FRISCO CITY OF FRISCO PROGRESS IN MOTION

Professional Travel

Date: 03/16/23

Account No.

ORG Code	OBJ Code	Proj Code
11016000	69500	
	69550	
	12180	

Name: Tammy Meinershagen
Legal name as it appears on DL (for booking flights)

D.O.B.:
Required for booking flights

Destination: Austin, TX

Purpose: Legislative Meetings (Frisco Day at the Capitol)

Departure Date: 02/22/23

Return Date: 02/23/23

Expenses		Before Trip Estimate	Advance Requested	During Trip Expenses	Prepaid or Billed
Mileage($0.655/mile 1-1-2023)	444.00 Total Miles Traveled			290.82	
Air Fare: ☐ Check if you want Purchasing to book flight					
Parking Fees				51.96	
Taxi, bus, other transportation					
Car Rental: ☐ Check if you want Purchasing to book rental car					
Registration ☐ Prepay ☐ City AMEX ☐ Reimb. Employee					
Meals/Per Diem (Complete Table below)					
Lodging ☐ Prepay (Include current W-9 from hotel)					701.54
Gratuities					
Other *(please explain)*					
TOTALS					

Expenses incurred by employee:	$342.78
Plus Prepaid or Billed:	
Trip Total:	
Less travel advance (subtracted from expenses incurred):	
Amount due **(TO)** or **FROM** the City**:**	**$342.78**

Receipts and other supporting data must be attached. If payment is due the City, please attach payment at time of submission of form after trip is complete.

Director's Signature (Before Trip)

Employee Signature (Before Trip)

Meal Per Diem Breakdown

Date	Amount
Total	$0.00

Remember: First and last days of travel are reduced, per GSA guidelines.

I certify that the expenses outlined above were incurred by me in the conducting of city business and are true and correct to the best of my knowledge.

Employee Signature (After Trip)

Director's Signature (After Trip)

Approved for Payment

Revised 12/14/17

Tammy Meinershagen
Austin Trip Feb. 22-23, 2023

FLASH

(737) 787-7566
Peak Parking Austin Centre
Austin Centre
701 Brazos St
Austin, Texas 78701
(737) 787-7566

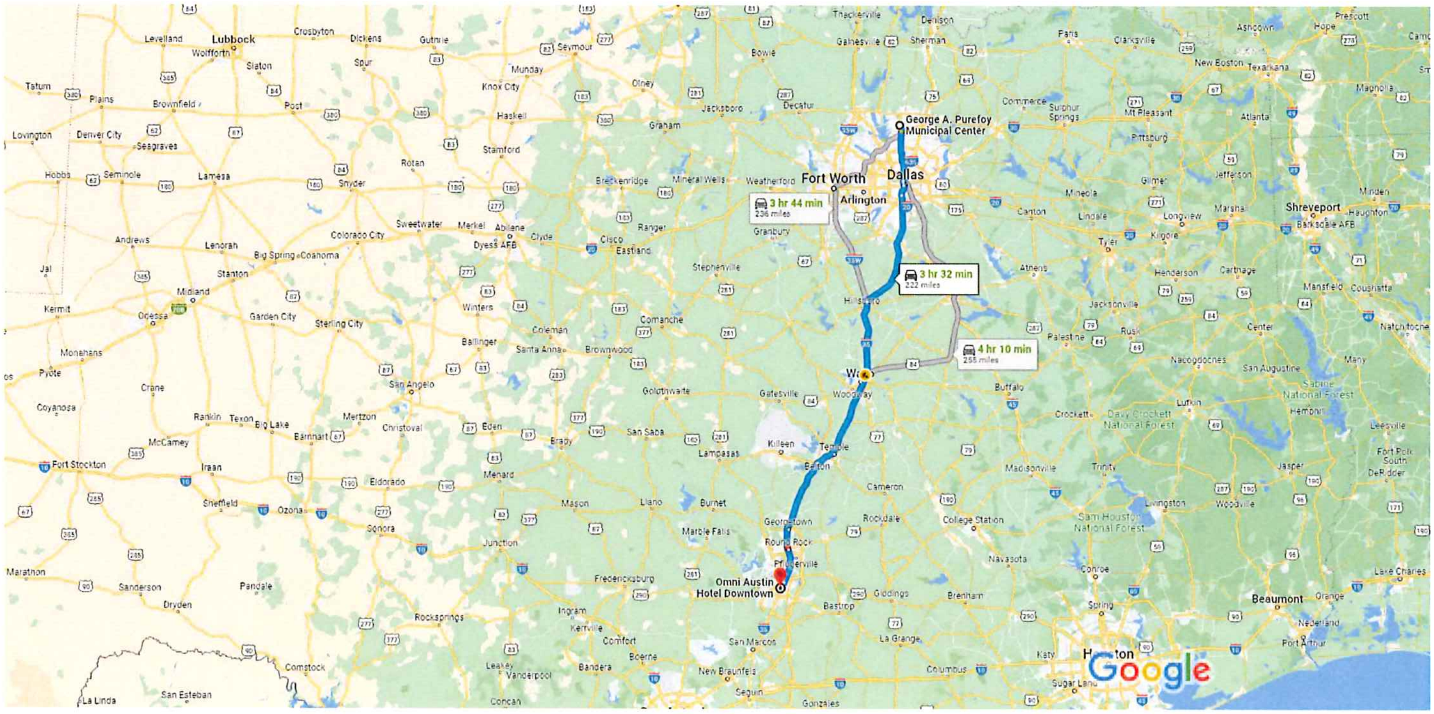
Date:	8:19 AM 23 Feb 2023
Receipt #:	311387857
Ticket #:	10195542
Arrived:	9:33 PM 22 Feb 2023
Departed:	8:20 AM 23 Feb 2023
Total Duration:	10 hrs 46 mins
Parking Fee:	$51.96
Tax	$0.00
Total:	**$51.96**
Payment Method:	Visa 9670

Powered By
FLASH

Google Maps

George A. Purefoy Municipal Center, 6101 Frisco Square Blvd, Frisco, TX 75034 to Omni Austin Hotel Downtown, 700 San Jacinto, E 8th St, Austin, TX 78701

Drive 222 miles, 3 hr 32 min



Map data ©2023 Google, INEGI 20 mi

George A. Purefoy Municipal Center
6101 Frisco Square Blvd, Frisco, TX 75034

⚠ This route has tolls.

Roundtrip:
222 miles x 2 =
444 miles

Get on Dallas North Tollway S from Page St and Dallas Pkwy

5 min (1.7 mi)

1. Head east on Frisco Square Blvd toward Library Street

315 ft

2. Turn right onto Library Street

0.1 mi

3. Turn right onto Page St

0.3 mi

4. Turn right onto Dallas Pkwy

0.2 mi

5. Sharp left to stay on Dallas Pkwy

0.8 mi

6. Use the left lane to take the ramp onto Dallas North Tollway S
⚠ Toll road

0.2 mi