



CITY OF FRISCO
PROGRESS IN MOTION

Professional Travel

Date: 07/25/19

Account No.

Name: John Keating
Legal name as it appears on DL (for booking flights)

D.O.B.: _____
Required for booking flights

Destination: Washington, D.C.

ORG Code OBJ Code Proj Code

11016000	69500	
	69550	
	12180	

Purpose: Regional White House Conference

Departure Date: 06/24/19

Return Date: 06/25/19

Expenses	Before Trip Estimate	Advance Requested	During Trip Expenses	Prepaid or Billed
Mileage (\$0.580/mile 1-1-2019) <u>55.80</u> Total Miles Traveled <u>32.36</u>	<u>32.36</u>		<u>32.36</u>	
Air Fare: <input type="checkbox"/> Check if you want Purchasing to book flight			619.60	
Parking Fees			48.68	
Taxi, bus, other transportation				
Car Rental: <input type="checkbox"/> Check if you want Purchasing to book rental car				
Registration <input type="checkbox"/> Prepay <input type="checkbox"/> City AMEX <input type="checkbox"/> Reimb. Employee				
Meals/Per Diem (Complete Table below)	114.00		114.00	
Lodging <input type="checkbox"/> Prepay (Include current W-9 from hotel)			323.08	
Gratuities				
Other (please explain) _____				
TOTALS	\$144.41	\$0.00		\$0.00

Expenses incurred by employee: \$1,135.77
 Plus Prepaid or Billed: 0.00
 Trip Total: 1,135.77
 Less travel advance (subtracted from expenses incurred): 0.00
 Amount due (TO) or FROM the City: \$1,135.77

Receipts and other supporting data must be attached. If payment is due the City, please attach payment at time of submission of form after trip is complete.

Director's Signature (Before Trip) _____

Employee Signature (Before Trip) _____

Meal Per Diem Breakdown

Date	Amount
6/24/2019	57.00
6/25/2019	57.00
Total	\$114.00

Remember: First and last days of travel are reduced, per GSA guidelines.

I certify that the expenses outlined above were incurred by me in the conducting of city business and are true and correct to the best of my knowledge.

John J. Keating
Employee Signature (After Trip)

Director's Signature (After Trip) _____

Approved for Payment _____



- 38 min , 27.9 miles
Moderate traffic (8 min delay)
Via TX-121 S TOLL, TX-121 S
• Toll on route

Holly McCall

From: John Keating
Sent: Friday, July 5, 2019 2:14 PM
To: Holly McCall
Subject: Fwd: FreedomPark Airport Parking Receipt #2415517 - Leslie Keating 6/24-6/25

Hi Holly~

I am submitting my receipts for reimbursement for my trip to Washington DC, for parking, hotel, airline ticket...

John Keating
972.292.5051
Frisco City Council, Place1
jkeating@FriscoTexas.gov
FriscoTexas.gov

Begin forwarded message:

From: Leslie Keating <leslie.keating@sbcglobal.net>
Subject: Fwd: FreedomPark Airport Parking Receipt #2415517 - Leslie Keating 6/24-6/25
Date: June 26, 2019 at 7:39:03 AM CDT
To: John Keating <jpkstar@sbcglobal.net>

Here is your parking receipt for reimbursement

Leslie Keating

Begin forwarded message:

From: "FreedomPark Reservations" <reservations@freedomparkdfw.com>
Date: June 25, 2019 at 11:51:44 PM CDT
To: "Leslie Keating" <leslie.keating@sbcglobal.net>
Subject: FreedomPark Airport Parking Receipt #2415517 - Leslie Keating 6/24-6/25
Reply-To: "FreedomPark Reservations" <reservations@freedomparkdfw.com>



Receipt No: 2415517

Reservation Created:
6/23/2019 3:27:14 PM

Sold To:
Leslie Keating

972-333-1330
leslie.keating@sbcglobal.net

Control	Departure Date	Return Date	Total Discount	Total Charge
2415517	6/24/2019	6/25/2019	(\$14.60)	\$48.68

Charges for 8233 ending in 2

Description	Qty	Rate	Pre-Tax	Sales Tax	Airport Fee	Total Charge	Comments
Parking	2	\$26.00	\$52.00	\$4.29	\$6.99	\$63.28	
Parking	2	(\$6.00)	(\$12.00)	(\$.99)	(\$1.61)	(\$14.60)	
Parking Subtotal						\$48.68	
Credit Card Total						\$48.68	

Each charge has been billed to your credit card indicated. Should you have any questions about these charges, please call us at 972-252-2500.

Thanks for using FreedomPark!

Customer Update

Make a Referral. Be a Hero

You get a free carwash. They get 25% off.

To refer a friend or colleague to FreedomPark and earn your free carwash, please e-mail the link below to anyone you feel would benefit from our service.

[Be A Savvy Traveler](#)





U.S. General Services Administration

FY 2019 Per Diem Rates for District of Columbia, District of Columbia

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	\$76	\$18	\$19	\$34	\$5	\$57.00

x 2
Total \$ 114



Hotel 1600

Address: 1600 Rhode Island Avenue NW,
Northwest, Washington, D.C., DC 20036,
United States of America

Phone: +1 202 293 8000

GPS Coordinates: N 038° 54.411, W 77°
2.260

CHECK-IN

24

JUNE

Monday

⌚ 3:00 PM -
12:00 AM

CHECK-OUT

25

JUNE

Tuesday

⌚ 12:00 PM -
12:00 PM

ROOMS

1

NIGHTS

1

PRICE

1 room
14.95 % TAX

Price

(for 2 guests)

\$281.06
\$42.02

\$323.08

The final price shown is the amount you'll pay to the property.

Booking.com doesn't charge any reservation, administrative, or other fees.
Your card issuer may charge you a foreign transaction fee.

Payment Info

The property will charge you:

\$323.08

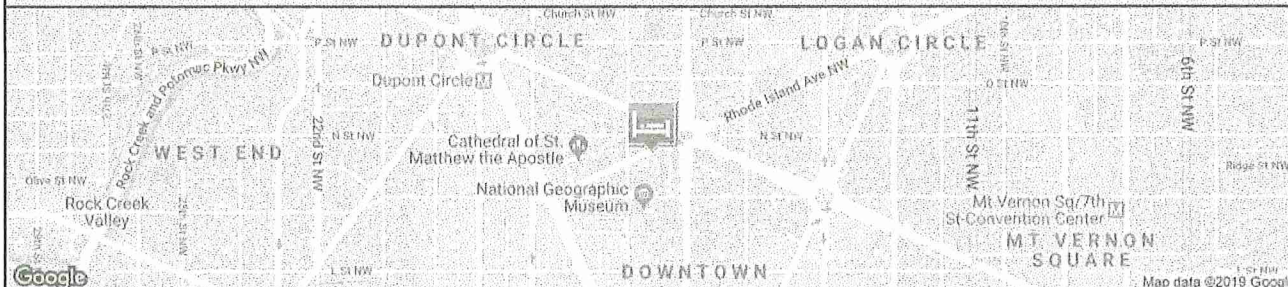
This property accepts the following forms of payment: American Express, Visa, Euro/Mastercard, Diners Club, Discover

Additional Info

Note that additional supplements (e.g. an extra bed) aren't added in this total.
If you don't show up or cancel, applicable taxes may still be charged by the property.
Remember to read the **Important info** below – it could contain important details not mentioned here.

Want to know more about payment?

Read our [Frequently Asked Questions](#) about how and when to pay.



Deluxe King Room - Non Smoking

Guest name: John Keating / for max. 2 people.

Meal plan:

Breakfast is included in the final price

Shower • Safe • Pay-per-view channels • TV • Telephone • Air conditioning • Hairdryer • Iron
• Radio • Desk • Free toiletries • Toilet • Private Bathroom • Heating • Cable channels •
Bathtub or shower • Guest bathroom • Laptop safe • Flat-screen TV • Alarm clock •
Wardrobe or closet • Coffee machine • Towels • Linens • Toilet paper • Trash cans •
Childrens' cribs • Shampoo • Conditioner • Body soap • Socket near the bed •
Hypoallergenic pillow • Accessible by elevator • Smoke Alarm • Key card access

Prepayment :

You'll be charged a prepayment of the total price after reservation.

Cancellation policy:
Non-refundable

Cancellation cost:

until June 20, 2019 11:59 PM [EDT] : \$0
from June 21, 2019 12:00 AM [EDT] : \$281.06 -
Changing the dates of your stay isn't possible.



Important Information

Guests are required to show a photo ID and credit card upon check-in. Please note that all Special Requests are subject to availability and additional charges may apply.



Hotel Policies

Guest parking

- No parking available.

Internet

- WiFi is available in the hotel rooms and is free of charge.



**You can always view, change or cancel your booking
online at: [your.booking.com](#)**

For any questions related to the property, you can contact
Hotel 1600 directly at: +1 202 293 8000

Or contact us by phone - we're available 24 hours a day:

Support in English: 1 (888) 850 3958

Support in Spanish: 1 (866) 938 1297

When abroad or from United States of America: +44 20
3320 2609

Scan now to get this booking
on your phone!



Your trip

« Show all trips

Check in beginning 24 hours and up to 45 minutes before your flight (90 minutes for international).

Change trip

Cancel trip

Change seats

Record locator: **IXVXIX**

Issued: **Saturday, June 15, 2019**

Trip name: **DFW/DCA** [Edit](#)

Status: **Ticketed**



Depart Dallas/Fort Worth, TX to Washington, DC Monday, June 24, 2019

Flight	Depart	Arrive	Travel time	Aircraft	Class	Seats
1208 American Airlines	12:29 PM DFW	4:29 PM DCA	3h 0m	321	Economy	15A

[Get alerts for this flight](#)

Return Washington, DC to Dallas/Fort Worth, TX Tuesday, June 25, 2019

Flight	Depart	Arrive	Travel time	Aircraft	Class	Seats
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 **2351** American Airlines   **8:40** **10:56** **3h** **738** Economy [14E](#)
PM **PM** **16m**
DCA **DFW**

[Get alerts for this flight](#)





Cost summary

Your total

\$688.3

4

Includes all taxes and carrier-imposed fees

Passenger	\$549.77	Bag and optional fees 
Taxes	\$69.83	Reservation and tickets
Carrier-imposed fees	\$0.00	FAQs 
Subtotal	 \$619.60	Price and Tax Information 
Main Cabin Extra	\$36.96	
Preferred seat	\$31.78	
Total (all passengers)	\$688.34	

Reserve a meal



Request your first choice on your flight. You can reserve a meal beginning 30 days (and up to 24 hours) before your flight.

[Place your order](#)

Trans. date	Post date	Description	Amount
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[illegible]

WASHINGTON
AIRLINE TICKET