



## Lease Guidelines

Athletic Fields

City of Frisco Parks & Recreation | Play Frisco

### **Highlights**

1. Licensee must be 18 years of age or older to enter into a license agreement. The Licensee must be present during the entire reservation period.
2. Monday through Friday rentals must be made a minimum of four (4) hours in advance. Saturday and Sunday rentals must be made by 5:00 p.m. on the preceding Friday.
3. Weekday hours for field rentals are 4:30 p.m. - 9:00 p.m. Weekends are 9:00 a.m. - 9:00 p.m.
4. One 90-minute rental per week per individual is permitted. Renting more than one timeslot and/or multiple fields during any week may result in loss of rental privileges.
5. Licensee may be asked to present confirmation to Play Frisco staff during reservation time.
6. Payments are non-transferable.
7. In the event of wet or poor field conditions, the Parks and Recreation Department may close athletic fields. Monitor rainout line at [bit.ly/FriscoRainout](http://bit.ly/FriscoRainout) for the most up-to-date field closure information. Fees paid for closed fields will be credited to Licensee's account.

### **Booking Policies**

1. Fields booked online may be used for team practices only. Other uses including games, scrimmages, camps, or clinics must be coordinated through the Athletic Programs Supervisor at 972-292-6634 or [playfrisco@friscotexas.gov](mailto:playfrisco@friscotexas.gov).
2. All payments are non-refundable unless cancelled at least 48 hours in advance. Cancellation request must be sent via email to [playfrisco@friscotexas.gov](mailto:playfrisco@friscotexas.gov). In the event of cancellation, fees will be credited to user account.

### **Payments**

1. Payments are made at the time of rental online through our booking page [Athletic Field Reservations | Frisco, TX - Official Website \(friscotexas.gov\)](http://AthleticFieldReservations.Frisco,TX-OfficialWebsite(friscotexas.gov)).
2. License fee is \$30 for Frisco Residents and \$60 for nonresidents. All rentals are for 90 minutes.

### **Staff**

1. Park monitors are available to help resolve rental issues in the evenings and weekends (972) 292-6636.
2. Parks on call is available for maintenance issues (214) 869-4219.

### **General Rules of Conduct**

#### **A. General**

1. Licensee is responsible for the care and upkeep of the reserved area or facility during the time identified in the reservation and will clean up the area or facility after use. The facility and equipment shall be returned to the condition and location they were in prior to the commencement of the activity.
2. Licensee shall assume full responsibility for the character and conduct of everyone in their party during the License. If there is a violation of any policies by person(s) in party and it is not corrected immediately, Play Frisco staff has the right to terminate the event with no refund.
3. Facility must be left in the same manner as it was found during pre-reservation walk through. Anything brought in must be taken out.

**B. Cleaning and Trash**

1. All refuse must be disposed of in appropriate supplied containers upon the completion of the reservation.
2. Property damages, including failure to clean after an event, will result in fees assessed after the event if necessary.
3. Licensee must remove all items carried into the facility at the end of their contracted time. This includes all table coverings, decorations, food, beverages, trash and entertainment equipment.

**C. Safety & Security**

1. Licensee must ensure that reasonable safety measures are taken as to the safety of guests and vendors in the facility. Licensee must ensure guests and vendors comply with all facility guidelines, rules, and regulations.
2. Security cameras at the facility are for monitoring facility security only; cameras may not be used for event security.
3. Security cameras may not be covered at any time.

**D. Other Considerations**

1. City-sponsored special events and recreational programming will have scheduling priority over rental events, including recurring reservations.
2. No removal of City property from the Premises.
3. Charging admission and all other moneymaking or for-profit activities are not permitted.
4. Play Frisco is not responsible for lost or stolen property.
5. Play Frisco staff reserves the right to decline rental of the facility by any individual or group deemed unacceptable, based on past failure to comply with and License Agreement, the Facility's Lease Guidelines, and/or any other applicable law, rule and/or regulation, as they exist or may be amended.

**1. Admission/Fees/Soliciting**

1. It shall be unlawful for a person, on behalf of themselves/itself and/or any other person, excluding City departments, to:
  - a. Charge admission(s) or any type of fee(s) to attend an activity at a Park or City controlled facility without the prior written permission from the Director;
  - b. Seek on-site donation(s) to attend an activity at a Park or City controlled facility without the prior written permission from the Director; and/or
  - c. Promote, advertise, solicit and/or, in any other way, encourage another to, among other things, participate in, engage in, purchase and/or join in, among other things, a cause, service, business, event, function, activity and/or product, for or not-for-profit, at a Park or City controlled facility without the prior written permission from the Director.

**Food and Alcohol**

1. Alcohol and smoking are prohibited.
2. Glass beverage containers are not allowed in any park areas.



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### **Equipment**

1. Fields are reserved "as is." Bases, goals, nets, chalking, or other field preparation/equipment are not guaranteed for practice rentals. Renter may not make any modifications (including, but not limited to, field marking or striping) to any athletic field. City equipment on the field at time of rental may not be removed or relocated. Temporary or pop-up goals are allowed but must be removed when rental is finished.
2. Licensee is responsible for all equipment set up and take down during the contracted hours.
3. Play Frisco reserves the right to prohibit or remove any item if it is determined that it may cause damage to the venue or create a hazard.

### **Vehicles**

Vehicles are prohibited from driving into park areas.

### **Marketing**

City of Frisco sometimes posts photographs from events at our facility to social media sites and the City of Frisco website.

### **Animals**

All policies regarding animals should be observed according to City Ordinance.

All other City of Frisco ordinances shall be observed in conjunction with these lease guidelines. The City of Frisco reserves the right to immediately cancel the reservation if any of the above guidelines, rules, and/or regulations are not being properly adhered to.