



**CITY OF FRISCO**  
PROGRESS IN MOTION

### Professional Travel

Date: 10.11.17

Account No.

Name: Thomas Jeff Cheney  
Legal name as it appears on DL (for booking flights)

D.O.B.: \_\_\_\_\_  
Required for booking flights

Destination: Houston, Texas

Purpose: TML Conference for City Leaders in Houston

ORG Code	OBJ Code	Proj Code	
11016000	69500		Travel/Meals Lodging
11016000	69550		Registrations
10000000	12180		Advance

Departure Date: 10/04/17

Return Date: 10/06/17

Expenses	Before Trip Estimate	Advance Requested	During Trip Expenses	Prepaid or Billed
Mileage (\$0.535/mile 1-1-2017) <span style="float:right">Total Miles Traveled</span>	0.00		0.00	
Air Fare: <input type="checkbox"/> Check if you want Purchasing to book flight				341.95
Parking Fees				
Taxi, bus, other transportation			127.66	
Car Rental: <input type="checkbox"/> Check if you want Purchasing to book rental car				
Registration <input type="checkbox"/> Prepay <input checked="" type="checkbox"/> City AMEX <input type="checkbox"/> Reimb. Employee				390.00
Meals/Per Diem (Complete Table below)	106.50			
Lodging <input type="checkbox"/> Prepay (Include current W-9 from hotel)			450.19	
Gratuities				
Other (please explain) <span style="border: 1px solid black; display: inline-block; width: 200px; height: 1.2em; vertical-align: middle;"></span>				
<b>TOTALS</b>	<b>\$106.50</b>	<b>\$0.00</b>		<b>\$731.95</b>

Expenses incurred by employee:	\$577.85
Plus Prepaid or Billed:	731.95
Trip Total:	1,309.80
Less travel advance (subtracted from expenses incurred):	0.00
Amount due (TO) or FROM the City:	\$577.85

**Receipts and other supporting data must be attached. If payment is due the City, please attach payment at time of submission of form after trip is complete.**

Director's Signature (Before Trip) \_\_\_\_\_

Employee Signature (Before Trip) \_\_\_\_\_

#### Meal Per Diem Breakdown

Date	Amount
10/4/2017	44.25
10/5/2017	31.00
10/6/2017	31.25
<b>Total</b>	<b>\$106.50</b>

Remember: First and last days of travel are reduced, per GSA guidelines.

**I certify that the expenses outlined above were incurred by me in the conducting of city business and are true and correct to the best of my knowledge.**

Employee Signature (After Trip) \_\_\_\_\_



Director's Signature (After Trip) \_\_\_\_\_

Approved for Payment \_\_\_\_\_

Revised 04/26/17

11016000 69500

Jeff

Español FLIGHT | HOTEL | CAR | SPECIAL OFFERS | RAPID REWARDS® 

Thank you for your purchase!

Southwest

Dallas (Love Field), TX - DAL to Houston (Hobby), TX - HOU

<b>Air</b>
Confirmation #POGRSE
Dallas (Love Field), TX - DAL to Houston (Hobby), TX - HOU Wednesday, October 4, 2017 - Friday, October 6, 2017
<b>EarlyBird Check-In</b> Automatic check in before our traditional 24-hr check-in. <b>Add it now</b>
<b>Air Total: \$341.95</b>

Amount Paid  
**\$341.95**Trip Total  
**\$341.95**

OCT 4

WED

10/04/17 - Houston

AIR

AIR

Dallas (Love Field), TX - DAL to Houston (Hobby), TX - HOU  
10/04/2017 - 10/06/2017Confirmation #  
**POGRSE**Adult Passenger(s)  
THOMAS CHENEYRapid Rewards #  
Add Rapid Rewards Number

Subscribe to Flight Status Messaging

Travel Date	Flight Segments			Flight Summary
DEPART OCT 4 WED	10:00 AM	Depart Dallas (Love Field), TX (DAL) on Southwest Airlines	Flight #15 Southwest WiFi available	Wednesday, October 4, 2017  Travel Time 1 h 05 m (Nonstop) Wanna Get Away
	11:05 AM	Arrive in Houston (Hobby), TX (HOU)		
RETURN OCT 6 FRI	02:00 PM	Depart Houston (Hobby), TX (HOU) on Southwest Airlines	Flight #32 Southwest	Friday, October 6, 2017  Travel Time 1 h 00 m (Nonstop) Business Select

Travel Date	Flight Segments		Flight Summary	
	03:00 PM	Arrive in Dallas (Love Field), TX (DAL)	WiFi available	
PRICE: ADULT				
Trip	Routing	Fare Type   View Fare Rules	Fare Details	Quantity
Depart	DAL-HOU	Wanna Get Away Excellent Value	<ul style="list-style-type: none"><li>No Change Fees (applicable fare difference applies)</li><li>Reusable Funds</li><li>Nontransferable - no name changes allowed</li><li>Nonrefundable unless purchased with Points</li></ul>	1
Return	HOU-DAL	Business Select Superior Benefits	<ul style="list-style-type: none"><li>Priority Boarding</li><li>Maximum Rapid Rewards Points</li><li>Refundable (certain restrictions may apply)</li><li>Fly By's Security Lane</li><li>Same-Day Changes</li><li>Premium Drink</li></ul>	1
Earn at least <b>3050 Points</b> for this flight. Enroll in Rapid Rewards after you book, then add your new number to this reservation.			Subtotal	<b>\$341.95</b> Fare Breakdown

Carry-on Items: 1 bag + 1 small personal item are free, [see full details](#).  
Checked Items: First and second bags are free, [size and weight limits apply](#).

Bag Charge \$0.00

**Air Total:**  
**\$341.95**

**Gov't taxes & fees now included**

Purchaser Name George Purefoy

Billing Address 6101 Frisco Square Blvd.  
Frisco, TX US 75034

Form of Payment


Amount Applied

American Express - XXXXXXXXXXX-1015

\$341.95

Amount Paid  
**\$341.95**

**Trip Total**  
**\$341.95**

 Indicates external site which may or may not meet accessibility guidelines.

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## Carrie Ardoin

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**From:** Sharon Perry  
**Sent:** Monday, October 09, 2017 9:38 AM  
**To:** Carrie Ardoin  
**Subject:** FW: Your Oct 4, 2017 - Oct 6, 2017 stay at the SpringHill Suites Houston Downtown/Convention Center

### *Sharon Perry*

Senior Administrative Assistant  
City Manager's Office  
City of Frisco  
6101 Frisco Square Blvd.  
Frisco, Texas 75034  
972-292-5106  
Fax - 972-292-5122  
[sperry@friscotexas.gov](mailto:sperry@friscotexas.gov)

**From:** Thanks for staying! [mailto:efolio@springhillsuites.com]  
**Sent:** Sunday, October 08, 2017 6:54 PM  
**To:** Sharon Perry <SPerry@friscotexas.gov>  
**Subject:** Your Oct 4, 2017 - Oct 6, 2017 stay at the SpringHill Suites Houston Downtown/Convention Center

Thank you for choosing the SpringHill Suites Houston Downtown/Convention Center for your recent stay.

As requested, below is a billing summary or adjustment for your stay. **If you have questions about your bill**, please contact the hotel directly at (713) 655-0002.

Make another reservation on [Marriott.com](http://Marriott.com) >>



Marriott Rewards members may receive this email automatically after every stay.

Join Marriott Rewards today >>

### Summary of Your Stay

**Hotel:** SpringHill Suites Houston Downtown/Convention Center  
914 Dallas Street  
Houston, Texas 77002  
USA  
(713) 655-0002

**Guest:** JEFF CHENEY  
TEXAS MUNICIPAL LEAGUE  
1821 RUTHERFORD LN  
AUSTIN, TX 78754  
USA

**Dates of stay:** Oct 04, 2017 - Oct 06, 2017  
**Guest number:** 99766  
**Marriott Rewards number:** None

**Room number:** 808  
**Group number:** G1313

Date	Description	Reference	Charges	Credits
10/04/17	ROOM CHARGE	RG808	190.00	
10/04/17	State Sales Tax	T2808	11.40	
10/04/17	County Tax	T4808	7.60	
10/04/17	City Tax	T3808	13.30	
10/04/17	State Cost - Recovery Fee	EF808	1.17	
10/05/17	Market Beverage	PJ001	3.00	
10/05/17	Sales Tax	T9001	0.25	
10/05/17	ROOM CHARGE	RG808	190.00	
10/05/17	State Sales Tax	T2808	11.40	
10/05/17	County Tax	T4808	7.60	
10/05/17	City Tax	T3808	13.30	
10/05/17	State Cost - Recovery Fee	EF808	1.17	
10/06/17	Payment - MasterCard XXXXXXXXXXXX4501	MC13:24PM		450.19
<b>Total balance</b>				<b>0.00 USD</b>

#### Important Information

##### Do Not Reply to this Email

This email is an auto-generated message. Replies to automated messages are not monitored. If you have any questions please contact the hotel directly at (713) 655-0002.

##### Why Have I Received this Email?

You have received this email because you requested during your stay to receive an electronic version of your bill by email.

##### Availability

Electronic versions of your hotel bill, available by email from our over 2,300 participating properties in the Marriott family of hotels in the USA and Canada, are emailed to you within 72 hours of check-out. These email messages reflect changes made to your bill up to 11pm on your day of departure. Any adjustments after that time may not be shown.

If you have received this email in error, please notify us.

Learn more about eFolio, receiving your hotel bills by email.

##### Authenticity of Bills

Marriott retains official records of all charges and credits to your account and will honor only those records.

##### Privacy

Your privacy is important to Marriott. For full details of our privacy policy, please visit our Privacy Statement.

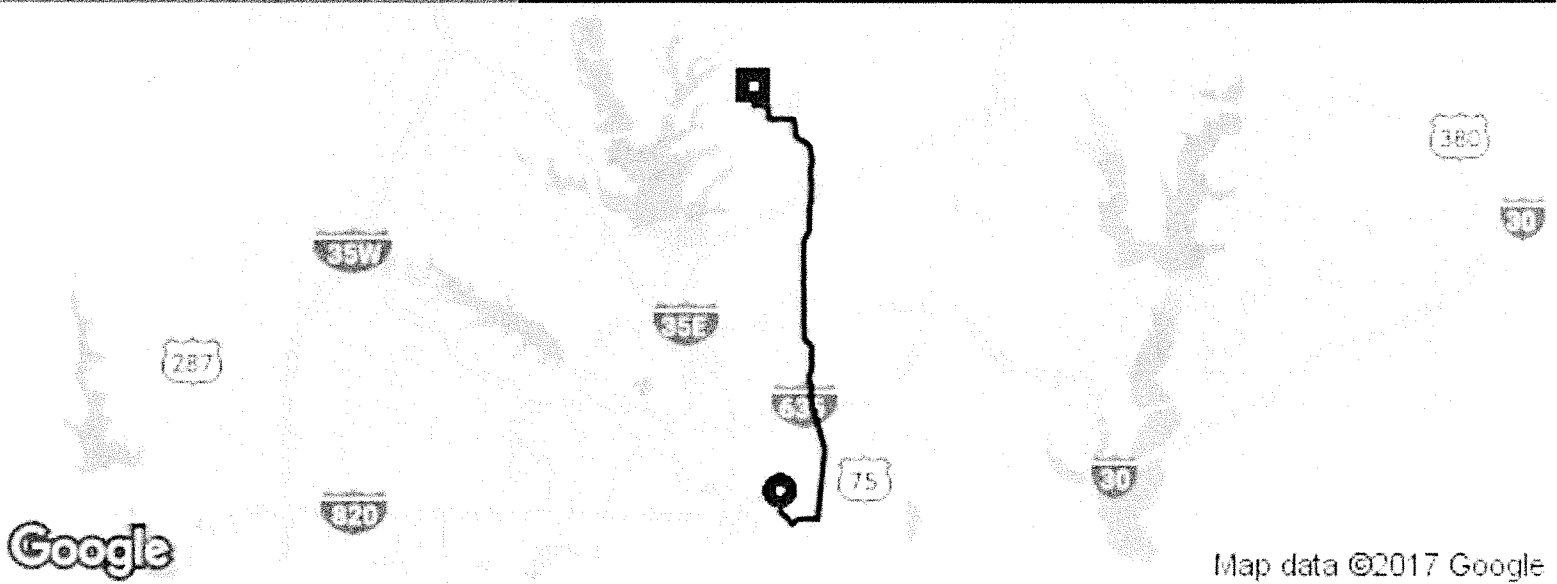
##### Credit of Marriott Rewards Points

After a stay, it may take up to 7 days for Marriott Rewards points to be credited to your account.

Past

Upcoming

Family



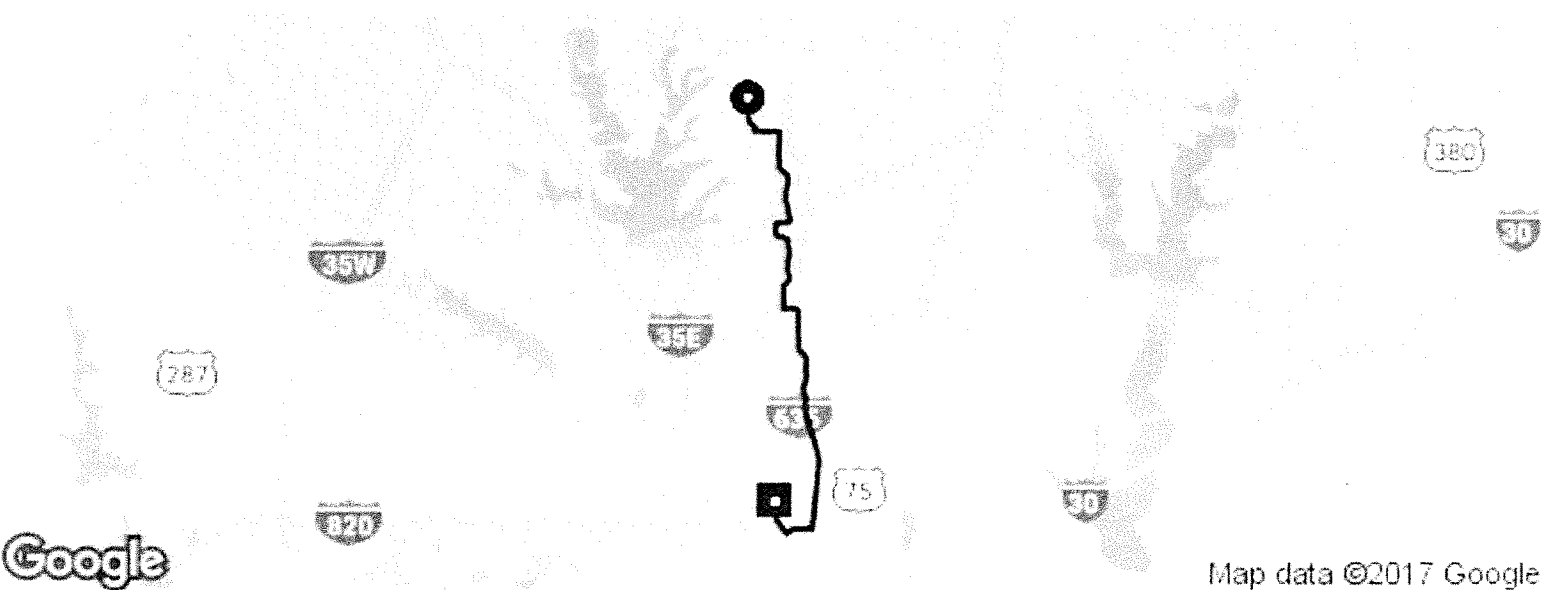
10/6/17, 12:25 PM

Hyundai Sonata JYL8166

TAXI

\$41.11

★★★★★



10/4/17, 7:57 AM

Nissan Maxima DSD8885

TAXI

\$36.55

★★★★★

# Skyways Transportation

Houston, TX

Tel: 832.581.0692

Fare Receipt

Date 10/6

Service given:

From: Hotel

To: Airport

Fare Amount: \$50

Driver Name Baba

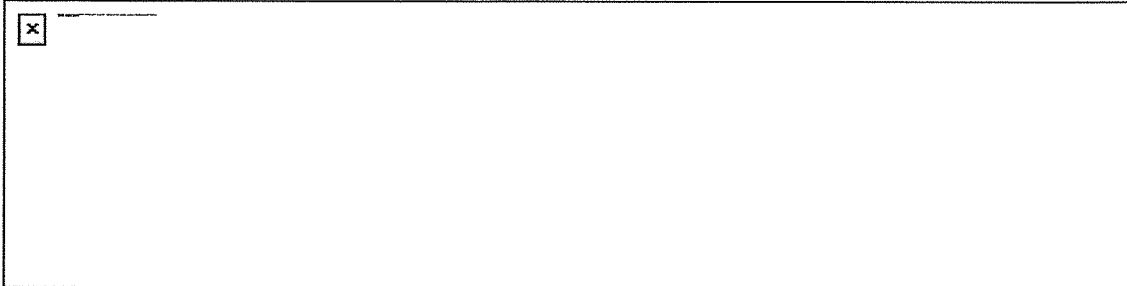
Reserve your next ride 24 / 7 @ 832.581.0692

Thank you for Riding with us



## Carrie Ardoin

**From:** Texas Municipal League <acct@tml.org>  
**Sent:** Tuesday, July 18, 2017 10:05 AM  
**To:** Carrie Ardoin  
**Subject:** Registration Confirmed for Jeff Cheney - Texas Municipal League Annual Conference- Tuesday, October 3, 2017 in Houston George R. Brown Center



Dear Jeff,

Your registration has been confirmed. Please save this email for future reference.

Event: **Texas Municipal League Annual Conference**

Attending: **Jeff Cheney**

Number of people registered: **1**

Date: **Tuesday, October 3, 2017**

Confirmation number: **P2NCCS27RC3**

To view or modify your online registration, [Click here](#). You will be asked to enter the confirmation number shown above.

### Registration Information:

#### Registration Items

Jeff Cheney	Full Conference Registration
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#### Optional Items

Jeff Cheney	Thursday Risk Pool Breakfast	Quantity: 1
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Jeff Cheney	Thursday Delegate Lunch	Quantity: 1
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Jeff Cheney	Friday Delegate Brunch	Quantity: 1
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### Order Summaries:

Date	Type	Amt Ordered	Amt Paid	Amt Due
18-Jul-2017 10:04 AM CT	online order	\$390.00	\$390.00	\$0.00

### Payment Details:

Date	Type	Reference #	Amt Paid
18-Jul-2017	American Express	1015	\$390.00



Sincerely,  
Texas Municipal League

Having trouble with the link? Simply copy and paste the entire address listed below into your web browser:  
[http://www.cvent.com/d/cJo9bp4\\_SES48Qu\\_GfOYaA/wl4z/P1/0R?](http://www.cvent.com/d/cJo9bp4_SES48Qu_GfOYaA/wl4z/P1/0R?)

If you no longer want to receive emails from Texas Municipal League please click the link below.  
[Opt-Out](#)

Your payment for the Texas Municipal League Annual Conference event has been successfully processed. Please save this email for your records.

**Transaction Information:**

Item	Transaction Information	Quantity	Amount
Full Conference Registration	\$315.00	1	\$315.00
Thursday Delegate Lunch	\$40.00	1	\$40.00
Friday Delegate Brunch	\$35.00	1	\$35.00
<b>Transaction Total</b>			<b>\$390.00</b>

Registration Confirmation Number: P2NCCS27RC3

[View your registration](#)

If you have any questions about this transaction or email, please contact Texas Municipal League directly at [acct@tml.org](mailto:acct@tml.org).

