



CITY OF FRISCO
PROGRESS IN MOTION

Professional Travel

Date: 10/29/19

Account No.

Name: Will Sowell

Legal name as it appears on DL (for booking flights)

D.O.B.: _____

Required for booking flights

Destination: San Antonio, TX

Purpose: Texas Municipal League Annual Conference

Departure Date: 10/10/19

Return Date: 10/11/19

ORG Code	OBJ Code	Proj Code
11016000	69500	
	69550	
	12180	

Expenses	Before Trip Estimate	Advance Requested	During Trip Expenses	Prepaid or Billed
Mileage (\$0.580/mile 1-1-2019) <u>52.00</u> Total Miles Traveled	30.16		30.16	
Air Fare: <input type="checkbox"/> Check if you want Purchasing to book flight				467.96
Parking Fees			18.00	
Taxi, bus, other transportation			14.50	
Car Rental: <input type="checkbox"/> Check if you want Purchasing to book rental car				
Registration <input type="checkbox"/> Prepay <input checked="" type="checkbox"/> City AMEX <input type="checkbox"/> Reimb. Employee				405.00
Meals/Per Diem (Complete Table below)	26.00		26.00	
Lodging <input type="checkbox"/> Prepay (Include current W-9 from hotel)			320.70	
Gratuities				
Other (please explain) _____				
TOTALS	\$56.16	\$0.00		\$872.96

Expenses incurred by employee:

Plus Prepaid or Billed:

Trip Total:

Less travel advance (subtracted from expenses incurred):

Amount due (TO) or FROM the City:

\$409.36

872.96

1,282.32

0.00

\$409.36

Receipts and other supporting data must be attached. If payment is due the City, please attach payment at time of submission of form after trip is complete.

Director's Signature (Before Trip) _____

Employee Signature (Before Trip) _____

Meal Per Diem Breakdown

Date	Amount
10/10/2019	26.00
Total	\$26.00

Remember: First and last days of travel are reduced, per GSA guidelines.

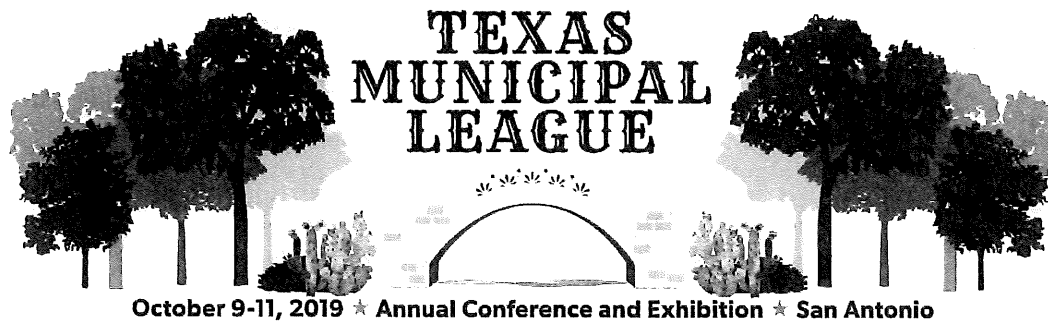
I certify that the expenses outlined above were incurred by me in the conducting of city business and are true and correct to the best of my knowledge.

Employee Signature (After Trip) _____

Director's Signature (After Trip) _____

Approved for Payment _____

Navigation



Agenda at a Glance

Below is the agenda at a glance. Please check back often to view the latest information as it is added. Additionally, the conference app will have all the conference information and will be available for download in the coming months.

All conference events will be held at the Henry B. González Convention Center in San Antonio unless otherwise noted.

Tuesday, October 8

- | | |
|----------------|---|
| 1:00-5:00 p.m. | Attendee Registration |
| 1:00 p.m. | T.J. Patterson Sr. Golf Tournament, Hyatt Hill Country Golf Club (hosted by TABCCM) |
| 2:00 p.m. | TML Board of Directors Meeting |

Wednesday, October 9

- | | |
|---------------------|--|
| All Day | City Shirt Day |
| 7:30 a.m.-5:00 p.m. | Attendee Registration |
| 9:00 a.m.-5:00 p.m. | Donation Drive |
| 9:00 a.m.-4:00 p.m. | TML Guest Hospitality Suite |
| 10:30 a.m.-Noon | Opening General Session and Presentation of Awards
Lifescale: Escape from Distractions to Live a Better Life
Brian Solis , Digital Anthropologist, Futurist, and Thought Leader |
| Noon-5:00 p.m. | Exhibit Hall Grand Opening |
| 1:45-4:00 p.m. | Greenhouse Presentations |
| 2:00-3:15 p.m. | Concurrent Sessions <ul style="list-style-type: none"> • Village of The Hills – Stay or Play? • 10-Minute Walk to a Park for Everyone • Develop a Cyber Security Awareness Culture in Your Town or City • Overview of Debt Financing Options • What Did Amazon Have to Do with Planning? |
| 3:30-4:45 p.m. | Concurrent Sessions |

- Community Preparedness for the Unpredictable
- Cybersecurity Update and Required Training
- Senate Bill 2 Passed. What Now?
- Libraries and Your City: Build Strong Communities
- Pavement Data Collection, Rating History, and Pavement Management Program in the Five Largest Cities in Texas

4:45 p.m. TAMCC Business Meeting and Election

Thursday, October 10

7:30-8:45 a.m. TML Health and Risk Pools' Breakfast (separate ticketed event at no charge)

7:30 a.m.-5:00 p.m. Attendee Registration

8:00 a.m.-3:30 p.m. Donation Drive

8:00 a.m.-4:00 p.m. Exhibit Hall

8:00-9:00 a.m. Continental Breakfast in the Exhibit Hall

8:00-11:45 a.m. Affiliates' Board, Business, or Educational Sessions

9:00 a.m.-1:30 p.m. Greenhouse Presentations

9:00 a.m.-4:00 p.m. TML Guest Hospitality Suite

9:00-10:15 a.m. **Concurrent Sessions**

- Reframing Workplace Behavior
- Construction Issues from the 86th Legislature
- Preparing for the 2020 Census: How Cities Can Work Toward a Complete Count
- Best Practices for Hiring a City Manager for Small Cities
- Race and Equity: How Your City Can Implement Targeted Strategies to Improve Outcomes

10:30-11:45 a.m. **Concurrent Sessions**

- Public Finance: A Primer for Non-Finance Officials and Managers
- Can We Manage Healthcare Costs Within a 3.5% Trend?
- Legal Q&A
- Avoiding Leadership Traps in a New Position
- Councils, Courts, and Cities – C3 of Texas

Noon-1:45 p.m. Luncheon and Keynote Speaker (separate ticketed event)
Normal Is Overrated – Aim Higher!
Bonnie St. John, Olympic Medalist and Best-Selling Author

1:00-3:00 p.m. San Pedro Creek Mobile Tour (hosted by the City of San Antonio)

2:00-3:15 p.m. **Concurrent Sessions**

- Cultivating Community Capital, One Building at a Time
- When Is a Conversation Criminal? Open Meetings, Constitutionally-Protected Free Speech, and The New Law on Walking Quorums
- Legislative Update
- First Responder Mental Health: PTSD Issues & Public Safety
- Communication and Marketing on a Budget

2:00-5:00 p.m. Affiliates' Board, Business, or Educational Sessions

3:30 p.m. TML Business Meeting

Friday, October 11

7:30-10:30 a.m. Attendee Registration

8:00-10:30 a.m. Exhibit Hall

8:00-9:00 a.m. Continental Breakfast in the Exhibit Hall

9:00-10:15 a.m. **Concurrent Sessions**

- Elevating Trust in Local Government
- Get Social
- Your City's Legal Counsel: Working with Your Lawyers
- Trends in Public Safety Workers' Compensation

9:00-10:15 a.m. Affiliates' Board, Business, or Educational Sessions

9:15-10:15 a.m. TML Board of Directors Meeting

10:30 a.m.-Noon Closing Brunch and Keynote Speaker (separate ticketed event)
A Conversation About Community and Resilience
Evan Smith, Founder and CEO, *The Texas Tribune*; and **Dee Margo**, Mayor, City of El Paso

#TMLAC2019

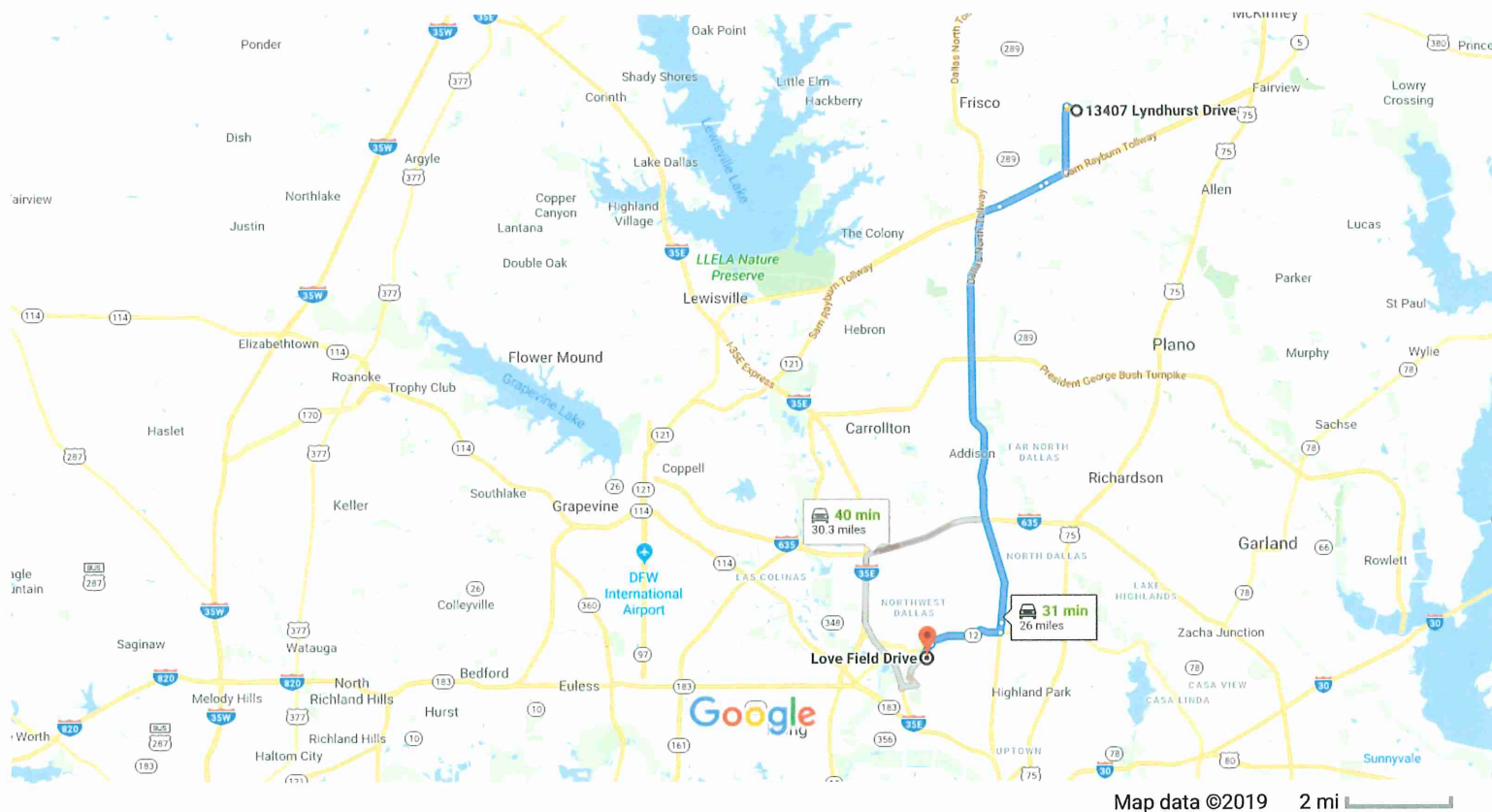
Use the official hashtag on Instagram and Twitter!

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Texas Municipal League



13407 Lyndhurst Dr, Frisco, TX 75035 to Love Field Dr, Dallas, TX 75235

Drive 26.0 miles, 31 min



via Dallas North Tollway S

31 min

Fastest route, the usual traffic

26.0 miles

This route has tolls.

x2 = 52 miles
Mileage



via Dallas North Tollway S and I-35E S

40 min

30.3 miles

Crashes on I-635 W causing 8-min delay

Explore Love Field Dr



Restaurants



Hotels



Gas stations



Parking Lots



More

Holly McCall

From: Sharon Perry
Sent: Friday, October 11, 2019 1:32 PM
To: Holly McCall
Subject: FW: William Daniel Sowell's 10/10 San Antonio trip (WXUSIA): Your reservation is confirmed.

Sharon Perry
City of Frisco
Administrative Supervisor, City Manager's Office
6101 Frisco Square Blvd., 5th Floor
Frisco, TX 75034
972-292-5106
sperry@friscotexas.gov

From: Southwest Airlines <southwestairlines@ifly.southwest.com>
Sent: Friday, September 20, 2019 10:24 AM
To: Sharon Perry <SPerry@friscotexas.gov>
Subject: William Daniel Sowell's 10/10 San Antonio trip (WXUSIA): Your reservation is confirmed.

CAUTION: External Email.

Here's your itinerary and other important travel information.
[View our mobile site](#) | [View in browser](#)

Southwest 

[Manage Flight](#) | [Flight Status](#) | [My Account](#)



Hi William Daniel,

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

OCTOBER 10 - OCTOBER 11

DAL  **SAT**

Dallas (Love) to San Antonio

Confirmation # **WXUSIA**


Confirmation date: 09/20/2019

PASSENGER	William Daniel Sowell
RAPID REWARDS #	Join or Log in
TICKET #	5262122348770
EXPIRATION ¹	September 19, 2020
EST. POINTS EARNED	4,088


Rapid Rewards® points are only estimations.

Your itinerary

Flight 1: Thursday, 10/10/2019 Est. Travel Time: 1h 5m [Anytime](#)

FLIGHT # 2203	DEPARTS DAL 08:20AM Dallas (Love)		ARRIVES SAT 09:25AM San Antonio
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Flight 2: Friday, 10/11/2019 Est. Travel Time: 1h 5m [Anytime](#)

FLIGHT # 2115	DEPARTS SAT 04:00PM San Antonio		ARRIVES DAL 05:05PM Dallas (Love)
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Payment information

Total cost

Air - WXUSIA		
Base Fare	\$	408.70
U.S. Transportation Tax	\$	30.66
U.S. 9/11 Security Fee	\$	11.20
U.S. Flight Segment Tax	\$	8.40
U.S. Passenger Facility Chg	\$	9.00
Total	\$	467.96

Payment

Amer Express ending in 1015
Date: September 20, 2019
Payment Amount: \$467.96

Fare Rules: If you decide to make a change to your current itinerary it may result in a fare increase. In the case you're left with travel funds from this confirmation number, you're in luck! We're happy to let you use them towards a future flight for the individual named on the ticket, as long as the new travel is completed by the expiration date.

Your ticket number: 5262122348770

Prepare for takeoff



24 hours before your departure:

Check-in on Southwest.com® or using the Southwest Mobile App. Use your mobile device and receive a mobile boarding pass.

[Print](#) [Close Window](#)

Parking Transactions from 09/15/2019 to 10/15/2019

Transaction Date/Time	Posted Date/Time	Tag ID	License Plate	Lane	Dir	Location	Transaction Type/Description	Amount
10/10/2019 06:46		DNT.12972471	BYG6149	DAL-GBE-005	Entry	DAL Parking B Entry	PARKING	<u>-18.00</u>
10/11/2019 17:40	10/14/2019 10:36			DAL-MXP-015	Exit			

Cost of parking
at horse field

From: **Lyft Ride Receipt** no-reply@lyftmail.com
Subject: Your ride with Ronald on October 10
Date: October 11, 2019 at 9:57 AM
To: willsowell13407@gmail.com

LR



OCTOBER 10, 2019 AT 9:42 AM

**Thanks for riding with
Ronald!**



Lyft fare (8.91mi, 13m 57s)

Lyft 10% off Mon. - Fri.

*Cost from
San Antonio
Airport*

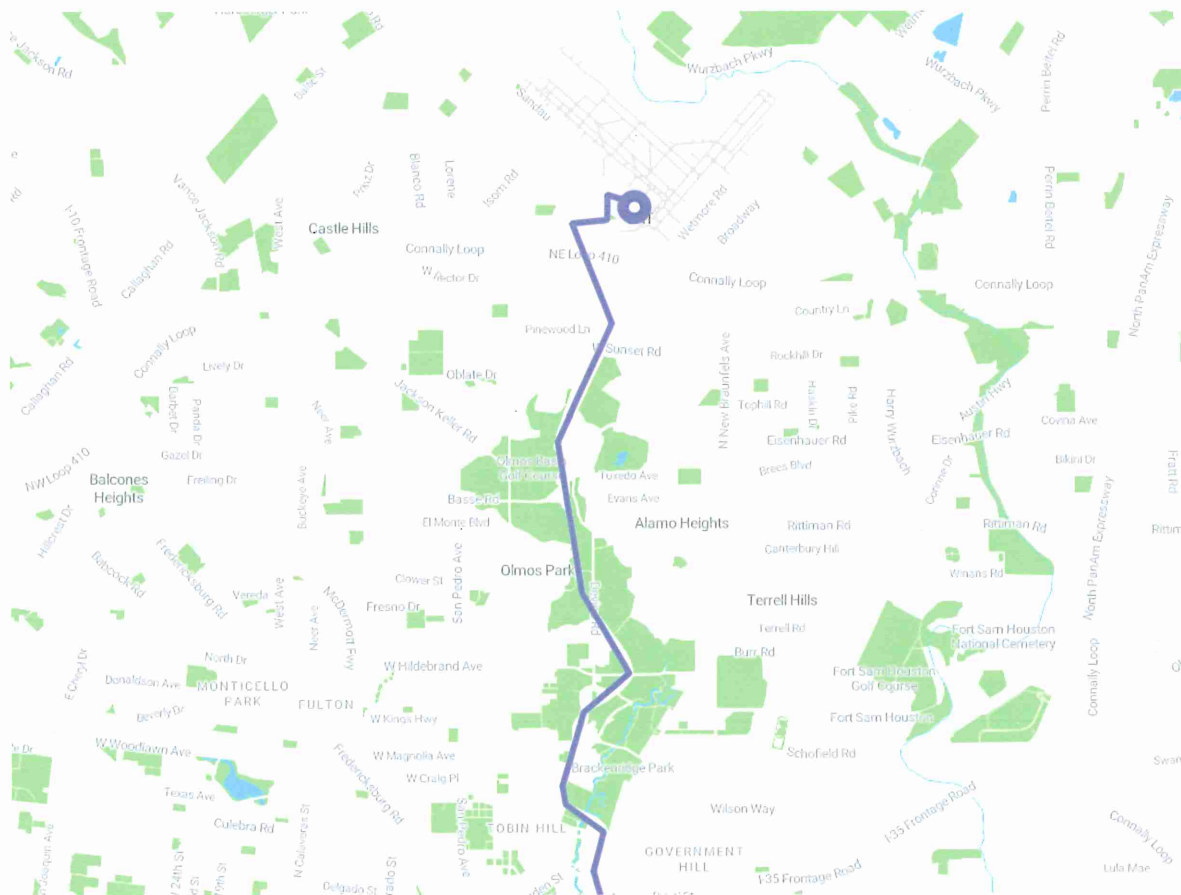
\$16.11

-\$1.61



American Express *2003

\$14.50



View Confirmation for: Will Sowell ▼

GENERAL INFORMATION

Name:

Will Sowell

Email:

wsowell@friscotexas.gov

Membership ID:

58432

Title:

City Council Member

City/Company:

City of Frisco

Address:

6101 Frisco Square Blvd

Frisco, Texas 75034-3253

Number of People Registered:

1

Confirmation Number:

GVNCF6MFLP5 (needed to modify your registration)

Event Title:

Texas Municipal League Annual Conference

Location:

Henry B. Gonzalez Convention Center, San Antonio

900 E Market St,

San Antonio, Texas 78205

Date:

10/09/2019

HOUSING INFORMATION

To reserve a hotel room using Passkey, click on **Book Hotel Now!** link next to the name. Passkey will notify you when your hotel reservation is confirmed.

Registrant

Will Sowell

[Book Hotel Now!](#)

CURRENT REGISTRATION DETAILS

WILL SOWELL

Agenda Items

Registration Item	Cost
Full Conference Registration	\$320.00

Optional Items

Optional Item	Cost
Thursday Delegate Lunch	\$50.00 x 1 = \$50.00
Friday Delegate Brunch	\$35.00 x 1 = \$35.00

ORDER SUMMARIES

Order

Date	Type	Amt Ordered	Amt Paid	Amt Due
07/23/2019 10:10 AM CT	online order	\$320.00	\$320.00	\$0.00
10/03/2019 10:24 AM CT	online order	\$85.00	\$85.00	\$0.00
Total:		\$405.00	\$405.00	\$0.00

CANCELLATIONS AND REFUNDS

If you are registered and cannot attend, we encourage you to send a substitute. If you cannot send a substitute, TML will provide a refund, minus a \$75 cancellation fee, upon receipt of your written cancellation notice. Please send your cancellation notice via email to acct@tml.org by August 17. No exceptions will be made.

Details

Date	Type	Reference #	Amt Paid
07/23/2019	American Express	1015	\$320.00
10/03/2019	American Express	P-1015	\$85.00



U.S. General Services Administration

FY 2020 Per Diem Rates for San Antonio, Texas

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
San Antonio	Bexar	\$61	\$14	\$16	\$26	\$5	\$45.75

10/10 Th. Dinner \$ 26.00



ACCOUNT ENDING - 92003

Platinum Card®

CARD MEMBER

WILLIAM SOWELL

DATE	DESCRIPTION		AMOUNT
Oct 10	SAN ANTONIO MARRIOTT	SAN ANTONIO MARRIOTT RIVERCENTER	\$320.70
Pending	RIVERCENTER	Will appear on your Oct 12, 2019 statement as SAN ANTONIO	
	101 BOWIE ST	MARRIOTT RIVERCENT	
	-		
	SAN ANTONIO	METHOD	CARD
	TX	Card entered manually	WILLIAM SOWELL
	78205-3901		
	2102231000	REWARDS	
	http://www.marriott.com/hotels/tavel/satrc-san-antonio-marriott-rivercenter	You'll be able to see Rewards information for an eligible charge within 5 days of the charge posting to your account. Please check back later.	

Hotel