



MULTI-FAMILY LICENSE APPLICATION

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License not transferable ☐ NEW ☐ RENEW MFAM ____ - ____

PROPERTY INFORMATION (Required)

PROPERTY NAME: _____
PROPERTY ADDRESS: _____
PROPERTY MANAGER: _____
PHONE: _____ EMAIL: _____
MAINTENANCE MANAGER: _____
PHONE: _____ EMAIL: _____
YEAR BUILT: _____ NUMBER OF BUILDINGS: _____ TOTAL NUMBER OF UNITS: _____
NUMBER OF POOLS: _____ NUMBER OF SPAS: _____ GATED ACCESS (YES OR NO): _____

PROPERTY OWNER INFORMATION (Required)

OWNERSHIP TYPE: ☐ SOLE PROPRIETOR ☐ PARTNERSHIP ☐ CORPORATION
☐ TRUST ☐ OTHER: _____
NAME OF OWNER/REPRESENTATIVE: _____
OWNER ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____
PHONE: _____ EMAIL: _____

MANAGEMENT COMPANY

TYPE: ☐ MANAGEMENT COMPANY _____ ☐ OWNER-MANAGED
CONTACT PERSON: _____ TITLE: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____
PHONE: _____ EMAIL: _____

FEES: FIVE DOLLARS (\$5.00) PER UNIT; \$200.00 MINIMUM

TOTAL NUMBER OF UNITS: _____ X \$5.00 PER UNIT = \$ _____
(AMOUNT DUE)

PAYMENT:

- Online: Log into your account on [eTRAKiT](https://etrakit.com) for fees due. Please email the completed renewal application to drobertson@friscotexas.gov or use the online form and click Submit at the bottom of the page.
- By check:

Make checks payable to:

CITY OF FRISCO – CODE ENFORCEMENT
ATTN: MULTI-FAMILY INSPECTIONS
6101 FRISCO SQUARE BLVD, 3RD FLOOR
FRISCO, TEXAS 75034

APPLICANT SIGNATURE: _____ DATE: _____