (HR)</b>   |
| <b>UCR</b>      | <b>Uniform Crime Reporting (Police)</b>  |
| <b>USPS</b>     | <b>United States Postal Service (Administrative Services)</b>                        |
| <b>WC</b>       | <b>Workers Compensation</b>  |

## **GLOSSARY**

### **— A —**

**Accounting Period** - A period of time (e.g. one month, one year) where the City determines its financial position and results of operations.

**Accrual Basis of Accounting** - A method of accounting where revenues are recorded when the service is given and the expenses are recognized when the benefit is received, regardless of the timing of related cash flows.

**Ad Valorem Tax** - A tax levied on the assessed value of real estate and personal property. This tax is also known as a property tax.

**Adopted Budget** - The proposed budget as initially formally approved by the City Council.

**Amortization** - The reduction of debt through regular payments of principal and interest sufficient to retire the debt instrument at a predetermined date known as maturity.

**Appropriation** - A specific amount of money authorized by the City Council for the purchase of goods and services. The City's appropriation level is set at the fund level.

**Assessed Property Value** - The value set upon real estate or other property by the Appraisal District as a basis for levying taxes.

**Assigned Fund Balance** - Represents resources set aside ("earmarked") by the City for a particular purpose.

### **— B —**

**Balanced Budget** - A budget in which planned funds available equal planned expenditures.

**Basis Point** - One basis point is equal to 1/100 of a percent. If interest rates rise from 1.5 percent to 1.75 percent, the difference is referred to as an increase of 25 basis points.

**Bonds** - A certificate of debt issued by an entity, guaranteeing payment of the original investment plus interest by a specified future date.

**Budget** - An annual financial plan that identifies revenues, specifies the type and level of services to be provided and establishes the amount of money which can be spent.

**Budget Letter** - Letter included in the opening section of the budget, that provides a summary of the most important challenges of the budget year, changes from previous years and recommendations regarding the financial policy for the upcoming period.

### **— C —**

**CAFR (Comprehensive Annual Financial Report)** - The City's annual financial statement prepared in accordance with generally accepted accounting principles. This document is usually published in February, following the year-end closing in September and the annual financial audit conducted by an independent accounting firm.

**Capital Equipment** - Equipment with an expected life of more than one year and with a value greater than \$5,000 (such as vehicles, computers, or furniture).

**Capital Improvement Budget** - The budgeted costs to provide needed infrastructure, park development, building construction or rehabilitation and other related items. Funding is received from various sources.

**Capital Projects Fund** - A Governmental Fund to account for resources for construction, major repair or renovation of city property.

## **GLOSSARY**

**Committed Fund Balance** - Represents resources whose use is subject to a legally binding constraint that is imposed by the City Council.

**Comprehensive Annual Financial Report** - See (CAFR).

**Contingency** - A General Fund appropriation available to cover unforeseen events that occur during that fiscal year. These funds, if not used, lapse to fund balance at year end. Contingency is not the same as Fund Balance or Retained Earnings.

### **— D —**

**Debt Service** - The payment of principal and interest on borrowed funds such as bonds.

**Depreciation** - The systematic distribution or allocation of the cost or basic value of a capital asset over its estimated useful life.

**Distinguished Budget Presentation Program** - A voluntary program administered by the Government Finance Officer's Association to encourage governments to publish efficiently organized and easily readable budget document and to provide peer recognition and technical assistance to the financial officers preparing them.

### **— E —**

**Enterprise Fund** - A self-supporting proprietary fund designed for activities supported by user charges. The City's Enterprise Funds are the Utility Fund, Stormwater Fund and Environmental Services Fund.

### **— F —**

**FTE (Full-Time Equivalent)** - A term used when developing personal services budgets; 2,080 hours worked annually equates to 1.0 full-time equivalent (FTE) position.

**FY (Fiscal Year)** - A period of 12 consecutive months designated as the budget year. The City's fiscal year begins October 1 and ends September 30. For example, the notation FY 2021 or FY21 designates the fiscal year ending September 30, 2021.

**Fines and Forfeitures** - Fees collected by the Court System, including bail forfeitures, fines and traffic fines.

**Franchise Tax** - Energy tax imposed on all sales of public utility services, including electricity, gas, telephone and cable television.

**Fund** - A self-balancing set of accounts to record revenues and expenditures associated with a specific purpose.

**Fund Balance** - Net position of a governmental fund.

**Fund Balance Policy** - Policy to maintain fund balance at a predetermined target level.

### **— G —**

**GAAP (Generally Accepted Accounting Principles)** - Conventions, rules and procedures that serve as the norm for the fair presentation of financial statements.

**General Fund** - One of five Governmental fund types to account for resources and uses of general operating functions of City Departments. The primary resources are property, sales and franchise taxes.

## **GLOSSARY**

**Government Funds** - Funds that are generally used to account for tax-supported activities. There are five different types of government funds: the general fund, special revenue funds, debt service funds, capital project funds and permanent funds.

### **— I —**

**I&S** - Interest and Sinking tax rate to fund debt service.

**Interest Income** - Revenue received from investing the City's funds.

**Interfund Transfer** - Administrative fees charged by the General Fund to other City funds (e.g., Water & Sewer, Environmental Services) for the provision of administrative and other city services.

**Intergovernmental Revenue** - Federal, state and county grants and other forms of revenue. These include participation in infrastructure improvements, housing funds, reimbursement of police salaries, etc.

### **— M —**

**M&O** - Maintenance and Operation tax rate to fund operations.

**Major Fund** - Funds that the revenues, expenses, assets or liabilities are greater than 10% of corresponding totals and at least 5% of the aggregate amount for all governmental and enterprise funds.

**Miscellaneous (Other) Revenue** - Impounds, evidence, tower lease revenue, copy charges and sundry revenue are examples.

**Mission Statement** - The statement that identifies the purpose and function of an organizational unit.

### **— N —**

**Non-Departmental** - Referring to activities, revenues and expenditures that are not assigned to a particular Department.

**Non-major Fund** - Funds that the revenues, expenses, assets or liabilities are less than 10% of corresponding totals and at less than 5% of the aggregate amount for all governmental and enterprise funds.

**Non-spendable** - Represents the portion of the net position that cannot be spent because the underlying resources are not in spendable form. i.e.: inventories and prepaids.

### **— O —**

**Operating Budget** - A budget for general expenditures such as salaries, utilities and supplies. Generally, does not include the Capital Projects Fund.

### **— P —**

**Per capita** - A measurement of the proportion of some statistic to individual resident determined by dividing the statistic by the current population.

**Performance Measure** - A variety of methods used to assess the results achieved and improvements still required in a process or system. Measurement gives the basis for continuous improvement by helping evaluate what is working and what is not.

## **GLOSSARY**

**Permit Revenue** - Fees imposed on construction-related activities and for the acquisition of other nonbusiness permits (e.g., garage sale permits, alarm permits, etc.)

**Private Contributions** - Funding received from various nongovernmental entities (sometimes placed in escrow accounts providing for a specific dedicated purpose). Escrows are established for median and sidewalk improvements.

**Property Tax** - A tax levied on the assessed value of real and personal property. This tax is also known as ad valorem tax.

**Property Tax Rate** - The property tax rate on all assessed property within the City limits. The City Council establishes the City's tax rate.

**Proprietary Fund** - The proprietary fund is used to account for activities that involve business-like interactions. Our Enterprise Funds are an example of proprietary funds.

### **— R —**

**Restricted** - Represents resources subject to externally enforceable constraints.

### **— S —**

**Sales Tax** - A tax administered by the State, imposed on the taxable sales of all final goods. The City of Frisco receives one percent of the total 8.25% sales tax. 6.25% goes to the State and FCDC and FEDC each receive 0.5%.

**Solid Waste Collection** - An Enterprise Fund which provides weekly trash and recycling pickup and bulky item collection. This service is accounted for in the Environmental Services Fund. Fees and expenditures are directly related to the services provided.

**Sources** - All revenues and other receipts derived by the City including transfers from other funds, appropriation of prior years' earnings, proceeds from the sale of bonds, lease agreements, or other obligations.

**Special Revenue Fund** - Funds used to account for certain property taxes, grant funds and other special revenue legally restricted for specific purposes.

**Subsidiary Fund** - A fund that acts as a supplement to or supports a primary fund. For example, the Special Events Fund is a subsidiary fund to the General Fund.

### **— T —**

**Tax Rate** - The amount to multiply by the tax levy to determine the revenue to be collected.

### **— U —**

**Unassigned Fund Balance** - The difference between total fund balance and non-spendable, restricted, committed and assigned components.

**Utility Fund** - An Enterprise Fund established to account for resources and expenditures of operating and capital costs of City water and sewer distribution, storage and pumping facilities.

### **— W —**

**Working Capital** - Current assets less current liabilities or that part of capital that is liquid and readily available to meet requirements.

# CITY OF FRISCO, TEXAS

## STATISTICS

|                       |                 |
|-----------------------|-----------------|
| Date of Incorporation | March 3, 1908   |
| Form of Government    | Council/Manager |
| Number of employees:  | 1,635           |
| Full Time             | 1,336           |
| Part Time             | 299             |
| Area in square miles  | 70              |

### Principal Taxpayers

| <u>Taxpayer</u>                    | 2019<br>Taxable<br>Assessed<br><u>Valuation</u> | % of<br>Total<br>Assessed<br><u>Valuation</u> |
|------------------------------------|---|---|
| Stonebriar Mall LLC                | \$ 330,831,345                                  | 1.05%   |
| Blue Star HQ Inc                   | 210,342,421                                     | 0.66%   |
| BPR Shopping Center LP             | 152,414,448                                     | 0.48%   |
| PPF Amli Parkwood Boulevard LLC    | 117,697,158                                     | 0.37%   |
| DD PCR III LLC                     | 96,104,579                                      | 0.30%   |
| Hall Office Portfolio DB LLC       | 93,354,333                                      | 0.29%   |
| Blue Star Frisco Health Complex LP | 92,757,613                                      | 0.29%   |
| Specified Properties LLP           | 90,600,000                                      | 0.29%   |
| Hall 3201 Dallas Inc               | 85,831,608                                      | 0.27%   |
| Blue Star Frisco Retail LP         | 79,727,733                                      | 0.25%   |
|                                    | <hr/>   |   |
|                                    | \$ 1,349,661,238                                | 4.26%   |

# CITY OF FRISCO, TEXAS

## STATISTICS

### Demographic and Economic Statistics

| <u>Fiscal Year</u> | <u>(1)<br/>Population</u> | <u>Personal<br/>Income (,000)</u> | <u>(2)<br/>Per<br/>Capita<br/>Income</u> | <u>(2)<br/>Median<br/>Age</u> | <u>(3)<br/>School<br/>Enrollment</u> | <u>(4)<br/>Unemployment<br/>Rate</u> |
|--------------------|---------------------------|-----------------------------------|--|-------------------------------|--------------------------------------|--------------------------------------|
| 2010               | 116,989                   | 5,961,993                         | 40,185                                   | 32.8                          | 37,269                               | 8.1%                                 |
| 2011               | 122,822                   | 4,673,131                         | 38,048                                   | 33.9                          | 40,122                               | 8.0%                                 |
| 2012               | 128,281                   | 5,180,628                         | 40,385                                   | 34.0                          | 42,650                               | 5.4%                                 |
| 2013               | 135,920                   | 5,757,299                         | 42,358                                   | 34.0                          | 45,479                               | 4.3%                                 |
| 2014               | 142,990                   | 6,155,291                         | 43,047                                   | 34.3                          | 49,632                               | 3.2%                                 |
| 2015               | 151,030                   | 6,584,153                         | 43,595                                   | 36.1                          | 53,323                               | 3.5%                                 |
| 2016               | 158,180                   | 7,555,626                         | 47,766                                   | 37.0                          | 55,924                               | 3.9%                                 |
| 2017               | 169,320                   | 8,926,212                         | 52,718                                   | 37.4                          | 58,461                               | 3.7%                                 |
| 2018               | 180,000                   | 9,428,040                         | 52,378                                   | 37.4                          | 60,205                               | 3.2%                                 |
| 2019               | 190,093                   | 10,131,006                        | 53,295                                   | 37.7                          | 62,730                               | 3.1%                                 |

#### Data Sources

- (1) City of Frisco (Population) as of October 1, 2019
- (2) City of Frisco Development Services Annual Report, January 2020
- (3) Frisco Independent School District (School Enrollment), October 2019
- (4) City of Frisco Development Services Annual Report January 2020

### Principal Employers

| <u>Employer</u>                        | <u>Employees</u> | <u>Rank</u> | <u>Percentage<br/>of Total<br/>City<br/>Employment</u> |
|--|------------------|-------------|--|
| Frisco ISD (4,071 certified teachers)  | 7,048            | 1           | 10.51%   |
| City of Frisco                         | 1,635            | 2           | 2.44%  |
| Conifer                                | 903              | 3           | 1.35%  |
| T-Mobile USA                           | 900              | 4           | 1.34%  |
| Baylor Medical Center                  | 663              | 5           | 0.99%  |
| Mario Sinacola & Sons Excavating       | 603              | 6           | 0.90%  |
| Oracle                                 | 500              | 7           | 0.75%  |
| IKEA Frisco                            | 423              | 8           | 0.63%  |
| Baylor Scott White/Centennial Hospital | 400              | 9           | 0.60%  |
| UT Southwestern/Texas Health Hospital  | 300              | 10          | 0.45%  |
| <b>Total</b>                           | <b>13,375</b>    |             | <b>19.95%</b>  |

Source: FEDC, Frisco ISD Communications

# CITY OF FRISCO, TEXAS

## STATISTICS

### Operating Indicators by Function

| Function   | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> |
|--|-------------|-------------|-------------|-------------|-------------|
| General government                                 |             |             |             |             |             |
| Building permits issued                            |             |             |             |             |             |
| Residential  | 2,386       | 2,187       | 1,936       | 2,248       | 2,083       |
| Commercial   | 432         | 549         | 644         | 600         | 477         |
| Planning and development cases processed           | 590         | 600         | 609         | 622         | 582         |
| Police   |             |             |             |             |             |
| Physical arrests                                   | 3,138       | 3,197       | 3,137       | 3,676       | 3,562       |
| Traffic violations                                 | 19,708      | 21,008      | 19,062      | 21,394      | 15,701      |
| Parking violations                                 | 387         | 294         | 265         | 623         | 3,339       |
| Fire protection                                    |             |             |             |             |             |
| Number of calls answered                           | 10,666      | 11,747      | 12,660      | 14,172      | 14,783      |
| Inspections  | 5,437       | 6,386       | 4,151       | 2,275       | 3,201       |
| Inspections - SAFER Program                        | 2,555       | 1,532       | 1,059       | 2,058       | 2,272       |
| Highways and streets                               |             |             |             |             |             |
| Street resurfacing (square yards)                  | 25,827      | 19,391      | 18,238      | 24,697      | 24,419      |
| Street curb miles swept                            | 7,896       | 10,417      | 10,417      | 10,672      | 10,672      |
| Environmental services                             |             |             |             |             |             |
| Solid waste collected (tons)                       | 110,962     | 105,050     | 108,002     | 113,504     | 113,709     |
| Recycled materials collected (tons)                | 16,382      | 17,457      | 18,868      | 23,506      | 19,352      |
| Culture and recreation                             |             |             |             |             |             |
| Library transactions                               | 2,921,874   | 3,613,178   | 3,560,913   | 4,790,505   | 5,059,673   |
| Library visits                                     | 587,313     | 620,115     | 632,168     | 651,002     | 702,979     |
| Parks acreage                                      | 1,449       | 1,432       | 1,621       | 2,535       | 2,535       |
| Athletic facilities and pavilion rental (visits)   | 711,661     | 853,265     | 814,748     | 753,000     | 794,281     |
| Water  |             |             |             |             |             |
| New connections                                    | 2,541       | 2,889       | 2,262       | 2,457       | 2,114       |
| Average daily consumption (million gallons/day)    | 24.2        | 25.6        | 25.9        | 31.1        | 28.7        |
| Sewer  |             |             |             |             |             |
| Average daily wastewater flow (million gallon/day) | 12.1        | 13.2        | 12.7        | 13.4        | 13.4        |

Sources: Various government departments



**CITY OF FRISCO, TEXAS**  
**STATISTICS**

**Capital Asset Statistics by Function**

| <b>Function</b>                              | <b><u>2015</u></b> | <b><u>2016</u></b> | <b><u>2017</u></b> | <b><u>2018</u></b> | <b><u>2019</u></b> |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|
| General government                           |                    |                    |                    |                    |                    |
| Sports Complexes Supported                   | 7                  | 7                  | 7                  | 7                  | 7                  |
| Museums, Art Gallery Supported               | 3                  | 3                  | 3                  | 3                  | 3                  |
| Public Safety                                |                    |                    |                    |                    |                    |
| Police                                       |                    |                    |                    |                    |                    |
| Stations                                     | 1                  | 1                  | 1                  | 1                  | 1                  |
| Patrol and Traffic Dedicated Vehicles        | 45                 | 60                 | 65                 | 70                 | 72                 |
| Fire Stations                                | 8                  | 8                  | 8                  | 8                  | 9                  |
| Highways and streets                         |                    |                    |                    |                    |                    |
| Streets (miles)                              | 1,771              | 2,011              | 2,313              | 2,401              | 2,458              |
| Streetlights/Street Poles                    | 8,973              | 9,360              | 10,032             | 10,421             | 11,636             |
| Traffic signals                              | 102                | 111                | 129                | 138                | 148                |
| Culture and recreation                       |                    |                    |                    |                    |                    |
| Parks acreage                                |                    |                    |                    |                    |                    |
| Parks developed                              | 921                | 921                | 900                | 921                | 1,545              |
| Parks undeveloped                            | 528                | 511                | 700                | 700                | 990                |
| Swimming pools                               | 1                  | 1                  | 1                  | 1                  | 1                  |
| Recreation centers                           | 1                  | 1                  | 1                  | 1                  | 1                  |
| Community centers                            | 1                  | 1                  | 1                  | 1                  | 1                  |
| Tennis courts                                | 8                  | 8                  | 6                  | 6                  | 6                  |
| Soccer fields                                | 35                 | 35                 | 35                 | 35                 | 35                 |
| Baseball fields                              | 24                 | 24                 | 24                 | 24                 | 24                 |
| Water  |                    |                    |                    |                    |                    |
| Customers/Accounts                           | 49,740             | 52,182             | 54,261             | 57,661             | 59,172             |
| Water lines (miles)                          | 899                | 914                | 993                | 1,030              | 1,059              |
| Fire hydrants                                | 9,712              | 9,886              | 10,801             | 11,215             | 11,624             |
| Maximum daily capacity (millions of gallons) | 127.0              | 127.0              | 127.0              | 127.0              | 127.0              |
| Sewer  |                    |                    |                    |                    |                    |
| Customers/Accounts                           | 46,763             | 48,281             | 50,212             | 53,547             | 55,842             |
| Sanitary sewers (miles)                      | 693                | 705                | 742                | 789                | 798                |
| Storm sewers (miles)                         | 642                | 375                | 417                | 438                | 448                |

**CITY OF FRISCO  
FINANCIAL POLICIES  
SEPTEMBER 30, 2020**

**INTRODUCTION**

The City of Frisco, Texas financial policies set forth the basic framework for the fiscal management of the City. These policies were developed within the parameters established by applicable provisions of the Texas Local Government Code and the City of Frisco City Charter. The policies are to be reviewed on an annual basis and modified to accommodate changing circumstances or conditions.

**BASIS OF ACCOUNTING AND BUDGETING**

The City's finances are accounted for in accordance with generally accepted accounting principles (GAAP) as established by the Governmental Accounting Standards Board (GASB).

Accounts are organized and operated on the basis of funds and account groups. Funds are established according to their intended purpose and aid management in demonstrating compliance with legal and contractual provisions.

Encumbrance accounting is utilized for the Governmental Funds types, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation.

The budget format is based on the modified accrual basis of accounting for Governmental Fund types, meaning budgeted expenditures are recorded when the services or goods are received and the liabilities are incurred, but revenues are recognized only when they are measurable and available. For Proprietary Fund types the budget format is based on the accrual basis of accounting, meaning that expenses are recognized as encumbered, but revenues are recognized as obligated.

The budget is prepared in accordance with GAAP, with the exception of depreciation and compensated absences (accrued but unused vacation and sick leave). These are accrued in the financial statements of the Proprietary Fund types, but are not shown as expenses in the budget.

The City's operating budget is adopted on an annual basis with all appropriations lapsing at fiscal year-end. Capital projects and grant funds have multi-year budgets. Outstanding encumbrances at fiscal year-end are re-appropriated and honored the subsequent fiscal year.

**BUDGET**

The City is committed to a balanced budget and provides full disclosure when a deviation from a balanced budget is planned, or when one occurs. The City defines a balanced budget as one in which total appropriated expenditures are equal to or less than total projected revenues plus beginning fund balances.

1. On or before the fifteenth day of August of each year, the City Manager shall submit to the City Council a budget for the ensuing fiscal year and an accompanying budget message.

**August 4, 2020 City Council Delivery**

2. Provision shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount not more than three percent (3%) of the total general fund expenditures, to be used in case of unforeseen items of expenditures. This contingent appropriation shall apply to current operating expenditures and shall not include any reserve funds of the City. Such contingent appropriation shall be under the control of the City Manager and distributed by him only after prior approval by the City Council. The proceeds of the contingent appropriation shall be disbursed only by transfer to other Departmental appropriation, the spending of which shall be charged to the Department or activities for which the appropriations are made.

**FY 2021 Projection: 1.5%**

3. No payment shall be made or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made, unless the City Manager, or the City Manager's designee, first certifies that there is a sufficient unencumbered balance in such allotment or appropriation and that sufficient funds therefrom are or will be available to cover the claim or meet the obligation when it becomes due and payable.
4. The City Manager shall submit to the City Council each month a report covering the revenues and expenditures of the City in such form as requested by the City Council.

## REVENUES

The City is aware of the fact that a diversity of revenue sources is important in order to handle fluctuations in individual sources. The City continues to search for new revenue sources and monitor economic and legislative challenges to current revenue streams.

5. The City will strive toward the percentage of the tax rate allocated to the general fund at a minimum of 65% level. Conversely, the allocation of the tax rate for debt purposes should be no more than 35%.

**FY 2021 Projection: M&O = 66.94% and I&S = 33.06%**

**The City is in a very fast paced growth period. During this period, the City has sold substantial debt to accommodate the growth for facilities, roads, parks and public safety improvements. The I&S ratio increased from the previous fiscal year's ratio of 34.31%.**

6. The City will continue an aggressive program to reduce the level of delinquent taxes. The minimum collection rate objective is 98.5%.

**FY 2021 Projection: 100%**

7. The City will strive to maintain total delinquent taxes outstanding at an aggregate level not to exceed 10% of the current tax levy.

**FY 2021 Projection: 1%**

8. The City of Frisco will strive to maintain a diversified tax base with at least 30% commercial.

**FY 2021 Projection 30.1%**

9. The City will strive to maintain an Over 65 Tax Exemption (\$80,000) and a Homestead Tax Exemption (10%) of not greater than 33% of the Over 65 exemption median assessed home value.

|                          |   |                   |
|--------------------------|---|-------------------|
| <b>FY 2021 Proposed:</b> | <b>Median Home Value \$356,828</b>          | <b>\$ 80,000</b>  |
| <b>FY 2021 Proposed:</b> | <b>Homestead Exemption 10% of \$356,828</b> | <b>\$ 35,683</b>  |
| <b>FY 2021 Proposed:</b> | <b>33% of \$356,828</b>                     | <b>\$ 117,753</b> |

## USER FEES AND CHARGES

The City shall consider applicable laws and statutes before establishing specific fees and charges. The following factors will be identified when setting fees: affordability, pricing history, inflation, service delivery alternatives and available efficiencies. Under certain circumstances the City will use a cost recovery method that will set user fees and charges by considering direct and indirect costs of providing service. Other considerations will be if there is a need to regulate demand, the desire to subsidize a certain product or service, benchmark with neighboring jurisdictions, competition with the private sector and economic development. Periodically, City staff will review and update our fee structure based upon economic indicators and long-range forecasts.

## DEBT MANAGEMENT

Debt financing for the City, which includes general obligation bonds, certificates of obligation bonds, revenue bonds and other obligations permitted under the Law of the State of Texas, shall only be used to purchase capital assets that cannot be acquired from either available current revenues or fund balances.

10. City staff will evaluate each proposed bond issue considering current debt levels, economic conditions, availability of outside funding sources and key debt indicators. The City's goal is to stay within the amount discussed and presented during the citizen bond committee.

11. The City will strive to maintain base bond ratings of Aaa (Moody's Investors Service) and AA (Standard & Poor's) on the general obligation debt.

**The City's current ratings are as follows: Moody's is Aaa and Standard & Poor's is AAA. Staff continues discussions with the agencies to monitor and improve those items that will ensure sustainability of some ratings and continued improvement of other ratings.**

**The EDC's current ratings are as follows: Moody's is Aa2 and Standard & Poor's is AA.**

**The CDC's current ratings are as following: Moody's is Aa2 and Standard & Poor's is AA.**

12. The City will use debt financing in the following circumstances: when the project involves acquisition of equipment that can't be purchased outright without causing unacceptable spike in the property tax rate; or when the project is the result of growth-related or development activities within the City that require unanticipated and unplanned infrastructure or capital improvements by the City; or when the project's useful life, or the projected service life of the equipment, will be equal to or exceed the term of the financing; or when there are designated revenues sufficient to service a debt, whether from project revenues, other specified and reserved resources, or infrastructure cost sharing revenues.
13. The City will manage the length of maturity of its long-term debt in order to lower net interest cost and to maintain future flexibility by paying off debt earlier. The target shall be 20 years.
14. Use of short-term borrowing such as temporary or emergency notes will be undertaken only if available cash or reserves are insufficient to meet both project needs and current obligations.
15. The City shall seek to issue its general or revenue bond obligations in a competitive sale unless it is determined by City staff and the Audit Committee that such a sale method will not produce the best results for the City.
16. Periodic reviews of all outstanding debts will be undertaken to determine refunding opportunities. Refunding will be considered (within federal tax law constraints) if and when there is a net economic benefit of the refunding or the refunding is essential in order to modernize covenants essential to the operations and management of the City.
17. The investment maturity of bond proceeds (excluding reserve and debt service funds) shall generally be limited to the anticipated cash flow requirements or the "temporary period" (generally three years for capital projects) as defined by Federal tax law. These proceeds may be invested at an unrestricted yield during the temporary period. After the expiration of the temporary period, bond proceeds are subject to yield restriction and shall be invested considering the anticipated cash flow requirements of the funds and market conditions to achieve compliance with applicable regulations.
18. The City's maximum maturity for all bond proceeds shall not exceed the anticipated project spending dates. Interest in excess of the allowable arbitrage earnings will be segregated and made available for necessary payments to the US Treasury.
19. The City shall insure that it fully complies with all state and federal regulatory requirements, including post-issuance compliance related to continuing disclosure, private use and arbitrage rebate.

## **INVESTMENT MANAGEMENT**

The City, giving due regard to the safety and risk of investment, will invest funds in conformance with State and Federal Regulations, applicable Bond Ordinance requirements, formal Investment Policy and informal investment strategy. The City will seek to ensure that each investment transaction meets the investment objectives; of safety of principal through the safest types of securities with required collateralization and portfolio diversification, adequate liquidity to meet reasonable anticipated cash flow requirements and a return on investments that return a competitive market rate while providing necessary principal protection.

20. The City will annually adopt a formal written Investment Policy as required by Chapter 2256, Texas Government Code, Public Funds Investment Act and authorized by the City Council.

**Adopted January 2020**

21. Authorized investment officers must submit a signed investment report to the City Council that summarizes investment activity for each City pooled fund group. The report must contain information required by the Public Funds Investment Act.

**Signed investment report submitted to City Council quarterly**

**FUND BALANCES**

The City maintains a prudent level of financial resources in each fund to protect against the need to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. Fund balances are monitored and managed according to the needs of the individual funds.

22. The City should set aside resources during years of growth to fund a reserve for years of decline and/or to fund capital from current funds for projects that would have been funded by debt financing.

The City will transfer funds each year the prior year ending results have a net increase to Fund Balance. Until such time the annual budget can adequately cover the yearly cost of replacement equipment this method will be utilized to increase the Capital Reserve Fund. At some point in the future, the recommendation would be to annually budget an amount to transfer (increasing the total each year until the amount equals at least the depreciation on vehicles and equipment).

23. The City will maintain a minimum fund balance reserve equal to three months (25%) of the total operating expenditures of the General Fund. While 25% is the minimum desired, historically the City has maintained a balance of approximately 30% to 33%.

**FY 2020: 44.37%**

**FY 2021 Projection: 40.41%**

24. The City will maintain a reserve of cash and investments in the Water and Wastewater Fund equal to seven months (210 days) of the total operating revenues.

**FY 2020: 216 days**

**FY 2021 Projection: 202 days**

25. The City will maintain a reserve of cash and investment in the Debt Fund equal to 1/12th of the P&I from the fund payments for the current year or 8.3%.

**FY 2020: 6.9%**

**FY 2021 Projection: 5.1%**

26. The City should design utility rates sufficient for funding a depreciation reserve which will accumulate resources to replace or rehabilitate aging infrastructure which no longer can be serviced by regular maintenance. Attempts should be made to fund the reserve at a level approximate to annual depreciation of assets as reported in the City's Comprehensive Annual Financial Report.

27. The CVB Board of Directors approved a policy to establish a reserve for future needs. The current City Policy is to maintain 25% of annual expenditures in fund balance. The 25% reserve was achieved in FY14 but due to COVID-19 and the shutdown of this industry during FY20, the fund reserves have been depleted. The debt service commitment for the Convention Center and Omni represent approximately 22.4% and 14.1% respectively of the total expenditures annually. The FY21 projected ending fund balance is approximately .5% of the total expenditures.

28. The Frisco Community Development Corporation (FCDC) has established a Board policy that 25% of the annual sales tax revenue and interest income is to be set aside for future needs.

**FY 2020: \$5,696,485**

**FY 2021 Projection: \$5,751,525**

29. The Frisco Economic Development Corporation (FEDC) has established a Board policy that 25% of the annual sales tax revenue and interest income is to be set aside for future needs.

**FY 2020: \$5,666,485**

**FY 2021 Projection: \$5,721,525**

## **FINANCIAL REPORTING**

The City's accounting records are audited by an independent public accounting firm following the conclusion of each fiscal year. The Finance Department prepares a Comprehensive Annual Financial Report (CAFR) in accordance with generally accepted accounting principles (GAAP) as applicable to state and local governments established by the Governmental Accounting Standards Board (GASB) for governmental accounting and financial reporting principles. The CAFR shows the status of the City's finances on the basis of GAAP. The CAFR shows fund revenues and expenditures on both a GAAP basis and budget basis for comparison purposes.

30. The document will satisfy all criteria of the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting program.

### **Certificate of Achievement for Excellence in Financial Reporting received for fiscal year ending 9/30/2019**

31. The results of the annual audit prepared by independent certified public accountants designated by the City Council is included as part of the CAFR.

### **Unmodified ("clean") opinion received for fiscal year ending 9/30/2019**

32. Departments have real time access to actual expenditures and budget to allow individuals to review and compare as needed. The Finance Department reviews operating revenues and expenditures and recommends adjustments as needed. The Finance Department submits status reports to the City Council.

### **Finance Department status report submitted to City Council monthly & posted on City website.**

## **PROCUREMENT PLANNING**

33. All City purchases of goods or services are made in accordance with the Texas Local Government Code, Uniform Commercial Code, City Charter and other relevant federal, state and local statutes. The City's purchasing policy requires purchases less than \$3,000 be made on the basis of at least one written quotation by the using Department. Purchases of greater than \$3,000 and less than \$50,000 must be made on the basis of at least three written quotations by the using Department and an attempt to contact two Historically Underutilized Businesses and the issuance of a purchase order. Purchases of \$50,000 or greater must be advertised in accordance with the competitive bid process and awarded by the City Council.

## **ECONOMIC OUTLOOK**

34. The City shall establish a fiscal policy to guide the City Manager's corrective actions if at any time during the adopted fiscal year, revenue actuals are such that an operating deficit is projected to the revised budget. Corrective actions are implemented by the City Manager with notice given to the City Council. These corrective actions may include: adjusting revenue projections, increasing fees, managing vacant positions and the timing of merit/market increases, deferring capital purchases, reducing expenditures and/or using fund balance.

## **CAPITAL ASSETS**

35. The City's capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and in proprietary fund financial statements. All purchased capital assets are valued at cost where historical records are available or at an estimated cost where no historical records exist.

The City defines capital assets as assets with an initial individual cost of \$5,000 or more and an estimated useful life greater than one year.

Capital assets of the primary government, as well as the component units, are depreciated using the straight-line method over the following estimated useful lives:

- Buildings 20-25 years
- Improvements other than Buildings 15-30 years
- Vehicles 3-15 years
- Machinery & Equipment 3-20 years

The costs of normal maintenance and repairs that do not materially add to the value of the asset or significantly extend asset lives are not capitalized.

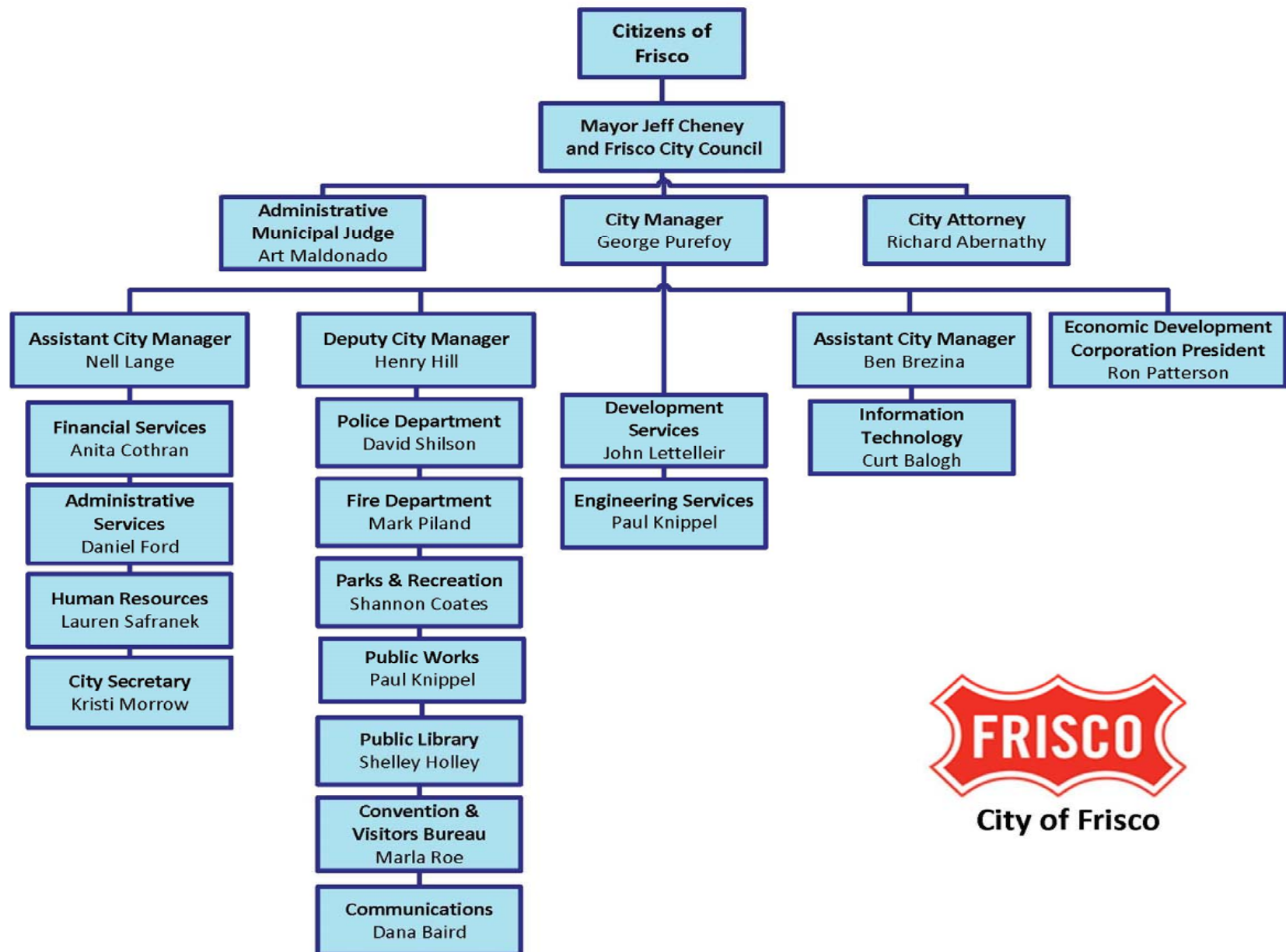
In the case of the initial capitalization of infrastructure assets (i.e., those reported by governmental activities), the City chose to include all such items regardless of their acquisition date or amount.

Donated capital assets, donated works of art and similar items and capital assets received in a service concession arrangement are reported at acquisition value rather than fair value. The City considers the asset as received when all requirements have been met by the developer including providing the City with affidavits of value.

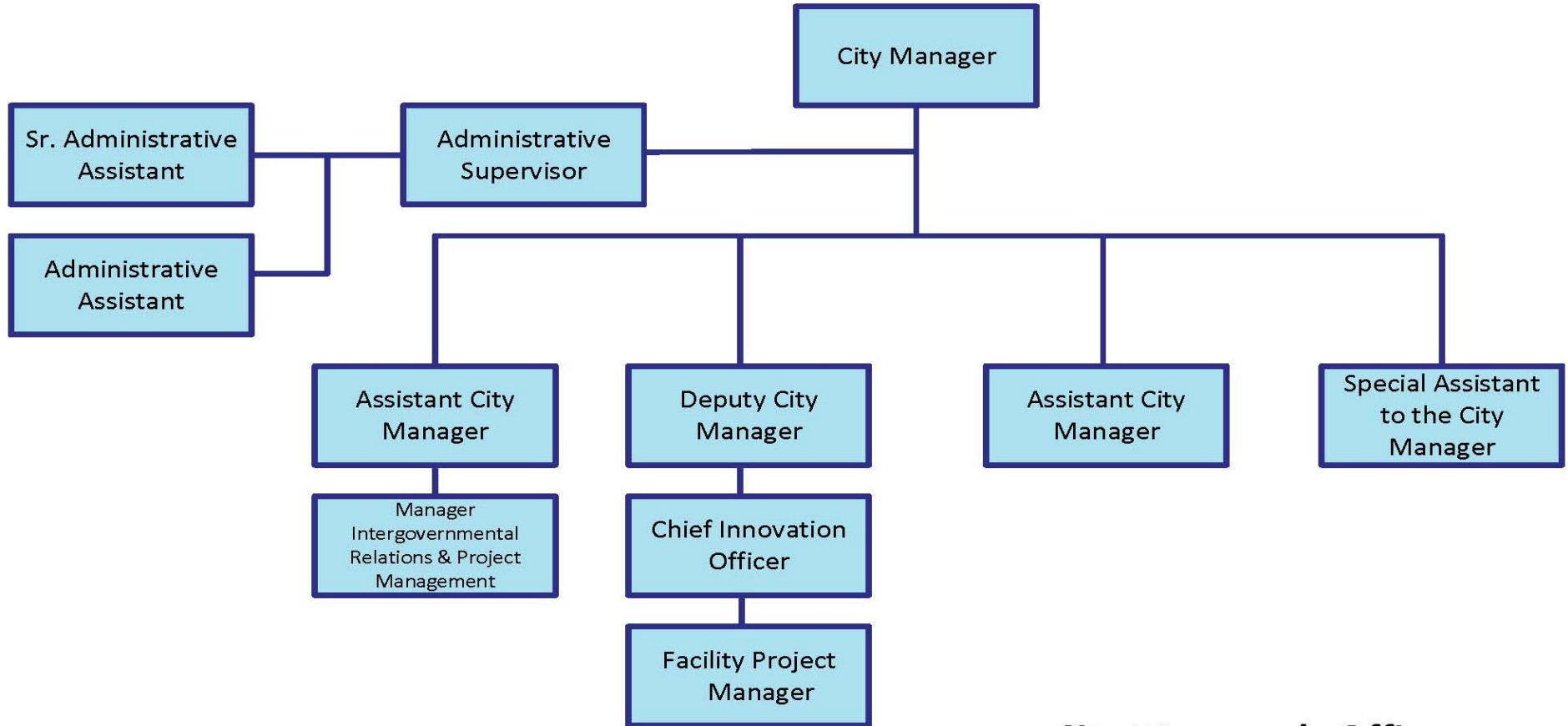
Public domain (infrastructure) assets consisting of roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems have been recorded at estimated historical cost.

## **CAPITAL IMPROVEMENT PLANNING**

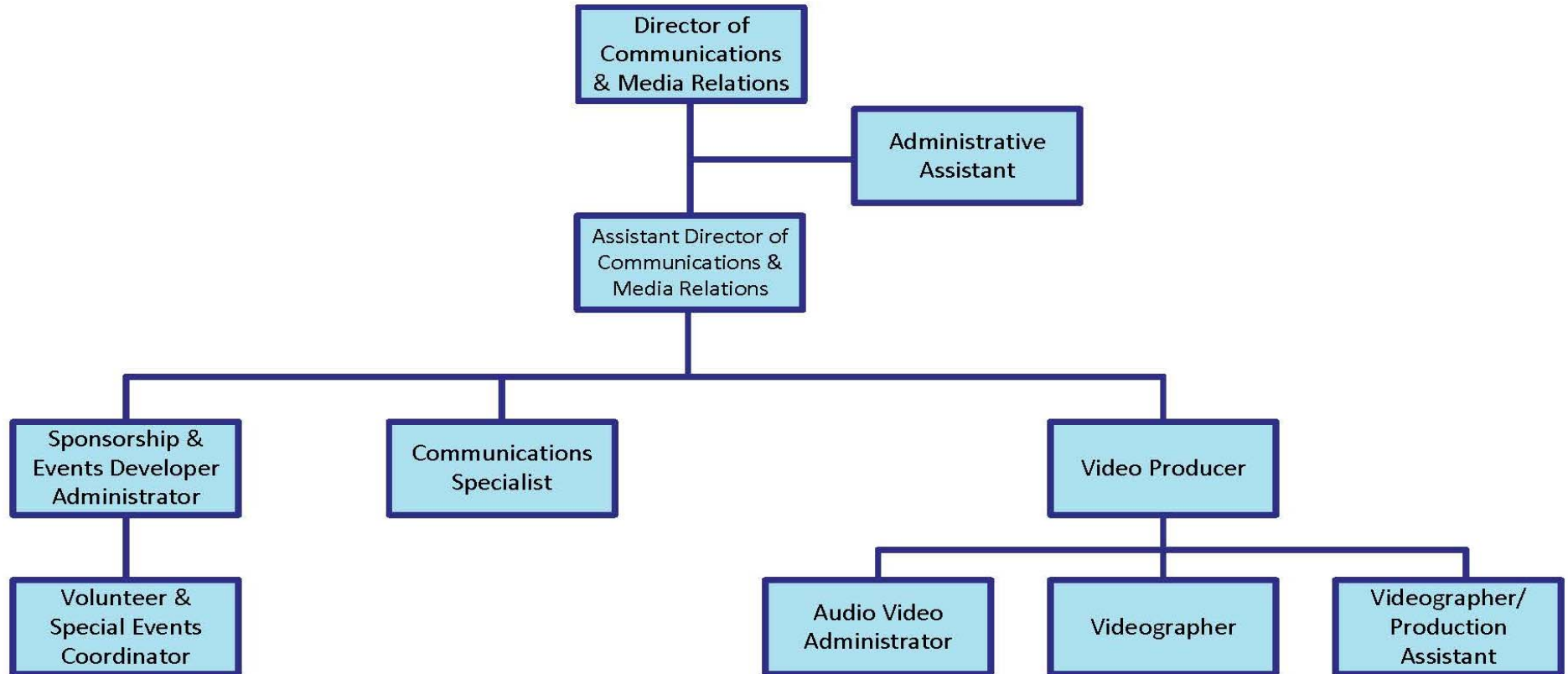
36. The City distinguishes between capital assets and capital projects for the purposes of CIP. Outlays for capital assets and improvements are capitalized as the projects are constructed. The City's Finance and Engineering Departments meet quarterly with the CMO to discuss the Long-Range Capital Plan based on the needs for capital improvements, potential new projects and the effect on the operating budget.



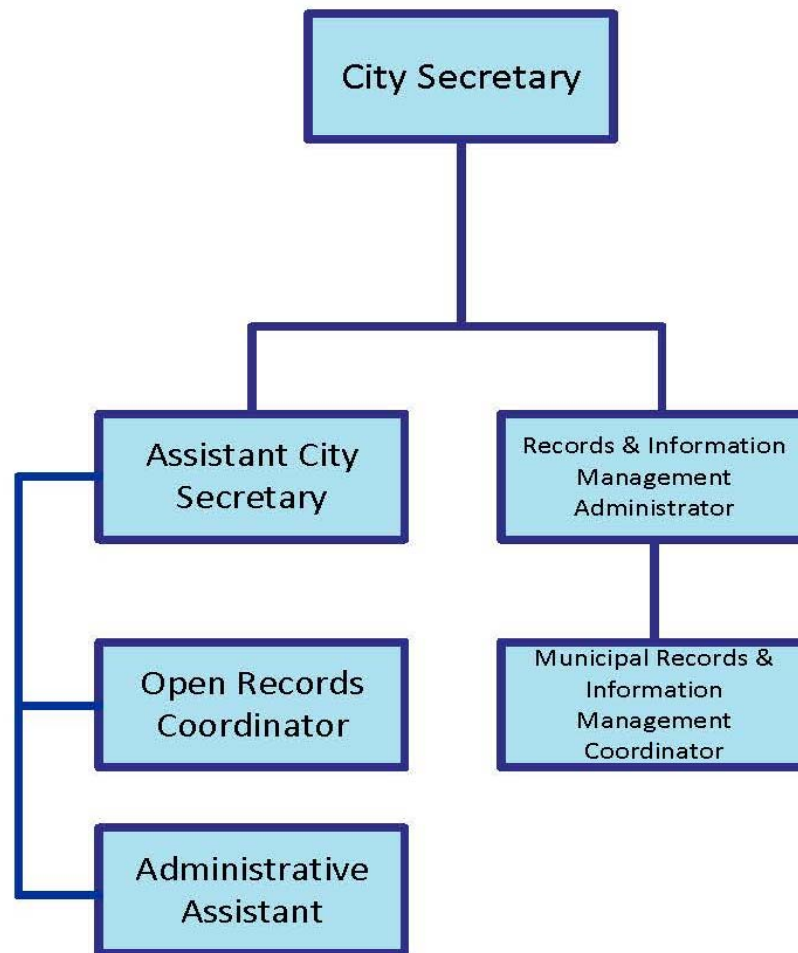




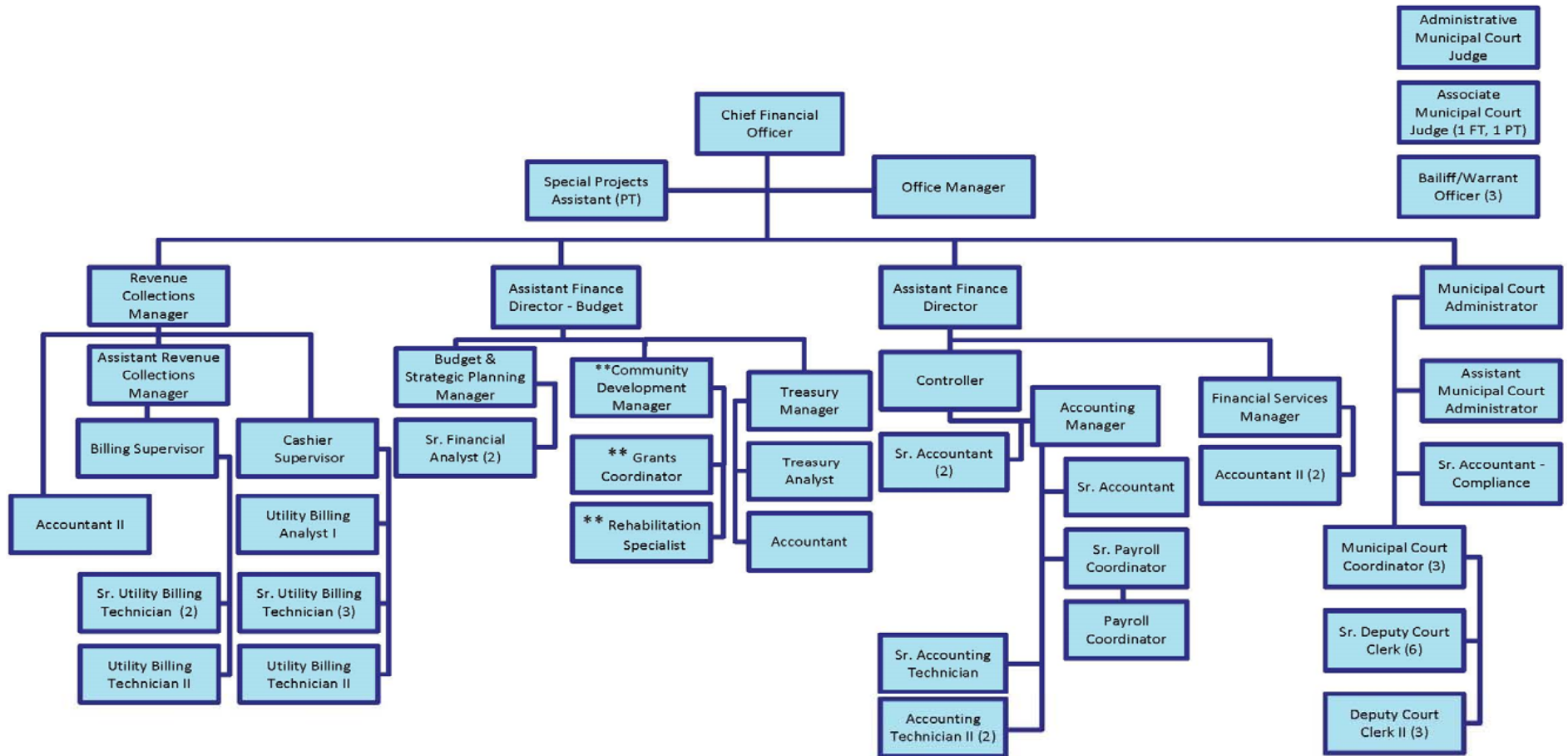
## City Manager's Office



## Communications

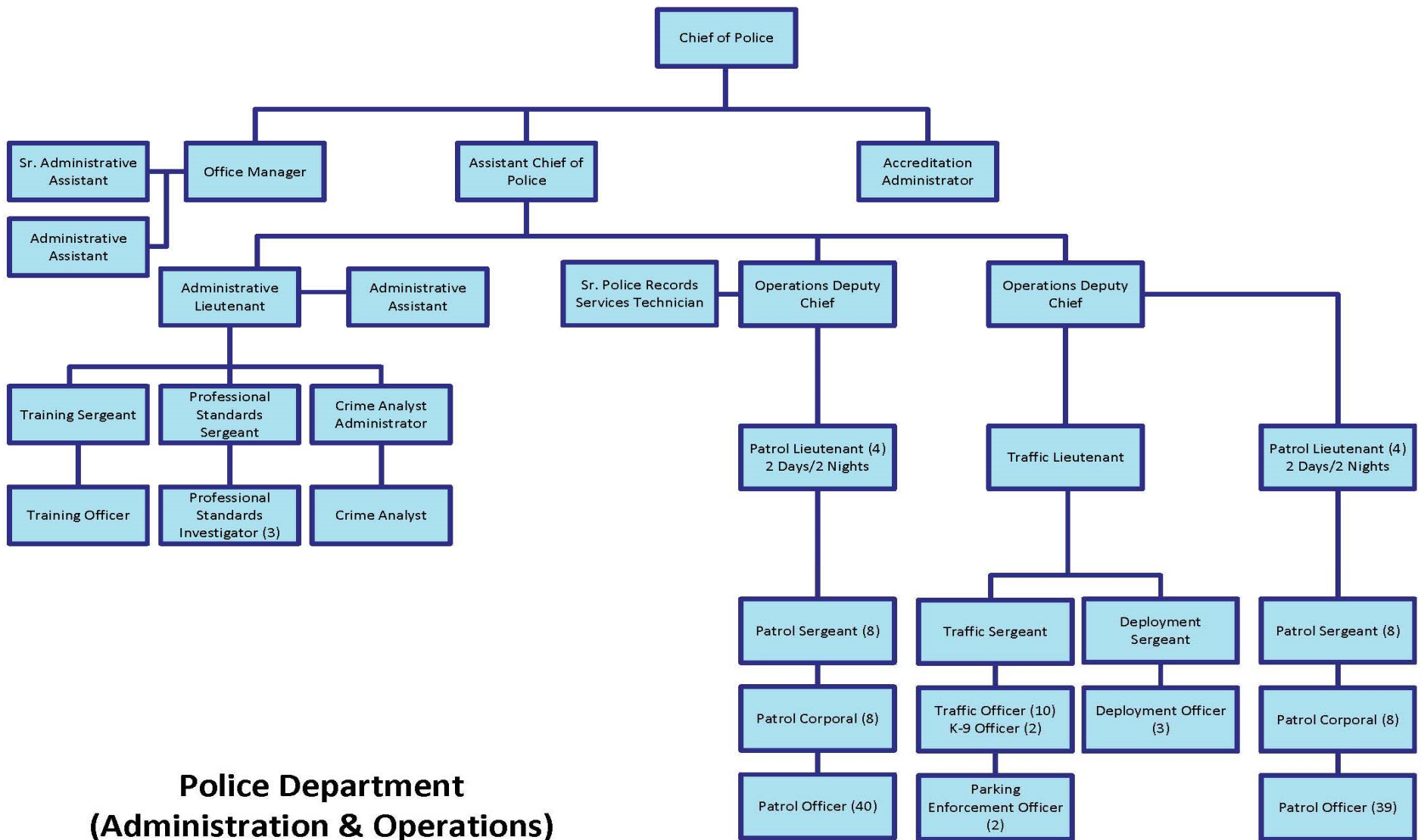


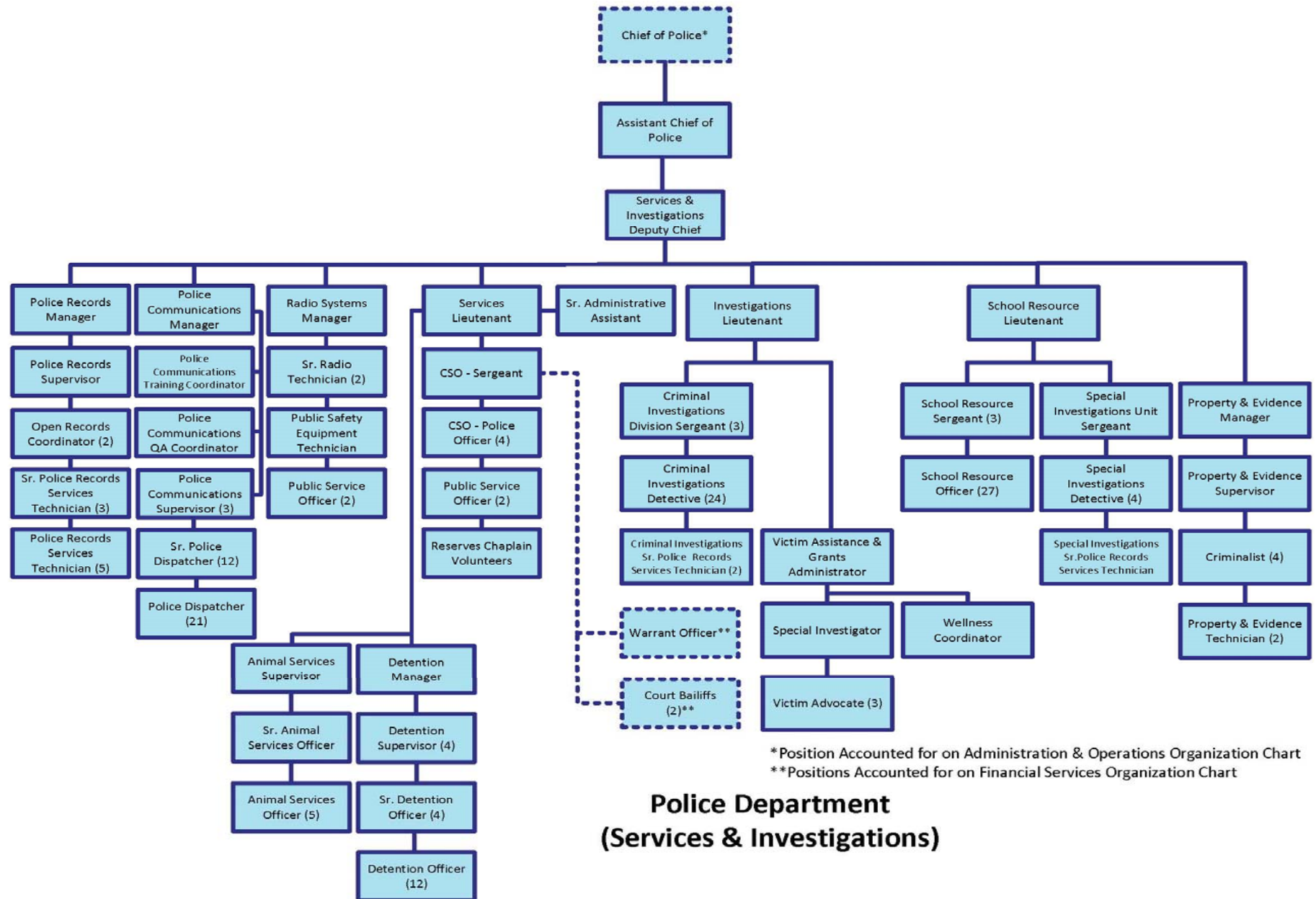
## City Secretary's Office



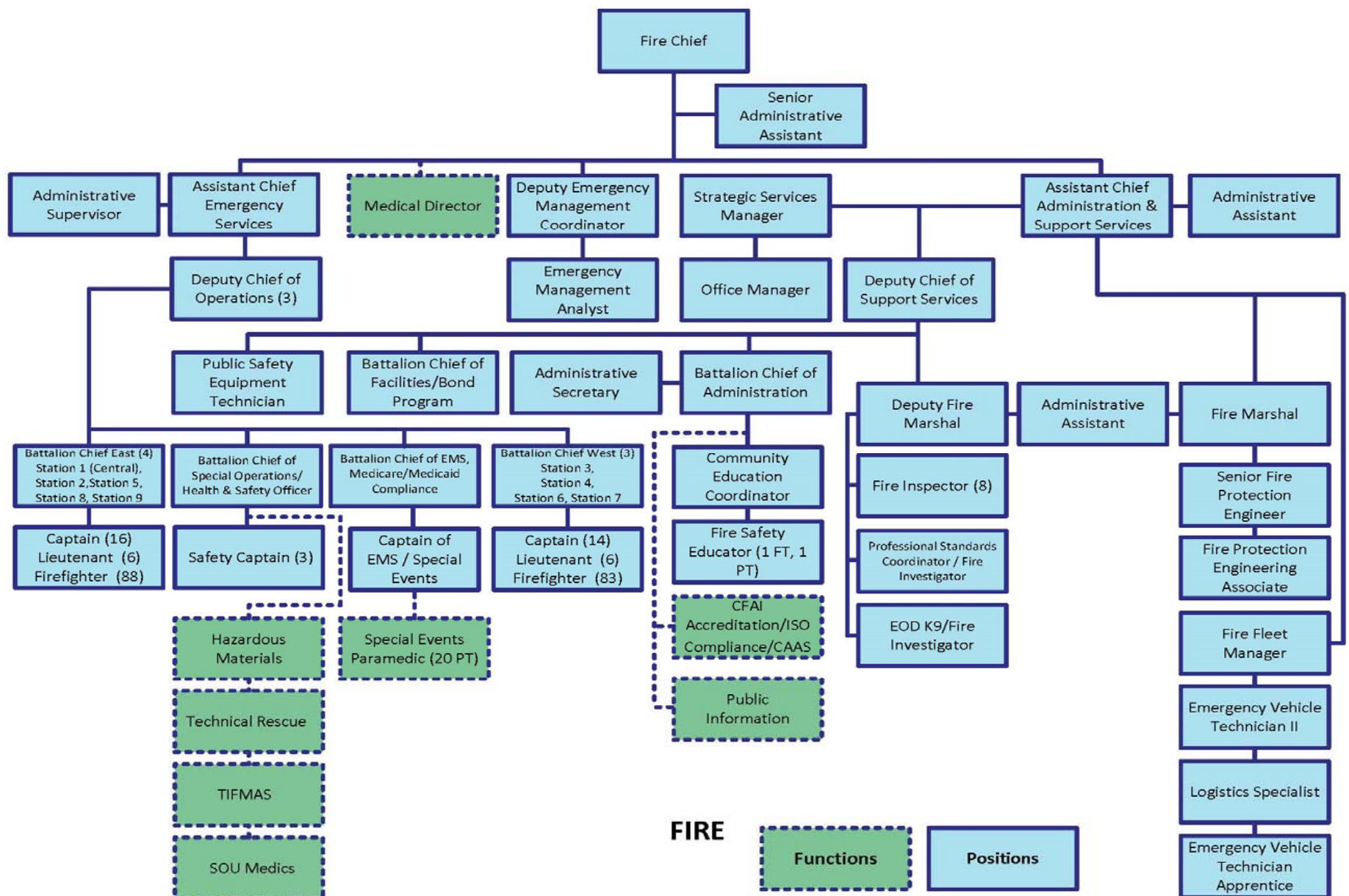
## Financial Services

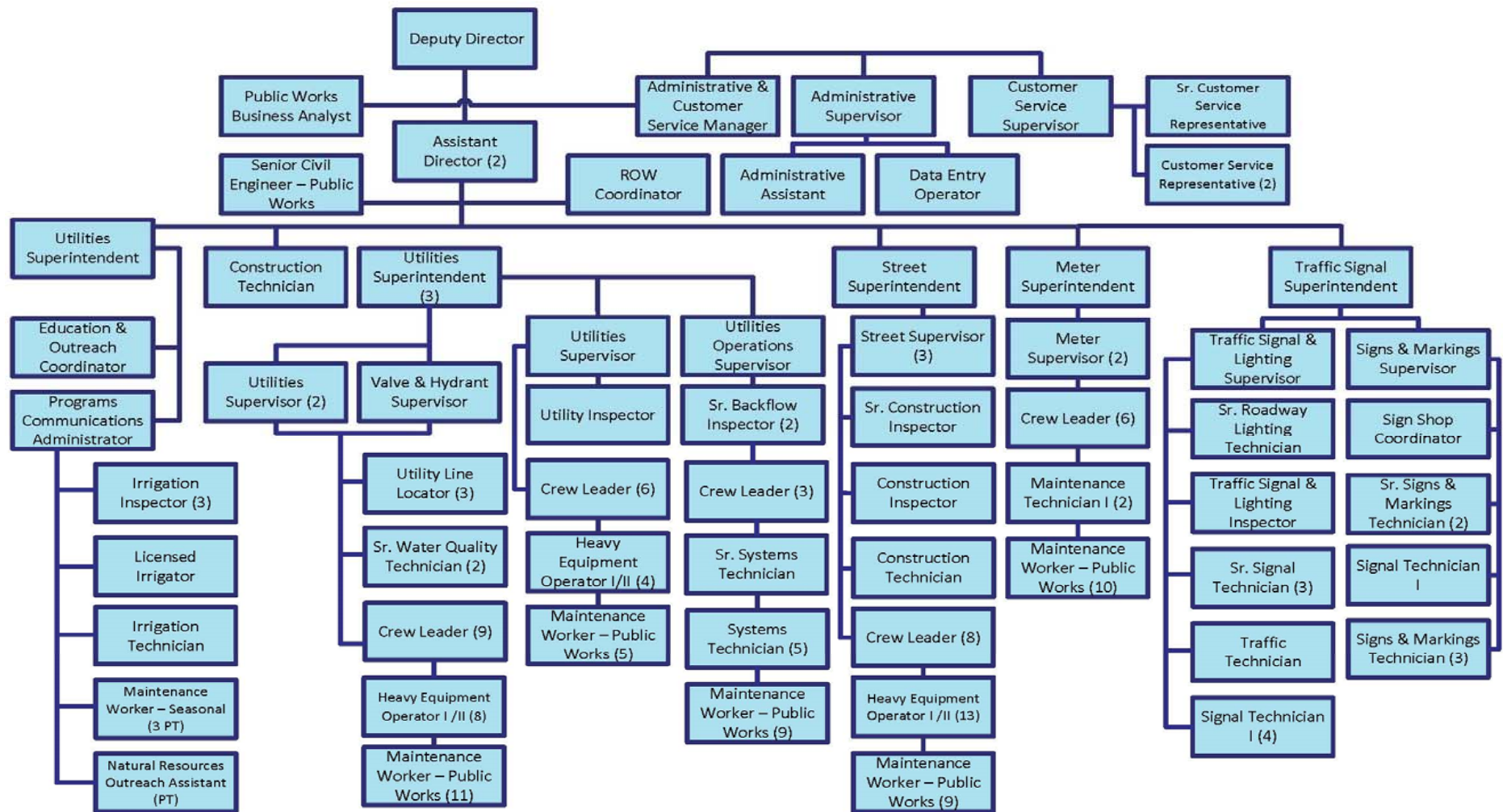
\*\*Funded Partially by CDBG/Development Services





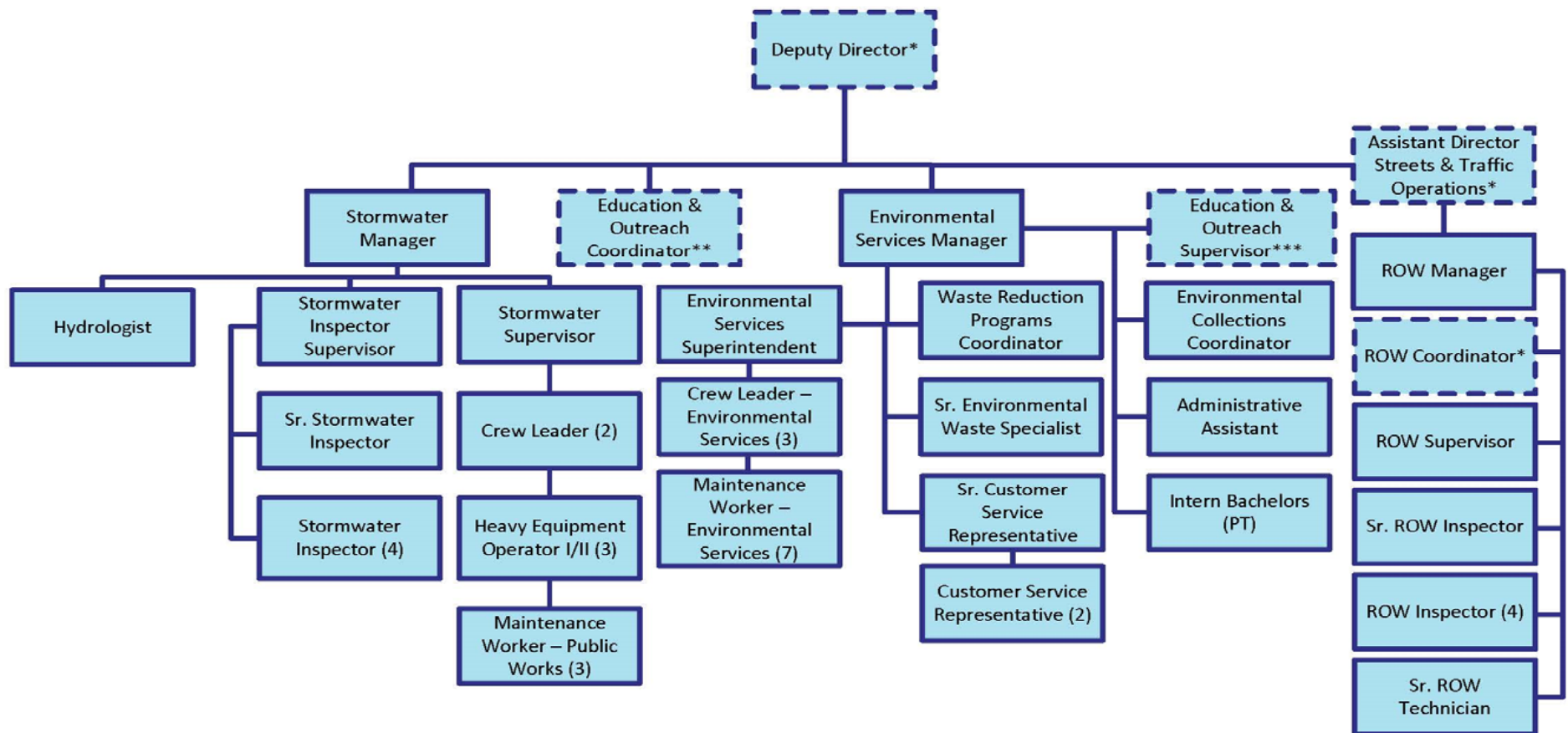






## Public Works Operations



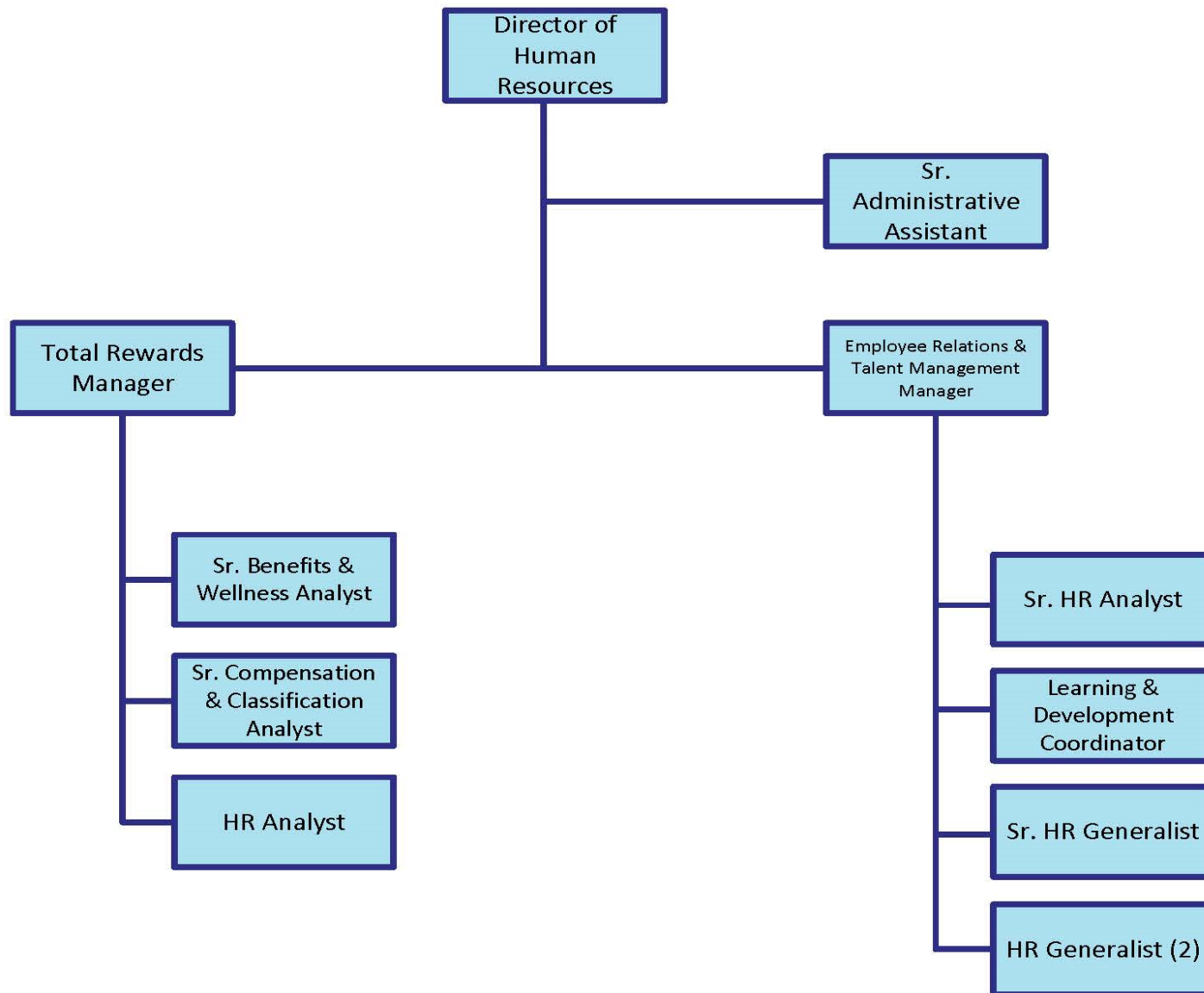


## Public Works

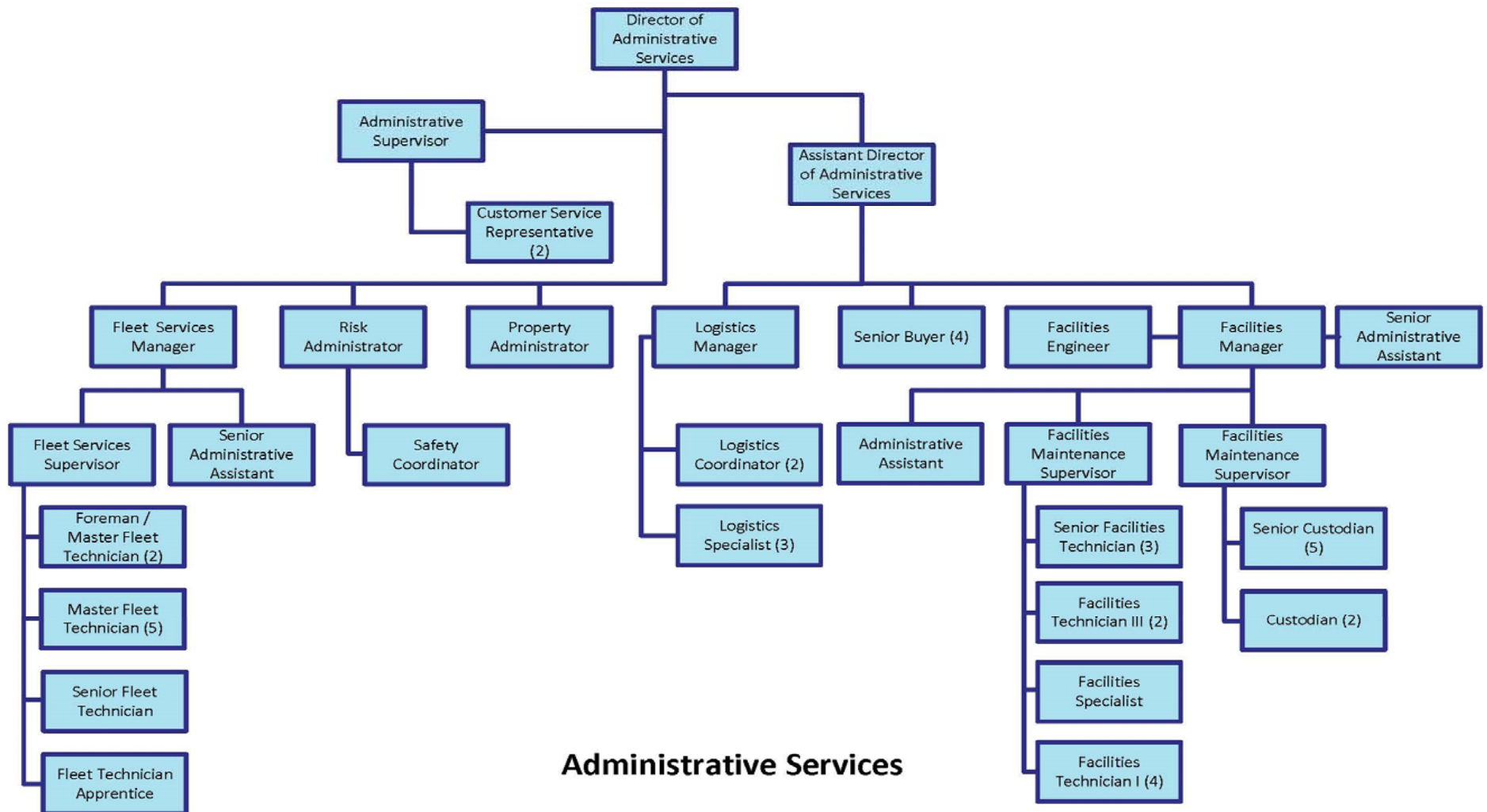
\*Position Accounted for on Public Works Operations Organization Chart

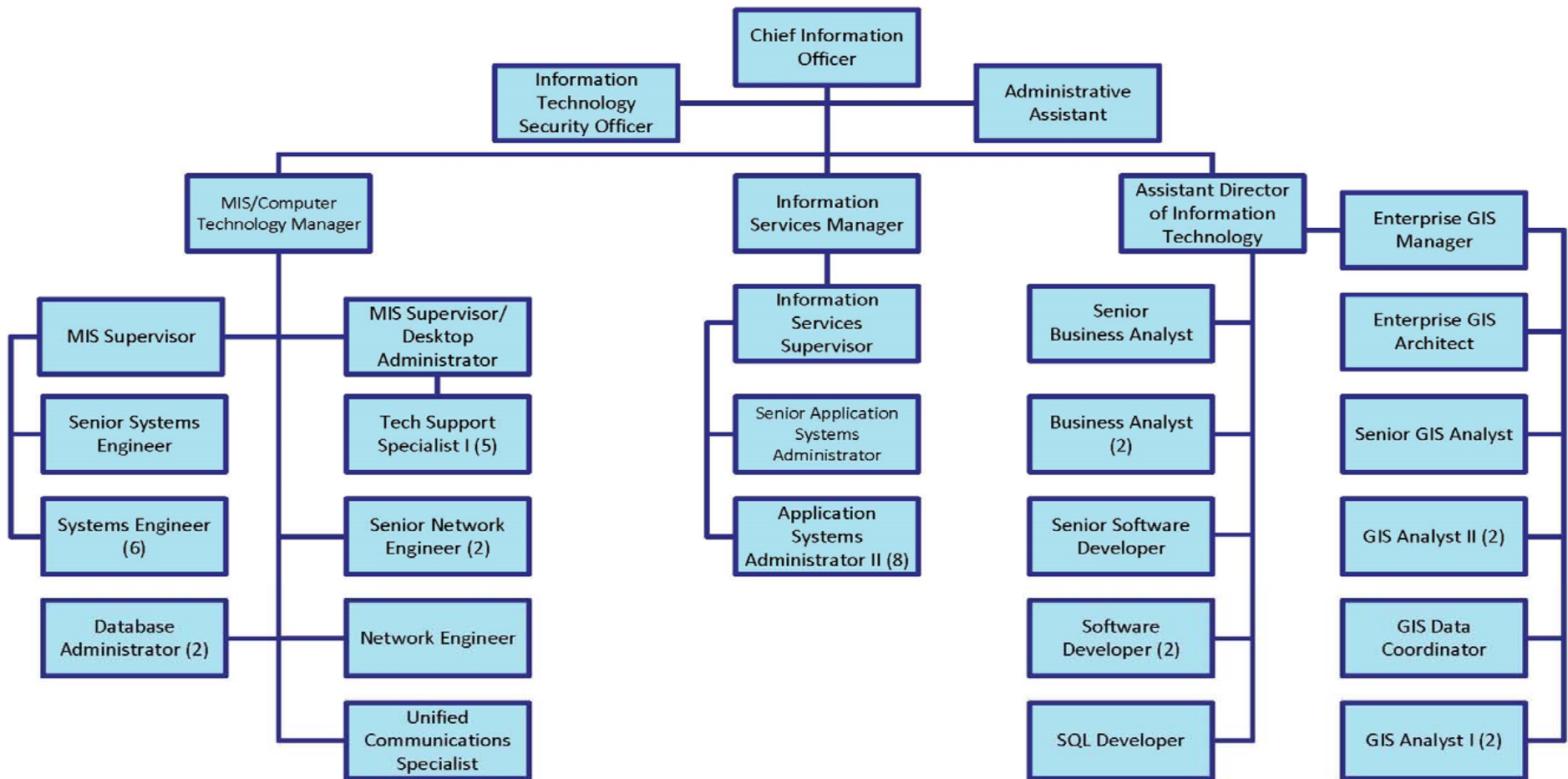
\*\*Position Funded from Stormwater, but accounted for on Parks & Recreation Organization Chart

\*\*\*Position Funded from Environmental Services, but accounted for on Parks & Recreation Organization Chart

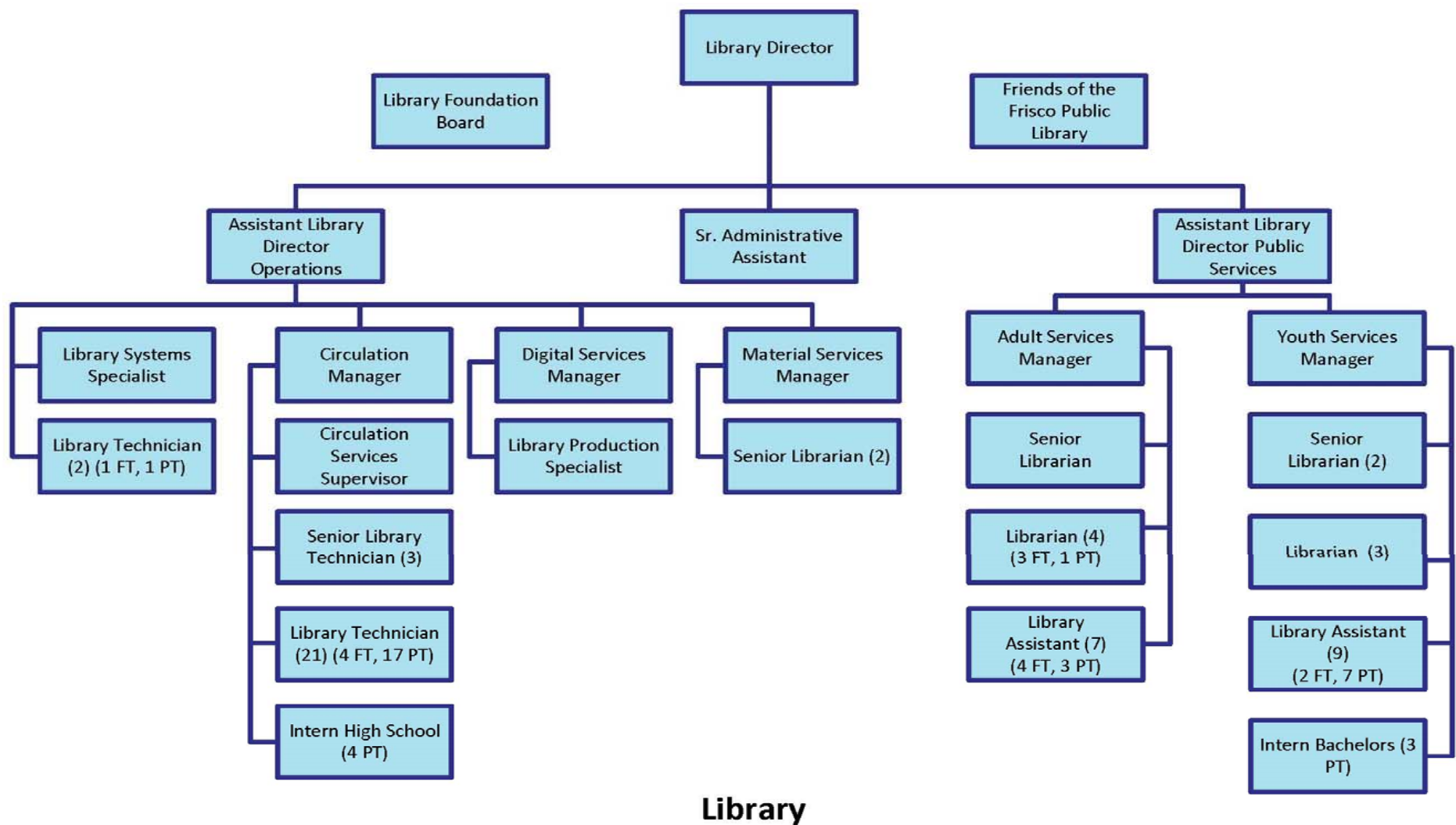


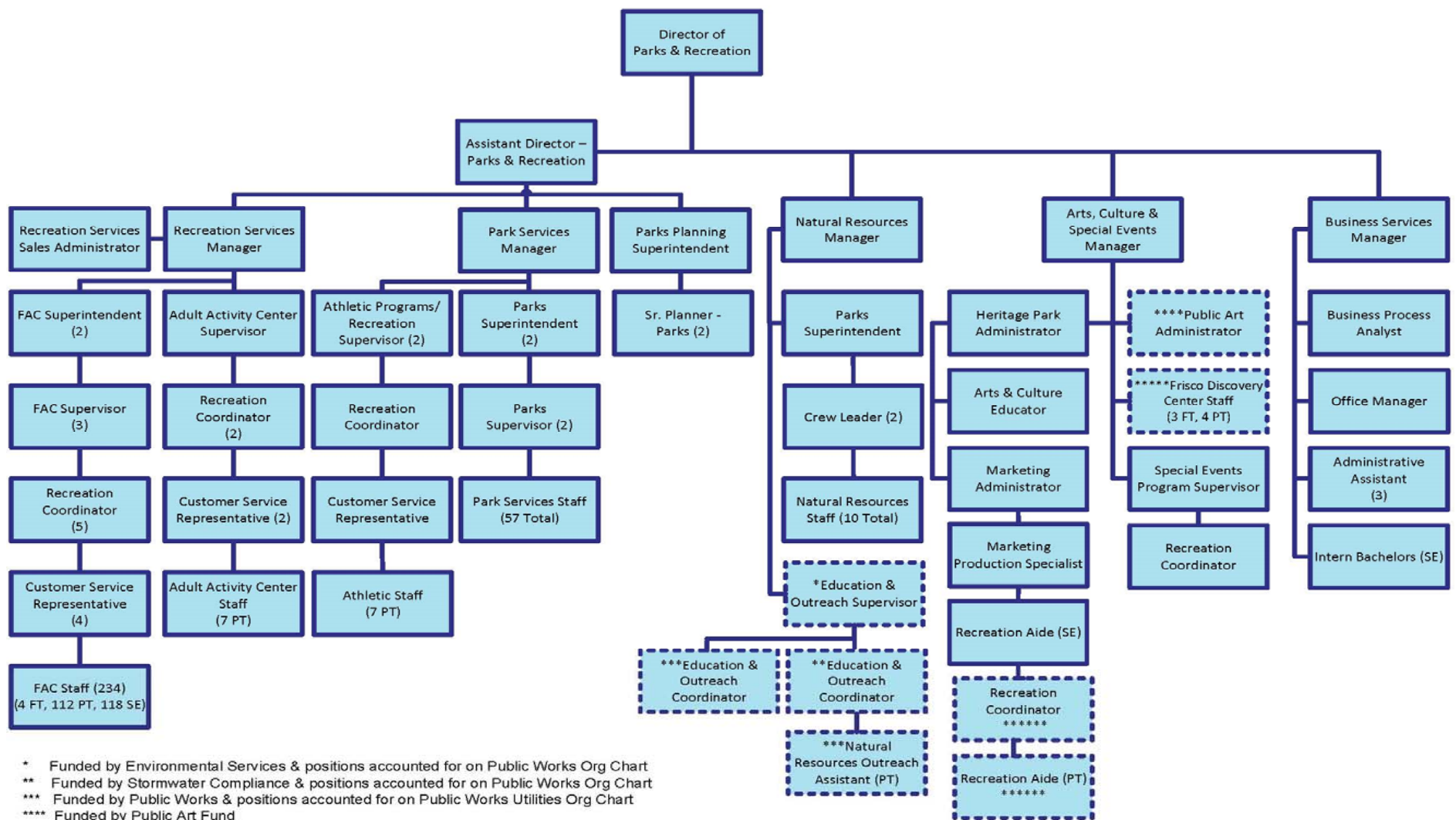
## Human Resources





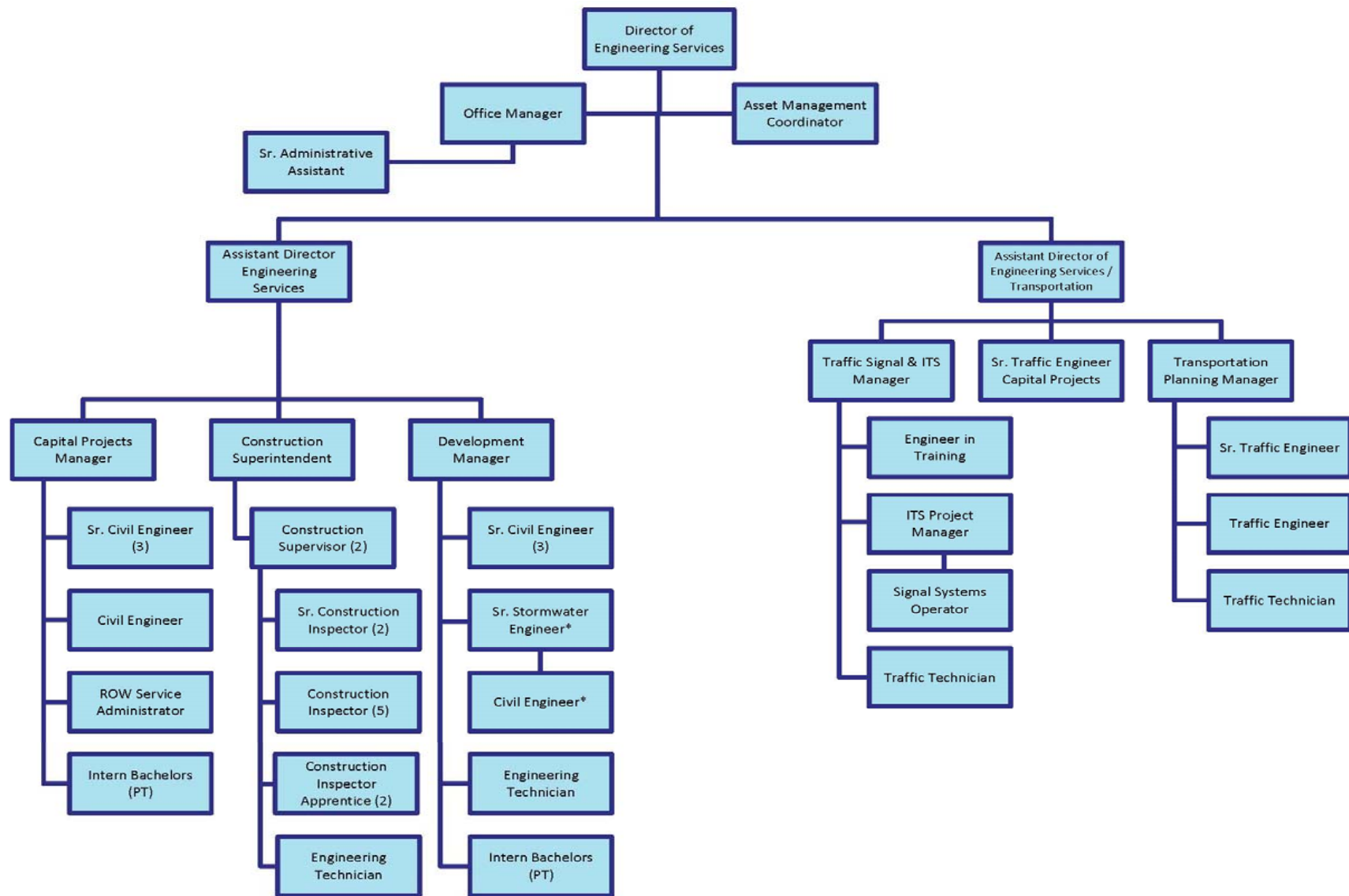
## Information Technology





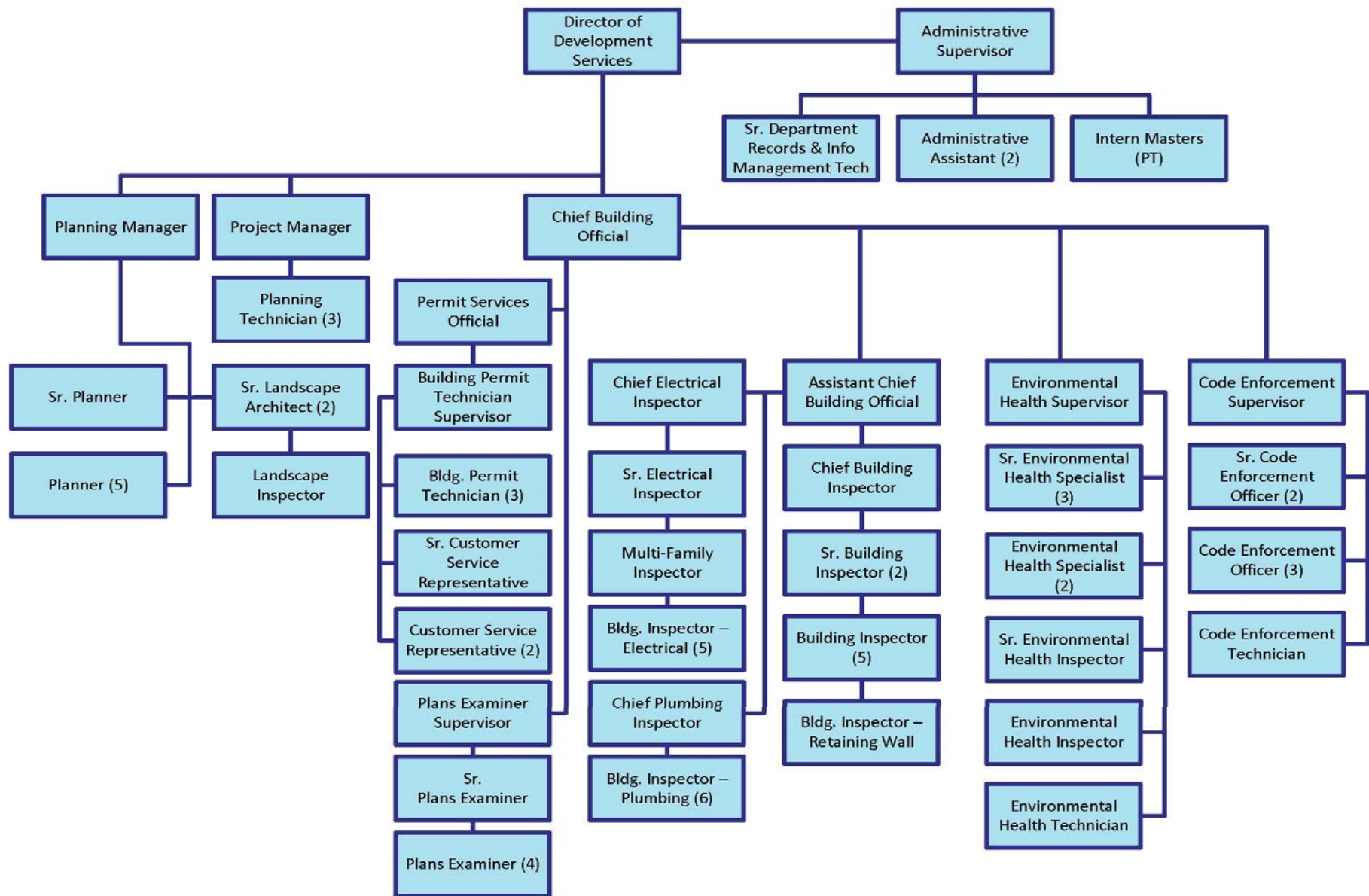
## Parks and Recreation





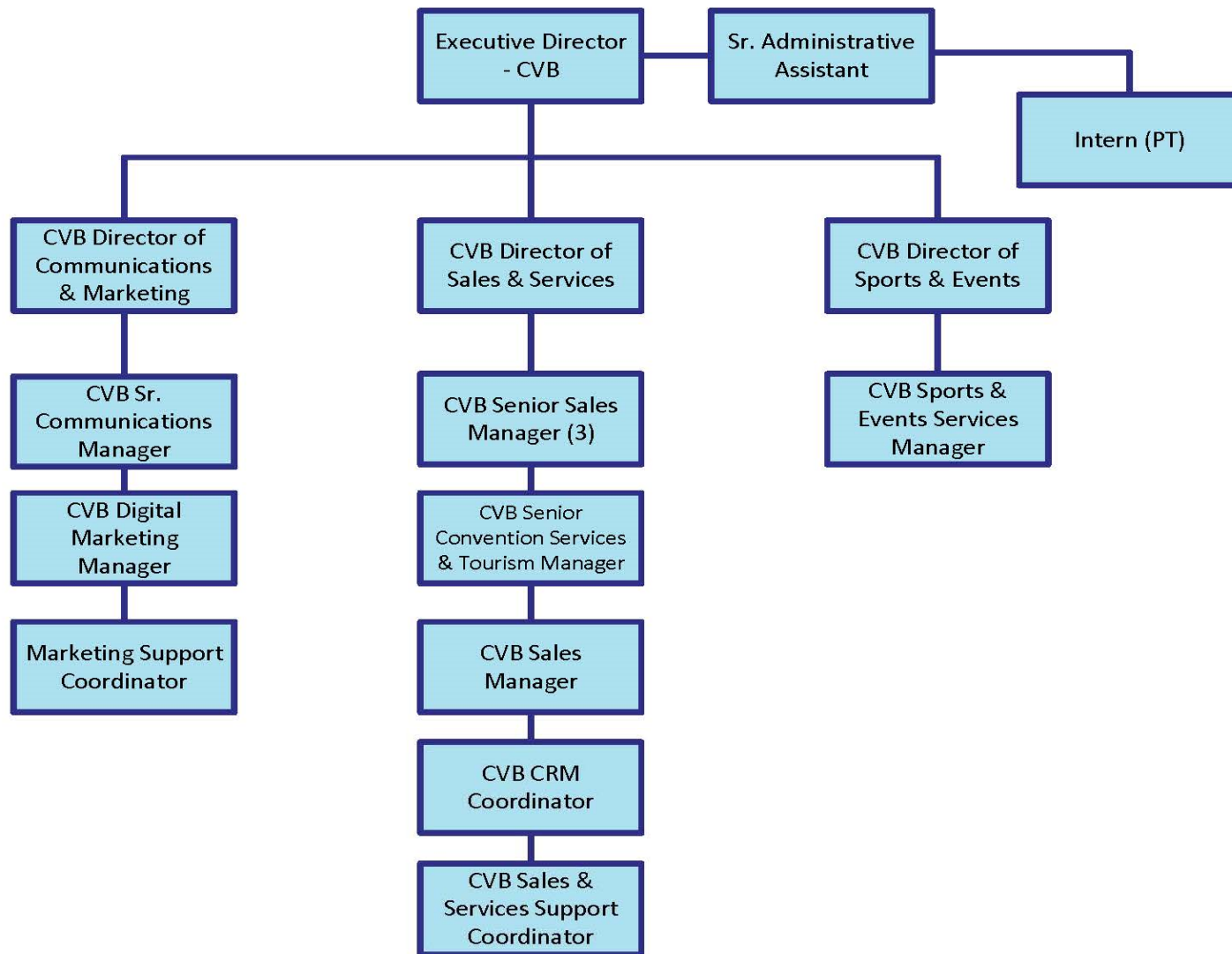
\* Funded by Stormwater Fund

## Engineering Services

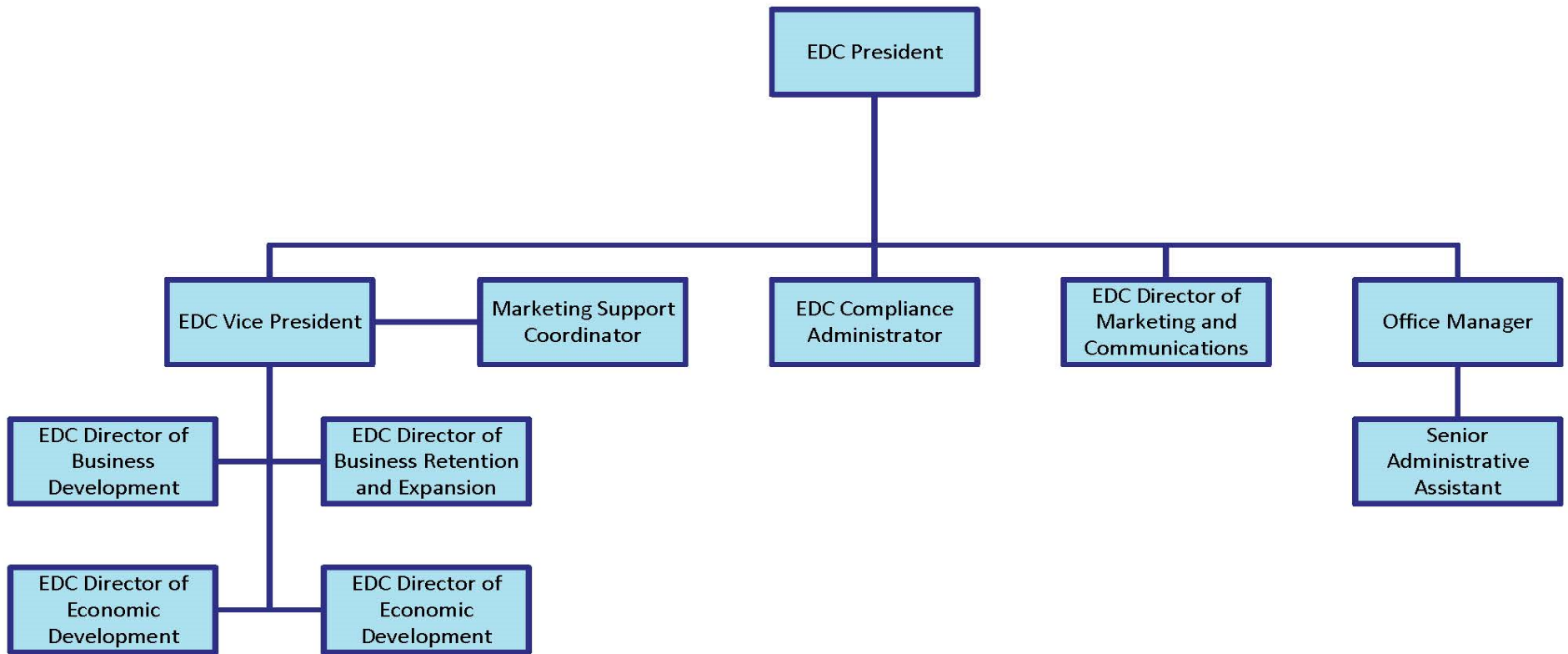


## Development Services





## Convention & Visitors Bureau



## Economic Development Corporation



# GENERAL PAY PLAN FY20-21

Effective 9/1/2020

| JOB CLASS TITLE                            | JOB CLASS CODE | FLSA | PAY GRADE | PERIOD    | MINIMUM      | MIDPOINT     | MAXIMUM      | 3% Top with Merit Lump Sum |
|--|----------------|------|-----------|-----------|--------------|--------------|--------------|----------------------------|
| Intern - High School                       | 1502           | N    | 100       | Annual    | \$ 18,448.82 | \$ 22,599.72 | \$ 26,750.88 | \$ 27,553.41               |
|  |                |      |           | Monthly   | \$ 1,537.40  | \$ 1,883.31  | \$ 2,229.24  |                            |
|  |                |      |           | Bi-Weekly | \$ 709.57    | \$ 869.22    | \$ 1,028.88  |                            |
|  |                |      |           | Hourly    | \$ 8.8696    | \$ 10.8653   | \$ 12.8610   |                            |
| Assistant Swim Instructor I - PT           | 1533           | N    | 106       | Annual    | \$ 21,332.48 | \$ 26,132.34 | \$ 30,932.20 | \$ 31,860.17               |
| Assistant Swim Instructor I - Seasonal     | 1702           | N    |           | Monthly   | \$ 1,777.71  | \$ 2,177.70  | \$ 2,577.68  |                            |
|  |                |      |           | Bi-Weekly | \$ 820.48    | \$ 1,005.09  | \$ 1,189.70  |                            |
|  |                |      |           | Hourly    | \$ 10.2560   | \$ 12.5636   | \$ 14.8713   |                            |
| Assistant Swim Instructor II - PT          | 1534           | N    | 110       | Annual    | \$ 23,501.14 | \$ 28,788.76 | \$ 34,076.64 | \$ 35,098.94               |
| Assistant Swim Instructor II - Seasonal    | 1703           | N    |           | Monthly   | \$ 1,958.43  | \$ 2,399.06  | \$ 2,839.72  |                            |
| Lifeguard PT                               | 1355           | N    |           | Bi-Weekly | \$ 903.89    | \$ 1,107.26  | \$ 1,310.64  |                            |
| Lifeguard - Seasonal                       | 1705           | N    |           | Hourly    | \$ 11.2986   | \$ 13.8408   | \$ 16.3830   |                            |
| Recreation Aide - FT                       | 1360           | N    |           |           |              |              |              |                            |
| Recreation Aide - PT                       | 1361           | N    |           |           |              |              |              |                            |
| Recreation Aide - Seasonal                 | 1706           | N    |           |           |              |              |              |                            |
| Custodian                                  | 1079           | N    | 112       | Annual    | \$ 24,666.72 | \$ 30,216.68 | \$ 35,766.90 | \$ 36,839.91               |
|  |                |      |           | Monthly   | \$ 2,055.56  | \$ 2,518.06  | \$ 2,980.58  |                            |
|  |                |      |           | Bi-Weekly | \$ 948.72    | \$ 1,162.18  | \$ 1,375.65  |                            |
|  |                |      |           | Hourly    | \$ 11.8590   | \$ 14.5273   | \$ 17.1956   |                            |
| Intern - Bachelors                         | 1501           | N    | 114       | Annual    | \$ 25,890.28 | \$ 31,715.58 | \$ 37,540.88 | \$ 38,667.11               |
|  |                |      |           | Monthly   | \$ 2,157.52  | \$ 2,642.97  | \$ 3,128.41  |                            |
|  |                |      |           | Bi-Weekly | \$ 995.78    | \$ 1,219.83  | \$ 1,443.88  |                            |
|  |                |      |           | Hourly    | \$ 12.4473   | \$ 15.2479   | \$ 18.0485   |                            |
| Driver - Bus/Van PT                        | 1371           | N    | 116       | Annual    | \$ 27,174.42 | \$ 33,288.84 | \$ 39,403.00 | \$ 40,585.09               |
| Head Lifeguard PT                          | 1381           | N    |           | Monthly   | \$ 2,264.54  | \$ 2,774.07  | \$ 3,283.58  |                            |
| Head Lifeguard - Seasonal                  | 1704           | N    |           | Bi-Weekly | \$ 1,045.17  | \$ 1,280.34  | \$ 1,515.50  |                            |
| Recreation Leader - Facility               | 1373           | N    |           | Hourly    | \$ 13.0646   | \$ 16.0043   | \$ 18.9438   |                            |
| Recreation Leader PT - Facility            | 1372           | N    |           |           |              |              |              |                            |
| Recreation Leader - Programs               | 1377           | N    |           |           |              |              |              |                            |
| Recreation Leader PT - Programs            | 1376           | N    |           |           |              |              |              |                            |
| Recreation Leader - Seasonal               | 1769           | N    |           |           |              |              |              |                            |
| Senior Custodian                           | 1664           | N    |           |           |              |              |              |                            |
| Water Safety Instructor - PT               | 1077           | N    |           |           |              |              |              |                            |
| Water Safety Instructor - Seasonal         | 1707           | N    |           |           |              |              |              |                            |
| Intern - Masters                           | 1503           | N    | 118       | Annual    | \$ 28,522.52 | \$ 34,939.84 | \$ 41,357.16 | \$ 42,597.87               |
|  |                |      |           | Monthly   | \$ 2,376.88  | \$ 2,911.65  | \$ 3,446.43  |                            |
|  |                |      |           | Bi-Weekly | \$ 1,097.02  | \$ 1,343.84  | \$ 1,590.66  |                            |
|  |                |      |           | Hourly    | \$ 13.7128   | \$ 16.7980   | \$ 19.8833   |                            |
| Maintenance Worker - Parks *               | 1240           | N    | 119       | Annual    | \$ 29,221.14 | \$ 35,796.02 | \$ 42,370.64 | \$ 43,641.76               |
| Maintenance Worker - Environmental Svcs *  | 1414           | N    |           | Monthly   | \$ 2,435.10  | \$ 2,983.00  | \$ 3,530.89  |                            |
|  |                |      |           | Bi-Weekly | \$ 1,123.89  | \$ 1,376.77  | \$ 1,629.64  |                            |
|  |                |      |           | Hourly    | \$ 14.0486   | \$ 17.2096   | \$ 20.3705   |                            |
|  |                |      | 120       | Annual    | \$ 29,937.96 | \$ 36,673.00 | \$ 43,408.82 | \$ 44,711.08               |
|  |                |      |           | Monthly   | \$ 2,494.83  | \$ 3,056.08  | \$ 3,617.40  |                            |
|  |                |      |           | Bi-Weekly | \$ 1,151.46  | \$ 1,410.50  | \$ 1,669.57  |                            |
|  |                |      |           | Hourly    | \$ 14.3933   | \$ 17.6313   | \$ 20.8696   |                            |
| Administrative Secretary                   | 1307           | N    | 121       | Annual    | \$ 30,670.38 | \$ 37,571.30 | \$ 44,472.22 | \$ 45,806.39               |
| Customer Service Representative            | 1320           | N    |           | Monthly   | \$ 2,555.87  | \$ 3,130.94  | \$ 3,706.02  |                            |
| Data Entry Operator                        | 1674           | N    |           | Bi-Weekly | \$ 1,179.63  | \$ 1,445.05  | \$ 1,710.47  |                            |
| Dept. Records & Info Management Technician | 1725           | N    |           | Hourly    | \$ 14.7454   | \$ 18.0631   | \$ 21.3809   |                            |
| Deputy Court Clerk I                       | 1043           | N    |           |           |              |              |              |                            |
| Library Technician                         | 1348           | N    |           |           |              |              |              |                            |
| Library Technician PT                      | 1349           | N    |           |           |              |              |              |                            |
| Library Technician PT - TMRS               | 1354           | N    |           |           |              |              |              |                            |
| Police Records Services Technician         | 1729           | N    |           |           |              |              |              |                            |
| Utility Billing Technician I               | 1772           | N    |           |           |              |              |              |                            |



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|---|----------------|------|-----------|-----------|--------------|--------------|--------------|----------------------------|
| Fleet Technician Apprentice                       | 1260           | N    | 122       | Annual    | \$ 31,422.04 | \$ 38,491.96 | \$ 45,561.88 | \$ 46,928.74               |
| Irrigation Technician                             | 1097           | N    |           | Monthly   | \$ 2,618.50  | \$ 3,207.66  | \$ 3,796.82  |                            |
| Maintenance Worker - Public Works *               | 1713           | N    |           | Bi-Weekly | \$ 1,208.54  | \$ 1,480.46  | \$ 1,752.38  |                            |
| Maintenance Worker - Public Works Seasonal        | 1248           | N    |           | Hourly    | \$ 15.1068   | \$ 18.5058   | \$ 21.9048   |                            |
| Recreation Facilities Monitor PT                  | 1545           | N    |           |           |              |              |              |                            |
| Signs and Markings Technician                     | 1196           | N    |           |           |              |              |              |                            |
| Small Engine Mechanic                             | 1086           | N    |           |           |              |              |              |                            |
| Senior Maintenance Worker                         | 1665           | N    | 123       | Annual    | \$ 32,191.64 | \$ 39,434.98 | \$ 46,678.06 | \$ 48,078.40               |
|   |                |      |           | Monthly   | \$ 2,682.64  | \$ 3,286.25  | \$ 3,889.84  |                            |
|   |                |      |           | Bi-Weekly | \$ 1,238.14  | \$ 1,516.73  | \$ 1,795.31  |                            |
|   |                |      |           | Hourly    | \$ 15.4768   | \$ 18.9591   | \$ 22.4414   |                            |
| Administrative Assistant                          | 1300           | N    | 124       | Annual    | \$ 32,980.48 | \$ 40,401.14 | \$ 47,821.80 | \$ 49,256.45               |
| Accounting Technician I                           | 1019           | N    |           | Monthly   | \$ 2,748.37  | \$ 3,366.76  | \$ 3,985.15  |                            |
| Arts Center Assistant                             | 1687           | N    |           | Bi-Weekly | \$ 1,268.48  | \$ 1,553.89  | \$ 1,839.30  |                            |
| Deputy Court Clerk II                             | 1715           | N    |           | Hourly    | \$ 15.8560   | \$ 19.4236   | \$ 22.9913   |                            |
| Emergency Vehicle Technician Apprentice           | 1269           | N    |           |           |              |              |              |                            |
| Equipment Operator - Parks                        | 1331           | N    |           |           |              |              |              |                            |
| Facilities Technician I                           | 1244           | N    |           |           |              |              |              |                            |
| Maintenance Technician                            | 1241           | N    |           |           |              |              |              |                            |
| Natural Resources Outreach Assistant - PT         | 1755           | N    |           |           |              |              |              |                            |
| Senior Irrigation Technician                      | 1663           | N    |           |           |              |              |              |                            |
| Senior Small Engine Mechanic                      | 1249           | N    |           |           |              |              |              |                            |
| Utility Billing Technician II                     | 1773           | N    |           |           |              |              |              |                            |
| Maintenance Technician II                         | 1242           | N    | 125       | Annual    | \$ 33,788.56 | \$ 41,390.96 | \$ 48,993.36 | \$ 50,463.16               |
|   |                |      |           | Monthly   | \$ 2,815.71  | \$ 3,449.25  | \$ 4,082.78  |                            |
|   |                |      |           | Bi-Weekly | \$ 1,299.56  | \$ 1,591.96  | \$ 1,884.36  |                            |
|   |                |      |           | Hourly    | \$ 16.2445   | \$ 19.8995   | \$ 23.5545   |                            |
| Crime Scene Technician                            | 1516           | N    | 126       | Annual    | \$ 34,616.14 | \$ 42,404.96 | \$ 50,193.52 | \$ 51,699.33               |
| Heavy Equipment Operator I *                      | 1714           | N    |           | Monthly   | \$ 2,884.68  | \$ 3,533.75  | \$ 4,182.79  |                            |
| Public Services Officer                           | 2517           | N    |           | Bi-Weekly | \$ 1,331.39  | \$ 1,630.96  | \$ 1,930.52  |                            |
|   |                |      |           | Hourly    | \$ 16.6424   | \$ 20.3870   | \$ 24.1315   |                            |
| Licensed Irrigator                                | 1424           | N    | 127       | Annual    | \$ 35,481.42 | \$ 43,465.24 | \$ 51,448.28 | \$ 52,991.73               |
| Logistics Specialist                              | 1257           | N    |           | Monthly   | \$ 2,956.79  | \$ 3,622.10  | \$ 4,287.36  |                            |
| Property & Evidence Technician                    | 1425           | N    |           | Bi-Weekly | \$ 1,364.67  | \$ 1,671.74  | \$ 1,978.78  |                            |
|   |                |      |           | Hourly    | \$ 17.0584   | \$ 20.8967   | \$ 24.7348   |                            |
| Accounting Technician II                          | 1020           | N    | 128       | Annual    | \$ 36,333.18 | \$ 44,508.36 | \$ 52,683.28 | \$ 54,263.78               |
| Marketing Support Coordinator                     | 1700           | N    |           | Monthly   | \$ 3,027.77  | \$ 3,709.03  | \$ 4,390.27  |                            |
| CVB Sales & Services Support Coordinator          | 1699           | N    |           | Bi-Weekly | \$ 1,397.43  | \$ 1,711.86  | \$ 2,026.28  |                            |
| Detention Officer                                 | 1253           | N    |           | Hourly    | \$ 17.4679   | \$ 21.3983   | \$ 25.3285   |                            |
| Fleet Technician                                  | 1261           | N    |           |           |              |              |              |                            |
| Heavy Equipment Operator II *                     | 1335           | N    |           |           |              |              |              |                            |
| Senior Customer Service Representative            | 1049           | N    |           |           |              |              |              |                            |
| Senior Dept. Records & Info Management Technician | 1726           | N    |           |           |              |              |              |                            |
| Senior Deputy Court Clerk                         | 1048           | N    |           |           |              |              |              |                            |
| Senior Library Technician                         | 1352           | N    |           |           |              |              |              |                            |
| Senior Library Technician PT                      | 1449           | N    |           |           |              |              |              |                            |
| Senior Police Records Services Technician         | 1730           | N    |           |           |              |              |              |                            |
| Senior Utility Billing Technician                 | 1774           | N    |           |           |              |              |              |                            |
| Building Permit Technician                        | 1135           | N    | 129       | Annual    | \$ 37,223.42 | \$ 45,598.80 | \$ 53,973.92 | \$ 55,593.14               |
| Certified Applicator                              | 1105           | N    |           | Monthly   | \$ 3,101.95  | \$ 3,799.90  | \$ 4,497.83  |                            |
| Code Enforcement Technician                       | 1537           | N    |           | Bi-Weekly | \$ 1,431.67  | \$ 1,753.80  | \$ 2,075.92  |                            |
| Environmental Health Technician                   | 1510           | N    |           | Hourly    | \$ 17.8959   | \$ 21.9225   | \$ 25.9490   |                            |
| Environmental Waste Specialist                    | 1163           | N    |           |           |              |              |              |                            |
| Planning Technician                               | 1138           | N    |           |           |              |              |              |                            |
| ROW Technician                                    | 1139           | N    |           |           |              |              |              |                            |
| Senior Property & Evidence Technician             | 1556           | N    |           |           |              |              |              |                            |
| Utility Line Locator                              | 1119           | N    |           |           |              |              |              |                            |
| Water Quality Technician                          | 1120           | N    |           |           |              |              |              |                            |



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|--|----------------|------|-----------|-----------|--------------|--------------|--------------|----------------------------|
| Facilities Technician II                 | 1756           | N    | 130       | Annual    | \$ 38,135.24 | \$ 46,716.02 | \$ 55,296.28 | \$ 56,955.17               |
|  |                |      |           | Monthly   | \$ 3,177.94  | \$ 3,893.00  | \$ 4,608.02  |                            |
|  |                |      |           | Bi-Weekly | \$ 1,466.74  | \$ 1,796.77  | \$ 2,126.78  |                            |
|  |                |      |           | Hourly    | \$ 18.3343   | \$ 22.4596   | \$ 26.5848   |                            |
| Animal Services Officer                  | 1022           | N    | 131       | Annual    | \$ 39,069.68 | \$ 47,860.28 | \$ 56,651.14 | \$ 58,350.67               |
| Code Enforcement Officer                 | 1147           | N    |           | Monthly   | \$ 3,255.81  | \$ 3,988.36  | \$ 4,720.93  |                            |
| CVB CRM Coordinator                      | 1690           | N    |           | Bi-Weekly | \$ 1,502.68  | \$ 1,840.78  | \$ 2,178.89  |                            |
| Parking Enforcement Officer              | 1678           | N    |           | Hourly    | \$ 18.7835   | \$ 23.0098   | \$ 27.2361   |                            |
| ROW Coordinator                          | 1683           | N    |           |           |              |              |              |                            |
| Senior Administrative Assistant          | 1378           | N    |           |           |              |              |              |                            |
| Senior Building Permit Technician        | 1140           | N    |           |           |              |              |              |                            |
| Senior Detention Officer                 | 1440           | N    |           |           |              |              |              |                            |
| Signal Technician I                      | 1207           | N    |           |           |              |              |              |                            |
| Systems Technician                       | 1121           | N    |           |           |              |              |              |                            |
| Crew Leader - Parks                      | 1748           | N    | 132       | Annual    | \$ 40,027.00 | \$ 49,033.14 | \$ 58,039.02 | \$ 59,780.19               |
| Crew Leader - Environmental Svcs         | 1413           | N    |           | Monthly   | \$ 3,335.58  | \$ 4,086.10  | \$ 4,836.59  |                            |
| Environmental Collections Coordinator    | 1149           | N    |           | Bi-Weekly | \$ 1,539.50  | \$ 1,885.89  | \$ 2,232.27  |                            |
| Environmental Health Inspector           | 1188           | N    |           | Hourly    | \$ 19.2438   | \$ 23.5736   | \$ 27.9034   |                            |
| Library Assistant                        | 1081           | N    |           |           |              |              |              |                            |
| Library Assistant PT                     | 1083           | N    |           |           |              |              |              |                            |
| Library Assistant PT - TMRS              | 1268           | N    |           |           |              |              |              |                            |
| Open Records Coordinator                 | 1426           | N    |           |           |              |              |              |                            |
| Payroll Coordinator                      | 1721           | N    |           |           |              |              |              |                            |
| Senior Accounting Technician             | 1720           | N    |           |           |              |              |              |                            |
| Senior Fleet Technician                  | 1262           | N    |           |           |              |              |              |                            |
| Senior Signs and Markings Technician     | 1266           | N    |           |           |              |              |              |                            |
| Utility Billing Analyst I                | 1754           | N    |           |           |              |              |              |                            |
| Administrative Supervisor                | 1660           | N    | 133       | Annual    | \$ 41,007.72 | \$ 50,234.34 | \$ 59,460.96 | \$ 61,244.79               |
| Building Permit Technician Supervisor    | 1559           | N    |           | Monthly   | \$ 3,417.31  | \$ 4,186.20  | \$ 4,955.08  |                            |
| Circulation Services Supervisor          | 1734           | N    |           | Bi-Weekly | \$ 1,577.22  | \$ 1,932.09  | \$ 2,286.96  |                            |
| Customer Service Supervisor              | 1676           | N    |           | Hourly    | \$ 19.7153   | \$ 24.1511   | \$ 28.5870   |                            |
| Engineering Technician                   | 1137           | N    |           |           |              |              |              |                            |
| Recreation Coordinator                   | 1783           | N    |           |           |              |              |              |                            |
| Rental Coordinator                       | 1749           | N    |           |           |              |              |              |                            |
| Senior Environmental Waste Specialist    | 1767           | N    |           |           |              |              |              |                            |
| Senior ROW Technician                    | 1766           | N    |           |           |              |              |              |                            |
| Senior Systems Technician                | 1198           | N    |           |           |              |              |              |                            |
| Senior Water Quality Technician          | 1768           | N    |           |           |              |              |              |                            |
| Signal Technician II                     | 1113           | N    |           |           |              |              |              |                            |
| Volunteer and Special Events Coordinator | 1777           | N    |           |           |              |              |              |                            |
| Senior Environmental Health Inspector    | 1661           | N    | 134       | Annual    | \$ 42,012.36 | \$ 51,464.92 | \$ 60,917.74 | \$ 62,745.27               |
| Crew Leader - Public Works               | 1312           | N    |           | Monthly   | \$ 3,501.03  | \$ 4,288.74  | \$ 5,076.48  |                            |
| Crew Leader - Meters                     | 1415           | N    |           | Bi-Weekly | \$ 1,615.86  | \$ 1,979.42  | \$ 2,342.99  |                            |
|  |                |      |           | Hourly    | \$ 20.1983   | \$ 24.7428   | \$ 29.2874   |                            |
| Construction Inspector Apprentice        | 1778           | N    | 135       | Annual    | \$ 43,041.70 | \$ 52,725.92 | \$ 62,410.66 | \$ 64,282.98               |
| Emergency Vehicle Technician I           | 1758           | N    |           | Monthly   | \$ 3,586.81  | \$ 4,393.83  | \$ 5,200.89  |                            |
| Facilities Technician III                | 1757           | N    |           | Bi-Weekly | \$ 1,655.45  | \$ 2,027.92  | \$ 2,400.41  |                            |
| Roadway Lighting Technician              | 1116           | N    |           | Hourly    | \$ 20.6931   | \$ 25.3490   | \$ 30.0051   |                            |
| Construction Technician                  | 1136           | N    | 136       | Annual    | \$ 44,096.00 | \$ 54,017.86 | \$ 63,939.46 | \$ 65,857.64               |
| Economic Development Specialist          | 8003           | N    |           | Monthly   | \$ 3,674.67  | \$ 4,501.49  | \$ 5,328.29  |                            |
| Master Fleet Technician                  | 1263           | N    |           | Bi-Weekly | \$ 1,696.00  | \$ 2,077.61  | \$ 2,459.21  |                            |
| Police Dispatcher *                      | 1170           | N    |           | Hourly    | \$ 21.2000   | \$ 25.9701   | \$ 30.7401   |                            |
| Senior Signal Technician                 | 1114           | N    |           |           |              |              |              |                            |
| Traffic Technician                       | 1143           | N    |           |           |              |              |              |                            |



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|---|----------------|------|-----------|-----------|--------------|--------------|--------------|----------------------------|
| Arts & Culture Educator                         | 1712           | N    | 137       | Annual    | \$ 45,176.30 | \$ 55,341.00 | \$ 65,505.96 | \$ 67,471.14               |
| Backflow Inspector                              | 1122           | N    |           | Monthly   | \$ 3,764.69  | \$ 4,611.75  | \$ 5,458.83  |                            |
| Building Inspector                              | 1154           | N    |           | Bi-Weekly | \$ 1,737.55  | \$ 2,128.50  | \$ 2,519.46  |                            |
| Construction Inspector                          | 1133           | N    |           | Hourly    | \$ 21.7194   | \$ 26.6063   | \$ 31.4933   |                            |
| Education & Outreach Coordinator                | 1744           | N    |           |           |              |              |              |                            |
| Environmental Health Specialist                 | 1189           | N    |           |           |              |              |              |                            |
| Fire Safety Educator                            | 1171           | N    |           |           |              |              |              |                            |
| Fire Safety Educator - PT                       | 1179           | N    |           |           |              |              |              |                            |
| Irrigation Inspector                            | 1100           | N    |           |           |              |              |              |                            |
| Landscape Inspector                             | 1731           | N    |           |           |              |              |              |                            |
| Library Production Specialist                   | 1337           | N    |           |           |              |              |              |                            |
| Logistics Coordinator                           | 1267           | N    |           |           |              |              |              |                            |
| Marketing Production Specialist                 | 1689           | N    |           |           |              |              |              |                            |
| Multi-Family Inspector                          | 1270           | N    |           |           |              |              |              |                            |
| Municipal Records & Info Management Coordinator | 1727           | N    |           |           |              |              |              |                            |
| Office Manager                                  | 1375           | N    |           |           |              |              |              |                            |
| Plans Examiner                                  | 1142           | N    |           |           |              |              |              |                            |
| Public Safety Equipment Technician              | 4039           | N    |           |           |              |              |              |                            |
| ROW Inspector                                   | 1159           | N    |           |           |              |              |              |                            |
| Senior Payroll Coordinator                      | 1722           | N    |           |           |              |              |              |                            |
| Signal Systems Operator                         | 1106           | N    |           |           |              |              |              |                            |
| Stormwater Inspector                            | 1131           | N    |           |           |              |              |              |                            |
| Traffic Signal & Lighting Inspector             | 1717           | N    |           |           |              |              |              |                            |
| Utilities Inspector                             | 1710           | N    |           |           |              |              |              |                            |
| Waste Reduction Programs Coordinator            | 1753           | N    |           |           |              |              |              |                            |
| Emergency Vehicle Technician II                 | 1759           | N    | 138       | Annual    | \$ 46,283.38 | \$ 56,697.16 | \$ 67,110.68 | \$ 69,124.00               |
| Senior Police Dispatcher                        | 1441           | N    |           | Monthly   | \$ 3,856.95  | \$ 4,724.76  | \$ 5,592.56  |                            |
| Sign Shop Coordinator                           | 1206           | N    |           | Bi-Weekly | \$ 1,780.13  | \$ 2,180.66  | \$ 2,581.18  |                            |
| Technical Director - Discovery Center           | 1518           | N    |           | Hourly    | \$ 22.2516   | \$ 27.2583   | \$ 32.2648   |                            |
| Videographer                                    | 1525           | N    |           |           |              |              |              |                            |
| Human Resources Generalist                      | 1028           | N    | 139       | Annual    | \$ 47,500.18 | \$ 58,086.08 | \$ 68,754.92 | \$ 70,817.57               |
| Senior Animal Services Officer                  | 1520           | N    |           | Monthly   | \$ 3,958.35  | \$ 4,840.51  | \$ 5,729.58  |                            |
| Senior Systems Signal Operator                  | 1436           | N    |           | Bi-Weekly | \$ 1,826.93  | \$ 2,234.08  | \$ 2,644.42  |                            |
|   |                |      |           | Hourly    | \$ 22.8366   | \$ 27.9260   | \$ 33.0553   |                            |
| Communications Specialist                       | 1701           | N    | 140       | Annual    | \$ 48,578.92 | \$ 59,509.32 | \$ 70,439.46 | \$ 72,552.64               |
| Business Process Analyst                        | 1523           | EX   |           | Monthly   | \$ 4,048.24  | \$ 4,959.11  | \$ 5,869.96  |                            |
| Crime Analyst                                   | 1180           | N    |           | Bi-Weekly | \$ 1,868.42  | \$ 2,288.82  | \$ 2,709.21  |                            |
| Criminalist                                     | 1166           | N    |           | Hourly    | \$ 23.3553   | \$ 28.6103   | \$ 33.8651   |                            |
| Emergency Management Analyst                    | 1446           | N    |           |           |              |              |              |                            |
| Heritage Park Administrator                     | 1006           | EX   |           |           |              |              |              |                            |
| Librarian                                       | 1342           | EX   |           |           |              |              |              |                            |
| Librarian PT                                    | 1343           | N    |           |           |              |              |              |                            |
| Marketing Administrator                         | 1177           | EX   |           |           |              |              |              |                            |
| Police Communications QA Coordinator            | 1747           | N    |           |           |              |              |              |                            |
| Public Art Administrator                        | 1004           | EX   |           |           |              |              |              |                            |
| Recreation Services Sales Administrator         | 1782           | EX   |           |           |              |              |              |                            |
| Rehabilitation Specialist                       | 1184           | N    |           |           |              |              |              |                            |
| Senior Backflow Inspector                       | 1409           | N    |           |           |              |              |              |                            |
| Senior Building Inspector                       | 1517           | N    |           |           |              |              |              |                            |
| Senior Code Enforcement Officer                 | 1151           | N    |           |           |              |              |              |                            |
| Senior Construction Inspector                   | 1134           | N    |           |           |              |              |              |                            |
| Senior Facilities Technician                    | 1245           | N    |           |           |              |              |              |                            |
| Senior Plans Examiner                           | 1144           | N    |           |           |              |              |              |                            |
| Senior Roadway Lighting Technician              | 1098           | N    |           |           |              |              |              |                            |
| Senior ROW Inspector                            | 1505           | N    |           |           |              |              |              |                            |
| Senior Stormwater Inspector                     | 1203           | N    |           |           |              |              |              |                            |
| Victim Advocate                                 | 1169           | N    |           |           |              |              |              |                            |



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|--|----------------|------|-----------|-----------|--------------|--------------|--------------|----------------------------|
| Accountant                                 | 1014           | EX   | 141       | Annual    | \$ 49,769.20 | \$ 60,967.14 | \$ 72,165.34 | \$ 74,330.30               |
| Budget Analyst I                           | 1015           | EX   |           | Monthly   | \$ 4,147.43  | \$ 5,080.60  | \$ 6,013.78  |                            |
| Buyer                                      | 1011           | EX   |           | Bi-Weekly | \$ 1,914.20  | \$ 2,344.89  | \$ 2,775.59  |                            |
| Accreditation Administrator                | 1416           | EX   |           | Hourly    | \$ 23.9275   | \$ 29.3111   | \$ 34.6949   |                            |
| Aquatic Supervisor                         | 1762           | EX   |           |           |              |              |              |                            |
| Assistant City Secretary                   | 1402           | N    |           |           |              |              |              |                            |
| Athletic Center Supervisor - Fun Club/Zone | 1679           | EX   |           |           |              |              |              |                            |
| Athletic Supervisor                        | 1544           | EX   |           |           |              |              |              |                            |
| Audio Video Administrator                  | 1418           | EX   |           |           |              |              |              |                            |
| Community Education Coordinator            | 1408           | EX   |           |           |              |              |              |                            |
| Discovery Center Supervisor                | 1513           | EX   |           |           |              |              |              |                            |
| EDC Compliance Administrator               | 1677           | EX   |           |           |              |              |              |                            |
| Education & Outreach Supervisor            | 1737           | EX   |           |           |              |              |              |                            |
| Emergency Vehicle Technician III           | 1760           | N    |           |           |              |              |              |                            |
| Foreman/Master Fleet Technician            | 1264           | N    |           |           |              |              |              |                            |
| Grants Coordinator                         | 1698           | N    |           |           |              |              |              |                            |
| Hydrologist                                | 1444           | EX   |           |           |              |              |              |                            |
| Landscape Architect                        | 1162           | EX   |           |           |              |              |              |                            |
| Learning and Development Coordinator       | 1695           | N    |           |           |              |              |              |                            |
| Municipal Court Coordinator                | 1050           | EX   |           |           |              |              |              |                            |
| Planner                                    | 1161           | EX   |           |           |              |              |              |                            |
| Recreation Center Supervisor               | 1428           | EX   |           |           |              |              |              |                            |
| Recreation Programs Supervisor             | 1391           | EX   |           |           |              |              |              |                            |
| Adult Activity Center Supervisor           | 1074           | EX   |           |           |              |              |              |                            |
| Senior Human Resources Generalist          | 1527           | N    |           |           |              |              |              |                            |
| Treasury Analyst I                         | 1445           | EX   |           |           |              |              |              |                            |
| CVB Sports & Events Services Manager       | 8022           | EX   | 142       | Annual    | \$ 50,988.34 | \$ 62,460.84 | \$ 73,933.34 | \$ 76,151.34               |
| Fire Inspector                             | 1178           | N    |           | Monthly   | \$ 4,249.03  | \$ 5,205.07  | \$ 6,161.11  |                            |
| Safety Coordinator                         | 1535           | EX   |           | Bi-Weekly | \$ 1,961.09  | \$ 2,402.34  | \$ 2,843.59  |                            |
|  |                |      |           | Hourly    | \$ 24.5136   | \$ 30.0293   | \$ 35.5449   |                            |
| Construction Supervisor                    | 1430           | N    | 143       | Annual    | \$ 52,237.64 | \$ 63,991.20 | \$ 75,744.76 | \$ 78,017.10               |
| Detention Supervisor                       | 1250           | N    |           | Monthly   | \$ 4,353.14  | \$ 5,332.60  | \$ 6,312.06  |                            |
| Irrigation Supervisor                      | 1258           | N    |           | Bi-Weekly | \$ 2,009.14  | \$ 2,461.20  | \$ 2,913.26  |                            |
| Meter Supervisor                           | 1111           | N    |           | Hourly    | \$ 25.1143   | \$ 30.7650   | \$ 36.4158   |                            |
| Parks Supervisor                           | 1107           | N    |           |           |              |              |              |                            |
| Police Records Supervisor                  | 1531           | N    |           |           |              |              |              |                            |
| Property and Evidence Supervisor           | 1669           | N    |           |           |              |              |              |                            |
| ROW Supervisor                             | 1718           | N    |           |           |              |              |              |                            |
| Senior Buyer                               | 1058           | EX   |           |           |              |              |              |                            |
| Senior Environmental Health Specialist     | 1662           | N    |           |           |              |              |              |                            |
| Senior Librarian                           | 1344           | EX   |           |           |              |              |              |                            |
| Signs and Markings Supervisor              | 1521           | N    |           |           |              |              |              |                            |
| Stormwater Inspection Supervisor           | 1671           | N    |           |           |              |              |              |                            |
| Stormwater Supervisor                      | 1256           | N    |           |           |              |              |              |                            |
| Streets Supervisor                         | 1108           | N    |           |           |              |              |              |                            |
| Traffic Signal & Lighting Supervisor       | 1117           | N    |           |           |              |              |              |                            |
| Utilities Supervisor                       | 1109           | N    |           |           |              |              |              |                            |
| Utility Operations Supervisor              | 1448           | N    |           |           |              |              |              |                            |
| Valve & Hydrant Supervisor                 | 1110           | N    |           |           |              |              |              |                            |
| Accountant II                              | 1404           | EX   | 144       | Annual    | \$ 53,543.62 | \$ 65,590.98 | \$ 77,638.34 | \$ 79,967.49               |
| Benefits & Wellness Analyst                | 1509           | EX   |           | Monthly   | \$ 4,461.97  | \$ 5,465.92  | \$ 6,469.86  |                            |
| Billing Supervisor                         | 4037           | EX   |           | Bi-Weekly | \$ 2,059.37  | \$ 2,522.73  | \$ 2,986.09  |                            |
| Cashier Supervisor                         | 4026           | EX   |           | Hourly    | \$ 25.7421   | \$ 31.5341   | \$ 37.3261   |                            |
| CVB Sales Manager                          | 8000           | EX   |           |           |              |              |              |                            |
| Human Resources Analyst                    | 1029           | EX   |           |           |              |              |              |                            |



# GENERAL PAY PLAN FY20-21

Effective 9/1/2020

| JOB CLASS TITLE                                  | JOB CLASS CODE | FLSA | PAY GRADE | PERIOD    | MINIMUM      | MIDPOINT     | MAXIMUM      | 3% Top with Merit Lump Sum |
|--|----------------|------|-----------|-----------|--------------|--------------|--------------|----------------------------|
| Animal Services Supervisor                       | 1145           | N    | 145       | Annual    | \$ 54,828.80 | \$ 67,165.02 | \$ 79,501.50 | \$ 81,886.55               |
| Asset Management Coordinator                     | 1752           | EX   |           | Monthly   | \$ 4,569.07  | \$ 5,597.09  | \$ 6,625.13  |                            |
| Chief Building Inspector                         | 1158           | EX   |           | Bi-Weekly | \$ 2,108.80  | \$ 2,583.27  | \$ 3,057.75  |                            |
| Code Enforcement Supervisor                      | 1186           | N    |           | Hourly    | \$ 26.3600   | \$ 32.2909   | \$ 38.2219   |                            |
| Deputy City Secretary                            | 1691           | EX   |           |           |              |              |              |                            |
| Interactive Media Administrator                  | 1433           | EX   |           |           |              |              |              |                            |
| Plans Examiner Supervisor                        | 1146           | EX   |           |           |              |              |              |                            |
| Police Communications Supervisor                 | 1251           | N    |           |           |              |              |              |                            |
| Police Communications Training Coordinator       | 1716           | N    |           |           |              |              |              |                            |
| Senior Radio Technician                          | 4035           | EX   |           |           |              |              |              |                            |
| Video Producer                                   | 1438           | EX   |           |           |              |              |              |                            |
| Engineer In Training (EIT)                       | 1128           | EX   | 146       | Annual    | \$ 56,171.96 | \$ 68,810.56 | \$ 81,449.42 | \$ 83,892.90               |
| Fire Engineering Associate                       | 1508           | EX   |           | Monthly   | \$ 4,681.00  | \$ 5,734.21  | \$ 6,787.45  |                            |
| Programs Communications Administrator - PW       | 1750           | EX   |           | Bi-Weekly | \$ 2,160.46  | \$ 2,646.56  | \$ 3,132.67  |                            |
|  |                |      |           | Hourly    | \$ 27.0058   | \$ 33.0820   | \$ 39.1584   |                            |
| CVB Senior Convention Services & Tourism Manager | 8124           | EX   | 147       | Annual    | \$ 57,548.14 | \$ 70,496.66 | \$ 83,444.92 | \$ 85,948.27               |
| Facilities Maintenance Supervisor                | 1504           | N    |           | Monthly   | \$ 4,795.68  | \$ 5,874.72  | \$ 6,953.74  |                            |
|  |                |      |           | Bi-Weekly | \$ 2,213.39  | \$ 2,711.41  | \$ 3,209.42  |                            |
|  |                |      |           | Hourly    | \$ 27.6674   | \$ 33.8926   | \$ 40.1178   |                            |
| Crime Analyst Administrator                      | 1745           | EX   | 148       | Annual    | \$ 58,958.12 | \$ 72,223.84 | \$ 85,489.30 | \$ 88,053.98               |
| Property Administrator                           | 1688           | EX   |           | Monthly   | \$ 4,913.18  | \$ 6,018.65  | \$ 7,124.11  |                            |
| Risk Administrator                               | 1543           | EX   |           | Bi-Weekly | \$ 2,267.62  | \$ 2,777.84  | \$ 3,288.05  |                            |
| Sponsorship & Event Development Administrator    | 1431           | EX   |           | Hourly    | \$ 28.3453   | \$ 34.7230   | \$ 41.1006   |                            |
| Victim Assistance and Grants Administrator       | 1187           | EX   |           |           |              |              |              |                            |
| Fire Fleet Manager                               | 1092           | N    | 149       | Annual    | \$ 60,432.06 | \$ 74,029.54 | \$ 87,626.50 | \$ 90,255.30               |
| Environmental Health Supervisor                  | 1190           | EX   |           | Monthly   | \$ 5,036.01  | \$ 6,169.13  | \$ 7,302.21  |                            |
| Fleet Services Supervisor                        | 1093           | N    |           | Bi-Weekly | \$ 2,324.31  | \$ 2,847.29  | \$ 3,370.25  |                            |
| Library Systems Specialist                       | 1363           | EX   |           | Hourly    | \$ 29.0539   | \$ 35.5911   | \$ 42.1281   |                            |
| Senior Accountant                                | 1686           | EX   |           |           |              |              |              |                            |
| Senior Benefits/Wellness Analyst                 | 1761           | EX   |           |           |              |              |              |                            |
| Senior Compensation & Classification Analyst     | 1668           | EX   |           |           |              |              |              |                            |
| Senior Employee Relations Analyst                | 1675           | EX   |           |           |              |              |              |                            |
| Senior Financial Analyst                         | 1412           | EX   |           |           |              |              |              |                            |
| Senior Landscape Architect                       | 4004           | EX   |           |           |              |              |              |                            |
| Senior Planner                                   | 1176           | EX   |           |           |              |              |              |                            |
| Senior Planner - Parks                           | 1065           | EX   |           |           |              |              |              |                            |
| Compliance Official                              | 1785           | EX   | 150       | Annual    | \$ 61,882.34 | \$ 75,806.12 | \$ 89,729.64 | \$ 92,421.53               |
| CVB Digital Mktg & Creative Manager              | 1763           | EX   |           | Monthly   | \$ 5,156.86  | \$ 6,317.18  | \$ 7,477.47  |                            |
| ROW Service Administrator                        | 1421           | EX   |           | Bi-Weekly | \$ 2,380.09  | \$ 2,915.62  | \$ 3,451.14  |                            |
|  |                |      |           | Hourly    | \$ 29.7511   | \$ 36.4453   | \$ 43.1393   |                            |
| Adult Services Manager                           | 1356           | EX   | 153       | Annual    | \$ 68,206.58 | \$ 83,553.34 | \$ 98,899.84 | \$ 101,866.84              |
| Animal Services Manager                          | 1199           | EX   |           | Monthly   | \$ 5,683.88  | \$ 6,962.78  | \$ 8,241.65  |                            |
| Aquatic Superintendent                           | 1539           | EX   |           | Bi-Weekly | \$ 2,623.33  | \$ 3,213.59  | \$ 3,803.84  |                            |
| Assistant Chief Building Official                | 4006           | EX   |           | Hourly    | \$ 32.7916   | \$ 40.1699   | \$ 47.5480   |                            |
| Assistant Municipal Court Administrator          | 1775           | EX   |           |           |              |              |              |                            |
| Assistant Revenue Collections Manager            | 1439           | EX   |           |           |              |              |              |                            |
| Circulation Manager                              | 1084           | EX   |           |           |              |              |              |                            |
| Construction Superintendent                      | 1420           | EX   |           |           |              |              |              |                            |
| Customer Service Superintendent                  | 1540           | EX   |           |           |              |              |              |                            |
| CVB Senior Communications Manager                | 1764           | EX   |           |           |              |              |              |                            |
| Digital Services Manager                         | 1743           | EX   |           |           |              |              |              |                            |
| Environmental Services Superintendent            | 1711           | EX   |           |           |              |              |              |                            |
| Facility Project Manager                         | 1411           | EX   |           |           |              |              |              |                            |
| Fire Protection Engineer                         | 1195           | EX   |           |           |              |              |              |                            |
| Material Services Manager                        | 1728           | EX   |           |           |              |              |              |                            |
| Meter Superintendent                             | 4011           | EX   |           |           |              |              |              |                            |
| Parks Planning Superintendent                    | 4126           | EX   |           |           |              |              |              |                            |
| Parks Superintendent                             | 4120           | EX   |           |           |              |              |              |                            |
| Permit Services Official                         | 1696           | EX   |           |           |              |              |              |                            |





# GENERAL PAY PLAN FY20-21

Effective 9/1/2020

| JOB CLASS TITLE  | JOB CLASS CODE | FLSA | PAY GRADE | PERIOD    | MINIMUM      | MIDPOINT      | MAXIMUM       | 3% Top with Merit Lump Sum |
|--|----------------|------|-----------|-----------|--------------|---------------|---------------|----------------------------|
| Programming & Fitness Superintendent                   | 1541           | EX   | 153       | Annual    | \$ 68,206.58 | \$ 83,553.34  | \$ 98,899.84  | \$ 101,866.84              |
| Special Assistant to the City Manager                  | 5023           | EX   |           | Monthly   | \$ 5,683.88  | \$ 6,962.78   | \$ 8,241.65   |                            |
| Strategic Services Manager - Fire/Police               | 3409           | EX   |           | Bi-Weekly | \$ 2,623.33  | \$ 3,213.59   | \$ 3,803.84   |                            |
| Streets Superintendent                                 | 4012           | EX   |           | Hourly    | \$ 32.79     | \$ 40.17      | \$ 47.55      |                            |
| Traffic Superintendent                                 | 1205           | EX   |           |           |              |               |               |                            |
| Utilities Superintendent                               | 4013           | EX   |           |           |              |               |               |                            |
| Youth Services Manager                                 | 1341           | EX   |           |           |              |               |               |                            |
| Civil Engineer   | 1310           | EX   | 155       | Annual    | \$ 73,336.12 | \$ 95,336.80  | \$ 117,337.48 | \$ 120,857.60              |
| Facilities Engineer                                    | 1751           | EX   |           | Monthly   | \$ 6,111.34  | \$ 7,944.73   | \$ 9,778.12   |                            |
| CSI/Property & Evidence Manager                        | 1515           | EX   |           | Bi-Weekly | \$ 2,820.62  | \$ 3,666.80   | \$ 4,512.98   |                            |
| CVB Senior Sales Manager                               | 8006           | EX   |           | Hourly    | \$ 35.2578   | \$ 45.8350    | \$ 56.4123    |                            |
| Detention Manager                                      | 1732           | EX   |           |           |              |               |               |                            |
| ITS Project Manager                                    | 1694           | EX   |           |           |              |               |               |                            |
| Police Records Manager                                 | 4001           | EX   |           |           |              |               |               |                            |
| Records & Info Mgmt Administrator                      | 1746           | EX   |           |           |              |               |               |                            |
| Stormwater Engineer                                    | 1129           | EX   |           |           |              |               |               |                            |
| Traffic Engineer                                       | 1388           | EX   |           |           |              |               |               |                            |
| Arts, Culture & Special Events Manager                 | 1681           | EX   | 156       | Annual    | \$ 75,132.72 | \$ 97,672.64  | \$ 120,212.30 | \$ 123,818.67              |
| Business Services Manager                              | 1693           | EX   |           | Monthly   | \$ 6,261.06  | \$ 8,139.39   | \$ 10,017.69  |                            |
| CVB Director of Communications & Marketing             | 8018           | EX   |           | Bi-Weekly | \$ 2,889.72  | \$ 3,756.64   | \$ 4,623.55   |                            |
| CVB Director of Sports and Events                      | 8123           | EX   |           | Hourly    | \$ 36.1215   | \$ 46.9580    | \$ 57.7944    |                            |
| Environmental Services Manager                         | 4025           | EX   |           |           |              |               |               |                            |
| Facilities Manager                                     | 4009           | EX   |           |           |              |               |               |                            |
| Fleet Services Manager                                 | 1095           | EX   |           |           |              |               |               |                            |
| Logistics Manager                                      | 1709           | EX   |           |           |              |               |               |                            |
| Natural Resources Manager                              | 1736           | EX   |           |           |              |               |               |                            |
| Parks Services Manager                                 | 1692           | EX   |           |           |              |               |               |                            |
| Purchasing Manager                                     | 4016           | EX   |           |           |              |               |               |                            |
| Recreation Services Manager                            | 4122           | EX   |           |           |              |               |               |                            |
| Stormwater Manager                                     | 1432           | EX   |           |           |              |               |               |                            |
| Assistant to the City Manager - Innovation & Proj Mgmt | 1733           | EX   | 157       | Annual    | \$ 76,973.52 | \$ 100,065.42 | \$ 123,157.32 | \$ 126,852.04              |
| Accounting Manager                                     | 4007           | EX   |           | Monthly   | \$ 6,414.46  | \$ 8,338.79   | \$ 10,263.11  |                            |
| Employee Relations & Talent Management Manager         | 1724           | EX   |           | Bi-Weekly | \$ 2,960.52  | \$ 3,848.67   | \$ 4,736.82   |                            |
| Community Development Manager                          | 1735           | EX   |           | Hourly    | \$ 37.0065   | \$ 48.1084    | \$ 59.2103    |                            |
| Financial Services Manager                             | 4008           | EX   |           |           |              |               |               |                            |
| Municipal Court Administrator                          | 4022           | EX   |           |           |              |               |               |                            |
| Planning Manager                                       | 4033           | EX   |           |           |              |               |               |                            |
| Police Communications Manager                          | 4018           | EX   |           |           |              |               |               |                            |
| Radio Systems Manager                                  | 4030           | EX   |           |           |              |               |               |                            |
| Revenue Collections Manager                            | 4015           | EX   |           |           |              |               |               |                            |
| Total Rewards Manager                                  | 1723           | EX   |           |           |              |               |               |                            |
| Treasury Manager                                       | 1697           | EX   |           |           |              |               |               |                            |
| ROW Manager  | 1443           | EX   | 160       | Annual    | \$ 82,770.48 | \$ 107,601.78 | \$ 132,433.08 | \$ 136,406.07              |
| Senior Civil Engineer                                  | 1130           | EX   |           | Monthly   | \$ 6,897.54  | \$ 8,966.82   | \$ 11,036.09  |                            |
| Senior Fire Protection Engineer                        | 1506           | EX   |           | Bi-Weekly | \$ 3,183.48  | \$ 4,138.53   | \$ 5,093.58   |                            |
| Senior Stormwater Engineer                             | 1202           | EX   |           | Hourly    | \$ 39.7935   | \$ 51.7316    | \$ 63.6698    |                            |
| Senior Traffic Engineer                                | 1132           | EX   |           |           |              |               |               |                            |
| Budget & Strategic Planning Manager                    | 1550           | EX   | 162       | Annual    | \$ 86,876.14 | \$ 112,939.06 | \$ 139,001.72 | \$ 143,171.77              |
| Chief Innovation Officer                               | 1780           | EX   |           | Monthly   | \$ 7,239.68  | \$ 9,411.59   | \$ 11,583.48  |                            |
| Controller   | 1781           | EX   |           | Bi-Weekly | \$ 3,341.39  | \$ 4,343.81   | \$ 5,346.22   |                            |
|  |                |      |           | Hourly    | \$ 41.7674   | \$ 54.2976    | \$ 66.8278    |                            |
| Capital Projects Manager                               | 1549           | EX   | 163       | Annual    | \$ 89,004.50 | \$ 115,705.98 | \$ 142,407.46 | \$ 146,679.68              |
| Deputy Emergency Management Coordinator                | 1511           | EX   |           | Monthly   | \$ 7,417.04  | \$ 9,642.17   | \$ 11,867.29  |                            |
| Development Manager                                    | 1548           | EX   |           | Bi-Weekly | \$ 3,423.25  | \$ 4,450.23   | \$ 5,477.21   |                            |
| Traffic Signal and ITS Manager                         | 1685           | EX   |           | Hourly    | \$ 42.7906   | \$ 55.6279    | \$ 68.4651    |                            |
| Transportation Planning Manager                        | 1684           | EX   |           |           |              |               |               |                            |
| Chief Building Official                                | 5015           | EX   |           |           |              |               |               |                            |



# GENERAL PAY PLAN FY20-21

Effective 9/1/2020

| JOB CLASS TITLE                                       | JOB CLASS CODE | FLSA | PAY GRADE | PERIOD    | MINIMUM       | MIDPOINT      | MAXIMUM       | 3% Top with Merit Lump Sum |
|---|----------------|------|-----------|-----------|---------------|---------------|---------------|----------------------------|
| Assistant Director - Library                          | 1347           | EX   | 200       | Annual    | \$ 91,229.84  | \$ 118,598.48 | \$ 145,967.38 | \$ 150,346.40              |
| Assistant Director - Parks and Recreation             | 4125           | EX   |           | Monthly   | \$ 7,602.49   | \$ 9,883.21   | \$ 12,163.95  |                            |
| Assistant Director - Communications & Media Relations | 1779           | EX   |           | Bi-Weekly | \$ 3,508.84   | \$ 4,561.48   | \$ 5,614.13   |                            |
|   |                |      |           | Hourly    | \$ 43.8605    | \$ 57.0185    | \$ 70.1766    |                            |
| Associate Municipal Court Judge                       | 5121           | EX   | 201       | Annual    | \$ 93,510.30  | \$ 121,563.52 | \$ 149,616.48 | \$ 154,104.97              |
| Associate Municipal Court Judge - PT                  | 5122           | EX   |           | Monthly   | \$ 7,792.53   | \$ 10,130.29  | \$ 12,468.04  |                            |
|   |                |      |           | Bi-Weekly | \$ 3,596.55   | \$ 4,675.52   | \$ 5,754.48   |                            |
|   |                |      |           | Hourly    | \$ 44.9569    | \$ 58.4440    | \$ 71.9310    |                            |
| CVB Dir Of Sales and Services                         | 8013           | EX   | 202       | Annual    | \$ 95,848.22  | \$ 124,602.66 | \$ 153,356.84 | \$ 157,957.55              |
| Assistant Director - Administrative Services          | 1708           | EX   |           | Monthly   | \$ 7,987.35   | \$ 10,383.56  | \$ 12,779.74  |                            |
|   |                |      |           | Bi-Weekly | \$ 3,686.47   | \$ 4,792.41   | \$ 5,898.34   |                            |
|   |                |      |           | Hourly    | \$ 46.0809    | \$ 59.9051    | \$ 73.7293    |                            |
| Assistant Director - Finance                          | 4027           | EX   | 204       | Annual    | \$ 100,700.34 | \$ 130,913.38 | \$ 161,120.70 | \$ 165,954.32              |
| Assistant Director - Engineering Services             | 4028           | EX   |           | Monthly   | \$ 8,391.70   | \$ 10,909.45  | \$ 13,426.73  |                            |
| Assistant Director - Transportation Engineering       | 4029           | EX   |           | Bi-Weekly | \$ 3,873.09   | \$ 5,035.13   | \$ 6,196.95   |                            |
| Assistant Public Works Director                       | 4501           | EX   |           | Hourly    | \$ 48.4136    | \$ 62.9391    | \$ 77.4619    |                            |
| Deputy Director - Public Works                        | 4503           | EX   | 206       | Annual    | \$ 105,798.42 | \$ 142,827.88 | \$ 179,857.34 | \$ 185,253.06              |
|   |                |      |           | Monthly   | \$ 8,816.54   | \$ 11,902.32  | \$ 14,988.11  |                            |
|   |                |      |           | Bi-Weekly | \$ 4,069.17   | \$ 5,493.38   | \$ 6,917.59   |                            |
|   |                |      |           | Hourly    | \$ 50.8646    | \$ 68.6673    | \$ 86.4699    |                            |

\* There are set starting pay rates for the following City of Frisco positions:

| Position:                                 | Starting Hourly Pay: |
|---|----------------------|
| Public Works Maintenance Worker           | \$15.3675            |
| Public Works Heavy Equipment Operator I   | \$16.6424            |
| Public Works Heavy Equipment Operator II  | \$17.5300            |
| Parks Maintenance Worker                  | \$15.0000            |
| Environmental Services Maintenance Worker | \$15.0000            |
| Police Dispatcher                         | \$23.0000            |



# EXECUTIVE PAY PLAN FY20-21

Effective 9/1/2020

| JOB CLASS TITLE                                 | JOB CLASS CODE | FLSA | Pay Grade | Period    | MINIMUM       | MIDPOINT      | MAXIMUM       |
|---|----------------|------|-----------|-----------|---------------|---------------|---------------|
| Municipal Court Judge                           | 5120           | E    | 204       | Annual    | \$ 100,700.34 | \$ 130,913.38 | \$ 161,120.70 |
| City Secretary                                  | 5016           | E    |           | Monthly   | \$ 8,391.70   | \$ 10,909.45  | \$ 13,426.73  |
|   |                |      |           | Bi-Weekly | \$ 3,873.09   | \$ 5,035.13   | \$ 6,196.95   |
|   |                |      |           | Hourly    | \$ 48.4136    | \$ 62.9391    | \$ 77.4619    |
| Director of Communications & Media Relations    | 5001           | E    | 205       | Annual    | \$ 103,217.92 | \$ 139,344.40 | \$ 175,470.62 |
| Library Director                                | 5003           | E    |           | Monthly   | \$ 8,601.49   | \$ 11,612.03  | \$ 14,622.55  |
|   |                |      |           | Bi-Weekly | \$ 3,969.92   | \$ 5,359.40   | \$ 6,748.87   |
|   |                |      |           | Hourly    | \$ 49.6240    | \$ 66.9925    | \$ 84.3609    |
| Executive Director CVB                          | 5005           | E    | 207       | Annual    | \$ 108,443.40 | \$ 146,398.72 | \$ 184,354.04 |
| Director of Administrative Services             | 5020           | E    |           | Monthly   | \$ 9,036.95   | \$ 12,199.89  | \$ 15,362.84  |
| Director of Human Resources                     | 5002           | E    |           | Bi-Weekly | \$ 4,170.90   | \$ 5,630.72   | \$ 7,090.54   |
| Director of Parks & Recreation                  | 5004           | E    |           | Hourly    | \$ 52.1363    | \$ 70.3840    | \$ 88.6318    |
| Director of Development Services                | 5008           | E    | 210       | Annual    | \$ 119,629.90 | \$ 161,500.56 | \$ 203,370.96 |
| Director of Engineering Services & Public Works | 5014           | E    |           | Monthly   | \$ 9,969.16   | \$ 13,458.38  | \$ 16,947.58  |
| Chief Financial Officer                         | 5024           | E    |           | Bi-Weekly | \$ 4,601.15   | \$ 6,211.56   | \$ 7,821.96   |
| Chief Information Officer                       | 5025           | E    |           | Hourly    | \$ 57.5144    | \$ 77.6445    | \$ 97.7745    |
| Police Chief                                    | 5011           | E    |           |           |               |               |               |
| Fire Chief                                      | 5012           | E    |           |           |               |               |               |
| Assistant City Manager                          | 5010           | E    | 211       | Annual    | \$ 149,537.44 | \$ 201,875.44 | \$ 254,213.44 |
|   |                |      |           | Monthly   | \$ 12,461.45  | \$ 16,822.95  | \$ 21,184.45  |
|   |                |      |           | Bi-Weekly | \$ 5,751.44   | \$ 7,764.44   | \$ 9,777.44   |
|   |                |      |           | Hourly    | \$ 71.8930    | \$ 97.0555    | \$ 122.2180   |
| Deputy City Manager                             | 5013           | E    | 212       | Annual    | \$ 157,014.26 | \$ 211,969.42 | \$ 266,924.32 |
| EDC President                                   | 8001           | E    |           | Monthly   | \$ 13,084.52  | \$ 17,664.12  | \$ 22,243.69  |
|   |                |      |           | Bi-Weekly | \$ 6,039.01   | \$ 8,152.67   | \$ 10,266.32  |
|   |                |      |           | Hourly    | \$ 75.4876    | \$ 101.9084   | \$ 128.3290   |



**POLICE PAY PLAN  
FY20-21**

*Effective 08/03/2020*

| POSITION  | GRADE | JOB CODE             | PERIOD  | STEP - 0   | STEP - 1   | STEP - 2   | STEP - 3   | STEP - 4   | STEP - 5   | STEP - 6   | STEP - 7   | * POTENTIAL<br>EARNINGS AFTER<br>TOPPING OUT<br>3% LUMP SUM |
|---|-------|----------------------|---|--|--|--|--|--|--|--|--|---|
| Police Officer Cadet                            | 40 A  | 2004                 | Annual<br>Monthly<br>Bi-Weekly<br>Hourly (2080) | \$64,132.12<br>\$5,344.34<br>\$2,466.62<br>30.8328   |  |  |  |  |  |  |  |   |
| Police Officer<br>Bailliff<br>Fire Investigator | 42 A  | 2504<br>2005<br>1514 | Annual<br>Monthly<br>Bi-Weekly<br>Hourly (2080) | \$68,129.62<br>\$5,677.47<br>\$2,620.37<br>32.7546   | \$72,975.24<br>\$6,081.27<br>\$2,806.74<br>35.0842   | \$75,164.44<br>\$6,263.70<br>\$2,890.94<br>36.1367   | \$77,419.16<br>\$6,451.60<br>\$2,977.66<br>37.2208 | \$79,741.74<br>\$6,645.15<br>\$3,066.99<br>38.3374 | \$82,134.26<br>\$6,844.52<br>\$3,159.01<br>39.4876 | \$85,419.10<br>\$7,118.26<br>\$3,285.35<br>41.0669 | \$88,836.28<br>\$7,403.02<br>\$3,416.78<br>42.7097 | \$91,501.37   |
| Police Corporal                                 | 43 A  | 2506                 | Annual<br>Monthly<br>Bi-Weekly<br>Hourly (2080) | \$73,647.60<br>\$6,137.30<br>\$2,832.60<br>35.4075   | \$75,856.82<br>\$6,321.40<br>\$2,917.57<br>36.4696   | \$78,132.86<br>\$6,511.07<br>\$3,005.11<br>37.5639   | \$80,476.76<br>\$6,706.40<br>\$3,095.26<br>38.6908 | \$82,891.38<br>\$6,907.62<br>\$3,188.13<br>39.8516 | \$85,378.02<br>\$7,114.84<br>\$3,283.77<br>41.0471 | \$88,793.38<br>\$7,399.45<br>\$3,415.13<br>42.6891 | \$92,344.98<br>\$7,695.42<br>\$3,551.73<br>44.3966 | \$95,115.33   |
| Police Sergeant                                 | 52 A  | 2513                 | Annual<br>Monthly<br>Bi-Weekly                  | \$95,857.58<br>\$7,988.13<br>\$3,686.83              | \$98,733.44<br>\$8,227.79<br>\$3,797.44              | \$102,682.84<br>\$8,556.90<br>\$3,949.34             |  |  |  |  |  | \$105,763.33  |
| Police Lieutenant                               | 57 A  | 2502                 | Annual<br>Monthly<br>Bi-Weekly<br>Hourly (2080) | \$109,890.56<br>\$9,157.55<br>\$4,226.56<br>52.8320  | \$114,275.72<br>\$9,522.98<br>\$4,395.22<br>54.9403  | \$118,825.20<br>\$9,902.10<br>\$4,570.20<br>57.1275  |  |  |  |  |  | \$122,389.96  |
| Police Deputy Chief                             | 65 A  | 2500                 | Annual<br>Monthly<br>Bi-Weekly<br>Hourly (2080) | \$126,750.78<br>\$10,562.57<br>\$4,875.03<br>60.9379 | \$131,820.78<br>\$10,985.07<br>\$5,070.03<br>63.3754 | \$137,080.84<br>\$11,423.40<br>\$5,272.34<br>65.9043 |  |  |  |  |  | \$141,193.27  |
| Police Assistant Chief                          | 68 A  | 5017                 | Annual<br>Monthly<br>Bi-Weekly<br>Hourly (2080) | \$145,911.74<br>\$12,159.31<br>\$5,611.99<br>70.1499 | \$150,289.10<br>\$12,524.09<br>\$5,780.35<br>72.2544 | \$154,797.76<br>\$12,899.81<br>\$5,953.76<br>74.4220 |  |  |  |  |  | \$159,441.69  |



**FIRE PAY PLAN  
FY20-21**

| POSITION                                    | GRADE | JOB CODE             | SHIFT CODE | PERIOD        | STEP - 0    | STEP - 1    | STEP - 2    | STEP - 3     | STEP - 4     | STEP - 5    | STEP - 6    | ** STEP - 7 ** | POTENTIAL EARNINGS<br>AT TOP OUT |
|---|-------|----------------------|------------|---------------|-------------|-------------|-------------|--------------|--------------|-------------|-------------|----------------|----------------------------------|
| Firefighter/EMT                             | 36    | 3010<br>3000         | 36A<br>36B | Annual        | \$65,660.14 | \$67,630.68 | \$69,659.72 | \$71,749.08  | \$73,901.88  | \$76,118.90 | \$78,402.22 | \$80,754.29    | \$83,176.92                      |
|   |       |                      |            | Monthly       | \$5,471.68  | \$5,635.89  | \$5,804.98  | \$5,979.09   | \$6,158.49   | \$6,343.24  | \$6,533.52  | \$6,729.52     |                                  |
|   |       |                      |            | Bi-Weekly     | \$2,525.39  | \$2,601.18  | \$2,679.22  | \$2,759.58   | \$2,842.38   | \$2,927.65  | \$3,015.47  | \$3,075.19     |                                  |
|   |       |                      |            | Hourly (2080) | \$31.5674   | \$32.5148   | \$33.4903   | \$34.4948    | \$35.5298    | \$36.5956   | \$37.6934   | \$38.8242      |                                  |
|   |       |                      |            | Hourly (2912) | \$22.5481   | \$23.2248   | \$23.9216   | \$24.6391    | \$25.3784    | \$26.1397   | \$26.9238   | \$27.7316      |                                  |
| Firefighter/Paramedic                       | 45    | 3006<br>3005         | 45A<br>45B | Annual        | \$70,161.52 | \$72,130.76 | \$74,160.32 | \$76,249.94  | \$78,402.48  | \$80,619.24 | \$82,903.34 | \$85,224.63    | \$87,781.37                      |
|   |       |                      |            | Monthly       | \$5,846.79  | \$6,010.90  | \$6,180.03  | \$6,354.16   | \$6,533.54   | \$6,718.27  | \$6,908.61  | \$7,102.05     |                                  |
|   |       |                      |            | Bi-Weekly     | \$2,698.52  | \$2,774.26  | \$2,852.32  | \$2,932.69   | \$3,015.48   | \$3,010.74  | \$3,188.59  | \$3,284.25     |                                  |
|   |       |                      |            | Hourly (2080) | \$33.7315   | \$34.6783   | \$35.6540   | \$36.6586    | \$37.6935    | \$38.7593   | \$39.8574   | \$40.9734      |                                  |
|   |       |                      |            | Hourly (2912) | \$24.0939   | \$24.7702   | \$25.4671   | \$26.1847    | \$26.9239    | \$27.6852   | \$28.4696   | \$29.2667      |                                  |
| Driver Operator/EMT                         | 46    | 3011<br>3012         | 46A<br>46B | Annual        |             |             |             | \$79,029.08  | \$81,181.88  | \$83,398.90 | \$85,682.22 | \$88,034.44    | \$90,675.47                      |
|   |       |                      |            | Monthly       |             |             |             | \$6,585.76   | \$6,765.16   | \$6,949.91  | \$7,140.19  | \$7,336.20     |                                  |
|   |       |                      |            | Bi-Weekly     |             |             |             | \$3,039.58   | \$3,042.38   | \$3,127.65  | \$3,215.47  | \$3,275.19     |                                  |
|   |       |                      |            | Hourly (2080) |             |             |             | \$37.9948    | \$39.0298    | \$40.0956   | \$41.1934   | \$42.3242      |                                  |
|   |       |                      |            | Hourly (2912) |             |             |             | \$27.1391    | \$27.8784    | \$28.6397   | \$29.4238   | \$30.2316      |                                  |
| Driver Operator/Paramedic                   | 47    | 3013<br>3014         | 47A<br>47B | Annual        |             |             |             | \$83,529.94  | \$85,682.48  | \$87,899.24 | \$90,183.60 | \$92,504.62    | \$95,279.76                      |
|   |       |                      |            | Monthly       |             |             |             | \$6,960.83   | \$7,140.21   | \$7,324.94  | \$7,515.30  | \$7,708.72     |                                  |
|   |       |                      |            | Bi-Weekly     |             |             |             | \$3,132.69   | \$3,215.48   | \$3,300.74  | \$3,388.59  | \$3,484.25     |                                  |
|   |       |                      |            | Hourly (2080) |             |             |             | \$40.1586    | \$41.1935    | \$42.2593   | \$43.3575   | \$44.4734      |                                  |
|   |       |                      |            | Hourly (2912) |             |             |             | \$28.6847    | \$29.4239    | \$30.1852   | \$30.9696   | \$31.7667      |                                  |
| Fire Lieutenant<br>EOD Investigator         | 50    | 3203<br>3207<br>3200 | 50A<br>50B | Annual        |             |             |             | \$97,039.02  | \$99,950.24  |             |             |                | \$102,948.75                     |
|   |       |                      |            | Monthly       |             |             |             | \$8,086.59   | \$8,329.19   |             |             |                |                                  |
|   |       |                      |            | Bi-Weekly     |             |             |             | \$3,732.27   | \$3,844.24   |             |             |                |                                  |
|   |       |                      |            | Hourly (2080) |             |             |             | \$46.6534    | \$48.0530    |             |             |                |                                  |
|   |       |                      |            | Hourly (2912) |             |             |             | \$33.3238    | \$34.3236    |             |             |                |                                  |
| Fire Captain                                | 56    | 3202<br>3201/3206    | 56A<br>56B | Annual        |             |             |             | \$104,946.66 | \$108,095.00 |             |             |                | \$114,677.85                     |
|   |       |                      |            | Monthly       |             |             |             | \$8,745.56   | \$9,007.92   |             |             |                |                                  |
|   |       |                      |            | Bi-Weekly     |             |             |             | \$4,036.41   | \$4,157.50   |             |             |                |                                  |
|   |       |                      |            | Hourly (2080) |             |             |             | \$50.4551    | \$51.9688    |             |             |                |                                  |
|   |       |                      |            | Hourly (2912) |             |             |             | \$36.0394    | \$37.1205    |             |             |                |                                  |
| Fire Battalion Chief<br>Deputy Fire Marshal | 59    | 3402<br>3410<br>3400 | 59A<br>59B | Annual        |             |             |             | \$121,723.68 | \$125,375.12 |             |             |                | \$129,136.37                     |
|   |       |                      |            | Monthly       |             |             |             | \$10,143.64  | \$10,447.93  |             |             |                |                                  |
|   |       |                      |            | Daily Rate    |             |             |             | \$468.1680   | \$482.2120   |             |             |                |                                  |
|   |       |                      |            | Hourly (2080) |             |             |             | \$58.5210    | \$60.2765    |             |             |                |                                  |
|   |       |                      |            | Hourly (2912) |             |             |             | \$41.8007    | \$43.0546    |             |             |                |                                  |
| Fire Deputy Chief<br>Fire Marshal           | 63    | 3405<br>3407<br>3411 | 63A<br>63B | Annual        |             |             |             | \$134,915.56 | \$138,963.24 |             |             |                | \$143,132.14                     |
|   |       |                      |            | Monthly       |             |             |             | \$11,242.96  | \$11,580.27  |             |             |                |                                  |
|   |       |                      |            | Daily Rate    |             |             |             | \$518.9060   | \$534.4740   |             |             |                |                                  |
|   |       |                      |            | Hourly (2080) |             |             |             | \$64.8633    | \$66.8093    |             |             |                |                                  |
|   |       |                      |            | Hourly (2912) |             |             |             | \$46.3309    | \$47.7209    |             |             |                |                                  |
| Assistant Fire Chief                        | 67    | 3403                 | 67A        | Annual        |             |             |             | \$145,911.22 | \$152,477.52 |             |             |                | \$157,051.85                     |
|   |       |                      |            | Monthly       |             |             |             | \$12,159.27  | \$12,706.46  |             |             |                |                                  |
|   |       |                      |            | Bi-Weekly     |             |             |             | \$5,611.97   | \$5,864.52   |             |             |                |                                  |
|   |       |                      |            | Daily Rate    |             |             |             | \$561.1970   | \$586.4520   |             |             |                |                                  |
|   |       |                      |            | Hourly (2080) |             |             |             | \$70.1496    | \$73.3065    |             |             |                |                                  |
| POSITION                                    | GRADE | JOB CODE             | SHIFT CODE | PERIOD        | STEP - 0    |             |             |              |              |             |             |                |                                  |
| PT Paramedic - Special Events               | 35    | 3001                 | 35A        | Annual        |             |             |             | \$63,117.08  |              |             |             |                |                                  |
|   |       |                      |            | Monthly       |             |             |             | \$5,259.76   |              |             |             |                |                                  |
|   |       |                      |            | Bi-Weekly     |             |             |             | \$2,427.58   |              |             |             |                |                                  |
|   |       |                      |            | Daily Rate    |             |             |             | \$242.7580   |              |             |             |                |                                  |
|   |       |                      |            | Hourly (2080) |             |             |             | \$30.3448    |              |             |             |                |                                  |

**\*\* Step 7 \*\* Firefighter, Firefighter/Paramedic, and Driver Operator to be implemented effective 10/1/2020.**

FY20-21 Fire Pay Plan



# INFORMATION TECHNOLOGY PAY PLAN FY20-21

Effective 9/1/2020

| JOB CLASS TITLE                             | JOB CLASS CODE | FLSA | PAY GRADE | PERIOD    | MINIMUM       | MIDPOINT      | MAXIMUM       | 3% Top with Merit Lump Sum |
|---|----------------|------|-----------|-----------|---------------|---------------|---------------|----------------------------|
| GIS Technician                              | 1035           | N    | 139       | Annual    | \$ 47,500.18  | \$ 58,086.08  | \$ 68,754.92  | \$ 70,817.57               |
|   |                |      |           | Monthly   | \$ 3,958.35   | \$ 4,840.51   | \$ 5,729.58   |                            |
|   |                |      |           | Bi-Weekly | \$ 1,826.93   | \$ 2,234.08   | \$ 2,644.42   |                            |
|   |                |      |           | Hourly    | \$ 22.8366    | \$ 27.9260    | \$ 33.0553    |                            |
| Technical Support Specialist I              | 1030           | N    | 140       | Annual    | \$ 48,578.92  | \$ 59,509.32  | \$ 70,439.46  | \$ 72,552.64               |
|   |                |      |           | Monthly   | \$ 4,048.24   | \$ 4,959.11   | \$ 5,869.96   |                            |
|   |                |      |           | Bi-Weekly | \$ 1,868.42   | \$ 2,288.82   | \$ 2,709.21   |                            |
|   |                |      |           | Hourly    | \$ 23.3553    | \$ 28.6103    | \$ 33.8651    |                            |
| GIS Analyst I                               | 1738           | EX   | 149       | Annual    | \$ 60,432.06  | \$ 74,029.54  | \$ 87,626.50  | \$ 90,255.30               |
|   |                |      |           | Monthly   | \$ 5,036.01   | \$ 6,169.13   | \$ 7,302.21   |                            |
|   |                |      |           | Bi-Weekly | \$ 2,324.31   | \$ 2,847.29   | \$ 3,370.25   |                            |
|   |                |      |           | Hourly    | \$ 29.0539    | \$ 35.5911    | \$ 42.1281    |                            |
| GIS Data Coordinator                        | 1739           | EX   | 150       | Annual    | \$ 61,882.34  | \$ 75,806.12  | \$ 89,729.64  | \$ 92,421.53               |
|   |                |      |           | Monthly   | \$ 5,156.86   | \$ 6,317.18   | \$ 7,477.47   |                            |
|   |                |      |           | Bi-Weekly | \$ 2,380.09   | \$ 2,915.62   | \$ 3,451.14   |                            |
|   |                |      |           | Hourly    | \$ 29.7511    | \$ 36.4453    | \$ 43.1393    |                            |
| Business Analyst                            | 1032           | EX   | 151       | Annual    | \$ 63,398.66  | \$ 77,663.30  | \$ 91,927.94  | \$ 94,685.78               |
| MIS Supervisor/Desktop Administrator        | 1273           | EX   |           | Monthly   | \$ 5,283.22   | \$ 6,471.94   | \$ 7,660.66   |                            |
|   |                |      |           | Bi-Weekly | \$ 2,438.41   | \$ 2,987.05   | \$ 3,535.69   |                            |
|   |                |      |           | Hourly    | \$ 30.4801    | \$ 37.3381    | \$ 44.1961    |                            |
| Application Systems Administrator II        | 1064           | EX   | 152       | Annual    | \$ 64,951.90  | \$ 79,567.02  | \$ 94,180.32  | \$ 97,005.73               |
| GIS Analyst II                              | 1740           | EX   |           | Monthly   | \$ 5,412.66   | \$ 6,630.59   | \$ 7,848.36   |                            |
|   |                |      |           | Bi-Weekly | \$ 2,498.15   | \$ 3,060.27   | \$ 3,622.32   |                            |
|   |                |      |           | Hourly    | \$ 31.2269    | \$ 38.2534    | \$ 45.2790    |                            |
| Sr. Application Systems Administrator       | 1719           | EX   | 154       | Annual    | \$ 69,877.86  | \$ 85,600.32  | \$ 101,322.78 | \$ 104,362.46              |
| Senior GIS Analyst                          | 1041           | EX   |           | Monthly   | \$ 5,823.16   | \$ 7,133.36   | \$ 8,443.57   |                            |
|   |                |      |           | Bi-Weekly | \$ 2,687.61   | \$ 3,292.32   | \$ 3,897.03   |                            |
|   |                |      |           | Hourly    | \$ 33.5951    | \$ 41.1540    | \$ 48.7129    |                            |
| Network Engineer                            | 1201           | EX   | 155       | Annual    | \$ 73,336.12  | \$ 95,336.80  | \$ 117,337.48 | \$ 120,857.60              |
| Senior Business Analyst                     | 1434           | EX   |           | Monthly   | \$ 6,111.34   | \$ 7,944.73   | \$ 9,778.12   |                            |
| Information Services Supervisor             | 1673           | EX   |           | Bi-Weekly | \$ 2,820.62   | \$ 3,666.80   | \$ 4,512.98   |                            |
| Software Developer                          | 1181           | EX   |           | Hourly    | \$ 35.26      | \$ 45.84      | \$ 56.41      |                            |
| SQL Developer                               | 1182           | EX   |           |           |               |               |               |                            |
| Systems Engineer                            | 1069           | EX   |           |           |               |               |               |                            |
| Unified Communications Specialist           | 1044           | EX   |           |           |               |               |               |                            |
| Enterprise GIS Architect                    | 1741           | EX   |           |           |               |               |               |                            |
| MIS Supervisor                              | 1680           | EX   | 157       | Annual    | \$ 76,973.52  | \$ 100,065.42 | \$ 123,157.32 | \$ 126,852.04              |
| Enterprise GIS Manager                      | 1742           | EX   |           | Monthly   | \$ 6,414.46   | \$ 8,338.79   | \$ 10,263.11  |                            |
| Senior Network Engineer                     | 1770           | EX   |           | Bi-Weekly | \$ 2,960.52   | \$ 3,848.67   | \$ 4,736.82   |                            |
| Senior Software Developer                   | 1776           | EX   |           | Hourly    | \$ 37.01      | \$ 48.11      | \$ 59.21      |                            |
| Senior Systems Engineer                     | 1771           | EX   |           |           |               |               |               |                            |
| Database Administrator                      | 1040           | EX   | 158       | Annual    | \$ 78,859.30  | \$ 102,516.96 | \$ 126,174.88 | \$ 129,960.13              |
|   |                |      |           | Monthly   | \$ 6,571.61   | \$ 8,543.08   | \$ 10,514.57  |                            |
|   |                |      |           | Bi-Weekly | \$ 3,033.05   | \$ 3,942.96   | \$ 4,852.88   |                            |
|   |                |      |           | Hourly    | \$ 37.9131    | \$ 49.2870    | \$ 60.6610    |                            |
| IT Security Officer                         | 1667           | EX   | 163       | Annual    | \$ 89,004.50  | \$ 115,705.98 | \$ 142,407.46 | \$ 139,694.92              |
| Information Services Manager                | 1063           | EX   |           | Monthly   | \$ 7,417.04   | \$ 9,642.17   | \$ 11,867.29  |                            |
| MIS/Computer Technology Manager             | 1052           | EX   |           | Bi-Weekly | \$ 3,423.25   | \$ 4,450.23   | \$ 5,477.21   |                            |
|   |                |      |           | Hourly    | \$ 42.7906    | \$ 55.6279    | \$ 68.4651    |                            |
| Assistant Director - Information Technology | 1200           | EX   | 204       | Annual    | \$ 100,700.34 | \$ 130,913.38 | \$ 161,120.70 | \$ 165,954.32              |
|   |                |      |           | Monthly   | \$ 8,391.70   | \$ 10,909.45  | \$ 13,426.73  |                            |
|   |                |      |           | Bi-Weekly | \$ 3,873.0900 | \$ 5,035.1300 | \$ 6,196.9500 |                            |
|   |                |      |           | Hourly    | \$ 48.4136    | \$ 62.9391    | \$ 77.4619    |                            |

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS, APPROVING REVISED BUDGET FIGURES FOR THE FISCAL YEAR 2019-2020; ADOPTING A BUDGET AND APPROPRIATING RESOURCES FOR THE CITY OF FRISCO, TEXAS FOR THE FISCAL YEAR BUDGET BEGINNING OCTOBER 1, 2020; PROVIDING A SAVINGS/REPEALING CLAUSE, SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.**

WHEREAS, the City Manager of the City of Frisco, Texas ("Frisco") has prepared a revision of certain figures in the Fiscal Year 2019-2020 Budget and submitted same to the City Council of the City of Frisco, Texas ("City Council"); and

WHEREAS, pursuant to the laws of the State of Texas and Frisco's Home Rule Charter, the City Manager has submitted to the City Council the proposed budget of the revenues and expenditures for conducting the affairs of Frisco and providing a complete financial plan for the fiscal year beginning October 1, 2020, and ending September 30, 2021, and has filed the same with the City Secretary (the "budget"). A copy of the budget is attached hereto as Exhibit A through Exhibit Z and incorporated herein for all purposes; and

WHEREAS, public hearings were held by the City Council on said budget on August 18, 2020, and September 1, 2020, at which time said budget was fully considered, and interested taxpayers were given the opportunity to be heard by the City Council; and

WHEREAS, the City Council has studied the budget and listened to the comments of the taxpayers at the public hearings and has investigated and determined that adoption of the budget is in the best interest of the City; and

WHEREAS, the City Council finds that all legal notices, hearings, procedures and publishing requirements for the adoption of the budget have been performed or completed in the manner and form set forth by law.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS:**

SECTION 1: Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2: Adoption of Budget. The proposed budget estimate of revenues and expenditures for Frisco, attached hereto as Exhibit A through Exhibit Z, as submitted by the City Manager and appropriated by the City Council for the fiscal year beginning October 1, 2020, and ending September 30, 2021, is hereby approved and adopted.

**SECTION 3: Appropriation of Funds.** The sums below are hereby appropriated from the respective funds for the payment of expenditures on behalf of Frisco as established in the approved budget:

|                                  | <b><u>Fiscal Year 2020</u></b><br><b><u>(Revised)</u></b> | <b><u>Fiscal Year 2021</u></b> |
|----------------------------------|---|--------------------------------|
| General Fund                     | \$169,406,090   | \$182,625,987                  |
| Insurance Reserve Fund           | -0-   | 3,000,000                      |
| Capital Reserve Fund             | 1,500,796   | 750,000                        |
| Public Leased Facility Fund      | 1,070,905   | 2,261,908                      |
| Special Events Fund              | 198,498   | 289,764                        |
| Workforce Housing Fund           | 32,784  | 36,000                         |
| Public Art Fund                  | 288,690   | 206,641                        |
| Court Fees Fund                  | 202,032   | 201,359                        |
| Tax Increment Reinvestment #1    | 47,441,981  | 51,725,588                     |
| Tax Increment Reinvestment #5    | 1,269,933   | 1,274,125                      |
| Traffic Control Enforcement Fund | 93,341  | 140,000                        |
| Hotel/Motel Tax Fund             | 8,134,501   | 7,465,562                      |
| Panther Creek PID Fund           | 190,000   | 175,000                        |
| Grants and Contracts Fund        | 12,669,297  | 9,698,751                      |
| CDBG Fund                        | 361,312   | 1,982,106                      |
| Public Television Franchise Fund | 781,446   | 185,300                        |
| Capital Projects Fund            | 343,050,506   | 89,051,200                     |
| Thoroughfare Impact Fees Fund    | 33,049,331  | -0-                            |
| Park Dedication Fees Fund        | 17,752,402  | -0-                            |
| Debt Service Fund                | 75,525,599  | 76,405,589                     |
| Utility Fund                     | 102,695,926   | 109,183,588                    |
| Utility Capital Projects Fund    | 78,061,348  | 25,108,735                     |
| Utility Impact Fees Fund         | 29,232,739  | 3,000,000                      |
| Stormwater Management Fund       | 5,927,367   | 6,356,350                      |
| Environmental Services Fund      | 19,641,848  | 20,262,931                     |
| Charitable Foundation Fund       | 500   | 1,500                          |

**SECTION 4: Authority of City Manager.** Specific authority is hereby given to the City Manager to transfer appropriations budgeted from one account classification or activity to another within any individual department or activity, and to transfer appropriations from designated appropriations to any individual department or activity.

**SECTION 5: Savings/Repealing.** All provisions of any ordinance in conflict with this Ordinance are hereby repealed; but such repeal shall not abate any pending prosecution for violation of the repealed Ordinance, nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting ordinances shall remain in full force and effect.

**SECTION 6: Severability.** Should any section, subsection, sentence, clause or phrase of  
**ORDINANCE APPROVING REVISED BUDGET FOR FY 2019-2020**  
**AND BUDGET FOR FY 2020-2021**

Page 2 of 3

3175655



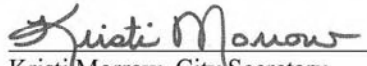
this Ordinance be declared unconstitutional and/or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof, regardless of whether any one or more sections, subsections, sentences, clauses or phrases is declared unconstitutional and/or invalid.

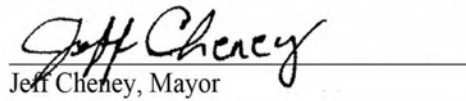
**SECTION 7: Effective Date.** This Ordinance shall become effective from and after its adoption and publication as required by the City Charter and by law.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS**, on this 15th day of September 2020.

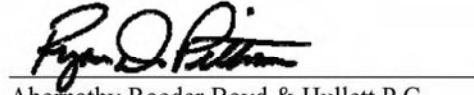


**ATTEST:**

  
Kristi Morrow, City Secretary

  
Jeff Cheney, Mayor

**APPROVED AS TO FORM:**

  
Abernathy Roeder Boyd & Hullett P.C.  
Ryan D. Pittman, City Attorneys

Date of Publication: September 18, 2020 and September 25, 2020, *Frisco Enterprise*

**AN ORDINANCE OF THE CITY OF FRISCO, TEXAS, APPROVING REVISED BUDGET FIGURES FOR THE FRISCO COMMUNITY DEVELOPMENT CORPORATION FOR THE FISCAL YEAR 2019-2020; ADOPTING A BUDGET AND APPROPRIATING RESOURCES FOR THE FRISCO COMMUNITY DEVELOPMENT CORPORATION FOR THE BUDGET YEAR BEGINNING OCTOBER 1, 2020; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.**

WHEREAS, pursuant to the laws of the State of Texas and the Bylaws of the Frisco Community Development Corporation ("FCDC"), the budget covering the proposed expenditures for the FCDC fiscal year beginning October 1, 2020, and ending September 30, 2021, including the revised budgetary data for the fiscal year 2019-2020, was filed with the City Secretary (the "budget"). A copy of the budget is attached hereto as Exhibit A and incorporated herein for all purposes; and

WHEREAS, public hearings were held by the City Council of the City of Frisco, Texas ("City Council"), on said budget on August 18, 2020 and September 1, 2020 at which time said budget was fully considered, and interested taxpayers were given the opportunity to be heard by the City Council; and

WHEREAS, the City Council has studied the budget and listened to the comments of the taxpayers at the public hearings and has investigated and determined that adoption of the budget is in the best interest of the City; and

WHEREAS, the City Council finds that all legal notices, hearings, procedures and publishing requirements for the adoption of the budget have been performed or completed in the manner and form set forth by law.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS:**

SECTION 1: Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2: Adoption of Budget. The proposed budget estimate of revenues and expenditures for the FCDC, attached hereto as Exhibit A, as presented by the Board of Directors of the FCDC and appropriated by the City Council for the fiscal year beginning October 1, 2020, and ending September 30, 2021, including the revised budgetary data for the fiscal year 2019-2020, is hereby adopted.

SECTION 3: Amendment to 2019-2020 Budget. The revised estimate of expenditures for the FCDC's fiscal year 2019-2020 is \$33,668,687.

**SECTION 4: Proposed 2020-2021 Expenditures.** The proposed expenditures for the FCDC's fiscal year 2020-2021 are \$28,297,416.

**SECTION 5: Savings/Repealing Clause.** All provisions of any ordinance in conflict with this Ordinance are hereby repealed; but such repeal shall not abate any pending prosecution for violation of the repealed Ordinance, nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting ordinances shall remain in full force and effect.

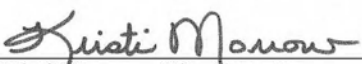
**SECTION 6: Severability.** Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. Frisco hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

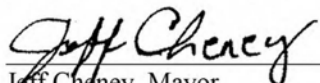
**SECTION 7: Effective Date.** This Ordinance shall become effective from and after its adoption and publication as required by the City Charter and by law.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS**, on this 15th day of September, 2020.




**ATTEST:**

  
Kristi Morrow, City Secretary

  
Jeff Cheney, Mayor

**APPROVED AS TO FORM:**

  
Abernathy Roeder Boyd & Hullett P.C.  
Ryan D. Pittman, City Attorneys

Dates of Publication: September 18, 2020 and September 25, 2020 *Frisco Enterprise*

**AN ORDINANCE OF THE CITY OF FRISCO, TEXAS, APPROVING REVISED BUDGET FIGURES FOR THE FRISCO ECONOMIC DEVELOPMENT CORPORATION FOR THE FISCAL YEAR 2019-2020; ADOPTING A BUDGET AND APPROPRIATING RESOURCES FOR THE FRISCO ECONOMIC DEVELOPMENT CORPORATION BUDGET YEAR BEGINNING OCTOBER 1, 2020; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.**

WHEREAS, pursuant to the laws of the State of Texas and the Bylaws of the Frisco Economic Development Corporation (“FEDC”), the budget covering the proposed expenditures for the FEDC fiscal year beginning October 1, 2020, and ending September 30, 2021, including the revised budgetary data for the fiscal year 2019-2020, was filed with the City Secretary (the “budget”). A copy of the budget is attached hereto as Exhibit A and incorporated herein for all purposes; and

WHEREAS, public meetings were held by the City Council of the City of Frisco, Texas (“City Council”), on said budget on August 18, 2020 and September 1, 2020, at which time said budget was fully considered, and interested taxpayers were given the opportunity to be heard by the City Council; and

WHEREAS, the City Council has studied the budget and listened to the comments of the taxpayers at the public hearings and has investigated and determined that adoption of the budget is in the best interest of the City; and

WHEREAS, the City Council finds that all legal notices, hearings, procedures and publishing requirements for the adoption of the budget have been performed or completed in the manner and form set forth by law.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS:**

SECTION 1: Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2: Adoption of Budget. The proposed budget estimate of revenues and expenditures for the FEDC, attached hereto as Exhibit A, as presented by the Board of Directors of the FEDC and appropriated by the City Council for the fiscal year beginning October 1, 2020, and ending September 30, 2021, including the revised budgetary data for the fiscal year 2019-2020, is hereby approved and adopted.

SECTION 3: Amendment to 2019-2020 Budget. The revised estimate of expenditures for the FEDC’s fiscal year 2019-2020 is \$27,062,322.

**SECTION 4: Proposed 2020-2021 Expenditures.** The proposed fiscal year 2020-2021 estimate of expenditures for the FEDC is \$30,486,121.

**SECTION 5: Savings/Repealing Clause.** All provisions of any ordinance in conflict with this Ordinance are hereby repealed; but such repeal shall not abate any pending prosecution for violation of the repealed Ordinance, nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting ordinances shall remain in full force and effect.

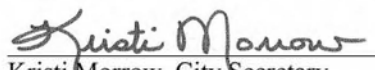
**SECTION 6: Severability.** Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. Frisco hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

**SECTION 7: Effective Date.** This Ordinance shall become effective from and after its adoption and publication as required by the City Charter and by law.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS**, on this 15th day of September, 2020.

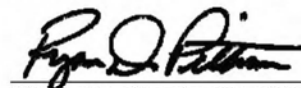


ATTEST:

  
Kristi Morrow, City Secretary

  
Jeff Cheney, Mayor

APPROVED AS TO FORM:

  
Abernathy Roeder Boyd & Hullett P.C.  
Ryan D. Pittman, City Attorneys

Dates of Publication: September 18, 2020 and September 25, 2020 *Frisco Enterprise*



**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS, AMENDING COMPREHENSIVE FEE ORDINANCE, ORDINANCE NO. 06-11-119, AND ORDINANCE NOS. 99-09-19, 11-09-45 AND 19-12-117; ESTABLISHING AND PROVIDING FOR THE COLLECTION OF A FEE FOR EACH ENCROACHMENT AGREEMENT REVIEW AND FINGERPRINT LICENSING; ESTABLISHING AND PROVIDING FOR THE COLLECTION OF AN ANNUAL PET STORE PERMIT FEE; PROVIDING A PENALTY CLAUSE, SAVINGS/REPEALING CLAUSE, SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.**

WHEREAS, the City Council of the City of Frisco, Texas ("City Council") has investigated and determined that it would be advantageous and beneficial to the citizens of the City of Frisco, Texas ("Frisco" or "City") to establish certain new fees and charges that may be assessed and collected by Frisco by amending Frisco's Comprehensive Fee Ordinance, Ordinance No. 06-11-119, as amended ("Comprehensive Fee Ordinance"), and Ordinance Nos. 99-09-19, 11-09-45 and 19-12-117, as set forth below; and

WHEREAS, Frisco has complied with all procedural and legal requirements to amend the Comprehensive Fee Ordinance and Ordinance Nos. 99-09-19, 11-09-45 and 19-12-117.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS:**

SECTION 1: Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2: Amendment to Comprehensive Fee Ordinance, Ordinance No. 99-09-19, 11-09-45 and Ordinance No. 19-12-117. The Comprehensive Fee Ordinance and Section 2 of Ordinance Nos. 99-09-19, 11-09-45 and 19-12-117 are hereby amended as follows:

**"Annexation application fees, zoning change fees development application fee, specific use permit fees and miscellaneous fees are as follows:**

...

C. Development Application Fees:

...

5. Miscellaneous Fees:

d. Encroachment Agreement Review Fee: \$150 per encroachment agreement

e. Fingerprint License Services: \$10 each

...”

**SECTION 3: Amendment to Comprehensive Fee Ordinance.** The Comprehensive Fee Ordinance is hereby amended to establish an annual pet store permit fee as follows:

**“Annual Pet Store Permit Fee.** A pet store operator operating a pet store subject to regulation under Section 14-10(e) of the City’s Code of Ordinances, as amended, must obtain and maintain an annual pet store permit for such pet store. The annual pet store permit fee is \$500. After approval of the permit application and payment of the fee, the Police Department shall issue a permit for the pet store for a period of one year. Such permit fee shall be paid to the Police Department annually.”

**SECTION 4: Penalty.** Any person, firm, corporation or business entity violating this Ordinance, the Comprehensive Fee Ordinance or Ordinance Nos. 99-09-19, 11-09-45 and 19-12-117, as they exist or may be amended, shall be deemed guilty of a misdemeanor, and upon conviction thereof, shall be subject to a fine not to exceed FIVE HUNDRED DOLLARS (\$500.00), unless the violation relates to fire safety, zoning or public health and sanitation, in which case the fine shall not exceed TWO THOUSAND AND NO/100 DOLLARS (\$2,000.00). Each continuing day’s violation under violating this Ordinance, the Comprehensive Fee Ordinance or Ordinance Nos. 99-09-19, 11-09-45 and 19-12-117, as they exist or may be amended, shall constitute a separate offense. The penal provisions imposed under violating this Ordinance, the Comprehensive Fee Ordinance and Ordinance Nos. 99-09-19, 11-09-45 and 19-12-117, as they exist or may be amended, shall not preclude Frisco from filing suit to enjoin the violation. Frisco retains all legal rights and remedies available to it pursuant to local, state and federal law.

**SECTION 5: Savings/Repealing.** The Comprehensive Fee Ordinance and Ordinance Nos. 99-09-19, 11-09-45 and 19-12-117 shall remain in full force and effect, save and except as amended by this or any other ordinance. All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict, but such repeal shall not abate any pending prosecution for violation of the repealed ordinance, nor shall the repeal prevent a prosecution from being commenced for any violation if occurring prior to the repeal of the ordinance. Any remaining portions of said ordinances shall remain in full force and effect.

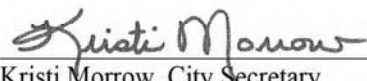
**SECTION 6: Severability.** Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional and/or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof, regardless of whether any one or more sections, subsections, sentences, clauses or phrases is declared unconstitutional and/or invalid.


SECTION 7: Effective Date. This Ordinance shall become effective from and after its passage and publication as required by the City Charter and by law.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS**, on this 15<sup>th</sup> day of September 2020.

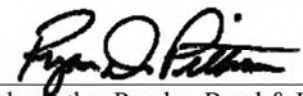


**ATTESTED AND  
CORRECTLY RECORDED:**

  
Kristi Morrow, City Secretary

  
Jeff Cheney, Mayor

**APPROVED AS TO FORM:**

  
Abernathy, Roeder, Boyd & Hullett, P.C.  
Ryan D. Pittman, City Attorneys

Dates of Publication: September 18, 2020 and September 25, 2020, *Frisco Enterprise*





**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS, LEVYING TAXES FOR THE 2020 TAX YEAR AT THE RATE OF \$0.446600 PER ONE HUNDRED DOLLARS (\$100.00) ASSESSED VALUE ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF FRISCO, TEXAS; PROVIDING FOR A DATE ON WHICH SUCH TAXES BECOME DUE AND DELINQUENT, TOGETHER WITH PENALTIES AND INTEREST THEREON; PROVIDING FOR A LIEN ON ALL REAL AND PERSONAL PROPERTY TO SECURE PAYMENT OF TAXES DUE THEREON; PROVIDING A PENALTY CLAUSE, SAVINGS/ REPEALING CLAUSE, SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.**

WHEREAS, the City Council of the City of Frisco, Texas ("City Council") hereby finds that the tax for the fiscal year beginning October 1, 2020, and ending September 30, 2021, hereinafter levied for current expenditures of the City of Frisco, Texas ("City") and the general improvements of the City and its property must be levied to provide the revenue requirements of the budget for the ensuing year; and

WHEREAS, the City Council has approved, by a separate ordinance to be adopted on the 15th day of September 2020, the budget for the fiscal year beginning October 1, 2020, and ending September 30, 2021; and

WHEREAS, the City has complied with all statutory and constitutional requirements concerning the levying and assessing of ad valorem taxes.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS:**

SECTION 1: Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2: Tax Levied. For the fiscal year beginning October 1, 2020, and ending September 30, 2021, and for each fiscal year thereafter until otherwise provided, there is hereby levied and ordered to be assessed and collected on all taxable property, real, personal and mixed, situated within the corporate limits of the City of Frisco, Texas, and not exempt from taxation by the Constitution of the State and valid State laws, an ad valorem tax for the general operations of the City at a rate of \$0.446600 on each One Hundred Dollars (\$100.00) of assessed value of taxable property, and shall consist of and be comprised of the following components:

- a. An ad valorem tax rate of \$0.298973 on each One Hundred Dollars (\$100.00) of assessed valuation of said taxable property is hereby levied for general City purposes and to pay the current operating expenses of the City, which tax, when collected, shall be appropriated to and for the credit of the General Fund of the City; and

- b. An ad valorem tax rate of \$0.147627 on each One Hundred Dollars (\$100.00) of assessed valuation of said taxable property is hereby levied for the purpose of creating an interest and sinking fund to pay the interest and principal of the valid and outstanding indebtedness, capital lease payments and related fees of the City, and such tax, when collected, shall be appropriated and deposited in and to the credit of the General Debt Service Fund of the City for the fiscal year beginning October 1, 2020, and ending September 30, 2021.

The total tax rate of \$0.446600 is based on one hundred percent (100%) market value on each One Hundred Dollars (\$100.00) of assessed valuation of all taxable property within the City.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY .62 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$7.45.**

SECTION 3: Due Date of Taxes. The taxes assessed and levied hereby are payable anytime after the approval and publication of this Ordinance and not later than January 31 of the year following the year in which the taxes are assessed. The penalties and interest provided for herein shall accrue after January 31 of the year following the year in which the taxes are assessed. However, if the entire taxes due as provided herein are paid in full by January 31 of the year following the year in which the taxes are assessed, no penalty or interest shall be due.

SECTION 4: Penalties and Interest. A delinquent tax shall incur the maximum penalty and interest authorized by Section 33.01 of the Texas Property Tax Code, to-wit: a penalty of six percent (6%) of the amount of the tax for the first calendar month it is delinquent, plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1<sup>st</sup> of the year in which it becomes delinquent.

Provided, however, a tax that is delinquent on July 1<sup>st</sup> of the year in which it becomes delinquent shall incur a total penalty of twelve percent (12%) of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid. Taxes that remain delinquent on July 1 of the year in which they become delinquent shall incur an additional penalty of fifteen percent (15%) of the amount of taxes, penalty and interest due; such additional penalty is to defray the costs of collection as authorized by Section 6.30 of the Texas Property Tax Code.

A tax imposed on tangible personal property that is delinquent on or after February 1 of the year in which it becomes delinquent shall incur an additional penalty sixty (60) days after the date the tax becomes delinquent. The tangible personal property taxes that remain delinquent on April 1 of the year in which they become delinquent shall incur an additional penalty of fifteen

percent (15%) of the amount of taxes, penalty and interest due; such additional penalty is to defray the costs of collection as authorized by Section 33.11 of the Texas Property Tax Code.

The City shall have a lien on all taxable property located in the City to secure the payment of taxes, penalty and interest, and all costs of collection, assessed and levied hereby.

**SECTION 5: Place of Payment/Collection.** Taxes are payable at the office of the Collin County Tax Assessor/Collector. The City shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

**SECTION 6: Tax Roll.** The tax roll, as presented to the City Council, together with any supplement thereto, is hereby accepted.

**SECTION 7: Rollback Taxes.** All rollback taxes collected during the 2021 fiscal year shall be deposited only in the General Fund of the City of Frisco, Texas and said funds shall not be allocated, in whole or in part, to the Debt Service fund of the City.

**SECTION 8: Savings/Repealing Clause.** All provisions of any ordinance in conflict with this Ordinance are hereby repealed; but such repeal shall not abate any pending prosecution for violation of the repealed Ordinance, nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting ordinances shall remain in full force and effect.

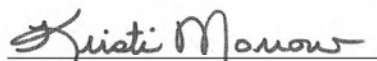
**SECTION 9: Severability.** Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

**SECTION 10: Effective Date.** This Ordinance shall become effective from and after its adoption and publication as required by the City Charter and by law.

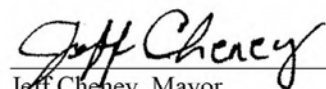
**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FRISCO, TEXAS**, on this 15th day of September, 2020.




ATTEST:

  
Kristi Morrow, City Secretary

**2021 TAX LEVY ORDINANCE**  
3175657

  
Jeff Cheney, Mayor

APPROVED AS TO FORM:

  
Abernathy Roeder Boyd & Hullett P.C.  
Ryan D. Pittman, City Attorneys

Page 3 of 4

Dates of Publication: September 18, 2020 and September 25, 2020, *Frisco Enterprise*

# 2020 Tax Rate Calculation Worksheet

## Taxing Units Other Than School Districts or Water Districts

Date: 08/04/2020 09:28 AM

City of Frisco

972-292-5000

Taxing Unit Name

Phone (area code and number)

6101 Frisco Square Blvd., Frisco, TX, 75034

www.friscotexas.gov

Taxing Unit Address, City, State, ZIP Code

Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do use this form but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### STEP 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

| Line | No-New-Revenue Rate Activity   | Amount/Rate      |
|------|--|------------------|
| 1.   | <b>2019 total taxable value.</b> Enter the amount of 2019 taxable value on the 2019 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 17).[1] | \$30,847,748,004 |
| 2.   | <b>2019 tax ceilings.</b> Counties, cities and junior college districts. Enter 2019 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.[2]   | \$0              |
| 3.   | <b>Preliminary 2019 adjusted taxable value.</b> Subtract Line 2 from Line 1.   | \$30,847,748,004 |
| 4.   | <b>2019 total adopted tax rate.</b>  | \$.446600        |
| 5.   | <b>2019 taxable value lost because court appeals of ARB decisions reduced 2019 appraised value.</b>  |                  |
|      | <b>A. Original 2019 ARB values:</b>  | \$939,865,562    |
|      | <b>B. 2019 values resulting from final court decisions:</b>  | \$857,669,152    |
|      | <b>C. 2019 value loss.</b> Subtract B from A.[3]   | \$82,196,410     |

| Line | No-New-Revenue Rate Activity   | Amount/Rate      |
|------|--|------------------|
| 6.   | <b>2019 taxable value subject to an appeal under Chapter 42, as of July 25.</b>  |                  |
|      | <b>A. 2019 ARB certified value:</b>  | 1,252,859,864    |
|      | <b>B. 2019 disputed value:</b>   | 191,179,404      |
|      | <b>C. 2019 undisputed value</b> Subtract B from A.[4]  | 1,061,680,460    |
| 7.   | <b>2019 Chapter 42-related adjusted values.</b> Add Line 5 and 6   | 1,143,876,870    |
| 8.   | <b>2019 taxable value, adjusted for court-ordered reductions.</b> Add Line 3 and Line 7  | \$31,991,624,874 |
| 9.   | <b>2019 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2019.</b> Enter the 2019 value of property in deannexed territory.[5]   | \$0              |
| 10.  | <b>2019 taxable value lost because property first qualified for an exemption in 2020.</b> If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2020 does not create a new exemption or reduce taxable value. |                  |
|      | <b>A. Absolute exemptions.</b> Use 2019 market value:  | \$139,303,051    |
|      | <b>B. Partial exemptions.</b> 2020 exemption amount or 2020 percentage exemption times 2019 value:   | \$146,983,764    |
|      | <b>C. Value loss.</b> Add A and B.[6]  | \$286,286,815    |
| 11.  | <b>2019 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2020.</b> Use only properties that qualified in 2020 for the first time; do not use properties that qualified in 2019.  |                  |
|      | <b>A. 2019 market value:</b>   | \$0              |
|      | <b>B. 2020 productivity or special appraised value:</b>  | \$0              |
|      | <b>C. Value loss.</b> Subtract B from A.[7]  | \$0              |
| 12.  | <b>Total adjustments for lost value.</b> Add Lines 9, 10C and 11C.   | \$286,286,815    |
| 13.  | <b>Adjusted 2019 taxable value.</b> Subtract Line 12 from Line 8   | \$31,705,338,059 |
| 14.  | <b>Adjusted 2019 total levy.</b> Multiply Line 4 by Line 13 and divide by \$100  | \$141,596,039    |
| 15.  | <b>Taxes refunded for years preceding tax year 2019.</b> Enter the amount of taxes refunded by the district for tax years preceding tax year 2019. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.[8]  | \$540,481        |
| 16.  | <b>Taxes in tax increment financing (TIF) for tax year 2019</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.[9]  | \$8,665,932      |
| 17.  | <b>Adjusted 2019 levy with refunds and TIF adjustment.</b> Add Lines 14, and 15, subtract Line 16.[10]   | \$133,470,588    |
| 18.  | <b>Total 2020 taxable value on the 2020 certified appraisal roll today.</b> This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.[11]  |                  |
|      | <b>A. Certified values:</b>  | \$21,337,733,500 |
|      | <b>B. Counties:</b> Include railroad rolling stock values certified by the Comptroller's office.   | \$0              |
|      | <b>C. Pollution control and energy storage system exemption:</b> Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property  | \$0              |
|      | <b>D. Tax increment financing:</b> Deduct the 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the   | \$2,096,232,519  |

| Line       | No-New-Revenue Rate Activity  | Amount/Rate      |
|------------|---|------------------|
|            | 2020 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.[12]   |                  |
|            | <b>E. Total 2020 value</b> Add A and B, then subtract C and D   | \$19,241,500,981 |
| <b>19.</b> | <b>Total value of properties under protest or not included on certified appraisal roll.[13]</b>   |                  |
|            | <b>A. 2020 taxable value of properties under protest</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest.[14]   | \$12,165,168,450 |
|            | <b>B. 2020 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll.[15] | \$0              |
|            | <b>C. Total value under protest or not certified.</b> Add A and B.  | \$12,165,168,450 |
| <b>20.</b> | <b>2020 tax ceilings.</b> Counties, cities and junior colleges enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.[16]   | \$0              |
| <b>21.</b> | <b>2020 total taxable value.</b> Add Lines 18E and 19C. Subtract Line 20C.[17]  | \$31,406,669,431 |
| <b>22.</b> | <b>Total 2020 taxable value of properties in territory annexed after Jan. 1, 2019.</b> Include both real and personal property. Enter the 2020 value of property in territory annexed.[18]  | \$32,664         |
| <b>23.</b> | <b>Total 2020 taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in 2019. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2019 and be located in a new improvement. New improvements <b>do</b> include property on which a tax abatement agreement has expired for 2020.[19]  | \$1,805,347,005  |
| <b>24.</b> | <b>Total adjustments to the 2020 taxable value.</b> Add Lines 22 and 23.  | \$1,805,379,669  |
| <b>25.</b> | <b>Adjusted 2020 taxable value.</b> Subtract Line 24 from Line 21.  | \$29,601,289,762 |
| <b>26.</b> | <b>2020 NNR tax rate.</b> Divide Line 17 by Line 25 and multiply by \$100.[20]  | \$.450894 /\$100 |
| <b>27.</b> | <b>COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the 2020 county NNR tax rate.[21]   |                  |

[1]Tex. Tax Code Section

[2]Tex. Tax Code Section

[3]Tex. Tax Code Section

[4]Tex. Tax Code Section

[5]Tex. Tax Code Section

[6]Tex. Tax Code Section

[7]Tex. Tax Code Section

[8]Tex. Tax Code Section

[9]Tex. Tax Code Section

[10]Tex. Tax Code Section

[11]Tex. Tax Code Section

[12]Tex. Tax Code Section

[13]Tex. Tax Code Section

[14]Tex. Tax Code Section

[15]Tex. Tax Code Section

[16]Tex. Tax Code Section

[17]Tex. Tax Code Section

[18]Tex. Tax Code Section

[19]Tex. Tax Code Section

[20]Tex. Tax Code Section

[21]Tex. Tax Code Section



## STEP 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.

2. **Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

| Line | Voter Approval Tax Rate Activity   | Amount/Rate    |
|------|--|----------------|
| 28.  | <b>2019 M&amp;O tax rate.</b> Enter the 2019 M&O tax rate.   | \$ .291520     |
| 29.  | <b>2019 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .   | 31,991,624,874 |
| 30.  | <b>Total 2019 M&amp;O levy.</b> Multiply Line 28 by Line 29 and divide by 100.   | 93,261,984     |
| 31.  | <b>Adjusted 2019 levy for calculating NNR M&amp;O rate.</b>  |                |
|      | <b>A. 2019 sales tax specifically to reduce property taxes.</b> For cities, counties and hospital districts, enter the amount of additional sales tax collected and spent on M&O expenses in 2019, if any. Other taxing units, enter 0. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.  | 0              |
|      | <b>B. M&amp;O taxes refunded for years preceding tax year 2019.</b> Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.   | 353,572        |
|      | <b>C. 2019 taxes in TIF:</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.  | 5,656,723      |
|      | <b>D. 2019 transferred function:</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in E below. The taxing unit receiving the function will add this amount in E below. Other taxing units enter 0. | 0              |
|      | <b>E. 2019 M&amp;O levy adjustments.</b> Add A and B, then subtract C. For taxing unit with D, subtract if discontinuing function and add if receiving function  | -5,303,151     |
|      | <b>F. Add Line 30 to 31E.</b>  | 87,958,833     |
| 32.  | <b>Adjusted 2020 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .  | 29,601,289,762 |
| 33.  | <b>2020 NNR M&amp;O rate (unadjusted)</b> Divide Line 31F by Line 32 and multiply by \$100.  | 0.297145       |
| 34.  | <b>Rate adjustment for state criminal justice mandate.[23]</b>   |                |
|      | <b>A. 2020 state criminal justice mandate.</b> Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.  | 0              |
|      | <b>B. 2019 state criminal justice mandate</b> Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies   | 0              |

| Line       | Voter Approval Tax Rate Activity   | Amount/Rate |
|------------|--|-------------|
|            | C. Subtract B from A and divide by Line 32 and multiply by \$100   | 0.000000    |
|            | D. Enter the rate calculated in C. If not applicable, enter 0.   | 0.000000    |
| <b>35.</b> | <b>Rate adjustment for indigent health care expenditures[24]</b>   |             |
|            | <b>A. 2020 indigent health care expenditures</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose   | 0           |
|            | <b>B. 2019 indigent health care expenditures</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state assistance received for the same purpose   | 0           |
|            | C. Subtract B from A and divide by Line 32 and multiply by \$100   | 0.000000    |
|            | D. Enter the rate calculated in C. If not applicable, enter 0.   | 0.000000    |
| <b>36.</b> | <b>Rate adjustment for county indigent defense compensation.[25]</b>   |             |
|            | <b>A. 2020 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose   | 0           |
|            | <b>B. 2019 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state grants received by the county for the same purpose   | 0           |
|            | C. Subtract B from A and divide by Line 32 and multiply by \$100   | 0.000000    |
|            | D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100.   | 0.000000    |
|            | E. Enter the lessor of C and D. If not applicable, enter 0.  | 0.000000    |
| <b>37.</b> | <b>Rate adjustment for county hospital expenditures.</b>   |             |
|            | <b>A. 2020 eligible county hospital expenditures</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020  | 0           |
|            | <b>B. 2019 eligible county hospital expenditures</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2018 and ending on June 30, 2019  | 0           |
|            | C. Subtract B from A and divide by Line 32 and multiply by \$100   | 0.000000    |
|            | D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100  | 0.000000    |
|            | E. Enter the lessor of C and D, if applicable. If not applicable, enter 0.   | 0.000000    |
| <b>38.</b> | <b>Adjusted 2020 NNR M&amp;O rate.</b> Add Lines 33, 34D, 35D, 36E, and 37E.   | 0.297145    |
| <b>39.</b> | <b>2020 voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below.<br><b>Special Taxing Unit</b> If the taxing unit qualifies as a special taxing unit, multiply Line 38 by 1.08<br><b>-or-</b><br><b>Other Taxing Unit</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 38 by 1.035.<br><b>-or-</b><br><b>Taxing unit affected by disaster declaration</b> If the taxing unit is located in an area declared as disaster area, the governing body may direct the person calculating the voter-approval rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval rate in this manner until the earlier of 1) the second year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, and 2) the third tax year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 38 by 1.08. [27] | 0.307545    |

| Line  | Voter Approval Tax Rate Activity  | Amount/Rate    |
|---|---|----------------|
| 40.   | <b>Total 2020 debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that:<br>(1) are paid by property taxes,<br>(2) are secured by property taxes,<br>(3) are scheduled for payment over a period longer than one year, and<br>(4) are not classified in the taxing unit's budget as M&O expenses. |                |
|   | <b>A. Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments.<br>Enter debt amount  | 50,995,239     |
|   | <b>B. Subtract unencumbered fund amount</b> used to reduce total debt.  | 0              |
|   | <b>C. Subtract certified amount spent from sales tax to reduce debt</b> (enter zero if none)  | 0              |
|   | <b>D. Subtract amount paid</b> from other resources   | 0              |
|   | <b>E. Adjusted debt</b> Subtract B, C and D from A  | 50,995,239     |
| 41.   | <b>Certified 2019 excess debt collections</b> Enter the amount certified by the collector.  | 3,452,704      |
| 42.   | <b>Adjusted 2020 debt</b> Subtract Line 41 from Line 40E  | 47,542,535     |
| 43.   | <b>2020 anticipated collection rate.</b>  |                |
|   | <b>A.</b> Enter the 2020 anticipated collection rate certified by the collector   | 102.54         |
|   | <b>B.</b> Enter the 2019 actual collection rate   | 103.66         |
|   | <b>C.</b> Enter the 2018 actual collection rate   | 102.54         |
|   | <b>D.</b> Enter the 2017 actual collection rate   | 103.63         |
|   | <b>E.</b> If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.  | 102.54         |
| 44.   | <b>2020 debt adjusted for collections.</b> Divide Line 42 by Line 43E.  | 46,364,867     |
| 45.   | <b>2020 total taxable value.</b> Enter the amount on Line 21 of the No-New-Revenue Tax Rate Worksheet.  | 31,406,669,431 |
| 46.   | <b>2020 debt rate</b> Divide Line 44 by Line 45 and multiply by \$100.  | 0.147627       |
| 47.   | <b>2020 voter-approval tax rate.</b> Add Line 39 and 46.  | 0.455172       |
| 48.   | <b>COUNTIES ONLY.</b> Add together the voter-approval tax rate for each type of tax the county levies. The total is the 2020 county voter-approval tax rate.  |                |
| STEP 3 NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales tax to Reduce Property Taxes |   |                |

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

| Line | Additional Sales and Use Tax Worksheet  | Amount/Rate |
|------|---|-------------|
| 49.  | <b>Taxable sales.</b> For taxing units that adopted the sales tax in November 2019 or May 2020, enter the Comptroller's estimate of taxable sales for the previous four quarters [32]. Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2019, skip this line.  | 0           |
| 50.  | <b>Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue.[33]<br><b>Taxing units that adopted the sales tax in November 2019 or in May 2020.</b> Multiply the amount on Line 49 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95 [34] -or-<br><b>Taxing units that adopted the sales tax before November 2019.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95. | 0           |

| Line | Additional Sales and Use Tax Worksheet   | Amount/Rate    |
|------|--|----------------|
| 51.  | <b>2020 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .   | 31,406,669,431 |
| 52.  | <b>Sales tax adjustment rate.</b> Divide Line 50 by Line 51 and multiply by \$100.   | 0.000000       |
| 53.  | <b>2020 NNR tax rate, unadjusted for sales tax</b> [35]. Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .   | \$ .450894     |
| 54.  | <b>2020 NNR tax rate, adjusted for sales tax.</b><br><b>Taxing units that adopted the sales tax in November 2019 or in May 2020.</b><br>Subtract Line 52 from Line 53. Skip to Line 55 if you adopted the additional sales tax before November 2019. | \$ .450894     |
| 55.  | <b>2020 voter-approval tax rate, unadjusted for sales tax.</b> [36] Enter the rate from Line 47 or Line 48 as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i>  | 0.455172       |
| 56.  | <b>2020 voter-approval tax rate, adjusted for sales tax.</b><br>Subtract Line 52 from Line 55.   | 0.455172       |

[37]Tex. Tax Code Section [38]Tex. Tax Code Section

#### STEP 4: Additional Rollback Protection for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O Funds to pay for a facility, device or method for the control of air, water or land pollution.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

| Line | Activity  | Amount/Rate      |
|------|---|------------------|
| 57.  | <b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ [37]. The taxing unit shall provide its tax assessor-collector with a copy of the letter.[38] | \$0              |
| 58.  | <b>2020 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .  | \$31,406,669,431 |
| 59.  | <b>Additional rate for pollution control.</b> Divide Line 57 by Line 58 and multiply by \$100.  | 0.000000         |
| 60.  | <b>2020 voter-approval tax rate, adjusted for pollution control.</b> Add Line 59 to one of the following lines (as applicable): Line 47, Line 48 (counties) or Line 56 (taxing units with the additional sales tax).                                | 0.455172         |

[37]Tex. Tax Code Section

[38]Tex. Tax Code Section

## STEP 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years [39]. In a year where a special taxing unit adopts a rate above the voter-approval tax rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

For each tax year before 2020, the difference between the adopted tax rate and voter-approval rate is considered zero, therefore the unused increment rate for 2020 is zero.[40]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [41]

| Line | Activity  | Amount/Rate |
|------|---|-------------|
| 61.  | <b>2019 unused increment rate.</b> Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.                                   | 0.000000    |
| 62.  | <b>2018 unused increment rate.</b> Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2018 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.                                   | 0.000000    |
| 63.  | <b>2017 unused increment rate.</b> Subtract the 2017 actual tax rate and the 2017 unused increment rate from the 2017 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.                                   | 0.000000    |
| 64.  | <b>2020 unused increment rate.</b> Add Lines 61, 62 and 63.   | 0.000000    |
| 65.  | <b>2020 voter-approval tax rate, adjusted for unused increment rate.</b> Add Line 64 to one of the following lines (as applicable): Line 47, Line 48 (counties), Line 56 (taxing units with the additional sales tax) or Line 60 (taxing units with pollution control). |             |

## STEP 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.[42]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [43]

| Line | Activity   | Amount/Rate |
|------|--|-------------|
| 66.  | <b>Adjusted 2020 NNR M&amp;O tax rate.</b> Enter the rate from Line 38 of the <i>Voter-Approval Tax Rate Worksheet</i> | 0.000000    |
| 67.  | <b>2020 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i>           | 0           |
| 68.  | <b>Rate necessary to impose \$500,000 in taxes.</b> Divide \$500,000 by Line 67 and multiply by \$100.                 | 0.000000    |
| 69.  | <b>2020 debt rate</b> Enter the rate from Line 46 of the <i>Voter-Approval Tax Rate Worksheet</i>                      | 0.000000    |
| 70.  | <b>De minimis rate</b> Add Lines 66, 68 and 69.  | 0.000000    |

## STEP 7: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

|                                |          |
|--------------------------------|----------|
| <b>No-new-revenue tax rate</b> | 0.450894 |
| <b>Voter-Approval Tax Rate</b> | 0.455172 |
| <b>De minimis rate</b>         | 0.000000 |

## STEP 8: Taxing Unit Representative Name and Signature

print here Karen Thier

Printed Name of Taxing Unit Representative

sign here



Taxing Unit Representative

8/04/2020

Date

## Section 26.05(b) of Property Tax Code Worksheet for Determination of Steps Required for Adoption of Tax Rate City of Frisco

|     |  |                |
|-----|--|----------------|
|     | <b>M&amp;O Tax Increase in Current Year</b>  |                |
| 1.  | Last years taxable value, adjusted for court-ordered reductions. Enter Line 8 of the No New Revenue Tax Rate Worksheet.  | 31,991,624,874 |
| 2.  | Last years M&O tax rate. Enter Line 26 of the Voter Approval Tax Rate Worksheet  | \$.291520      |
| 3.  | M&O taxes refunded for years preceding tax year 2019. Enter Line 28E of the Voter Approval Tax Rate Worksheet  | 353,572        |
| 4.  | Last year's M&O tax levy. Multiply line 1 times line 2 and divide by 100. To the result, add line 3.   | 93,615,556     |
| 5.  | This years total taxable value. Enter line 18 of the No New Revenue Tax Rate Worksheet   | 31,406,669,431 |
| 6.  | This year's proposed M&O tax rate<br>Enter the proposed M&O tax rate approved by the Governing Body  | \$.298973      |
| 7.  | This year's M&O tax levy. Multiply line 5 times line 6 and divide by 100.  | 93,897,462     |
| 8.  | M&O Tax Increase (Decrease).<br>Subtract line 4 from line 7.   | 281,906        |
|     | <b>Comparison of Total Tax Rates</b>   |                |
| 9.  | No New Revenue Total Tax Rate.   | \$.450894      |
| 10. | This year's proposed total tax rate.   | \$.446600      |
| 11. | This years rate minus no new revenue rate. Subtract line 9 from line 10.   | -\$ .004294    |
| 12. | Percentage change in total tax rate. Divide Line 11 by line 9.   | -\$ .950000    |
|     | <b>Comparison of M&amp;O Tax Rates</b>   |                |
| 13. | No New Revenue M&O Tax Rate. Enter line 30 of the Voter Approval Tax Rate Worksheet. Adjust for Sales Tax using Line 44 of the Sales Tax Worksheet, if necessary | \$.297145      |
| 14. | This year's proposed M&O tax rate.   | \$.298973      |
| 15. | This years rate minus no new revenue rate. Subtract line 13 from line 14.  | \$.001828      |
| 16. | Percentage change in M&O tax rate. Divide line 15 by line 13.  | \$.620000      |
|     | <b>Raised M&amp;O Taxes on a \$100,000 home.</b>   |                |
| 17. | This year's taxable value on a \$100,000   | 100,000        |
| 18. | Last year's M&O tax rate.  | \$.291520      |
| 19. | This year's proposed M&O tax rate.   | \$.298973      |
| 20. | This year's raised M&O taxes.<br>Subtract line 18 from line 19 and multiply result by line 17.   | \$7.45         |

---

## OTHER SOURCE DOCUMENT







NORTH  
TEXAS  
MUNICIPAL  
WATER  
DISTRICT

# FY21 Proposed Budget and Rates

## North Texas Municipal Water District

Administration Building  
501 East Brown St.  
P.O. Box 2408  
Wylie, TX 75098

972.442.5405  
www.ntmwd.com

### FAST FACTS:

80 COMMUNITIES  
SERVED ACROSS

2,200 SQUARE MILES  
IN 10 COUNTIES

WITH A POPULATION OF  
OF 1.8 MILLION



WATER



WASTEWATER



SOLID WASTE

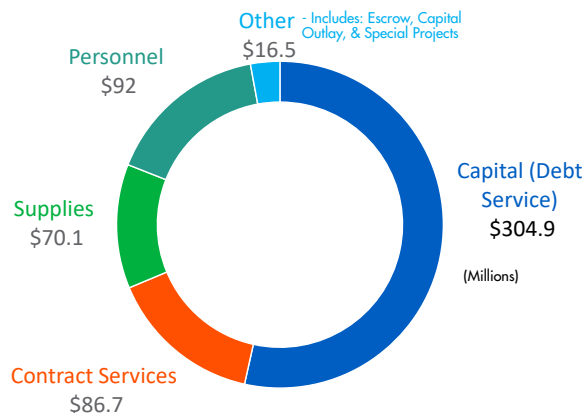
## Cost efficiencies one of the key drivers to maintain flat rate

This year's budget process raises challenges as the District, its Member Cities and Customers deal with the Covid-19 pandemic and the related economic difficulties. The District is sensitive to the tough decisions that each organization faces during this unprecedented time, and is taking the necessary steps to limit any budget increases where possible. The District remains committed to providing the essential services that 1.8 million North Texans rely on each day.

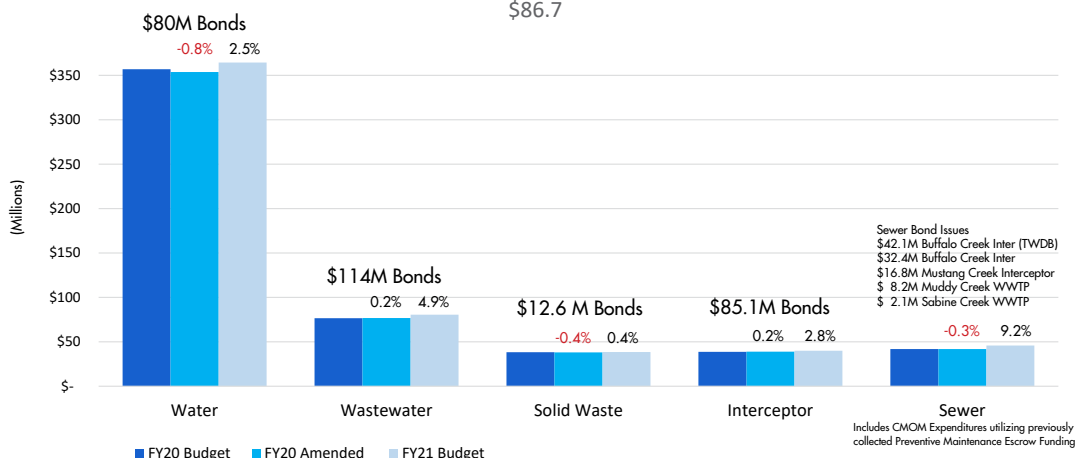
This summary provides an overview of the FY21 Budget and System Expenditures, as well as details about increases and key projects by service, and ways we are managing costs.

## FY21 Budget

All Systems Expenditures  
**\$570.2M**



## Expenditures By System



Regional Service through Unity  
Meeting our Region's Needs Today and Tomorrow

## Difference in Capital Funding

To maintain reliability and plan for future needs, the District is investing in a number of important projects, including the new Bois d'Arc Lake under construction in Fannin County. To date, the Texas Water Development Board has committed over \$2 billion in low-interest financing for NTMWD projects:

- \$1.477 billion in low-interest financing through the State Water Implementation Fund of Texas (SWIFT) for the Bois d'Arc Lake project. This is anticipated to save over \$230 million in interest.
- \$460 in low-interest financing through the Clean Water State Revolving Fund (CWSRF) Program for the Sister Grove Regional Water Resource Recovery Facility project. This is anticipated to save over \$160 million in interest.
- \$75.5 in low-interest financing through the Clean Water State Revolving Fund (CWSRF) Program for the Rowlett Creek Regional Wastewater Treatment Plant Peak Flow Management Phase II Improvements project. This is anticipated to save over \$13.5 million in interest.

Additionally, bond sales for capital projects across all three systems (water, wastewater and solid waste) are timed to closely align with expected construction progress. The combination of these factors enables the District to require less funding to cover the costs of the capital program.

## Wholesale Water Rate to remain the same

Through limiting cost increases unless related to new or expanding facilities and shifting capital project funding, the District's total revenue requirement for FY21 results in no change to the proposed FY21 wholesale water rate.

### Here are the key factors that have resulted in a flat rate:

- Limited cost increases unless related to new or expanded facilities
  - Limiting additional headcount by repurposing vacant positions (*Total headcount only increased by two employees for FY21*)
  - Only filling critical vacancies
  - Reducing engineering/consultant services/studies
  - Minimizing capital outlay unless critical
  - Limiting new vehicle and equipment purchases
  - Reducing or eliminating travel/training unless job requirement
  - Minimal funding for escrow/contingency funds
  - No or minimal pay increases for FY21
- Shift capital project funding to more debt, less cash

### FY21 MEMBER CITY PROPOSED WHOLESALE WATER RATE

|  | FY20 Actual    | FY21 Proposed   | Change         |
|--|----------------|-----------------|----------------|
| <b>Variable O&amp;M</b><br>(i.e., chemicals, power, etc.)    | \$ .44         | \$ .49          | \$ 0.05        |
| <b>Fixed O&amp;M</b><br>(i.e., personnel, maintenance, etc.) | \$ .68         | \$ .70          | \$ 0.02        |
| <b>Capital</b>   | \$ 1.87        | \$ 1.80         | \$ -0.07       |
| <b>Total (per 1,000 gal.)</b>                                | <b>\$ 2.99</b> | <b>\$ 2.99*</b> | <b>\$ 0.00</b> |

\*Customer Cities/Entities rate + \$.05

## WATER SYSTEM



### Who Benefits

Allen  
Farmersville  
Forney  
Frisco  
Garland  
McKinney  
Mesquite  
Plano  
Princeton  
Richardson  
Rockwall  
Royse City  
Wylie

plus 34 Customer Cities/Entities



### Major Projects Needed

#### Wylie Water Treatment Plant (WTP):

- Wylie WTP Conversion to Biologically Active Filtration (\$89M)
- Wylie WTP III Sludge Handling and Reclaim Basin Improvements (\$18M)
- Bonham-Tawakoni WTP Improvements (\$12M)

#### Transmission System:

- Wylie to Rockwall Pipeline Relocation (\$18M)
- High Service Pump Station 3-1 Expansion (\$16M)
- Systemwide Meter Vault Improvements Set Point Control Phase IV (\$13M)

#### Bois d'Arc Lake:

- Program Management & Quality Assurance, Construction Management & Inspection (\$10M)



### Staff Required\*

127

no increase



### FY21 Budget

\$ 219.7M Capital/Debt  
\$ 132.8M O&M  
\$ 12.9M Personnel  
\$ 365.4M Total

### Wholesale water rate:

0 % increase  
per 1,000 gallons

\*does not include support staff

## REGIONAL WASTEWATER SYSTEM\*\* (treatment)



### Who Benefits

Allen  
Forney  
Frisco  
Heath  
McKinney  
Melissa  
Mesquite  
Plano  
Princeton  
Prosper  
Richardson  
Rockwall  
Seagoville

plus 4 Customer Cities/Entities



### Major Projects Needed

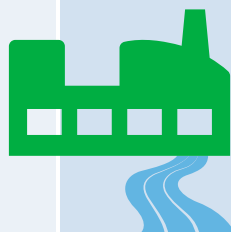
- Sister Grove Regional Water Resource Recovery Facility (RWWTP) (\$204M)
- South Mesquite RWWTP Peak Flow Management & Expansion (\$58M)
- Rowlett Creek RWWTP Peak Flow Management Phase IIA Solids Improvement (\$30M)
- Wilson Creek RWWTP Step Feed & Aeration Basin Improvements (\$14M)



### Staff Required\*

140

↑3



### FY21 Budget

\$ 33.9M Capital/Debt  
\$ 33.0M O&M  
\$ 13.5M Personnel  
\$ 80.5M Total

Estimated wholesale  
Member wastewater  
cost per 1,000 gallons:  
↑ 0.89 %

\*\*Does not include sewer system costs, projects and staffing as those vary by participants of each local system.



## UPPER EAST FORK INTERCEPTOR SYSTEM\*\* (wastewater collection system)



### Who Benefits

Allen  
Frisco  
McKinney  
Melissa  
Plano  
Princeton  
Prosper  
Richardson

plus 4 Customer Cities/Entities



### Major Projects Needed

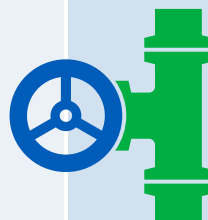
- North McKinney Transfer Lift Station & Force Mains (\$70M)
- McKinney-Prosper Transfer Sewer Phase I (\$19M)
- Sloan Creek Lift Station & Force Main (\$17M)
- North McKinney Parallel Interceptor (\$14M)



### Staff Required\*

22

no increase



### FY21 Budget

\$ 24.5M Capital/Debt  
\$ 13.1M O&M  
\$ 2.3M Personnel  
\$ 39.9M Total

Estimated wholesale  
Member wastewater  
cost per 1,000 gallons:  
↓ -4.52 %



## SOLID WASTE SYSTEM



### Who Benefits

Allen  
Frisco  
McKinney  
Plano  
Richardson



### Major Projects Needed

- 121 RDF Heavy Equipment Shop Addition (\$5M)
- 121 RDF South Slope Closure (\$4M)



### Staff Required\*

114

↑1



### FY21 Budget

\$ 6.1M Capital/Debt  
\$ 20.6M O&M  
\$ 11.7M Personnel  
\$ 38.4M Total

Wholesale Member  
solid waste service  
cost per ton:  
(no change)

\*does not include support staff



## MORE WAYS WE ARE MANAGING COSTS

### Financial Management

**Financial Transparency:** NTMWD has built on its commitment to strong stewardship and transparency providing greater online access to more detailed financial data. This qualified NTMWD to apply for the Transparency Stars program under the Texas Comptroller of Public Accounts which recognizes local governments for going above and beyond in transparency efforts. In 2020, NTMWD was recognized by the Government Finance Officers Association (GFOA) with its first Distinguished Budget Presentation Award, the highest honor a public sector organization can receive for its budget document.

**Refinancing Bonds:** The District has refinanced bonds (in FY20) which will result in an estimated total savings of \$27.3 million between 2020 and 2040.

**SWIFT Program Funding:** The Texas Water Development Board has committed \$1.477 billion in low-interest financing through the State Water Implementation Fund of Texas (SWIFT) for the Bois d'Arc Lake project. Use of SWIFT funding is anticipated to save the District and its ratepayers more than \$230 million in interest costs.

**CWSRF Program Funding:** The Texas Water Development Board has committed \$460 million in low-interest financing through the Clean Water State Revolving Fund (CWSRF) Program for the Sister Grove Regional Water Resource Recovery Facility project. Use of CWSRF funding is anticipated to save the District and its ratepayers more than \$160 million in interest costs.

The Texas Water Development Board has committed \$75.5 million in low-interest financing through the CWSRF Program for the Rowlett Creek Regional Wastewater Treatment Plant Peak Flow Management Phase II Improvements project. Use of CWSRF funding is anticipated to save the District and its ratepayers more than \$13.5 million in interest costs.

**Purchasing Competitive Bid/Proposal process:** Cost savings is calculated by taking the original estimate from the department or their budget amount, and subtracting from the awarded amount - Fiscal YTD Cost Savings \$1,164,409. Cost avoidance is calculated by taking the total amount of all bids received and dividing by the number of bids received, then subtracting that from the awarded amount. This shows the value of going through a competitive process - Fiscal YTD Cost Avoidance \$1,309,761.

### Capital Program

**Buffalo Creek Lift Station:** As part of the ongoing review of our Capital Improvement Program, the NTMWD Engineering Department evaluated two alternatives for the Buffalo Creek Lift

Station located in Forney. The options included either expansion of the lift station and a new force main, or construction of a new gravity tunnel that allows future decommissioning of the lift station. The tunnel proved to be the lowest initial capital cost option (saving \$2.4M) but also provides a savings of \$80M over the life of the project since the District will no longer have to operate and maintain the lift station. The Buffalo Creek Interceptor System serves the cities of Forney, Heath, and Rockwall.

### Operations

**On-call Pressure Pipe Inspection Services:** NTMWD entered into a multi-year, on-call agreement with a specialty company who specializes in electromagnetic pipeline inspections. With the new contract in place, NTMWD will have the ability to conduct highly sophisticated inspections of some pressure pipelines while they are open and available for repairs or planned maintenance. In doing so, NTMWD will avoid the added cost of mobilizing personnel and depressurizing pipelines for some of these inspections. Additionally, NTMWD's pipeline management program will benefit from having more robust data to maximize the life of linear assets.

**Manhole improvements:** NTMWD undertook a project to conduct a comprehensive evaluation of our manholes and identify where it was most critical to make improvements to extend the life of the infrastructure and reduce inflow and infiltration, reducing downstream capacity requirements. Project delivery efficiencies allowed the bid prices to be approximately 35% lower than if the improvements had been completed piecemeal with a project cost of \$6.2 million. Additionally, by using noncorrosive fiberglass inserts where feasible rather than traditional coating material, we anticipate a life-cycle savings of an additional \$5.8 million.

**Morrow Renewable High BTU Gas Plant:** The renewable energy gas plant at our 121 Regional Disposal Facility provides NTMWD a royalty – over \$1 million in FY20 – on the gas produced and a share of the revenue generated which goes toward reducing landfill operation costs.

**Energy Rate Management:** NTMWD uses several utilities and cooperatives from across our service region to provide the power needs of our many operations facilities. District staff regularly reviews and works with our utility partners to secure reliable power at the most cost effective rates possible. One such example is the recent agreement with Farmers Electric Cooperative (FEC) that lowers the demand charge minimum obligation for our Tawakoni Water Treatment Plant, located near Able Springs, Texas. The difference between the old and new rate demand charge minimums comes out to a savings of roughly \$200-250K per year for the District.



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FRISCO, TX 75034

972-292-5000

[FRISCOTEXAS.GOV](http://FRISCOTEXAS.GOV)

