

## **ZONING VERIFICATION LETTER**

To receive a Zoning Verification Letter, the City of Frisco requires a letter to be mailed or dropped off to Development Services department with payment included. The letter must include all the below information:

- Legal name and company name requesting the letter.
- Requestor's physical address, phone number, and email address.
- The full physical address or site APN number for the site in question.
- Requested letter delivery method.

The zoning verification letter may be returned via email or via USPS mail. If the letter is to be mailed, a pre-paid envelope must be included along with the return address.

A check payment of \$50 is required for the processing of the request and must be made out to "City of Frisco."