



CITY OF FRISCO PROGRESS IN MOTION

Professional Travel

Date: 12/14/23							
Name: Jeff Cheney							
Legal name as it appears on DL (for booking flights)	ORG Code	OBJ Code	Proj Code				
DOD	11016000	69500	110,				
Required for booking flights	1101000	03300					
required for booking mighte							
Employee #							
If does not have Employee # check option below							
City Council City Board Other (explain)							
Trip to Orlando & Tampa, to tour thei							
Destination: Orlando, FL	Purpose:	Per	forming Arts C	enter			
Departure Date: 12/06/23	Return Date:	12/07/23					
	D.C. T.	A -1	D : T: I				
Evnance	Before Trip Estimate	Advance Requested	During Trip Expenses	Prepaid or			
Expenses Mileage (\$0.655/mile 1-1-20	LStillate	Requested	Expenses	Billed			
Air Fare: Purchasing will book flight			-				
Parking Fees							
Taxi, bus, other transportation							
Car Rental: Purchasing will book rental car							
Registration							
Meals/Per Diem (Complete Table below)							
Lodging ☐ Fin Pay (Include W-9 from hot☐) Dept Card			336.38				
Other (please explain)							
TOTALS	\$0.00	\$0.00		\$0.00			
Expenses incurre			\$336.38				
Plus Prepaid or Billed: 0.00							
Trip Total: 336.38							
Less travel advance (subtracted from expenses incurred): Amount due (TO) or FROM the City: \$336.38							
Amount due (10) or	FROM the City:		\$336.38				
Receipts and other supporting data must be attached. If payment is due the City, please attach payment at time of							
submission of form after trip is complete.							
Director's Signature (Before Trip) Employee Signature (Before Trip)							
Weal Per Diem Breakdowi		, ,	,	17			
	are reduced						
Date Amount Remember: First and last days of travel per GSA guidelines.	are reduced,						
I certify that the expenses outlined above were incurred by me in							
	g of city busine						
of my knowled							
,	_ ^	06.					
Employee Signature (After Trip)							
Employee Signature (After Trip)							
Di	T.'-\						
Director's Signature (After	ırıp)		Approved for	Payment			
Total \$0.00							

GRAND BOHEMIAN HOTEL ORLANDO

Ea Hoppe

6101 Frisco Square Blvd

Frisco TX 75034

United States of America

Guest Name:

Room Number:

1408

Arrival Date:

12-06-23

Departure Date:

12-07-23

CRS Number: Page No:

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INFORMATION INVOICE

A/R No:

Folio No: 28721

12-14-23

Date	Description			Charges	Credits
12-06-23	Room Charge			299.00	
12-06-23	Room Sales Tax			19.44	
12-06-23	Lodging Tax			17.94	
12-07-23	Master Card / Euro Card	XXXXXXXXXXXX1600	XX/XX		336.38
		Total		336.38	336.38
		Balance		0.00	